

24-hr Parking Permits:

- are available in Lot 1 (currently sold out) or Lot 6
- are sold on a yearly basis for \$1,250 plus applicable tax and must be applied for each year;
- are sold on a first-come first-serve basis based on need;
- renewals can be applied for/purchased up to three months in advance;
- permit spaces that are not prepaid at least 30 days prior to the start of the renewal date will be made available to others;
- permit parking spaces are not guaranteed; Council may remove or re-locate permit parking spaces if deemed necessary;
- must be sold to the property owner/business owner;
- are transferable between vehicles;
- are non-refundable;
- must be displayed in the front of your vehicle and be clearly visible (month, expiry and lot #) through the windshield at all times while parked in the designated area;
- residents that hold a 24-hour parking permit will be required to relocate their vehicle between the hours of 7:00 A.M. and 9:00 A.M. from November 15 to April 15;
  - Vehicles can be moved to any other pay and display lot or on-street parking during these times.
  - On-street and pay and display municipal lot parking is prohibited November 15 to April 15 each year between midnight and 7:00 A.M.
  - No payment is required before 9:00 A.M. However, if your vehicle is left in an on-street or pay and display parking stall, you will be required to pay the regular hourly fee



Application Date: \_\_\_\_\_

### Applicant Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Preferred Method of Communication:    E-mail     Phone

### 24 Hour Parking Requested Information:

Why do you require 24-hr parking? Check all that apply.

1. I am a residential property owner and require 24-hr parking

Property Address:

Street Number: \_\_\_\_\_ Street Name: \_\_\_\_\_

a. Do you have parking available for tenants? Yes  No

b. If yes, how many? \_\_\_\_\_

c. How many residences do you have available for rent? \_\_\_\_\_

d. How many permits are you applying for? \_\_\_\_\_

2. I am an employer and require parking for employees

Hours worked that require parking: From: \_\_\_\_\_ To: \_\_\_\_\_

Business Address:

Street Number: \_\_\_\_\_ Street Name: \_\_\_\_\_

a. Do you have parking available for employees between the hours of midnight and 7:00 A.M.? Yes  No

b. If yes, how many? \_\_\_\_\_

c. How many employees require parking between the hours of midnight and 7:00 A.M.? \_\_\_\_\_

d. How many permits are you applying for? \_\_\_\_\_

3. I require 24-hr parking in (choose one):

~~Lot 4~~  (Currently sold out)

Lot 6

For office use only

Approved

Denied

Permit Number \_\_\_\_\_ Permit is valid from \_\_\_\_\_ to \_\_\_\_\_



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*Please initial each statement below indicating that you understand and agree to the specified term and condition.*

- I understand that if I do not pay for and pick up by permit within 30 days of the approval, the approval is no longer valid, and I must reapply for an overnight permit
- Permit parking spaces are not guaranteed. City Council may remove or re-locate permit parking spaces if deemed necessary.
- I understand that overnight parking permits are available on a first-come first-served basis and are dependent on the outcome of this application.
- I understand that overnight parking permits are sold on a yearly basis for \$1,250 plus applicable taxes and I must reapply each year.
- I understand that the 24-hr parking permits are non-refundable.
- I understand that in order to allow winter operations to take place I must remove my vehicle from the 24-hr reserved permit parking area **every morning** between November 15 and April 15 before 7:00 A.M. and can return my vehicle after 9:00 A.M.; and that if I do not comply with this condition, my vehicle may be ticketed and/or towed at my own expense.
- I understand that my 24-hr parking permit is only valid in Municipal Parking Lot 1 and that I must park in the “24-hr Reserved Permit Parking” designated area.
- I understand that my 24-hr parking permit must be displayed on my dashboard at all times while parked in the designated area.
- Permit parking spaces are not guaranteed. City Council may remove or re-locate permit parking spaces if deemed necessary.

I agree to the above: \_\_\_\_\_  
Applicant's signature Date

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For office use only

Approved

Denied

Permit Number \_\_\_\_\_ Permit is valid from \_\_\_\_\_ to \_\_\_\_\_