



## **WATER AND SEWER LATERAL SERVICE AGREEMENT APPLICATION**

**COMPLETENESS OF THE APPLICATION:** *This application form sets out the information that must be provided by the applicant. It also sets out other information that is required by the City in their evaluation of the proposal.*

*This information must be submitted at the time of application. If the requested information, including the plan(s) and fee is not provided, the City will return the application or refuse to further consider the application until the information, plans and fee have been provided.*

**APPLICANT'S CHECKLIST:** All materials to be submitted digitally.

Completed application form and fee **Yes**

Property Owners Authorization **Yes**

**All Measurements are to be in metric units only.**

**THE REQUIRED FEE(S)** (as indicated by the City's Tariffs & Fees By-law)  
Payable by cheque to the City of Orillia. **Yes**

Forward to: **City of Orillia, Development Services Department – Planning Division  
Orillia City Centre  
50 Andrew Street South, Orillia, ON, L3V 7T5**

**File Numbers will be issued for all applications and should be used in all communications with  
the City of Orillia Planning Division.**

# WATER AND SEWER LATERAL SERVICE APPLICATION



DATE OF APPLICATION: \_\_\_\_\_

**1. APPLICANT / AGENT INFORMATION: Place check beside person to whom all correspondence is to be sent.**

**1.1** Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ PC. \_\_\_\_\_

Telephone number: (\_\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_

**1.2** Name of Owner(s): \_\_\_\_\_  
*(if different from the applicant)*

Address: \_\_\_\_\_ PC. \_\_\_\_\_

Telephone number: (\_\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

*An owner's authorization is required in Section 12, if the applicant is not the owner.*

Email Address: \_\_\_\_\_

**2. LOCATION OF THE SUBJECT LAND**

**2.1** Municipal Street Address: \_\_\_\_\_

**3. PREQUALIFIED CONTRACTOR**

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ PC. \_\_\_\_\_

Telephone number: (\_\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_

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## AUTHORIZATIONS

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included or the authorization set out below must be completed by the owner.

I, \_\_\_\_\_, am the owner of the land that is the subject of this application and I authorize \_\_\_\_\_ to make this application on my behalf and to provide any of my personal information that will be included in this application or collected during the processing of the application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner