



## **CITY OF ORILLIA**

### **COUNCIL INFORMATION PACKAGE (CIP)**

Page

**August 31, 2018**

#### **Correspondence**

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**CITY OF ORILLIA**  
**COUNCIL INFORMATION PACKAGE (CIP)**

TO: Mayor and Members of Council

FROM: Clerk's Department

DATE: August 30, 2018

SUBJECT: **Outstanding Referrals**

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Attached is a list of outstanding referrals up to and including the August 16, 2018 Council Meeting. The list of outstanding referrals includes items that have been referred by Council to various departments or agencies for a report back to Council Committee.

Attachment:

- Outstanding Council Referrals

## OUTSTANDING COUNCIL REFERRALS

DATE REFERRED	DEPT. REFERRED TO	SUBJECT	Report/CIP	STATUS
30-Mar-2015	Parks, Recreation & Culture	Orillia Terry Fox Run Committee re plaque at Aqua Theatre	CC	Update provided in June 15, 2018 CIP. Currently waiting on plaque design from the Terry Fox Committee.
18-Jan-2016	Environmental Services & Operations	Coun. Hehn Enquiry re Terry Fox Circle Winter Access	CC	September 10, 2018 Council Committee
12-Dec-2016	Economic Development	Proposed Establishment of the Foundry District	CC	To be determined.
6-Mar-2017	Development Services	Keeping of Laying Hens in Backyards - Outcome of Pilot Program	CC	Report on the outcome of the Pilot Program due April 2019
3-Apr-2017	Parks, Recreation and Culture & Economic Development	Coun. Cipolla Enquiry re City Entrance Signs - Community Involvement	CC	Report from Economic Development Department (EDD) issued to CC in January 2018. Parks, Recreation and Culture Department will work with EDD's implementation of the project for community involvement. Report date based on Economic Development Departments Capital Project implementation schedule.
20-Jul-2017	OYOC	Orillia Youth Council - Governance Framework	CC	Fall 2018
2-Oct-2017	Environmental Services & Operations	Request for Tree Canopy Policy Review	CC	Prior to March 1, 2019
27-Nov-2017	Parks, Recreation & Culture	Couchiching Beach Park/Centennial Park - Fishing Pier repair/replacement	CC	September 10, 2018 Council Committee
11-Dec-2017	Economic Development Department in consultation with the Orillia District Chamber of Commerce	Option by municipalities to implement a tax regarding transient accomodation	CC	Fall 2018
29-Jan-2018	Parks, Recreation & Culture	Len Gauthier re Proposed Festival of Lights	CC	September 10, 2018 Council Committee
9-Apr-2018	Development Services & Engineering	Transit service to the Orillia Square Mall	CC	December 2018 Council Committee
9-Apr-2018	Development Services & Engineering/Orillia Police Services Board	Property taxation and common element condominiums	CC	August 13, 2018 Council Committee. Postponed until November 19, 2018.
14-May-2018	Development Services & Engineering, Parks, Recreation and Culture and Environmental Services & Operations	Proposal for a Pedestrian Charter for the City of Orillia	CC	September 24, 2018 Council Committee
14-May-2018	Environmental Advisory Committee	Grant Wetlands and Sundial Creek	CC	Spring 2019
14-May-2018	Environmental Advisory Committee	Friends of Simcoe Forests Inc. re Natural Heritage - County Forest Tracts	CC	Fall 2018
19-Jul-2018	Development Services & Engineering	Coun. Kloostra re No Parking on Grenville Avenue	CC	September 24, 2018 Council Committee
19-Jul-2018	Development Services and Treasury	Kirk Walker - re Requesting a reduction in fees with respect to a proposed residential development at 145 Atherley Road	CC	To be determined.
19-Jul-2018	Environmental Advisory Committee	Review of 2017/2018 "Treebate" Program	CC	Fall 2018
19-Jul-2018	Recreation Advisory Committee	Comprehensive review of City-owned properties, alternative policy options and potential locations for leash-free dog zones	CC	2019

## OUTSTANDING COUNCIL REFERRALS

DATE REFERRED	DEPT. REFERRED TO	SUBJECT	Report/CIP	STATUS
16-Aug-2018	Clerk's Department - Legislative Services	Coun. Clark Enquiry - Regulating Short-term rentals	CC	Spring 2019
16-Aug-2018	Development Services and Engineering Department	Coun. Emond Enquiry - Sidewalk on Shannon Street between Gill Street and High Street	CC	Spring 2019
16-Aug-2018	Parks, Recreation and Culture	St. David Anglican-Lutheran Church re Requesting use of Orillia Recreation Centre for homeless persons	CC	September 24, 2018 Council Committee
16-Aug-2018	Parks, Recreation and Culture & Environmental/Recreation Advisory Committees	Nancy Menagh re Goose Droppings, Couchiching Beach Park	CC	Spring 2019
16-Aug-2018	Clerk's Department - Legislative Services	Proactive Graffiti Enforcement Initiative	CC	Due by March 31, 2020





ORILLIA CITY CENTRE  
50 ANDREW ST. S., SUITE 300  
ORILLIA, ON.  
L3V 7T5

TELEPHONE  
(705) 325-2271  
FACSIMILE  
(705) 329-2670

**DEVELOPMENT SERVICES AND ENGINEERING DEPARTMENT**  
ENGINEERING AND TRANSPORTATION DIVISION

August 28, 2018  
File: R-18-02(1)

**NOTICE TO RESIDENTS AND BUSINESSES**  
**CITY OF ORILLIA**

**CONTRACT NO. R-18-02**

**ASPHALT RESURFACING 2018**

**BROADVIEW AVENUE FROM COUCHICHING POINT ROAD TO DALE DRIVE  
ELEANOR ROAD FROM WALKER AVENUE TO MISSISSAGA STREET WEST  
EMILY STREET FROM NOTTAWASAGA STREET TO HARVEY STREET  
FREDERICK STREET FROM MISSISSAGA STREET WEST TO MEMORIAL AVENUE**

The City of Orillia will be resurfacing the above noted streets.

Construction is scheduled to commence on September 04, 2018 with completion expected by October 26, 2018. The contractor for this project is Dufferin Construction Co. Ltd.

We will endeavor to limit the inconvenience to the public, however some problems may be unavoidable and we ask for your co-operation and assistance in this regard. Residents are reminded to have their garbage, recycling and compost kitchen/yard waste curbside at 7 a.m. for collection. We also ask that residents do not park on the street within the construction area, during the hours from 7 a.m. to 7 p.m., Monday to Friday. This is for the safety of the workers and to the other residents while the work is being performed.

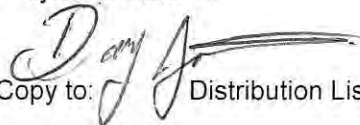
Contact Persons

Jeff Hunter is the Construction Supervisor and can be reached at 705-325-2213.

Doug Johnstone is the City's inspector on site and can be reached at 705-325-4455.

Yours truly,

Doug Johnstone  
Project Official III

Copy to:  Distribution List







Orillia City Centre  
50 Andrew St. S., Suite 300  
Orillia, ON L3V 7T5

Telephone: 705-326-1177  
Email: [mayor@orillia.ca](mailto:mayor@orillia.ca)

Office of the Mayor

August 27, 2018

Vera and Gary Smith

Dear Mr. and Mrs. Smith:

**Re: Culvert on Harmon Road**

Thank you for taking the time to provide your concerns surrounding the ditch in front of your residence located at [REDACTED] Harmon Road and further, thank you for your offer to partner in a potential solution.

I would like to extend our apologies, as it would appear that your original correspondence dated December 12, 2017 was not received, or else this response would have come in a more timely manner.

The City's understanding is that you are having issues maintaining the ditch due to the accumulation of leaves and that as a result of this accumulation you are seeking to extend the culvert from your driveway to an inlet located downstream.

Since receiving your concerns I have reached out to the Environmental Services and Operations Department who have reviewed the ditch to evaluate the effectiveness of the drainage. Staff have informed me that the evaluation determined that there is adequate slope in the ditch to provide drainage in the area, although leaf accumulation in the ditch could definitely contribute to the issues of concern.

Staff also reviewed the trees located along Harmon Road and noted that the trees residing on Harmon Road appear to reside on private property. The City does enforce a by-law for the proper disposal of yard waste (leaves) in an effort to avoid these types of issues. A yard waste collection program is also provided by curbside pickup through the City's Solid Waste Management Division of the Environmental Services and Operations Department to aid residents in the disposal process.

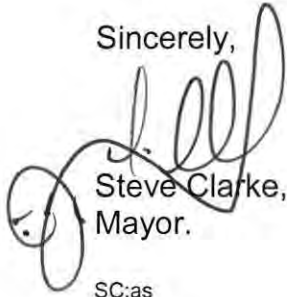
In discussion with staff involving potential solutions to alleviate the concern, it was felt that encasing the drainage system with a culvert would likely result in more extensive maintenance due to the accumulation of leaves in the culvert. For an interim solution while staff evaluates future options, I am recommending that you seek assistance through the Roads and Storm Division should you experience future blockages. If you continue to experience leaf accumulation, please call the Municipal Operations Center

Mr. and Mrs. Smith  
August 27, 2018

at 705-326-4585. As they are responsible for the maintenance of the stormwater system throughout the City, they can assist with the removal of the blockage and leaves and can also request assistance from the Municipal Law Enforcement Division to address contraventions with applicable by-laws within the area. My office has reached out to both departments to make them aware of your situation.

Thank you again for taking the time to bring forward your concerns to the City and hopefully we can provide assistance as required and potentially provide future improvements.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Clarke", is written over the typed name. The signature is stylized with loops and a long horizontal stroke.

Steve Clarke,  
Mayor.

SC:as

Copy to:       Members of Council  
                  Andrew Schell, Director of Environmental Services and Operations  
                  Shawn Crawford, Manager of Legislative Services

**Attn:**

**Dec 12,2017**

Kyle Mitchell  
Manager of Source Protection and Operation  
City of Orillia

RE: Culvert

We have resided at [REDACTED] Harmon Rd Orillia for the last 37 years. Every year we are presented with a ditch full of leaves and water that requires significant maintenance.

The ditch in front of our home is unsightly and difficult to maintain due to the slope of the ground going into and out of the ditch.

This ditch is the lowest point of the street and drains the more shallow ditches on our side of the street.

There is a large covered culvert in front of the house beside us on one side and a very shallow ditch on the other side.

We would like to explore the option of extending the culvert to our ditch to alleviate this situation.

We would be amenable to a cost sharing plan to move the project forward.

Yours sincerely  
Vera and Gary Smith

[REDACTED]





Orillia City Centre  
50 Andrew St. S., Suite 300  
Orillia, ON L3V 7T5

Telephone: 705-326-1177  
Email: mayor@orillia.ca

Office of the Mayor

August 31, 2018

Stephen Shaw

Orillia, ON

**Sent via email to:**

Dear Mr. Shaw:

**Re: Development Charge Increase**

Thank you for your email dated August 18, 2018 requesting a further explanation of the City's Development Charge increase for residential development.

As indicated in your email, the residential Development Charge approved on February 12, 2018 represented a 19% increase over the previous charge. All Development Charges presented in the new by-law were determined by the 2017 Development Charges Background Study. The increase in Development Charges from 2017 to 2018 are not reflective of construction cost inflation forces, but are reflective of the findings and recommendations of the Development Charges Background Study.

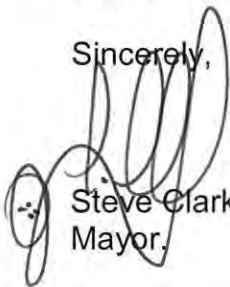
In accordance with the requirements of the *Development Charges Act, 1997, c.27*, the City must pass a new by-law at least every five years to impose Development Charges and that by-law must be supported by a Background Study. The Development Charges Background Study is a thorough and complicated analysis that identifies the growth-related net capital costs attributable to development forecasted to occur in the City. These costs are then apportioned to types of development (residential, non-residential) in a manner that reflects the increase in the need for each service. The Development Charges By-law further stipulates that after the first year of the new by-law, the Development Charges will be adjusted annually in accordance with the most recent twelve month change in Statistics Canada Quarterly, "Construction Price Statistics".

The City's Development Charges By-law provides for the collection of Development Charges. There is no clause providing for "forgiveness" of these charges in the by-law. Unfortunately, neither City staff nor Council can assist in reducing or waiving Development Charges.

Mr. Shaw  
August 31, 2018

I trust this information provides further clarification of the recent Development Charge increase.

Sincerely,



Steve Clarke,  
Mayor.

Copy to:      Members of Council  
                  Ian Sugden, Director of Development Services and Engineering  
                  Jim Lang, Treasurer

**From:** [Ashley Stafford](#)  
**To:** [Janet Nyhof](#)  
**Subject:** Stephen Shaw re Dev Chrgs  
**Date:** Monday, August 20, 2018 7:58:27 AM

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**From:** SHAW [REDACTED]  
**Sent:** Saturday, August 18, 2018 4:45 AM  
**To:** Ashley Stafford  
**Subject:** Re: Correspondence from Mayor Clarke

Mayor in Council, I have not yet had a response to my May 23, 2018 e-mail attached. Please review and advise.

Thank-you for your consideration.

Regards,  
Stephen Shaw

On Wednesday, May 23, 2018 8:26 AM, SHAW [REDACTED] > wrote:

Please forward to the Mayor In Council.

Mayor In Council,

Thank-you for considering my request.

I accept your explanation that the Building Division could not reasonably have known that the Council would recommend a 20 percent increase in Development fees.

Furthermore, I was well aware of how the demolition credit was to be applied and the intent of the credit, which, as it was explained to me, was to make the cost of rebuilding on an existing serviced lot to be effectively cost neutral, subject to "cost of living inflation" increases.

However, I do not understand how the "cost of construction inflation", as it relates to justifying a 20 percent increase, pertains to an existing serviced lot. All the service disconnections related to the demolition were done in 2017 and, all 2018 service reconnections for the re-build have to be done at my direct expense. Essentially, the City does not incur any construction costs in connection with the re-build.

Mayor In Council, I respectfully request that you reconsider your decision. My building permit application was submitted on February 21, 2018, nine days after the 2018 increase was approved. Considering all the above, perhaps Council could find away to reduce the 2018 increase to an amount closer to the generally accepted 2018 cost of living increase.

Thank-you again.  
Best regards,  
Stephen Shaw





# **EDUCATION DEVELOPMENT CHARGE INFORMATION SESSION**

**Simcoe County District School Board  
&  
Simcoe Muskoka Catholic District School Board**

## **NEW EDUCATION DEVELOPMENT CHARGE (EDC) BY-LAW PROCESS MEETING WITH INTERESTED STAKEHOLDERS**

**THURSDAY, SEPTEMBER 6, 2018  
10:00 AM - 12:00 PM**

**AT:**

**Simcoe Muskoka Catholic District School Board**

**Catholic Education Centre  
46 Alliance Boulevard  
Barrie, Ontario, L4M 6K3**

The purpose of this meeting is to continue discussions on the renewal of the Boards' EDC by-laws and to share information on the Area Specific analysis. The Boards, as well as legal counsel and the consultant, would like to meet with you and any of your representatives to share the updated information and obtain your input.

Materials will be provided at the meeting. If you are unable to attend, this material can be forwarded to you after the meeting.

To confirm your attendance for the above meeting, please contact:  
**Gail Kerrison**

**Executive Assistant to the Associate Director of Education (Business & Finance)  
Simcoe Muskoka Catholic District School Board**

**705-722-3555 ext. 244**

**[gkerrison@smcdsb.on.ca](mailto:gkerrison@smcdsb.on.ca)**

In addition to the above meeting, the Boards will be convening a Joint Information Meeting on Monday September 10 @ 6 pm at the SCDSB offices.

**[https://www.scdsb.on.ca/about/capital\\_planning/education\\_development\\_charges](https://www.scdsb.on.ca/about/capital_planning/education_development_charges)  
[http://smcdsb.on.ca/our\\_board/education\\_development\\_charge\\_review/e\\_d\\_c\\_2018\\_final\\_report](http://smcdsb.on.ca/our_board/education_development_charge_review/e_d_c_2018_final_report)**