



**Orillia
2026**

Ontario
Winter Games
Jeux d'hiver de
l'Ontario

RFQ – FOOD SERVICE

Food Service Provider – Orillia 2026 Ontario Winter Games

Issue Date: Friday, September 5, 2025

Submission Deadline: Friday, October 3, 2025

Contact: Alex Klett, Games Coordinator

Email: aklett@orillia.ca

INTRODUCTION

The Orillia 2026 Ontario Winter Games Organizing Committee invites food service providers to submit quotations for providing high-quality, athlete-focused meals for Games participants during the two official weekends of the event:

- **Weekend 1:** February 19 – February 22, 2026
- **Weekend 2:** February 26 – March 1, 2026

Meal service is required from **Thursday dinner to Sunday lunch** for each of the two weekends.

SCOPE OF WORK

The successful vendor will be responsible for:

- Preparing, packaging (if necessary), and serving meals (dinner).
- Meeting the **Standardized Meal Requirements and Guidelines**.
- Accommodating basic dietary needs (e.g., vegetarian, gluten-free, nut-free).
- Serving or delivering meals to designated Games venues and/or centralized meal hubs – volunteer drivers will be available for additional support.
- Following all applicable health, safety, and food handling regulations.
- You do not need to provide all three meals per day. Please provide quote for meals and quantity you wish to prepare.
- Estimated number of meals served per day: 800-1400

MEAL BUDGETS AND TIMING

Meals	Days Required (per weekend)	Budget per Meal (per person)
Breakfast	Friday, Saturday, Sunday	\$5
Lunch	Friday, Saturday, Sunday	\$15
Dinner	Thursday, Friday, Saturday	\$25



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STANDARDIZED MEAL REQUIREMENTS AND GUIDELINES

The CATERER will ensure that if using any disposable cutlery, plateware or napkins they are **100% compostable** to adhere to the Games being Green Friendly. All meals should follow guidelines below. Exceptions may be made.

BREAKFAST

- **Mains:** 1 Egg, 1 protein, 1 potato option
- **Sides:** 2 Fresh fruits, 1 dairy product, 1 bread product, 1 cereal
- **Drinks:** milk/beverage option, fruit juices

Sample Breakfast Menu

- **Breakfast buffet:** scrambled eggs, bacon, hashbrown, apples, bananas, yogurt, bread, porridge, milk 1%/almond, apple juice, orange juice
- **Boxed breakfast:** egg/bacon/cheese breakfast sandwich, yogurt, fruit cup, orange juice

LUNCH

- **Mains:** 3-4 choices of sandwich/wrap/hot option, including 1 vegetarian
- **Sides:** 1 fresh fruit, 1 vegetable, 1 snack bar
- **Drinks:** Milk/beverage options, fruit juice

Sample Lunch Menu

- **Lunch buffet:** sandwich platter (including vegetarian option), potato soup, garden salad, fruit platter, various granola bars, milk, juice
- **Boxed lunch:** Ham/Swiss, or vegetarian wraps, carrots and hummus, grapes, granola bars, milk, juice.

DINNER

- **Mains/Grain/Potato:** 3-4 protein-based hot entrees, including 1 vegetarian option, grain choice: brown rice, couscous, pasta, potatoes
- **Sides:** 1 Salad, 2 vegetable choices, 1 bread product
- **Drinks:** milk/beverage options, fruit juice

Sample Dinner Menu

- **Dinner buffet:** Meat lasagna, vegetarian lasagna, steamed vegetables, Caesar salad, garlic bread, milk, juice.



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- **Dinner buffet:** roasted chicken, mashed potatoes, roasted vegetables, garden salad, dinner rolls, milk, juice.

Providers must **offer variety** and consider the **nutritional needs of high-performance athletes**, including larger portions and energy-rich choices.

QUOTATION REQUIREMENTS

Please include the following in your submission:

- Desired meal (breakfast, lunch, dinner) and quantity per meal. For example, lunch for 200 daily.
- Sample menus for each meal category within the given budget.
- Details on how special dietary needs will be accommodated.
- Plan for food prep, transportation, and on-site service or delivery.
- Health and food safety certifications.

EVALUATION CRITERIA

Submissions will be evaluated on:

- Compliance with nutritional guidelines and budget
- Experience with large-scale/multi-day events
- Quality and variety of meal options
- Logistics and service plan

DEADLINE

Deadline to submit your quotation is **noon Friday, October 3, 2025.**

SUBMISSION INSTRUCTIONS

Please submit your quotation via email.

Subject: RFQ – Food Service

Alex Klett

aklett@orillia.ca

For more information, please contact Alex Klett, Games Coordinator

Email: aklett@orillia.ca