



JOB DESCRIPTION

The Corporation of the City of Orillia has three openings for the position of Trades 2 Operator in the Environmental Services and Operations Department.

DUTIES

Winter Control Activities

- Safely and effectively operate various heavy machinery such as dump trucks, snow plows, loaders, backhoes, graders, street sweepers, sidewalk machines, water truck, hydrovac unit and power equipment and tools to maintain and improve City roads, sidewalks, ditches, storm drains and water and sewer appurtenances.
- Conduct all requirements of winter control operations within the Roads and Storm division for the winter control designated season.
- Work in accordance of all City policies, Occupational Health and Safety Act, Ministry of the Environment and Ministry of Labour guidelines.
- Responsible for completing various logs, forms and other administrative information and documentation including but not limited to daily vehicle and equipment inspections/log sheets, hours of service logs, and time records.
- Participate in shift work and on-call / standby rotation duties for roads and storm functions (30 minute response for on-call/standby duties) as required and scheduled by the Supervisor.

Water, Sewer and Storm Activities

- Perform non-compliance related activities pertaining to water and sewer functions including locates, backflow devices inspections, installation and repairs, check reads, etc.
- Work under the supervision of various Supervisors to conduct Roads, Storm and Collection/Distribution capital projects.
- Complete Collection and Distribution compliance related requirements (if employee has obtained Operator-In-Training and Entry Level Drinking Water Course accreditation).
- City-related locate requirements as required by Ontario OneCall regulations.
- Assist with water and sewer works including operating equipment such as dump trucks, backhoe, loaders and various power tools, as well as manual labour activities.

QUALIFICATIONS

- Minimum Grade 12 Secondary School Diploma or equivalent.
- Minimum of two years' experience with heavy equipment operation.
- Possess a valid Ontario Class 'DZ' driver's licence with current and acceptable Driver's Abstract.
- Knowledge of water and wastewater operations and water meters an asset.
- Operator-in-Training Certificates and Entry Level Drinking Water Course for Water Treatment, Wastewater Treatment, Wastewater Collection and Water Distribution and Supply an asset.

Compensation for this position is \$21.90 to \$26.91 per hour pursuant to the wage schedule for IBEW – Environmental Services and Operations employees, for a 40 hour work week plus a comprehensive benefits package. Interested applicants are invited to submit their resume (in MS Word or PDF format) in confidence by May 24, 2019 at noon to:

Lori Bolton, CHRL, Director of Human Resources,
City of Orillia, 50 Andrew Street South, Suite 300, Orillia, ON L3V 7T5
Email: lbolton@orillia.ca Fax: 705-325-5904

Note: The City of Orillia is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process. Please advise the City of Orillia Human Resources Department if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process. We thank all applicants that apply and advise that only those to be interviewed will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act 2001, S.O. 2001, c. 25., and will be used for the purpose of candidate selection. Questions about this collection should be directed to the Freedom of Information Coordinator, City of Orillia, 50 Andrew St. S., Orillia ON L3V 7T5.