

SHORT-TERM RENTAL ACCOMMODATION - LICENSEE CODE OF CONDUCT & ACKNOWLEDGMENT

Licensed Premises Municipal Address: _____

1. Operation in compliance with all applicable legislation

The premises identified above shall be operated in accordance with the City's Short-Term Rental Accommodation Licensing By-law, and all applicable acts, regulations and other municipal by-laws including, but not limited to the following: Noise By-law (Chapter 938), Open Air Burning By-law (Chapter 387), and Property Standards By-law (Chapter 866).

2. Licensee held responsible for renters and/or guests

The licensee will be held responsible for contraventions of any municipal by-law, act or regulation by people using the premises, and may be subject to demerit points, fines or other enforcement measures.

3. Licence Posted

The licensee shall ensure that the licence is plaqued or framed, displayed in a prominent place in the premises, and clearly visible at all times. The licensee shall not rent part of a premises other than those identified on the licence.

4. Notification Required of Changes to Information in Application

The licensee is responsible for informing the Issuer of Licences in writing of any changes to the information contained in the application for the Short-Term Rental Accommodation Licence within seven (7) calendar days of such change or deviation.

5. Smoke Alarms Required

The licensee shall ensure that the licensed premises is equipped with operational and within the ten-year life span smoke alarms that are installed in accordance with the manufacturer's standards and the Ontario Fire Code. Further, the licensee shall test the alarms at least monthly to ensure they are operational.

6. Portable Fire Extinguishers Required

The licensee shall ensure that a Class A ULC listed portable fire extinguisher with a minimum rating of 2A 10B:C is located in any indoor cooking area of the Short-Term Rental Accommodation, and clearly visible and accessible at all times. A licensee shall ensure that portable fire extinguishers are:

- (a) kept operable and fully charged; and
- (b) inspected at least monthly.

7. Carbon Monoxide Alarm Requirements

In Short-Term Rental Accommodations which have a fuel-fired appliance (i.e. gas fireplace, stove, furnace, or hot water tank) or solid fuel-fired appliance (i.e. wood burning fireplace, woodstove or wood furnace), or an attached garage, the licensee shall ensure that the building is equipped with operational and within the ten-year life span carbon monoxide alarms installed outside of the sleeping areas in accordance with the

manufacturer's standards and the Ontario Fire Code. Further, the licensee shall test the alarms at least monthly to ensure they are operational.

8. Application for renewal of a licence

The maximum number of short-term rental accommodation licences that may be issued by the Issuer of Licences shall not exceed 150 for each calendar year, and completed applications for short-term rental accommodation filed between November 1 and November 30 shall be eligible for a lottery system to select the 150 applicants to be granted a licence for the following year.

I, having read the above, and the Short-Term Rental Accommodation Licensing By-law, undertake to provide renters with a copy of the Renter's Code of Conduct and ensure the document is signed. I also realize non-compliance with applicable regulations may result in the suspension or revocation of the Short-Term Rental Accommodation Licence.

Name of
Owner(Print)_____ Signature_____ Date_____

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Name of
Owner(Print)_____ Signature_____ Date_____

(Must be signed by every owner)