



Application Form - 2026 Detailed Per Door Grant Program

* Submit by email to affordablehousing@orillia.ca

Section 1: Applicant Information

Name of Primary Applicant(s):

Name of Agent:

Primary Applicant(s) Address:

Applicant(s) Phone Number:

Primary Applicant(s) Email(s):

Non-Profit or Charitable Registration Number:

Registered Owner (***) if different from the applicant):

*** Owner Authorization Letter required if Primary Applicant is not the registered owner / lessee. Please contact the City at affordablehousing@orillia.ca to obtain the Property Owner Consent Form for completion.

The primary applicant is not involved in litigation or other legal actions against the City of Orillia

Section 2: Project Overview

Project Name:

Project Address:

Total Number of Units: _____ Total Number of Affordable Units: _____

The proposed development is currently zoned to permit the proposed use.

Yes

No

A Building Permit application for the proposed development is submitted.

Yes

No

If yes, Permit Application Number: _____ Submission Date: _____

Building Permits were issued after January 1, 2025? Yes No

Planned Construction Start Date: _____

Anticipated Occupancy Date: _____

Section 3: Financing Plan

Total Amount Requested Through City of Orillia Per Door Grant Program:

Total Estimated Project Cost: _____

Other Sources of Funding (obtained or applied for):

Rationale for Amount Requested:

The Primary Applicant acknowledges that the Agreement under the Per Door Grant program shall be registered on title to the land.

I acknowledge that the total combined funding from all grant sources/government funding (e.g., City of Orillia Affordable Housing Reserve Fund, FCM etc.) cannot exceed eligible costs.

I confirm that the subject property taxes are in good standing. To be eligible for a Per Door Grant, the property under consideration shall not have property tax arrears.

Section 4: Cover Letter

A cover letter that includes an overview of the proposed project and the project team (construction team and rental operation/management team) must be included with this application. Please ensure that your cover letter also includes the following information, as applicable.

- An explanation of your organization (primary non-profit or charitable applicant) must be included with this application and any partnerships with other companies or organizations.
- Details regarding the proposed breakdown residential unit types (size, number of bedrooms, accessible units, etc.).
- Details regarding rental rates (excluding utilities) and purchase price rates, including how many units will be affordable housing units as listed in the Per Door Grant Program Guidelines.
- Details regarding the proposed uses of any non-residential spaces, such as commercial, institutional, and community spaces.
- Details/explanations regarding other funding sources/grants you have obtained or applied for, including amount, timing and who awarded the funds.

I confirm that I have included a cover letter with my application that addresses all of the above.

Section 5: Certifications

I _____ am the owner / lessee of the land that is the subject of this Per Door Grant Program application and I hereby acknowledge and provide my consent in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act* that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors will be part of the public record and will also be available to the general public.

I hereby apply for the Per Door Grant under the City of Orillia. I/We agree to abide by the conditions of the grant program.

I hereby certify that the information given herein is true, correct, and complete in every respect and may be verified by the City of Orillia.

Electronic Signature of Primary Applicant

Date

Electronic Signature of Primary Applicant

Date