



## CITY OF ORILLIA Municipal Heritage Committee MINUTES

**Minutes of the Electronic Meeting of the Municipal Heritage Committee, Tuesday, November 8, 2022 at 4:00 p.m.**

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**Present:** Gay Guthrie in the Chair  
Don Atkinson  
Chris Montgomery  
Michael Pearson  
Paul Raymond

**Absent:** Councillor Tim Lauer  
John Bell

**Also Present:** Jeff Duggan, Senior Planner  
Jacqueline Surette, Manager of Culture  
Robin Cadeau, Assistant Clerk  
Rhonda Elliott, Clerk's Division Administrative Support

### **Call to Order**

The meeting was called to order at 4:05 p.m.

### **Approval of Agenda**

Moved by Raymond, seconded by Montgomery:

THAT the agenda for the Municipal Heritage Committee meeting held on November 8, 2022 be approved as distributed.

**Carried.**

### **Disclosure of Interest**

None declared.

### **Deputations**

None.

### **Minutes**

1. June 7, 2022. (Carried forward from the August meeting.)
2. August 9, 2022.

Moved by Atkinson, seconded by Raymond:

THAT the minutes of the following Municipal Heritage Committee meetings be adopted, having been printed and distributed:

- June 7, 2022
- August 9, 2022

**Carried.**

### **Closed Session**

There were no closed session items for this meeting.

### **Correspondence - Information Items**

1. Assistant Clerk - re 2023 Budget Submission.

Moved by Montgomery, seconded by Pearson:

THAT the 2023 Standard Financial Report for the Municipal Heritage Committee be received as information.

**Carried.**

### **Correspondence - Action Items**

1. Community Heritage Ontario - 2022-23 Membership Renewal.

Moved by Atkinson, seconded by Montgomery:

THAT the Municipal Heritage Committee approves the 2022-23 Community Heritage Ontario membership offer and authorizes payment.

**Carried.**

2. Gay Guthrie - re Proposal for a Summary Template for the Properties of Interest Website.

- a) Samples from Midland
- b) Sample from Guelph
- c) Draft template for Orillia

Moved by Atkinson, seconded by Montgomery:

THAT the Properties of Interest summary template be approved with minor changes as discussed;

AND THAT the Chair work with staff to finalize the document and begin to draft heritage summaries for the 14 existing undesignated properties of interest listed in the City's Heritage Register.

**Carried.**

3. Proposed Properties of Interest - Next Steps discussion.

There was general discussion and consensus of the members to continue investigative work on properties compiled to date and to further explore opportunities to promote heritage conservation and preservation in Orillia.

**Reports**

None.

**Date of Next Meeting**

Tuesday, December 13, 2022 at 4:00 p.m.

**Adjournment**

Moved by Raymond, seconded by Pearson:  
THAT the meeting be adjourned.

**Carried.**

Meeting adjourned - 4:43 p.m.

*[adopted January 10, 2023]*

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G. Guthrie,  
Chair.