



Development Services and  
Engineering Department  
*Legislative Services Division*

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📍 50 Andrew St. S., Suite 300,  
Orillia, ON L3V 7T5

September 2, 2020

SENT VIA REGISTERED MAIL, AND BY  
EMAIL TO: [REDACTED]

James Boys  
[REDACTED]

Dear Mr. Boys,

**Re: City of Orillia Private Property Parking Program  
Letter of Authorization – 107 Forest Avenue South**

On March 12, 2019 you submitted a signed a Letter of Authorization to the City of Orillia authorizing the City of Orillia's Municipal By-law Enforcement Officers to enter the property located at 107 Forest Avenue South, Orillia, Ontario to tag unauthorized vehicles that are in contravention of the City of Orillia's Traffic/Parking By-law, namely: parking or leaving a motor vehicle on private property without the consent of the owner or occupant.

In June of 2019 this location was approved as part of the City of Orillia private property parking program.

I have attached a copy of the Letter of Authorization for your records.

Please note that paragraph three, bullet point six, of the Letter of Authorization states: "The City reserves the right to refuse or cease enforcement on any property at any time."

Please accept this letter as notification that the City of Orillia is exercising it's right to refuse or cease parking enforcement at the above noted property as of **September 1, 2020**.

If you have any questions, please do not hesitate to contact me directly by email at [jrogers@orillia.ca](mailto:jrogers@orillia.ca) or by phone at 705-325-2313.

Sincerely,

Jeff Rogers  
Municipal Law Enforcement Officer

Attachment: Letter of Authorization



ORILLIA CITY CENTRE  
50 ANDREW ST. S., SUITE 300  
ORILLIA, ON.  
L3V 7T5

TELEPHONE  
(705) 325-1311  
FACSIMILE  
(705) 325-5178

## LETTER OF AUTHORIZATION

This letter is our/my authorization to the City of Orillia's Municipal By-law Enforcement Officers to enter the property located at: 107 FORREST AVE ORILLIA ONT, (Orillia, Ontario) to tag unauthorized vehicles that are in contravention of the City of Orillia's Traffic/Parking By-law, namely: parking or leaving a motor vehicle on private property without the consent of the owner or occupant.

I/we agree to abide by the recommendations of the City of Orillia as to the required signage on the above-referenced property.

I/we understand that:

- A site inspection will be required and enforcement will not commence until approvals are given by the City of Orillia.
- Enforcement will be conducted as time permits (unless alternate arrangements are made).
- Attendance to Court, at the request of the City's Manager of Legislative Services is mandatory.
- Enforcement will automatically cease for:
  - Any sign deficiencies;
  - Any changes to the authorized persons' names;
  - Any problems with the operation of the parking machine(s).
- Failure to comply with any requirement of the City may result in the suspension of enforcement services.
- The City reserves the right to refuse or cease enforcement on any property at any time.

Where applicable by mutual agreement, the City of Orillia's Municipal By-law Enforcement Officers have been retained by me/us and has my/our authorization to tag an illegally parked vehicle(s) on the above-referenced property.

Our/my specific enforcement instructions are as follows:

(Example: Ticket all vehicles parked in visitor area 7 days per week between 1 a.m. and 6 a.m., or: Ticket any vehicle parked on the property after business hours)

TICKET ANY VEHICLE IN GRAPE ISLAND PROPERTY OWNERS  
ASSOCIATION PARKING LOT UPON REQUEST BY ANY  
DESIGNATED PERSON OF SAID ASSOCIATION.

Listed below are the individuals authorized to request the City of Orillia's Municipal By-law Enforcement Officers to enter the subject property to tag a vehicle(s):

PLEASE PRINT

NAME	TITLE
ELIO POMPEO	PRESIDENT - GIPOA
JIM BOYS	VICG-PRESIDENT - GIPOA
JIM MITCHELL	SGO./TREAS - GIPOA
JEFF GILROY	DIRECTOR - GIPOA
JOHN HARG	DIRECTOR - GIPOA

The above authorization to the City will stay on file until such time as the person(s) providing the authorization notifies the City of Orillia of any changes they wish to make to this authorization.

PLEASE PRINT

\*Property Owner's Name: JIM BOYS (GIPOA)  
 Property Owner's Signature: [Signature] Date: MAR. 12/19  
 If Corporation, Title within Corporation: VICG-PRESIDENT  
 Phone Number: [Redacted] Email Address: [Redacted]

If more than one owner:

Property Owner's Name: \_\_\_\_\_  
 Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*The owner is the person registered on title. If this is more than one individual, then all individuals registered on title must sign this document. If this is not an individual, then an individual or individuals authorized to act on behalf of the person, e.g. a business corporation, must sign this document indicating their authority to do so.

CITY OF ORILLIA - OFFICE USE ONLY

Signage Approval: [Signature] Date: 05 JUN 19  
 Municipal By-law Enforcement Officer

In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, any personal information that is collected is done so under the authority of the *Municipal Act*, 2001, S.O. 2001, c. 25. The information collected will be used for the purpose(s) of enforcing the City of Orillia's Traffic/Parking By-law, or a consistent purpose. Questions about this collection should be directed to the Freedom of Information Co-ordinator at (705) 325-1311.