



CITY OF ORILLIA Accessibility Advisory Committee MINUTES

Minutes of the Meeting of the Accessibility Advisory Committee, Tuesday, January 14, 2020 at 4:31 p.m. in the Brooks Boardroom, Orillia City Centre

Present: Lilly Cadeau in the Chair
Councillor Mason Ainsworth
Rick Ball
Raven Crow
Harold Dougall
Lorraine Jelly
Carol Perreault

Also Present: Jill Lewis, Senior Planner (part of meeting)
Maria Pinto, Intermediate Planner (part of meeting)
Megan Williams, Deputy Clerk
Leigh Kenderdine, Committee Secretary

Call to Order

Pursuant to Section 105.2.3 of Chapter 105 of the City of Orillia Municipal Code - Local Board - Procedure, the Committee Secretary called the meeting to order and conducted the election of the Chair for 2020.

Moved by Jelly, seconded by Dougall:

THAT the following member of the Accessibility Advisory Committee be elected Chair for 2020:

- Lilly Cadeau

Carried.

Approval of Agenda

Moved by Dougall, seconded by Crow:

THAT the agenda for the Accessibility Advisory Committee meeting held on January 14, 2020 be approved as distributed.

Carried

Disclosure of Interest

None declared.

Deputations

None.

Minutes

1. October 8, 2019.

Moved by Jelly, seconded by Dougall:

THAT the minutes of the Accessibility Advisory Committee meeting held on October 8, 2019 be adopted, having been printed and distributed.

Carried.

Correspondence - Information Items

None.

Correspondence - Action Items

1. Senior Planner - re Application for Site Plan Approval - 39 & 41 Orchard Point Road.

Moved by Dougall, seconded by Jelly:

THAT, further to the Site Plan Review Report dated October 3, 2019 from the Development Services and Engineering Department regarding the development located at 39 & 41 Orchard Point Road, the following comments be ratified as previously submitted on November 27, 2019:

- All slopes (including driveways) have a grade of no more than 5%.
- The sidewalks have a cross fall no greater than 2%.
- There is an accessible walkway to enter any park/open space/pool.
- All entry points from walkways and roadways and accessible parking spaces all have depressed curbs.
- There not be any drainage grates in the vicinity of the accessible parking spaces or on walkways.
- The sidewalks are level and have curb cuts at all interchanges from roads.
- The location of the light standards be identified to ensure one is in close proximity to the accessible parking spaces.
- Community mailbox areas be level with depressed curbs.
- The area around the accessible parking spaces be flat and free from storm water drains.

Carried.

2. Planning Administrator - re Application for Site Plan Approval - 318 Memorial Avenue.

Moved by Jelly, seconded by Dougall:

THAT, further to the Site Plan Review Report dated November 13, 2019 from the Development Services and Engineering Department regarding the development located at 318 Memorial Avenue, the following comments be ratified as previously submitted on November 27, 2019:

- There are barrier-free curbs adjacent to accessible parking spaces.
- Walkways be constructed of concrete as the preferred first choice; and where pavers are used, the base beneath the pavers be constructed of concrete, have a flat surface, minimal beveled edges and minimal spacing between the pavers to lessen vibration.
- That there are Tactile Attention Indicators from accessible parking spaces to the building entrance if crossing a parking lot aisle.
- That the snow storage be kept away from the area of the accessible parking spaces.
- The area around the accessible parking spaces be flat and free from stormwater drains.
- There are direct and accessible connections from the internal sidewalks with the City's sidewalks.
- That there is direct, safe access to the main entrance either from walkways or sidewalks.
- Sidewalks have a cross fall no greater than 2%.
- The location of the light standards be identified to ensure one is in close proximity to the accessible parking spaces.
- All pedestrian walkways through large parking areas be defined through the use of signage, special paving, lighting or landscaping elements.
- That there is accessible seating on the patio with adequate spacing between tables to ensure a barrier free space (if applicable).
- That the entrance to the patio is fully accessible and should allow easy wheelchair or scooter access via level surfaces and/or suitably ramped access points (if applicable).

Carried.

3. L. Jelly - re Sharing Accessibility Information with School Children.

Moved by Dougall, seconded by Perreault:

THAT further to the correspondence from Lorraine Jelly regarding sharing accessibility with school children, the following Accessibility Advisory Committee Members be directed to work with staff to investigate the logistics required to pursue the project and report back to the Committee at a future meeting:

- Lorraine Jelly
- Harold Dougall
- Raven Crow

Carried.

4. Committee Secretary - re 2020 Meeting Schedule.

Moved by Crow, seconded by Ainsworth:

THAT, further to the correspondence from the Committee Secretary regarding the 2020 meeting schedule, the following list of proposed meeting dates and information be approved for 2020:

Regular Meeting Day: 2nd Tuesday of each month

Location: Tudhope-McIntyre Boardroom, Orillia City Centre (unless otherwise stated)

Time: 5:00 p.m.

Dates:

Tuesday, January 14

Tuesday, February 11

Tuesday, March 10

Tuesday, April 14

Tuesday, May 12

Tuesday, June 9 (will include Public Meeting)

Tuesday, July 14 (if required)

Tuesday, August 11 (if required)

Tuesday, September 8

Tuesday, October 13

Tuesday, November 10

Carried.

Reports

1. Deputy Clerk - re Multi-Year Accessibility Plan - 2019 Annual Status Report.

Moved by Dougall, seconded by Perreault:

THAT the Accessibility Advisory Committee endorses the draft report dated January 7, 2020 from the Clerk's Department entitled "2019 Annual Status Report for the Multi-Year Accessibility Plan" without comment.

Carried.

Date of Next Meeting

Tuesday, February 11, 2020 at 5:00 p.m. in the Tudhope-McIntyre Boardroom, City Centre.

Adjournment

Moved by Ainsworth, seconded by Crow:
THAT the meeting be adjourned.

Carried.

Meeting adjourned – 5:34 p.m.

[adopted March 10, 2020]

L. Cadeau,
Chair.