



## CITY OF ORILLIA Municipal Heritage Committee MINUTES

**Minutes of the Meeting of the Municipal Heritage Committee, Tuesday, January 14, 2020 at 6:00 p.m. in the Brooks Boardroom, Orillia City Centre**

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**Present:** Gay Guthrie in the Chair  
Councillor Jay Fallis  
Heather Bertram  
Peter Hislop  
Karen Wood

**Absent:** Daniel Byers

**Also**

**Present:** Jacqueline Soczka, Manager of Culture  
Robin Cadeau, Assistant Clerk

### **Call to Order**

1. The meeting was called to order at 6:00 p.m. by the Assistant Clerk who proceeded to conduct the election of the Chair for 2020, in accordance with Section 105.2.3. of Chapter 105 of the City of Orillia Municipal Code - Local Board - Procedure.

Moved by Fallis, seconded by Hislop:

THAT the following member of the Municipal Heritage Committee be elected as Chair for 2020:

- Gay Guthrie.

**Carried.**

Gay assumed the Chair.

### **Approval of Agenda**

Moved by Hislop, seconded by Bertram:

THAT the agenda for the Municipal Heritage Committee meeting held on January 14, 2020 be approved as distributed.

**Carried.**

### **Disclosure of Interest**

None declared.

## **Deputations**

None.

## **Minutes**

1. December 10, 2019.

Moved by Fallis, seconded by Bertram:

THAT the minutes of the Municipal Heritage Committee meeting held on December 10, 2019 be adopted, having been printed and distributed.

**Carried.**

## **Closed Session**

There were no closed session items for this meeting.

## **Correspondence - Information Items**

1. New Heritage Walking Tour Brochure.  
Copies were distributed to members at the meeting.
2. Assistant Clerk - re 2020 Municipal Heritage Committee Budget Follow-up.

Moved by Fallis, seconded by Bertram:

THAT the Correspondence – Information Items listed on the agenda for the Municipal Heritage Committee meeting held on January 14, 2020 be received as information.

**Carried.**

## **Correspondence - Action Items**

1. Assistant Clerk - re 2020 Meeting Schedule.

Moved by Hislop, seconded by Wood:

THAT the following meeting information and schedule for 2020 be approved:

**Regular Meeting Day:** Second (2nd) Tuesday of the month  
with the exception of July (Summer Break)  
and November (eve of Remembrance Day)

**Location:** Brooks Boardroom, Orillia City Centre  
(or as indicated on the agenda)

**Time:** 4:00 p.m.

**Dates:**

- February 11
- March 10
- April 14
- May 12
- June 9
- August 11
- Sept 8
- October 13
- December 8

**Carried.**

The secretary will provide the appropriate notifications.

2. Peter Hislop - re Committee Information Handout/Presentation Material.

Moved by Hislop, seconded by Fallis:

THAT the submission dated January 7, 2020 from Peter Hislop regarding a Heritage Designation Workshop and Information Guide be received as information at this time.

**Carried.**

**Reports**

1. Budget Report to November 30, 2019.

Moved by Bertram, seconded by Fallis:

THAT the Municipal Heritage Committee Budget Report to November 30, 2019 be received as information.

**Carried.**

**Date of Next Meeting**

Tuesday, February 11, 2020 at 4:00 p.m. in the Brooks Boardroom, Orillia City Centre.

**Adjournment**

Moved by Hislop, seconded by Fallis:

THAT the meeting be adjourned.

**Carried.**

Meeting adjourned - 6:47 p.m.

*[adopted February 11, 2020]*

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G. Guthrie,  
Chair.