

CITY OF ORILLIA

TO: The Mayor and Members of Council
FROM: Budget Committee
DATE: December 4, 2019
SUBJECT: **Report Number 2019-7 (From meeting of November 27, 28 and December 2, 3, 2019)**

Your Committee is pleased to report and recommend as follows:

1. THAT Report TREAS-2019-B09 dated November 19, 2019 from the Treasury Department regarding a review of the budget process be received as information.
2. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 1 of Schedule I-01 (2020 Operating Budget) regarding base salaries, wages and benefits in the amount of a \$816,495 increase to the tax levy requirement.
3. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 2 of Schedule I-01 (2020 Operating Budget) regarding base budget adjustments required to maintain service levels in the amount of a \$141,797 increase to the tax levy requirement.
4. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 3 of Schedule I-01 (2020 Operating Budget) regarding the Municipal Accommodation Tax (MAT) in the amount of a \$20,000 decrease to the tax levy requirement.
5. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 4 of Schedule I-01 (2020 Operating Budget) regarding Visitor Information Services - Casual Staff as set out in Schedule I-06 with a net zero effect to the tax levy requirement.

6. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 5 of Schedule I-01 (2020 Operating Budget) regarding the Scanning Tool Licensing Fee in the amount of a \$2,800 increase to the tax levy requirement.

7. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 6 of Schedule I-01 (2020 Operating Budget) regarding Fleet Licences in the amount of a \$4,000 increase to the tax levy requirement.

8. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 7 of Schedule I-01 (2020 Operating Budget) regarding Bayside Restaurant Reimbursement in the amount of a \$10,000 increase to the tax levy requirement.

9. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 8 of Schedule I-01 (2020 Operating Budget) regarding the Mariposa Folk Foundation in the amount of a \$10,000 increase to the tax levy requirement.

10. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 9 of Schedule I-01 (2020 Operating Budget) regarding Capital approvals for ongoing maintenance required through the Environmental Services and Operations Department in the amount of a \$46,200 increase to the tax levy requirement.

11. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 10 of Schedule I-01 (2020 Operating Budget) regarding Capital approvals for ongoing maintenance required through the Parks, Recreation and Culture Department in the amount of a \$60,500 increase to the tax levy requirement reflecting West Orillia at a cost of \$37,500;
AND THAT \$37,500 be allocated to the Tax Rate Stabilization Reserve on a one-time basis.

12. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 11 of Schedule I-01 (2020 Operating Budget) regarding 255 West Street South - Foundry Park in the amount of a \$50,597 increase to the tax levy requirement.

13. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 12 of Schedule I-01 (2020 Operating Budget) regarding expenses and revenues for the Orillia Recreation Centre in the amount of a \$546,903 increase to the tax levy requirement.

14. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 13 of Schedule I-01 (2020 Operating Budget) regarding contributions from reserves to offset the future operating costs arising from the Orillia Recreation Centre in the amount of a \$597,500 decrease to the tax levy requirement.

15. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 14 of Schedule I-01 (2020 Operating Budget) regarding Committee of Adjustment application fees in the amount of a \$635 decrease to the tax levy requirement.

16. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 15 of Schedule I-01 (2020 Operating Budget) regarding Program and Day Camp Registration Revenue in the amount of a \$1,000 decrease to the tax levy requirement.

17. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 16 of Schedule I-01 (2020 Operating Budget) regarding Orillia Opera House Beverage Revenue in the amount of a \$2,000 decrease to the tax levy requirement.

18. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 17 of Schedule I-01 (2020 Operating Budget) regarding Orillia Public Library Printing Revenue in the amount of a \$2,300 decrease to the tax levy requirement.

19. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 18 of Schedule I-01 (2020 Operating Budget) regarding the Orillia Public Library Non-Resident Memberships in the amount of a \$2,960 decrease to the tax levy requirement.

20. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 19 of Schedule I-01 (2020 Operating Budget) regarding the Orillia Opera House Box Office Ticket Revenue in the amount of a \$3,000 decrease to the tax levy requirement.

21. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 20 of Schedule I-01 (2020 Operating Budget) regarding Unclassified Revenue (Police Services) in the amount of a \$3,380 decrease to the tax levy requirement.

22. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 21 of Schedule I-01 (2020 Operating Budget) regarding False Alarm Fees in the amount of a \$3,600 decrease to the tax levy requirement.

23. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 22 of Schedule I-01 (2020 Operating Budget) regarding Park and Facility Rental Revenue in the amount of a \$3,860 decrease to the tax levy requirement.

24. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 23 of Schedule I-01 (2020 Operating Budget) regarding Fire Dispatch and 9-1-1 Call Answering Services Revenue in the amount of a \$3,900 decrease to the tax levy requirement.

25. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 24 of Schedule I-01 (2020 Operating Budget) regarding the sale of scrap metal in the amount of a \$4,700 decrease to the tax levy requirement.

26. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 25 of Schedule I-01 (2020 Operating Budget) regarding Baseball Tournament Registration in the amount of a \$4,760 decrease to the tax levy requirement.

27. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 26 of Schedule I-01 (2020 Operating Budget) regarding Garbage Tag Revenue in the amount of a \$5,000 decrease to the tax levy requirement.

28. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 27 of Schedule I-01 (2020 Operating Budget) regarding Non-Government Grants for Waste Management in the amount of an \$8,488 decrease to the tax levy requirement.

29. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 28 of Schedule I-01 (2020 Operating Budget) regarding the City of Orillia's portion of court costs in the amount of a \$13,000 decrease to the tax levy requirement.

30. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 29 of Schedule I-01 (2020 Operating Budget) regarding Planning Application Fees as set out in Schedule I-07 in the amount of a \$14,459 decrease to the tax levy requirement;
AND THAT Chapter 487 of the City of Orillia Municipal Code - Planning Application Fees be amended accordingly;
AND THAT staff be directed to prepare a by-law to institute mandatory preconsultation for major planning applications.

31. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 30 of Schedule I-01 (2020 Operating Budget) regarding the Provincial Transit Gas Tax in the amount of a \$15,194 decrease to the tax levy requirement.

32. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 31 of Schedule I-01 (2020 Operating Budget) regarding General Rent Revenue in the amount of a \$15,437 decrease to the tax levy requirement.

33. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 32 of Schedule I-01 (2020 Operating Budget) regarding Orillia Square Mall Transit Service in the amount of a \$15,500 decrease to the tax levy requirement;
AND THAT the Mayor and Clerk be authorized to execute the agreement.

34. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 33 of Schedule I-01 (2020 Operating Budget) regarding adjustments to the Facility Rate Schedule for all parks, recreation, sporting and cultural facilities as set out in Schedule I-08 in the amount of an \$18,495 decrease to the tax levy requirement;
AND THAT Chapter 456 of the City of Orillia Municipal Code - User Fees - Parks, Recreation and Culture be amended accordingly.

35. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 34 of Schedule I-01 (2020 Operating Budget) regarding an increase to Transit Fare Revenue as set out in Schedule I-09 in the amount of a \$38,675 decrease to the tax levy requirement;
AND THAT Chapter 458 of the City of Orillia Municipal Code - User Fees - Transit be amended accordingly.

36. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 35 of Schedule I-01 (2020 Operating Budget) regarding the Cannabis Legalization Fund in the amount of a \$50,000 decrease to the tax levy requirement.

37. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 36 of Schedule I-01 (2020 Operating Budget) regarding Tipping Fees as set out in Schedule I-10 in the amount of a \$50,400 decrease to the tax levy requirement;
AND THAT Chapter 457 of the City of Orillia Municipal Code - User Fees - Environmental Services and Operations - Solid Waste Management be amended accordingly.

38. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 37 of Schedule I-01 (2020 Operating Budget) regarding the sale of 150 Front Street South in the amount of a \$2,020 decrease to the tax levy requirement.

39. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 38 of Schedule I-01 (2020 Operating Budget) regarding Hardware Leases (Orillia Public Library) in the amount of a \$2,176 decrease to the tax levy requirement.

40. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 39 of Schedule I-01 (2020 Operating Budget) regarding Outdoor Ice Rink Improvements in the amount of a \$4,500 decrease to the tax levy requirement.

41. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 40 of Schedule I-01 (2020 Operating Budget) regarding Utilities Savings in the amount of a \$32,700 decrease to the tax levy requirement.

42. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 41 of Schedule I-01 (2020 Operating Budget) regarding Radio Advertising with a net zero effect to the tax levy requirement.

43. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 42 of Schedule I-01 (2020 Operating Budget) regarding Application Fees for Unsolicited Real Property Inquiries in the amount of a \$1,500 increase to the tax levy requirement.

44. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 43 of Schedule I-01 (2020 Operating Budget) regarding the decreased volume of Committee of Adjustment applications in the amount of a \$1,800 increase to the tax levy requirement.

45. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 44 of Schedule I-01 (2020 Operating Budget) regarding Chippewas of Rama First Nation Dispatch Revenue in the amount of a \$3,700 increase to the tax levy requirement.

46. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 45 of Schedule I-01 (2020 Operating Budget) regarding Nevada Licences in the amount of a \$4,500 increase to the tax levy requirement.

47. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 46 of Schedule I-01 (2020 Operating Budget) regarding Animal Control Revenue in the amount of a \$7,500 increase to the tax levy requirement.

48. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 47 of Schedule I-01 (2020 Operating Budget) regarding a reduction in grant funding for the Leacock Museum and Orillia Opera House in the amount of a \$8,000 increase to the tax levy requirement.

49. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 48 of Schedule I-01 (2020 Operating Budget) regarding the Community Safety and Policing Grant Program in the amount of a \$25,000 increase to the tax levy requirement.

50. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 49 of Schedule I-01 (2020 Operating Budget) regarding Planning, Building and Occupancy Permit Revenues in the amount of a \$238,729 increase to the tax levy requirement.

51. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 50 of Schedule I-01 (2020 Operating Budget) regarding the Orillia Opera House Summer Theatre with a net zero effect to the tax levy requirement.

52. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 51 of Schedule I-01 (2020 Operating Budget) regarding 9-1-1 Call Centre/Fire Communications/Dispatch Recording System in the amount of a \$417 increase to the tax levy requirement.

53. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 52 of Schedule I-01 (2020 Operating Budget) regarding the purchase of Library learning materials in the amount of a \$600 increase to the tax levy requirement.

54. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 53 of Schedule I-01 (2020 Operating Budget) regarding the purchase of a ticket printer for the Orillia Opera House Box Office in the amount of a \$683 increase to the tax levy requirement.

55. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 54 of Schedule I-01 (2020 Operating Budget) regarding Audio-Visual Services for the Leacock Museum in the amount of a \$683 increase to the tax levy requirement.

56. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 55 of Schedule I-01 (2020 Operating Budget) regarding Parking Permits for the Orillia Public Library in the amount of a \$887 increase to the tax levy requirement.

57. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 56 of Schedule I-01 (2020 Operating Budget) regarding the increased cost to remove household hazardous waste from the Household Hazardous Waste Depot in the amount of a \$1,000 increase to the tax levy requirement.

58. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 57 of Schedule I-01 (2020 Operating Budget) regarding Bunker Gear in the amount of a \$1,000 increase to the tax levy requirement.

59. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 58 of Schedule I-01 (2020 Operating Budget) regarding Fire Station 2 - Building and Facilities light replacement project in the amount of a \$1,000 increase to the tax levy requirement.

60. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 59 of Schedule I-01 (2020 Operating Budget) regarding Fire Stations 1 and 2 - Building Facilities Repairs and Maintenance Costs in the amount of a \$1,100 increase to the tax levy requirement.

61. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 60 of Schedule I-01 (2020 Operating Budget) regarding Floor Mats for the Orillia City Centre in the amount of a \$1,221 increase to the tax levy requirement.

62. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 61 of Schedule I-01 (2020 Operating Budget) regarding photocopier costs for the Orillia Public Library in the amount of a \$1,334 increase to the tax levy requirement.

63. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 62 of Schedule I-01 (2020 Operating Budget) regarding Compost Screener Costs in the amount of a \$1,400 increase to the tax levy requirement.

64. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 63 of Schedule I-01 (2020 Operating Budget) regarding the Printing/Mailing of Garbage Tags in the amount of a \$1,500 increase to the tax levy requirement.

65. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 64 of Schedule I-01 (2020 Operating Budget) regarding the replacement of the concession area cash registers at Kitchener Park and Couchiching Beach in the amount of a \$1,500 increase to the tax levy requirement.

66. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 65 of Schedule I-01 (2020 Operating Budget) regarding Light Fixture Replacements at the Leacock Museum in the amount of a \$1,500 increase to the tax levy requirement.

67. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 66 of Schedule I-01 (2020 Operating Budget) regarding a Software Lease for the Orillia Public Library in the amount of a \$1,526 increase to the tax levy requirement.

68. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 67 of Schedule I-01 (2020 Operating Budget) regarding the purchase of additional smart phones for the Facilities and Special Projects Department in the amount of a \$1,781 increase to the tax levy requirement.

69. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 68 of Schedule I-01 (2020 Operating Budget) regarding the Fire Administration Vehicle Maintenance in the amount of a \$2,000 increase to the tax levy requirement.

70. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 69 of Schedule I-01 (2020 Operating Budget) regarding Backyard Composters in the amount of a \$2,000 increase to the tax levy requirement.

71. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 70 of Schedule I-01 (2020 Operating Budget) regarding Irrigation Repairs in the amount of a \$2,000 increase to the tax levy requirement.

72. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 71 of Schedule I-01 (2020 Operating Budget) regarding overtime for after-hours issues related to traffic signals in the amount of a \$2,500 increase to the tax levy requirement.

73. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 72 of Schedule I-01 (2020 Operating Budget) regarding postage pick-up and delivery service for the interlibrary loan program in the amount of a \$2,642 increase to the tax levy requirement.

74. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 73 of Schedule I-01 (2020 Operating Budget) regarding Site Operations Maintenance for the Environmental Services and Operations Department in the amount of a \$2,900 increase to the tax levy requirement.

75. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 74 of Schedule I-01 (2020 Operating Budget) regarding the purchase of bollard covers in the amount of a \$3,000 increase to the tax levy requirement.

76. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 75 of Schedule I-01 (2020 Operating Budget) regarding Fire Station 1 - Generator Inspection in the amount of a \$3,500 increase to the tax levy requirement.

77. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 76 of Schedule I-01 (2020 Operating Budget) regarding safety updates for the loading elevator at the Opera House in the amount of a \$3,500 increase to the tax levy requirement.

78. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 77 of Schedule I-01 (2020 Operating Budget) regarding the purchase of library materials in the amount of a \$4,314 increase to the tax levy requirement.

79. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 78 of Schedule I-01 (2020 Operating Budget) regarding wood chipping costs in the amount of a \$4,900 increase to the tax levy requirement.

80. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 79 of Schedule I-01 (2020 Operating Budget) regarding water fountain replacements in the amount of a \$5,000 increase to the tax levy requirement.

81. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 80 of Schedule I-01 (2020 Operating Budget) regarding the Roads Information Management System (RIMS) in the amount of a \$6,000 increase to the tax levy requirement.

82. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 81 of Schedule I-01 (2020 Operating Budget) regarding actuarial valuation of Retirement Benefits and Workplace Safety and Insurance Board liabilities in the amount of a \$7,937 increase to the tax levy requirement.

83. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 82 of Schedule I-01 (2020 Operating Budget) regarding the removal of Catalpa Trees (Leacock Museum) in the amount of a \$8,000 increase to the tax levy requirement.

84. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 83 of Schedule I-01 (2020 Operating Budget) regarding an update to the Great Plains System as set out in Schedule I-11 in the amount of a \$10,320 increase to the tax levy requirement.

85. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 84 of Schedule I-01 (2020 Operating Budget) regarding Fire Apparatus (Vehicle) Repairs as set out in Schedule I-12 in the amount of a \$20,000 increase to the tax levy requirement.

86. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 85 of Schedule I-01 (2020 Operating Budget) regarding Adobe Acrobat licences as set out in Schedule I-13 in the amount of a \$30,517 increase to the tax levy requirement.

87. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 86 of Schedule I-01 (2020 Operating Budget) regarding a City network modernization/update as set out in Schedule I-14 in the amount of a \$41,700 increase to the tax levy requirement.

88. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 87 of Schedule I-01 (2020 Operating Budget) regarding increased costs for recreation brochures as set out in Schedule I-15 in the amount of a \$45,000 increase to the tax levy requirement.

89. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 88 of Schedule I-01 (2020 Operating Budget) regarding computer hardware and software replacements/updates as set out in Schedule I-16 in the amount of a \$63,365 increase to the tax levy requirement.

90. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 89 of Schedule I-01 (2020 Operating Budget) regarding Waste Management Contracts in the amount of a ~~\$528,829~~ \$350,000 increase to the tax levy requirement.

(See Resolution Number 2019-203)

91. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 90 of Schedule I-01 (2020 Operating Budget) regarding transit shelter maintenance in the amount of a \$900 increase to the tax levy requirement.

92. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 91 of Schedule I-01 (2020 Operating Budget) regarding the purchase of a Point of Sale (POS) machine (Leacock Museum) in the amount of a \$1,600 increase to the tax levy requirement.

93. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 92 of Schedule I-01 (2020 Operating Budget) regarding marketing and promotion (Corporate Communications and Tourism Division) in the amount of a \$2,000 increase to the tax levy requirement.

94. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 93 of Schedule I-01 (2020 Operating Budget) regarding collection management software (Leacock Museum) in the amount of a \$2,275 increase to the tax levy requirement.

95. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 94 of Schedule I-01 (2020 Operating Budget) regarding the purchase of audio/video equipment for boardrooms in City facilities in the amount of a \$2,970 increase to the tax levy requirement.

96. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 95 of Schedule I-01 (2020 Operating Budget) regarding online sales of dog licences in the amount of a \$4,600 increase to the tax levy requirement.

97. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 96 of Schedule I-01 (2020 Operating Budget) regarding an annual asbestos abatement (Orillia Opera House) in the amount of a \$5,000 increase to the tax levy requirement.

98. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 97 of Schedule I-01 (2020 Operating Budget) regarding increased winter control measures at transit shelters in the amount of a \$6,700 increase to the tax levy requirement.

99. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 98 of Schedule I-01 (2020 Operating Budget) regarding outdoor ice rink improvements at Clayt French Park in the amount of a \$7,000 increase to the tax levy requirement.

100. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 99 of Schedule I-01 (2020 Operating Budget) regarding a Tree Management Program in the amount of a \$8,400 increase to the tax levy requirement.

101. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 100 of Schedule I-01 (2020 Operating Budget) regarding the Goose Control Contract in the amount of a \$10,000 increase to the tax levy requirement.

102. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 101 of Schedule I-01 (2020 Operating Budget) regarding a Seasonal Enforcement Officer in the amount of an \$18,210 increase to the tax levy requirement.

103. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 102 of Schedule I-01 (2020 Operating Budget) regarding hazardous tree removal in the amount of a \$30,000 increase to the tax levy requirement.

104. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 103 of Schedule I-01 (2020 Operating Budget) regarding a Part-Time Waste Diversion Site Attendant as set out in Schedules I-10 and I-17 in the amount of a \$34,000 increase to the tax levy requirement.

105. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 104 of Schedule I-01 (2020 Operating Budget) regarding website calendar synchronization as set out in Schedule I-18 in the amount of a \$3,500 increase to the tax levy requirement.

106. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 105 of Schedule I-01 (2020 Operating Budget) regarding corporate website improvements (SiteImprove) related to compliance with the *Accessibility for Ontarians with Disabilities Act* (AODA) in the amount of a \$9,450 increase to the tax levy requirement.

107. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 106 of Schedule I-01 (2020 Operating Budget) regarding the BMO Spend Dynamics tool in the amount of an \$11,598 increase to the tax levy requirement.

108. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 107 of Schedule I-01 (2020 Operating Budget) regarding Info-Tech, an online research subscription, as set out in Schedule I-19 in the amount of a \$17,500 increase to the tax levy requirement.

109. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 108 of Schedule I-01 (2020 Operating Budget) regarding a Network and Security Analyst Position as set out in Schedule I-20 in the amount of a \$78,767 increase to the tax levy requirement.

110. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 109 of Schedule I-01 (2020 Operating Budget) regarding the elimination of the contribution to the Tax Rate Stabilization Reserve in the amount of a \$645,000 decrease to the tax levy requirement.

111. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 110 of Schedule I-01 (2020 Operating Budget) regarding a contribution to reserves - Stormwater and Transfer of Maintenance as set out in Schedule I-21 with a net zero effect to the tax levy requirement.

112. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 111 of Schedule I-01 (2020 Operating Budget) regarding the Capital Tax Levy in the amount of a \$50,000 increase to the tax levy requirement.

113. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 113 of Schedule I-01 (2020 Operating Budget) regarding the Downtown Tomorrow Community Improvement Plan (DTCIP) in the amount of a \$150,000 increase to the tax levy requirement.

114. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 114 of Schedule I-01 (2020 Operating Budget) regarding a contribution to reserves - Vehicle Equipment Replacement in the amount of a \$200,000 increase to the tax levy requirement.

115. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 115 of Schedule I-01 (2020 Operating Budget) regarding a contribution to reserves - Major Facility Capital Maintenance in the amount of a \$200,000 increase to the tax levy requirement.

116. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 116 of Schedule I-01 (2020 Operating Budget) regarding a contribution to reserves - Roads Reserve in the amount of a \$400,000 increase to the tax levy requirement.

117. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 117 of Schedule I-01 (2020 Operating Budget) regarding a contribution to reserves - Inflationary and Underfunded Reserves in the amount of a \$100,000 increase to the tax levy requirement.

118. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 118 of Schedule I-01 (2020 Operating Budget) regarding a contribution to various reserves in the amount of a \$150,000 increase to the tax levy requirement, and allocated as follows:

- \$50,000 to the Park Playground Equipment Reserve
- \$100,000 to the Trails Reserve

119. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 119 of Schedule I-01 (2020 Operating Budget) regarding Investment Income in the amount of a \$502,816 decrease to the tax levy requirement.

120. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 120 of Schedule I-01 (2020 Operating Budget) regarding a contribution to reserves - Major Capital Facilities Reserve in the amount of a \$502,816 increase to the tax levy requirement.

121. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 121 of Schedule I-01 (2020 Operating Budget) regarding Assessment Growth Revenue in the amount of a \$915,000 decrease to the tax levy requirement.

122. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 122 of Schedule I-01 (2020 Operating Budget) regarding the Farmers' Market Budget with a net zero effect on the tax levy requirement.

123. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 123 of Schedule I-01 (2020 Operating Budget) regarding 70 Front Street North with a net zero effect on the tax levy requirement.

124. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 124 of Schedule I-01 (2020 Operating Budget) regarding the Dougall Canal Management Board Budget with a net zero effect on the tax levy requirement.

125. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 125 of Schedule I-01 (2020 Operating Budget) regarding the Dougall Canal Management Board City Contribution with a net zero effect on the tax levy requirement.

126. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 126 of Schedule I-01 (2020 Operating Budget) regarding the County of Simcoe's Social and Health Services Budget Request in the amount of a \$488,000 increase to the tax levy requirement.

127. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 127 of Schedule I-01 (2020 Operating Budget) regarding a contribution from the Health and Social Services Reserve in the amount of a \$183,000 decrease to the tax levy requirement.

128. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 128 of Schedule I-01 (2020 Operating Budget) regarding a contribution from the Development Charges Reserve in the amount of a \$17,000 increase to the tax levy requirement.

129. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 129 of Schedule I-01 (2020 Operating Budget) regarding the Simcoe Muskoka District Health Unit (Health and Social Services) in the amount of a \$42,894 increase to the tax levy requirement.

130. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 130 of Schedule I-01 (2020 Operating Budget) regarding the Ontario Provincial Police Contract in the amount of a \$57,154 increase to the tax levy requirement.

131. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 131 of Schedule I-01 (2020 Operating Budget) regarding Task Force - Sustainable Orillia funding in the amount of a \$10,000 decrease to the tax levy requirement.

132. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 132 of Schedule I-01 (2020 Operating Budget) regarding Streets Alive! funding in the amount of a \$10,000 decrease to the tax levy requirement.

133. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 133 of Schedule I-01 (2020 Operating Budget) regarding Streets Alive! funding in the amount of a \$10,000 increase to the tax levy requirement.

134. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 134 of Schedule I-01 (2020 Operating Budget) regarding grant funding for Information Orillia in the amount of a \$60,000 decrease to the tax levy requirement.

135. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 136 of Schedule I-01 (2020 Operating Budget) regarding an Affordable Housing Strategy - Contribution to Reserve in the amount of a \$80,000 increase to the tax levy requirement.

136. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, an Affordable Housing Reserve be established for the purposes of funding municipal incentives for affordable housing.

137. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, staff be directed to report back at an upcoming meeting on the remaining aspects of Report AHC-19-02 from the Affordable Housing Committee.

138. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 138 of Schedule I-01 (2020 Operating Budget) regarding Streets Alive! - 2020 initiatives in the amount of a \$5,000 increase to the tax levy requirement.

139. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 143 of Schedule I-01 (2020 Operating Budget) regarding a Full-Time Technical Assistant for the Orillia Opera House as set out in Schedule I-24 in the amount of a \$14,337 increase to the tax levy requirement.

140. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 144 of Schedule I-01 (2020 Operating Budget) regarding Task Force - Sustainable Orillia funding in the amount of a \$10,000 increase to the tax levy requirement.

141. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 1 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding management recommended reductions to expense/increases to revenue that do not affect service levels or user rates in the amount of a \$262 increase to the contribution to reserve.

142. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 2 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding salaries, wages, benefits, legal and other in the amount of a \$67,549 decrease to the contribution to reserve.

143. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 3 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding base budget adjustments required to maintain service levels in the amount of a \$284,409 increase to the contribution to reserve.

144. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 4 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding the unclassified sale of water in the amount of a \$5,000 increase to the contribution to reserve.

145. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 5 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding natural gas usage in the amount of a \$10,000 increase to the contribution to reserve.

146. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 6 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding electricity at the Water Filtration Plant and associated buildings in the amount of a \$10,138 increase to the contribution to reserve.

147. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 7 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding uniforms and clothing in the amount of a \$1,050 decrease to the contribution to reserve.

148. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 8 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding repair costs for plant process equipment in the amount of a \$2,000 decrease to the contribution to reserve.

149. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 9 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding tools and supplies for regular and preventative maintenance functions in the amount of a \$3,000 decrease to the contribution to reserve.

150. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 10 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding operational equipment for routine maintenance and servicing in the amount of a \$3,500 decrease to the contribution to reserve.

151. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 11 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding maintenance and repair supplies in the amount of a \$4,000 decrease to the contribution to reserve.

152. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 12 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding the external onsite audit as part of the City of Orillia's Drinking Water Quality Management System in the amount of a \$5,500 decrease to the contribution to reserve.

153. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 13 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding facility repair and maintenance in the amount of a \$8,500 decrease to the contribution to reserve.

154. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 14 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding the supply costs for treatment chemicals in the amount of a \$17,600 decrease to the contribution to reserve.

155. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 15 of Schedule I-02 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Water) regarding audio video equipment for the Water Filtration Plant in the amount of a \$990 decrease to the contribution to reserve.

156. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 1 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding management recommended reductions to expense/increases to revenue that do not affect service levels or user rates in the amount of a \$1,214 increase to the contribution to reserve.

157. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 2 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding salaries, wages, benefits, legal and other in the amount of a \$23,090 decrease to the contribution to reserve.

158. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 3 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding base budget adjustments to maintain service levels in the amount of a \$444,576 increase to the contribution to reserve.

159. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 4 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding the Sanitary Discharge Agreement in the amount of a \$30,000 increase to the contribution to reserve.

160. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 5 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding leased phone lines at sanitary pump stations in the amount of a \$2,000 increase to the contribution to reserve.

161. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 6 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding natural gas usage and cost for the Wastewater Treatment Centre in the amount of a \$5,715 increase to the contribution to reserve.

162. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 7 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding electricity costs for operating the sewage pumping stations in the amount of a \$9,538 increase to the contribution to reserve.

163. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 8 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding pollution control on-call rotation in the amount of a \$12,986 increase to the contribution to reserve.

164. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 9 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding licensing requirements for the Wastewater Treatment Centre staff in the amount of a \$3,000 decrease to the contribution to reserve.

165. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 10 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding operational equipment for the Wastewater Treatment Centre in the amount of a \$4,800 decrease to the contribution to reserve.

166. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 11 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding facility repairs at the Wastewater Treatment Centre in the amount of a \$16,100 decrease to the contribution to reserve.

167. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 12 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding the servicing of the lagoons at the Wastewater Treatment Centre in the amount of a \$115,000 decrease to the contribution to reserve.

168. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 13 of Schedule I-03 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Wastewater) regarding audio video equipment for the Wastewater Treatment Centre in the amount of a \$990 decrease to the contribution to reserve.

169. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 1 of Schedule I-04 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding management recommended reductions to expense/increases to revenue that do not affect service levels or user rates in the amount of a \$450 decrease to the contribution to reserve.

170. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 2 of Schedule I-04 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding salaries, wages, benefits, legal and other in the amount of a \$17,330 decrease to the contribution to reserve.

171. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 3 of Schedule I-04 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding base budget adjustments to maintain service levels in the amount of a \$15,064 increase to the contribution to reserve.

172. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 4 of Schedule I-04 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding parking space permit and rental revenue in the amount of a \$10,000 increase to the contribution to reserve.

173. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 5 of Schedule I-04 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding winter control maintenance in the amount of a \$3,000 decrease to the contribution to reserve.

174. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 6 of Schedule I-04 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Parking) regarding the anticipated closure of parking Lots 8 and 12 in the amount of a \$10,000 decrease to the contribution to reserve.

175. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 1 of Schedule I-05 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Stormwater System) regarding management recommended reductions to expense/increases to revenue that do not affect service levels or user rates in the amount of a \$44 decrease to the contribution to reserve.

176. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 2 of Schedule I-05 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Stormwater System) regarding salaries, wages, benefits, legal and other in the amount of a \$3,187 decrease to the contribution to reserve.

177. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 3 of Schedule I-05 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Stormwater System) regarding base budget adjustments to maintain service levels in the amount of a \$296,096 increase to the contribution to reserve.

178. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 4 of Schedule I-05 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Stormwater System) regarding operating efficiencies in the amount of a \$5,000 decrease to the contribution to reserve.

179. THAT, further to the Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve Issue 5 of Schedule I-05 (2020 Operating Budget Overview Issue Detail - Non Tax Based Budget - Stormwater System) regarding Stormwater Maintenance Expense Transfer as set out in Schedule I-21 in the amount of a \$252,466 decrease to the contribution to reserve.

180. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 1) regarding Highway 11 Gateway Signs in the amount of \$350,000.

181. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 2) regarding Payroll Processes/Timesheets in the amount of \$29,000.

182. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 3) regarding Recruitment Software in the amount of \$16,000.

183. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 4) regarding the Citizen Self Service Portal Infrastructure Assessment in the amount of \$70,000.

184. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 5) regarding Fittons Road Pumping Station Improved Access and Gas Detection System in the amount of \$35,000.

185. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 6) regarding 30 Peter Street South - Orillia Museum of Art and History Brick and Window Repairs in the amount of \$200,000.

186. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 7) regarding the Water Filtration Plant - Replace Broken Gate and Add Fencing in the amount of \$40,000.

187. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 8) regarding 2 Hunter Valley Road - Nordia Building HVAC Units and BAS Replacements in the amount of \$100,000.

188. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 9) regarding LED Lighting Upgrade - Various Locations in the amount of \$340,000.

189. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 10) regarding City Centre Heat Pump Replacement in the amount of \$32,000.

190. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 11) regarding Fire Station 1 - Additional Cooling for Self-Contained Breathing Apparatus Repair Room in the amount of \$18,000.

191. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 12) regarding the Orillia Public Library Exterior Stone Repairs in the amount of \$30,000.

192. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 13) regarding the Orillia Public Library Flooring Replacement in the amount of ~~\$32,000~~ \$270,000;

AND THAT staff be directed to pursue the hard floor surface option.

(See Resolution Number 2019-204)

193. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 14) regarding the Reconstruction of Front Street and Neywash Street from Colborne Street East to Laclie Street in the amount of \$9,500,000.

194. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 15) regarding Colborne Street East - Survey, Legal Services and Due Diligence in the amount of \$50,000.

195. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 16) regarding the Horne Business Park Expansion in the amount of \$2,820,000.

196. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 17) regarding the Annual Road Resurfacing Program in the amount of \$720,000.

197. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 18) regarding the Annual Sidewalk Program in the amount of \$459,000;

AND THAT staff be directed to consult with the property owners on Millard Street to determine if there is a desire to replace the 100m section of sidewalk located on the west side of Millard Street between James Street East and Atherley Road;

AND THAT if there is no neighbourhood support to replace this segment of sidewalk, that it be removed and budget funds be used to cover the costs of removal and boulevard rehabilitation.

198. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 19) regarding a Pedestrian Crossover - Mississauga Street West at O'Brien Street in the amount of \$25,000.

199. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 20) regarding Survey Equipment - GPS Unit in the amount of \$40,000.

200. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 21) regarding Traffic Monitoring Equipment Update in the amount of \$15,000.

201. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 22) regarding Audible Pedestrian Signals - Colborne Street East at Peter Street South and Mississaga Street East at Peter Street South in the amount of \$40,000.

202. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 23) regarding Bleeker Street Design and Reconstruction in the amount of \$1,000,000.

203. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 24) regarding Active Transportation in the amount of \$16,000.

204. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 25) regarding the replacement of Pay and Display Parking Kiosks in the amount of \$20,000.

205. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 26) regarding Municipal Parking Lot Garden Renovations and Refresh in the amount of \$30,000.

206. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 27) regarding Municipal Parking Lot Structural Update in the amount of \$50,000.

207. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 28) regarding a New Transit Shelter Program in the amount of \$54,000.

208. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 29) regarding Bicycle Racks on Transit Buses in the amount of \$36,000.

209. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 30) regarding the Smart Pay Transit Fare System in the amount of \$200,000.

210. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 31) regarding Technical Land Evaluation in the amount of \$200,000.

211. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 32) regarding the Community Benefits Charge Strategy and By-law in the amount of \$70,000.

212. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 33) regarding 255 West Street South - On/Off-Site Monitoring and Maintenance in the amount of \$330,000.

213. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 34) regarding the Environmental Monitoring Program - Waterfront Properties in the amount of \$50,000.

214. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 35) regarding the Waste Diversion Site Capping in the amount of \$3,400,000.

215. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 36) regarding the Waste Diversion Site Landfill Gas Assessment in the amount of \$20,000.

216. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 37) regarding Fleet Additions in the amount of \$500,000.

217. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 38) regarding a Traffic Controller Upgrade Program in the amount of \$180,000.

218. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 39) regarding Fleet Replacement in the amount of \$1,200,000.

219. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 40) regarding Digital Communication Equipment Upgrade in the amount of \$51,000.

220. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 41) regarding Waste Diversion Site Soil Management in the amount of \$30,000.

221. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 42) regarding the Annual Road Spot Repair Program in the amount of \$40,000.

222. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 43) regarding the Water System Financial Plan in the amount of \$40,000.

223. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 44) regarding the Water System Master Plan Update in the amount of \$150,000.

224. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 45) regarding the Water Filtration Plant Chlorine Room Rehabilitation in the amount of \$50,000.

225. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 46) regarding the Water and Wastewater Treatment Control System Rehabilitation in the amount of \$405,000.

226. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 47) regarding the Trunk Watermain Extension - Boreland Street East in the amount of \$125,000.

227. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 48) regarding Water and Wastewater Treatment Facilities and Equipment Rehabilitation in the amount of \$760,000.

228. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 49) regarding Sewage Pumping Station Rehabilitation - Bayview Drive in the amount of \$150,000.

229. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 50) regarding the Collection/Distribution System Rehabilitation Program in the amount of \$250,000.

230. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 51) regarding the Stormwater Master Plan Update in the amount of \$150,000.

231. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 52) regarding the Stormwater Rehabilitation Program in the amount of \$225,000.

232. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 53) regarding the Uninterrupted Power Supply (UPS) Battery Replacement in the amount of \$10,000.

233. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 54) regarding Positive Pressure Ventilation Fans Replacement in the amount of \$20,000.

234. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 55) regarding Portable Gas Detection Equipment Replacement in the amount of \$20,000.

235. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 56) regarding the Orillia Public Library Pay Equity Plan in the amount of \$10,000.

236. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 57) regarding Couchiching Beach Park Washroom Sewage Pump Replacement in the amount of \$50,000.

237. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 58) regarding Port of Orillia - Breakwall Lighting in the amount of \$50,000.

238. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 59) regarding Playground Replacement - Victoria Park and West Ridge Park in the amount of \$240,000.

239. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 60) regarding City Woodlot and Emerald Ash Borer Management Plan in the amount of \$75,000.

240. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 61) regarding the Barnfield Point Recreation Centre Maintenance Upgrades in the amount of \$85,000.

241. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 62) regarding Rotary Aqua Theatre Improvements in the amount of \$200,000.

242. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 63) regarding the Lightfoot Trail Resurfacing and Repair in the amount of \$150,000.

243. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 64) regarding the Atherley Narrows Swing Bridge Removal and Historic Documentation in the amount of \$200,000.

244. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 65) regarding Homewood Park Roof Replacement - Pavilion and Washroom in the amount of \$25,000.

245. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 66) regarding J. B. Tudhope Memorial Park Improvements in the amount of \$130,000.

246. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 67) regarding the Orillia Opera House - West Street and Mississauga Street Corner Improvements in the amount of \$25,000.

247. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 68) regarding the Brian Orser Arena Renovation Design and Documentation in the amount of \$190,000.

248. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 69) regarding Leacock Museum Basement Waterproofing in the amount of \$35,000.

249. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 70) regarding the Rotary Place Maintenance Program - HVAC and BAS Retrofit in the amount of \$160,000.

250. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 71) regarding Leacock Home - Swanmore Hall HVAC Upgrades in the amount of \$20,000.

251. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 72) regarding Rotary Place Orillia Room Floor Refinishing in the amount of \$25,000.

252. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 73) regarding Couchiching Beach Park Swim Dock and Ladder Replacement in the amount of \$20,000.

253. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 74) regarding the Orillia Opera House Technical Theatre Equipment Upgrades in the amount of \$25,000.

254. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 75) regarding Barnfield Point Recreation Centre Furniture Replacement in the amount of \$15,000.

255. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 76) regarding the Park Signage Program in the amount of \$30,000.

256. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 77) regarding Secondary Entrance Signs in the amount of \$100,000.

257. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 78) regarding Smarter City Initiatives - Phase Two in the amount of \$40,000.

258. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 80) regarding Streetlight Upgrade - LED and Smart Lighting Controls in the amount of \$2,400,000;

AND THAT the project be funded through external debt financing;

AND THAT staff be directed to prepare a report outlining the process.

259. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 81) regarding and Orillia Public Library Service Review in the amount of \$45,000;

AND THAT the project be funded from the Provincial Service Delivery and Efficiency Grant.

260. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 84) regarding West Orillia Sports Complex Tennis Court Resurfacing in the amount of \$50,000.

261. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 89) regarding Park and Athletic Field Fencing Upgrades in the amount of \$50,000.

262. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 90) regarding a Foundry Park Design Plan in the amount of \$290,000.

263. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 91) regarding Orillia Recreation Centre Solar Panels in the amount of \$30,000 from the Major Capital Facilities Reserve and \$210,000 from external funding.

264. THAT, further to Report TREAS-2019-B07 dated November 14, 2019 from the Treasury Department, Council approve the Capital Project in Schedule C-01 (2020 Capital Program - Page 92) regarding a Crime Prevention and Detection Initiative in the amount of \$100,000.

265. THAT a remaining unspent 2020 Capital Tax Levy of \$147,000 be allocated to the Major Capital Facilities Reserve.

266. THAT the 2020 Operating Budget, as amended, consisting of a levy of ~~\$61,702,694~~ \$61,523,862 be approved with adjustments based on final assessment information provided by the Municipal Property Assessment Corporation.

(See Resolution Number 2019-210C)

267. THAT the 2020 Water System Operating Budget, as amended, with a net contribution to the Reserve of \$2,767,977 be approved.

268. THAT the 2020 Wastewater System Operating Budget, as amended, with a net contribution to the Reserve of \$5,843,206 be approved.

269. THAT the 2020 Parking System Operating Budget, as amended, with a net contribution to the Reserve of \$203,433 be approved.

270. THAT the 2020 Stormwater System Operating Budget, as amended, with a net contribution to the Reserve of \$68,952 be approved.

271. THAT the Downtown Orillia Management Board 2020 Budget be approved as submitted.

S. Clarke,
Chair.

Attachments:

- Final Issue List - General Operating
- Final Issue List - Water System
- Final Issue List - Wastewater System
- Final Issue List - Parking System
- Final Issue List - Stormwater System
- Final Capital Program

**City of Orillia
2020 Operating Budget Overview
Issue Detail**

2020 Budget Increase
Category 0-5 \$ 2,123,964 3.576%

Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
Tax Levy					\$	59,399,898	
Base Adjustments							
1	0	All	Base Salaries, Wages and Benefits	Salaries, wages and benefits - Council approved and negotiated settlements. Increase is reflective of the following: *Council-approved negotiated salaries and wages through Collective Agreements and for Exempt Staff (1.5%): \$188,392; *Arbitrator-awarded settlement for Fire Association (2.5%) and Captain at Station #2: \$207,419; *Merit increases for eligible employees moving through the grid: \$131,622; *Council-approved capital item with an estimated budget for implementation of Pay Equity/Market Value Compensation review: \$100,000; *Mandatory rate increases for Canadian Pension Plan: \$61,511; *WSIB increases due to actual claim costs. Post-Traumatic Stress Disorders (PTSD) claims included: \$52,891; *No increases in base benefits provided to employees; however increases due to employee usage and base increase in salaries (OMERS Pension, Employment Insurance, Employer Health Tax, Life/Long-term Disability, etc.) = \$74,660.	\$ 816,495	\$ 816,495	1.37%
2	0	All	Base Budget Adjustments	Base budget adjustments required to maintain service levels; includes material and contract inflation increases as well as the removal of one-time items from the 2019 budget.	\$ 141,797	\$ 958,292	1.61%

**City of Orillia
2020 Operating Budget Overview
Issue Detail**

Schedule I-01

Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
Legislated/Pre-approved/Committed							
3	1	CAO (Corporate Communications and Tourism)	Municipal Accommodation Tax (MAT)	<p>As set out in Policy 4.1.8.1 – Municipal Accommodation Tax Spending, all dollars generated from the MAT are allocated to enhance tourism delivery through marketing and promotion, visitor information, product development, event support and capital improvements, without impacting the municipal tax levy.</p> <p>By establishing Ontario's Lake Country (OLC) as the 'tourism entity' for the MAT, the City no longer provides an annual contribution to help fund the core operations for OLC. MAT is a new budget item for 2020. 2019 Expense Budget (OLC) - \$20,000</p>	\$ (20,000)	\$ 938,292	1.58%
4	1	CAO (Corporate Communications and Tourism)	Visitor Information Services - Casual Staff	<p>Council, at its March 4, 2019 meeting introduced and adopted the following resolution:</p> <p><i>"THAT, further to Report CCTD-19-02 dated February 19, 2019 from the Chief Administrative Office, funding be allocated to the Orillia District Chamber of Commerce for Visitor Information Services in 2019;</i></p> <p><i>AND THAT staff be directed to work with the Orillia District Chamber of Commerce to transition Visitor Information Services to the Corporate Communication and Tourism Division in 2020."</i></p> <p>The budget re-allocation would allow the Corporate Communications and Tourism Division to deliver visitor information services internally, previously provided by the Chamber of Commerce. 2019 Expense Budget - \$20,770 (Includes grant to Orillia District Chamber of Commerce \$20,352) See Attached Schedule I-06.</p>	\$ -	\$ 938,292	1.58%
5	1	Environmental Services and Operations (Roads and Fleet)	Scanning Tool Licensing Fee	<p>A scan tool is used to diagnose issues by communicating with the onboard computer in the City's vehicles; ultimately the ability to diagnose issues in-house saves the City on outsourcing of vehicle diagnostics and downtime associated with outsourcing, resulting in cost savings and timelier repairs. In order to maintain the service, a licensing fee for the scanning tool is required. 2019 Expense Budget - \$4,000</p>	\$ 2,800	\$ 941,092	1.58%
6	1	Environmental Services and Operations (Roads and Fleet)	Fleet Licenses	<p>The City's fleet requires licensing on an annual basis. This increase reflects current costs, which includes the addition of any new equipment purchased in 2019. 2019 Expense Budget - \$31,000</p>	\$ 4,000	\$ 945,092	1.59%

**City of Orillia
2020 Operating Budget Overview
Issue Detail**

Schedule I-01

Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
7	1	Parks, Recreation and Culture (Recreation)	Bayside Restaurant Reimbursement	In 2015, the City entered into a lease agreement with Bayside Restaurant, which included the provision that the City pay for the design and construction of a walk-in freezer, with Bayside repaying the City in monthly installments for five years. The terms of this repayment agreement expire on June 29th, 2020. As a result, only six months of monthly installments will be collected in 2020. 2019 Revenue Budget - \$122,000	\$ 10,000	\$ 955,092	1.61%
8	1	General Government	Mariposa Folk Foundation	<p>During the 2019 budget process the following motion was adopted by Council:</p> <p><i>"THAT, further to Report TREAS-2019-B02 dated January 10, 2019 from the Treasury Department, Council approve Issue 162 of Schedule I-01 (2019 Operating Budget) regarding the Mariposa Folk Festival funding request in the amount of a \$27,000 increase to the tax levy requirement for 2019, 2020, and 2021;</i></p> <p><i>AND THAT Council approve a grant to the Mariposa Folk Festival in the total amount of \$50,000 for 2019, 2020, and 2021 with the addition of \$10,000 in 2020;</i></p> <p><i>AND THAT Council authorize a waiver of rental payments and user fees in the amount of \$7,000;</i></p> <p><i>AND THAT Council authorize the elimination of a damage deposit without change to Mariposa's responsibility for damage to the park;</i></p> <p><i>AND THAT the funds be subject to the foundation providing \$20,000 in matching funds towards implementation of the J.B. Tudhope Memorial Park Improvements Capital Project."</i></p> <p>This increase reflects a one-time grant to the Mariposa Folk Festival for the celebration of its 60th anniversary in 2020. 2019 Expense Budget - \$57,000</p>	\$ 10,000	\$ 965,092	1.62%

**City of Orillia
2020 Operating Budget Overview
Issue Detail**

Schedule I-01

Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
9	1	Environmental Services and Operations (Roads and Fleet)	Ongoing Maintenance - Capital Approvals	As a result of Council-approved Capital Budgets for the West Ridge Boulevard Widening and the Reconstruction of Front Street South, the financial impacts associated with the ongoing maintenance required through Environmental Services and Operations were identified in the 2019 Capital Budget submissions. The noted operating costs were reassessed in 2019. The increased costs include winter control, line painting and catch basin maintenance, that are required to maintain the City's infrastructure. Approximately \$42,000 is allocated for West Ridge Boulevard and approximately \$4,200 is allocated for Front Street South. 2019 Expense Budget - \$1,329,361	\$ 46,200	\$ 1,011,292	1.70%
10a	1	Parks, Recreation and Culture (Recreation)	Ongoing Maintenance - Capital Approvals	As a result of Council-approved Capital Budgets, an increase in the Parks Operating budget is required to maintain the improvements to infrastructure for the various areas: *Brant Street Park Improvements \$2,000; *Evacuation Centre Generator - Orillia Recreation Centre \$5,000; *Multi-Use Trail (Stone Ridge Blvd. to TransCanada Pipeline) \$5,000; *Secondary Gateway Signage \$3,500; *Front Street Streetscape \$7,500; *West Orillia Park \$75,000 \$37,500 (see new item 10b (\$37,500 one-time to Tax Rate Stabilization fund) 2019 Expense Budget - \$117,500	\$ 60,500	\$ 1,071,792	1.80%
10b	1	Reserves	Contribution to Reserves - Tax Rate Stabilization Reserve One-Time	As a result of Council-approved Capital Budgets, an increase in the Parks Operating budget is required to maintain the improvements to infrastructure for the various areas: *West Orillia Park \$75,000 \$37,500 (see item #10 (\$37,500 one-time to Tax Rate Stabilization fund)	\$ 37,500	\$ 1,109,292	1.87%

**City of Orillia
2020 Operating Budget Overview
Issue Detail**

Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
11	1	Parks, Recreation and Culture (Recreation)	255 West Street South - Foundry Park	In 2018, Council approved \$50,000 based on a mid-year opening. The 2020 budget has been set to reflect a full year of operating expenses related to Foundry Park.	\$ 50,597	\$ 1,159,889	1.95%
12	1	Parks, Recreation and Culture (Recreation)	Orillia Recreation Centre - Expenses & Revenues	In 2018, Council approved \$434,500, reflecting six months of revenue/expenses related to the operations of the Orillia Recreation Centre. The 2020 Budget has been projected to reflect a full year of operations.	\$ 546,903	\$ 1,706,792	2.87%
13	1	Reserves	Contribution from Reserves - Major Capital Facilities Operating Reserve	<p>Starting in 2013, Council began proactively setting aside funds as reserve contributions to offset the future operating costs arising as a result of the new recreation facility. The intent of this annual contribution was to gradually phase-in the operating cost of the facility over a period of years, targeting 2020 as the full phase-in.</p> <p>2020 will be the first full year of operation for the Orillia Recreation Centre and therefore, the annual reserve contribution will be reduced to zero to offset the introduction of a full year budget for the facility. The 2019 contribution to the reserve was \$397,500</p>	\$ (597,500)	\$ 1,109,292	1.87%

**City of Orillia
2020 Operating Budget Overview
Issue Detail**

Schedule I-01

Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
Revenue Increases							
14	2	Development Services and Engineering (Planning Division)	Committee of Adjustment - Fee Increase	Committee of Adjustment Application fees include an annual automated increase to reflect the Consumer Price Index (CPI). 2019 Revenue Budget - \$25,360	\$ (635)	\$ 1,108,657	1.87%
15	2	Parks, Recreation and Culture (Recreation)	Programs/Day Camps	There has been an overall increase in the amount of participants registering in programs and day camps, thus resulting in increased revenues of \$15,000. The net benefit to the budget is off-set by increasing expenditures directly related to program costs of \$14,000. 2019 Revenue Budget - \$615,934 2019 Expense Budget - \$440,246	\$ (1,000)	\$ 1,107,657	1.86%
16	2	Parks, Recreation and Culture (Opera House)	Beverage Revenues	The Opera House has continued to see a steady increase over the last three years in the sale of alcoholic beverages. This trend is likely to continue given the growing number of rentals and shows. Revenue has increased by \$6,000, offset by a total increase in expenses of \$4,000. 2019 Revenue Budget - \$30,000 2019 Expense Budget - \$8,000	\$ (2,000)	\$ 1,105,657	1.86%
17	2	Library	Printing Revenue	Revenue for public printing has seen a steady increase since 2018. Staff are projecting this increase will continue in 2020. 2019 Revenue Budget - \$7,700	\$ (2,300)	\$ 1,103,357	1.86%
18	2	Library	Non-Resident Memberships	The Library Board is requesting a 2.5% increase in the per-member cost for the Contract for Library Services from the Township of Oro-Medonte and from the Severn Township Public Library Board. Library staff project 1,375 memberships for both Oro-Medonte and Severn. 2019 Revenue Budget - \$118,388	\$ (2,960)	\$ 1,100,397	1.85%
19	2	Parks, Recreation and Culture (Opera House)	Box Office Ticket Revenue	The Opera House has continued to see a steady increase over the last two years in ticket sales. This trend is likely to continue given the growing number of rentals and shows. 2019 Revenue Budget - \$35,000	\$ (3,000)	\$ 1,097,397	1.85%
20	2	Police Services	Unclassified Revenue	A revenue increase is anticipated for 2020 as a result of increased criminal record and vulnerable sector checks being processed for employment purposes by the Orillia OPP Detachment. In addition, the OPP's schedule of fees has significantly increased the cost for this service. 2019 Revenue Budget - \$36,620	\$ (3,380)	\$ 1,094,017	1.84%

**City of Orillia
2020 Operating Budget Overview
Issue Detail**

Schedule I-01

Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
21	2	Clerks Department (Legislative Services)	False Alarm Fees	Pursuant to Chapter 911 of the Municipal Code, the owner of the property to which the services of the Orillia OPP are provided in response to a false alarm shall pay to the City a fee of \$200 for a third false alarm, and each subsequent false alarm, in a calendar year. The Orillia OPP have experienced an increase in false alarm calls compared to previous years. Staff anticipate this trend to continue in 2020. 2019 Revenue Budget - \$11,400	\$ (3,600)	\$ 1,090,417	1.84%
22	2	Parks, Recreation and Culture (Recreation)	Park and Facility Rental Revenue	There are several minor increases and decreases in revenues based on historical and current volumes for bookings in Parks and Facilities. 2019 Revenue Budget - \$2,103,339	\$ (3,860)	\$ 1,086,557	1.83%
23	2	Fire Department	Fire Dispatch and 9-1-1 Call Answering Services	The Orillia Fire Department (OFD) provides fire dispatch and 9-1-1 call answering services to Chippewas of Rama First Nation and the Townships of Severn, Ramara and Oro-Medonte and only fire dispatch services to the Town of Gravenhurst. The OFD also provides after-hours call answering services to Orillia Power. Revenues for these services have increased due to the provisions in the current contracts for population changes and cost of living increases to the per capita rate. 2019 Revenue Budget - \$248,490.	\$ (3,900)	\$ 1,082,657	1.82%
24	2	Environmental Services and Operations (Waste Management)	Sale of Goods	Scrap metal sales have been stronger than anticipated, resulting in higher actual revenues than budgeted in previous years. 2019 Revenue Budget - \$15,300	\$ (4,700)	\$ 1,077,957	1.81%
25	2	Parks, Recreation and Culture (Recreation)	Baseball Tournament Registration	The City has experienced an increase in registrations for annual baseball tournaments, which is anticipated to continue for 2020. 2019 Revenue Budget - \$25,000	\$ (4,760)	\$ 1,073,197	1.81%
26	2	Environmental Services and Operations (Waste Management)	Garbage Tag Revenue	With the reduction in the tag allotment in 2016 and 2017 and increased enforcement of tagging requirements, garbage tag sales have gradually increased over time. The proposed increase reflects the latest expected annual revenue. 2019 Revenue Budget - \$110,000	\$ (5,000)	\$ 1,068,197	1.80%
27	2	Environmental Services and Operations (Waste Management)	Non-Government Grants	A higher reimbursement is expected from Stewardship Ontario for Blue Box funding based on higher collection costs across Ontario and in Orillia. 2019 Revenue Budget - \$324,844	\$ (8,488)	\$ 1,059,709	1.78%
28	2	Clerks Department (Legislative Services)	City Portion - Court Costs	The City receives a portion of the provincially prescribed court costs and default fees associated with parking fines that are not paid within prescribed time limits. The proposed increase to the 2020 budget is to reflect actual revenue received (average) over the past two years. 2019 Revenue Budget - \$29,000	\$ (13,000)	\$ 1,046,709	1.76%

**City of Orillia
2020 Operating Budget Overview
Issue Detail**

Schedule I-01

Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
29	2	Development Services and Engineering (Planning Division)	Planning Application Fees	The 2020 planning fees factor in the Consumer Price Index (CPI) increase. The projected fees are based on the total number of anticipated applications in 2020. In addition, a range of new Planning Application fees are also proposed to better recover staff time spent to process applications. 2019 Revenue budget - \$117,262 See Attached Schedule I-07.	\$ (14,459)	\$ 1,032,250	1.74%
30	2	Development Services and Engineering (Transit)	Provincial Transit Gas Tax	The Province has not yet announced the level of Gas Tax Funding for 2020. Staff anticipate an increase based on previous years information. 2019 Revenue Budget - \$533,205	\$ (15,194)	\$ 1,017,056	1.71%
31	2	Facilities and Special Projects (Properties)	General Rent Revenue	The General Rents budget includes revenue from various sources, including licensing fees, property leases and facility rentals. Revenue increases will be realized due to annual scheduled increases, new long-term lease agreements and new annual leases. Revenue decreases are experienced due to tenants vacating and solar panel leases. 2019 Revenue Budget - \$831,522	\$ (15,437)	\$ 1,001,619	1.69%
32	2	Development Services and Engineering (Transit)	Orillia Square Mall Transit Service	The contract to provide transit services beyond the City limits with the Orillia Square Mall (OSM) expired on October 24, 2017. In 2018, Council approved the continuation of transit services to the Orillia Square Mall in effect to April 30, 2019, for a reduced fee of \$15,000. The Township of Severn also contributed \$15,000 in 2019 for the continuation of services. Staff have been in negotiations with the current vendor to enter into a new transit agreement. This increase represents a one year extension of the current agreement with a 3% inflation rate. 2019 Revenue Budget - \$0 2018 Revenue Budget - \$46,125	\$ (15,500)	\$ 986,119	1.66%
33	2	Parks, Recreation and Culture (Recreation/Leacock/Opera House)	Facility Rate Schedule Adjustments	Every three years the Parks, Recreation and Culture Department prepares a rate survey to ensure the City is at a comparable market rate within the surrounding area, which informs proposed changes to the City's facility rental rates and fees for the next three-year term. This includes all parks, recreation, sporting and cultural facilities. These fees are set to expire in 2020. 2019 Revenue Budget - \$2,103,339 See Attached Schedule I-08.	\$ (18,495)	\$ 967,624	1.63%

**City of Orillia
2020 Operating Budget Overview
Issue Detail**

Schedule I-01

Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
34	2	Development Services and Engineering (Transit)	Transit Fare Revenues	<p>In 2017, the City of Orillia's Transit Operation Review recommended an increase to fares in order to bring Orillia Transit's fares into a comparable range of cost when measured against similar Transit systems. Staff recommended and implemented a fare strategy over a period of two years by increasing the base fare by \$0.25 in 2018 and \$0.25 in 2019.</p> <p>As a result of further proposed enhancements to the City's Transit system and increasing contract costs, staff are proposing a fare increase of 2.5% in 2020 resulting in a \$21,675 increase in fares. The proposed fare increase includes an automated annual increase that is linked to the Consumer Price Index (CPI), in keeping with the City's practice with other fees and charges.</p> <p>2018-2019 statistics indicate transit riders are purchasing more tickets in bulk and choosing to use pre-purchased bus passes more often, both for convenience purposes as well as the resulting savings. This trend is anticipated to continue for 2020. The net impact is offset by fewer cash fares occurring, outlined as follows: Bulk Ticket sales increase \$10,000; Bus Pass sales increase \$15,000; Regular Passenger service decrease \$20,000.</p> <p>City of Orillia Council approved the transit services agreement with Lakehead University for the "Universal Bus Pass" program from September 1, 2018 to August 31, 2023, with a fee of \$114.50 per student for the first year, increasing 5% per year for the remaining four years. The agreement is based on student enrollment, provided by the University on an annual basis and results in an increase of \$12,000 in 2020.</p> <p>2019 Revenue Budget - \$987,102 See Attached Schedule I-09.</p>	\$ (38,675)	\$ 928,949	1.56%
35	2	General Government	Cannabis Legalization Fund	<p>The Government of Ontario introduced funding to Municipal Governments for Cannabis legalization in 2018, and provided funding on a per household basis for those municipalities that did not opt-out as of January 22, 2019. The Fund was announced in 2018 as a \$40 million initiative over two years to help municipalities with the implementation costs of recreational cannabis legalization.</p> <p>As this process is being developed, it is unclear the level of funding municipalities will receive going forward. The City of Orillia received \$99,220 in 2019 from the Cannabis Legalization Fund. This is a new budget item.</p>	\$ (50,000)	\$ 878,949	1.48%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
36	2	Environmental Services and Operations (Waste Management)	Tippage Fees	<p>The City has seen an increase in development and population, which increases the amount of people using the Waste Diversion Site for items that cannot be placed at the curb. Additional tipping fee revenue is expected based on the closure of a private waste transfer station located within the City of Orillia, resulting in increased traffic. New tipping fee rates are proposed for 2020. 2019 Revenue Budget - \$385,100 See Attached Schedule I-10.</p>	\$ (50,400)	\$ 828,549	1.39%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
Savings Proposals							
37	2	Facilities and Special Projects (Properties)	150 Front Street South Sale	Due to the sale of 150 Front Street South in 2019, the City will no longer receive rental income (\$6,404) and will no longer be required to maintain the building, resulting in savings achieved through the elimination of various contract costs (\$8,424). 2019 Revenue Budget - \$6,404 2019 Expense Budget - \$30,424	\$ (2,020)	\$ 826,529	1.39%
38	2	Library	Hardware Lease	Each year the internal lease costs of the previous years are analysed to determine if replacements and/or new purchases are required for the upcoming year. The savings impact is the result of items coming due from the lease program and not requiring replacement. 2019 Expense Budget - \$55,611	\$ (2,176)	\$ 824,353	1.39%
39	2	Parks, Recreation and Culture (Recreation)	Outdoor Ice Rink Improvements	Currently the City has two outdoor rinks located on pavement, which adds a level of difficulty when creating ice. An upgraded program is being proposed in issue item #98 to relocate the rink at Clayt French Park to the grass area and to incorporate small boards with a liner to expand the ice season to address one location. For the second location, staff are recommending the discontinuation of the rink located at McKinnell Square Park as a one year pilot, due to decreased usage at this site. Staff will monitor public inquiries regarding McKinnell Square Park. 2019 Expense Budget - \$46,075	\$ (4,500)	\$ 819,853	1.38%
40	2	All	Utilities Savings	Based on an analysis of current usage and energy consumption, a decrease in this budget is recommended to reflect actual costs in the following areas: Street Lighting (\$20,000) and the Municipal Operations Centre (\$4,000). In addition, a budget reduction is recommended due to historical consumption data and increased equipment efficiencies identified in utility costs for City owned properties including the Orillia Public Library (\$7,000) and the Leacock Museum (\$1,700). 2019 Expense Budget - \$874,076 (combined budgets)	\$ (32,700)	\$ 787,153	1.33%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
Decrease of Revenues							
41	3	Development Services and Engineering (Transit)	Radio Advertising	The City of Orillia and Larche Communications have an agreed upon annual contra agreement for radio advertising. Due to a recent sale of the organization, the contra agreement has been discontinued with the City. 2019 Revenue Budget - \$40,000 2019 Expense Budget - \$24,040	\$ -	\$ 787,153	1.33%
42	3	Economic Development Department	Application Fees for Unsolicited Real Property Inquiries	As per Chapter 454 of the Municipal Code, unsolicited inquiries to acquire or lease municipal land are to incur an application fee of \$500. The City receives unsolicited inquiries and based on those inquiries, and pre-consultations to-date, the City anticipates a reduction in the number of applications, mainly due to the Economic Development Department closing a number of outstanding files which may have resulted in formal applications. It is anticipated that additional available land/lease opportunities will not require application fees in 2020. 2019 Revenue Budget - \$2,500	\$ 1,500	\$ 788,653	1.33%
43	3	Development Services and Engineering (Planning Division)	Committee of Adjustment - Volume	The number and types of Committee of Adjustment Applications received each year varies according to changes in the economic climate. To accommodate for economic climate fluctuations, Committee of Adjustment Application revenue projections are based on a 10-year historical average. Using the 10-year average, the Committee of Adjustment Application volume is projected to be slightly less than projected in 2019. 2019 Revenue Budget - \$25,360	\$ 1,800	\$ 790,453	1.33%
44	3	Fire Department	Chippewas of Rama First Nation Dispatch Revenue	Chippewas of Rama First Nation pay for fire dispatch services based on transient population estimates per capita visiting the casino each year. The actual transient population is much less than projected therefore Chippewas of Rama First Nation adjusted their transient per capita number for 2019 at the time of signing the contract. 2019 Revenue Budget - \$21,210	\$ 3,700	\$ 794,153	1.34%
45	3	Clerks Department (Clerks)	Nevada Licenses	Decreased popularity has led to a reduction in revenue for Nevada ticket licenses. As a result, organizations are requesting that fewer tickets be assigned to their licenses. 2019 Revenue Budget - \$17,500	\$ 4,500	\$ 798,653	1.34%
46	3	Clerks Department (Legislative Services)	Animal Control Revenue	Historical and recent trends have shown reduced dog tag revenue. The Ontario Society for the Prevention of Cruelty to Animals (Orillia Branch) which sell dog tags on behalf of the City has been reporting lower dog tag sales as well. This decrease in revenue may be partially offset by the introduction of online dog tag sales. 2019 Revenue Budget - \$50,500	\$ 7,500	\$ 806,153	1.36%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
47	3	Parks, Recreation and Culture (Opera House/Leacock)	Grant Funding	Over the past several years, the Leacock Museum and Orillia Opera House have not met budget values under Federal Grants. These are competitive summer employment grants that are highly sought after by a wide variety of organizations across the country. While staff will continue to apply to these funding sources, it is recommended that a reduction in these budget lines occur due to their unpredictability. 2020 Leacock Revenue decrease - \$5,000, 2020 Opera House Revenue decrease - \$3,000 2019 Revenue Budget (Leacock) - \$12,500 2019 Revenue Budget (Opera House) - \$7,000	\$ 8,000	\$ 814,153	1.37%
48	3	Police Services	Grants - Provincial	The Province has transformed the Community Policing Partnerships (CPP) Grant Program and the Safer Communities - 1,000 Officers Partnerships Grant Program into the Community Safety and Policing (CSP) Grant Program. The 2019/2020 CSP Grant Program allocation is anticipated to be \$75,000, which is \$25,000 less than what was received with the former CPP and 1,000 Officers Grant Programs. 2019 Revenue Budget - \$115,267	\$ 25,000	\$ 839,153	1.41%
49	3	Development Services and Engineering (Planning and Building Division)	Planning, Building and Occupancy Permit Revenues	Building Permit Fees and Occupancy Permit fees are directly impacted by the number of Building Permits issued in any given year, and are tied to the fluctuations in development activity that results from varying economic conditions. The anticipated decrease in Building Permit fee revenue is associated with a recent trend indicating a decrease in construction activity over the current year. With the anticipated level of existing development coming to completion, it is expected that Occupancy Permits will also decline in 2020. The number and types of Planning Applications received each year varies according to changes in the economic climate. To accommodate for economic climate fluctuations, Planning Application revenue projections are based on a 10-year historical average. Using the 10-year average, the Planning Application volume is projected to be slightly less than what was received in 2019. The projected 2020 Building Permit fee revenue is based on consultation with the City's Planning Division, local builders and developers, and the review of the long-term revenue average. The following summarizes projected decreases to revenue: *Reduction of Occupancy Permits \$10,495; *Reduction of Building Permits \$200,000; *Reduction in Planning Revenue - Volume \$28,234. 2019 Revenue budget - \$972,282	\$ 238,729	\$ 1,077,882	1.81%

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Cost to Maintain Level of Service - Expenses							
50	3	Parks, Recreation and Culture (Opera House)	Summer Theatre	<p>The Opera House has seen a steady increase over the last two years in the demand to tour summer theatre shows. This trend is likely to continue as the popularity for these shows increases due to supply and demand.</p> <p>The net benefit to the budget is off-set by increasing expenditures related to contracts such as truck rentals and travel costs. 2020 Revenue: \$5,000, 2020 Expense: \$5,000 2019 Revenue Budget - \$152,000 2019 Expense Budget - \$168,000</p>	\$ -	\$ 1,077,882	1.81%
51	3	Fire Department	911 Call Centre/Fire Communications/Dispatch Recording System	<p>A voice recording system replacement in communications is required to record all emergency telephone lines, some administration lines and all radio communications to be compliant as a communications centre.</p> <p>This year some hardware items have come off lease (desktop computers). The voice recording system will go on lease. Total project cost will be \$30,000. This will be a 7 year lease. Minimum life expectancy of the equipment is 7 years.</p> <p>Lease increase of \$5,007 for new equipment and a reduction of \$4,590 for items coming off the lease program. 2019 Expense Budget - \$9,827</p>	\$ 417	\$ 1,078,299	1.82%
52	3	Library	Learning Materials	<p>Libraries are no longer just about books. To support experiential learning the Library provides learning equipment including a 3D printer and a vinyl cutter. This increase request covers the costs for purchasing learning materials. Some of the costs are offset in program revenue. 2019 Expense Budget - \$5,050</p>	\$ 600	\$ 1,078,899	1.82%
53	3	Parks, Recreation and Culture (Opera House)	Ticket Printer	<p>The operation of the Orillia Opera House Box Office requires the use of two ticket printers. One is used at the window and the second is used as a backup during high volume times such as the first day of sales for dance recitals. Both printers are reaching the end of their life cycle and experiencing operational issues that cause delays in ticket processing.</p> <p>This is a one-time expense to replace one ticket printer in 2020 as part of a replacement program. 2019 Expense budget - \$7,418</p>	\$ 683	\$ 1,079,582	1.82%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
54	3	Parks, Recreation and Culture (Leacock)	Audio-Visual Services	The Leacock Museum has been able to provide audio-visual services to our clientele for over 15 years. Staff are recommending the purchase of a computer/projector and the installation of a wall mounted screen. Providing and maintaining these items at the facility adds to the Museum's "a la cart" conveniences for meetings, workshops and events that are regularly scheduled on-site. The annual lease is \$683 for four years, totalling \$2,730 2019 Expense Budget - \$0	\$ 683	\$ 1,080,265	1.82%
55	3	Library	Parking Permits	Additional funding is required for parking permits, as a temporary solution is no longer available. Increased rates along with more required parking spots for Library staff also contribute to the increased parking budget. 2019 Expense Budget - \$5,050	\$ 887	\$ 1,081,152	1.82%
56	3	Environmental Services and Operations (Waste Management)	Household Hazardous Waste Depot	In 2019, the City experienced an increase of 31% in the cost to remove household hazardous waste from the Household Hazardous Waste Depot based on the successful tenderer's pricing. The increase is reflective of the driver shortage in Ontario, increased minimum wage, and increases in waste processing costs. 2019 Expense Budget - \$27,500	\$ 1,000	\$ 1,082,152	1.82%
57	3	Fire Department	Bunker Gear	The Fire Department is required to have bunker gear inspected to ensure compliance with the National Fire Protection Association standards and any repairs completed to bring them to compliance. The increase in call volume is reflected in increased wear in bunker gear requiring repairs to ensure it meets standards as well as the cost for repairs and maintenance has increased. 2019 Expense Budget - \$19,000	\$ 1,000	\$ 1,083,152	1.82%
58	3	Fire Department	Fire Station Two - Building and Facilities	This represents a one-time expense to increase the overall budget for the lighting replacement project within the Fire Department. This increase represents year 3 of a 3 year project. This will increase staff safety as the current lights are no longer working. The replacement LED lighting will result in energy savings and will reduce the carbon footprint. 2019 Expense Budget - \$3,000	\$ 1,000	\$ 1,084,152	1.83%
59	3	Fire Department	Fire Station One and Two - Building Facilities Repair and Maintenance Costs	Station One is 5 years old and Station Two is 12 years old. Both stations require increased maintenance and repairs as a result. In addition some building components at Station One are no longer under warranty and now add to maintenance and repair costs. 2019 Expense Budget - \$4,100	\$ 1,100	\$ 1,085,252	1.83%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
60	3	Facilities and Special Projects (Properties)	Floor Mats	The increase represents an annual cost of seven additional floor mats for the first floor lobby located within the City Centre. The additional floor mats are required as a Health and Safety measure to ensure the City mitigates the number of slips and falls during rainfalls and the winter season. 2019 Expense Budget - \$78,250	\$ 1,221	\$ 1,086,473	1.83%
61	3	Library	Photocopier	Programming for adults and children, and promotion/advertising of programs have increased resulting in an increase in photocopier and paper costs. An increase of \$26/month is reflective of increased photocopier lease costs. Due to increased programming from both staff developed programs and partnership programs, advertising has moved from legal sized paper to ledger sized paper resulting in increased printing and paper costs. 2019 Expense Budget - \$9,361	\$ 1,334	\$ 1,087,807	1.83%
62	3	Environmental Services and Operations (Waste Management)	Compost Screener Costs	Additional overtime funding of \$1,400 is being requested to ensure the most efficient use of the screener the City rents to screen compost with City forces. The City currently pays approximately \$5,000 per week to rent the compost screener. Allowing overtime for additional screening means the most efficient use of the screener without having to request additional funding for extra rental time for the screener. 2019 Expense Budget - \$6,689	\$ 1,400	\$ 1,089,207	1.83%
63	3	Environmental Services and Operations (Waste Management)	Printing/Mailing of Garbage Tags	Tag printing costs have increased over 34%, while tag mailing costs have increased over 5%. 2019 Expense Budget - \$14,800	\$ 1,500	\$ 1,090,707	1.84%
64	3	Parks, Recreation and Culture (Recreation)	Concession Cash Register	Point of Sale (POS) systems in the concession area are now over ten years old and require replacement. The POS systems at Rotary Place and Brian Orser Arena have recently been replaced. There are two additional locations that still require replacement including, Kitchener Park and Couchiching Beach. This is year 3 of a 4 year plan to replace all of the POS machines in Concessions. 2019 Expense Budget - \$3,500	\$ 1,500	\$ 1,092,207	1.84%
65	3	Parks, Recreation and Culture (Leacock)	Light Fixture Replacement	This is a one-time expense to remove existing light fixtures and boxes from the men's washroom and install new light fixtures in the T-bar ceiling. This has been identified as a safety concern that requires remediation as the plumbing extends through the light fixture. 2019 Budget Expense - \$22,100	\$ 1,500	\$ 1,093,707	1.84%
66	3	Library	Software Lease	Additional budget is required due to cyber security risk assessment and as a result of a 2019 capital request related to website maintenance costs. 2019 Expense Budget - \$22,489	\$ 1,526	\$ 1,095,233	1.84%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
67	3	Facilities and Special Projects (Properties)	Phones	The annual and one-time cost to add two additional smartphones for the Facilities Manager as well as the Facilities Coordinator; both functions are required to be on-call throughout the year for emergency purposes and therefore require email functionality as well as the ability to manage the automation systems remotely, including after hours, to ensure effective customer service and additional safeguarding of the City's assets. 2019 Expense Budget - \$3,030	\$ 1,781	\$ 1,097,014	1.85%
68	3	Fire Department	Fire Administration Vehicle Maintenance	Two fire administration vehicles require new tires due to wear and require replacement in order to pass vehicle safety inspection. This is a one-time expense for each vehicle for 2020 budget 2019 Expense Budget - \$1,000	\$ 2,000	\$ 1,099,014	1.85%
69	3	Environmental Services and Operations (Waste Management)	Backyard Composters	This item was a one-time expense in 2019, to be backed out of the 2020 budget; however staff are proposed to keep this funding in place to purchase additional green bins. With the implementation of every other week garbage collection in 2015 and the large growth in Orillia's west end, there continues to be a strong demand for green bins. With the proposed funding option, there is no net impact to the overall solid waste budget. 2019 Expense Budget - \$18,300	\$ 2,000	\$ 1,101,014	1.85%
70	3	Parks, Recreation and Culture (Recreation)	Irrigation Repairs	There is a significant amount of underground irrigation lines throughout the city parks. Repairs and replacement are required to maintain the systems in good working condition. 2019 Expense Budget - \$146,510	\$ 2,000	\$ 1,103,014	1.86%
71	3	Environmental Services and Operations (Traffic Control)	After Hour Traffic Signal Issues	It is recommended that a budget be provided to reflect current overtime required by the electrical division for issues and requests pertaining to traffic signals after hours. 2019 Expense Budget - \$0	\$ 2,500	\$ 1,105,514	1.86%
72	3	Library	Postage and Express	Cuts to funding for the interlibrary loan program has resulted in the downloading of delivery service costs to public libraries. The anticipated net increase includes postage pick-up/delivery service as well as a possible \$400 rebate. 2019 Expense Budget - \$2,200	\$ 2,642	\$ 1,108,156	1.87%
73	3	Environmental Services and Operations (Waste Management)	Site Operations Maintenance	Budget for additional supplies is needed to maintain site operations. The proposed increase will help cover the purchase of concrete blocks used to aid in loading trucks with compost and other divertible materials. It will also be used to replace litter fencing as the site's current supply is now exhausted. Future budget will be used to replace damaged blocks, litter fencing, etc. 2019 Expense Budget - \$4,600	\$ 2,900	\$ 1,111,056	1.87%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
74	3	Parks, Recreation and Culture (Recreation)	Bollard Covers	With the development of trails along Memorial Avenue and University Avenue, bollards have been installed in order to direct pedestrian traffic and prevent vehicular traffic from using the trails. As the bollards are aging, they are requiring increased maintenance. Bollard covers will be used to reduce regular maintenance (i.e. annual painting and sand blasting). 2019 Expense Budget - \$148,047	\$ 3,000	\$ 1,114,056	1.88%
75	3	Fire Department	Fire Station One - Generator Inspection	As mandated by Underwriters Laboratories of Canada standards, the fire department is required to have the buildings back-up generator inspected and tested every 5 years. This is a one-time budget request. 2019 Expense Budget - \$13,500	\$ 3,500	\$ 1,117,556	1.88%
76	3	Parks, Recreation and Culture (Opera House)	Loading Elevator	The outside door of the Orillia Opera House's load-in elevator has a mechanical safety edge which needs to be replaced. Currently, the unit uses old technology and presents a safety concern in-terms of how the doors currently retract. Updating the light ray curtain will result in the doors retracting when the light beam is broken. This is the industry standard today and significantly reduces risk. 2019 Expense Budget - \$35,000	\$ 3,500	\$ 1,121,056	1.89%
77	3	Library	Library Materials	The Library Board is requesting a 2.5% cost increase to help maintain the purchasing power for library materials. 2019 Expense Budget - \$172,490	\$ 4,314	\$ 1,125,370	1.89%
78	3	Environmental Services and Operations (Waste Management)	Wood Chipping	Costs for wood chipping continues to increase with increased amounts of wood being received at the Waste Diversion Site. With the closure of a private waste transfer facility, the site is experiencing more demolition wood coming on site. 2019 Expense Budget - \$23,600	\$ 4,900	\$ 1,130,270	1.90%
79	3	Parks, Recreation and Culture (Recreation)	Water Fountain Replacement	The City has a total of 14 water fountains in the park system, only 5 of these are water bottle refill stations. In the past few years, we have experienced a higher level of malfunction due to vandalism, misuse and age of the water fountains in our parks and facilities. Staff recommend replacing aging and faulty water fountains over the next few years with upgraded fountains that include water bottle refill stations, which is in line with the Healthier, Greener Orillia strategy. 2019 Expense Budget - \$378,935	\$ 5,000	\$ 1,135,270	1.91%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
80	3	Development Services and Engineering (Engineering)	Roads Information Management System (RIMS)	In 2019, StreetScan completed a road assessment of 219 lane kilometres of roadway within the City in order to provide a complete update to the Road Inventory Management System (RIMS). Streetscan uses a digital method for road assessment which utilizes an array of sensors, including 3D imaging cameras. The City has the opportunity to be provided with the images from the front facing 3D camera. This package is called the "enhanced visualization package". Access to that data would provide a visual record of the entire road network on the date of the scan, and would facilitate staff's continuing management of the road network by creating a point in time record, and enhancing the ability to detect changes in road/boulevard condition over time. 2019 Expense Budget - \$15,454	\$ 6,000	\$ 1,141,270	1.92%
81	3	Treasury	Actuarial Valuation	The City completed an actuarial valuation of Retirement Benefits and Workplace Safety and Insurance Board liabilities at December 31, 2015. PSAB 3250 and 3255 Accounting Standards, recommends that an actuarial valuation be completed every 3 years. The City's Auditor's, BDO Canada, requires an actuarial valuation be provided by a third-party to ensure expense and disclosure results are reported as required. 2019 Expense Budget - \$15,000	\$ 7,937	\$ 1,149,207	1.93%
82	3	Parks, Recreation and Culture (Recreation)	Removal of Catalpa Trees	The Stephan Leacock Museum is home to two Northern Catalpa Trees. The large tree is believed to have been planted by Stephan Leacock himself, and to have seeded the smaller tree. The large tree has lived well beyond its 70 year lifespan as a result of steps taken to preserve the legacy of Mr. Leacock. These include cabling and bracing systems, regular selective pruning of damaged areas, and other arboriculture techniques. Even with these additional efforts, the tree has reached the end of its natural lifespan and has been identified by a professional arborist as a safety concern and risk to the museum house, requiring removal. The smaller catalpa has also been assessed the same fate as it is hollow inside and needs to be removed. The project is a one-time cost and includes the removal of the trees and stumps. 2019 Expense Budget - \$146,516	\$ 8,000	\$ 1,157,207	1.95%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
83	3	Human Resources (Information Technology)	Great Plains Update	Increase to the IT operating budget to update Great Plains from version 2016 to version 2018 for both the Great Plains Financial and Human Resources Systems. Best practices indicate that IT should maintain systems at current software versions to ensure they are operating efficiently and effectively. Version 2016 will not be supported by the vendor in 2021. Scheduling the update in 2020, will permit IT to consult with the Human Resources and Treasury staff regarding the optimal time to complete the update. 2019 Expense Budget - \$231,400 See Attached Schedule I-11.	\$ 10,320	\$ 1,167,527	1.97%
84	3	Fire Department	Fire Apparatus (Vehicle) Repairs	Fire Apparatus is a fixed fleet with the need to have vehicles in service to maintain response capabilities. The Fire Department has one reserve pump to use as a spare apparatus. Costs to maintain and repair fire apparatus is done through commercial repair shops at competitive rates. The fire specific portion of the apparatus must be maintained and repaired by a certified Emergency Vehicle Technician (EVT), the closest being in Brampton. Annual Call volumes are increasing by 150 calls a year. In 2014, the Fire Department responded to 2,263 calls, compared to 2019, over 2,800 calls are anticipated. 2019 Expense Budget - \$46,000 See Attached Schedule I-12.	\$ 20,000	\$ 1,187,527	2.00%
85	3	Human Resources (Information Technology)	Adobe Acrobat Licenses	This increase is to reflect the update to Adobe Acrobat licenses to the current "cloud based" version. Adobe Acrobat is the de-facto standard for public and private business working with PDF files. The City of Orillia has 55 staff with the current version of the software. 44 staff have unsupported versions. Another 10 staff have a version that does not allow editing. The additional 54 subscriptions would meet the need for current and compatible PDF software to work effectively with internal and external agencies. This software also supports checking for compliancy to meet the requirements of the Accessibility for Ontarians Disabilities Act. 2019 Expense Budget \$231,400 See Attached Schedule I-13.	\$ 30,517	\$ 1,218,044	2.05%
86	3	Human Resources (Information Technology)	City Network Modernization / Update	This request is to update the City IT network including City Hall, Municipal Operations Centre (MOC), Fire Hall 1 and the Waste Water Treatment Centre (WWTC). 2019 Expense Budget - \$13,500 See Attached Schedule I-14.	\$ 41,700	\$ 1,259,744	2.12%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
87	3	Parks, Recreation and Culture (Recreation)	Recreation Brochure	The City had a long term contract with the daily Orillia paper for the publication and distribution of the Made Fun Brochure, which was honored by the weekly paper when the daily ceased operations. The contract expires at the end of 2019. Staff researched comparable municipalities to determine the expected expense increase to maintain this service. In 2018, over 6,000 people registered in programs and day camps, generating \$499,500 in revenue. It is anticipated that revenue will increase to \$1.9 million when the Orillia Recreation Centre is in operation. 2019 Expense Budget - \$8,800 See Attached Schedule I-15.	\$ 45,000	\$ 1,304,744	2.20%
88	3	Human Resources (Information Technology)	Computer Hardware and Software Replacements/Updates	To replace outdated computer equipment, consistent with the IT Strategy, that poses a security risk. Updated equipment is required to form the foundation for more automation, streamlined business processes and improved service delivery. Critical network security components will also be replaced to reduce the risk to City systems, data and services in the event of an emergency or incident. The total expenditure is \$326,275 which is on a lease program. 2019 Expense Budget - \$111,475 See Attached Schedule I-16.	\$ 63,365	\$ 1,368,109	2.30%
89	3	Environmental Services and Operations (Waste Management)	Contracts (Garbage) Contracts (Yard Waste) Contracts (Recycling)	This represents an increase in costs related to waste management services. An update will be provided at Budget meetings. 2019 Expense Budget - \$1,069,869	\$ 350,000	\$ 1,718,109	2.89%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
New Level of Service/Projects - General							
90	4	Development Services and Engineering (Transit)	Shelter Maintenance	As part of the 2019 Capital Program, three new Transit shelters were added to the Transit shelter inventory. If approved, there are another three being requested as part of the 2020 Capital Program. The City has a contract with Northern Window Cleaners to perform bi-annual cleaning and maintenance to the shelters. 2019 Expense Budget - \$3,500	\$ 900	\$ 1,719,009	2.89%
91	4	Parks, Recreation and Culture (Leacock)	POS Machine	There is currently no Point of Sale (POS) system in the bookstore. Those wishing to pay by interact or credit card are required to go to the main office at Swanmore Hall which can result in lost sales due to the inconvenience. 2019 Expense budget - \$6,800	\$ 1,600	\$ 1,720,609	2.90%
92	4	CAO (Corporate Communications and Tourism)	Marketing and Promotion	The Corporate Communications and Tourism Division provides marketing and promotion support to departments throughout the corporation. Two areas that offer great return on investment include social media and video production. These funds will be utilized for: - Boosted Facebook posts (\$1,000). There has been great success in utilizing boosted posts to provide targeted messaging for unforeseen circumstances such as garbage collection cancellations, significant road closures, public meetings etc. - Rogers TV video production (\$1,000). Allows division to provide video support through Rogers to departments who may not have the funds to do video. 2019 Expense Budget - \$9,625	\$ 2,000	\$ 1,722,609	2.90%
93	4	Parks, Recreation and Culture (Leacock)	Collection Management Software	Staff are recommending upgrading its collections management systems to PastPerfect, a software program designed specifically for collections archiving, including the database storage of artifacts, documents, photographs, and books. Currently, the Museum's systems are varied and insufficient to inventory and track a collection of its size for patrons, insurance, and exhibit purposes. The software will allow staff to monitor and access the collection and meet eligibility for travelling exhibitions. PastPerfect is the industry standard and is used locally by OMAH. Licensing restrictions would not allow a shared approach with OMAH. Implementation would occur pending recommendations of the Leacock Master Plan process. The one-time expense is to purchase the software. The annual expense will provide ongoing maintenance and service. One-Time Expense - \$1,690 Annual Expense - \$585 2019 Expense Budget - \$2,275	\$ 2,275	\$ 1,724,884	2.90%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
94	4	Environmental Services and Operations (Roads and Fleet) (Waste Management) Development Services and Engineering (Planning Division)	Audio/Video Equipment	<p>This request is the cost to outfit three existing boardrooms within the City facilities including: Municipal Operations Centre, Waste Diversion Site, and the Development Services and Engineering Department. The total cost is \$13,500 for the three boardrooms. The costs of the proposed audio/visual equipment are reflected as annual lease costs.</p> <p>The proposed audio/visual equipment will allow staff to conduct effective and timely training within the available boardrooms, while also improving productivity and collaboration. 2019 Expense Budget - \$1,201</p>	\$ 2,970	\$ 1,727,854	2.91%
95	4	Clerks Department (Legislative Services)	Dog Licenses On-line Sales	<p>Chapter 284 requires every owner of a dog on or before the 1st day of January in each year, or upon becoming the owner of a dog, to obtain a dog licence. Dog licences are currently available for purchase at the Orillia City Centre, OSPCA, and some local pet stores. Approximately 1,700 dog licenses are purchased annually. There are approximately 50 requests received annually to provide the option to purchase dog licenses online. Online sales would make dog licence purchases more convenient for dog owners, and is anticipated to increase revenue. The City already owns the Diamond Animal Licensing Module, and therefore, costs are for customization and implementation of the module including training. Some local municipalities including the City of Barrie and Township of Oro Medonte offer online dog licensing. 2019 Expense Budget - \$26,874 2019 Revenue Budget - \$50,500</p>	\$ 4,600	\$ 1,732,454	2.92%
96	4	Parks, Recreation and Culture (Opera House)	Annual Asbestos Abatement	<p>Over the past few years the Orillia Opera House staff have had designated substance reports completed due to construction. These reports have identified items that need to be addressed. Asbestos is inert when left untouched; however, it does deteriorate over time and can be damaged, which would result in exposure to hazardous material. As a proactive approach, staff recommend that an annual process be implemented to remove exposed asbestos within the building. 2019 Expense Budget - \$35,000</p>	\$ 5,000	\$ 1,737,454	2.93%
97	4	Development Services and Engineering (Transit)	Winter Control - Transit	<p>In 2017, the City of Orillia's Transit Operational Review recommended the City increase its winter control measures. Staff are proposing increased winter maintenance at additional shelters as part of the 2019 Capital Budget. 2019 Expense Budget - \$3,000</p>	\$ 6,700	\$ 1,744,154	2.94%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
98	4	Parks, Recreation and Culture (Recreation)	Outdoor Ice Rink Improvements	<p>Currently the City has two outdoor rinks located on pavement, which adds a level of difficulty when creating ice. An upgraded program is being proposed to relocate the rink at Clayt French Park to the grass area and to incorporate small boards with a liner to expand the ice season. Issue #39 is recommending discontinuing the other outdoor rink that is located on pavement at McKinnell Square.</p> <p>Cost increase for Clayt French is \$7,000. 2019 Budget Expense - \$500</p>	\$ 7,000	\$ 1,751,154	2.95%
99	4	Parks, Recreation and Culture (Recreation)	Tree Management Program	<p>Currently staff manually track and inventory trees. A Tree inventory software is a cloud based application designed for tree inventory and data management; it allows users to add tree points and edit the attributes, querying/filtering trees, conduct Tree Risk Assessment Qualification, drawing graphics, summarizing/exporting data with charts, printing reports, exporting data and map printing.</p> <p>This software can also be used to manage street and park assets, including street signs, playgrounds, park tables and benches, hydrologist plotting stream measurements, forest stands, and public facilities.</p> <p>This request includes funding for the annual software requirements and the purchase of two tablets for the arborist and arborist assistant. These tablets can also be available for operations to utilize for street trees. \$6,000 will be required annually with the balance being a one-time expense.</p> <p>Software would be compatible with standard industry asset management systems. 2019 Expense Budget - \$147,816</p>	\$ 8,400	\$ 1,759,554	2.96%
100	4	Parks, Recreation and Culture (Recreation)	Goose Control Contract	<p>In 2019 the City engaged Municipal Wildlife Control Services to provide goose management services for Tudhope Park, Couchiching Beach Park and Port of Orillia at a cost of \$20,000.</p> <p>An additional \$10,000 is requested to expand the program to include the control techniques proven to be successful in 2019, to the Stephen Leacock Museum lands.</p> <p>Municipal Wildlife Control Services reports that by using their integrated tools in the 2019 program the City has achieved an 80% reduction in goose populations and issues associated with geese. Input from parks staff, the Port of Orillia, park users, and resident observations largely agree that the program has been significantly effective. 2019 Budget Expense - \$146,516</p>	\$ 10,000	\$ 1,769,554	2.98%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
143	4	Parks, Recreation and Culture (Opera House)	Full-Time Technical Assistant	<p>Staff are recommending that a full-time Assistant Technical Director be hired to provide technical support to the Orillia Opera House (OOH). Since 2012, the OOH has seen a steady increase in rentals, a trend staff see continuing into the future provided the facility has the capacity to meet this demand. A full-time Assistant Technical Director would be in a position to assume many of the hours currently filled by part-time staff, which can be hard to find given the technical skill, training, and long, irregular hours required of the position. This will reduce the need for casual staff wages, which would be transferred to offset the increase in salaries & wages.</p> <p>The hiring of a full time Assistant Technical Director will allow for increased bookings. 2019 Expense Budget - \$106,445 See Attached Schedule I-24.</p>	\$ 14,337	\$ 1,783,891	3.00%
101	4	Clerks Department (Legislative Services)	Seasonal Enforcement Officer	<p>On May 15, 2019, Council implemented a smoking/vaping ban on City-owned and leased property. Council authorized a Seasonal Enforcement Officer to be hired in 2019 (24 hours per week) to assist the full-time officers with enforcement of the ban. Almost 500 warnings have been issued by the end of August 2019. Based on compliance levels, staff recommend a Seasonal Enforcement Officer be hired again in 2020 to assist with enforcement. Additionally, staff recommend in 2020 a further education campaign be implemented and that additional signage be added where smoking/vaping is most prevalent. Associated expenses for cannabis enforcement will be offset by the cannabis grant. Please see issue item #35, Cannabis Legalization Fund.</p> <p>\$36,300 was approved in 2019 after budget was approved Report CD-19-02 dated January 10, 2019. 2019 Expense Budget - \$0</p>	\$ 18,210	\$ 1,802,101	3.03%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
102	4	Parks, Recreation and Culture (Recreation)	Hazardous Tree Removal	<p>Park and woodlot trees are inspected regularly to determine if a tree poses a public safety hazard. A hazardous tree is one that has a significant enough defect that it can reasonably be determined by a certified professional that the tree or a portion of the tree could fall on a person or something of value. Although tree failures can be unpredictable, accidents are prevented through inspection and when necessary through tree pruning or removal.</p> <p>Over the past few years, staff have seen an increase in the requirement to remove hazardous trees. With the pending impact from the Emerald Ash Borer (EAB), staff are anticipating the number of hazardous tree removals to increase due to the number of woodlots and ash trees throughout the park system. The approximate cost to remove a single large hazardous tree can range from \$2,000 - \$3,000, depending on size and location. The removal of multiple trees in the same vicinity can be somewhat more economical however significant expense is still incurred.</p> <p>Ideally hazardous trees that are removed are replaced with new hardy native species and this budget request would include funds to replace trees that were removed.</p> <p>As part of a 2020 Capital request, staff will be seeking funds to conduct an in depth study on the impact of the EAB and woodlot management. 2019 Expense Budget - \$146,516</p>	\$ 30,000	\$ 1,832,101	3.08%
103	4	Environmental Services and Operations (Waste Management)	Part-Time Waste Diversion Site Attendant	<p>Budget is requested for the addition of one part-time staff person to the Waste Diversion Site's staffing compliment. The Waste Diversion Site Attendant is responsible for receiving special wastes in the Household Hazardous Waste (HHW) Depot, acting as custodian in directing customers where to drop off wastes and divertible materials and operating the Scale House including charging for chargeable loads, liaising with the collection drivers and answering customer inquiries. This staff person would free up full time staff to ensure regulatory operational requirements related to landfill cover and the composting operation are met. Additional revenue expected from the proposed solid waste fee increases reflected in the attached Schedule I-10 will more than offset this additional cost for the part time staff position. 2019 Expense Budget - \$275,384 See Attached Schedule I-10 and Schedule I-17.</p>	\$ 34,000	\$ 1,866,101	3.14%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
New Level of Service/Projects - Information Technology							
104	4IT	Human Resources (Information Technology)	Website Calendar Synchronization	An increase to the IT operating budget is required for a one-time cost to synchronize the on-line event calendars from the Orillia Opera House (OOH) and the Orillia Public Library (OPL) websites with the City's event calendar reducing duplication of effort for City OOH and OPL staff and improving accuracy by eliminating rekeying of information. 2019 Expense Budget - \$231,400 See Attached Schedule I-18.	\$ 3,500	\$ 1,869,601	3.15%
105	4IT	Human Resources (Information Technology)	Corporate Website Improvements - Accessibility for Ontarians with Disabilities Act (AODA) Compliance (SiteImprove)	Increase the IT budget for the annual subscription fee for SiteImprove and a one-time fee of \$950 for the integration of this tool with the City's current website platform. This system would ensure AODA compliance not only for the City of Orillia website, but also for the Orillia Opera House, the Orillia Public Library and Ontario Winter Games websites. 2019 Expense Budget \$231,400	\$ 9,450	\$ 1,879,051	3.16%
106	4IT	Treasury	BMO - Spend Dynamics	As part of a "Smarter City Initiative" BMO Spend Dynamics provides an online card program management and reporting tool for City Purchasing Cards. The tool is user-centric and provides full visibility and control over the City's spend, plus, its comprehensive reporting helps improve business decisions, optimize spend policies and reduce risk. BMO Spend Dynamics provides online and mobile access, reducing the need for paper statements and storage of receipts, as the software provides the ability to scan receipts and store up to a maximum of three years. All financial transactions and information are stored for 7 years. In addition the software provides the ability to pre-populate General Ledger coding, which reduces the overall risk of repetitive data entry, as well as an "approval process" that is transaction based. 2019 Expense Budget - \$3,400	\$ 11,598	\$ 1,890,649	3.18%
107	4IT	Human Resources (Information Technology)	Info-Tech Online Research Subscription and Subject Matter Expertise	To increase the IT operating budget to fund an online subscription service, Info-Tech, which fulfills a critical need within the IT group. It is not possible for IT staff to maintain current knowledge in diverse technology subjects. Info-Tech provides an economic, unbiased, well documented input to significant technology decisions that the City needs to address in a timely manner. 2019 Expense Budget - \$231,400 See Attached Schedule I-19.	\$ 17,500	\$ 1,908,149	3.21%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
108	4IT	Human Resources (Information Technology)	Network and Security Analyst	Staff recommends the hiring of an IT Security and Network Analyst to address heightened requirements regarding IT Security in light of the increased emphasis on Cyber Security in municipalities and will begin to position the Division from a succession planning perspective. The position will require advanced specialized training and knowledge of current and emerging technologies. 2019 Expense Budgets Combined - \$656,102 See Attached Schedule I-20.	\$ 78,767	\$ 1,986,916	3.34%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
Financial and Other Issues							
109	5	Reserves	Eliminate Contribution to Tax Rate Stabilization Reserve	<p>In 2018, actual tax growth was significantly higher than was originally included in the budget. At the Council meeting of May 14, 2018 Council approved an additional contribution to the Tax Rate Stabilization Reserve to reflect the higher than anticipated tax growth. This reserve is currently in a healthy position and further contributions are not required. The elimination of this contribution may be used to offset increases necessary for other reserves.</p> <p>Except for the temporary contribution of \$645,000, the contributions to the reserve are made up of any year-end surpluses from General Operations. The reserve is used to cover any operating deficits.</p> <p>The current value of the reserve is \$5,213,701</p>	\$ (645,000)	\$ 1,341,916	2.26%
110	5	Reserves	Contribution to Reserves - Stormwater and Transfer of Maintenance	<p>There are currently several accounts under the Roads and Fleet Operating Budget that are used for stormwater maintenance activities drawing from the general Tax Levy. The request is to remove the associated allocations and re-appropriate the funds under the accounts that draw from the current storm reserve, as these expenses relate directly to the maintenance of stormwater.</p> <p>The net impact to the Tax Levy is nil; the contribution to Reserves is equal to \$252,466, offset by a transfer for stormwater maintenance in the amount of \$252,466.</p> <p>2019 Expense Budget - \$632,680 (various accounts) See Attached Schedule - I-21.</p>	\$ -	\$ 1,341,916	2.26%
111	5	Reserves	Capital Tax Levy	<p>The Capital Tax Levy is used to fund projects that do not have dedicated reserves. Each year, significantly more projects are identified than are available for funding. An annual increase is recommended to ensure funding keeps pace with increasing project costs.</p> <p>The 2019 Budget for Capital Tax Levy was \$1,950,000</p>	\$ 50,000	\$ 1,391,916	2.34%
113	5	Reserves	Downtown Tomorrow Community Improvement Plan (DTCIP)	<p>A DTCIP Reserve Fund was established in 2014; beginning in 2018, Council allocated \$225,000 on an annual basis to this reserve. Tier 1 and Tier 2 of the DTCIP grant program are funded directly from the Reserve and therefore do not result in a budget increase for 2020.</p> <p>The 2019 contribution to the reserve was \$225,000</p>	\$ 150,000	\$ 1,541,916	2.60%
114	5	Reserves	Contribution to Vehicle Equipment Replacement Reserve	<p>The Environmental Services and Operations Department's 10-year capital forecast indicates a capital requirement of \$9 million in the next five years, which exceeds the funding capacity of the reserve by \$7 million.</p> <p>The 2019 contribution to the reserve was \$993,000</p>	\$ 200,000	\$ 1,741,916	2.93%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
115	5	Reserves	Contribution to Reserves - Major Facility Capital Maintenance	<p>In 2019, staff recommend the creation of a newly dedicated reserve specific to the purpose of maintaining existing facilities.</p> <p>The City of Orillia has constructed several major capital facility buildings including the Library, Fire Hall, Waste Diversion Site Building, Rotary Place, and the Orillia Port Building. To ensure adequate maintenance and on-going up-keep of the City's facilities, a reserve for future capital repairs and replacement is required. As the need for new facilities decreases, contributions previously funding the existing Major Capital Facilities Reserve may also be transferred to this reserve.</p> <p>The 2019 contribution to the reserve was \$1,700,000</p>	\$ 200,000	\$ 1,941,916	3.27%
116	5	Reserves	Contribution to Reserves - Roads Reserve	<p>It is necessary to build the reserve funds to a level which can support the continuing expansion, replacement and maintenance of all City assets. The 10-Year Capital Program identifies several projects that cannot be completed within the current level of funding available.</p> <p>The 2019 contribution to the reserve was \$878,000</p>	\$ 400,000	\$ 2,341,916	3.94%
117	5	Reserves	Contribution to Reserves - Inflationary and Underfunded Reserves	<p>To ensure reserves are sufficiently funded, an annual increase is recommended to the funding of a variety of reserves.</p> <p>2019 Budget - \$9.8 million contribution to reserves (including Capital Tax Levy and excluding Major Capital Facilities).</p>	\$ 100,000	\$ 2,441,916	4.11%
118	5	Reserves	Contribution to Reserves - Various	<p>Contributions to reserves are used to fund current and future Capital requirements of the City's 10-Year Capital Program. It is necessary to build the reserve funds to a level which can support the continuing expansion, replacement and maintenance of all City assets. The 10-Year Capital Program identifies several projects that cannot be completed within the current level of funding available.</p> <p>Staff recommend the following contributions to reserves: *Park Playground Equipment Reserve \$50,000 *Trails Reserve \$100,000</p> <p>The 2019 contribution to these reserves was \$1,248,000</p>	\$ 150,000	\$ 2,591,916	4.36%
119	5	General Government	Investment Income	<p>The 15-year debenture started in 2013 and was accounted for in coordination with the debt balance of the Major Capital Facilities Reserve. Instead of a direct impact to the operating budget, the external debenture is being managed as part of the cash flow related to the reserve. As the external debenture is paid off, the cost of interest on the debenture goes down.</p> <p>2019 Revenue Budget - \$812,640</p>	\$ (502,816)	\$ 2,089,100	3.52%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
120	5	General Government	Contribution to Reserves - Major Capital Facilities Reserve	Staff recommend that the decrease in external interest costs be used to increase the contribution to the reserve, resulting in lower internal debt. The 2019 contribution to the reserve was \$6,002,628	\$ 502,816	\$ 2,591,916	4.36%
121	5	General Government	Assessment Growth	Revenue from Assessment Growth is the amount of additional revenue generated from increases in assessment added to the tax roll. 2019 Revenue Budget - \$1,200,000	\$ (915,000)	\$ 1,676,916	2.82%
122	5	Farmers' Market	Farmers' Market	The Farmers' Market has a total expense budget of \$29,942 which is intended to be self-funded through vendor space rentals. The Farmers' Market Management Committee reported a revenue shortfall for the Orillia Farmers' Market in 2019. As a result, Council granted the Farmers' Market Committee a grant from the Operating Contingency Fund in the amount of \$6,230 to offset any remaining net losses from operations.	\$ -	\$ 1,676,916	2.82%
123	5	Facilities and Special Projects (Properties)	70 Front Street North	70 Front Street North generates approximately \$740,300 in revenue, which includes base rent, property taxes, and community area maintenance revenue (CAM) to offset expenses of approximately \$459,300. The net difference of \$281,000 is contributed back to the Land Acquisition Reserve which originally funded the purchase of the property. The acquisition was purchased using internal debt that is incurring interest carrying charges of approximately \$300,000/year.	\$ -	\$ 1,676,916	2.82%
124	5	General Government	Dougall Canal Committee	The City levies an annual charge to properties adjacent to the Dougall Canal on Couchiching Point. The Dougall Canal Committee administers the maintenance of the canal using the funds collected through the tax levy. The Committee submitted a budget requiring a levy from applicable properties of \$16,146 for the maintenance of the Dougall Canal. The cost is funded only from the benefiting properties and does not affect the general tax rates. 2019 Expense Budget - \$17,615	\$ -	\$ 1,676,916	2.82%
125	5	General Government	Dougall Canal Committee City Contribution	City owned property borders the canal and will incur an annual charge for the maintenance of the canal. In 2019, a new survey was used to update the allocation of frontage. Based on historic data, the 2019 share allocated to the City was approximately 9%. 2019 Expense Budget - \$1,645	\$ -	\$ 1,676,916	2.82%

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External Agencies - Core Services							
126	5	Health and Social Services	County Social & Health Services Budget Request	<p>The County's 2020 budget reflects the City's share of health and social services under the proposed cost sharing agreement. Under the proposed agreement, costs for major capital projects being constructed in 2020 will be spread over a ten year period. This reduces the 2020 budget requirement by distributing the cost to future years. This allocation method started in 2018.</p> <p>The increase of \$488,000 relates to operating and capital expenditures in 2020, as well as capital projects from 2018/2019 and interest/carrying charges on deferred capital. A portion of the increase is related to a share of significantly reduced or eliminated funding related to Paramedics, Children and Community Services and Long-Term Care and Senior Services announced by the Provincial Government. 2019 Expense Budget - \$6,030,000 (partially funded by DC's \$235,000 and Social & Health Services Reserve \$92,000) = \$5,703,000</p>	\$ 488,000	\$ 2,164,916	3.64%
127	5	Health and Social Services	Contribution from Social & Health Services Reserve	<p>As part of the 2015 budget, Council established a reserve to aid in leveling year-to-year fluctuations in County social service costs. In 2019, the reserve contributed \$92,000 to the operating budget. In 2020, the reserve will be required to contribute an additional \$183,000, resulting in a total contribution from the reserve of \$275,000.</p> <p>The current balance of the reserve is \$3,274,000, with additional annual contributions to the reserve of \$914,000. 2019 Budget - \$92,000 contributed from the reserve.</p>	\$ (183,000)	\$ 1,981,916	3.34%
128	5	Health and Social Services	Contribution from Development Charge Reserve	<p>A portion of projects in the County's capital plan are development related and included in the City's Development Charge study.</p> <p>In 2019, the Development Charge Reserve contributed \$235,000 to the operating budget based on projects that were eligible for DC funding. The decrease of \$17,000 relates to capital projects being conducted in 2020, as well as projects that are deferred from 2018 and 2019. The net draw from reserves results in 2020 is \$218,000. 2018 Budget - \$235,000 contributed from the reserve.</p>	\$ 17,000	\$ 1,998,916	3.37%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
129	5	Health and Social Services	Health Unit	<p>The Simcoe Muskoka District Health Unit finalizes their budget in January or February. The increase to the requisition budget is significant as a result of the impact of a provincially directed change in the funding of public health units.</p> <p>The provincial budget indicates that the proportion of funding for public health units from municipalities increases to 30% of all programs directed by the Ministry of Health and Long-Term Care. Formerly, municipalities were to provide 25% of the funding for only some of the programs, with the remainder to be 100% provincially funded.</p> <p>2019 Expense Budget - \$405,720</p>	\$ 42,894	\$ 2,041,810	3.44%
130	5	Police Services	OPP Contract	<p>The Province has released the preliminary 2020 budget estimate without details on the annual credit for the Province's share of Court Security and Prisoner Transportation. This grant was \$349,589 in 2019. As the amount of the grant is unknown at this time, the recommended increase to the budget is an estimate and may need to increase or decrease once the grant allocation is provided.</p> <p>2020 Policing costs are estimated to be \$8,222,923.</p> <p>2019 Expense Budget - \$8,165,769</p>	\$ 57,154	\$ 2,098,964	3.53%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
External Agencies - Discretionary							
131	5D	General Government	Task Force: Sustainable Orillia	\$10,000 was included in the 2019 budget. This issue removes the funding for the 2019 budget year. See issue 144. 2019 Expense Budget - \$10,000	\$ (10,000)	\$ 2,088,964	3.52%
144	5D	General Government	Task Force: Sustainable Orillia	The Task Force is requesting a funding increase of \$5,000 to help cover core costs such as insurance, accounting, basic office expenditures and communications and events. The \$15,000 represents re-establishing the \$10,000 funding from 2019 plus the \$5,000 request for additional funding. See issue 131. 2019 Expense Budget - \$10,000	\$ 10,000	\$ 2,098,964	3.53%
132	5D	CAO (Corporate Communications and Tourism)	Streets Alive!	\$10,000 was included in the 2019 budget. This issue removes the grant for the 2019 budget year. 2019 Expense Budget - \$10,000	\$ (10,000)	\$ 2,088,964	3.52%
133	5D	CAO (Corporate Communications and Tourism)	Streets Alive!	The organization has requested a budget to support their 2020 initiatives. The organization's submission on the November 21, 2019 agency meeting provides additional details related to the project. \$10,000 was included in the 2019 budget. If approved, this issue will provide a grant for Streets Alive! for the 2020 budget year. See issue 138 for additional funding. 2019 Expense Budget - \$10,000	\$ 10,000	\$ 2,098,964	3.53%
138	5D	CAO (Corporate Communications and Tourism)	Streets Alive!	The organization has requested a budget to support their 2020 initiatives. The organization's submission on the November 21, 2019 agency meeting provides additional details related to the project. \$10,000 was included in the 2019 budget. If approved, this issue will provide additional funding for Streets Alive! for the 2020 budget year. See issue 133. 2019 Expense Budget - \$10,000	\$ 5,000	\$ 2,103,964	3.54%
134	5D	General Government	Grant Funding - Information Orillia	The City of Orillia has supported Information Orillia for a number of years, most recently with conditions in place to have signed agreements with the Orillia Community Action Network and the Sunshine Initiative. Information Orillia has now dissolved as an organization; this value represents the removal of the funding that is no longer required. 2019 Expense Budget - \$60,000	\$ (60,000)	\$ 2,043,964	3.44%

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Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
135	5D	General Government	Soldier's Memorial Hospital - Contribution to Reserves	<p>Council, at its meeting on August 15, 2019 adopted the following motion:</p> <p><i>THAT Report TREAS-2019-B05 dated July 11, 2019 from the Treasury Department regarding preparation for the 2020 Budget be received as information;</i></p> <p><i>AND THAT staff be directed to prepare a work plan on further implementing the strategic initiatives set out in the Downtown Tomorrow Plan;</i></p> <p><u><i>AND THAT a Soldiers' Memorial Hospital Reserve be established for the sole purpose of providing a future contribution for the new Orillia build;</i></u></p> <p><u><i>AND THAT the Treasurer provide options for funding levels as part of the preparation of the 2020 Budget;</i></u></p> <p><i>AND THAT staff be directed to prepare a report on the options and opportunities for accelerating funding for the Stormwater Reserve. This is a new budget item.</i></p>	\$ -	\$ 2,043,964	3.44%
136	5D	General Government	Affordable Housing Strategy - Contribution to Reserve	<p>Council, at its meeting on Nov 4, 2019 adopted the following motion:</p> <p><i>THAT Council approve the eligibility criteria and municipal incentives for affordable housing as set out in Report AHC-19-02;</i></p> <p><i>AND THAT Option _____ be adopted as set out in Report AHC-19-02 regarding tax holidays as a municipal incentive for affordable housing;</i></p> <p><i>AND THAT any affordable housing proposals which meet the eligibility criteria for municipal incentives be referred to Council for consideration until the Affordable Housing Reserve has been established and sufficiently funded;</i></p> <p><i>AND THAT staff work with the Affordable Housing Committee to develop a process for accepting, reviewing and evaluating affordable housing proposals to determine the degree to which such proposals are eligible for municipal incentives and report back to Council on the new evaluation process.</i></p> <p><i>The following recommendations were presented at the 2020 Budget Committee meetings:</i></p> <p><i>Council approve the establishment of an Affordable Housing Strategy Reserve for the purposes of funding municipal incentives regarding affordable housing in the City of Orillia. In addition, Council approve an Affordable Housing Strategy and that staff be directed to report back at an upcoming meeting on the remaining aspects of Report AHC-19-02 from the Affordable Housing Committee.</i></p>	\$ 80,000	\$ 2,123,964	3.58%

**City of Orillia
2020 Operating Budget Overview
Issue Detail**

Ref #	Cat #	Department	Issue Title	Issue Description	Change to 2019 Budget	Cumulative Tax Levy Increase	Cumulative % Change To Tax Levy
				2020 Operating Budget Increase (Excluding Identified and Not Recommended)	\$ 2,123,964		3.576%

Total Category 0	\$ 958,292
Total Category 1	\$ 151,000
Total Category 2	\$ (322,139)
Total Category 3	\$ 930,956
Total Category 4 (General)	\$ 147,992
Total Category 4IT (Information Technology)	\$ 120,815
Total Category 5	\$ 112,048
Total Category 5D (Discretionary)	\$ 25,000
Total Category 0-5 (Increase to Tax Levy)	<u>\$ 2,123,964</u>
Total Category 6	\$ -
Total Category 7 (Removed by Vote - Budget Committee)	<u>\$ -</u>
Total Including Category 6	<u>\$ 2,123,964</u>

**City of Orillia
2020 Operating Budget Overview
Issue Detail - Non Tax Based Budget - Water**

Categories	
O - Base Budget Adjustments	Council is required by legislation to take action (i.e. salary wages and benefits)
1 - Legislated/Pre-approved/Committed	Council is required by legislation to take action, generally all should be funded but some flexibility or disclosure is needed (i.e. already approved by Council or required by legislation)
2 - Savings Proposals/Revenue Increases	Savings that result from service level reductions or user fee increases, Council may approve all, some or none based on each change (i.e. fare increases, reduction in service hours)
3 - Cost to Maintain Level of Service	Required to maintain the existing level of service, should be funded to maintain the current level of service
4 - New Level of Service/Projects	New service levels or projects where Council may decide to fund all, some or none based on each issue
5 - Financial Issues	City is facing significant financial challenges or there are high level financial policy issues
6 - Identified and Not Recommended	Issues requiring disclosure to Council, administration is not recommending approval for the stated reasons

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2019 Budget
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Net Contribution to Reserves - previous year \$ **(2,571,857)**

Base Adjustments

1	0	Environmental Services and Operations (Water)		Management Recommended Reductions To Expense/Increases To Revenue That Do Not Affect Service Levels or User Rates	Miscellaneous adjustments to expense and revenue items that do not affect the level of service. This is based on a comprehensive review by management and staff.	\$ (262)
2	0	Environmental Services and Operations (Water)		Salaries, Wages, Benefits, Legal and Other	Salaries, wages and benefits; Council approved or negotiated settlements.	\$ 67,549
3	0	Environmental Services and Operations (Water)		Base Budget Adjustments	Base budget adjustments required to maintain service levels; includes material and contract inflation increases as well as the removal of one-time items from the 2019 budget. Revenue - \$361,330 Expense - \$76,921	\$ (284,409)

Revenue Increases

4	2	Environmental Services and Operations (Water)		Unclassified Sale of Water	More companies are using the City's bulk watering station. The projected increase in revenue is based on recent revenue received from use of this station. 2019 Revenue Budget - \$40,000	\$ (5,000)
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Savings Proposals

5	2	Environmental Services and Operations (Water)		Natural Gas	Natural gas usage has been reduced, as a result of the installation of a new boiler. This reduction reflects expected savings for 2019, continued to 2020. 2019 Expense Budget - \$36,410	\$ (10,000)
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City of Orillia
2020 Operating Budget Overview
Issue Detail - Non Tax Based Budget - Water

Schedule I-02

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2019 Budget
6	2	Environmental Services and Operations (Water)		Electricity	A reduction in this budget is recommended to reflect current electricity costs at the Water Filtration Plant and associated buildings. 2019 Expense Budget - \$302,560	\$ (10,138)
Cost to Maintain Level of Service - Expenses						
7	3	Environmental Services and Operations (Water)		Uniforms and Clothing	Additional budget is being requested to cover replacement and maintenance costs of safety equipment, particularly specialty high voltage gloves used by the City's Electricians that must be tested and replaced on an annual basis. 2019 Expense Budget - \$1,950	\$ 1,050
8	3	Environmental Services and Operations (Water)		Repair Costs	An increase in this budget is recommended to meet the facility needs for repair and/or replacement of the aging plant process equipment. Much of this equipment is beyond its useful life, resulting in increased equipment failures. 2019 Expense Budget - \$5,900	\$ 2,000
9	3	Environmental Services and Operations (Water)		Tools and Supplies	One-time budget is required to purchase additional tools such as an air compressor, torque wrenches and a shop vacuum, as well as a portable chlorine kit. The tools are to be used for regular and preventative maintenance functions. The portable chlorine kit is needed to assess chlorine residuals in the water distribution system. Part of the cost for the kit includes the corresponding software meant to download and assess the results. This is a one time purchase and the cost for this will be backed out during the 2021 budget process. 2019 Expense Budget - \$2,500	\$ 3,000
10	3	Environmental Services and Operations (Water)		Operational Equipment	An increase is requested to account for additional routine maintenance and servicing cost increases. For example, there are increased costs related to the inspections undertaken twice per year of the Water Filtration Plant's water intake infrastructure due to a new requirement to have a four-person diving crew on hand instead of a three-person crew as previously required. The main part of the increase, however, is related to increased servicing of equipment for preventative maintenance, such as servicing blowers, the vacuum pumping system, lab equipment, flow meters, analyzers and safety equipment. 2019 Expense Budget - \$40,000	\$ 3,500
11	3	Environmental Services and Operations (Water)		Maintenance and Repair Supplies	In an effort to undertake preventative maintenance and minimize down-time when issues arise, additional budget is being requested for replacement parts for chemical pumps and instrumentation. In particular, the chlorinators, which add chlorine to the drinking water system, are required to be serviced once per year, and the replacement parts are expensive to purchase. 2019 Expense Account - \$25,000	\$ 4,000

**City of Orillia
2020 Operating Budget Overview
Issue Detail - Non Tax Based Budget - Water**

Schedule I-02

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2019 Budget
12	3	Environmental Services and Operations (Water)		Onsite Audit	An external onsite audit is required in 2020 as part of the City's Drinking Water Quality Management System. This is a one-time request. 2019 Expense Budget - \$13,500	\$ 5,500
13	3	Environmental Services and Operations (Water)		Facility Repair and Maintenance	An increase in this budget is recommended to meet the facility needs for repair and/or replacement of the aging plant process equipment. Much of this equipment is beyond its useful life and these equipment failures reduce the amount of maintenance that can be conducted as required, due to budget constraints. 2019 Expense Budget - \$7,000	\$ 8,500
14	3	Environmental Services and Operations (Water)		Chemicals	The supply costs for treatment chemicals (chlorine, polymer, etc.) across the water treatment industry in Ontario have increased between 10% and 50% in 2019 due to transportation and raw material costs. 2019 Expense Budget - \$71,400	\$ 17,600
New Level of Service/Projects - General						
15	4	Environmental Services and Operations (Water)		Audio Video Equipment	This request is the cost to outfit the Water Filtration Plant. The total cost is \$4,400 for the boardroom. The costs of the proposed Audio/Visual equipment are reflected as annual lease costs. The proposed audio / visual equipment will allow staff to conduct effective and timely training within the available boardroom, while also improving productivity and collaboration. 2019 Expense Budget - \$900	\$ 990

2020 Proposed Increase to Contribution to Reserves \$ (196,120)

2020 Proposed Contribution to Reserves (2,767,977)

Total Category 0	\$ (217,122)
Total Category 1	\$ -
Total Category 2	\$ (25,138)
Total Category 3	\$ 45,150
Total Category 4	\$ 990
Total Category 5	\$ -
	\$ (196,120)

City of Orillia
2020 Operating Budget Overview
Issue Detail - Non Tax Based Budget - Wastewater

Categories	
O - Base Budget Adjustments	Council is required by legislation to take action (i.e. salary wages and benefits)
1 - Legislated/Pre-approved/Committed	Council is required by legislation to take action, generally all should be funded but some flexibility or disclosure is needed (i.e. already approved by Council or required by legislation)
2 - Savings Proposals/Revenue Increases	Savings that result from service level reductions or user fee increases, Council may approve all, some or none based on each change (i.e. fare increases, reduction in service hours)
3 - Cost to Maintain Level of Service	Required to maintain the existing level of service, should be funded to maintain the current level of service
4 - New Level of Service/Projects	New service levels or projects where Council may decide to fund all, some or none based on each issue
5 - Financial Issues	City is facing significant financial challenges or there are high level financial policy issues
6 - Identified and Not Recommended	Issues requiring disclosure to Council, administration is not recommending approval for the stated reasons

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2019 Budget
Net Contribution to Reserves - previous year						\$ (5,500,157)
Base Adjustments						
1	0	Environmental Services and Operations (Wastewater)		Management Recommended Reductions To Expense/Increases To Revenue That Do Not Affect Service Levels or User Rates	Miscellaneous adjustments to expense and revenue items that do not affect the level of service. This is based on a comprehensive review by management and staff.	\$ (1,214)
2	0	Environmental Services and Operations (Wastewater)		Salaries, Wages, Benefits, Legal and Other	Salaries, wages and benefits; Council approved or negotiated settlements.	\$ 23,090
3	0	Environmental Services and Operations (Wastewater)		Base Budget Adjustments	Base budget adjustments required to maintain service levels; includes material and contract inflation increases as well as the removal of one-time items from the 2019 budget. Revenue - \$464,075 Expense - \$19,499	\$ (444,576)
Revenue Increases						
4	2	Environmental Services and Operations (Wastewater)		Sanitary Discharge Agreement	An increase to reflect current revenue projected from Sanitary Surcharge Agreements. 2019 Revenue Budget - \$40,000	\$ (30,000)

City of Orillia
2020 Operating Budget Overview
Issue Detail - Non Tax Based Budget - Wastewater

Schedule I-03

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2019 Budget
Savings Proposals						
5	2	Environmental Services and Operations (Wastewater)		Leased Phone Lines	In 2018, a number of Bell leased phone lines at numerous sanitary pump stations were cancelled when they were deemed redundant, as part of the SCADA Master Plan evaluation. This reduction reflects current charges for leased phone lines at remote pumping stations. 2019 Expense Budget - \$11,000	\$ (2,000)
6	2	Environmental Services and Operations (Wastewater)		Natural Gas	A reduction to reflect current usage and natural gas costs for the Wastewater Treatment Centre. 2019 Expense Budget - \$35,015	\$ (5,715)
7	2	Environmental Services and Operations (Wastewater)		Electricity	A reduction to reflect current usage and electricity costs for operating the sewage pumping stations. 2019 Expense Budget - \$159,746	\$ (9,538)
8	2	Environmental Services and Operations (Wastewater)		Pollution Control On-Call	Effective February 28, 2019 the Pollution Control On-Call rotation was eliminated. This direction aligned service delivery with municipal comparators and transitioned the responsibility for emergency spills response to the Fire Department, eliminating liability and redundant staffing coverage. 2019 Expense Budget - \$12,986	\$ (12,986)
Cost to Maintain Level of Service - Expenses						
9	3	Environmental Services and Operations (Wastewater)		Licensing Requirement	With the upcoming reclassification of the Wastewater Treatment Centre (WWTC) to a Class 4 facility, Schedule A of the Collective Agreement requires staff to attain a higher classification of licensing. Two WWTC staff members will require this Class 4 Wastewater Treatment licensing. This one-time budget request is required to send two operators on this training in 2020. 2019 Expense Budget - \$3,050	\$ 3,000
10	3	Environmental Services and Operations (Wastewater)		Operational Equipment	Valves are used at the Wastewater Treatment Centre to regulate flows to wastewater and digester gas. A number of valves have seized, making them very difficult to operate, and therefore need to be replaced. The requested budget increase will allow staff to begin a valve replacement program to ensure proper operation of all valves within the facility. 2019 Expense Budget - \$50,000	\$ 4,800

City of Orillia
2020 Operating Budget Overview
Issue Detail - Non Tax Based Budget - Wastewater

Schedule I-03

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2019 Budget
11	3	Environmental Services and Operations (Wastewater)		Facility Repair	An increase to meet the facility needs for repair and/or replacement of the aging plant process equipment. Much of this equipment is beyond its useful life and these equipment failures reduce the amount of maintenance that can be conducted as required, due to budget constraints. 2019 Expense Budget - \$14,000	\$ 16,100
12	3	Environmental Services and Operations (Wastewater)		Servicing of Lagoons	2020 is the next scheduled year for the WWTC lagoons to be fully cleaned out and serviced. This is a maintenance event required to occur every five years to maintain the ability to complete biosolid haulage under our contract. This is a one-time expense. 2019 Expense Budget - \$3,000	\$ 115,000
New Level of Service/Projects - General						
13	4	Environmental Services and Operations (Wastewater)		Audio Video Equipment	This request is the cost to outfit the Wastewater Treatment Centre. The total cost is \$4,400 for the boardroom. The costs of the proposed Audio/Visual equipment are reflected as annual lease costs. The proposed audio / visual equipment will allow staff to conduct effective and timely training within the available boardroom, while also improving productivity and collaboration. 2019 Expense Budget - \$299	\$ 990

2020 Proposed Increase to Contribution to Reserves **\$ (343,049)**

2020 Proposed Contribution to Reserves **(5,843,206)**

Total Category 0	\$ (422,700)
Total Category 1	\$ -
Total Category 2	\$ (60,239)
Total Category 3	\$ 138,900
Total Category 4	\$ 990
Total Category 5	\$ -
	\$ (343,049)

City of Orillia
2020 Operating Budget Overview
Issue Detail - Non Tax Based Budget - Parking

Categories	
0 - Base Budget Adjustments	Council is required by legislation to take action (i.e. salary wages and benefits)
1 - Legislated/Pre-approved/Committed	Council is required by legislation to take action, generally all should be funded but some flexibility or disclosure is needed (i.e. already approved by Council or required by legislation)
2 - Savings Proposals/Revenue Increases	Savings that result from service level reductions or user fee increases, Council may approve all, some or none based on each change (i.e. fare increases, reduction in service hours)
3 - Cost to Maintain Level of Service	Required to maintain the existing level of service, should be funded to maintain the current level of service
4 - New Level of Service/Projects	New service levels or projects where Council may decide to fund all, some or none based on each issue
5 - Financial Issues	City is facing significant financial challenges or there are high level financial policy issues
6 - Identified and Not Recommended	Issues requiring disclosure to Council, administration is not recommending approval for the stated reasons

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2019 Budget
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Net Contribution to Reserves - previous year \$ **(209,149)**

Base Adjustments						
1	0	Development Services and Engineering (Parking Division)		Management Recommended Reductions To Expense/Increases To Revenue That Do Not Affect Service Levels or User Rates	Miscellaneous adjustments to expense and revenue items that do not affect the level of service. This is based on a comprehensive review by management and staff.	\$ 450
2	0	Development Services and Engineering (Parking Division)		Salaries, Wages, Benefits, Legal and Other	Salaries, wages and benefits; Council approved or negotiated settlements.	\$ 17,330
3	0	Development Services and Engineering (Parking Division)		Base Budget Adjustments	Base budget adjustments required to maintain service levels; includes material and contract inflation increases as well as the removal of one-time items from the 2019 budget.	\$ (15,064)
Revenue Increases						
4	2	Development Services and Engineering (Parking Division)		Permits and Rentals	The 2020 budget for parking permits and rentals will see an increase in revenue due to an anticipated continuation of the temporary road closure of Matchedash Street South. In 2019, Council approved a temporary road closure of Matchedash Street South to accommodate the construction needs of the Matchedash Lofts development. The developer is required to reimburse the City for lost parking metre and fine revenue in the amount of \$3,200 per month of closure. As a result of the extended project construction timeframe, it is anticipated that the developer will request an extension to the closure until the end of March 2020. 2019 Revenue budget - \$13,200	\$ (10,000)

City of Orillia
 2020 Operating Budget Overview
 Issue Detail - Non Tax Based Budget - Parking

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2019 Budget
Cost to Maintain Level of Service - Expenses						
5	3	Development Services and Engineering (Parking Division)		Winter Control	It is anticipated, based on historical trends and the inclusion of Lot #8, that an increase in budget for winter maintenance will be required. Historically, the budget allocation for winter maintenance remained the same year to year, however, fluctuation in winter storm events caused an overspending in some years and an underspending in others. In 2019, Lot #8 was funded through facilities and although a budgetary value was included in the winter maintenance budget for parking, the costs were combined with that of 70 Front Street (plaza) snow removal. 2019 Expense Budget = \$48,000	\$ 3,000
6	3	Development Services and Engineering (Parking Division)		Parking Meters	Based on the current Waterfront Development land sale timeframe, it is anticipated that the properties that contain Municipal Parking Lots 8 and 12 will be sold by July 2020. The sale of the land, and the closure of the two parking lots will result in a decrease in revenue. 2019 Revenue budget - \$510,000	\$ 10,000

2020 Proposed Decrease to Contribution to Reserves \$ 5,716

2020 Proposed Contribution to Reserves (203,433)

Total Category 0	\$ 2,716
Total Category 1	\$ -
Total Category 2	\$ (10,000)
Total Category 3	\$ 13,000
Total Category 4	\$ -
Total Category 5	\$ -
	\$ 5,716

City of Orillia
2020 Operating Budget Overview
Issue Detail - Non Tax Based Budget - Stormwater

Categories	
0 - Base Budget Adjustments	Council is required by legislation to take action (i.e. salary wages and benefits)
1 - Legislated/Pre-approved/Committed	Council is required by legislation to take action, generally all should be funded but some flexibility or disclosure is needed (i.e. already approved by Council or required by legislation)
2 - Savings Proposals/Revenue Increases	Savings that result from service level reductions or user fee increases, Council may approve all, some or none based on each change (i.e. fare increases, reduction in service hours)
3 - Cost to Maintain Level of Service	Required to maintain the existing level of service, should be funded to maintain the current level of service
4 - New Level of Service/Projects	New service levels or projects where Council may decide to fund all, some or none based on each issue
5 - Financial Issues	City is facing significant financial challenges or there are high level financial policy issues
6 - Identified and Not Recommended	Issues requiring disclosure to Council, administration is not recommending approval for the stated reasons

Ref #	Cat #	Department	Policy Update/ Additional Motion	Issue Title	Issue Description	Change to 2019 Budget
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						Net Contribution to Reserves - previous year \$	(33,553)
Base Adjustments							
1	0	Environmental Services and Operations (Stormwater)		Management Recommended Reductions To Expense/Increases To Revenue That Do Not Affect Service Levels or User Rates	Miscellaneous adjustments to expense and revenue items that do not affect the level of service. This is based on a comprehensive review by management and staff.	\$	44
2	0	Environmental Services and Operations (Stormwater)		Salaries, Wages, Benefits, Legal and Other	Salaries, wages and benefits; Council approved or negotiated settlements.	\$	3,187
3	0	Environmental Services and Operations (Stormwater)		Base Budget Adjustments	Base budget adjustments required to maintain service levels; includes material and contract inflation increases as well as the removal of one-time items from the 2019 budget.	\$	(296,096)
Cost to Maintain Level of Service - Expenses							
4	3	Environmental Services and Operations (Stormwater)		Operating Efficiencies	This budget increase incorporates additional maintenance requirements (CCTV, catch basin inspections and cleaning, and storm system flushing) necessary in providing stormwater maintenance services for upgraded road projects (Westridge Blvd. and Phase 1 - Front St.) completed as part of the 2019 Capital Budget approvals. 2019 Expense Budget - \$8,000	\$	5,000

**CITY OF ORILLIA
CAPITAL PROGRAM
2020**

(Thousands of dollars)

PROJECT	PAGE	2020	RESERVES FUNDS	DEVELOPMENT CHARGES	2020 CAPITAL TAX LEVY	EXTERNAL
CORPORATE SERVICES						
CORPORATE COMMUNICATIONS AND TOURISM						
Highway 11 Gateway Signage	1	350			350	
Secondary Entrance Signs	77	100			100	
HUMAN RESOURCES						
Payroll Processes/Timesheets	2	29			29	
Recruitment Software	3	16			16	
IT						
Citizen Self Service Portal Infrastructure Assessment	4	70			70	
Smarter City Initiative - Phase 2	78	40			40	
FACILITIES AND SPECIAL PROJECTS						
Fittons Road Pumping Station-Improved Access and Gas Detection System	5	35	35			Water and Wastewater Reserve
30 Peter Street (OMAH) - Brick and Window Repairs	6	200			200	
Water Filtration Plant -Replace Broken Gate and Add Fencing	7	40	40			Water and Wastewater Reserve
2 Hunter Valley Road (Nordia) - HVAC Units and BAS Replacement	8	100	100			2 Hunter Valley Road Reserve
LED Lighting Upgrade - Various Locations	9	340	274		66	Water and Wastewater Reserve-119/City Centre Reserve 70/Major Facilities Capital Maintenance Reserve 85
City Centre - Heat Pump Replacement	10	32	32			City Centre Reserve
Fire Station #1 - Additional Cooling for SCBA Repair Room	11	18	18			Major Facilities Capital Maintenance Reserve
Library - Exterior Stone Repair	12	30	30			Major Facilities Capital Maintenance Reserve
Library - Flooring Replacement	13	270	270			Major Facilities Capital Maintenance Reserve
DEVELOPMENT SERVICES AND ENGINEERING						
- ENGINEERING						
Reconstruction of Front St & Neywash St from Colborne St E to Laclie St	14	9,500	4,818	220		4,462 Federal Gas Tax 3,162 / Roads 1,068 / Water and Wastewater 2,250 / Major Capital Facilities 900 Stormwater Reserve 600 / Ontario Community Infrastructure Fund (Storm Water) 1,300
Colborne Street E. - Survey, Legal Services and Due Diligence	15	50	50			Major Capital Facilities Reserve
Horne Business Park Expansion	16	2,820	2,820			Land Acquisition Reserve 2,485/Water and Wastewater Reserve 135/Landfill Closure/Post Closure Reserve 200
Annual Road Resurfacing Program	17	720	240			480 Roads Reserve 240 / Ontario Community Infrastructure Fund (Roads) 480
Annual Sidewalk Program	18	459	141		318	Roads Reserve
Pedestrian Crossover - Mississauga St W at O'Brien St	19	25	25			Roads Reserve
Survey Equipment - GPS Unit	20	40			40	
Traffic Monitoring Equipment Update	21	15	15			Roads Reserve
Audible Pedestrian Signal Upgrades (various intersections)	22	40	40			Roads Reserve
Road Reconstruction - Bleeker St. Design and Reconstruction	23	1,000	250			750 Water and Wastewater Reserve 250 / OCIF (Storm Water) 300 / Federal Gas Tax Reserve 450
Active Transportation	24	16	16			Roads Reserve

**CITY OF ORILLIA
CAPITAL PROGRAM
2020**

(Thousands of dollars)

PROJECT	PAGE	2020	RESERVES FUNDS	DEVELOPMENT CHARGES	2020 CAPITAL TAX LEVY	EXTERNAL
- PARKING						
Replace Pay and Display Parking Kiosks	25	20	20			Parking Reserve
Municipal Parking Lot Garden Renovation and Refresh	26	30	30			Parking Reserve
Municipal Parking Lot Structural Update	27	50	50			Parking Reserve
- TRANSIT						
New Transit Shelter Program	28	54	54			Transit Equipment Reserve
Bicycle Racks on Transit Buses	29	36	36			Transit Equipment Reserve
Smart Pay Transit Fare System	30	200	200			Transit Equipment Reserve
- PLANNING						
Technical Land Evaluation	31	200		180	20	
Community Benefits Charge Strategy and By-law	32	70		63	7	
ENVIRONMENTAL SERVICES AND OPERATIONS						
255 West Street South - On/Off Site Monitoring & Maintenance	33	330	330			Major Capital Facilities Reserve
Environmental Monitoring Program - Waterfront Properties	34	50			50	
Waste Diversion Site Capping	35	3,400	3,400			Major Capital Facilities 2,458 / Landfill Closure/Post Closure Reserve 942
Waste Diversion Site Landfill Gas Assessment	36	20			20	
Fleet Additions	37	500		442	58	
Traffic Controller Upgrade Program	38	180	180			Roads Reserve
Fleet Replacement	39	1,200	1,200			Equipment Reserve
Digital Communication Equipment Upgrades	40	51	32		19	Water and Wastewater Reserve 10 / Transit Reserve 22
Waste Diversion Site Soil Management	41	30	30			Landfill Closure/Post Closure Reserve
Annual Road Spot Repair Program	42	40			40	
Streetlight Upgrade - LED and Smart Lighting Controls	80	2,400				2,400 External Debit
- WATER / WASTEWATER						
Water System Financial Plan	43	40	40			Water and Wastewater Reserve
Water System Master Plan Update	44	150	23	127		Water and Wastewater Reserve
Water Filtration Plant Chlorine Room Rehabilitation	45	50	50			Water and Wastewater Reserve
Water and Wastewater Treatment Control System Rehabilitation	46	405	405			Water and Wastewater Reserve
Trunk Watermain Extension - Borland St. E.	47	125	125			Water and Wastewater Reserve
Water and Wastewater Facilities and Equipment Rehabilitation	48	760	760			Water and Wastewater Reserve
Sewage Pumping Station Rehabilitation - Bayview Drive	49	150	150			Water and Wastewater Reserve
Collection / Distribution System Rehabilitation	50	250	250			Water and Wastewater Reserve
- STORMWATER						
Stormwater Master Plan Update	51	150	15	135		Stormwater Reserve
Stormwater Rehabilitation Program	52	225	225			Stormwater Reserve

**CITY OF ORILLIA
CAPITAL PROGRAM
2020**

(Thousands of dollars)

PROJECT	PAGE	2020	RESERVES FUNDS	DEVELOPMENT CHARGES	2020 CAPITAL TAX LEVY	EXTERNAL
FIRE						
Uninterrupted Power Supply (UPS) Battery Replacement	53	10	10			Fire Equipment Reserve
Positive Pressure Ventilation Fans Replacement	54	20	20			Fire Equipment Reserve
Portable Gas Detection Equipment Replacement	55	20	20			Fire Equipment Reserve
LIBRARY						
Pay Equity Plan	56	10			10	
Service Review - Library	81	45			0	45 Provincial Service Delivery and Efficiency Grant
PARKS, RECREATION AND CULTURE						
Couchiching Beach Park Washroom Sewage Pump Replacement	57	50			50	
Port of Orillia - Breakwall Lighting	58	50	50			Marina Reserve
Playground Replacement Victoria Park and West Ridge Park	59	240	240			Park Equipment Reserve
City Woodlot and Emerald Ash Borer Management Plan	60	75			75	
Barnfield Point Recreation Centre Maintenance Upgrades	61	85	85			Barnfield Point Recreation Centre Reserve
Rotary Aqua Theatre Improvements	62	200	200			Park Development Reserve
Lightfoot Trail Resurfacing & Repair	63	150	150			Trail Reserve
Atherley Narrows Swing Bridge Removal & Historic Documentation	64	200	200			Major Capital Facilities Reserve
Homewood Park Roof Replacement - Pavilion and Washroom	65	25			25	
J.B. Tudhope Memorial Park Improvements	66	130	110			20 Park Development Reserve
Orillia Opera House West/Mississauga St. Corner Improvements	67	25	23			2 Opera House Restoration Reserve
Brian Orser Arena Renovation Design and Documentation	68	190	190			Major Facilities Capital Maintenance Reserve
Leacock Museum Basement Waterproofing	69	35	35			Leacock Home Reserve
Rotary Place Maintenance Program - HVAC and BAS Retrofit	70	160	160			Major Facilities Capital Maintenance Reserve
Leacock Home - Swanmore Hall HVAC Upgrades	71	20	20			Leacock Home Reserve
Rotary Place Orillia Room Floor Refinishing	72	25	25			Major Facilities Capital Maintenance Reserve
Couchiching Beach Park Swim Dock & Ladder Replacement	73	20			20	
Orillia Opera House Technical Theatre Equipment Upgrades	74	25	25			Opera House Restoration Reserve
Barnfield Point Recreation Centre Furniture Replacement	75	15	15			Barnfield Point Recreation Centre Reserve
Park Signage Program	76	30			30	
West Orillia Sports Complex Tennis Court Resurfacing	84	50			50	
Park and Athletic Field Fencing Upgrades	89	50			50	
Foundry Park	90	290	290			Major Capital Facilities Reserve
Orillia Recreation Centre - Solar Panels	91	240	30			210 Major Capital Facilities Reserve
Crime Prevention and Detection Initiative	92	100			100	
NEW ITEM ADDED AT BUDGET COMMITTEE						
Contribution to Major Capital Facilities Reserve	NEW-1	147			147	
TOTAL		30,253	18,717	1,167	2,000	8,369