

CITY OF ORILLIA POLICY MANUAL

Part	3	Parking and Transit	3.1.1.1.
Section	1	Parking	
Sub-Section	1	General	
Policy	1	Pay and Display	

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THAT...any unexpired time on any Pay and Display ticket be usable at any other municipal Pay and Display or meter parking lots in Downtown Orillia.

(R. 2004-295 04.08.16)

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Part	3	Parking and Transit	3.1.1.2.
Section	1	Parking	
Sub-Section	1	General	
Policy	2	Free Parking - Veterans	

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THAT... free parking be extended for vehicles displaying the "Veterans" licence plate at any municipal metered or pay and display downtown parking space.

(R. 2006-87 06.03.27)

(R. 2021-97 21.07.19)

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Part	3	Parking and Transit	3.1.1.3.
Section	1	Parking	
Sub-Section	1	Parking Policy – General	
Policy	3	Free Parking – Farmers’ Market	

THAT...Council, as a policy, allow parking at no charge on Saturdays during Market sales hours in the municipal lots closest to the Market block:

- Market Square Lot (Lot #4)
- Champlain Lot (Lot #7)
- 26 West Street North, opposite Central School (Lot #10)
- Andrew Street (Lot #9)

- (R. 2007-119 07.04.02)
- (R. 2010-15 10.01.18)
- (R. 2010-247C 10.09.27)
- (R. 2013-120 13.04.08)
- (R. 2015-76 15.04.20)

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Part	3	Parking and Transit	3.1.1.4.
Section	1	Parking	
Sub-Section	1	General	
Policy	4	Parking Ticket Program-Business Improvement Area	

- Program applicable to all individuals using parking in the Business Improvement Area (BIA), except employees and employers in the BIA.
- Parking Ticket Recipient will verify that he/she has not had a parking ticket withdrawn by the City in the calendar year (*form below*).
- Ticket to be completely filled out by individual: name, address and phone number.
- One ticket per person per calendar year.
- Ticket must be received by the Legislative Services Division at the City within seven business days.
- If the ticket does not qualify under the program, the ticket will be returned to the Downtown Orillia Management Board (DOMB) office.
- Program applies to expired meter tickets only.
- Tickets may be presented to DOMB Office or to City Centre, 1st Floor Customer Service, 50 Andrew Street.
- The City reserves the right to deny any ticket that does not meet the criteria of the parking ticket program.

<p>Parking Ticket Program</p> <p>I certify that I have not had a parking ticket withdrawn by the City in the calendar year.</p> <p>Name _____</p> <p>Signature _____</p> <p>Date _____</p>
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(R. 2007-243 07.07.16)
(R. 2021-97 21.07.19)

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Part	3	Parking and Transit	3.1.1.5.
Section	1	Parking	
Sub-Section	1	General	
Policy	5	Parking Ticket Program – Toys for Tickets	

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1. Commencing November 1st each year, the City of Orillia will invite every person who receives a parking ticket (except accessible parking violations) from November 1st to December 1st each year to pay the fine amount by donating a new children's toy.
2. The new toy must be in its original package.
3. The toy's value must equal or exceed the amount owing on the fine.
4. The toy receipt must be presented at the time of payment.
5. People that take advantage of this program must come to the Corporate Service Department – Financial Services Division (cashiers) on dates to be selected in December each year to redeem their parking tickets.

All toys collected will be donated to local toy drives.

(R. 2008-279 08.10.20)
(R. 2021-97 21.07.19)

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Part	3	Parking and Transit	3.1.3.1.
Section	1	Parking	
Sub-Section	3	Visitor Parking	
Policy	1	Convention Parking Permits	

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THAT organizers of large conventions or conferences to be held in the City of Orillia may apply to Council for Courtesy Convention Parking Permits for those attending.

These Courtesy Convention Parking Permits will entitle the holder to park free of charge in any downtown off-street municipal parking lot for the posted three-hour limit, on the date(s) recorded on the permit.

Applications for Courtesy Convention Parking Permits should be received by Council a minimum of 4 to 6 weeks prior to the date of the event.

Successful applicants will be supplied with one Courtesy Convention Parking Permit for each person attending.

Organizers of the Convention will be required to record the valid date on each permit and to distribute validated permits to those attending.

Permits without a validating date will be considered invalid.

Vehicles parked in municipal parking lots on dates other than the valid date shown on the permit will be required to pay for parking as posted.

Organizers will be required to return any undistributed Courtesy Convention Parking Permits to the City.

Permits must be displayed, without any sight obstruction, on the driver's side of the front car windshield.

(R. 2006-181 06.06.26)

CITY OF ORILLIA POLICY MANUAL

Part	3	Parking and Transit	3.1.4.1.
Section	1	Parking	
Sub-Section	4	Use of Municipal Parking Lots	
Policy	1	Special Events	

THAT when municipal parking lots are required as part of a special event in the Business Improvement Area, the organization be informed that no damage shall be caused to a municipal parking lot for the purpose of erecting a tent or other structure.

THAT when municipal parking lots are required as part of a special event in the Business Improvement Area, approval shall be subject to the organization providing the following:

- a) proof of public liability and property damage insurance in an amount of not less than two million dollars (\$2,000,000) and the insurance certificate stating that the City of Orillia has been added as an additional insured;
- b) where alcoholic beverages are served on public property, proof of two million dollars (\$2,000,000) non-owned auto insurance coverage and that the City of Orillia be added as an additional insured, and that coverage will respond to all claims relating to the L.L.B.O. licensed activities, for the period of the approved special event;
- c) certificate containing a liability and severability of interest clause; and
- d) the organization indemnifying and saving the City of Orillia, its elected officials, public officials, and employees, harmless from all claims, damages, losses, and expenses which might arise as a result of the event taking place.

(R. 2013-354 13.12.09)

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Part	3	Parking and Transit	3.2.1.1.
Section	2	Parking Meters and Traffic By-law Enforcement	
Sub-Section	1	By-law Enforcement Officers – Duties	
Policy	1	Couchiching Park	

THAT...regarding vehicles parking in the area of Couchiching Beach Park...towing of vehicles would be discouraged and ticketing only would be encouraged;

AND THAT signs be installed in appropriate “trouble spot” areas that would indicate that vehicles parked in these areas will be towed;

AND THAT Council authorize staff to tow flagrant violators.

(R. 1994-305 94.8.22)

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Part	3	Parking and Transit	3.3.1.1.
Section	3	Transit Service	
Sub-Section	1	Fares	
Policy	1	Special Transit Fares – Orillia Transit	

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BOARDING REQUIREMENTS

THAT each passenger boarding an Orillia Transit Bus (who does not qualify for “free” transit use) must:

1. Deposit the appropriate exact cash fare, in the fare box, or a greater amount, for convenience, as drivers shall not be required to make change.
2. Deposit a valid Orillia Transit transfer or ticket.
3. Present for the driver’s inspection, a valid monthly pass with valid photo identification.
4. Present a valid Lakehead University Student Identification Card between September 1 and August 31.

FREE

The following passengers will be permitted to travel on Orillia Transit free of charge:

1. Passengers presenting a valid identification card issued by the Canadian National Institute for the Blind (CNIB).
2. Infants “in arms”.
3. Secondary school students currently enrolled in the Simcoe County Board of Education “Co-Op” employment training program, from 7 am to 4 pm on regular school days only, by presenting for the driver’s inspection a valid Orillia High School Co-op photo identification card.
4. Veterans in uniform, in Royal Canadian Legion attire, or displaying campaign medals or ribbons, (and one companion) on each Remembrance Day.

THAT...Orillia Transit be authorized to issue group passes at no cost to the Life Skills Program at Twin Lakes Secondary School for two days each school semester.

THAT free Dash service be provided for pedestrians crossing the Coldwater Road and West Street Highway 11 bridges from December 1 to March 31 each winter.

THAT the proposed free Dash stop locations be at the regular bus stop immediately preceding the bridge.

AND THAT transfers not be provided to passengers using the free Dash service.

(R. 2008-8 08.01.21)
(R. 2008-187 08.06.30)
(R. 2012-149 12.05.28)
(R. 2014-134 14.06.23)

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Part	3	Parking and Transit	3.3.2.1.
Section	3	Transit Service	
Sub-Section	2	Transit Routes	
Policy	1	Petitions For	

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1. Only those requests made in writing and accompanied by the City issued transit survey forms (which include the signature of consent of at least 70 percent of the residents living directly on those streets proposed for new transit service) will be considered for further study by the Committee.
2. Upon receipt of the above noted application, the Development Services and Engineering Department will take the following action:
 - a) Estimate possible ridership potential based on housing densities along the proposed route.
 - b) Determine periods of peak ridership by means of telephone surveys.
 - c) Define any physical obstacles which might hinder transit service to the area, i.e. distances from terminal if critical – surface conditions, winter and summer – road widths – availability of bus stop locations – minimal turning radii at corners – presence of rail and highway crossings.

At the earliest possible date, the Development Services and Engineering Department will report to members of Council the findings of their surveys, proposals for the best possible methods of providing bus service to this area and the costs of such a service based on a three month experiment.

3. Pending Council approval, three months experimental service to the area will be provided. Such experimental service which after a three month duration does not indicate an average ridership per mile, equal to two-thirds of the average ridership per mile, calculated for all of that route may be removed from service.

(R. 1977-36 77.1.24)
(R. 2019-94 19.05.06)