ORILLIA

Corporate Services Department
Finance Division

T: 705-329-7239
F: 705-325-5178
treas@orillia.ca
orillia.ca
50 Andrew St. S., Suite 300,
Orillia, ON L3V 7T5

OWNER AGREEMENT FOR TENANT
Water and Sanitary Sewer Billing

I/We _____ am/are the

registered owner(s) of _____, herein known

as "the property". Effective _____, the property is being rented to

_____, herein known as "the tenant(s)".

Tenant(s) Contact Information: _____
(phone number & email address)

I/We request the City of Orillia issue my/our bill c/o of the tenant(s) at the property for all water and sanitary sewer charges and other related charges attributed to the property, including penalty for overdue accounts.

I/We understand unpaid water and sanitary sewer bills are the responsibility of the property owner. The City will continue to send bills in owner name c/o tenant to current tenants of record however, if left unpaid, outstanding charges will be added to the property tax roll after three successive bills have gone unpaid.

All rates and charges shall be a lien on my/our interest in the property pursuant to the Municipal Act, 2001, S.O. c.25, s.398 (2).

All utility amounts transfered to property tax will be subject to fees, interest and penalties set forth in the current User Fees and Charges By-Law and City by-laws.

Owner(s) may call the City regarding the status of an account anytime during regular business hours.

I/We agree to inform the City of all Tenant(s), Occupant(s), and/or Ownership changes, in a timely manner.

This agreement is non-transferable and must be renewed for any and all Ownership and/or Tenancy changes.

I/We acknowledge and agree that there will be a $19.00 Final Water Meter Reading fee to finalize the current account and a New Account Activation fee of $19.00 to set up the new account.

I/We acknowledge and agree to the City's right to revoke this agreement for any reason and revert the account to the registered owner(s) for payment of all services and any outstanding balance.

I/We appoint the tenant(s) as representative(s) for the purpose of granting the City access to the property in relation to the City's provision of water and sanitary services and related activities, at or to the property, even if these activities result in charges on the property.

_____	_____	_____
Owner(s) Signature	Date	Owner(s) Telephone Number

_____
Owner(s) Printed Name

Office Use- Water Account Number: