



City of Orillia Accessibility Advisory Committee Minutes

Minutes of the Meeting of the Accessibility Advisory Committee, Tuesday, March 12, 2019 at 4:30 p.m. in the Tudhope-McIntyre Boardroom, Orillia City Centre

Present: Lilly Cadeau in the Chair
Councillor Mason Ainsworth
Raven Crow
Harold Dougall
Carol Perreault
Dennis Rizzo

Absent: Lorraine Jelly
Megan Williams, Deputy Clerk

Also Present: Jeff Duggan, Senior Planner (part of meeting)
Jill Lewis, Senior Planner (part of meeting)
Leigh Kenderdine, Committee Secretary

Call to Order

1. Pursuant to Section 105.2.3 of Chapter 105 of the City of Orillia Municipal Code - Local Board - Procedure, the Committee Secretary called the meeting to order at 4:37 p.m. and proceeded to conduct the election of the Chair for 2019.

Moved by Ainsworth, seconded by Rizzo:

THAT the following member of the Accessibility Advisory Committee be elected Chair for 2019:

- Lilly Cadeau.

Carried.

Approval of Agenda

Moved by Perreault, seconded by Crow:

THAT the agenda for the Accessibility Advisory Committee meeting held on March 12, 2019 be approved as distributed.

Carried

Disclosure of Interest

None declared.

Deputations

None.

Minutes

1. November 27, 2018.

Moved by Dougall, seconded by Perreault:

THAT the minutes of the Accessibility Advisory Committee meeting held on November 27, 2018 be adopted, having been printed and distributed.

Carried.

Closed Session

There were no closed session items for this meeting.

Correspondence - Action Items

1. Senior Planner - re Application for Site Plan Approval - 8000, Highway 12.

Moved by Dougall, seconded by Crow:

THAT, further to the site plan, dated February 19, 2019 from the Development Services and Engineering Department regarding the property located at 8000 Highway 12, the Accessibility Advisory Committee provides the following comments:

- There are barrier-free curbs adjacent to accessible parking spaces, including the rear of the building.
- Walkways be constructed of concrete as the preferred first choice; and where pavers are used, the base beneath the pavers be constructed of concrete, have a flat surface, minimal beveled edges and minimal spacing between the pavers to lessen vibration.
- That there are Tactile Attention Indicators from accessible parking spaces to the building entrance if crossing a parking lot aisle.
- That the snow storage be kept away from the area of the accessible parking spaces.
- The area around the accessible parking spaces be flat and free from storm-water drains.
- There are direct and accessible connections from the internal sidewalks with the City's sidewalks.
- That there is direct, safe access to the main entrance either from walkways or sidewalks.
- All pedestrian walkways through large parking areas be defined through the use of signage, special paving, lighting or landscaping elements.
- Any slopes or ramps have a grade of no more than 5%.

Carried.

2. Senior Planner - re Application for Site Plan Approval - 219 Mississaga Street West.

Moved by Dougall, seconded by Rizzo:

THAT, further to the Site Plan Review Report dated January 11, 2019 by the Planning Administrator regarding the development located 219 Mississaga Street West, the following comments be ratified as submitted to the Development Services and Engineering Department on January 24, 2019:

There are barrier-free curbs adjacent to accessible parking spaces.

- There are barrier-free curbs adjacent to accessible parking spaces.
- Walkways be constructed of concrete as the preferred first choice; and where pavers are used, the base beneath the pavers be constructed of concrete, have a flat surface, minimal beveled edges and minimal spacing between the pavers to lessen vibration.
- That there are Tactile Attention Indicators from accessible parking spaces to the building entrance if crossing a parking lot aisle.
- That the snow storage be kept away from the area of the accessible parking spaces.
- The area around the accessible parking spaces be flat and free from storm-water drains.
- There are direct and accessible connections from the internal sidewalks with the City's sidewalks.
- That there is direct, safe access to the main entrance either from walkways or sidewalks.
- All pedestrian walkways through large parking areas be defined through the use of signage, special paving, lighting or landscaping elements.
- Any slopes or ramps have a grade of no more than 5%.

Carried.

3. Senior Planner - re Application for Site Plan Approval - 425 West Street South.

Moved by Dougall, seconded by Perreault:

THAT, further to the Site Plan Review Report dated January 11, 2019 by the Senior Planner regarding the development located at 425 West Street South, the following comments be ratified as submitted to the Development Services and Engineering Department on January 24, 2019:

- There are barrier-free curbs adjacent to accessible parking spaces.
- Walkways be constructed of concrete as the preferred first choice; and where pavers are used, the base beneath the pavers be constructed of concrete, have a flat surface, minimal beveled edges and minimal spacing between the pavers to lessen vibration.
- That there are Tactile Attention Indicators from accessible parking spaces to the building entrance if crossing a parking lot aisle.
- That the snow storage be kept away from the area of the accessible parking spaces.

- The area around the accessible parking spaces be flat and free from storm-water drains.
- There are direct and accessible connections from the internal sidewalks with the City's sidewalks.
- That there is direct, safe access to the main entrance either from walkways or sidewalks.
- All pedestrian walkways through large parking areas be defined through the use of signage, special paving, lighting or landscaping elements.
- Any slopes or ramps have a grade of no more than 5%.

Carried.

4. Senior Planner - re Downtown Orillia Streetscape Improvement Plan.

Moved by Dougall, seconded by Ainsworth:

THAT the Accessibility Advisory Committee endorse the Streetscapes concept design as presented.

Carried.

5. D. Rizzo - re Accessible Parking.

Moved by Dougall, seconded by Ainsworth:

THAT the Accessibility Advisory Committee consider developing an awareness campaign regarding Accessible parking;

AND THAT the campaign begin the week of May 29 - June 3, 2019 to coincide with National AccessAbility Week;

AND THAT the Committee authorize the Secretary to discuss options with the Communications and Marketing Department and report back to the Committee at the April 9, 2019 meeting.

Carried.

6. Secretary - re 2019 Committee Meeting Dates.

Moved by Dougall, seconded by Ainsworth:

THAT the following list of proposed meeting dates and information be approved for 2019:

Regular Meeting Day: 2nd Tuesday of each month

Location: Tudhope-McIntyre Boardroom, Orillia City Centre
(unless otherwise stated)

Time: 4:30 p.m.

Dates:

Tuesday, April 9
Tuesday, May 14
Tuesday, June 11 (will include Public Meeting)
Tuesday, July 9 (if required)
Tuesday, August 13 (if required)
Tuesday, September 10
Tuesday, October 8
Tuesday, November 12

Carried.

7. Secretary - re 2019 Committee Events.

Moved by Dougall, seconded by Ainsworth:

THAT the Accessibility Advisory Committee shall attend the following events in 2019 to promote accessibility awareness:

- Orillia Home and Cottage Show, Saturday April 13, 2019
- Orillia Scottish Festival, Saturday July 20, 2019
- Orillia Farmer's Market, Saturday, August 21, 2019

AND THAT the following Committee members will set up and attend the booth at the Orillia Home and Cottage Show:

- Lilly Cadeau
- Raven Crow
- Harold Dougall
- Carol Perreault

Carried.

Correspondence - Information Items

1. Clerk's Department - re Declaration of Interest Registry.

Moved by Dougall, seconded by Rizzo:

THAT the memo dated November 26, 2018 from the Clerk's Department regarding the Declaration of Interest Registry be received as information.

Carried.

Reports

None.

Date of Next Meeting

Tuesday, April 9, 2019 at 4:30 p.m. in the Tudhope-McIntyre Boardroom, Orillia City Centre.

Adjournment

Moved by Dougall, seconded by Ainsworth:
THAT the meeting be adjourned.

Carried.

Meeting adjourned – 6:26 p.m.

[adopted April 9, 2019]

L. Cadeau,
Chair.