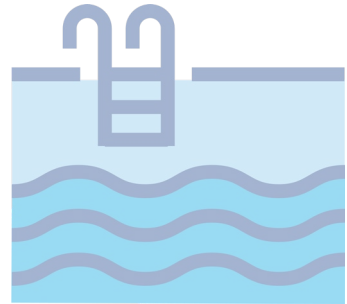


This checklist has been provided to assist in summarizing the typical requirements to obtain a Permit for an Inground Swimming Pool in the City of Orillia. Additional information may be required as needed depending on the application type and individual circumstances.

We encourage you to [visit our website](#) to review all information before you begin your Permit Application with the City to make your application process easy and informative.



## Before you Apply: Get a Zoning Certificate

A Zoning Certificate is required before you apply for a residential Building Permit. To learn more about Zoning Certificates, [click here](#).

## Required Application Forms

- [Building Permit Application Form\\*](#)
- [Owner's Authorization Form\\*](#) (required if applicant is not the owner)
- [Inground Swimming Pool Undertaking & Identification Form](#)

\* Not required for applications submitted through the public portal.

## Pool & Pool Fence Details

1. **A Detailed Site Plan showing:**
  - Pool and pool equipment location and setbacks from all property lines, buildings, easements, septic tank, and bed (if applicable) and other existing and proposed structures.
2. **Pool Fence Drawings and Details**
  - All pool fence details as set out in the [Swimming Pool Fence By-law](#) shall be demonstrated.

## Fees & Charges

Payment of fees & charges are required when you submit your Permit Application:

- Permit Fee: \$179.69
- Grading Review Fee: \$350.00
- Lot Grading Deposit: \$1,650.00 (refundable upon final review and satisfactory inspection)

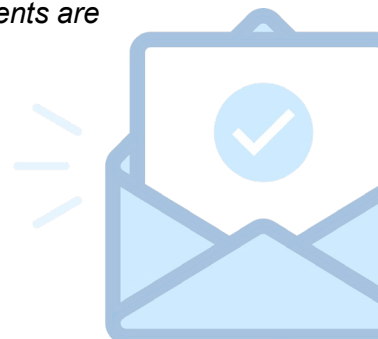
Permit Fees may be paid by cash, cheque, debit, or credit card. *Credit card payments are accepted online only. A 2.4% convenience fee applies to credit card payments.*

## Submit your Permit Application

There are two ways you can submit your permit application:

Online: [Public Portal](#)

Email: [building@orillia.ca](mailto:building@orillia.ca)



## Next Steps

To learn more about what happens after you submit your Permit Application, [click here](#).