



## CITY OF ORILLIA Commemorative Awards Committee MINUTES

**Minutes of the Meeting of the Commemorative Awards Committee, Wednesday, June 20, 2018 at 3:00 p.m. in the Brooks Boardroom, Orillia City Centre**

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**Present:** Paul Raymond in the Chair  
Barbara Dickson  
Ted Duncan  
Shannon Jackman

**Absent:** Betsy Gross

**Also Present:** Leigh Kenderdine, Committee Secretary

### **Call to Order**

The meeting was called to order at 3:02 p.m.

### **Approval of Agenda**

Moved by Dickson, seconded by Jackman:

THAT the agenda for the Commemorative Awards Committee meeting held on June 20, 2018 be approved as distributed.

**Carried.**

### **Disclosure of Interest**

None declared.

### **Deputations**

None.

### **Minutes**

1. May 16, 2018.

Moved by Duncan, seconded by Jackman:

THAT the minutes of the Commemorative Awards Committee meeting held on May 16, 2018 be adopted, having been printed and distributed.

**Carried.**

## **Closed Session**

### **Motion to move into Closed Session**

Moved by Dickson, seconded by Duncan:

THAT, pursuant to Section 239(4) of the Municipal Act, 2001, S.O. 2001, c.25, notice is hereby given that this Committee intends to hold a closed session meeting today in the [insert] Boardroom of the Orillia City Centre, to deal with matters pursuant to Section 239(2) (b) of the said Act (Personal Matter(s)).

**Carried.**

### **Closed Session Items**

1. Order of Orillia - Nomination Review.  
Confidential materials were distributed at the meeting. Three nominations were reviewed and next steps discussed.

### **Motion to Rise to Open Session**

Moved by Dickson, seconded by Jackman:

THAT the Committee return to Open Session.

**Carried.**

### **Open Session**

Open Session resumed at 3:40p.m.

### **Motions Arising from Closed Session Discussions**

Moved by Dickson, seconded by Jackman:

THAT the confidential nominations for the Order of Orillia be received;

AND THAT the Secretary provide the appropriate notifications to the Order of Orillia nominator(s) and/or applicants.

**Carried.**

### **Correspondence - Information Items**

None.

## **Correspondence - Action Items**

1. Committee Secretary - re Order of Orillia Draft Memo to Council Committee.

Moved by Duncan, seconded by Dickson:

THAT the draft report to Council Committee in Closed Session be revised as discussed;

AND THAT the Secretary submit the confidential report for inclusion into the July 16 Council Committee meeting package.

**Carried.**

2. Committee Secretary - re Order of Orillia Timeline.

Moved by Jackman, seconded by Duncan:

THAT the timeline of events presented be received as information.

**Carried.**

## **Reports**

None.

## **Date of Next Meeting**

Wednesday, August 15, 2018 at 3:00 p.m. in the Brooks Boardroom, Orillia City Centre.

## **Adjournment**

Moved by Dickson, seconded by Jackman:

THAT the meeting be adjourned.

**Carried.**

Meeting adjourned - 3:55 p.m.

*[adopted August 15, 2018]*

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P. Raymond,  
Chair.