

CITY OF ORILLIA

TO: The Mayor and Members of Council
FROM: Budget Committee
DATE: December 3, 2020
SUBJECT: **Report Number 2020-4 (From meeting of November 25, 26, 30 and December 1, 2020)**

Your Committee is pleased to report and recommend as follows:

1. THAT Report TREAS-2020-B04 dated November 19, 2020 from the Corporate Services/Legal Department regarding a review of the budget process be received as information.
2. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 1 of Schedule I-01 (2021 Operating Budget) regarding base salaries, wages and benefits in the amount of a \$677,191 increase to the tax levy requirement.
3. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 2 of Schedule I-01 (2021 Operating Budget) regarding base budget adjustments required to maintain service levels in the amount of a \$62,275 increase to the tax levy requirement.
4. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 3 of Schedule I-01 (2021 Operating Budget) regarding the internal debt repayment for the property located at 2 Hunter Valley Road in the amount of a \$186,645 decrease to the tax levy requirement.
5. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 4 of Schedule I-01 (2021 Operating Budget) regarding lease revenue and maintenance costs related to Orillia Power Distribution Corporation properties in the amount of a \$135,239 decrease to the tax levy requirement.

6. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 5 of Schedule I-01 (2021 Operating Budget) regarding maintenance costs related to the new West Orillia Park in the amount of a \$34,048 increase to the tax levy requirement.

7. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 6 of Schedule I-01 (2021 Operating Budget) regarding half-year Tax Rate Stabilization Reserve funding for the new West Orillia Park in the amount of a \$34,048 decrease to the tax levy requirement.

8. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 7 of Schedule I-01 (2021 Operating Budget) regarding dock maintenance (Forest Avenue South) in the amount of a \$500 increase to the tax levy requirement.

9. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 8 of Schedule I-01 (2021 Operating Budget) regarding Operating Budget impacts related to approved Environment and Infrastructure Services Capital projects (J.B. Tudhope Memorial Park Butterfly Garden and Volleyball Courts) in the amount of a \$1,500 increase to the tax levy requirement.

10. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 9 of Schedule I-01 (2021 Operating Budget) regarding Operating Budget impacts resulting from approved Development Services and Engineering Capital projects (Transit) in the amount of a \$3,150 increase to the tax levy requirement.

11. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 10 of Schedule I-01 (2021 Operating Budget) regarding Operating Budget impacts resulting from approved Environment and Infrastructure Services Capital projects (Digital Communications Upgrade Licensing and Front Street Phase 2 line painting and winter maintenance), in the amount of a \$4,365 increase to the tax levy requirement.

12. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 11 of Schedule I-01 (2021 Operating Budget) regarding Smart Lighting Control System Maintenance in the amount of a \$10,000 increase to the tax levy requirement.

13. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 12 of Schedule I-01 (2021 Operating Budget) regarding Operating Budget impacts from approved Human Resources Department Capital projects (Recruitment and Payroll Processes) in the amount of a \$10,500 increase to the tax levy requirement.

14. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 13 of Schedule I-01 (2021 Operating Budget) regarding a Streetlight Pole Access Fee in the amount of a \$65,000 increase to the tax levy requirement.

15. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 14 of Schedule I-01 (2021 Operating Budget) regarding the Solid Waste Collection Contract in the amount of a \$297,761 increase to the tax levy requirement.

16. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 15 of Schedule I-01 (2021 Operating Budget) regarding LED Streetlight Upgrade Project Debenture Costs in the amount of a \$408,395 increase to the tax levy requirement.

17. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 16 of Schedule I-01 (2021 Operating Budget) regarding the Municipal Accommodation Tax with a net zero impact to the tax levy requirement.

18. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 17 of Schedule I-01 (2021 Operating Budget) regarding the discontinuation of the seasonal Dog Tag Issuer Position as set out in Schedule I-06 in the amount of a \$582 decrease to the tax levy requirement.

19. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 18 of Schedule I-01 (2021 Operating Budget) regarding Inspection Fee Revenue in the amount of a \$700 decrease to the tax levy requirement.

20. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 19 of Schedule I-01 (2021 Operating Budget) regarding Seniors at Play Programs in the amount of a \$1,000 decrease to the tax levy requirement.

21. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 20 of Schedule I-01 (2021 Operating Budget) regarding Planning Application and Committee of Adjustment Fees in the amount of a \$2,182 decrease to the tax levy requirement.

22. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 21 of Schedule I-01 (2021 Operating Budget) regarding Blue Box funding in the amount of a \$4,858 decrease to the tax levy requirement.

23. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 22 of Schedule I-01 (2021 Operating Budget) regarding unclassified revenue (Police Services) in the amount of a \$5,000 decrease to the tax levy requirement.

24. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 23 of Schedule I-01 (2021 Operating Budget) regarding solid waste fees as set out in Schedule I-07 in the amount of a \$10,800 decrease to the tax levy requirement;
AND THAT Chapter 457 of the City of Orillia Municipal Code - User Fees - Environmental Services and Operations - Solid Waste Management be amended accordingly.

25. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 24 of Schedule I-01 (2021 Operating Budget) regarding Planning and Committee of Adjustment Revenue in the amount of a \$13,184 decrease to the tax levy requirement.

26. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 25 of Schedule I-01 (2021 Operating Budget) regarding Rental Rate Changes (Parks Planning and Recreational Programming) in the amount of a \$17,625 decrease to the tax levy requirement.

27. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 26 of Schedule I-01 (2021 Operating Budget) regarding Life-time Dog Licences as set out in Schedule I-08 in the amount of a \$22,000 decrease to the tax levy requirement;
AND THAT Chapter 284 of the City of Orillia Municipal Code - Dog - Licensing - Regulation be amended accordingly.

28. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 27 of Schedule I-01 (2021 Operating Budget) regarding Transit Fares in the amount of an \$26,738 decrease to the tax levy requirement.

29. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 28 of Schedule I-01 (2021 Operating Budget) regarding Building Permit Revenue resulting from the County of Simcoe's community hub/affordable housing project in the amount of a \$256,000 decrease to the tax levy requirement.

30. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 29 of Schedule I-01 (2021 Operating Budget) regarding the elimination of AutoCAD Licenses in the amount of a \$2,746 decrease to the tax levy requirement.

31. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 30 of Schedule I-01 (2021 Operating Budget) regarding Computer Hardware and Software Licenses in the amount of a \$31,129 decrease to the tax levy requirement.

32. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 31 of Schedule I-01 (2021 Operating Budget) regarding the property located at 66 Peter Street South in the amount of a \$34,934 decrease to the tax levy requirement.

33. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 32 of Schedule I-01 (2021 Operating Budget) regarding Fleet Repairs and Maintenance in the amount of a \$49,500 decrease to the tax levy requirement.

34. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 33 of Schedule I-01 (2021 Operating Budget) regarding LED Streetlight Energy Savings in the amount of an \$240,000 decrease to the tax levy requirement.

35. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 34 of Schedule I-01 (2021 Operating Budget) regarding Development Administration Fees in the amount of a \$20,000 increase to the tax levy requirement.

36. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 35 of Schedule I-01 (2021 Operating Budget) regarding the Provincial Gas Tax in the amount of a \$21,492 increase to the tax levy requirement.

37. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 36 of Schedule I-01 (2021 Operating Budget) regarding Building Permit Revenue in the amount of a \$46,812 increase to the tax levy requirement.

38. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 37 of Schedule I-01 (2021 Operating Budget) regarding City Centre rent revenue in the amount of a \$75,452 increase to the tax levy requirement.

39. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 38 of Schedule I-01 (2021 Operating Budget) regarding the property located at 2 Hunter Valley Road as set out in Schedule I-09 in the amount of a \$249,979 increase to the tax levy requirement.

40. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 39 of Schedule I-01 (2021 Operating Budget) regarding the Weekly Bulletin in the amount of a \$1,301 increase to the tax levy requirement.

41. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 40 of Schedule I-01 (2021 Operating Budget) regarding Property Standards By-law Training in the amount of a \$1,500 increase to the tax levy requirement.

42. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 41 of Schedule I-01 (2021 Operating Budget) regarding Portable Radios in the amount of a \$7,000 increase to the tax levy requirement.

43. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 42 of Schedule I-01 (2021 Operating Budget) regarding replacement of the Parking Database System as set out in Schedule I-10 in the amount of a \$7,000 increase to the tax levy requirement.

44. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 43 of Schedule I-01 (2021 Operating Budget) regarding Kitchener Park Venting System Monitoring in the amount of a \$7,200 increase to the tax levy requirement.

45. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 44 of Schedule I-01 (2021 Operating Budget) regarding Software Support Contracts in the amount of a \$10,211 increase to the tax levy requirement.

46. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 45 of Schedule I-01 (2021 Operating Budget) regarding replacement of the hoisting ropes for the Orillia Public Library Elevator in the amount of a \$13,000 increase to the tax levy requirement.

47. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 46 of Schedule I-01 (2021 Operating Budget) regarding Software Fees for the Orillia Recreation Centre in the amount of a \$14,462 increase to the tax levy requirement.

48. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 47 of Schedule I-01 (2021 Operating Budget) regarding Cooling Tower Maintenance as set out in Schedule I-11 in the amount of a \$20,085 increase to the tax levy requirement.

49. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 48 of Schedule I-01 (2021 Operating Budget) regarding the Snow Clearing Contract in the amount of a \$61,181 increase to the tax levy requirement.

50. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 49 of Schedule I-01 (2021 Operating Budget) regarding a Seasonal Enforcement Officer in the amount of a \$1,509 increase to the tax levy requirement.

51. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 50 of Schedule I-01 (2021 Operating Budget) regarding a Legal Research Database Subscription in the amount of a \$3,600 increase to the tax levy requirement.

52. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 51 of Schedule I-01 (2021 Operating Budget) regarding a Youth Centre Information Technology Upgrade in the amount of a \$4,774 increase to the tax levy requirement.

53. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 52 of Schedule I-01 (2021 Operating Budget) regarding the Engineering Student Employment Term as set out in Schedule I-12 in the amount of a \$5,700 increase to the tax levy requirement.

54. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 53 of Schedule I-01 (2021 Operating Budget) regarding Great Plains Licenses in the amount of a \$6,023 increase to the tax levy requirement.

55. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 54 of Schedule I-01 (2021 Operating Budget) regarding Leacock Museum Snow Removal as set out in Schedule I-13 in the amount of a \$6,208 increase to the tax levy requirement.

56. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 55 of Schedule I-01 (2021 Operating Budget) regarding Microsoft Office Licenses in the amount of a \$6,454 increase to the tax levy requirement.

57. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 56 of Schedule I-01 (2021 Operating Budget) regarding a Purchase Order System in the amount of a \$12,033 increase to the tax levy requirement.

58. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 57 of Schedule I-01 (2021 Operating Budget) regarding a New Resident Welcome and Information Program set out in Schedule I-14 in the amount of a \$20,000 increase to the tax levy requirement.

59. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 58 of Schedule I-01 (2021 Operating Budget) regarding an Information Technology Analyst - Critical Business Systems Position set out in Schedule I-15 in the amount of a \$84,754 increase to the tax levy requirement.

60. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 59 of Schedule I-01 (2021 Operating Budget) regarding a contribution to the Major Capital Facilities Reserve (Legacy Fund/Orillia Power Dividend) with a net zero impact to the tax levy requirement.

61. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 60 of Schedule I-01 (2021 Operating Budget) regarding Debenture Interest Expense in the amount of a \$53,135 decrease to the tax levy requirement.

62. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 61 of Schedule I-01 (2021 Operating Budget) regarding Streetlight Financing in the amount of a \$178,395 decrease to the tax levy requirement.

63. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 62 of Schedule I-01 (2021 Operating Budget) regarding a contribution from the Tax Rate Stabilization Reserve in the amount of a ~~\$628,734~~ \$603,734 one-time decrease to the tax levy requirement, subject to final numbers for assessment growth from the Municipal Property Assessment Corporation.

(See Resolution Number 2020-180C)

64. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department regarding Issue 63 of Schedule I-01 (2021 Operating Budget) with respect to the Park Equipment Reserve, a one-time transfer of \$100,000 be appropriated from the Tax Rate Stabilization Reserve to the Park Equipment Reserve.

65. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 64 of Schedule I-01 (2021 Operating Budget) regarding Assessment Growth Revenue in the amount of a \$1,200,000 decrease to the tax levy requirement, subject to final numbers for assessment growth from the Municipal Property Assessment Corporation.

66. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 65 of Schedule I-01 (2021 Operating Budget) regarding Supplementary Taxes in the amount of a \$300,000 decrease to the tax levy requirement.

67. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 66 of Schedule I-01 (2021 Operating Budget) regarding Streets Alive! funding in the amount of a \$15,000 decrease to the tax levy requirement.

68. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 67 of Schedule I-01 (2021 Operating Budget) regarding the Farmers' Market with a net zero impact to the tax levy requirement.

69. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 68 of Schedule I-01 (2021 Operating Budget) regarding 70 Front Street North with a net zero impact to the tax levy requirement.

70. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 69 of Schedule I-01 (2021 Operating Budget) regarding the Dougall Canal Management Board Budget with a net zero impact to the tax levy requirement.

71. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 70 of Schedule I-01 (2021 Operating Budget) regarding the Dougall Canal Management Board Budget - City Contribution with a net zero impact to the tax levy requirement.

72. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 71 of Schedule I-01 (2021 Operating Budget) regarding County Health and Social Services in the amount of a \$1,165,000 increase to the tax levy requirement.

73. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 72 of Schedule I-01 (2021 Operating Budget) regarding a Contribution from the Social and Health Services Reserve in the amount of a \$302,000 decrease to the tax levy requirement.

74. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 73 of Schedule I-01 (2021 Operating Budget) regarding a contribution from the Development Charge Reserve in the amount of a \$48,000 decrease to the tax levy requirement.

75. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 74 of Schedule I-01 (2021 Operating Budget) regarding base salaries, wages and benefits (Orillia Library Public Library) in the amount of a \$27,162 increase to the tax levy requirement.

76. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 75 of Schedule I-01 (2021 Operating Budget) regarding base budget adjustments (Orillia Public Library) in the amount of a \$7,390 increase to the tax levy requirement.

77. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 76 of Schedule I-01 (2021 Operating Budget) regarding Non-Resident Library Memberships in the amount of a \$8,728 decrease to the tax levy requirement.

78. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 77 of Schedule I-01 (2021 Operating Budget) regarding a Point of Sale Debit Machine for the Orillia Public Library in the amount of a \$490 increase to the tax levy requirement.

79. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 78 of Schedule I-01 (2021 Operating Budget) regarding Library Materials in the amount of a \$3,536 increase to the tax levy requirement.

80. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 79 of Schedule I-01 (2021 Operating Budget) regarding Accommodation and Cleaning Services (Police Contract) in the amount of a \$73,373 increase to the tax levy requirement.

81. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 80 of Schedule I-01 (2021 Operating Budget) regarding the Court Security and Prisoner Transportation Program in the amount of a \$199,536 increase to the tax levy requirement.

82. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 82 of Schedule I-01 (2021 Operating Budget) regarding Grant Funding - Information Orillia in the amount of a \$25,000 increase to the tax levy requirement.

~~83. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 83 of Schedule I-01 (2021 Operating Budget) regarding Grant Funding - Remember Every Name Committee in the amount of a \$25,000 increase to the tax levy requirement. **Lost.** (See Resolution Number 2020-172)~~

84. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department regarding Issue 84 of Schedule I-01 (2021 Operating Budget) with respect to a Security Guard (Orillia Public Library), staff be directed to work with the Library to evaluate the security issues at the Library and report back to Council in 2021 with options and opportunities.

85. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 1 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding management recommended reductions to expense/increases to revenue that do not affect service levels or user rates in the amount of a \$950 decrease to the contribution to reserve.

86. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 2 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding salaries, wages, benefits, legal and other in the amount of a \$58,092 decrease to the contribution to reserve.

87. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 3 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding base budget adjustments required to maintain service levels in the amount of a \$36,876 decrease to the contribution to reserve.

88. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 4 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding user fees related to water rates in the amount of a \$649,512 increase to the contribution to reserve.

89. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 5 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding licensing for electronic notebooks in the amount of a \$5,000 decrease to the contribution to reserve.

90. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 6 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding area service recoveries in the amount of a \$12,000 increase to the contribution to reserve.

91. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 7 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding natural gas usage in the amount of a \$6,000 increase to the contribution to reserve.

92. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 8 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding the cancellation of the Demand-Response Energy Program in the amount of a \$10,300 decrease to the contribution to reserve.

93. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 9 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding the replacement of a lab turbidity meter for the Water Filtration Plant in the amount of a \$2,000 decrease to the contribution to reserve.

94. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 10 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding the purchase of portable radios in the amount of a \$2,500 decrease to the contribution to reserve.

95. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 11 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding additional water level monitoring in the amount of a \$3,000 decrease to the contribution to reserve.

96. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 12 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding heat, light and power costs related to the supply of drinking water to the distribution system in the amount of a \$16,000 decrease to the contribution to reserve.

97. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 13 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding backwash discharge to the sanitary sewer in the amount of a \$20,000 decrease to the contribution to reserve.

98. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 14 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding an internal lease for an XC2 software upgrade to a cloud-based program in the amount of a \$1,806 decrease to the contribution to reserve.

99. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 15 of Schedule I-02 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding facility maintenance management in the amount of a \$39,075 decrease to the contribution to reserve.

100. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 1 of Schedule I-03 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding management recommended reductions to expense/increases to revenue that do not affect service levels or user rates in the amount of a \$1,200 increase to the contribution to reserve.

101. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 2 of Schedule I-03 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding salaries, wages, benefits, legal and other in the amount of a \$20,960 decrease to the contribution to reserve.

102. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 3 of Schedule I-03 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding base budget adjustments to maintain service levels in the amount of a \$107,077 increase to the contribution to reserve.

103. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 4 of Schedule I-03 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding user fees related to sanitary sewer rates in the amount of a \$634,847 increase to the contribution to reserve.

104. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 5 of Schedule I-03 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding licensing for electronic notebooks in the amount of a \$5,000 decrease to the contribution to reserve.

105. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 6 of Schedule I-03 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding the Sanitary Discharge Agreements in the amount of a \$40,000 increase to the contribution to reserve.

106. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 7 of Schedule I-03 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding heat, light and power related to the new tertiary treatment and lift station at the Wastewater Treatment Centre in the amount of a \$32,000 decrease to the contribution to reserve.

107. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 8 of Schedule I-03 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding the purchase of portable radios in the amount of a \$2,500 decrease to the contribution to reserve.

108. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 9 of Schedule I-03 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding facility maintenance management set out in Schedule I-18 in the amount of a \$39,075 decrease to the contribution to reserve.

109. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 1 of Schedule I-04 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding salaries, wages, benefits, legal and other in the amount of a \$10,001 decrease to the contribution to reserve.

110. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 2 of Schedule I-04 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding base budget adjustments to revenue in the amount of a \$10,000 decrease to the contribution to reserve.

111. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 3 of Schedule I-04 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding base budget adjustments to maintain service levels in the amount of a \$18,538 decrease to the contribution to reserve.

112. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 4 of Schedule I-04 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding parking space permit and rental revenue in the amount of a \$18,700 increase to the contribution to reserve.

113. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 5 of Schedule I-04 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding winter control maintenance in the amount of a \$6,000 decrease to the contribution to reserve.

114. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 6 of Schedule I-04 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding the snow clearing contract for various City properties in the amount of a \$15,828 decrease to the contribution to reserve.

115. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 7 of Schedule I-04 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding garbage collection for Municipal Lot 1 in the amount of a \$6,000 decrease to the contribution to reserve.

116. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 1 of Schedule I-05 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Stormwater System) regarding salaries, wages, benefits, legal and other in the amount of a \$12,679 decrease to the contribution to reserve.

117. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 2 of Schedule I-05 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Stormwater System) regarding base budget adjustments to maintain service levels in the amount of a \$2,024 decrease to the contribution to reserve.

118. THAT, further to the Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve Issue 3 of Schedule I-05 (2021 Operating Budget Overview Issue Detail - Non Tax Based Budget - Stormwater System) regarding user fees related to stormwater rates in the amount of a \$34,800 increase to the contribution to reserve.

119. THAT the Downtown Orillia Management Board 2021 Budget be approved as submitted.

120. THAT the 2021 Operating Budget, as amended, consisting of a levy of \$62,438,862 be approved with adjustments based on final assessment information provided by the Municipal Property Assessment Corporation.

121. THAT the 2021 Water System Operating Budget, as amended, with a net contribution to the Reserve of \$3,239,891 be approved.

122. THAT the 2021 Wastewater System Operating Budget, as amended, with a net contribution to the Reserve of \$6,526,796 be approved.

123. THAT the 2021 Parking System Operating Budget, as amended, with a net contribution to the Reserve of \$155,766 be approved.

124. THAT the 2021 Storm Water System Operating Budget, as amended, with a net contribution to the Reserve of \$89,049 be approved.

125. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 1) regarding Hurst “eDraulic” Rescue Tools in the amount of \$65,000.

126. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 2) regarding Waterfront Maintenance in the amount of \$75,000.

127. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 3) regarding Playground Equipment in the amount of \$235,000.

128. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 4) regarding City Wide Park Improvements - Dorset Park in the amount of \$60,000.

129. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 5) regarding J.B. Tudhope Memorial Park Improvements in the amount of \$110,000 for the finalization of design, construction documentation and cost estimation for several proposed improvements, with \$90,000 allocated from the Capital Tax Levy and \$20,000 allocated from the Mariposa Folk Festival contribution.

130. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 6) regarding Lightfoot Trail Resurfacing and Repair in the amount of \$150,000.

131. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 7) regarding the Terry Fox Circle Design in the amount of \$50,000;

AND THAT the issue be subject to obtaining copies of previous reports and past studies regarding the Terry Fox Circle to be presented at the January Council meeting.

132. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 8) regarding Interpretive Park Signage in the amount of \$30,000.

133. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 9) regarding Orillia Opera House Technical Theatre Equipment Upgrades in the amount of \$50,000.

134. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 10) regarding the Atherley Narrows Trail Connection in the amount of \$1,050,000;

AND THAT the funding be contingent on receiving a contribution to be negotiated from the Chippewas of Rama First Nation and Township of Ramara, and successful awarding of the grant opportunity.

135. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 11) regarding Trail Connections - Wilson Point Road and Leacock Museum to Brewery Lane in the amount of \$60,000.

136. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 12) regarding Budget and Financial Software in the amount of \$110,000.

137. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 13) regarding the Development Charges and Background Study in the amount of \$70,000.

138. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 14) regarding Centennial Drive Area Improvements in the amount of \$10,600,000.

139. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 15) regarding West Street Widening - Utility Relocations in the amount of \$270,000.

140. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 16) regarding the Jarvis Street Reconstruction Design and Tender Preparation in the amount of \$525,000.

141. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 17) regarding the Annual Road Resurfacing Program in the amount of \$854,000.

142. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 18) regarding the Annual Sidewalk Program in the amount of \$440,000.

143. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 19) regarding Audible Pedestrian Signal Upgrades - Colborne Street West and Andrew Street South in the amount of \$20,000.

144. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 20) regarding the 400MM Trunk Watermain Extension on Borland Street East in the amount of \$2,335,000.

145. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 21) regarding the West Orillia Standby Groundwater Well - Investigation, Class Environmental Assessment and Permit to Take Water in the amount of \$250,000.

146. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 22) regarding Harvie Hill Standpipe Exterior Repairs in the amount of \$100,000.

147. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 23) regarding the Watermain Replacement on Esther Anne, Karen Crescent, Charles Road - Design in the amount of \$150,000.

148. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 24) regarding the Transit Terminal/Parking Structure Design and Tender Preparation in the amount of \$600,000.

149. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 25) regarding the Transit Shelter Program in the amount of \$54,000.

150. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 26) regarding Transit Bus Security Cameras in the amount of \$80,000.

151. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 27) regarding the Orillia Museum of Art and History - Roof Restoration in the amount of \$110,000.

152. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 28) regarding the Orillia Recreation Centre - On/Off Site Monitoring and Maintenance in the amount of \$290,000.

153. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 29) regarding the Municipal Operations Centre Roof - Asbestos Abatement in the amount of \$474,000.

154. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 30) regarding City Centre Renovations - Public Facing Counters/Security and Regulatory Requirements in the amount of \$175,000.

155. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 31) regarding the Environmental Monitoring Program - Waterfront Properties in the amount of \$50,000.

156. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 32) regarding the Climate Change Action Plan in the amount of \$120,000.

157. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 33) regarding City Centre Brick Restoration in the amount of \$150,000.

158. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 34) regarding City Centre Heat Pump Replacements in the amount of \$35,000.

159. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 35) regarding the Rotary Place HVAC Retrofit in the amount of \$45,000.

160. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 36) regarding the demolition of the building located at 66 Peter Street South in the amount of \$300,000.

161. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 37) regarding additional costs for the Opera House Roof Replacement in the amount of \$226,000.

162. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 38) regarding 70 Front Street North - Parking Lot Repairs in the amount of \$60,000.

163. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 39) regarding Cooling Equipment for Critical Water Facility Locations in the amount of \$60,000.

164. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 40) regarding Rotary Place - Overhead Doors in the amount of \$20,000.

165. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 41) regarding the replacement of Leacock Home Rooftop HVAC Units in the amount of \$50,000.

166. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 42) regarding the West Orillia Well/Champlain Sewage Pumping Station Buildings - Installation of Security Fencing in the amount of \$45,000.

167. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 43) regarding the City Centre Flooring Replacement in the amount of \$20,000.

168. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 44) regarding LED Lighting Replacements - Rotary Place and Water/Wastewater Buildings in the amount of \$71,000.

169. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 45) regarding the Fire Station #1 - Snow Melt System in the amount of \$20,000.

170. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 46) regarding the J.B. Tudhope Memorial Park - Administration Building Improvement in the amount of \$25,000.

171. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 47) regarding Rotary Place Sports Netting in the amount of \$45,000.

172. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 48) regarding Leacock Museum Maintenance and Repair - Painting in the amount of \$20,000.

173. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 49) regarding Barnfield Point Recreation Centre Furniture Replacement in the amount of \$15,000.

174. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 50) regarding Fleet Replacement in the amount of \$1,200,000.

175. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 51) regarding Fleet Additions in the amount of \$92,000.

176. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 52) regarding Centennial Boat Launch Repairs in the amount of \$50,000.

177. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 53) regarding Tennis Court Resurfacing - Kitchener Park in the amount of \$25,000.

178. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 54) regarding the Stormwater Rehabilitation Program in the amount of \$140,000.

179. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 55) regarding Fuel Management System Replacement in the amount of \$41,000.

180. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 56) regarding the West Orillia Sports Complex Fertigation System in the amount of \$15,000.

181. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 57) regarding the Sidewalk Spot Repair Program in the amount of \$50,000.

182. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 58) regarding the Annual Road Spot Repair Program in the amount of \$40,000.

183. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 59) regarding Water Filtration Plant Chlorine Room Rehabilitation in the amount of \$850,000.

184. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 60) regarding Water Filtration Plant Motor Control Centre Replacements in the amount of \$625,000.

185. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 61) regarding Water and Wastewater Treatment Facilities and Equipment Rehabilitation in the amount of \$800,000.

186. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 62) regarding Water and Wastewater Treatment Control System Rehabilitation in the amount of \$275,000.

187. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 63) regarding the Collection/Distribution System Rehabilitation Program in the amount of \$50,000.

188. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 64) regarding Waste Diversion Site Concrete Grinding in the amount of \$100,000.

189. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 65) regarding Waste Diversion Site Capping in the amount of \$1,990,000.

190. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 66) regarding the Couchiching Beach Park Greenhouse and Maintenance Building Replacement in the amount of \$750,000.

191. THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department, Council approve the Capital Project in Schedule C-01 (2021 Capital Program - Page 69) regarding the Fire Station #1 - Garage Heater in the amount of \$35,000.

192. THAT a remaining unspent 2021 Capital Tax Levy of ~~\$108,000~~ \$18,000 be allocated to the Major Capital Facilities Reserve.

(See Resolution Number 2020-182C)

Attachments:

- Final Issue List - General Operating
- Final Issue List - Water System
- Final Issue List - Wastewater System
- Final Issue List - Parking System
- Final Issue List - Stormwater System
- Final Capital Program

S. Clarke,
Chair.

**City of Orillia
2021 Operating Budget Overview
Issue Detail**

Categories	
O - Base Budget Adjustments	Council is required by legislation to take action (i.e. salary wages and benefits)
1 - Legislated/Pre-approved/Committed	Council is required by legislation to take action, generally all should be funded but some flexibility or disclosure is needed (i.e. already approved by Council or required by legislation)
2 - Savings Proposals/Revenue Increases	Savings that result from service level reductions or user fee increases, Council may approve all, some or none based on each change (i.e. fare increases, reduction in service hours)
3 - Cost to Maintain Level of Service	Required to maintain the existing level of service, should be funded to maintain the current level of service
4 - New Level of Service/Projects	New service levels or projects where Council may decide to fund all, some or none based on each issue
5 - Financial & External Issues	City is facing significant financial challenges or there are high level financial policy issues
6 - Identified and Not Recommended	Issues requiring disclosure to Council, administration is not recommending approval for the stated reasons

**2021 Budget Increase
Category 0-5 \$ - 0.000%**

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
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Tax Levy							\$ 62,438,862	
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Base Adjustments								
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1	0	All		Base Salaries, Wages and Benefits	Salaries, wages and benefits - Council approved and negotiated settlements. Increase is reflective of the following: *An estimation for cost of living increases for salaries and wages through Collective Agreements and for Exempt Staff. The annual percentage has not been determined yet, as union negotiations are occurring at the time of budget preparation: \$304,754 *Merit increases for eligible employees moving through the grid: \$138,385 *Pay Equity/Job Evaluation adjustments for various positions as per legislation: \$23,655 *There were no increases to corporate benefits, however statutory benefits increase due to increases in salary and wages, such as Canadian Pension Plan, Employer Health Tax, OMERS, Life Insurance, Long-Term Disability, etc.: \$249,739 *WSIB costs decreased in 2020 in comparison to 2019 expenses. It is suggested the decrease occurred due to less activity at work during certain periods of the year due to COVID-19. (WSIB costs include lost time for employees who experience an injury at work, hearing loss claims, post-traumatic stress disorders claims, administrative/physician charges for treatment, etc.)	\$ 677,191	\$ 677,191	1.08%
2	0	All		Base Budget Adjustments	Base budget adjustments required to maintain service levels; includes material and contract inflation increases as well as the removal of one-time items from the 2020 budget.	\$ 62,275	\$ 739,466	1.18%

**City of Orillia
2021 Operating Budget Overview
Issue Detail**

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
Legislated/Pre-approved/Committed								
3	1	Environment and Infrastructure Services Facilities - Properties		Internal Debt Repayment - 2 Hunter Valley Road	Council at its special meeting held on May 11, 2020 recommended in Report TREAS-2020-T01, that the remaining internal loan for 2 Hunter Valley Road be paid using a portion of the 2019 surplus. As a result, the principle budget and interest required to pay the loan on an annual basis is no longer required. 2020 Budget Expense - \$186,645	\$ (186,645)	\$ 552,821	0.89%
4	1	Corporate Services Department Leases Environment and Infrastructure Services Facilities - Properties		OPDC Properties - Lease Revenue and Maintenance	The lease revenue generated from the recent acquisition of real property located at 360 West Street South (\$154,489) will be partially offset by maintenance costs (\$12,250) required to maintain the Orillia Power Distribution Corporation (OPDC) properties. There is also a cost for utility usage (\$7,000). 2020 Expense Budget - \$20,000 2020 Revenue Budget - \$26,446	\$ (135,239)	\$ 417,582	0.67%
5	1	Environment and Infrastructure Services Parks Operation		West Orillia Park - Half Year	The operating budget impact for maintaining the new West Orillia Park was approved in the 2019 Capital budget process. One half of the required budget for maintaining this park was approved in 2020 and the second half of the budget is requested for 2021. 2020 Budget Expense - \$33,830	\$ 34,048	\$ 451,630	0.72%
6	1	General Government Environment and Infrastructure Services Parks Operation		West Orillia Park - Half Year Tax Rate Stabilization Reserve Funding	During the 2019 Operating budget process a one-time approval for a Contribution to the Tax Rate Stabilization Reserve for this budgeted operating impact was approved. These funds were to be used to offset the expense of \$34,048.	\$ (34,048)	\$ 417,582	0.67%

**City of Orillia
2021 Operating Budget Overview
Issue Detail**

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
7	1	Environment and Infrastructure Services Parks Operation		Dock Maintenance	<p>At its meeting held September 21, 2020 Council approved the following motion stemming from Report BDC-20-05:</p> <p><i>"THAT staff be directed to pursue a municipally initiated Zoning By-law Amendment to address the lot line setbacks and dock lengths for the encroachments identified within this report;</i></p> <p><i>AND THAT Policy 1.6.1.1. for the Grape Island Mainland Dock be repealed;</i></p> <p><i>AND THAT pending the passing of the above noted Zoning By-law Amendment, Council authorize expenditures of up to \$60,000 for the purchase of a dock and related signage at Forest Avenue South road allowance for use by all residents of the City of Orillia to be allocated from the Capital Contingency Fund;</i></p> <p><i>AND THAT pending the passing of the above noted Zoning By-law Amendment, Council authorize the inclusion of funding for installation and removal of the dock as well as dock maintenance to be included within the Environment and Infrastructure Services annual operating budget beginning in 2021."</i></p> <p>The \$500 budget increase is associated with the maintenance of the dock. 2020 Expense Budget: 24,305</p>	\$ 500	\$ 418,082	0.67%
8	1	Environment and Infrastructure Services Parks Operation		Operating Impacts from Approved Capital	<p>As part of Council-approved Capital Budgets an increase in the operating budget is required to maintain the improvements to infrastructure for the various areas:</p> <p>*J.B. Tudhope Park Improvements to maintain butterfly garden and new volleyball courts - \$1,500 2020 Combined Expense Budget: \$85,922</p>	\$ 1,500	\$ 419,582	0.67%
9	1	Development Services and Engineering Transit		Operating Impact from Approved Capital - Transit	<p>There is an approved annual increase of 2.5% or \$650 for the Consat contract (provider for AODA stop announcements and real time bus locations). There is also a preapproved expense for 2 months for the Smart Pay system due to the delayed implementation date. (annually \$15,000 with the first year at no cost). 2020 Expense Budget - \$26,000</p>	\$ 3,150	\$ 422,732	0.68%
10	1	Environment and Infrastructure Services Roads and Fleet		Operating Impact from Approved Capital	<p>As part of Council-approved Capital Budgets an increase in the operating budget is required to maintain the improvements to infrastructure for the various areas:</p> <p>*Licensing for Digital Communications Upgrade - \$1,365 *Front Street Phase 2 for line painting and winter maintenance - \$3,000 2020 Combined Expense Budgets: \$1,260,561</p>	\$ 4,365	\$ 427,097	0.68%

City of Orillia
2021 Operating Budget Overview
Issue Detail

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
11	1	Environment and Infrastructure Services Street Lighting		Smart Lighting Control System Maintenance	On-going operating budget impact approved as part of the 2020 LED Streetlight Upgrade project was initially identified as \$30,000 to \$40,000 to maintain the smart lighting control system. Based on the controls system selected by the City these costs have been refined at \$10,000 annually. 2020 Expense Budget - \$111,000	\$ 10,000	\$ 437,097	0.70%
12	1	Human Resources		Operating Impact from Approved Capital - Recruitment and Payroll Processes	Future operating impacts were identified as a result of 2020 approved capital items: *Recruitment Software - \$2,500/year for unlimited annual user licenses. *Payroll Processes/Timesheets - \$8,000 annually for software subscription with an estimated 3% annual increase. 2020 Budget Expense - \$0	\$ 10,500	\$ 447,597	0.72%
13	1	Environment and Infrastructure Services Street Lighting		Streetlight Pole Access Fee	This access fee is for Access to Power Poles, that will appear on the City of Orillia Streetlighting electricity bill beginning in October 2020. Previously Orillia Power Distribution Corporation (OPDC) did not charge the City for street light access to OPDC power poles as per a legacy agreement. Under a new rate harmonization order post financial closing on August 31, 2020, the fee for street lights on OPDC power poles will be \$2.04 per pole, per month effective September 1, 2020. The monthly impact of this new charge on the City's streetlighting bill is approximately \$5,400 including HST (\$65,000 annually) based on 2,329 streetlights currently on OPDC power poles. 2020 Expense Budget - \$694,126	\$ 65,000	\$ 512,597	0.82%
14	1	Environment and Infrastructure Services Waste Management		Solid Waste Contract	As per Council Committee Report Number ESO-20-04, the new solid waste collection contract that began on July 1, 2020 has significantly higher pricing requiring a total overall contract budget increase of \$297,761 - most of which was for the recycling portion of the contract. This extra budget costing has already been pre-approved by Council as part of the contract award. 2020 Expense Budget - \$1,457,314	\$ 297,761	\$ 810,358	1.30%

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15	1	Environment and Infrastructure Services Street Lighting		LED Streetlight Upgrade Debenture Cost	<p>The LED Streetlight Upgrade project is funded by a debenture. This reflects the debenture principal and interest cost (Principal \$385,547; Interest \$22,848). Annual savings of \$240,000 generated from the project will offset a portion of the debenture cost. See issue #33.</p> <p>The following recommendation was adopted by Council at its meeting held on June 15, 2020:</p> <p><i>"THAT as recommended in Report TREAS-2020-G05 dated June 3, 2020 from the Treasury Department, the application for debenture financing regarding the Streetlight Upgrade – LED and Smart Lighting Controls project be approved;</i></p> <p><i>AND THAT Council authorize the Mayor, Clerk and City Treasurer to execute all required documents to secure the City's funding for this project from a debenture to be issued by Infrastructure Ontario for the upset limit amount of \$2,400,000 for a term of 6 years;</i></p> <p><i>AND THAT staff prepare the necessary by-laws including a Borrowing Rate Offer By-Law and Debenture By-Law;</i></p> <p><i>AND THAT Council authorize \$5,000 in legal fees appropriated from the Capital Contingency Reserve."</i></p> <p>2020 Expense Budget - \$0</p>	\$ 408,395	\$ 1,218,753	1.95%

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Revenue Increases								
16	2	Business Development and Communications		Municipal Accommodation Tax (MAT)	As set out in Policy 4.1.8.1 – Municipal Accommodation Tax Spending, all dollars generated from the MAT are allocated to enhance tourism delivery through marketing and promotion, visitor information, product development, event support and capital improvements, without impacting the municipal tax levy. 2020 Revenue Budget - \$326,150 2020 Expense Budget - \$103,150 2020 Transfer to Reserves - \$64,000 2020 Grants to Organizations - Revenue Sharing - \$159,000	\$ -	\$ 1,218,753	1.95%
17	2	Development Services and Engineering Legislative Services		Discontinue Seasonal Dog Tag Issuer Position	Eliminating the seasonal Dog Tag Issuer position will create a net savings of approximately \$582. The lost revenue estimated at \$12,600 is more than offset by the labour savings and associated operating expenses required to have this position. 2020 Revenue Budget: \$45,800 See Attached Schedule - I-06.	\$ (582)	\$ 1,218,171	1.95%
18	2	Development Services and Engineering Legislative Services		Inspection Fees	Chapter 490 enables the municipality to impose inspection fees in relation to specified by-laws such as Clean and Clear and Zoning By-law offences. The proposed increase to 2021 budget is a more accurate reflection of revenue received (average) over the past three years. 2020 Revenue Budget:- \$9,000	\$ (700)	\$ 1,217,471	1.95%
19	2	Community Services Parks Planning and Recreational Programming		Seniors at Play Programs	In order to capitalize on the success of the Seniors at Play program, funded by a grant in 2020, staff are proposing a monthly membership which will provide access to all Seniors at Play programs for one low cost monthly option. The total expenses would be \$10,000, with an increased revenue of \$11,000. 2020 Expense Budget - \$23,550 2020 Revenue Budget - \$356,142	\$ (1,000)	\$ 1,216,471	1.95%
20	2	Development Services and Engineering Planning and Building		Planning Application Fees and Committee of Adjustment Fees	The 2021 planning and Committee of Adjustment fees factor in the Consumer Price Index (CPI) increase. The projected fees are based on the total number of anticipated applications in 2021. 2020 Revenue budget - \$127,682	\$ (2,182)	\$ 1,214,289	1.94%
21	2	Environment and Infrastructure Services Waste Management		Blue Box Funding	A higher reimbursement is expected from Stewardship Ontario for Blue Box funding based on higher collection costs across Ontario and in Orillia. 2020 Revenue Budget - \$333,332	\$ (4,858)	\$ 1,209,431	1.94%
22	2	Police Services		Unclassified Revenue	A revenue increase is anticipated for 2021 as a result of increased criminal record and vulnerable sector checks for employment being processed by the Orillia OPP Detachment. Additionally, as a result of a review of the OPP's schedule of fees, the cost for criminal record and vulnerable sector checks for employment have increased from \$25 to \$41 (HST included). 2020 Revenue Budget - \$40,000	\$ (5,000)	\$ 1,204,431	1.93%

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23	2	Environment and Infrastructure Services Waste Management	Y	Site Revenue	Environment and Infrastructure Services conducts an annual review of solid waste fees to ensure they are representative of current facility requirements. An increased focus is placed on individual user-based fees that are necessary to offset operating costs associated with tax increases. The proposed fee changes would result in an estimated increase in revenue of approximately \$10,800 per year. (\$9,500 - tipping fees, \$1,200 - compost sales, \$100 compost bins). 2020 Revenue Budget - \$455,100 See Attached Schedule I-07.	\$ (10,800)	\$ 1,193,631	1.91%
24	2	Development Services and Engineering Planning and Building		Planning and Committee of Adjustment Revenue - Volume	The number and types of Committee of Adjustment and Planning Applications received each year varies according to changes in the economic climate. To accommodate for economic climate fluctuations, Committee of Adjustment and Planning Application revenue projections are based on a 10-year historical average. Using the 10-year average, the Planning Application volume is projected to be slightly higher than budgeted in 2020. 2020 Revenue Budget - \$127,682	\$ (13,184)	\$ 1,180,447	1.89%
25	2	Community Services Parks Planning and Recreational Programming		Rental Rate Changes	Every three years the Community Services Department prepares a rate survey to ensure the City is at a comparable market rate within the surrounding area, which informs proposed changes to the City's rental rates and fees for the next three-year term. The current rate schedule goes to April 2023. This includes all parks, recreation, sporting and cultural facilities. 2020 Parks Revenue Budget - \$160,249 2020 Facilities Revenue Budget - \$2,479,540	\$ (17,625)	\$ 1,162,822	1.86%
26	2	Development Services and Engineering Legislative Services	Y	Life-time Dog Licence	The Perry Consulting Group recommended streamlining the administratively burdensome program of dog licensing and consider issuing dog licences that are valid for the life of the dog, instead of issuing annual, two-year, or three-year dog licences. 2020 Revenue Budget: \$45,800 See Attached Schedule - I-08.	\$ (22,000)	\$ 1,140,822	1.83%

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Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
27	2	Development Services and Engineering Transit		Transit Fares	<p>The increase in revenue is based on an approved annual 2.5% increase.</p> <p>*Regular Passenger Service - \$11,894 *Bus Passes - \$7,998 *Ticket Sales - \$2,130 *OWLS Regular Service - \$381</p> <p>The annual increase for U-Pass is 5%. Although this represents the budgeted increase amount for 1,250 students, there is a reduction as a result of the agreement being suspended until August 31, 2021, which is reflected under Issue #38.</p> <p>*Student Bus Passes - \$4,335 2020 Revenue Budget - \$1,040,627</p>	\$ (26,738)	\$ 1,114,084	1.78%
28	2	Development Services and Engineering Planning and Building		Building Permit Revenue - County of Simcoe Project	<p>The County of Simcoe's community hub/affordable housing project is anticipated to occur in 2021. The project will have approximately 156,000 sq. ft. of residential space for a permit fee of \$184,080 and 60,000 sq. ft. of commercial space for a permit fee of \$72,000. See Issue #36.</p> <p>2020 Revenue Budget - \$637,390</p>	\$ (256,000)	\$ 858,084	1.37%

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Savings Proposals								
29	2	Development Services and Engineering Planning and Building		AutoCAD Licenses	With the adoption of ArcGIS, the 2 existing AutoCAD licenses are no longer required and will not be renewed in 2021. 2020 Expense Budget - \$15,746	\$ (2,746)	\$ 855,338	1.37%
30	2	Corporate Services Department Information Technology Division Business Development and Communications Library		Computer Hardware and Software Licenses	A review of internal computer leases by the Information Technology department will result in a reduction in the computer lease charge in some areas. A significant portion of the reduction reflects the 2020 budget approval that advanced the purchase of computers that would have been replaced in 2021 in order to avoid an additional expense to purchase Windows 10 licenses. 2020 Combined Expense Budget - \$232,810	\$ (31,129)	\$ 824,209	1.32%
31	2	Environment and Infrastructure Services Facilities - Properties Corporate Services Department Leases		66 Peter Street South	Prior to end of 2020 the OPP Detachment will relocate from 66 Peter Street South to the new detachment building in West Orillia as a notice to terminate the lease was given effective March 31, 2021. The budget for 2021 has been removed to account for the proposed demolition of the building (2021 Capital Budget request). Should this request not be approved, additional costs will be required to maintain the vacant building. This represents a reduction in maintenance costs of \$151,111 and a reduction in lease revenue of \$116,177 based on the March 31, 2021 lease termination. Accommodation and cleaning costs for the new OPP Detachment will be charged as a flat/per property rate across the province. See issue #79. 2020 Revenue Budget - \$154,902 2020 Expense Budget - \$201,881	\$ (34,934)	\$ 789,275	1.26%
32	2	Environment and Infrastructure Services Roads and Fleet		Fleet Repairs and Maintenance	With the adoption of the Fleet Management Policy in 2018 and increased fleet replacement allocation, staff are observing reductions in breakdown maintenance and repairs for fleet. 2020 Expense Budget: \$319,500	\$ (49,500)	\$ 739,775	1.18%
33	2	Environment and Infrastructure Services Street Lighting		LED Streetlight Energy Savings	LED Streetlight Upgrades are projected to reduce the energy consumption of those fixtures upgraded by 42%. This equates to a continual savings of approximately \$240,000 annually. 2020 Expense Budget - \$694,126	\$ (240,000)	\$ 499,775	0.80%

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Decrease of Revenues								
34	3	Development Services and Engineering Planning and Building		Development Administration Fee	This revenue is derived from development applications that result in new public infrastructure. Based on staff's consultations with the local development sector, staff anticipate that they number and type of developments that will move forward in 2021 that include new public infrastructure, will be lower than in the recent years. 2020 Revenue Budget - \$55,000	\$ 20,000	\$ 519,775	0.83%
35	3	Development Services and Engineering Transit		Provincial Gas Tax	The Province has not yet announced the level of Gas Tax Funding for 2021. Staff anticipate a decrease based on previous years information. 2020 Revenue Budget - \$548,399	\$ 21,492	\$ 541,267	0.87%
36	3	Development Services and Engineering Planning and Building		Building Permit Revenue - Volume	The number and types of building permits generated each year varies according to changes in the economic climate. To accommodate for economic climate fluctuations, building permit revenue projections are based on a 10-year historical average. Using the 10-year average, the building permit volume is projected to be slightly lower than the current 2020 budget. See Issue #28. 2020 Revenue Budget - \$637,390	\$ 46,812	\$ 588,079	0.94%
37	3	Corporate Services Department Leases		Tudhope Building Rent	The reduction in rent results from one less City Centre tenant and a current City Centre tenant moving into a smaller unit which yields less revenue. 2020 Revenue Budget - \$575,452	\$ 75,452	\$ 663,531	1.06%
38	3	Corporate Services Department Leases Environment and Infrastructure Services Facilities - Properties		2 Hunter Valley Road	In June 2020, Council directed staff to work towards selling 2 Hunter Valley Road. Nordia vacated the property at the end of August 2020. The reduction in revenue (\$308,325) is partially offset by a reduction in expenses (\$123,956). The budget for 2021 has been updated to reflect the reduced costs associated with maintaining a vacant building, rather than with an active tenant. 2 Hunter Valley Road is currently for sale. 2020 Revenue Budget - \$308,235 2020 Expense Budget - \$143,856 <u>Utilities</u> Under the lease agreement the City was responsible for 15.6 % of the natural gas and electricity costs for the building. Increased utility costs are anticipated as a result of the previous budgets only accounting for 15.6% of the overall charges. The 2021 budget (\$65,700) was estimated based on reduced consumption at the property to reflect an unoccupied building. In addition, the former tenant was previously entirely responsible for water and sewer charges. An allocation of \$3,000 has been provided for the contracts budget to account for these charges in 2021. 2020 Expense Budget - \$2,340 (Natural Gas) 2020 Expense Budget - \$24,960 (Electricity) 2020 Expense Budget - \$45,000 (Contracts) See Attached Schedule I-09.	\$ 249,979	\$ 913,510	1.46%

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Cost to Maintain Level of Service - Expenses								
39	3	Business Development and Communications		Orillia Today Bulletin	The Weekly Bulletin is a two-page spread published each week in the Orillia Today. The bulletin contains City news and information including public and statutory notices, Council meeting schedule, and information on City projects, events and programs. The cost for the bulletin will be increasing in 2021 by \$1,301 for a total of \$52,175.76 + HST. The Weekly Bulletin is also offered as a weekly e-newsletter to subscribers. 2020 Expense Budget - \$89,230	\$ 1,301	\$ 914,811	1.47%
40	3	Development Services and Engineering Planning and Building		Property Standards By-law Training	With the merge of the Legislative Services Division and the Building Division, a review of the Property Standards By-law is underway along with a review of existing practices and procedures. It has been identified that applicable staff and the Property Standards Committee would benefit from a training session pertaining to the investigative process, powers and responsibilities of an officer, duties of the committee, appeal format, powers of the committee, and communication of committee decisions. 2020 Expense Budget - \$3,125	\$ 1,500	\$ 916,311	1.47%
41	3	Environment and Infrastructure Services Roads and Fleet		Portable Radios	In 2020 the City completed a communication system upgrade that transitioned all of the fleet to digital communications. The Municipal Operations Centre has a base and repeater system that communicates with staff conducting field work that requires upgrading. Staff evaluated the options available to complete this transition and are recommending that portable radios be purchased that will allow for access from any location, whether within the building or remotely. This was also the most economical option moving forward rather than replacing the base station and repeater with an upgraded system. This is a one-time purchase and the cost will be backed out during the 2022 budget process. 2020 Expense Budget: \$3,500	\$ 7,000	\$ 923,311	1.48%
42	3	Development Services and Engineering Legislative Services		Parking Database Replacement	The City has a parking database system which helps the City meet the notice requirements and deadlines established in the Provincial Offences Act pertaining to parking infractions. The City's existing parking database is required to be replaced as outlined in the supplementary report. The cost (\$10,000) would be partially offset by annual savings of \$3,000 as the handheld would no longer be required. 2020 Expense Budget -\$17,721 See Attached Schedule I-10.	\$ 7,000	\$ 930,311	1.49%

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43	3	Environment and Infrastructure Services Waste Management		Kitchener Park Venting System Monitoring	A new Environmental Compliance Approval (ECA) was issued in 2019 for the underground landfill gas barrier wall and venting system that was constructed in the summer of 2020 at Kitchener Park. A condition of this ECA requires that the venting system be monitored to ensure it is working as designed. It is estimated that the cost to monitor the venting system will be approximately \$7,200 per year and most of this cost will be for air sample laboratory analyses. It was unknown at the time the capital budget request for the underground landfill gas barrier wall was submitted in 2018 that this additional sampling was required. It was subsequently added as a requirement in 2019 by the Ministry of the Environment, Conservation and Parks. 2020 Expense Budget - \$15,700	\$ 7,200	\$ 937,511	1.50%
44	3	Corporate Services Department Information Technology Division		Software Support Contracts	This issue reflects the 2021 annual increase for software support for Great Plains Dynamics (Human Resources and Financial System), the Corporate Web Site Support (e-Solutions) and Adobe Acrobat Products. Microsoft Office Software is licensed under a three year contract and there is no increase in 2021. 2020 Expense Budget - \$318,156	\$ 10,211	\$ 947,722	1.52%
45	3	Environment and Infrastructure Services Facilities - Properties Library		Hoisting Ropes for Library Elevator	One-time budget funds of \$13,000 are required to replace the hoisting ropes for the elevator at the Orillia Public Library. This repair is needed to ensure continued compliance with Technical Standards and Safety Authority elevator standards. This is a one-time purchase and the cost for this will be backed out during the 2022 budget process. 86% of the cost is recovered from the Library. 2020 Expense Budget - \$73,576	\$ 13,000	\$ 960,722	1.54%
46	3	Corporate Services Department Information Technology Division (Community Services) Community Services Parks Planning and Recreational Programming		Software Fees - Recreation Centre	When operating costs were established for the Orillia Recreation Centre (ORC), the City was utilizing software on a one-time purchase basis. Since the transition to subscription (cloud-based) programs, software is purchased on an annual subscription. This increase of \$5,268 will provide staff working at the ORC access to the same tools as the rest of the City staff. An annual lease expense (\$9,194) for the internet equipment is also required for the Orillia Recreation Centre. 2020 Expense Budget - \$318,156	\$ 14,462	\$ 975,184	1.56%

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47	3	Environment and Infrastructure Services Facilities - Properties Environment and Infrastructure Services Recreation Facilities		Cooling Tower Maintenance	Additional costs are required to provide enhanced cooling tower maintenance at Rotary Place (\$4,275), the City Centre (\$4,000), Brian Orser Arena (\$4,600) and the Barnfield Recreation Centre (\$7,210). 2020 Combined Expense Budgets - \$240,110 See Attached Schedule I-11.	\$ 20,085	\$ 995,269	1.59%
48	3	Environment and Infrastructure Services Facilities - Properties		City Snow Clearing Contract	The City requires a snow clearing contract in place to ensure appropriate service levels are maintained across the various facilities, parking lots and bus shelters and stops under the contract. A competitive tender process was completed and the City evaluated which services to contract versus perform with City forces to ensure the overall best value and delivery of services. Council at it's meeting on October 26th, 2020 approved the following: <i>"THAT as recommended in Report EIS-2-15 dated October 2, 2020 from the Environment and Infrastructure Services Department, ... Contract."</i> 2019/2020 Actual Snow Clearing Expense - \$228,981	\$ 61,181	\$ 1,056,450	1.69%

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Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
New Level of Service/Projects								
NEW -01	4	Environment and Infrastructure Services Parks Operation		Outdoor Skating Rink	This budget request is to fund seasonal Park Operators (two 5-month contracts), additional equipment and materials related to a new outdoor skating rink at J.B. Tudhope Memorial Park. This will be one-time funding in the amount of \$46,400 (including up to \$13,400 for lighting) from the Social and Economic Recovery Fund.	\$ -	\$ 1,056,450	1.69%
49	4	Development Services and Engineering Legislative Services		Seasonal Enforcement Officer	The Seasonal Enforcement Officer is hired for 13 weeks annually, 24 hours per week with the primary duties of the position being enforcing the City's Smoking/Vaping By-law and Traffic/Parking By-law. The costs associated with this position can be attributed to the grant funding provided by the Province to the City for costs associated with the Provincial Cannabis legislation. 2020 Expense Budget - \$5,905 (Wages Casual)	\$ 1,509	\$ 1,057,959	1.69%
50	4	Corporate Services Department Legal and Real Estate		Legal Research Database Subscription	A legal research database subscription (WesLawNext Canada by Thomson Reuters Canada Limited) is required for identifying and retrieving information necessary to support legal decision-making. This is necessary to assist in providing clarity to various legal questions, scenarios, risks and possibilities that are encountered by the City of Orillia. Specific items that are researched include: primary sources of law, or primary authority, in a given jurisdiction (cases, statutes, regulations, etc.) or secondary authority's (for example, law reviews, legal dictionaries, legal treatises, and legal memos). It provides access to concise legal research and allows us to find answers related to legal decision-making, that would be previously inaccessible. 2020 Expense Budget - \$0	\$ 3,600	\$ 1,061,559	1.70%
51	4	Corporate Services Department Information Technology Division (Community Services)		Youth Centre Information Technology Upgrade	For the Youth Centre to access the City of Orillia network, a new network connection to the City is required. The upgrade will also include 2 computers, Office 365 and Adobe licences to provide the three full time Youth centre staff with the same tools as other City staff. The total expenditure for the equipment is \$8,069.57 (\$1,850.85 in 2021) which is on a four and five year lease. The annual cost of the software subscriptions and support of the network components is \$2922.84 per annum. 2020 Expense Budget (Professional/Consulting Fees) - \$318,156 2020 Expense Budget (Leases) - \$175,999	\$ 4,774	\$ 1,066,333	1.71%

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52	4	Development Services and Engineering Engineering		Engineering Student	The current budget allows for the hiring of two university students for 12 weeks each at 44 hours per week, while the spring/summer break for university students is typically 18-19 weeks long. A longer employment term provides benefit to both the student and the City. The student gains additional experience and finances to help pay for school, while the City gains additional experienced resources. There is a learning curve involved in every role which results in the final weeks in a work term being more efficient than the first few weeks. The proposed budget allows for the hiring of two university students for 19 weeks, at 35 hours per week, coordinating the weekly hours with that of the supervising staff. 2020 Expense Budget - \$20,490 See Attached Schedule I-12.	\$ 5,700	\$ 1,072,033	1.72%
53	4	Corporate Services Department Information Technology Division		Great Plains Licenses	This budget request is to fund the purchase of six new Great Plains licenses. The licenses are required due to an increase in the number of users of the Great Plains System. During peak times, users may not be able to login to the system until other users logoff because a licence is not available. The total expenditure is \$22,902 which is on a four year lease program. 2020 Expense Budget - \$175,999	\$ 6,023	\$ 1,078,056	1.73%
54	4	Environment and Infrastructure Services Facilities - Properties		Leacock Museum Snow Removal	An increase to the cost of snow removal is being proposed to cover items not previously part of the annual contract. With custodial and maintenance staff only on-site on a part-time basis, snow removal is often left to the Museum's administrative staff. In the event of an overnight snowfall, staff are currently shoveling the ramps, walkways, and exits to gain access to Swanmore Hall and the museum. As a health and safety requirement, this needs to be completed first thing and repeated as necessary. Ensuring walkways are cleared and sanded by the Contractor will reduce the City's risk. 2020 Expense Budget - 36,830 See Attached Schedule I-13.	\$ 6,208	\$ 1,084,264	1.74%
55	4	Corporate Services Department Information Technology Division		Microsoft Office Licenses	This budget request is to fund 40 Microsoft Office Licences for City Staff who do not have Microsoft Office licenses or share Generic E-mail accounts. I.T. Security experts discourage the use of shared (generic) accounts because it is not possible to identify the employee sending e-mails or updating information. As the City moves to more automation and modern I.T. systems (like BMO Spend Dynamics approved in 2020) there are more requirements for City staff to have access to e-mail. 2020 Expense Budget - \$318,156	\$ 6,454	\$ 1,090,718	1.75%
56	4	Corporate Services Department Financial Services		Purchase Order System	The City's financial system known as Great Plains (GP) has a purchasing order component already integrated within the system. In order to fully take advantage of this feature which will help in streamlining our current process, an additional cost is required. This includes implementation, training and support. New Budget Expense	\$ 12,033	\$ 1,102,751	1.77%

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57	4	Chief Administrative Office		New Resident Welcome and Information Program	As part of a City-wide initiative, the Chief Administrative Office, in conjunction with other City Departments, is developing a New Resident Welcome and Information Program which includes several elements such as a City webpage as well as and electronic and hard-copy materials dedicated to welcoming new and potential residents and providing important information on accessing City Services and amenities. To enhance this program, staff are recommending that one-time discount vouchers be provided to new residents to experience some of the City's municipal amenities and services such as the Orillia Recreation Centre, Orillia Opera House, the Leacock Museum, and Orillia Transit. Providing these vouchers encourages new residents to get out and explore their new community in a cost-effective way and allows them to learn more about their new City. 2020 Expense Budget - \$100 See Attached Schedule I-14.	\$ 20,000	\$ 1,122,751	1.80%
58	4	Corporate Services Department Information Technology Division		Information Technology Analyst - Critical Business Systems	This budget request is to fund an I.T. Analyst – Critical Business Systems. This position will ensure that support and the historical knowledge of existing critical business systems and processes is maintained today and into the future and that the I.T. Division has the capability to select, support, enhance and leverage existing and emerging modern I.T. systems. Hiring the IT Systems Analyst - Critical Business Systems will add new technical expertise and provide succession planning. 2020 Expense Budget (Salary and Benefits) - \$651,755 See attached schedule I-15.	\$ 84,754	\$ 1,207,505	1.93%

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Financial and Other Issues								
59	5	Corporate Services Department Financial Services General Government		Legacy Fund/Orillia Power Dividend Contribution to Reserves - Major Capital Facilities Reserve	<p>On April 30, 2020 the Ontario Energy Board (OEB) approved the sale of Orillia Power Distribution Corporation (OPDC) to Hydro One Inc. The sale officially closed on September 1st, 2020, with proceeds from the transaction to be placed in an Orillia Legacy Fund and generate investment income to replace the existing OPDC portion of the annual dividend.</p> <p>The City of Orillia will retain complete ownership of the Orillia Power Generation Corporation, along with the annual dividend which accounts for approximately 78% of the overall Orillia Power Corporation dividend.</p> <p><u>Revenue Prior to the Sale:</u> Interest Revenue = \$924,750 Dividend Income = \$1,100,000</p> <p><u>Revenue After Sale:</u> Interest Revenue = \$314,750 Dividend Income = \$858,000 Legacy Interest = \$330,000</p> <p>A Council Information Package outlining the details of the Orillia Power Distribution Legacy Fund was provided to Council on September 25, 2020. As a result of current market conditions, proceeds from the Orillia Power Distribution transaction have been placed temporarily in a secured High Interest Savings Account (HISA) managed by the Association of Municipalities of Ontario (AMO). This HISA account currently earns 0.9150%. The temporary decrease in revenue of \$522,000 is offset by a decrease to the Major Capital Facilities Reserve contribution, resulting in a net impact of zero. 2020 Revenue Budget - \$2,024,750</p>	\$ -	\$ 1,207,505	1.93%
60	5	Corporate Services Department Financial Services		Debenture Interest Expense	<p>In 2012, the City of Orillia proceeded with the acquisition of a debenture to finance costs related to major capital facilities for a 10-year serial debenture, in the amount of \$20 million (2.64% interest). The balance of the debenture at December 31st, 2019 was \$6,009,552 and matures in October 2022.</p> <p>This decrease represents the decrease in interest expense for 2021. 2020 Expense Budget - \$134,490</p>	\$ (53,135)	\$ 1,154,370	1.85%

**City of Orillia
2021 Operating Budget Overview
Issue Detail**

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
61	5	General Government		Streetlighting Financing	<p>The streetlighting upgrade project is well underway and the debenture to fund the project has been finalized. One challenge is that while the debenture loan terms are fixed repayment amounts, the actual savings are now expected to be different from the anticipated savings. Further, the final actual savings will not be known with certainty for a few years as the system is optimized, actual energy consumption is known, and maintenance cost savings identified.</p> <p>While the significant anticipated savings will still offset the debt, the payback period is now 3-4 years longer than originally anticipated. The annual debenture payment is approximately \$400,000, while the annual savings now anticipated in the 2021 budget is \$240,000. (See also issue \$14 and #33.)</p> <p>Adjust (To avoid an impact to the tax levy, staff recommend that the contribution to the Major Capital Facility (MCF) Reserve re reduced to absorb the difference of \$160,000 between the original anticipated savings and revised savings. This will: a) keep the 2021 tax levy unaffected, b) slightly extend the amount of time the MCF Reserve is in a negative balance by about 2 months (assuming current contribution levels), c) allow for flexibility in future years, given the uncertainty of the actual savings to be experienced. 2020 contribution to Major Capital Facilities Reserve - \$6.5 million</p>	\$ (178,395)	\$ 975,975	1.56%
62	5	General Government		Contribution from Tax Rate Stabilization Reserve	<p>The following recommendation was adopted by Council at its meeting held on July 20, 2020:</p> <p>“THAT, further to Report TREAS-2020-B01 dated July 7, 2020 from the Treasury Department, staff be directed to prepare a 2021 Draft Budget based on a minimum tax levy increase that includes all tax and non-tax supported services;</p> <p>AND THAT the proposed budget includes a contribution from the Tax Rate Stabilization Reserve to achieve a zero percent tax levy increase.”</p> <p>Options and a preliminary assessment of factors influencing the municipality's 2021 Budget were outlined in Report TREAS-2020-B01, given the current COVID-19 emergency. Staff presented a minimum increase of \$1,120,000 funded by the Tax Rate Stabilization Reserve, resulting in a zero percent tax levy increase for 2021.</p>	\$ (603,734)	\$ 372,241	0.60%

**City of Orillia
2021 Operating Budget Overview
Issue Detail**

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
63	5	General Government	Y	Park Equipment Reserve Shortfall	<p>Community Services staff have provided a separate report outlining issues related to the adequacy of funding for the Parks Equipment Reserve.</p> <p>The financial options to the issue depend on decisions related to the service levels. In this case, service levels are primarily how many playground structures are provided, and the amenities (size, quality, etc.) of the structures. In making service level decisions, it is also important to consider the financial cost of those service levels.</p> <p>Based on the report, to maintain current service levels, additional funding is required. If Council chooses to maintain the current service, the staff report identified an approximate \$150,000 annual increase to the reserve contributions.</p> <p>The impact to the tax levy will be dependent on Council determining service levels and the method of funding as outlined in the staff report. 2020 Contribution to Parks Equipment Reserve - \$137,000</p> <p><i>The following recommendation was presented at the 2021 Budget Committee meeting: THAT, further to Report TREAS-2020-B03 dated November 12, 2020 from the Corporate Services/Legal Department regarding Issue 63 of Schedule I-01 (2021 Operating Budget) with respect to the Park Equipment Reserve, a one-time transfer of \$100,000 be appropriated from the Tax Rate Stabilization Reserve to the Park Equipment Reserve.</i></p>	\$ -	\$ 372,241	0.60%
64	5	General Government		Assessment Growth	<p>Revenue from Assessment Growth is the amount of additional revenue generated from increases in assessment added to the tax roll. 2020 Revenue Budget - \$915,000</p>	\$ (1,200,000)	\$ (827,759)	-1.33%
65	5	General Government		Supplementary Taxes	<p>Supplementary assessment revenue reflects the increase in property value during the current taxation year. This occurs where new construction is completed, or when a major renovation or addition is completed on an existing building/home during the current taxation year.</p> <p>The City of Orillia has been experiencing substantial increases in supplementary taxes over the past few years. 2020 Revenue Budget - \$520,000</p>	\$ (300,000)	\$ (1,127,759)	-1.81%
66	5	Business Development and Communications		Streets Alive!	<p>Streets Alive! is not requesting funding for 2021. A total of \$15,000 was included in the 2020 budget; this issue removes the grant request for the 2021 budget year. 2020 Expense Budget - \$15,000</p>	\$ (15,000)	\$ (1,142,759)	-1.83%

**City of Orillia
2021 Operating Budget Overview
Issue Detail**

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
67	5	Farmers' Market		Farmers' Market	<p>The Farmers' Market has a total expense budget of \$29,942 which is intended to be self-funded through vendor space rentals.</p> <p>The Farmers' Market Management Committee is projecting a revenue shortfall for the Orillia Farmers' Market in 2020 of approximately \$13,000. The Farmers' Market Reserve Fund has been depleted. In 2019 there was a similar situation and as a result, Council granted the Farmers' Market Committee a grant from the Operating Contingency Fund in the amount of \$6,230 to offset any remaining net losses from operations.</p>	\$ -	\$ (1,142,759)	-1.83%
68	5	Environment and Infrastructure Services Facilities - Properties		70 Front Street North	<p>70 Front Street North generates approximately \$740,313 in revenue, which includes base rent, property taxes, and community area maintenance revenue (CAM) to offset expenses of approximately \$429,729. The net difference of \$310,584 is contributed back to the Land Acquisition Reserve which originally funded the purchase of the property.</p> <p>The acquisition was purchased using internal debt that is incurring interest carrying charges of approximately \$300,000/year.</p>	\$ -	\$ (1,142,759)	-1.83%
69	5	General Government		Dougall Canal Committee	<p>The City levies an annual charge to properties adjacent to the Dougall Canal on Couchiching Point. The Dougall Canal Committee administers the maintenance of the canal using the funds collected through the tax levy. The Committee submitted a budget requiring a levy from applicable properties of \$16,147 for the maintenance of the Dougall Canal. The cost is funded only from the benefiting properties and does not affect the general tax rates.</p> <p>2020 Expense Budget - \$16,146</p>	\$ -	\$ (1,142,759)	-1.83%
70	5	General Government		Dougall Canal Committee City Contribution	<p>City owned property borders the canal and will incur an annual charge for the maintenance of the canal. In 2019, a new survey was used to update the allocation of frontage. Based on historic data, the 2020 share allocated to the City was approximately 9%.</p> <p>2020 Expense Budget - \$1,509</p>	\$ -	\$ (1,142,759)	-1.83%

**City of Orillia
2021 Operating Budget Overview
Issue Detail**

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
External Agencies - Core Services								
71	5	Health and Social Services		County Health and Social Services	<p>County operations for Homes for the Aged, Paramedic and Housing costs have been significantly affected by additional measures put in place as a result of the COVID-19 Pandemic, in addition to regular operational cost increases.</p> <p>The County draft budget currently identifies an increase in the shared operating cost to Orillia of \$891,000. There is significant uncertainty in how the County costs will be impacted by COVID-19 and to what extent these costs will be offset by the Province in grants and subsidies.</p> <p>The target budget set in July included a standard increase of \$100,000 to approximate inflation. This is normally adjusted at budget time to reflect actual cost changes. In addition, the City has a Health & Social Services Reserve intended to fund County capital construction over an agreed 10-year period. 2020 Expense Budget - \$6,518,000</p>	\$ 1,165,000	\$ 22,241	0.04%
72	5	Health and Social Services		Contribution from Social & Health Services Reserve	<p>As part of the 2015 budget, Council established a reserve to aid in leveling year-to-year fluctuations in County social service costs. In 2020, the reserve contributed \$275,000 to the operating budget. In 2021, the reserve will be required to contribute an additional \$302,000, resulting in a total contribution from the reserve of \$577,000.</p> <p>The current balance of the reserve is \$4,332,000, with additional annual contributions to the reserve of \$914,000. 2020 Budget - \$275,000 contributed from the reserve.</p>	\$ (302,000)	\$ (279,759)	-0.45%
73	5	Health and Social Services		Contribution from Development Charge Reserve	<p>A portion of projects in the County's capital plan are development related and included in the City's Development Charge study.</p> <p>In 2020, the Development Charge Reserve contributed \$218,000 to the operating budget based on projects that were eligible for DC funding. The increase of \$48,000 relates to capital projects being conducted in 2021, as well as projects that are deferred from 2018, 2019 and 2020. The net draw from reserves in 2021 is \$266,000. 2020 Budget - \$218,000 contributed from the reserve.</p>	\$ (48,000)	\$ (327,759)	-0.52%
74	5	Library		Base Salaries, Wages and Benefits	<p>Salaries, wages and benefits - Council approved and negotiated settlements. The increase is reflective of an estimation for cost of living increases for salaries and wages (\$14,865) and an estimate for Pay Equity/Job Evaluation adjustments as per legislation (\$5,143).</p>	\$ 27,162	\$ (300,597)	-0.48%
75	5	Library		Base Budget Adjustments	<p>Base budget adjustments required to maintain service levels; includes material and contract inflation increases as well as the removal of one-time items from the 2020 budget.</p>	\$ 7,390	\$ (293,207)	-0.47%

**City of Orillia
2021 Operating Budget Overview
Issue Detail**

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
76	5	Library		Non-Resident Memberships	The Library Board is requesting a 2% increase in the per-member cost for the Contract for Library Services from the Township of Oro-Medonte and from the Severn Township Public Library Board. Library staff project there will be an additional 70 memberships from each township in addition to returning to the normal level of memberships. 2020 Revenue Budget - \$121,348	\$ (8,728)	\$ (301,935)	-0.48%
77	5	Library		Debit Machine	The Emergency Management Committee provided temporary approval for the use of a POS machine with tap capabilities in response to the effects of the Covid-19 Pandemic. A permanent new wireless POS machine with tap capabilities is required for the Library with associated costs of \$415 per year and a one-time \$75 start up cost. 2020 Expense Budget - \$1,400	\$ 490	\$ (301,445)	-0.48%
78	5	Library		Library Materials	The Library Board is requesting a 2% cost of living increase to help maintain the purchasing power for library materials. 2020 Expense Budget - \$176,804	\$ 3,536	\$ (297,909)	-0.48%
79	5	Police Services		Police Contract - Accommodation and Cleaning Services	The new Orillia OPP Detachment is to be located at 1 University Avenue and construction is expected to be complete by late 2020. Occupancy and operation within the new Detachment is also anticipated for November/December 2020. According to the OPP's 2021 Annual Billing Statement, accommodation and cleaning costs for the Detachment are charged as a flat/per property rate across the province. The 2021 property count provided by the OPP to the Municipal Property Assessment Corporation is 15,350. The OPP charges a rate of \$4.78 per property for accommodation and cleaning. Therefore, 2021 accommodation and cleaning services for the new Detachment are estimated to cost \$73,373.	\$ 73,373	\$ (224,536)	-0.36%
80	5	Police Services		Police Contract	The Province has not yet released the preliminary 2021 budget estimate with details on the annual credit for the Province's share of Court Security and Prisoner Transportation. This grant was \$308,328 in 2020. At this time, the communication indicates that the Ministry of the Solicitor General will retain an independent consultant with expertise in public safety and security to review the 2021 Court Security and Prisoner Transportation Program. As policing costs and the amount of the grant are unknown at this time, the recommended increase to the budget is an estimate and may need to increase or decrease once policing costs and the grant allocation are provided. 2020 Expense Budget - \$8,222,923	\$ 199,536	\$ (25,000)	-0.04%

**City of Orillia
2021 Operating Budget Overview
Issue Detail**

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
External Agencies - Discretionary								
82	5	General Government		Grant Funding - Information Orillia	Information Orillia is requesting grant funding to assist with the cost of a full-time office manager who will co-ordinate the volunteers and interns from the social services programs at Georgian College and Lakehead University. Along with the funding Information Orillia is also requesting continued permission to use the library offices they have occupied since the new library opened. 2020 Expense Budget - \$0	\$ 25,000	-	0.00%
					2020 Operating Budget Increase (Excluding Identified and Not Recommended)	\$ -		0.000%

Total Category 0	\$ 739,466
Total Category 1	\$ 479,287
Total Category 2	\$ (718,978)
Total Category 3	\$ 556,675
Total Category 4 (General)	\$ 151,055
Total Category 5	\$ (1,207,505)
Total Category 0-5 (Increase to Tax Levy)	\$ -

**City of Orillia
2021
Operating Budget Overview
Issue Detail - Non Tax Based Budget - Water**

Categories	
O - Base Budget Adjustments	Council is required by legislation to take action (i.e. salary wages and benefits)
1 - Legislated/Pre-approved/Committed	Council is required by legislation to take action, generally all should be funded but some flexibility or disclosure is needed (i.e. already approved by Council or required by legislation)
2 - Savings Proposals/Revenue Increases	Savings that result from service level reductions or user fee increases, Council may approve all, some or none based on each change (i.e. fare increases, reduction in service hours)
3 - Cost to Maintain Level of Service	Required to maintain the existing level of service, should be funded to maintain the current level of service
4 - New Level of Service/Projects	New service levels or projects where Council may decide to fund all, some or none based on each issue
5 - Financial Issues	City is facing significant financial challenges or there are high level financial policy issues
6 - Identified and Not Recommended	Issues requiring disclosure to Council, administration is not recommending approval for the stated reasons

Ref #	Cat #	Department	Policy Update/Additional Motion	Issue Title	Issue Description	Change to 2020 Budget
Net Contribution to Reserves - previous year						\$ (2,767,977)
Base Adjustments						
1	0	Environment and Infrastructure Water System		Management Recommended Reductions To Expense/Increases To Revenue That Do Not Affect Service Levels or User Rates	Miscellaneous adjustments to expense and revenue items that do not affect the level of service. This is based on a comprehensive review by management and staff.	\$ 950
2	0	Environment and Infrastructure Water System		Salaries, Wages, Benefits, Legal and Other	Salaries, wages and benefits; Council approved or negotiated settlements.	\$ 58,092
3	0	Environment and Infrastructure Water System		Base Budget Adjustments Expenses	Base budget adjustments required to maintain service levels; includes material and contract inflation increases as well as the removal of one-time items from the 2020 budget. 2020 Expense Budget - \$4,156,153	\$ 36,876
Preapproved/Committed						
4	1	Environment and Infrastructure Water System		User Fees	Council approved water rate increases which results in a revenue increase of \$649,512. 2020 Revenue Budget - \$6,924,130	\$ (649,512)
5	1	Environment and Infrastructure Water System		Electronic Notebooks - Licensing	As a result of Council-approved Capital Budgets, an operating impact was provided as part of the project to upgrade compliance reporting through electronic notebooks. This increase was for support and licensing of the product. 2020 Expense Budget - \$19,000	\$ 5,000
Revenue Increases						
6	2	Environment and Infrastructure Water System		Area Service Recoveries	Increased development within the City has increased water and wastewater revenue through the collection of outstanding local improvement charges. This reflects the current revenue being received. 2020 Revenue Budget - \$33,737	\$ (12,000)

City of Orillia
2021
Operating Budget Overview
Issue Detail - Non Tax Based Budget - Water

Ref #	Cat #	Department	Policy Update/Additional Motion	Issue Title	Issue Description	Change to 2020 Budget
Savings Proposals						
7	2	Environment and Infrastructure Water System		Natural Gas	The cost for natural gas has decreased with a more efficient boiler resulting in a lower expected cost for this utility. 2020 Expense Budget - \$27,000	\$ (6,000)
Revenue Decreases						
8	3	Environment and Infrastructure Water System		Energy Incentives	The Water Filtration Plant (WFP) participated in a Demand-Response Energy program with Rodan Energy Solutions whereby the City would be paid to shut off utility power at this plant and run on back-up generator power to shave power off the utility grid in times of high peak energy demand. With improved energy efficiency at the WFP through equipment replacements, the payments for the Demand-Response Energy program significantly decreased in late 2019 to below the costs to manage this program. The contract was therefore cancelled in 2020. 2020 Revenue Budget - \$10,300	\$ 10,300

City of Orillia
2021
Operating Budget Overview
Issue Detail - Non Tax Based Budget - Water

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget
Cost to Maintain Level of Service - Expenses						
9	3	Environment and Infrastructure Water System		Turbidity Meter	The current lab turbidimeter at the WFP is obsolete and finding replacement parts, including calibration standards, is proving to be more difficult. This equipment is essential to understanding drinking water quality and any process adjustments that are needed. This is a one-time budget request. 2020 Expense Budget - \$6,500	\$ 2,000
10	3	Environment and Infrastructure Water System		Water Distribution	In 2020 the City completed a communication system upgrade that transitioned all of the fleet to digital communications. The Municipal Operations Centre has a base and repeater system that communicates with staff conducting work in the field that requires upgrading. Staff evaluated the options available to complete this transition and are recommending that portable radios be purchased that will allow for access from any location, whether within the building or remotely. This was also the most economical option moving forward rather than replacing the base station and repeater with an upgraded system. 2020 Expense Budget: \$10,700	\$ 2,500
11	3	Environment and Infrastructure Water System		Lab Contract	As part of the City's new Permit to Take Water for the Drinking Water System, additional water level monitoring is required in the City's sentinel and other monitoring wells. These wells are used to determine the water levels in the aquifers. The extra cost is \$2,600. An additional \$400 is requested for an expected lab contract price increase. 2020 Expense Budget - \$19,000	\$ 3,000
12	3	Environment and Infrastructure Water System		Heat, Light and Power	Recent power costs have increased for supplying drinking water to the distribution system. The proposed increase is meant to offset the recent increase. 2020 Expense Budget - \$301,637	\$ 16,000
13	3	Environment and Infrastructure Water System		Water and Sewer	With continued growth and increased water usage due to hot and dry summers, the water production at the WFP continues to increase. As such, the filter backwashing also continues to increase, a necessary step to maintaining proper operation and disinfection. The backwash discharges to the sanitary sewers. 2020 Expense Budget - \$319,200	\$ 20,000

City of Orillia
2021
Operating Budget Overview
Issue Detail - Non Tax Based Budget - Water

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget
New Level of Service/Projects - General						
14	4	Environment and Infrastructure Water System		Software Upgrade	This new internal lease charge would be for an XC2 software upgrade to a cloud-based program, which will allow the backflow inspection contractors to enter test reports and certificate updates remotely. This will improve overall efficiencies by alleviating City staff from manually entering in this information. A four year internal lease is recommended by the IT Division, and is proposed here. 2020 Expense Budget - \$630	\$ 1,806
15	4	Environment and Infrastructure Water System		Facility Maintenance Management	The Environment and Infrastructure Services Department is responsible for all City of Orillia building assets. As the City prioritizes asset management and proactive maintenance of these facilities, addressing the ongoing requirements for cleaning and maintaining the asset becomes a priority. With the addition of new facilities and upgrades to existing facilities within the water and wastewater system within the City, as well as maintaining the current infrastructure, the need for additional custodial/maintenance staffing is required. An evaluation of the facilities was undertaken to understand the time spent at all facilities and where best to apportion this increased cost. It is recommended that it would be appropriate to fund these costs on an annual basis from the water and wastewater reserve due to the significant amount of time spent on annual maintenance contracts, emergency repairs and replacements, and cleaning requirements. 2020 Expense Budget: \$652,541 See Attached Schedule I-18.	\$ 39,075

2021 Proposed Increase to Contribution to Reserves \$ (471,914)

2021 Proposed Contribution to Reserves (3,239,891)

Total Category 0	\$ 95,918
Total Category 1	\$ (644,512)
Total Category 2	\$ (18,000)
Total Category 3	\$ 53,800
Total Category 4	\$ 40,881
Total Category 5	\$ -
	\$ (471,914)

City of Orillia
2021 Operating Budget Overview
Issue Detail - Non Tax Based Budget - Wastewater

Categories	
O - Base Budget Adjustments	Council is required by legislation to take action (i.e. salary wages and benefits)
1 - Legislated/Pre-approved/Committed	Council is required by legislation to take action, generally all should be funded but some flexibility or disclosure is needed (i.e. already approved by Council or required by legislation)
2 - Savings Proposals/Revenue Increases	Savings that result from service level reductions or user fee increases, Council may approve all, some or none based on each change (i.e. fare increases, reduction in service hours)
3 - Cost to Maintain Level of Service	Required to maintain the existing level of service, should be funded to maintain the current level of service
4 - New Level of Service/Projects	New service levels or projects where Council may decide to fund all, some or none based on each issue
5 - Financial Issues	City is facing significant financial challenges or there are high level financial policy issues
6 - Identified and Not Recommended	Issues requiring disclosure to Council, administration is not recommending approval for the stated reasons

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget
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Net Contribution to Reserves - previous year \$ (5,843,206)

Base Adjustments

1	0	Environment and Infrastructure Wastewater		Management Recommended Reductions To Expense/Increases To Revenue That Do Not Affect Service Levels or User Rates	Miscellaneous adjustments to expense and revenue items that do not affect the level of service. This is based on a comprehensive review by management and staff.	\$ (1,200)
2	0	Environment and Infrastructure Wastewater		Salaries, Wages, Benefits, Legal and Other	Salaries, wages and benefits; Council approved or negotiated settlements.	\$ 20,960
3	0	Environment and Infrastructure Wastewater		Base Budget Adjustments Expenses	Base budget adjustments required to maintain service levels; includes material and contract inflation increases as well as the removal of one-time items from the 2020 budget. There is a large backout item for the one-time expense in 2020 for lagoon cleaning (\$115,000). 2020 Expense Budget - \$2,834,339	\$ (107,077)

Preapproved/Committed

4	1	Environment and Infrastructure Wastewater		User Fees	Council approved san sewer rate increases which results in a revenue increase of \$634,847. 2020 Revenue Budget - \$8,690,145	\$ (634,847)
5	1	Environment and Infrastructure Wastewater		Electronic Notebook - Licensing	As a result of Council-approved Capital Budgets, an operating impact was provided as part of the project to upgrade compliance reporting through electronic notebooks. This increase was for support and licensing of the product. 2020 Expense Budget: \$6,800	\$ 5,000

City of Orillia
 2021 Operating Budget Overview
 Issue Detail - Non Tax Based Budget - Wastewater

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget
Revenue Increases						
6	2	Environment and Infrastructure Wastewater		Sanitary Discharge Agreement	The City has entered into two additional surcharge agreements since budget preparations last year. These will result in additional revenue for the City. 2020 Revenue Budget: \$70,000	\$ (40,000)
Cost to Maintain Level of Service - Expenses						
7	3	Environment and Infrastructure Wastewater		Heat, Light and Power	With the addition of the new tertiary treatment and lift station at the Wastewater Treatment Centre, power usage has increased. 2020 Expense Budget: \$382,772	\$ 32,000
8	3	Environment and Infrastructure Wastewater		Operational Equipment	In 2020 the City completed a communication system upgrade that transitioned all of the fleet to digital communications. The Municipal Operations Centre has a base and repeater system that communicates with staff conducting work in the field that requires upgrading. Staff evaluated the options available to complete this transition and are recommending that portable radios be purchased that will allow for access from any location, whether within the building or remotely. This was also the most economical option moving forward rather than replacing the base station and repeater with an upgraded system. 2020 Expense Budget: \$23,520	\$ 2,500

City of Orillia
 2021 Operating Budget Overview
 Issue Detail - Non Tax Based Budget - Wastewater

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget
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New Level of Service/Projects - General						
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9	4	Environment and Infrastructure Wastewater		Facility Maintenance Management	The Environment and Infrastructure Services Department is responsible for all City of Orillia building assets. As the City prioritizes asset management and proactive maintenance of these facilities, addressing the ongoing requirements for cleaning and maintaining the asset becomes a priority. With the addition of new facilities and upgrades to existing facilities within the water and wastewater system within the City, as well as maintaining the current infrastructure, the need for additional custodial/maintenance staffing is required. An evaluation of the facilities was undertaken to understand the time spent at all facilities and where best to apportion this increased cost. It is recommended that it would be appropriate to fund these costs on an annual basis from the water and wastewater reserve due to the significant amount of time spent on annual maintenance contracts, emergency repairs and replacements, and cleaning requirements. 2020 Expense Budget: \$0 See Attached Schedule I-18.	\$ 39,075
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2021 Proposed Increase to Contribution to Reserves \$ (683,590)

2021 Proposed Contribution to Reserves (6,526,796)

Total Category 0	\$ (87,317)
Total Category 1	\$ (629,847)
Total Category 2	\$ (40,000)
Total Category 3	\$ 34,500
Total Category 4	\$ 39,075
Total Category 5	\$ -
	\$ (683,590)

City of Orillia
2021 Operating Budget Overview
Issue Detail - Non Tax Based Budget - Parking

Categories	
0 - Base Budget Adjustments	Council is required by legislation to take action (i.e. salary wages and benefits)
1 - Legislated/Pre-approved/Committed	Council is required by legislation to take action, generally all should be funded but some flexibility or disclosure is needed (i.e. already approved by Council or required by legislation)
2 - Savings Proposals/Revenue Increases	Savings that result from service level reductions or user fee increases, Council may approve all, some or none based on each change (i.e. fare increases, reduction in service hours)
3 - Cost to Maintain Level of Service	Required to maintain the existing level of service, should be funded to maintain the current level of service
4 - New Level of Service/Projects	New service levels or projects where Council may decide to fund all, some or none based on each issue
5 - Financial Issues	City is facing significant financial challenges or there are high level financial policy issues
6 - Identified and Not Recommended	Issues requiring disclosure to Council, administration is not recommending approval for the stated reasons

Ref #	Cat #	Department	Policy Update/Additional Motion	Issue Title	Issue Description	Change to 2020 Budget
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Net Contribution to Reserves - previous year \$ **(203,433)**

Base Adjustments

1	0	Development Services and Engineering (Parking Division)		Salaries, Wages, Benefits, Legal and Other	Salaries, wages and benefits; Council approved or negotiated settlements.	\$ 10,001
2	0	Development Services and Engineering (Parking Division)		Base Budget Adjustments Revenue	The decreased revenue is reflective of a one-time (\$10,000) revenue budget item from 2020 being removed for 2021. Council approved a temporary road closure of Matchedash Street South to accommodate the construction needs of the Matchedash Lofts development. The developer was required to reimburse the City for lost parking metre and fine revenue in the amount of \$3,200 per month of closure. 2020 Revenue Budget - \$642,860	\$ 10,000
3	0	Development Services and Engineering (Parking Division)		Base Budget Adjustments Expenses	Base budget adjustments required to maintain service levels; includes material and contract inflation increases as well as the removal of one-time items from the 2020 budget. 2020 Expense Budget - \$439,427	\$ 18,538

Preapproved/Committed

4	1	Development Services and Engineering (Parking Division)		Parking Permits - Interior	Council approved that 10 spaces be converted to 24-hour permit parking spaces in Lot 1. Based on the permit fee which is a yearly fee per permit will result in additional revenue. 2020 Revenue Budget - \$30,000	\$ (18,700)
5	1	Development Services and Engineering (Parking Division)		Winter Control	Council approved that 10 spaces be converted to 24-hour permit parking spaces in Lot 1. Winter Control costs of \$500 a month have been budgeted for to offset the increased winter maintenance. The negotiated snow clearing contract for various City properties requires additional budget for 2021. 2020 Expense Budget - \$51,000	\$ 6,000

**City of Orillia
2021**

**Operating Budget Overview
Issue Detail - Non Tax Based Budget - Stormwater**

Categories	
0 - Base Budget Adjustments	Council is required by legislation to take action (i.e. salary wages and benefits)
1 - Legislated/Pre-approved/Committed	Council is required by legislation to take action, generally all should be funded but some flexibility or disclosure is needed (i.e. already approved by Council or required by legislation)
2 - Savings Proposals/Revenue Increases	Savings that result from service level reductions or user fee increases, Council may approve all, some or none based on each change (i.e. fare increases, reduction in service hours)
3 - Cost to Maintain Level of Service	Required to maintain the existing level of service, should be funded to maintain the current level of service
4 - New Level of Service/Projects	New service levels or projects where Council may decide to fund all, some or none based on each issue
5 - Financial Issues	City is facing significant financial challenges or there are high level financial policy issues
6 - Identified and Not Recommended	Issues requiring disclosure to Council, administration is not recommending approval for the stated reasons

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2020 Budget
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Net Contribution to Reserves - previous year						\$ (68,952)
Base Adjustments						
1	0	Environment and Infrastructure Storm Water		Salaries, Wages, Benefits, Legal and Other	Salaries, wages and benefits; Council approved or negotiated settlements.	\$ 12,679
2	0	Environment and Infrastructure Storm Water		Base Budget Adjustments Expenses	Base budget adjustments required to maintain service levels; includes material and contract inflation increases as well as the removal of one-time items from the 2020 budget. 2020 Expense Budget - \$484,444	\$ 2,024
Preapproved/Committed						
3	1	Environment and Infrastructure Storm Water		User Fees	Council approved storm water rate increases which results in a revenue increase of \$34,800. 2020 Revenue Budget - \$553,396	\$ (34,800)

2021 Proposed Increase to Contribution to Reserves \$ (20,097)

2021 Proposed Contribution to Reserves (89,049)

Total Category 0	\$ 14,703
Total Category 1	\$ (34,800)
Total Category 2	\$ -
Total Category 3	\$ -
Total Category 4	\$ -
Total Category 5	\$ -
	\$ (20,097)

**CITY OF ORILLIA
CAPITAL PROGRAM
2021
(Thousands of dollars)**

Project	PAGE	2021	RESERVES FUNDS	DEVELOPMENT CHARGES	2021 CAPITAL TAX LEVY	OPERATING OTHER	IMPACT
Human Resources							
Fire							
Hurst "eDraulic" Rescue Tools	1	65	65				Fire Equipment Reserve
Community Services							
Waterfront Maintenance	2	75	75				Park Development Reserves
Playground Replacement	3	235	235				Park Equipment Reserves
City Wide Park Improvements - Dorset Park	4	60			60		
J.B. Tudhope Memorial Park Improvements	5	110			90	20	1 Other: Mariposa Folk Foundation
J.B. Tudhope Memorial Park Improvements-Sign	5A	90			90		
Lightfoot Trail Resurfacing & Repair	6	150	150				Trail Reserves
Terry Fox Circle Design	7	50	50				Park Development Reserves
Park Signage - Interpretive	8	30			30		
Orillia Opera House Technical Theatre Equipment Upgrades	9	50			50		
Atherley Narrows Trail Connection	10	1,050	1,050				25 Major Capital Facilities Reserve
Trail Connections - Wilson Point Road and Leacock Museum/Brewery Lane	11	60	60				2 Trail Reserves
Couchiching Beach Park Greenhouse and Maintenance Building Replacement	66	750	750				40 Park Development Reserves
Corporate Services/Legal							
Financial Services							
Budget and Financial Software	12	110				110	60 Municipal Modernization Fund
Development Charges Background Study	13	70		70			
Development Services and Engineering							
Engineering							
Centennial Drive Area Improvements	14	10,600	10,300			300	40 Federal Gas Tax Reserve 1,926/WW Reserve 7,900/Stormwater Reserve 300/Roads Reserve 174/OCIF 300
West Street Widening	15	270		135	135		
Jarvis Street Reconstruction	16	525	400			125	Roads Reserve 175 / Water and Wastewater Reserve 225 /OCIF 125
Annual Road Resurfacing Program	17	854	381			473	Roads Reserve 381 / OCIF Roads 473
Annual Sidewalk Program	18	440	440				Roads Reserve
Audible Pedestrian Signal Upgrades (various intersections)	19	20	20				1 Roads Reserve
400mm Trunk Watermain Extension on Borland Street East	20	2,335	2,335				Water and Wastewater Reserve 2,300 / Roads Reserve 35
West Orillia Well Standby	21	250		250			
Harvie Hill Repairs	22	100	100				Water and Wastewater Reserve
Replace Watermain on Esther Anne Drive, Karen Crescent and Charles Road	23	150	150				Water and Wastewater Reserve

Transit						
Terminal - Detail Design	24	600	600			Parking Reserve 200 / Transit Equipment 400
Transit Shelter Program	25	54	15		39	4 Transit Equipment Reserve 15 /ICIP 39
Security Cameras - Buses	26	80	22		58	Transit Equipment Reserve 22 /ICIP 58
Environment and Infrastructure Services						
Property and Environmental Sustainability						
OMAH Roof Restoration	27	110		110		
Orillia Recreation Centre - On/Off Site Monitoring & Maintenance	28	290	290			Major Facilities Capital Maintenance Reserve
Municipal Operations Roof Project - Asbestos Abatement	29	474		474		
City Centre Renovations-Public Facing Counters and Security	30	175	175			City Centre Reserve
Environmental Monitoring Program	31	50		50		
Climate Change Action Plan	32	120	40	80		Water and Wastewater Reserve
City Centre Brick Restoration	33	150	150			City Centre Reserve
City Centre Heat Pump Replacements	34	35	35			City Centre Reserve
Rotary Place HVAC Retrofit	35	45		45		
66 Peter Street South - Demolition	36	300		300		
Opera House Roof Replacement - Additional Costs	37	226	226			2 Opera House Restoration Reserve
70 Front Street North - Parking Lot Repairs	38	60	60			Land Acquisition Reserve
Cooling Equipment for Critical Water Facility Locations	39	60	60			1 Water and Wastewater Reserve
Rotary Place Overhead Door Repair	40	20		20		
Leacock Home - Rooftop HVAC Units	41	50	50			Leacock Home Reserve
West Orillia Well/Champlain Sewage Pumping Station Buildings - Install Fencing	42	45	45			Water and Wastewater Reserve
City Centre - Flooring Replacement	43	20	20			City Centre Reserve
LED Lighting Replacements - Rotary Place and Water/Wastewater Buildings	44	71		35	36	Other: 2020 LED Facilities Lighting Upgrade Rebates
Fire Station #1 - Snow Melt System	45	20		20		1
J.B. Tudhope Memorial Park Administration Building Improvements	46	25		25		
Rotary Place Sport Netting Replacement	47	45		45		
Leacock Museum Maintenance and Repairs - Painting	48	20	20			Leacock Home Reserve
Barnfield Point Recreation Centre - Furniture Replacements	49	15	15			Barnfield Point Recreation Centre Reserve
Fire Station #1 - Garage Heater	69	35		35		1
Operation and Source Protection						
Fleet Replacements	50	1,200	1,200			37 Equipment Reserve
Fleet Additions	51	92		92		10
Centennial Boat Launch Paving	52	50		50		
Tennis Court Resurfacing - Kitchener Park	53	25	25			Park Development Reserve
Stormwater Rehabilitation Program	54	140	140			Stormwater Reserve
Fuel Management System Replacement	55	41		41		1
West Orillia Sports Complex Fertigation System	56	15		15		
Sidewalk Spot Repair Program	57	50		50		
Annual Road Spot Repair Program	58	40		40		
Water / Wastewater						
Water Filtration Plant Chlorine Room and Infrastructure	59	850	850			Water and Wastewater Reserve

Water Filtration Plant Motor Control Centre Replacements	60	625	625				Water and Wastewater Reserve
Water Filtration Plant and Wastewater Treatment Centre Equipment Rehabilitation	61	800	800				Water and Wastewater Reserve
Water and Wastewater Control System Rehabilitation	62	275	275				Water and Wastewater Reserve
Collection / Distribution - System Rehabilitation Program	63	50	50				Water and Wastewater Reserve
Waste Diversion							
Waste Diversion Site Concrete Grinding	64	100	100				Landfill Closure/Post Closure Reserve
Waste Diversion Site Capping	65	1,990	1,990				10 Major Capital Facilities 1,401 / Landfill Closure/Post Closure 589
Other							
Contribution to Major Capital Facilities Reserve		18			18		
		28,055	24,439	455	2,000	1,161	236