



**Development Services and  
Engineering Department**  
*Legislative Services Division*

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August 27, 2020

SENT VIA REGISTERED MAIL, AND BY  
EMAIL TO: [GrapelIsland@gmail.com](mailto:GrapelIsland@gmail.com)

Grape Island Property Owners' Association  
c/o Jim Mitchell  
99 Ivy Lane  
Orillia, ON L3V 0H4

Dear Mr. Mitchell:

**Re: City of Orillia Corporate Policy 1.6.1.1. – City-owned buildings and property –  
Authorization to use – Grape Island Mainland Dock**

City of Orillia Corporate Policy 1.6.1.1. outlines provisions for a temporary dock at the base of Forest Avenue Road South. Policy 1.6.1.1. states, *“THAT the property owners of Grape Island be permitted each year to erect a temporary dock at the foot of Forest Avenue on the town water lot, such dock to be removed on or about September 1st.”*

As pointed out to the GIPOA Board of Directors in correspondence dated April 9, 2020, from Laura Thompson, the City's Senior Manager of Business Development, Council's purpose in enacting this policy was to provide access to Grape Island for all Grape Island property owners.

The City acknowledges that the GIPOA has placed a dock on the water lot pursuant to Corporate Policy 1.6.1.1., and the City has permitted the GIPOA to do so based on the understanding that the dock would serve all Grape Island property owners. However, per correspondence from your Board dated April 24, 2020, GIPOA has confirmed that the use of all GIPOA owned community property will now be restricted to residents who have paid GIPOA membership dues.

The City has reviewed GIPOA's position and decision to deny access to property owners of Grape Island and therefore advises that GIPOA's placement of a dock on the City's water lot at the base of Forest Avenue South does not comply with Corporate Policy 1.6.1.1. and the dock must be removed immediately.

The City is willing to hold enforcement action in abeyance (delay enforcement actions) for a period of approximately 7 weeks, until October 14, 2020, provided GIPOA lifts restrictions and allows all property owners' of Grape Island to utilize the subject dock. In order for the City to hold enforcement action in abeyance, the City would require written Board confirmation that



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these restrictions are lifted, by noon on **August 31, 2020**.

Thank you in advance for your anticipated co-operation in this matter. If you have any questions, do not hesitate to contact me directly by email at [scrawford@orillia.ca](mailto:scrawford@orillia.ca) or by phone at 705-329-7234.

Sincerely,

Shawn Crawford  
Manager of Legislative Services