



## Pre-Application Form – 2026 Per Door Grant Program

\* *Submit by email to [affordablehousing@orillia.ca](mailto:affordablehousing@orillia.ca)*

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The Per Door Grant Program and its application form are intended for Primary Applicants.

A Primary Applicant is defined as an organization that:

- Has non-profit or charitable status
- Holds the funding agreement
- Has the legal authority to bind the project
- Controls decision-making related to affordability, outcomes, and compliance
- Is responsible for financial reporting and audits
- 51% ownership by the primary applicant

### Section 1: Applicant Information

Primary Applicant is Non-Profit or Charitable:                      Yes                      No

Non-Profit or Charitable Registration Number: \_\_\_\_\_

Non-Profit or Charitable Organization's Name:  
\_\_\_\_\_

Name of authorized contact for Primary Applicant:  
\_\_\_\_\_

Years in Operation as the Primary Non-Profit or Charity: \_\_\_\_\_

Address of Affordable Housing Proposed Project: \_\_\_\_\_

Applicant Phone Number: \_\_\_\_\_

Primary Applicant Email:  
\_\_\_\_\_

Primary Applicant has previously secured City of Orillia Affordable Housing Incentives:

Yes                      No

## **Section 2: Financing Plan**

Describe the proposed project (building type, number of storeys, number of units and bedrooms, if any non-residential uses will be included, any on-site amenities or building features):

Total Number of Affordable Units: \_\_\_\_\_

Total Number of Units at Market Rent: \_\_\_\_\_

Amount of Grant Funding Requested: \_\_\_\_\_

## **Section 3: Eligibility Criteria**

**Please ensure the project meets eligibility criteria outlined in the Per Door Grant Guidelines by confirming the following:**

The current Zoning By-law permits proposed use.

Primary Applicant is a non-profit or charitable organization as defined in the Per Door Grant Guidelines.

Primary Applicant must own or have accepted offer to purchase the subject property OR have secured a long-term lease from another non-profit agency or governmental organizations for affordable housing purposes.

The property is located within the geographic boundary of the City of Orillia.

Building Permits were issued after January 1, 2025.

The affordable units must meet the applicable 80% affordable rent criteria based on CMHC Rental Market Survey Data for the City of Orillia for a minimum of 25 years and or affordable homeownership units with a maximum purchase price of \$311,700 as stated in the Ontario Ministry of Municipal Affairs Bulletin.

Project site shall not be located on lands subject to flooding hazards, erosion hazards, including wetlands.

All property taxes are in good standing for land/property the Primary Applicant owns in the City of Orillia.

The primary applicant is not involved in litigation or other legal actions against the City of Orillia.

**Section 3: Certifications**

I \_\_\_\_\_ am the owner / lessee of the land that is the subject of the Pre-Application Per Door Grant Program and I hereby acknowledge and provide my consent in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act* that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors will be part of the public record and will also be available to the general public.

I hereby apply for the Per Door Grant under the City of Orillia. I/We agree to abide by the conditions of the grant program.

I hereby certify that the information given herein is true, correct, and complete in every respect and may be verified by the City of Orillia.

\_\_\_\_\_  
Electronic Signature of Primary Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Electronic Signature of Primary Applicant

\_\_\_\_\_  
Date