



**CITY OF ORILLIA**  
**Waste Management Advisory Committee**  
**MINUTES**

**Minutes of the Electronic Meeting of the Waste Management Advisory Committee,  
Wednesday, January 13, 2021 at 4:30 p.m.**

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**Present:** Shaun Wakefield in the Chair  
Councillor Jay Fallis  
Keith Duncan  
Barbara Shakell-Barkey  
Kevin Wood

**Absent:** Peter Gumbrell  
Lois McRae

**Also**

**Present:** Greg Preston, Manager of Environmental Services  
Robin Cadeau, Assistant Clerk

**Call to Order**

1. The meeting was called to order at 4:30 p.m. by the Assistant Clerk who proceeded to conduct the election of the Chair for 2021, in accordance with Section 105.2.3. of Chapter 105 of the City of Orillia Municipal Code - Local Board - Procedure.

Moved by Duncan, seconded by Shakell-Barkey:

THAT the following member of the Waste Management Advisory Committee be elected Chair for 2021:

-Shaun Wakefield.

**Carried.**

Shaun assumed the Chair.

**Approval of Agenda**

Moved by Shakell-Barkey, seconded by Duncan:

THAT the agenda for the Waste Management Advisory Committee meeting held on January 13, 2021 approved as distributed.

**Carried.**

**Disclosure of Interest**

None declared.

## **Deputations**

None.

## **Minutes**

1. December 9, 2020.

Moved by Shakell-Barkey, seconded by Wood:

THAT the minutes of the Waste Management Advisory Committee meeting held on December 9, 2020 be adopted, having been printed and distributed.

**Carried.**

## **Closed Session**

There are no closed session items for this meeting.

## **Correspondence - Information Items**

1. Deputy Clerk - re 2021 Budget.

Moved by Wood, seconded by Shakell-Barkey:

THAT the memo dated December 11, 2020 from the Deputy Clerk regarding 2021 Budget be received as information.

**Carried.**

## **Correspondence - Action Items**

1. Assistant Clerk - re 2021 Meeting Schedule.

Moved by Duncan, seconded by Wood:

THAT the following list of meeting information be approved for the Waste Management Advisory Committee for 2021:

**Regular Meeting Day:** Second (2nd) Wednesday of the month  
with the exception of July (Summer Break)

**Location:** Orillia City Centre or Electronic  
(as indicated on the agenda)

**Time:** 4:30 p.m.

**Dates:**

- February 10
- March 10
- April 14
- May 12
- June 9

- August 11
- September 8
- October 13
- November 10
- December 8

**Carried.**

2. Assistant Clerk - re Waste Minimization Plan Public Consultation Project.

Shaun Wakefield and Kevin Wood agreed to work with staff to prepare and review information for the public forum for placement on the next agenda.

**Reports**

1. DRAFT Staff Report for review and comment:  
Environment and Infrastructure Services Department - re EIS-21-01 Feasibility of Banning Single-Use Plastics.

Moved by Wood, seconded by Shakell-Barkey:

THAT the draft report dated January 5, 2021 from the Environment and Infrastructure Services Department regarding Feasibility of Banning Single-Use Plastics be received and the staff recommendations endorsed as contained therein.

**Carried.**

2. DRAFT Staff Report for review and comment:  
Environment and Infrastructure Services - re EIS-21-02 Outstanding Waste Minimization Plan Items.

Moved by Shakell-Barkey, seconded by Wood:

THAT the draft report dated January 5, 2021 from the Environment and Infrastructure Services Department regarding Outstanding Waste Minimization Plan Items be received and the staff recommendations endorsed as contained therein.

**Carried.**

3. DRAFT Staff Report for review and comment:  
Environment and Infrastructure Services - re EIS-21-03 Clear Plastic Garbage Bag Collection Program.

Moved by Duncan, seconded by Wood:

THAT, further to the draft report dated January 5, 2021 from the Environment and Infrastructure Services Department regarding Clear Plastic Garbage Bag Collection Program, the Waste Management Advisory Committee provides the following comments:

- Staff recommendations are supported to move the clear bag program forward
- There may be a benefit to setting the effective date for a spring date, aligned with spring cleaning activities
- Advertising should include that people could always start sooner or begin to use a garbage pail instead of plastic bags
- WMAC will support the development of the promotion and education component to introduce the new program with funding from the 2021 budget

**Carried.**

4. Budget Report to November 30, 2020.

Moved by Fallis, seconded by Wood:

THAT the Budget Report to November 30, 2020 be received as information.

**Carried.**

**Date of Next Meeting**

Wednesday, February 10, 2021 at 4:30 p.m. - Electronic meeting.

**Adjournment**

Moved by Shakell-Barkey, seconded by Wood:

THAT the meeting be adjourned.

**Carried.**

Meeting adjourned - 5:59 p.m.

*[adopted March 10, 2021]*

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S. Wakefield,  
Chair.