



**CITY OF ORILLIA  
COMMITTEE OF ADJUSTMENT MINUTES**

**HEARING MINUTES**

**COMMITTEE OF ADJUSTMENT**

**HEARING OF**

**August 14, 2024**

The August hearing of the City of Orillia Committee of Adjustment was held on August 14, 2024 by virtual meeting with the following in attendance:

Peter Bowen – Committee Member (Chair)  
Ian Gordon – Committee Member  
Kelly Smith – Committee Member  
Ali Chapple – Senior Planner  
Susan Votour – Intermediate Planner  
Lorrie Jackson – Secretary-Treasurer  
Sue McCormick – Planning Administrator

**1. Introduction by the Secretary-Treasurer**

**2. Opening of Hearing:**

The hearing was called to order at 9:15 a.m.

**3. Approval of Agenda:**

**042-24        Moved by: Kelly Smith  
                  Seconded by: Ian Gordon**

That the Agenda for the August 14, 2024, be approved.

**Carried**

**4. Confirmation of Minutes of the July 17, 2024 Hearing:**

**043-24        Moved by: Ian Gordon  
                  Seconded by: Kelly Smith**

That the Minutes of July 17, 2024 be approved.

**Carried**

**5. Notification of Pecuniary Interest:**

None.

**6. Manner in which Notice was provided:**

The Secretary-Treasurer described the Committee of Adjustment procedures for the Hearing.

**7. Applications:**

**7.1 A14-24 35 Ruby Crescent**

In attendance: Judy Edminson, the Owner were present.

The Secretary-Treasurer read all correspondence received relative to the application.

**Proposal:**

The purpose of the proposed variances is to allow for a reduction of the Rear Yard setback for a deck and a reduction in the required Landscaped Open Space.

**Comments from the Public:**

None.

**Comments from Departments/Agencies:**

The Engineering Division has a comment and no conditions.

**Staff Report:**

Planning Division recommends approval of the application with conditions.

**Owner/Applicant's Comments:**

Ms. Edminson advised that she had no questions and was available to answer any questions by Committee.

**Public Comments (at hearing):**

None.

**Committee Comments**

A Committee member asked about the swale in the backyard as it appeared to be in the middle of the property. The question to staff was if the final lot grading for the development had been signed off. This is based on the comments from the Engineering Division that no obstructions shall be permitted within the rear yard swale.

Staff advised they believed that the final lot grading has been completed and felt the intent of the comment from Engineering was not necessarily about the swale but about the easement for access. Staff advised that the deck is not on this easement.

The Committee member noted there is a hard slope with a bit of swale in the middle where no grass is growing and the applicant did advise if she keeps the leaves out of it, the water drains fine under the deck.

The Committee made a motion to approve the application.

**044-24      Moved by: Kelly Smith  
                  Seconded by: Ian Gordon**

**Application A14-24 – 35 Ruby Crescent, be approved with conditions, as per the Decision.**

**Carried**

**8.      Adjournment:**

**045-24      Moved by: Ian Gordon  
                  Seconded by: Kelly Smith**

**We now adjourn at 9:28 a.m.**

**Carried**

The Committee will reconvene at 9:15 a.m. on September 11, 2024.



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Pete Bowen, Chair



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Lorrie Jackson, Secretary-Treasurer