

CITY OF ORILLIA

2025 Operating Budget



2025 Operating Budget Table of Contents



	Page
Community Profile	5
Welcome	8
Budget Overview & Financial Health	12
2025 Draft Operating Budget	18
Net Levy Requirement	19
Summary by Department/Division	20
Summary by Revenues and Expenses	22
Levy Supported Budget Change Summary	23
Multi Division Change Request	30
Interdepartmental Allocations	35
Staffing Changes	36
Contributions to Reserve and Reserve Funds	37
Capital Budget Operating Impacts	38
2024 One-Time Item Removals	39
Service Partners	
OPP Detachment Board	41
Police Services	42
Simcoe County Services	43
Simcoe Muskoka District Health Unit	45
Divisional Summaries: Tax Supported Based Budget	
Mayor & Council	
Mayor & Council	56
Agencies & Committees	59
Office of the CAO	
CAO & Communications	69
Fire Services	71
Corporate Services	
Business Development, Tourism and IT (Overview)	80
Business Development	81
Tourism Municipal Accommodation Tax (MAT)	82
Farmer's Market	83

2025 Operating Budget Table of Contents



	Page
Leacock Museum	84
Opera House	85
Information Technology	86
Legal Services & Real Estate	93
Recreation & Culture (Overview)	98
Recreation Administration	100
Recreation Business Services	101
Cultural Services	102
Youth Services	103
Fitness Center	104
Recreation Programs	105
Aquatics	106
Council Services	121
Financial Services	126
Human Resources	129
Development Services & Engineering	
Planning & Park Planning (Overview)	132
DSE Administration	133
Planning	134
Park Planning	135
Engineering	144
Building Standards	151
By-Law	154
Transit	159
Environment & Infrastructure Services	
Operations (Overview)	165
Roads	167
Parks	174
Fleet	177
Facilities, Climate Change	187
Waste MGMT & Environmental Compliance	199
Corporate Transactions	212
Orillia Public Library	235
Dougal Canal Management Board	253

2025 Operating Budget Table of Contents



	Page
Downtown Orillia Business Improvement Area	258
Divisional Summaries: Rate Supported Based Budget	
Water Services	262
Wastewater Services	274
Stormwater Services	288
Parking Services	294

COMMUNITY PROFILE



9,285 families

Median household income
\$71,000

40% population
growth expected by 2051

Median age of
46.8 years

Two post-secondary
institutes

49% of the population
has post-secondary
education

Approximately
150,000 additional
seasonal residents

One hour from the GTA

Orillia statistics from
Statistics Canada (2021)

Where We Live

Orillia is a growing community that maintains its small-town character while offering big-city amenities to residents and visitors.

Our beautiful city is a four-season playground located on the picturesque shores of Lake Simcoe and Lake Couchiching. More than 33,000 people call Orillia home, with the average age just under 46. The City values its small-town charm and heritage while embracing a future that is dynamic, progressive and innovative.

The quality of life in the "Sunshine City" is second-to-none. Whether enjoying our vibrant downtown full of charming shops, restaurants and cafés, or our beautiful waterfront parks and extensive trail system, Orillia offers something for everyone.

The city offers a variety of shopping and dining experiences from both independently-owned small businesses and nationally-recognized retailers and restaurants.

Residents have access to an award-winning hospital and modern public library. The new Orillia Recreation Centre and West Orillia Sports Complex provide opportunities for Orillia's athletes to train and compete and gives all citizens access to exciting and diverse recreation and fitness opportunities.

Orillia is surrounded by water that acts as a rippling blue magnet to attract visitors from far and wide and is a city full of culture, arts and recreation opportunities. We are home to the Mariposa Folk Festival, celebrated folk legend Gordon Lightfoot, the iconic Orillia Opera House, the Stephen Leacock National Historic Site and an ever-expanding line-up of festivals and events.

The City is carefully planning growth to provide and preserve a welcoming and inclusive environment for



residents, businesses and visitors. Businesses invest and grow in our community because of its convenient location; the lifestyle the area affords; a skilled workforce; and competitive business operating costs.

The City of Orillia continues to rank as one of the top places to live and invest across Canada thanks in part to a number of recent high-profile investments, including Hydro One's investment of over \$200 million to build three major facilities in Orillia. Orillia is also home to the Ontario Provincial Police General and Regional Headquarters, Lakehead University and Georgian College.

Community First

The City of Orillia is committed to working with our residents to ensure we live, work, and play in a welcoming and inclusive community. Council's priorities reflect the realities of the current economic and social climate and include:

- 1 Helping the community with things that matter such as physician recruitment, housing, investing in improving roads infrastructure and services, protecting the City's natural beauty and implementing the Climate Change Action Plan.
- 2 Strengthening community participation/engagement through equity, diversity, inclusion and truth and reconciliation.
- 3 Looking at ways to help our most vulnerable, such as those facing homelessness, mental health and the opioid crisis.
- 4 Business retention and expansion and arts and culture.



For more information on Council priorities and actions supporting these priorities, please visit orillia.ca/councilpriorities.

WELCOME





Message from Mayor Don McIsaac

On behalf of Orillia Council, I would like to thank our Strategic Leadership Team, Operational Leadership Team, Finance Team and other City staff for their efforts to present a budget that considers external pressures while ensuring the continued level of services to serve our community.

Municipal taxes fund various services that impact residents' daily lives, such as 24/7 emergency services (police, fire, paramedics), transit, waste collection, safe water, snow plowing and a host of others; however, municipalities across the province, including Orillia, are facing the challenge of delivering more services to meet the growing needs of their communities, such as increased funding for policing, social services and housing supports while keeping things affordable.

An important part of our budget process this year was gathering input from our residents regarding how well municipal services are understood, how they are valued, and which ones are a priority. I would like to thank everyone who participated. Your feedback was invaluable for Council as we align our priorities with the needs of the community.

This year's budget process has been particularly challenging as we navigate the increasing costs of delivering essential services and maintaining the critical infrastructure that supports our vibrant community. Some of these costs, such as those associated with policing and social service delivery, are outside the City's control.

Despite these pressures, we are deeply mindful of the financial impact on our residents and have worked diligently during budget deliberations to ensure every taxpayer dollar is used effectively to provide the services, infrastructure, and quality of life our community depends on.

Balancing fiscal responsibility with the needs of our growing city is never easy, but we are committed to making thoughtful decisions that prioritize the well-being of our residents today and into the future.

We thank you for your continued engagement as we work together to keep Orillia a community we are all proud to call home.



Don McIsaac
Mayor

Message from Gayle Jackson, CAO

The 2025 Budget carefully considers significant external pressures, including rising costs and increasing demands for services while maintaining the quality of essential services and infrastructure that Orillia residents rely on.

I would like to thank Council for their support and commitment to providing their insights and direction during budget deliberations. This has been instrumental in shaping the 2025 approved budget and ensuring it aligns with the priorities of Council and the community we serve.

Additionally, I would like to acknowledge the hard work of our Strategic Leadership Team, Operational Leadership Team, and all staff involved in this process. Your dedication and efforts have been vital in managing the balance between fiscal responsibility and maintaining quality service delivery.

As we implement the 2025 Budget, I encourage members of the public to remain engaged in our collective efforts to make Orillia an even better place to live, work, and play. We invite you to join us at meetings, review agendas, and connect with Council to provide your input and feedback on decisions that impact your everyday life. Learn more about how you can engage with the City at orillia.ca.

Moving forward, our focus remains dedicated to fostering a strong, sustainable, and resilient Orillia, one that meets the challenges of today while embracing the opportunities of tomorrow, ensuring a high quality of life for all Orillians.



Gayle Jackson
Chief Administrative Officer



City of Orillia Organizational Structure

Council



Don McIsaac
Mayor



David Campbell
Ward 1
Councillor



Whitney Smith
Ward 1
Councillor



Ralph Cipolla
Ward 2
Councillor



Luke Leatherdale
Ward 2
Councillor



Jeff Czetwerzuk
Ward 3
Councillor



Jay Fallis
Ward 3
Councillor



**Janet-Lynne
Durnford**
Ward 4
Councillor



Tim Lauer
Ward 4
Councillor



Gayle Jackson
Chief Administrative
Officer

Strategic Leadership Team



Jamie Galloway
General Manager,
Development Services
and Engineering



**Amanpreet
Singh Sidhu**
General Manager,
Corporate Services



Roger Young
General Manager,
Environment and
Infrastructure Services



**BUDGET
OVERVIEW
& FINANCIAL
HEALTH**



Welcome to the City's Budget

The City's budget is a blueprint on how funds are generated and allocated to best serve the community. It also serves as an internal and external communication tool to generate awareness of the programs and projects planned for the year.

Key highlights of the 2025 Budget are:

- The largest financial pressure facing the community is related to outside service provider submissions i.e. OPP and Simcoe County services. These services are mandated through legislation or service agreements with very limited City influence. The impact of the OPP and Simcoe County financial needs is a 2.77% levy increase.
- City services account for the remaining portion of the 2025 Budget and represent a 0.27% Levy decrease. This is a significant accomplishment, as pressures to support existing services levels, bolstering asset replacement funding and investing in priorities are contained to a level below the rate of inflation.

Notably, an additional \$2 million asset reserve contribution to support the City's 10-year capital and reserve plan is included within the 0.27% Levy decrease.

- A \$43.96 million investment in 107 capital projects, necessary to meet community needs and keep assets in a state of good repair.

Overall, the budget recommends a combined levy increase of 2.50%, to support the service partners and maintain the City's "core" services.



John Henry
Director of Finance, CFO and Treasurer

What is a Municipal Budget?

A budget is a financial plan. It can be defined as an estimate of costs, revenues, and resources over a specified period that reflects forecasts of future financial conditions based upon a set of assumptions. A budget is a tool for management and serves the following purposes:

- 1** Plan of action for achieving program objectives and the financial commitments to meet those objectives.
- 2** Statement of priorities.
- 3** Standard for measuring performance.
- 4** Reflects funding policies.
- 5** Device for coping with foreseeable adverse situations.
- 6** A communication tool to ensure financial awareness of City service, program and project resource commitments.





Key Legislative Frameworks Governing the Municipal Budget Process

Municipal Act:

There are several provisions in the *Municipal Act* and regulations related to budgeting in Ontario. The *Act* requires an annual budget and allows for “multi-year” budgets:

- Section 289/290 of the *Act* sets out certain budget provisions for upper- and lower-tier municipalities.
- Section 291 of the *Act* permits municipalities to prepare and adopt a budget covering a period of two-to-five years. If the first year of a multi-year budget immediately follows a year in which a regular election is held, the budget may only be adopted in the first year to which the budget applies.
- Section XII provides direction related to fees and charges.
- Section 293 of the *Act* sets out regulations for reserves and reserve funds.
- Part XIII of the *Act* sets criteria for debt and investments.

Ontario Regulation:

Ontario Regulation 284/09, Budget Matters Expenses, states that the municipal budget may exclude some “non-cash” expenses such as:

- Amortization
- Post-employment benefits
- Solid waste landfill closure and post-closure liabilities

Safe Drinking Water Act (SDWA):

Ontario Regulation 453/07 sets out financial plan requirements for water systems.

Asset Management Planning for Municipal Infrastructure:

Ontario Regulation 588/17 sets out timing, details, and policies for long-term asset management planning, including climate change adaptation.

Classification of Budget



The Budget Challenge

$$\text{Expenses} - \text{Non-Tax Revenues} = \text{The Property Tax Levy}$$

Non-Tax Revenues (Operations)

- User fees
- Licences and permits
- Fines and penalties
- Grants/operating transfer payments

Non-Tax Revenues (Capital)

- Development charges
- Reserves
- Debt
- Gas tax
- Conditional grants

- Rationalize expenses related to service offerings and the needs of the community
- Maximize and balance the use of non-tax revenues, while still maintaining a financially solvent organization
- Achieve a property tax levy that funds the balance of the organization's expenses while keeping property taxes at a level that ensures growth, prosperity, and community investment

Budget Framework



Initiatives

Moving towards the City's vision and enabling strategic corporate and operational priorities.



Managing Growth

Balancing the timing and costs of growth with revenue streams and available funds.



Maintaining Service Levels

Maintaining service to the community under constant inflation and legislative pressures.



Budget Process in Orillia

The annual budget process involves four key stages:

Stage 1: Budget Direction

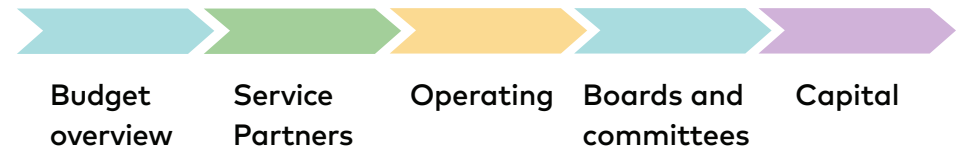


Stage 2: Corporate Budget Preparation and Review

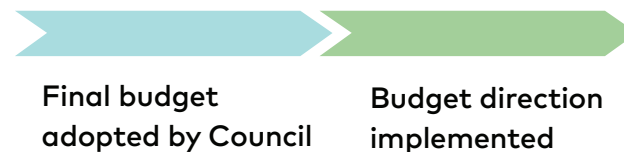


Budget preparation takes into consideration the current economic climate, Council direction and priorities, service levels, efficiencies, long-term requirements and external pressures.

Stage 3: Council Budget Deliberations



Stage 4: Budget Ratification





**2025
OPERATING
BUDGET**



Net Levy Requirement

Levy Breakdown	2024	2025
2024 Property Tax Levy & By-law	72,107,612	72,107,612
Add: Provincial Heads & Beds	218,550	237,375
Add: Provincial Education Payment in Lieu	181,993	161,980
2024 Total City Levy	72,508,155	72,506,967
Add: Change in Assessment Growth		6,798
Add: 2025 Estimated Assessment Growth		1,125,285
Add: 2025 Additional Net Levy Requirement		1,830,857
2025 Total City Levy		75,469,907

2025 Levy Increase	2025
2025 Funding Requirement	2,954,954
Add: Change in Provincial Heads & Beds	(18,825)
Add: Change in Provincial Education Payment in Lieu	20,013
Less: 2025 Estimated Assessment Growth	(1,125,285)
Levy Required Increase	1,830,857
Levy Required Rate Increase	2.50%

1% Levy Increase Adjustment Calculation	2025
2024 Property Tax Levy & By-law	72,107,612
Add: 2025 Estimated Assessment Growth	1,125,285
Total Base Levy	73,232,897
1% of Total Total Base Levy	732,329



**Operating Budget Summary
by Department and Division**

Department and Division	Budget				Change Requests							
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change
Service Partners												
Police Board	(254,423)	(246,825)	7,598	(2.99%)	-	(115,593)	138,285	-	(18,138)	3,044	-	7,598
Police Services	9,255,326	9,964,268	708,942	7.66%	-	-	708,942	-	-	-	-	708,942
Police Board & Services Subtotal	9,000,903	9,717,443	716,540	7.96%	-	(115,593)	847,227	-	(18,138)	3,044	-	716,540
Crossing Guard	129,089	-	(129,089)	(100.00%)	-	(122,662)	-	-	-	(6,428)	-	(129,089)
Simcoe County Services	8,382,964	9,688,182	1,305,218	15.57%	-	-	1,305,218	-	-	-	-	1,305,218
Simcoe Muskoka District Health Unit	513,891	524,169	10,278	2.00%	-	-	-	-	-	10,278	-	10,278
Service Partners Total	18,026,847	19,929,794	1,902,947	10.56%	-	(238,255)	2,152,445	-	(18,138)	6,895	-	1,902,947
Mayor & Council	577,031	681,478	104,447	18.10%	-	11,286	-	-	100,000	(6,839)	-	104,447
Agencies & Committees	377,475	420,295	42,820	10.75%	-	-	-	-	42,820	-	-	42,820
Honorariums	21,000	21,000	-	-	-	-	-	-	-	-	-	-
Council, Agencies, Committees Total	975,506	1,122,773	147,267	15.10%	-	11,286	-	-	142,820	(6,839)	-	147,267
CAO & Communications	978,492	1,035,024	56,532	5.78%	-	26,182	-	-	30,000	350	-	56,532
Fire Services	8,269,926	8,840,073	570,147	6.89%	-	589,219	222,175	(36,702)	(200,177)	(4,368)	-	570,147
Office of the CAO Total	9,248,418	9,875,097	626,680	6.78%	-	615,401	222,175	(36,702)	(170,177)	(4,018)	-	626,680
Business Development, Tourism & IT												
Business Development	604,342	611,454	7,111	1.18%	-	15,361	(8,250)	-	-	-	-	7,111
Tourism Municipal Accommodation Tax (MAT)	-	-	-	-	-	-	-	-	-	-	-	-
Farmer's Market	-	-	-	-	-	(964)	-	-	-	964	-	-
Leacock Museum	232,413	244,999	12,586	5.42%	-	(8,089)	-	-	10,000	10,675	-	12,586
Oprea House	591,274	540,576	(50,698)	(8.57%)	-	(35,183)	(24,015)	-	8,500	-	-	(50,698)
Information Technology	1,448,724	1,496,769	48,044	3.32%	-	25,444	11,200	-	-	11,400	-	48,044
Business Development, Tourism & IT Subtotal	2,876,754	2,893,797	17,043	0.59%	-	(3,431)	(21,065)	-	18,500	23,039	-	17,043
Legal Services & Real Estate	(14,962)	83,998	98,960	661.41%	-	83,254	23,483	-	-	(7,777)	-	98,960
Recreation & Culture												
Recreation Administration	1,153,150	1,324,469	171,319	14.86%	-	163,852	1,674	-	-	5,793	-	171,319
Recreation Business Services	(2,169,855)	(1,621,523)	548,332	(25.27%)	-	9,117	529,508	-	(1,792)	11,500	-	548,332
Cultural Services	132,268	151,285	19,017	14.38%	-	6,119	-	-	8,000	4,898	-	19,017
Youth Services	464,202	432,375	(31,827)	(6.86%)	-	3,086	(39,668)	-	-	4,755	-	(31,827)
Fitness Centre	(472,020)	(485,790)	(13,770)	2.92%	-	9,359	1,674	-	(28,927)	4,124	-	(13,770)
Recreation Programs	552,720	92,678	(460,042)	(83.23%)	-	27,204	(497,290)	-	-	10,044	-	(460,042)
Aquatics	638,200	605,805	(32,395)	(5.08%)	-	(32,646)	-	-	-	251	-	(32,395)
Recreation & Culture Subtotal	298,664	499,298	200,634	67.18%	-	186,090	(4,103)	-	(22,719)	41,365	-	200,634
Council Services	803,203	943,823	140,620	17.51%	-	126,176	(30,054)	-	40,691	3,807	-	140,620
Financial Services	1,957,202	2,052,492	95,291	4.87%	-	80,334	-	-	-	14,957	-	95,291
Human Resources	928,588	1,093,662	165,074	17.78%	-	151,801	-	-	10,000	3,273	-	165,074
Corporate Services Total	6,849,449	7,567,071	717,622	10.48%	-	624,225	(31,738)	-	46,472	78,663	-	717,622
Planning & Park Planning												
Planning Administration	275,165	244,197	(30,968)	(11.25%)	-	(31,138)	-	-	-	170	-	(30,968)
Planning	546,816	678,714	131,897	24.12%	-	(36,908)	-	(3,535)	179,559	(7,219)	-	131,897
Park Planning	213,745	188,136	(25,609)	(11.98%)	-	(25,609)	-	-	-	-	-	(25,609)
Planning & Park Planning Subtotal	1,035,726	1,111,047	75,320	7.27%	-	(93,655)	-	(3,535)	179,559	(7,049)	-	75,320



**Operating Budget Summary
by Department and Division**

Department and Division	Budget				Change Requests							
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change
Engineering	594,541	127,837	(466,704)	(78.50%)	-	(76,739)	53,200	55,000	-	1,835	(500,000)	(466,704)
Building Standards	(195,639)	(216,147)	(20,508)	10.48%	(18,000)	(3,785)	-	-	-	1,277	-	(20,508)
By-Law	282,554	404,063	121,509	30.07%	-	19,371	104,359	-	-	(2,221)	-	121,509
Transit	2,177,182	2,260,970	83,788	3.85%	(10,400)	100,122	(37,351)	-	33,000	(1,583)	-	83,788
Legislative Services Subtotal	2,264,096	2,448,886	184,789	8.16%	(28,400)	115,708	67,008	-	33,000	(2,527)	-	184,789
Development Engineering Services Total	3,894,364	3,687,769	(206,594)	(5.30%)	(28,400)	(54,686)	120,208	51,465	212,559	(7,741)	(500,000)	(206,594)
Operations												
Roads	3,239,949	4,229,107	989,158	30.53%	-	879,994	65,510	-	36,295	(12,643)	20,000	989,158
Parks	1,894,765	2,077,495	182,730	9.64%	-	235,350	-	-	(75,000)	22,380	-	182,730
Fleet	544,219	-	(544,219)	(100.00%)	-	(703,709)	151,257	-	-	8,232	-	(544,219)
Operations Subtotal	5,678,933	6,306,601	627,668	11.05%	-	411,636	216,767	-	(38,705)	17,969	20,000	627,668
Facilities, Climate Change	7,939,185	8,383,395	444,210	5.60%	-	213,551	49,746	20,000	78,000	82,913	-	444,210
Operations, Facilities, Climate Change Subtotal	13,618,119	14,689,996	1,071,878	7.87%	-	625,187	266,514	20,000	39,295	100,881	20,000	1,071,878
Waste Management and Environmental Compliance	1,819,271	2,142,518	323,247	17.77%	2,964	181,719	193,582	-	(66,600)	11,582	-	323,247
Enviro Infrastructure Services Total	15,437,390	16,832,515	1,395,125	9.04%	2,964	806,907	460,096	20,000	(27,305)	112,463	20,000	1,395,125
Corporate Transactions												
Library Funding	2,685,261	2,925,301	240,040	8.94%	-	-	240,040	-	-	-	-	240,040
Contributions to Reserves	19,221,217	20,474,278	1,253,061	6.52%	(100,000)	-	866,796	-	486,265	-	-	1,253,061
Investment Income - OPG	(1,314,750)	(1,314,750)	-	-	-	-	-	-	-	-	-	-
Investment Income - General	(1,787,946)	(3,157,280)	(1,369,334)	76.59%	-	-	-	-	(1,369,334)	-	-	(1,369,334)
Corporate Adjustments	40,693	(1,814,666)	(1,855,359)	(101.23%)	-	(795,030)	(904,947)	-	-	(4,445)	(150,937)	(1,855,359)
Corporate Transaction Total	18,844,475	17,112,883	(1,731,592)	(9.19%)	(100,000)	(795,030)	201,889	-	(883,069)	(4,445)	(150,937)	(1,731,592)
Sub Total Grand Total	73,276,449	76,127,903	2,851,454	3.89%	(125,436)	969,848	3,125,075	34,763	(696,838)	174,978	(630,937)	2,851,454
Tax Related (Supp, Penalties, WO, MPAC)	(761,496)	(657,996)	103,500	-	-	-	94,000	-	-	9,500	-	103,500
Total Levy Requirement	72,514,953	75,469,907	2,954,954	4.07%	(125,436)	969,848	3,219,075	34,763	(696,838)	184,478	(630,937)	2,954,954
Change: Heads/Beds & Educational Pmnt in Lieu	400,543	399,355	1,188									
2025 Estimated Assessment Growth		1,125,285	(1,125,285)									
Estimated Levy Requirement and Increase			1,830,857	2.50%								

Total Service Partner contracts impact analysis

	2024	2025	Change	%	Levy Impact
OPP Police Services Contract	9,289,526	10,001,239	711,713	7.66%	0.97%
Simcoe County Services Contract	9,687,000	11,030,549	1,343,549	13.87%	1.83%
Reserve Funding	(1,304,035)	(1,342,368)	(38,333)	2.94%	(0.05%)
County Services Net	8,382,965	9,688,181	1,305,216	15.57%	1.78%
Simcoe Muskoka District Health Unit	513,891	524,169	10,278	2.00%	0.01%
Total	18,186,382	20,213,589	2,027,207	11.15%	2.77%



**Operating Budget Summary
by Revenue and Expenses**

Department and Division	Budget				Change Requests							
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adjustments	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change
Revenues / Funding Source	22,029,789	26,933,115	4,903,326	22.26%	67,803	30,399	492,243	(14,763)	1,658,866	115,537	2,553,241	4,903,326
Grants and Donations	2,431,843	2,308,684	(123,159)	(5.06%)	39,403	(142,415)	(227,023)	-	205,177	1,699	-	(123,159)
Investment Income	3,102,696	4,472,030	1,369,334	44.13%	-	-	-	-	1,369,334	-	-	1,369,334
Licenses and Permits	1,302,977	1,346,791	43,814	3.36%	18,000	66,514	(50,000)	-	-	9,300	-	43,814
Other Revenues	795,287	756,376	(38,911)	(4.89%)	-	(50,000)	37,971	(39,000)	-	12,118	-	(38,911)
Reserve Funding	3,214,364	6,118,036	2,903,672	90.33%	-	73,300	731,361	-	-	45,770	2,053,241	2,903,672
Taxation	1,770,000	1,770,000	-	-	-	-	-	-	-	-	-	-
User Fees and Serv Chgs	9,412,622	10,161,199	748,576	7.95%	10,400	83,000	(66)	24,237	84,355	46,650	500,000	748,576
Expenses / Expenditure	94,544,742	102,403,022	7,858,280	8.31%	(57,633)	1,000,247	3,711,319	20,000	962,028	300,015	1,922,304	7,858,280
Administration	1,359,950	1,394,320	34,370	2.53%	-	(7,145)	17,827	-	7,570	16,118	-	34,370
Contracted Services	31,526,038	34,068,991	2,542,953	8.07%	42,367	(358,829)	2,433,854	20,000	273,550	115,010	17,000	2,542,953
Financing	1,285,520	3,183,474	1,897,955	147.64%	-	-	-	-	-	(4,350)	1,902,304	1,897,955
Grants Contributions	3,647,136	3,963,176	316,040	8.67%	-	240,040	-	-	4,500	71,500	-	316,040
Labour Costs	33,021,932	34,822,206	1,800,274	5.45%	-	1,567,456	153,194	-	82,218	(2,594)	-	1,800,274
Material and Supplies	2,604,549	2,695,510	90,961	3.49%	-	(29,725)	115,930	-	(9,989)	11,745	3,000	90,961
Redistribution	(2,868,936)	(3,457,567)	(588,631)	20.52%	-	(473,229)	(115,659)	-	-	257	-	(588,631)
Rentals and Leases	120,383	135,725	15,342	12.74%	-	-	20,000	-	-	(4,658)	-	15,342
Reserve Contributions	19,295,693	20,718,011	1,422,318	7.37%	(100,000)	-	916,796	-	604,179	1,343	-	1,422,318
Transaction Charges	142,434	156,589	14,155	9.94%	-	-	-	-	-	14,155	-	14,155
Utilities, Tax and Insurance	3,820,043	4,029,087	209,044	5.47%	-	61,680	75,375	-	-	71,989	-	209,044
Write Offs	590,000	693,500	103,500	17.54%	-	-	94,000	-	-	9,500	-	103,500
Net Operating Budget	72,514,953	75,469,907	2,954,954	4.07%	(125,436)	969,848	3,219,075	34,763	(696,838)	184,478	(630,937)	2,954,954
Change: Heads/Beds & Educati	400,543	399,355	1,188									
2024 Estimated Assessment Growth		1,125,285	(1,125,285)									
Estimated Levy Requirement and Increase			1,830,857	2.50%								



Operating Budget
Levy Supported Budget Change List Summary

Department & Division		*Report Reference	Change Req Pg.No.	Change Req No.	Pre Approvals	Corp Adj.	Maint Serv.	Changes		Budget Adj.	Capital Impacts	Levy Impact		
No.	Change Request							Growth	Initiative			\$	%	Cuml. %
Service Partners & Boards														
Police Services														
1	Reduction in police record check revenue		47	CORP1.10			12,029					12,029	0.02%	0.02%
2	OPP annual billing statement increase		50	CORP1.3			696,915					696,915	0.95%	0.97%
OPP Detachment Board														
3	Discontinuation of the SCRAM program		48	CORP1.11					(18,138)			(18,138)	(0.02%)	0.94%
4	Public safety grants		49	CORP1.18			138,285					138,285	0.19%	1.13%
5	Salary distribution from Police Board to Council Services		55	CORP4.7			(123,764)					(123,764)	(0.17%)	0.96%
6	Other general adjustments						8,171			3,044		11,215	0.02%	0.98%
Crossing Guard (Transferred)														
7	Crossing guard transitioning to HR		54	CORP4.6			(122,662)					(122,662)	(0.17%)	0.81%
8	Other general adjustments									(6,428)		(6,428)	(0.01%)	0.80%
Simcoe County Services														
9	Simcoe County Services Adjustments		52	CORP1.5			1,305,218					1,305,218	1.78%	2.58%
Simcoe Muskoka District Health Unit														
10	Service Increases		44							10,278		10,278	0.01%	2.60%
Orillia Divisional Summaries														
City-Wide														
11	Salary Progressions, COLA and Benefits						1,212,608					1,212,608	1.66%	4.25%
12	Removal of 2024 one-time items		39				(460,249)					(460,249)	(0.63%)	3.63%
MD	Interdepartmental Allocations		217	CORP1.4			(535,900)					(535,900)	(0.73%)	2.89%
MD	Sale of Asset Proceeds		222	CORP1.17			50,000					50,000	0.07%	2.96%
MD	Fleet Redistribution		185	CORP1.19			102,418					102,418	0.14%	3.10%
MD	Insurance allocation transfer to reflect actuals		233	CORP4.22			41,680					41,680	0.06%	3.16%
Mayor & Council														
13	Other general adjustments									(6,839)		(6,839)	(0.01%)	3.15%
DP2.3 (MD)	Opioid Crisis Community Connection Centre		57	CORP1.30					100,000			100,000	0.14%	3.29%
Agencies & Committees														
DP3.2	Accessibility Advisory Committee Increase Request		62	ABC1.1					2,150			2,150	0.00%	3.29%
DP3.3	Heritage Committee Increase Request		63	ABC1.2					6,770			6,770	0.01%	3.30%
DP3.4	Commemorative Awards Increase Request		64	ABC1.3					2,900			2,900	0.00%	3.30%
DP3.5	Child and Youth Advocacy Centre Increase		65	ABC1.4					25,000			25,000	0.03%	3.34%
DP3.6	Food Access and Sustainability Working Group		66	ABC1.5					6,000			6,000	0.01%	3.34%
DP3.7	Green Haven Shelter for Women		67	ABC1.6					-			-	-	3.34%
CAO & Communications														
DP2.1	Community Food Strategy Coordinator		70	CAO2.2					30,000			30,000	0.04%	3.39%
14	Other general adjustments									350		350	0.00%	3.39%



**Operating Budget
Levy Supported Budget Change List Summary**

Department & Division		*Report Reference	Change Req Pg.No.	Change Req No.	Pre Approvals	Corp Adj.	Maint Serv.	Changes		Budget Adj.	Capital Impacts	Levy Impact		
No.	Change Request							Growth	Initiative			\$	%	Cuml. %
Fire Services														
15	Increase due to NG911 subscription monitoring		73	FIR1.1			145,000					145,000	0.20%	3.58%
16	Decrease to radio contract to reflect actuals		74	FIR1.2			(10,000)					(10,000)	(0.01%)	3.57%
17	Increase in maintenance due to age of vehicles		75	FIR1.3			24,275					24,275	0.03%	3.60%
18	Revenue - Fees Gen		76	FIR1.4			62,900					62,900	0.09%	3.69%
19	Fees Inspection Report		77	FIR1.5				(36,702)				(36,702)	(0.05%)	3.64%
20	WSIB Offset Phase-in		79	CORP1.21		(190,000)						(190,000)	(0.26%)	3.38%
21	Increase in WSIB costs					520,000						520,000	0.71%	4.09%
22	Other general adjustments									(4,368)		(4,368)	(0.01%)	4.08%
BR-1	NG-9-1-1 Grant Funding		78	FIR1.6						(200,177)		(200,177)	(0.27%)	3.81%
Business Development														
23	Audience Services Coordinator Position		92	BDT2.1			(8,250)					(8,250)	(0.01%)	3.80%
Farmer's Market														
24	Other general adjustments									964		964	0.00%	3.80%
Leacock Museum														
25	Increase in FARE rentals & additional lease space									(8,325)		(8,325)	(0.01%)	3.79%
26	Additional budget for preventative maintenance managed by EIS									9,000		9,000	0.01%	3.80%
27	Transfer from casual wages - maintainance of gardens - third party									6,000		6,000	0.01%	3.81%
28	Leacock Archaeological Assessment		91	FCC1.12					10,000			10,000	0.01%	3.82%
29	Transfer from casual wages - maintainance of gardens - third party					(6,000)						(6,000)	(0.01%)	3.82%
30	2025 Exhibit Materials									4,000		4,000	0.01%	3.82%
Opera House														
31	2025 OOH Rental Rate increase		90	BDT1.3			(32,265)					(32,265)	(0.04%)	3.78%
32	OOH Concessions		88	BDT1.1					(20,000)			(20,000)	(0.03%)	3.75%
33	OOH Concessions		88	BDT1.1					19,000			19,000	0.03%	3.78%
MD (AC)	Audience Services Coordinator Position		92	BDT2.1			8,250					8,250	0.01%	3.79%
MD	One-time Costs < \$10K Offset by Invest Income		223	CORP1.20					9,500			9,500	0.01%	3.80%
Information Technology														
34	General contract increases & new Adobe licence (\$4,000)									11,400		11,400	0.02%	3.82%
35	Vidcruiter Recruiting System		89	BDT1.2			11,200					11,200	0.02%	3.83%



Operating Budget
Levy Supported Budget Change List Summary

Department & Division		*Report Reference	Change Req Pg.No.	Change Req No.	Changes					Levy Impact			
No.	Change Request				Pre Approvals	Corp Adj.	Maint Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	\$	%
Legal Services & Real Estate													
36	Decrease in Tudhope Rental								9,423		9,423	0.01%	3.84%
37	Increase in Property Applications								(5,000)		(5,000)	(0.01%)	3.84%
38	Consolidation of Rental Revenue Accounts		95	LEG1.1					23,483		23,483	0.03%	3.87%
39	Other general adjustments								(12,200)		(12,200)	(0.02%)	3.85%
Recreation Administration													
40	Transfer of Aquatic Supervisor into Rec ADM					96,487					96,487	0.13%	3.98%
DP1.7	Program Supervisor		118	REC2.3					1,674		1,674	0.00%	3.99%
41	Other general adjustments								5,793		5,793	0.01%	3.99%
Recreation Business Services													
42	Facility Redistribution Fees		109	REC1.2					551,790		551,790	0.75%	4.75%
43	BPRC Food Service Contract		110	REC1.3					53,718		53,718	0.07%	4.82%
44	Annual facility rental revenue increases		111	REC1.4					(76,000)		(76,000)	(0.10%)	4.72%
45	Rec & Culture Budget Reductions		113	REC1.6				(14,000)			(14,000)	(0.02%)	4.70%
46	Other general adjustments								11,500		11,500	0.02%	4.71%
DP1.6 (MD)	Drop-in Program Operations (AR)		117	REC2.2				12,208			12,208	0.02%	4.73%
Cultural Services													
47	Culture summer student causal wages		119	REC2.4					-		-	-	4.73%
48	Other general adjustments								4,898		4,898	0.01%	4.74%
MD	One-time Costs < \$10K Offset by Invest Income		223	CORP1.20				8,000			8,000	0.01%	4.75%
Youth Services													
49	Youth Centre Grant Revenue - Variance due to structure of Grant								(39,668)		(39,668)	(0.05%)	4.69%
50	Other general adjustments								4,755		4,755	0.01%	4.70%
Fitness Center													
DP1.5	Fitness Supervisor (AR)		115	REC2.1					1,674		1,674	0.00%	4.70%
51	Other general adjustments								4,124		4,124	0.01%	4.71%
DP1.6 (MD)	Drop-in Program Operations (AR)		117	REC2.2				(28,927)			(28,927)	(0.04%)	4.67%
Recreation Programs													
52	Facility Redistribution Fees		109	REC1.2					(551,790)		(551,790)	(0.75%)	3.92%
53	Reduction of grants revenue to match actual trend		112	REC1.5					35,000		35,000	0.05%	3.96%
54	Adult Hockey Fees		108	REC1.1					19,500		19,500	0.03%	3.99%
55	Other general adjustments								10,044		10,044	0.01%	4.00%
Aquatics													
56	Aquatic Supervisor transfer to Rec Adm							(96,487)			(96,487)	(0.13%)	3.87%
57	Other general adjustments								251		251	0.00%	3.87%



Operating Budget
Levy Supported Budget Change List Summary

Department & Division		*Report Reference	Pg.No.	Change Req No.	Changes					Levy Impact			
No.	Change Request				Pre Approvals	Corp Adj.	Maint Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	\$	%
Council Services													
58	Records and information management contract		123	CSV2.1				40,691			40,691	0.06%	3.93%
59	Salary Distribution for Council Services		55	CORP4.7		123,584					123,584	0.17%	4.10%
60	Part Time Support - No Longer Needed		125	CSV2.2							(30,054)	(0.04%)	4.06%
61	Other general adjustments								3,808		3,808	0.01%	4.06%
Financial Services													
62	MTE Fee Transfer		128	CORP4.5		12,445					12,445	0.02%	4.08%
63	Other general adjustments								14,957		14,957	0.02%	4.10%
Human Resources													
64	Crossing Guard Costs Transfer to HR		54	CORP4.6		122,147					122,147	0.17%	4.26%
65	City-Wide Customer Service Initiative		131	HR2.1				10,000			10,000	0.01%	4.28%
66	Other general adjustments								3,273		3,273	0.00%	4.28%
Planning & Park Planning													
67	Sub/Condo Revenue Decrease		137	PLAN1.1				23,700			23,700	0.03%	4.32%
68	Decrease in Gen Misc Revenue		138	PLAN1.2				39,000			39,000	0.05%	4.37%
69	Increase to Committee of Adjustment Fees		139	PLAN1.3				(25,500)			(25,500)	(0.03%)	4.33%
70	Increase to Site Plan Approval Fees		140	PLAN1.4				(40,735)			(40,735)	(0.06%)	4.28%
71	Contract position finishing mid year					(49,480)					(49,480)	(0.07%)	4.21%
72	Goose control transfer		143	CORP4.1		(30,000)					(30,000)	(0.04%)	4.17%
73	Other general adjustments								(7,049)		(7,049)	(0.01%)	4.16%
DP2.6 (MD)	Housing Coordinator 18M Contract Extension		141	PLAN2.1				179,559			179,559	0.25%	4.40%
Engineering													
74	Reduction in development fees		146	ENG1.1				55,000			55,000	0.08%	4.48%
75	Traffic Technician Position		147	ENG2.1				46,466			46,466	0.06%	4.54%
76	Project engineer - part time Contract		149	ENG2.2				6,734			6,734	0.01%	4.55%
77	Operating impacts from 2025 capital										(500,000)	(0.68%)	3.87%
78	Lot grading fee transfer to Building Standards		150	CORP4.20		25,000					25,000	0.03%	3.90%
79	Other general adjustments								1,835		1,835	0.00%	3.91%
Building Standards													
80	Building permits revenue increase		153	BLD3.1	(18,000)						(18,000)	(0.02%)	3.88%
81	Lot grading fee transfer from ENG		150	CORP4.20		(25,000)					(25,000)	(0.03%)	3.85%
82	Other general adjustments								1,277		1,277	0.00%	3.85%
By-Law													
83	Reduce License Revenue & Remove SE Officer		157	BYLW2.1				50,000			50,000	0.07%	3.92%
84	Reduction in provincial offense revenue		156	BYLW1.1				69,000			69,000	0.09%	4.01%
85	Reduce License Revenue & Remove SE Officer		157	BYLW2.1				(14,641)			(14,641)	(0.02%)	3.99%
86	Other general adjustments								(2,221)		(2,221)	(0.00%)	3.99%



**Operating Budget
Levy Supported Budget Change List Summary**

Department & Division		*Report Reference	Pg.No.	Change Req No.	Changes					Levy Impact				
No.	Change Request				Pre Approvals	Corp Adj.	Maint Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	\$	%	Cuml. %
Transit														
87	Senior Discount, Free Teen Pass and Days	TAC-23-01	161	TRA1.1					33,000			33,000	0.05%	4.03%
88	Lakehead student transit passes		162	TRA1.2					(15,770)			(15,770)	(0.02%)	4.01%
89	Rate increase for Transit Monthly Passes		164	TRA3.1	(10,400)							(10,400)	(0.01%)	4.00%
90	Reduce costs - specialized transit services		163	TRA1.3					(21,581)			(21,581)	(0.03%)	3.97%
91	Other general adjustments									(1,583)		(1,583)	(0.00%)	3.97%
Roads														
92	Roads Tree Works - Reduce Operating Budget		169	FCC1.2								(34,343)	(0.05%)	3.92%
93	Roads - BIA Contract Budget Reduction		170	FCC1.10								(20,147)	(0.03%)	3.89%
94	Roads & Sidewalks - spot repairs		171	FCC1.11					50,000			50,000	0.07%	3.96%
95	Winter control contract staff x 2	EIS-24-10	173	FCC2.3					70,000			70,000	0.10%	4.06%
96	Capital Project 24202 Operating Impact										20,000	20,000	0.03%	4.08%
DP2.5	Additional Snow Clearing, Sidewalks		172	FCC2.2					34,000			34,000	0.05%	4.13%
97	Other general adjustments									(12,643)		(12,643)	(0.02%)	4.11%
MD	One-time Costs < \$10K Offset by Invest Income		223	CORP1.20					2,295			2,295	0.00%	4.12%
Parks														
CC12	Bee City - Garden Bed Conversion		176	FCC2.4					(75,000)			(75,000)	(0.10%)	4.01%
98	Other general adjustments									22,380		22,380	0.03%	4.04%
Fleet														
99	Licensing & Registration		179	FLT1.1								14,127	0.02%	4.06%
100	Repairs/Parts		180	FLT1.2								68,582	0.09%	4.16%
101	Fuel		181	FLT1.3								28,548	0.04%	4.20%
102	General tools		182	FLT1.4								10,000	0.01%	4.21%
103	Rental/Leases		183	FLT1.5								20,000	0.03%	4.24%
104	General Equipment		184	FLT1.6								10,000	0.01%	4.25%
105	Other general adjustments									8,232		8,232	0.01%	4.26%



**Operating Budget
Levy Supported Budget Change List Summary**

Department & Division		*Report Reference	Pg.No.	Change Req No.	Changes					Levy Impact				
No.	Change Request				Pre Approvals	Corp Adj.	Maint Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	\$	%	Cuml. %
Facilities, Climate Change														
106	City Centre FAC contracts increase		192	FCC1.5						20,000		20,000	0.03%	4.29%
107	ORC - Contract budget increase		190	FCC1.3						11,389		11,389	0.02%	4.30%
108	Traffic contract budget increase		193	FCC1.7							20,000	20,000	0.03%	4.33%
109	Library redistribution allocation adjustment		195	FCC1.13						(32,618)		(32,618)	(0.04%)	4.29%
110	ORC - Funds transfer		198	CORP4.21						-		-	-	4.29%
111	Street Lights - Hydro CPI increase		191	FCC1.4						12,609		12,609	0.02%	4.30%
112	ORC Hydro CPI Increase		196	FCC1.14						15,885		15,885	0.02%	4.33%
113	Rotary Place - Hydro CPI increase		197	FCC1.15						18,482		18,482	0.03%	4.35%
114	Transfer of goose control		143	CORP4.1						30,000		30,000	0.04%	4.39%
115	Other general adjustments										82,913	82,913	0.11%	4.51%
MD	One-time Costs < \$10K Offset by Invest Income		223	CORP1.20							8,000	8,000	0.01%	4.52%
MD	Compliance 365		283	WWW1.5						4,000		4,000	0.01%	4.52%
MD	City wide bird management	EIS-24-25	194	FCC1.8							70,000	70,000	0.10%	4.62%
Waste Management and Environmental Compliance														
116	2025 solid waste fees increase	EIS-24-17	202	WME1.04							(85,000)	(85,000)	(0.12%)	4.50%
117	Final stewardship Ontario blue box payment in 2024									142,415		142,415	0.19%	4.70%
118	Drywall and shingle stockpile removal		203	WME1.06						51,200		51,200	0.07%	4.77%
119	Dozer Rental		204	WME1.07						18,100		18,100	0.02%	4.79%
120	Matress recycling		205	WME1.08						11,200		11,200	0.02%	4.81%
121	Recycling collection contract correction		206	WME1.09						198,082		198,082	0.27%	5.08%
122	Garbage collection wast annual contract adj.	ESO-20-04	209	WME3.01	21,613							21,613	0.03%	5.11%
123	Green bin/yard waste annual contract adj.	ESO-20-04	210	WME3.02	27,937							27,937	0.04%	5.14%
124	Recycling clection contract price adj.	ESO-20-04	211	WME3.03	64,415							64,415	0.09%	5.23%
125	CMO Blue Box Funding 2024 Budget Approval									(39,403)		(39,403)	(0.05%)	5.18%
126	ICI Recycling Cart Setout Limit Reduction 2024 Budget Approval									(71,598)		(71,598)	(0.10%)	5.08%
DP2.7	City-Wide Garage Sale Day	MC-24-14	207	WME1.10 (CR)							1,500	1,500	0.00%	5.08%
CC9	Waste Diversion 1 Day Adjustment		208	WME2.1						(120,000)		(120,000)	(0.16%)	4.92%
127	Other general adjustments										11,582	11,582	0.02%	4.93%
MD	One-time Costs < \$10K Offset by Invest Income		223	CORP1.20							1,900	1,900	0.00%	4.94%
MD	City wide bird management	EIS-24-25	194	FCC1.8							50,000	50,000	0.07%	5.01%
MD	Compliance 365		283	WWW1.5						1,100		1,100	0.00%	5.01%



**Operating Budget
Levy Supported Budget Change List Summary**

Department & Division		*Report Reference	Pg.No.	Change Req No.	Changes					Levy Impact				
No.	Change Request				Pre Approvals	Corp Adj.	Maint Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	\$	%	Cuml. %
Corporate Transactions														
128	Contribution Increase to Reserves	CS-24-23	215	CORP1.1			1,546,885					1,546,885	2.11%	7.12%
129	Tax stabilization appeal recovery conclusion		219	CORP1.7			(355,089)					(355,089)	(0.48%)	6.63%
DP3.1	Library Operating Adjustment Funding		245	CORP1.6			133,779					133,779	0.18%	6.82%
130	Transfer Capital Levy Residual to Operating								-		(150,937)	(150,937)	(0.21%)	6.61%
131	2024 Preapproved - Stormwater subsidy phaseout Year 4/5				(100,000)							(100,000)	(0.14%)	6.47%
132	Corporate revenue adjustment (grant)		220	CORP1.16					-			-	-	6.47%
133	Corporate revenue adjustment (investment income)		220	CORP1.16					(550,000)			(550,000)	(0.75%)	5.72%
134	Corporate revenue adjustment (Contribution to reserve)		220	CORP1.16					486,265			486,265	0.66%	6.39%
CC1	Tax rate stabilization transfer		50	CORP1.3			(664,907)					(664,907)	(0.91%)	5.48%
CC2	Remove Affordable Housing Resv. Contribution (temporarily)		225	CORP1.22			(325,000)					(325,000)	(0.44%)	5.04%
135	MTE Fee Transfer		128	CORP4.5			(12,445)					(12,445)	(0.02%)	5.02%
136	Other corporate adjustments									(4,445)		(4,445)	(0.01%)	5.01%
MD	Funding of one-time items - multi change request		30	Multi-Div Summary					(506,080)			(506,080)	(0.69%)	4.32%
MD	One-time Costs < \$10K Offset by Invest Income		223	CORP1.20					(33,695)			(33,695)	(0.05%)	4.28%
DP2.3 (MD)	Opioid Crisis Community Connection Centre		57	CORP1.30					(100,000)			(100,000)	(0.14%)	4.14%
DP2.6 (MD)	Housing Coordinator 18M Contract Extension		141	PLAN2.1					(179,559)			(179,559)	(0.25%)	3.89%
137	Tax Related (Supp, Penalties, WO, MPAC)			CORP1.2			94,000			9,500		103,500	0.14%	4.04%
138	Change in Heads/Beds & Educational Pmnt in Lieu							1,188				1,188	0.00%	4.04%
139	Property tax - anticipated assessment growth						(1,125,285)					(1,125,285)	(1.54%)	2.50%
											1,830,857		2.50%	



**Operating Budget
Multi Division Change Requests**

No.	CR No. & Budget Impact	Change Request Name & Division	*Report Reference	Pg.No.	Pre Approvals	Corp Adj.	Maint Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total
1 CSV2.1 Council Services - Records Management											Total	-
1.1	Levy	Council Services		123					40,691			40,691
1.2	Levy	Corporate Transactions						(40,691)				(40,691)
2 FIR1.3 Maintenance Service Vehicle											Total	-
2.1	Levy	Fire		75					24,275			24,275
2.2	Levy	Corporate Transactions						(24,275)				(24,275)
3 REC2.4 Culture Summer Student-Casual Wages											Total	(14,500)
3.1	Levy	Recreation Culture		119					-			-
3.2	Levy	Corporate Transactions						(14,500)				(14,500)
4 REC1.3 BPRC Food Service Contract											Total	-
4.1	Levy	Recreation Business Services		110					53,718			53,718
4.2	Levy	Corporate Transactions						(53,718)				(53,718)
5 ENG2.2 Project Engineer - part time contract											Total	-
5.1	Levy	Engineering		149					6,733			6,733
5.2	Levy	Corporate Transactions						(6,733)				(6,733)
6 FCC1.8 City-wide Bird Management											Total	120,000
6.1	Levy	FCCO-FCC	EIS-24-25	194					70,000			70,000
6.2	Levy	Waste MGMT							50,000			50,000
7 FCC1.12 Leacock Archaeological Assessment											Total	-
7.1	Levy	Bus Dev, Tourism and IT - Gen		91					10,000			10,000
7.2	Levy	Corporate Transactions						(10,000)				(10,000)
8 WME1.06 Drywall and Shingle Stockpile Removal											Total	-
8.1	Levy	Waste Management		203					51,200			51,200
8.2	Levy	Corporate Transactions						(51,200)				(51,200)
9 WME1.09 Recycle Collection Contract Budget Correction											Total	-
9.1	Levy	Waste Management		206					198,082			198,082
9.2	Levy	Corporate Transactions						(198,082)				(198,082)
10 WME3.03 Recycle Collection Contract Annual Price Adj											Total	-
10.1	Levy	Waste Management		211					64,415			64,415
10.2	Levy	Corporate Transactions						(64,415)				(64,415)



**Operating Budget
Multi Division Change Requests**

No.	CR No. & Budget Impact	Change Request Name & Division	*Report Reference	Pg.No.	Pre Approvals	Corp Adj.	Maint Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total
11 CORP1.20 One-time Costs < \$10K Offset by Invest Income											Total	-
11.1	Levy	Bus Dev, Tourism and IT - Gen		223					4,000			4,000
11.2	Levy	Bus Dev, Tourism and IT - Gen							9,500			9,500
11.3	Levy	Recreation Culture							8,000			8,000
11.4	Levy	Facilities General							8,000			8,000
11.5	Levy	Waste Management							1,900			1,900
11.6	Levy	Roads							2,295			2,295
11.7	Levy	Corporate Transactions							(33,695)			(33,695)
12 CORP1.31 Interdepartmental Allocations to Building											Total	(66,514)
12.1	Levy	BLDG Standards		230			-					-
12.2	Levy	Corporate Transactions					(66,514)					(66,514)
13 CORP1.32 Interdepartmental Allocations to Transit											Total	-
13.1	Levy	Transit		231			206,486					206,486
13.2	Levy	Corporate Transactions					(206,486)					(206,486)
14 CORP1.17 Sale of Assets Proceeds											Total	50,000
14.1	Levy	FCCO-Fleet		222			50,000					50,000
14.2	Levy	Corp Transactions					(50,000)					(50,000)
14.3	Levy	Corp Transactions					50,000					50,000
15 CORP1.4 Interdepartmental Allocations											Total	(289,951)
15.1	Levy	Engineering		217			(99,501)					(99,501)
15.2	Levy	IT					(4,186)					(4,186)
15.3	Levy	Corp Transactions					(1,288)					(1,288)
15.4	Levy	Transit					(72,005)					(72,005)
15.5	Levy	Bylaw					(22,713)					(22,713)
15.6	Board	Library					2,686					2,686
15.7	Rate Based	Storm Water					3,560					3,560
15.8	Rate Based	Waste Water					33,596					33,596
15.9	Rate Based	Water					(22,261)					(22,261)
15.10	Rate Based	Parking					(107,839)					(107,839)
16 CORP1.19 Fleet Redistribution											Total	(10,820)
16.1	Levy	Engineering		185			781					781
16.2	Levy	Waste MGMT					(2,500)					(2,500)
16.3	Levy	Bylaw					(9,529)					(9,529)
16.4	Levy	FCCO- FCC					(92,320)					(92,320)
16.5	Levy	FCCO-Roads					773,873					773,873
16.6	Levy	FCCO- Parks					178,143					178,143
16.7	Levy	FCCO-Fleet					(746,030)					(746,030)
16.8	Rate Based	Storm Water					(62,701)					(62,701)
16.9	Rate Based	Parking					(21,546)					(21,546)
16.10	Rate Based	Water					(35,725)					(35,725)
16.11	Rate Based	Waste Water					6,734					6,734



**Operating Budget
Multi Division Change Requests**

No.	CR No. & Budget Impact	Change Request Name & Divison	*Report Reference	Pg.No.	Pre Approvals	Corp Adj.	Maint Serv.	Growth Initiative	Budget Adj.	Capital Impacts	Total
17 CORP4.22 Insurance Allocation Transfer to Reflect Actuals										Total	(6,900)
17.1	Levy	FCCO-Roads		233		28,898					28,898
17.2	Levy	Council				(7)					(7)
17.3	Levy	Fire				22,107					22,107
17.4	Levy	Bus Dev, Tourism and IT - Gen				1,660					1,660
17.5	Levy	Farmers market				(1,343)					(1,343)
17.6	Levy	Opera House				(4,744)					(4,744)
17.7	Levy	Leacock				(7,898)					(7,898)
17.8	Levy	Recreation Admin				11,571					11,571
17.9	Levy	Rec - Youth Centre				4,466					4,466
17.10	Levy	Engineering				10,738					10,738
17.11	Levy	Corp Transactions				(72,383)					(72,383)
17.12	Levy	FCCO-FCC				62,566					62,566
17.13	Levy	FCCO-Parks				13,548					13,548
17.14	Levy	FCCO-Fleet				(17,349)					(17,349)
17.15	Levy	Waste Mgmt				(10,150)					(10,150)
17.16	Rate Based	Parking				(289)					(289)
17.17	Rate Based	Water				(21,931)					(21,931)
17.18	Rate Based	Waste Water				(17,105)					(17,105)
17.19	Rate Based	Storm Water				719					719
17.20	Board	Library				(5,187)					(5,187)
17.21	Board	General Corporate Insurance				(4,787)					(4,787)
18 CORP1.24 Interdepartmental Allocations Adj. to Parking										Total	(79,397)
18.1	Rate Based	Parking		226		-					-
18.2	Levy	Corporate Transactions				(79,397)					(79,397)
19 CORP1.25 Interdepartmental Allocations Adj. to Water										Total	202,730
19.1	Rate Based	Water		227		-					-
19.2	Levy	Corporate Transactions				202,730					202,730
20 CORP1.26 Interdepartmental Allocations to Wastewater										Total	(231,841)
20.1	Rate Based	Waste Water		228		-					-
20.2	Levy	Corporate Transactions				(231,841)					(231,841)
21 CORP1.27 Interdepartmental Allocations to Stormwater										Total	(161,185)
21.1	Rate Based	Storm Water		229		-					-
21.2	Levy	Corporate Transactions				(161,185)					(161,185)
22 WWW1.1 Excess Soils Testing										Total	30,000
22.1	Rate Based	Water		280				15,000			15,000
22.2	Rate Based	Waste Water						15,000			15,000



**Operating Budget
Multi Division Change Requests**

No.	CR No. & Budget Impact	Change Request Name & Divison	*Report Reference	Pg.No.	Pre Approvals	Corp Adj.	Maint Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total
23 WWW1.3 Revenue Changes for Water and Wastewater											Total	(1,617,598)
23.1	Rate Based Water		EIS-24-19	281				(750,305)				(750,305)
23.2	Rate Based Waste Water							(867,293)				(867,293)
24 WWW1.4 Cell Phones for Operators											Total	9,000
24.1	Rate Based Water			267					4,500			4,500
24.2	Rate Based Waste Water								4,500			4,500
25 WWW1.5 Compliance 365											Total	31,400
25.1	Levy	FCCO - FCC		283			4,000					4,000
25.2	Levy	Waste MGMT					1,100					1,100
25.3	Rate Based Water						14,650					14,650
25.4	Rate Based Waste Water						11,650					11,650
26 WWW2.1 WWW Co-op Student											Total	18,357
26.1	Rate Based Water			271					9,242			9,242
26.2	Rate Based Waste Water								9,115			9,115
Addendum 2025 Budget Deliberations - Schedule A: Administrative Transfers												
27 REC1.2 Facility Redistribution Fees											Total	-
27.1	Levy	Recreation Business Services		109			551,790					551,790
27.2	Levy	Recreation Programs					(551,790)					(551,790)
28 Aquatic Supervisor Transfer											Total	-
28.1	Levy	Recreation Aquatics					(96,487)					(96,487)
28.2	Levy	Recreation ADM					96,487					96,487
29 BDT2.1 Audience Services Coordinator Position											Total	-
29.1	Levy	Bus Dev - Gen		92			(8,250)					(8,250)
29.2	Levy	Bus Dev - Opera House					8,250					8,250
30 CORP4.1 Goose Control Transfer											Total	-
30.1	Levy	Parks Planning		143			(30,000)					(30,000)
30.2	Levy	FCCO - FCC					30,000					30,000
31 CORP4.5 MTE Transfer											Total	-
31.1	Levy	Finance		128			12,445					12,445
31.2	Levy	Corporate Transactions					(12,445)					(12,445)
32 CORP4.6 Crossing Guard Transitioning to HR											Total	-
32.1	Levy	Crossing Guard		54			(122,662)					(122,662)
32.2	Levy	HR					122,147					122,147
32.3	Levy	HR							515			515
33 CORP4.7 Salary Distribution from Police Board to Council Services											Total	-
33.1	Levy	OPP Detachment Board		55			(123,764)					(123,764)
33.2	Levy	Council Services					123,584					123,584
33.3	Levy	Council Services							180			180



**Operating Budget
Multi Division Change Requests**

No.	CR No. & Budget Impact	Change Request Name & Division	*Report Reference	Pg.No.	Pre Approvals	Corp Adj.	Maint Serv.	Growth Initiative	Budget Adj.	Capital Impacts	Total
34 CORP4.20 Lot Grading Fee Transfer										Total	-
34.1	Levy	Engineering		150		25,000					25,000
34.2	Levy	Bylaw				(25,000)					(25,000)
Budget Committee Additional Approvals											
35 CORP1.6 Library Operating Adjustment Funding Request										Total	-
35.1	Levy	Corporate Transactions		245		133,779					133,779
35.2	Boards	Library Board				(133,779)					(133,779)
36 CORP1.8 Interdepartmental Allocations to Library										Total	-
36.1	Levy	Corporate Transactions		246		106,261					106,261
36.2	Levy	Corporate Transactions				(106,261)					(106,261)
36.3	Boards	Library Board				106,261					106,261
36.4	Boards	Library Board				(106,261)					(106,261)
37 CORP1.30 Opioid Crisis Community Connection Centre - One-time										Total	-
37.1	Levy	Mayor & Council		57				100,000			100,000
37.2	Levy	Corporate Transactions						(100,000)			(100,000)
38 REC2.2 Drop-in Program Operations										Total	(16,719)
38.1	Levy	Recreation Business Services		117				12,208			12,208
38.2	Levy	Recreation Fitness Center						(28,927)			(28,927)
39 PLAN2.1 Housing Coordinator 18M Contract Extension										Total	-
39.1	Levy	Planning & Park Planning		141				179,559			179,559
39.2	Levy	Corporate Transactions						(179,559)			(179,559)
40 CORP1.3 OPP annual billing statement increase										Total	32,008
40.1	Levy	Police Services		50				696,915			696,915
40.2	Levy	Corporate Transactions						(664,907)			(664,907)
41 CORP1.3 OPP annual billing statement increase										Total	-
41.1	Rate Based	Water		269				57,250			57,250
41.2	Rate Based	Water						(57,250)			(57,250)
41.1	Rate Based	Waste Water						56,000			56,000
41.2	Rate Based	Waste Water						(56,000)			(56,000)
41.1	Rate Based	Storm Water						12,700			12,700
41.2	Rate Based	Storm Water						(12,700)			(12,700)



**Operating Budget
Interdepartmental Allocations**

	Water	Waste	Storm	WWWS	Bylaw	Parking	Bld Std	Transit	Engineering	Library	Corporate
Starting Interdepartmental / Indirect Allocations	679,945	92,667	8,582	781,194	(697)	293,285	7,627	72,005	(1,348,893)	424,597	(1,032,130)
CORP1.4 Interdepartmental Allocations											
Base Adjustment	(22,261)	33,596	3,560	14,895	(22,713)	(107,839)	-	(72,005)	(99,501)	2,686	(5,474)
Indirect Allocations Adjustment	(202,730)	231,841	161,185	190,296	-	79,397	66,514	206,486	-	106,261	(648,954)
Total Adjustments	(224,991)	265,437	164,745	205,191	(22,713)	(28,442)	66,514	134,481	(99,501)	108,947	(654,428)
2025 Indirect Allocations	454,954	358,104	173,327	986,385	(23,410)	264,843	74,141	206,486	(1,448,394)	533,544	(1,686,558)

Increases in Water, Wastewater, Stormwater, Parking and Building are offset with increases in revenues and user fees and charges



Levy Supported - Staffing Changes

Division	Change Request / Position	Full Cost		
		Labour Costs	Other	Offsets
CORPORATE SERVICES		106,867	18,754	(143,546)
Office of the CAO	CAO2.2 (CR) - Community Food Strategy Coordinator	30,000	-	-
Business Development, Tourism & IT	BDT2.1 - Audience Services Coordinator Position	-	-	-
Human Resources	HR2.1 - City-wide Customer Service Initiative	10,000	-	-
Recreation & Culture	REC2.1 (AR) - Fitness Supervisor	1,674		
	REC2.2 (AR) - Drop-in Program Operations	45,136	12,000	(73,855)
	REC2.3 (AR) - Program Supervisor	1,674		
	REC2.4 - Culture Summer Student-Casual Wages	9,500	5,000	(29,000)
Council Services	CSV2.1 - Records and Information Management Contract	38,937	1,754	(40,691)
	CSV2.2 - Part Time Support - no longer needed	(30,054)	-	-
DEVELOPMENT SERVICES & ENGINEERING		186,345	81,772	(232,758)
Planning & Park Planning	PLAN2.1 (CR) - Housing Coordinator 18M Contract Extension	61,645	117,914	(179,559)
Engineering Services	ENG2.1 - Traffic Technician Position	91,353	(44,887)	(46,466)
	ENG2.2 - Project Engineer - part time contract	44,888	(38,155)	(6,733)
Legislative Services	BYLW2.1 - Reduce Licence Revenue & Remove SE Officer	(11,541)	46,900	-
ENVIRONMENT & INFRASTRUCTURE		(43,000)	(48,000)	-
Facilities, Climate Change	FCC2.2 (CR) - Additional Snow Clearing, Sidewalks	34,000		-
Facilities, Climate Change	FCC2.3 - Winter Control Contract Staff x2	70,000		-
Facilities, Climate Change	FCC2.4 - Bee City - Garden Bed Conversion	(60,000)	(15,000)	-
Waste Management	WME2.1 - Waste Diversion 1 Day Adjustment	(87,000)	(33,000)	-
TOTAL LEVY STAFFING CHANGES		250,212	52,526	(376,304)

Rate Supported - Staffing Changes

Division	Change Request / Position	Full Cost		
		Labour Costs	Other	Offsets
ENVIRONMENT & INFRASTRUCTURE		48,413	656	-
Environmental Services	WWW2.1 - WWW Co-op Student	18,230	127	-
	WWW2.2 - WWW Meter Technician (Contract)	30,183	529	-
TOTAL RATE BASED STAFFING CHANGES		48,413	656	-

TOTAL STAFFING CHANGES		298,625	53,182	(376,304)
-------------------------------	--	----------------	---------------	------------------

LIBRARY

Division	Change Request / Position	Full Cost		
		Labour Costs	Other	Offsets
LIBRARY		22,865	-	-
Library	LIB2.1 - Staffing Adjustments & Relief Hours	22,865	-	-
TOTAL STAFFING CHANGES		22,865	-	-



Contributions to Reserve and Reserve Funds

Reserve	2024	2025	Change \$	Change %
Asset Management Reserve Funds				
**General Asset Management	11,043,647	12,768,647	1,725,000	15.62%
**Fleet & Equipment Asset Management	1,478,000	1,773,000	295,000	19.96%
Landfill Site Asset Management	467,000	467,000	-	-
Opera House Asset Management	77,000	77,000	-	-
Transit Asset Management	278,000	278,000	-	-
***Stormwater Asset Management	300,000	200,000	(100,000)	(33.33%)
Capital Levy	1,900,000	2,000,000	100,000	5.26%
**IT & Innovation Reserve Fund	203,964	217,114	13,150	6.45%
Asset Mgmt Reserve Subtotal	15,747,611	17,780,761	2,033,150	13.96%
Development Related Reserve Funds				
CIL Recreation Land/CBC Reserve Fund	640,000	640,000	-	-
Reserve - Development Charge Incentive	600,000	600,000	-	-
Development Reserve Subtotal	1,240,000	1,240,000	-	-
Corporate and Special Interest Reserves				
Tax Rate Stabilization Reserve	1,216,500	1,240,617	24,117	1.98%
*Tax Rate Stabilization Reserve (Tax Settlement)	379,206	-	(379,206)	-
Election Reserve Fund	37,900	37,900	-	-
Employment Reserve Fund	175,000	175,000	-	-
****Affordable Housing	425,000	-	(425,000)	(100.00%)
Corp and Special Reserve Subtotal	2,233,606	1,453,517	(780,089)	(98.02%)
Total Reserve and Reserve Fund Contribution	19,221,217	20,474,278	1,253,061	6.52%

* 2022 Appeal final phase in per CS-22-24

** Based on 10 year capital and reserve forecast funding requirements

*** Stormwater subsidy phase out (year three of five)

****Affordable housing contribution decrease from removal of one-time 2024 approval Council referral to pause annual \$325,000 contribution temporarily



Capital Budget Operating impacts

Project # and Name	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Levy Based										
25103 - Artificial Turf Scoreboard	-	-	-	-	-	-	-	-	-	-
25131 - MOC Wi-Fi Network Update Proposal	-	-	-	2,900	-	-	3,100	-	-	3,300
25133 - End User Technology Refresh	-	5,350	5,725	6,125	6,554	7,013	7,504	8,029	8,591	9,192
25254 - Fittons Road West SPS Upgrades	-	-	-	-	-	-	-	-	-	-
25460 - Transit Terminal - Design & Construction	-	-	-	-	-	-	-	-	-	-
25600 - (MY) Waste Diversion Site Capping	-	-	-	-	-	-	-	-	-	-
25210 - Foundry Park (ORC) - Skatepark, Playground & Pickleball	-	42,500	42,500	42,500	42,500	42,500	42,500	42,500	42,500	42,500
25000 - Council Discretion (balance transferred to operating)	(937)	-	-	-	-	-	-	-	-	-
25276 - Automated Speed Enforcement	(500,000)	-	-	-	-	-	-	-	-	-
Levy Based Total	(500,937)	47,850	48,225	51,525	49,054	49,513	53,104	50,529	51,091	54,992
Rate Based										
25251 - Jarvis Street Reconstruction Phase 1 - CONSTRUCTION	-	-	(9,764)	(9,764)	(9,764)	(9,764)	(9,764)	(9,764)	(9,764)	(9,764)
25254 - Fittons Road West SPS Upgrades	11,500	-	-	-	-	-	-	-	-	-
25655 - 2025 Water Meter Renewal Program	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400
25677 - 2025 Wastewater Asset Renewal	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200
25678 - 2025 Storm Station Pump Rehabilitation	-	800	800	800	800	800	800	800	800	800
Rate Based Total	15,100	4,400	(5,364)	(5,364)	(5,364)	(5,364)	(5,364)	(5,364)	(5,364)	(5,364)
Total Operating Impacts from Capital	(485,837)	52,250	42,861	46,161	43,690	44,149	47,740	45,165	45,727	49,628



2024 One-time Removals

Department	Division	Description	One-Time Value
Levy Supported			(460,249)
CAO	Agencies/Committees	Warming Shelter	-
Corporate Services	Legal	Reduce Tax Stab RSV transfer for Legal Fees	64,000
	Clerks	Council Service Division Summer Student	(10,121)
Development Services & Engineering	Rec & Culture	Removal of 2024 one time item - Funding from council due to surplus in 2024	-
	Engineering Services	Traffic Calming	-
	Engineering Services	Traffic Technician (one year)	(103,528)
	Legislative Services - Transit	Transit shelter relocation	-
	Legislative Services - Transit	Senior, Teen, Free Days	(33,000)
	Legislative Services - Transit	Senior, Teen, Free Days	(5,000)
	Legislative Services - By-Law	New manager of Bylaw and seasonal enforcement - Materials costs	(16,600)
Environment & Infrastructure Services	Legislative Services - Bld Std	Custom one off report	(10,000)
	Facilities, Climate Change	Backless bench	(1,000)
	Facilities, Climate Change	Washroom Accessible Features Couchiching Park	(13,000)
	Facilities, Climate Change	Barnfield Point ice Surface Enhancements	(12,000)
	Waste Management	Waste Composition Study	5,000
Corporate Transactions	Waste Management	Waste Composition Study	(25,000)
	Corporate Transactions	Market Review - Exempt Employee Group	(300,000)
	Corporate Transactions	Affordable Housing Reserve - Increase	-
Rate Supported			(21,885)
Development Services & Engineering	Parking	Signage Required for Paid Trailer Parking	(20,000)
Environment & Infrastructure Services	Water	Project and Contract Services Coordinator	(1,885)
Other			(24,022)
Library		Microfiche Reader	-
		Born to Read/ Adult Collections	(24,022)



Operating Budget Summary
Department: Non Department
Division: Service Partners

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	1,758,308	1,644,447	(113,861)	(6.48%)	-	-	(113,861)	-	-	-	-	(113,861)	
Grants and Donations	355,272	216,986	(138,286)	(38.92%)	-	-	(138,285)	-	-	-	-	(138,286)	1
Other Revenues	49,000	36,971	(12,029)	(24.55%)	-	-	(12,029)	-	-	-	-	(12,029)	2
Reserve Funding	1,354,036	1,390,490	36,454	2.69%	-	-	36,454	-	-	-	-	36,454	3
Taxation	-	-	-	-	-	-	-	-	-	-	-	-	
User Fees and Serv Chgs	-	-	-	-	-	-	-	-	-	-	-	-	
Expenses / Expenditure	19,785,155	21,574,241	1,789,086	9.04%	-	(238,255)	2,038,585	-	(18,138)	6,894	-	1,789,086	
Administration	8,072	8,149	77	0.95%	-	(515)	-	-	-	592	-	77	4
Contracted Services	19,491,540	21,562,542	2,071,002	10.63%	-	8,171	2,053,385	-	-	9,446	-	2,071,002	5
Labour Costs	261,830	675	(261,155)	(99.74%)	-	(243,761)	(14,800)	-	-	(2,594)	-	(261,155)	6
Material and Supplies	23,713	2,875	(20,838)	(87.88%)	-	(2,150)	-	-	(18,138)	(550)	-	(20,838)	7
Reserve Contributions	-	-	-	-	-	-	-	-	-	-	-	-	
Utilities, Tax and Insurance	-	-	-	-	-	-	-	-	-	-	-	-	
Net Operating Budget	18,026,847	19,929,794	1,902,947	10.56%	-	(238,255)	2,152,446	-	(18,138)	6,896	-	1,902,947	

Revenue

	Requests	Reallocation	Total
1 CORP1.18 - Public Safety Grants	(138,285)		(138,285)
2 CORP1.10 - Reduction of Police Record Check Revenue	(12,029)		(12,029)
3 CORP1.5 Simcoe County Services Adjustments - Long Term Care	11,077		11,077
CORP1.5 Simcoe County Services Adjustments - Paramedics	25,377		25,377
	(113,861)	-	(113,861)

Expenses

4 CORP4.6 - Crossing Guard Costs Transfer to HR	(515)		(515)
5 CORP1.3 - OPP Annual Billing Statement increase	696,915		696,915
CORP1.5 Simcoe County Services Adjustments - Ontario Works	(267,855)		(267,855)
CORP1.5 Simcoe County Services Adjustments - Social housing	619,408		619,408
CORP1.5 Simcoe County Services Adjustments - Childrens Service	45,775		45,775
CORP1.5 Simcoe County Services Adjustments - Long Term Care	788,111		788,111
CORP1.5 Simcoe County Services Adjustments - Paramedics	156,232		156,232
CORP1.18 - Public Safety Grants - RIDE Program	14,800		14,800
6 CORP4.7 - Salary Distribution for Clerks - from Police Board to Clerks	(123,764)		(123,764)
CORP4.6 - Crossing Guard Costs Transfer to HR - from Police Services Board secretary (Ramara)	(119,997)		(119,997)
	8,171		8,171
Moving RIDE Program costs from Labour to Contracts	(14,800)		(14,800)
7 CORP4.6 - Crossing Guard Costs Transfer to HR - from Police Services	(2,150)		(2,150)
CORP1.11 - Discontinuation of the SCRAM Program	(18,138)		(18,138)
Other general adjustments	6,893		6,893
	1,789,086	-	1,789,086

Total	1,902,947	-	1,902,947
--------------	-----------	---	-----------



Operating Budget Summary
Department: Non Department
Division: OPP Detachment Board

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	405,271	266,986	(138,285)	(34.12%)	-	-	(138,285)	-	-	-	-	(138,285)	
Grants and Donations	355,271	216,986	(138,285)	(38.92%)	-	-	(138,285)	-	-	-	-	(138,285)	1
Reserve Funding	50,000	50,000	-	-	-	-	-	-	-	-	-	-	
Taxation	-	-	-	-	-	-	-	-	-	-	-	-	
User Fees and Serv Chgs	-	-	-	-	-	-	-	-	-	-	-	-	
Expenses / Expenditure	150,848	20,161	(130,687)	(86.63%)	-	(115,593)	-	-	(18,138)	3,044	-	(130,687)	
Administration	7,556	8,149	593	7.85%	-	-	-	-	-	593	-	593	
Contracted Services	1,123	8,462	7,339	653.53%	-	8,171	-	-	-	(832)	-	7,339	2
Labour Costs	120,606	675	(119,931)	(99.44%)	-	(123,764)	-	-	-	3,833	-	(119,931)	3
Material and Supplies	21,563	2,875	(18,688)	(86.67%)	-	-	-	-	(18,138)	(550)	-	(18,688)	4
Utilities, Tax and Insurance	-	-	-	-	-	-	-	-	-	-	-	-	
Net Operating Budget	(254,423)	(246,825)	7,598	(2.99%)	-	(115,593)	138,285	-	(18,138)	3,044	-	7,598	

Revenue

	Requests	Reallocation	Total
1 CORP1.18 - Public Safety Grants	(138,285)	-	(138,285)
	(138,285)	-	(138,285)

Expenses

2 Board Secretary (Ramara)	8,171	-	8,171
3 CORP4.7 - Salary Distribution for Clerks - from Police Board to Clerks	(123,764)	-	(123,764)
4 CORP1.11 - Discontinuation of the SCRAM Program	(18,138)	-	(18,138)
Other general adjustments	3,044	-	3,044
	(130,686)	-	(130,687)
Total	7,598	-	7,598



Operating Budget Summary
Department: Non Department
Division: Police Services

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	49,001	36,971	(12,030)	(24.55%)	-	-	(12,029)	-	-	(1)	-	(12,030)	
Grants and Donations	1	-	(1)	(100.00%)						(1)		(1)	
Other Revenues	49,000	36,971	(12,029)	(24.55%)			(12,029)					(12,029)	1
Expenses / Expenditure	9,304,327	10,001,239	696,912	7.49%			696,913	-	-	(1)	-	696,912	
Administration	1	-	(1)	(100.00%)						(1)		(1)	
Contracted Services	9,289,526	10,001,239	711,713	7.66%			711,713			-		711,713	2
Labour Costs	14,800	-	(14,800)	(100.00%)			(14,800)			-		(14,800)	3
Net Operating Budget	9,255,326	9,964,268	708,942	7.66%	-	-	708,942	-	-	-	-	708,942	

	Requests	Reallocation	Total
Revenue			
1 CORP1.10 - Reduction of Police Record Check Revenue	(12,029)		(12,029)
Other general adjustments	(1)		(1)
	(12,030)	-	(12,030)
Expenses			
2 CORP1.18 - Public Safety Grants - RIDE Program	14,800		14,800
CORP1.3 - OPP Annual Billing Statement - increase	696,915		696,915
3 Moving RIDE Program costs from Labour to Contracts	(14,800)		(14,800)
Other general adjustments	(3)		(3)
	696,912	-	696,912
Total	708,942	-	708,942



Operating Budget Summary
Department: Non Department
Division: Simcoe County Services

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Ontario Works	1,404,000	1,136,145	(267,855)	(19.08%)			(267,855)					(267,855)	1
Social Housing	2,013,190	2,632,599	619,409	30.77%			619,409					619,409	2
Childrens Service	597,000	642,775	45,775	7.67%			45,775					45,775	3
Long Term Care	2,185,575	2,962,609	777,034	35.55%			777,034					777,034	4
Paramedic Services	2,183,199	2,314,054	130,855	5.99%			130,855					130,855	5
Net Operating Budget	8,382,964	9,688,182	1,305,218	15.57%	-	-	1,305,218	-	-	-	-	1,305,218	

Draft budget is as per recent submission from the County of Simcoe.

Expenses provided by the County of Simcoe. Revenues are based on the Development Changes Background Study and historical reserve funding.

Revenue

	Requests	Reallocation	Total
4 CORP1.5 Simcoe County Services Adjustments - Long Term Care	11,077		11,077
5 CORP1.5 Simcoe County Services Adjustments - Paramedics	25,377		25,377
	36,454	-	36,454

Expenses

1 CORP1.5 Simcoe County Services Adjustments - Ontario Works	(267,855)		(267,855)
2 CORP1.5 Simcoe County Services Adjustments - Social housing	619,409		619,409
3 CORP1.5 Simcoe County Services Adjustments - Childrens Service	45,775		45,775
4 CORP1.5 Simcoe County Services Adjustments - Long Term Care	788,111		788,111
5 CORP1.5 Simcoe County Services Adjustments - Paramedics	156,232		156,232
	1,341,672	-	1,341,672
Total	1,305,218	-	1,305,218



Operating Budget Summary
Department: Non Department
Division: Simcoe County Services

County Services	2025 Operating	Current	2025 Capital MFC Prior *	Interest	2025 Total Capital MFC	2025 Capital Non-MFC	2025 Total Budget	2024 to 2025 Change
Budget Requirements								
Long Term Care	1,706,044	519,847	598,561	242,792	1,361,200	118,794	3,186,038	788,111
Paramedic Services	1,981,475	36,633	216,110	52,881	305,623	215,017	2,502,115	156,232
Ontario Works	1,136,145						1,136,145	(267,855)
Children's Services	398,605						398,605	(395)
Community Services	244,170						244,170	46,170
Social Housing	1,199,136						1,199,136	97,136
Simcoe County Housing Corporation	656,957	261,195	828,770	296,819	1,386,784	318,722	2,362,463	522,273
Total Budget Requirements	7,322,532	817,674	1,643,440	592,493	3,053,607	652,533	11,028,672	1,341,672

Reserve Transfers	Levy Related	Development Charges				2025 Total Funding	2024 to 2025 Change	
DC - LTC MFC		41,588	147,050	34,791	223,429	223,429	11,077	
DC - Paramedic MFC			157,803	21,259	179,062	179,062	25,378	
DC - Paramedic Non MFC Vehicles					-	9,000	-	
DC - Social Housing MFC					-	-	-	
Tax Rate Stabilization	929,000				-	929,000	-	
Covid-19 Restart Funding (2022 only)					-	-	-	
Total Reserve Funding	929,000	41,588	304,852	56,050	402,490	9,000	1,340,490	36,455

Net Budget and Levy Requirement							9,688,182	1,305,218
--	--	--	--	--	--	--	------------------	------------------

Expenses provided by the County of Simcoe. Revenues are based on the Development Changes Background Study and historical reserve funding.



Operating Budget Summary
Department: Non Department
Division: Simcoe Muskoka District Health Unit

Object Category	Budget				Change Requests							Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	
Expenses / Expenditure	513,891	524,169	10,278	2.00%	-	-	-	-	-	10,278	-	10,278
Contracted Services	513,891	524,169	10,278	2.00%	-	-	-	-	-	10,278	-	10,278
Net Operating Budget	513,891	524,169	10,278	2.00%	-	-	-	-	-	10,278	-	10,278

<u>Expenses</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
General Increases	10,278		10,278
	10,278	-	10,278



Change Request Overview - Service Partners

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
CORP1.10 - Reduction of Police Record Check Revenue	12,029
CORP1.11 - Discontinuation of the SCRAM Program	(18,138)
CORP1.18 - Public Safety Grants	153,085
CORP1.3 - OPP Annual Billing Statement	696,915
CORP1.5 - Simcoe County Services Adjustments	1,305,217
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.6 - Crossing Guard Costs Transfer to HR	(122,662)
CORP4.7 - Salary Distribution for Council Services	(123,764)
Net Levy Impact	1,902,682

Operating Change Request Detail



CORP1.10 - Reduction of Police Record Check Revenue

Consolidated Work Unit	80-85-120 - CONTRACTED SRV/BOARDS - POLICE	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	7. External Priority		
Description	Commencing in 2025, police record check revenue will be reduced by 25% per year now that the OPP centralized police record check process has been transferred from detachment staff to an Online Police Record Check Unit (OPRCU). In 2028, the City will cease to receive police record check revenue associated with police record checks processed by the OPRCU. The City will continue to receive revenue for fingerprinting services provided at the detachment.		
Justification	In June 2022, the OPP centralized the police record check process by transferring the responsibility of the process from detachment staff to an Online Police Record Check Unit (OPRCU). The centralization of the police record check process eliminates the need for detachment staff to perform duties associated with the police record checks with the exception of fingerprinting. Historically, the revenue generated from detachment staff completing record checks for municipal residents has been credited back to the City. With the reassignment of the police record check workload to the OPRCU, there will be a gradual reduction of the revenue provided to municipalities, except for the revenue for fingerprinting. Fingerprinting remains a detachment responsibility, and therefore, the revenue for conducting fingerprint services at the detachments will continue to be allocated to the City.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CONTRACTED SRV/BOARDS - POLICE - POLICING SRV - 59400 - Misc Rev	(12,029)	(9,022)	(6,014)	(3,007)	-
Total Revenues	(12,029)	(9,022)	(6,014)	(3,007)	-
Net Total	12,029	9,022	6,014	3,007	-

Operating Change Request Detail



CORP1.11 - Discontinuation of the SCRAM Program

Consolidated Work Unit	80-85-120 - CONTRACTED SRV/BOARDS - POLICE	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	7. External Priority		
Description	Discontinuation of the Security Camera Registry and Mapping Program.		
Justification	As a result of the dissolution of the Orillia Police Services Board in April 2024, the Security Camera Registry and Mapping Program, which was administered by the Board, was discontinued. It is unknown at this time whether the new Couchiching OPP Detachment Board will implement a similar initiative for the City of Orillia and the Townships of Oro-Medonte, Ramara and Severn. It is proposed that the Materials Operating Budget be decreased by \$18,138.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - CONTRACTED SRV/BOARDS - POLICE - BOARD - 77420 - Materials	(18,138)	(18,138)	(18,138)	(18,138)	(18,138)
Total Expenses	(18,138)	(18,138)	(18,138)	(18,138)	(18,138)
Net Total	(18,138)	(18,138)	(18,138)	(18,138)	(18,138)

Operating Change Request Detail



CORP1.18 - Public Safety Grants

Consolidated Work Unit	80-85-120 - CONTRACTED SRV/BOARDS - POLICE	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	7. External Priority		

Description Court Security Prisoner Transportation and Public Safety Grants.

Justification The Province has not released the preliminary 2025 Budget estimate with details on the annual credit for their share of the Court Security Prisoner Transportation Grant. Additionally, the Province has not yet issued a call for applications for 2025/2026 public safety grants related to the Community Safety and Policing - Local and Provincial Priority Funding Streams or the Reduce Impaired Driving Everywhere (R.I.D.E.) Program. Since provincial grant funding is unknown at this time, a decrease in the amount of \$138,285 is projected.

Comments Historically, to provide funding for approved OPP-led projects, the Ministry of the Solicitor General has entered into Transfer Payment Agreements with the Orillia Police Services Board. In April 2024, the Community Safety and Policing Act, 2019, (CSPA) came into force resulting in the dissolution of the Orillia Police Services Board and establishment of the Couchiching OPP Detachment Board. Since the Ministry is no longer able to contract with the Orillia Police Services Board, and the new OPP Detachment Board does not carry the same authority under the CSPA to enter into a Transfer Payment Agreement for grant funding, the Ministry's approach for 2025 will be to administer public safety grants to the City of Orillia. The Ministry has not yet issued any call for grant applications.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CONTRACTED SRV/BOARDS - POLICE - BOARD - 58200 - Grant Prov	(138,285)	(138,285)	(138,285)	(138,285)	(138,285)
Total Revenues	(138,285)	(138,285)	(138,285)	(138,285)	(138,285)
Expenses					
OP - CONTRACTED SRV/BOARDS - POLICE - POLICING SRV - 71400 - Other Srv	14,800	14,800	14,800	14,800	14,800
Total Expenses	14,800	14,800	14,800	14,800	14,800
Net Total	153,085	153,085	153,085	153,085	153,085

Operating Change Request Detail



CORP1.3 - OPP Annual Billing Statement

Consolidated Work Unit	80-85-120 - CONTRACTED SRV/BOARDS - POLICE	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	Yes	Core Service	No
Budget Theme	Maintain Service	Council Report Ref.	Not Applicable

Council Strategic Priority 1. Helping the Community with Things That Matter

Description Information on the OPP's 2025 Annual Billing Statement was provided by the OPP's Municipal Policing Bureau on October 4, 2024 which includes an annual operating cost of \$10,985,970 and 2023 prior year adjustment of \$664,907. The total increase is \$2,346,553 in the contract, which represents a 25% increase year over year.

To assist in mitigating this pressure the city is offsetting the one-time 2023 prior-year adjustment with a transfer from the tax rate stabilization reserve. This would bring down the net pressure to \$1,681,646.

Justification This increase is largely a result of OPP collective agreements for the period from January 1, 2023, to December 31, 2026, which include rate increases of 4.75% (2023), 4.5% (2024), and 2.75% (2025/2026), alongside several specific premiums and one-time adjustments.

In addition, court security and prisoner transportation and in some cases, calls for service costs, are estimated in billing based on the data from prior periods. Lower activity levels in these prior years due to the pandemic resulted in lower estimated levels. In 2023, activity levels for these billing components rebounded to pre-pandemic trend levels. This resulted in costs that were higher than those estimated in 2024.

Comments The city is uncertain of future OPP pressures for 2026, but anticipate a similar year-end adjustment related to 2024 retroactive labour adjustments. Should the City experience similar pressure and a large 2024 year-end adjustment, a continued transfer from the tax rate stabilization reserve into 2026 may be required.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 58801 - Trf Fr Tax Stab Rsv	664,907	664,907	-	-	-
Total Revenues	664,907	664,907	-	-	-
Expenses					
OP - CONTRACTED SRV/BOARDS - POLICE - POLICING SRV - 71000 - Contracts	1,114,743	1,114,743	1,114,743	1,114,743	1,114,743
OP - CONTRACTED SRV/BOARDS - POLICE - POLICING SRV - 71000 - Contracts	1,231,810	1,231,810	1,231,810	1,231,810	1,231,810
OP - CONTRACTED SRV/BOARDS - POLICE - POLICING SRV - 71000 - Contracts	(1,649,638)	-	-	-	-
Total Expenses	696,915	2,346,553	2,346,553	2,346,553	2,346,553
Net Total	32,008	1,681,646	2,346,553	2,346,553	2,346,553

Operating Change Request Detail



CORP1.5 - Simcoe County Services Adjustments

Consolidated Work Unit	80-85-125 - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	2. Looking After Our Most Vulnerable		
Description	Adjustment related to Simcoe County Service Payments		
Justification	Simcoe County has provided a draft budget submission which is subject to change. As a result, staff are using these draft figures, but without details on the changes, broad estimates are required to apply City DC allocations, etc.		
Comments	Updates will be provided by Simcoe County in the early fall and adjustments will be required.		

Operating Budget Impact	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - LT CAR - 58834 - Trf Fr Dcltc Orsvf	11,077	11,077	11,077	11,077	11,077
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - PARAMEDICS - 58833 - Trf Fr Dcparam Orsvf	25,378	25,378	25,378	25,378	25,378
Total Revenues	36,455	36,455	36,455	36,455	36,455
Expenses					
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - LT CAR - 71000 - Contracts	788,111	788,111	788,111	788,111	788,111
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - PARAMEDICS - 71000 - Contracts	156,232	156,232	156,232	156,232	156,232
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - CHILD SRV - 71000 - Contracts	45,775	45,775	45,775	45,775	45,775
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - SOCIAL HOUSING - 71000 - Contracts	619,409	619,408	619,408	619,408	619,408
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - ONT SRV - 71000 - Contracts	(267,855)	(267,855)	(267,855)	(267,855)	(267,855)
Total Expenses	1,341,672	1,341,671	1,341,671	1,341,671	1,341,671
Net Total	1,305,217	1,305,216	1,305,216	1,305,216	1,305,216

Operating Change Request Detail



CORP4.6 - Crossing Guard Costs Transfer to HR

Consolidated Work Unit	30-40-002 - H.R. - ADM	Budget Year	2025
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	5. Corporate Priority		
Description	Transferring the Crossing Guards and associated costs from Corporate (Police Services) to the Human Resources Division		
Justification	The Human Resources Division took over the crossing guard program in April 2024.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - CONTRACTED SRV/BOARDS - POLICE - CROSS GUARD - 77420 - Materials	(1,150)	(1,150)	(1,150)	(1,150)	(1,150)
OP - CONTRACTED SRV/BOARDS - POLICE - CROSS GUARD - 76320 - Mileage	(415)	(415)	(415)	(415)	(415)
OP - CONTRACTED SRV/BOARDS - POLICE - CROSS GUARD - 76300 - Travel / Accom	(100)	(100)	(100)	(100)	(100)
OP - CONTRACTED SRV/BOARDS - POLICE - CROSS GUARD - 77700 - Uniform Clothing	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
OP - HR - ADM - XGUARD - 77700 - Uniform Clothing	1,000	1,000	1,000	1,000	1,000
OP - HR - ADM - XGUARD - 77420 - Materials	1,150	1,150	1,150	1,150	1,150
OP - HR - ADM - XGUARD - 76300 - Travel / Accom	100	100	100	100	100
OP - HR - ADM - XGUARD - 76320 - Mileage	415	415	415	415	415
OP - CONTRACTED SRV/BOARDS - POLICE - CROSS GUARD - 65000 - Benefits	(9,765)	(9,765)	(9,765)	(9,765)	(9,765)
OP - CONTRACTED SRV/BOARDS - POLICE - CROSS GUARD - 61000 - Sal Wages	(110,232)	(110,232)	(110,232)	(110,232)	(110,232)
OP - HR - ADM - XGUARD - 65000 - Benefits	9,765	9,765	9,765	9,765	9,765
OP - HR - ADM - XGUARD - 61000 - Sal Wages	110,232	110,232	110,232	110,232	110,232
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



CORP4.7 - Salary Distribution for Council Services

Consolidated Work Unit 30-36-002 - COUNCIL SERVICES - ADM
Change Request Type CORP TRANSFER/ADJ (FINANCE ONLY)
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 5. Corporate Priority
Description Transfer 100% of Ashley Stafford salary and 100% of Kristine Preston's salary to Corporate Services beginning in 2025, as directed by Amanpreet.
Justification Directed by Amanpreet.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - COUNCIL SERVICES - ADM - GENERAL - 65000 - Benefits	15,319	15,728	16,014	16,014	16,014
OP - CONTRACTED SRV/BOARDS - POLICE - BOARD - 65000 - Benefits	(15,319)	(15,728)	(16,014)	(16,014)	(16,014)
OP - COUNCIL SERVICES - ADM - GENERAL - 64020 - Sick Payout	990	990	990	990	990
OP - CONTRACTED SRV/BOARDS - POLICE - BOARD - 64020 - Sick Payout	(990)	(990)	(990)	(990)	(990)
OP - COUNCIL SERVICES - ADM - GENERAL - 61000 - Sal Wages	58,402	60,388	61,774	61,774	61,774
OP - CONTRACTED SRV/BOARDS - POLICE - BOARD - 61000 - Sal Wages	(58,402)	(60,388)	(61,774)	(61,774)	(61,774)
OP - COUNCIL SERVICES - ADM - GENERAL - 65000 - Benefits	9,840	9,840	9,840	9,840	9,840
OP - CONTRACTED SRV/BOARDS - POLICE - BOARD - 65000 - Benefits	(9,840)	(9,840)	(9,840)	(9,840)	(9,840)
OP - COUNCIL SERVICES - ADM - GENERAL - 61000 - Sal Wages	38,561	38,561	38,561	38,561	38,561
OP - CONTRACTED SRV/BOARDS - POLICE - BOARD - 61000 - Sal Wages	(38,561)	(38,561)	(38,561)	(38,561)	(38,561)
OP - COUNCIL SERVICES - ADM - GENERAL - 64020 - Sick Payout	653	653	653	653	653
OP - CONTRACTED SRV/BOARDS - POLICE - BOARD - 64020 - Sick Payout	(653)	(653)	(653)	(653)	(653)
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-



Operating Budget Summary
Department: Council
Division: Mayor & Council

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Expenses / Expenditure	577,031	681,478	104,447	18.10%	-	11,286	-	-	100,000	(6,839)	-	104,447	
Administration	25,000	26,050	1,050	4.20%						1,050		1,050	
Contracted Services	6,306	106,300	99,994	1585.70%					100,000	(6)		99,994	1
Labour Costs	522,220	533,513	11,293	2.16%		11,293				-		11,293	2
Material and Supplies	6,650	6,200	(450)	(6.77%)						(450)		(450)	
Utilities, Tax and Insurance	16,855	9,415	(7,440)	(44.14%)		(7)				(7,433)		(7,440)	3
Net Operating Budget	577,031	681,478	104,447	18.10%	-	11,286	-	-	100,000	(6,839)	-	104,447	

Expenses

	Requests	Reallocation	Total
1 *CORP1.30 - Opioid Crisis Community Connection Centre	100,000		100,000
2 Salary progressions, COLA and transitions	11,293		11,293
3 Removal/reduction of telephone expenses	(7,433)		(7,433)
CORP4.22 - Insurance Transfer - changing to reflect actuals		(7)	(7)
Other general adjustments	594		594
	104,454	(7)	104,447
Total	104,454	(7)	104,447

*This is a placeholder sitting in council administration until a report is brought forward until a report is provided and approved by council illustrating the use of these funds and where these funds should reside in the City's budget. This amount is offset by one-time investment income.

Operating Change Request Detail



CORP1.30 (CR) - Opioid Crisis Community Connection Centre 1X

Consolidated Work Unit	10-10-000 - COUNCIL - GEN	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	C - Council Referral
One-Time Budget	Yes	Core Service	No
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	MC-24-13
Council Strategic Priority	7. External Priority		

Description The Overdose Crisis Working Group is bringing forward a request for Council to set aside \$100,000 as part of the 2025 Budget process, to be used in the creation of a "Community Connection Centre with System Navigation". This one-time amount is to be offset using one-time investment income.

These funds are a placeholder until a report is provided and approved by council illustrating the use of these funds and where these funds should reside in the City's budget.

Justification Providing a secure and supportive environment that addresses the social determinants of health and facilitates access to treatment services is an important aspect of harm reduction. This form of harm reduction service is an identified gap in services in Orillia.

The intended Community Connection Centre with System Navigation, which would be created in partnership with The Meeting Place and Information Orillia, would offer all individuals an opportunity to stop in, have a beverage and a snack and sit in a common area. The common area for individuals would offer a chance for peer and skilled support and the development of connections with others that have gone through similar struggles and with volunteer community members, and skilled staff. These connections can be further expanded to human services workers that will be able to offer system navigation and clinical supports.

These funds will be used to secure space, provide staff and training.

Comments There are significant gaps in the local health services that have left our community at an increased vulnerability to addictions. As such, with the support of Council, the Addiction and Overdose Crisis Working Group has focused on seeking tangible solutions to support those in need.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	100,000	-	-	-	-
Total Revenues	100,000	-	-	-	-
Expenses					
OP - COUNCIL - GEN - GENERAL - 71000 - Contracts	100,000	-	-	-	-
Total Expenses	100,000	-	-	-	-
Net Total	-	-	-	-	-



Operating Budget Summary
Department: Council
Division: Agenices & Committees

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	90,500	135,500	45,000	49.72%	-	-	-	-	-	45,000	-	45,000	
Reserve Funding	90,500	135,500	45,000	49.72%	-	-	-	-	-	45,000	-	45,000	1
Expenses / Expenditure	488,975	576,795	87,820	17.96%	-	-	-	-	42,820	45,000	-	87,820	
Administration	5,275	9,445	4,170	79.05%	-	-	-	-	4,170	-	-	4,170	2
Contracted Services	3,450	9,000	5,550	160.87%	-	-	-	-	32,050	(26,500)	-	5,550	2, 3
Grants Contributions	458,500	534,500	76,000	16.58%	-	-	-	-	4,500	71,500	-	76,000	2
Labour Costs	21,000	21,000	-	-	-	-	-	-	-	-	-	-	-
Material and Supplies	550	2,650	2,100	381.82%	-	-	-	-	2,100	-	-	2,100	2
Utilities, Tax and Insurance	200	200	-	-	-	-	-	-	-	-	-	-	-
Net Operating Budget	398,475	441,295	42,820	10.75%	-	-	-	-	42,820	-	-	42,820	

The requests for budget increases have been included in the Decision Package 3.

Revenue

	Requests	Reallocation	Total
1 Adjustment of Mat transfer for MFF	(1,500)		(1,500)
ABC1.6 - Green Haven Shelter	71,500		71,500
Removal of 2024 one-time budget amount	(25,000)		(25,000)
	45,000	-	45,000

Expenses

2 ABC1.1 - Increase to Accessibility Advisory Committee	2,150		2,150
ABC1.4 - Child and Youth Advocacy Centre Increase	25,000		25,000
ABC1.3 - Increase to Commemorative Awards	2,900		2,900
ABC1.5 - Orillia Food Access and Sustainability Working Group	6,000		6,000
ABC1.2 - Increase to Heritage Committee	6,770		6,770
ABC1.6 - Green Haven Shelter	71,500		71,500
3 Removal of 2024 one-time budget item	(25,000)		(25,000)
Adjustment of Mat transfer for MFF	(1,500)		(1,500)
	87,820	-	87,820

Total	42,820	-	42,820
--------------	--------	---	--------



Operating Budget Summary
Department: Council
Division: Agencies & Committees

Object Category	Budget				Pre-Approvals	Corp Adj.	Maint. Serv.	Change Requests			Total Change	Notes
	2024	2025	Change \$	Change %				Growth	Initiative	Budget Adj.		
Accessibility Advisory	1,750	3,900	2,150	55.13%				2,150			2,150	1
Child Advocacy Centre	20,000	45,000	25,000	55.56%				25,000			25,000	2
Commemorative Awards	1,600	4,500	2,900	64.44%				2,900			2,900	3
*Community Contributions	31,500	37,500	6,000	16.00%				6,000			6,000	4
Orillia & District Arts Council				-							-	
Heritage Committee	4,230	11,000	6,770	61.55%				6,770			6,770	5
Information Orillia	50,000	50,000	-	-							-	
Mariposa Folk Festival	-	-	-	-							-	
Orillia Museum of Arts & History	180,000	180,000	-	-							-	
Physician Recruitment	75,000	75,000	-	-							-	
Sustainable Orillia	11,500	11,500	-	-							-	
WMAC	1,895	1,895	-	-							-	
Grants Committee	-	-	-	-							-	
Net Operating Budget	377,475	420,295	42,820	11.28%							42,820	
Commissions Honorariums	21,000	21,000	-	-							-	
Total	398,475	441,295	42,820	10.67%							42,820	

Grant Contribution Changes

	Requests	Reallocatior	Total
1 ABC1.4 - Increase to Accessibility Advisory Committee	2,150		2,150
2 ABC1.1 - Child and Youth Advocacy Cnetre Increase	25,000		25,000
3 ABC1.3 - Increase to Commemorative Awards	2,900		2,900
4 ABC1.5 - Orillia Food Access and Sustainability Working Group	6,000		6,000
ABC1.6 - Green Haven Shelter for Women	-		-
5 ABC1.2 - Increase to Heritage Committee	6,770		6,770
Grant Contributions Total	42,820	-	42,820

*Community Contributions is made up of:

Orillia Food Access and Sustainability Working Group	6,000
Lighthouse Warming Centre	31,500
Green Haven Shelter for Women - offset from Afrd Hsg Rsrv (\$71,500)	-
	<u>37,500</u>



Change Request Overview - Agencies & Committees

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
ABC1.1 - Accessibility Advocacy Committee Increase Req	2,150
ABC1.2 - Heritage Committee Increase Request	6,770
ABC1.3 - Commemorative Awards Increase Request	2,900
ABC1.4 - Child and Youth Advocacy Centre Increase	25,000
ABC1.5 - Food Access and Sustainability Working Group	6,000
ABC1.6 - Green Haven Shelter	-
Net Levy Impact	42,820

Operating Change Request Detail



ABC1.1 - Accessibility Advocacy Committee Increase Req

Consolidated Work Unit	10-15-075 - AGENCIES/COMTE - OTHER	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	B - Council Consideration
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		
Description	The Accessibility Advocacy Committee submitted their request for funding which has increased from \$1,750 in 2024 to \$3,900 in 2025.		
Justification	For additional information reference Budget Committee Meeting re 2025 Budget Deliberations Agenda November 5, 2024.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - AGENCIES/COMTE - ACCESS ADV CMTE - GENERAL - 76100 - Adv Promotion	300	300	300	300	300
OP - AGENCIES/COMTE - ACCESS ADV CMTE - GENERAL - 76220 - Conf Seminar	150	150	150	150	150
OP - AGENCIES/COMTE - ACCESS ADV CMTE - GENERAL - 76300 - Travel / Accom	100	100	100	100	100
OP - AGENCIES/COMTE - ACCESS ADV CMTE - GENERAL - 76320 - Mileage	100	100	100	100	100
OP - AGENCIES/COMTE - ACCESS ADV CMTE - GENERAL - 76100 - Adv Promotion	1,000	1,000	1,000	1,000	1,000
OP - AGENCIES/COMTE - ACCESS ADV CMTE - GENERAL - 76100 - Adv Promotion	500	500	500	500	500
Total Expenses	2,150	2,150	2,150	2,150	2,150
Net Total	2,150	2,150	2,150	2,150	2,150

Operating Change Request Detail



ABC1.2 - Heritage Committee Increase Request

Consolidated Work Unit	10-15-060 - AGENCIES/COMTE - HERITAGE CMTE	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	B - Council Consideration
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		
Description	The Municipal Heritage Committee submitted their request for funding which has increased from \$4,230 in 2024 to \$11,000 in 2025. Included in the \$11,000 total request is an allocation of \$7,000 for Designations is estimated to cover the costs for one complete designation (historical research, notices, by-law preparation, legal fees, bronze plaque).		
Justification	For additional information reference Budget Committee Meeting re 2025 Budget Deliberations Agenda November 5, 2024.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - AGENCIES/COMTE - HERITAGE CMTE - GENERAL - 76420 - Membership Sub	20	20	20	20	20
OP - AGENCIES/COMTE - HERITAGE CMTE - GENERAL - 76890 - Misc Exp	2,000	2,000	2,000	2,000	2,000
OP - AGENCIES/COMTE - HERITAGE CMTE - GENERAL - 71240 - Prof / Consult	4,750	4,750	4,750	4,750	4,750
Total Expenses	6,770	6,770	6,770	6,770	6,770
Net Total	6,770	6,770	6,770	6,770	6,770

Operating Change Request Detail



ABC1.3 - Commemorative Awards Increase Request

Consolidated Work Unit	10-15-065 - AGENCIES/COMTE - COMMEMO AWARD CMTE	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	B - Council Consideration
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		
Description	The Commemorative Awards Committee submitted their request for funding which has increased from \$1,600 in 2024 to \$4,500 in 2025.		
Justification	For additional information reference Budget Committee Meeting re 2025 Budget Deliberations Agenda November 5, 2024.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - AGENCIES/COMTE - COMMEMO AWARD CMTE - GENERAL - 71000 - Contracts	620	620	620	620	620
OP - AGENCIES/COMTE - COMMEMO AWARD CMTE - GENERAL - 71400 - Other Srv	180	180	180	180	180
OP - AGENCIES/COMTE - COMMEMO AWARD CMTE - GENERAL - 77420 - Materials	2,100	2,100	2,100	2,100	2,100
Total Expenses	2,900	2,900	2,900	2,900	2,900
Net Total	2,900	2,900	2,900	2,900	2,900

Operating Change Request Detail



ABC1.4 - Child and Youth Advocacy Centre Increase

Consolidated Work Unit	10-15-070 - AGENCIES/COMTE - GRANTS CMTE	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	B - Council Consideration
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	2. Looking After Our Most Vulnerable		
Description	The Child and Youth Advocacy Centre Simcoe Muskoka submitted their request for funding which has increased from \$20,000 in 2024 to \$45,000 in 2025.		
Justification	For additional information reference Budget Committee Meeting re 2025 Budget Deliberations Agenda November 5, 2024.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - AGENCIES/COMTE - GRANTS CMTE - CHILD ADV CTRE - 72800 - Grant	25,000	25,000	25,000	25,000	25,000
Total Expenses	25,000	25,000	25,000	25,000	25,000
Net Total	25,000	25,000	25,000	25,000	25,000

Operating Change Request Detail



ABC1.5 - Food Access and Sustainability Working Group

Consolidated Work Unit	10-15-070 - AGENCIES/COMTE - GRANTS CMTE	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	2. Looking After Our Most Vulnerable		
Description	The Orillia Food Access and Sustainability Working Group is a new working group requesting funding in 2025 totaling \$6,000.		
Justification	For additional information reference Budget Committee Meeting re 2025 Budget Deliberations Agenda November 5, 2024.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - AGENCIES/COMTE - GRANTS CMTE - ONE-TIME GRANTS - 72800 - Grant	6,000	6,000	6,000	6,000	6,000
Total Expenses	6,000	6,000	6,000	6,000	6,000
Net Total	6,000	6,000	6,000	6,000	6,000

Operating Change Request Detail



ABC1.6 - Green Haven Shelter

Consolidated Work Unit	10-15-070 - AGENCIES/COMTE - GRANTS CMTE	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	Yes	Core Service	No
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	241021 - Deputation

Council Strategic Priority 2. Looking After Our Most Vulnerable

Description Green Haven Shelter for Women is a non-profit organization and Orillia's only emergency short-term housing and support centre for women and children escaping gender based violence, proudly serving the community for over 30 years. The ask is for a one-time funding request in the amount of \$71,500 to fund one of their new beds that is currently unfunded.

Justification Green Haven currently operates a 14-bed shelter that houses vulnerable women and children in our community. These beds are always full, providing critical, coveted spots at our shelter. Of these 14 beds, 12 are funded by the Ministry of Children, Community, and Social Services, but 2 beds have been operating without funding since they opened their new facility in 2020. Each bed carries an annual cost of \$71,500. This includes staffing, utilities, repairs, food, programming, and all housing-related expenses necessary to accommodate someone living in their shelter full-time. The ask from the City of Orillia is a one-time contribution of \$71,500 to fully fund one of the beds, with plans to request funding for the other bed from the County of Simcoe. The shelter is designed to provide six weeks of emergency housing, but given the current housing crisis, this timeline is becoming increasingly unrealistic for their residents. At the same time, the demand for this services is growing at an unsustainable rate, in 2024, approximately 300 women were turned away due to a lack of capacity.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - AGENCIES/COMTE - GRANTS CMTE - ONE-TIME GRANTS - 58910 - Trf Fr Afrdhsg Rsvf	71,500	-	-	-	-
Total Revenues	71,500	-	-	-	-
Expenses					
OP - AGENCIES/COMTE - GRANTS CMTE - ONE-TIME GRANTS - 72800 - Grant	71,500	-	-	-	-
Total Expenses	71,500	-	-	-	-
Net Total	-	-	-	-	-



Operating Budget Summary
Department: Chief Administrative Office
Division: CAO & Communications

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Expenses / Expenditure	978,492	1,035,024	56,532	5.78%	-	26,182	-	-	30,000	350	-	56,532	
Administration	223,868	224,618	750	0.34%						750		750	
Labour Costs	743,208	799,390	56,182	7.56%		26,182			30,000	-		56,182	1
Material and Supplies	7,330	7,330	-	-						-		-	
Utilities, Tax and Insurance	4,086	3,686	(400)	(9.79%)						(400)		(400)	
Net Operating Budget	978,492	1,035,024	56,532	5.78%	-	26,182	-	-	30,000	350	-	56,532	

<u>Expenses</u>	Requests	Reallocation	Total
1 Salary progressions, COLA and transitions	26,182		26,182
CAO2.2 (CR) - Community Food Strategy Coordinator	30,000		30,000
Other general adjustments	350		350
	56,532	-	56,532
Total	56,532	-	56,532

Operating Change Request Detail



CAO2.2 (CR) - Community Food Strategy Coordinator

Consolidated Work Unit	20-20-002 - CAO - ADM	Budget Year	2025
Change Request Type	B. STAFFING	Overall Priority	C - Council Referral
One-Time Budget	Yes	Core Service	No
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	OFWG-24-01
Council Strategic Priority	7. External Priority		

Description The Orillia Food Access and Sustainability Working Group is seeking funding for a Community Food Strategy Coordinator to advance the mandate “To bring diverse voices together to advise Council on food-related policies, facilitate projects that promote food sovereignty and a healthy, equitable, and sustainable local food system”.

Justification At it's July 10, 2024 meeting the OFASWG agreed to submit this budget request to fulfill its long-standing mandate towards establishing a food strategy to address the myriad of food issues affecting our community.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - CAO - ADM - GENERAL - 61000 - Sal Wages	26,400	-	-	-	-
OP - CAO - ADM - GENERAL - 65000 - Benefits	3,600	-	-	-	-
Total Expenses	30,000	-	-	-	-
Net Total	30,000	-	-	-	-



Operating Budget Summary
Department: Chief Administrative Office
Division: Fire Services

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	475,143	848,016	372,873	78.48%	-	190,000	(62,900)	36,702	200,177	8,894	-	372,873	
Grants and Donations	-	200,177	200,177	-					200,177	-		200,177	
Reserve Funding	-	190,000	190,000	-		190,000				-		190,000	1
User Fees and Serv Chgs	475,143	457,839	(17,304)	(3.64%)			(62,900)	36,702		8,894		(17,304)	2
Expenses / Expenditure	8,745,069	9,688,089	943,020	10.78%	-	779,219	159,275	-	-	4,526	-	943,020	
Administration	26,920	25,920	(1,000)	(3.71%)						(1,000)		(1,000)	
Contracted Services	251,374	413,488	162,114	64.49%			159,275			2,839		162,114	3
Financing	-	-	-	-						-		-	
Labour Costs	8,162,095	8,919,207	757,112	9.28%		757,112				0		757,112	4
Material and Supplies	170,652	171,387	734	0.43%						734		734	
Rentals and Leases	200	200	-	-						-		-	
Reserve Contributions	-	-	-	-						-		-	
Utilities, Tax and Insurance	133,828	157,888	24,060	17.98%		22,107				1,953		24,060	5
Net Operating Budget	8,269,926	8,840,073	570,147	6.89%	-	589,219	222,175	(36,702)	(200,177)	(4,368)	-	570,147	

Revenue

	Requests	Reallocation	Total
1 FIR1.6 - NG-9-1-1 Provincial Grant - Operating	200,177		200,177
2 CORP1.21 - WSIB Offset Phase-in	190,000		190,000
3 FIR1.4 Fee Decrease on False Alarms, structure fires, etc.	(62,900)		(62,900)
FIR1.5 Additional fees to recover costs for fire prevention work	36,702		36,702
Other general adjustments	8,894		8,894
	372,873	-	372,873

Expenses

4 FIR1.1 - NG911 Managed Services for Communications	145,000		145,000
FIR1.2 - Contracts Radio - reduction to reflect actuals	(10,000)		(10,000)
FIR1.3 - Maintain Service Vehicle - increase costs due to age of vehicles	24,275		24,275
5 WSIB Added to Fire budget	520,000		520,000
Salary progressions, COLA and transitions	237,112		237,112
6 CORP4.22 - Insurance Transfer		22,107	22,107
Other general adjustments	4,526		4,526
	920,913	22,107	943,020

Total	548,040	22,107	570,147
--------------	---------	--------	---------



Change Request Overview - Fire Services

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
FIR1.1 - NG 911 Managed Services for Communications	145,000
FIR1.2 - Contracts Radio	(10,000)
FIR1.3 - Maintenance Service Vehicle	24,275
FIR1.4 - Revenue - Fees Gen	62,900
FIR1.5 - Fees Inspection Report	(36,702)
CORP1.21 - WSIB Offset Phase-in	(190,000)
FIR1.6 - NG-9-1-1 Provincial Grant - Operating	(200,177)
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.22 - Insurance Transfer	22,107
Net Levy Impact	(182,597)

Operating Change Request Detail



FIR1.1 - NG 911 Managed Services for Communications

Consolidated Work Unit	20-22-002 - CAO - FIRE - ADM	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	The City of Orillia entered into a contractual agreement with Netagen Communication Technologies in October 2023 to perform work to install, implement and support a Next Generation 9-1-1- transition of the Fire Communications phone system. Included in the agreement is an annual fee for managed services for the Station 1 and Station 2 communications systems. The total cost for 2025 including the municipal rate of HST is \$137,467.		

Justification	Description	Unit Price	With HST (municipal rate)
	Managed Services – Station 1	\$78,770	\$80,156
	Managed Services – Station 2	\$56,320	\$57,311
	TOTAL		\$137,467

The unit price costs are drawn from the 2023-007 - FIRE Service Provider for the Installation, Implementation & Support of Next Generation 9-1-1 Solution document.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FIRE - ADM - DISPATCH - 71360 - Mtce Serv Equip	145,000	145,000	145,000	145,000	145,000
Total Expenses	145,000	145,000	145,000	145,000	145,000
Net Total	145,000	145,000	145,000	145,000	145,000

Operating Change Request Detail



FIR1.2 - Contracts Radio

Consolidated Work Unit 20-22-002 - CAO - FIRE - ADM
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget Yes
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description Decrease by \$10,000 to more accurately reflect actual.
Justification

Budget Year 2025
Overall Priority A - Recommended
Core Service No
Council Report Ref.

Operating Budget Impact

Expenses
 OP - FIRE - Suppression - FIREFIGHTING - 71020 - Contracts Radio
 Total Expenses
Net Total

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
	(10,000)	-	-	-	-
	(10,000)	-	-	-	-
	(10,000)	-	-	-	-

Operating Change Request Detail



FIR1.3 - Maintenance Service Vehicle

Consolidated Work Unit 20-22-351 - CAO - FIRE - SUPPRESSION
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget Yes
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description Increased due to age of vehicles and condition of roads.
Justification

Budget Year 2025
Overall Priority A - Recommended
Core Service No
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	24,275	-	-	-	-
Total Revenues	24,275	-	-	-	-
Expenses					
OP - FIRE - Suppression - FIREFIGHTING - 71380 - Mtce Serv Vehcl	24,275	-	-	-	-
Total Expenses	24,275	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



FIR1.4 - Revenue - Fees Gen

Consolidated Work Unit	20-22-002 - CAO - FIRE - ADM	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Fees collected for False Alarms, Structure Fires, Motor Vehicle Accidents, Room Rentals, Air Cylinder Filling and Fit Testing.		
Justification	This change reflects the projected actual amounts expected to be collected. Further explanation is provided in the attached document.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - FIRE - ADM - GENERAL - 52000 - Fees Gen	(68,900)	(68,900)	(68,900)	(68,900)	(68,900)
OP - FIRE - ADM - GENERAL - 52000 - Fees Gen	6,000	-	-	-	-
Total Revenues	(62,900)	(68,900)	(68,900)	(68,900)	(68,900)
Net Total	62,900	68,900	68,900	68,900	68,900

Operating Change Request Detail



FIR1.5 - Fees Inspection Report

Consolidated Work Unit	20-22-002 - CAO - FIRE - ADM	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Manage Growth	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	This change is an increase in revenue contingent upon Council approval of changes to User Fees bylaw. The increase is \$36,702		
Justification	This change reflects actual full cost recovery for work provided by Fire Prevention staff.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - FIRE - ADM - GENERAL - 53020 - Fees Insp Report	36,702	36,702	36,702	36,702	36,702
Total Revenues	36,702	36,702	36,702	36,702	36,702
Net Total	(36,702)	(36,702)	(36,702)	(36,702)	(36,702)

Operating Change Request Detail



FIR1.6 - NG-9-1-1 Provincial Grant - Operating

Consolidated Work Unit 20-22-002 - CAO - FIRE - ADM
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget Yes
Budget Theme New Initiative/Enhanced Service
Council Strategic Priority 2. Looking After Our Most Vulnerable

Budget Year 2025
Overall Priority
Core Service No
Council Report Ref.

Description Fire received a grant from the Solicitor General in relation to NG-9-1-1 communications upgrade. Of the \$816K, \$200,177 relate to 2025 operating costs.

Justification \$200,177 of the \$816K grant relate to operating costs for licencing costs of NG9-1-1 as well as staff training and consulting. See attached CIP.

Operating Budget Impact

Revenues

OP - FIRE - ADM - GENERAL - 58200 - Grant Prov

Total Revenues

Net Total

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
OP - FIRE - ADM - GENERAL - 58200 - Grant Prov	200,177	-	-	-	-
Total Revenues	200,177	-	-	-	-
Net Total	(200,177)	-	-	-	-

Operating Change Request Detail



CORP1.21 - WSIB Offset Phase-in

Consolidated Work Unit 20-22-002 - CAO - FIRE - ADM
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description Using the employment reserve to offset the WSIB costs to Fire - Suppression.
Justification There is a significant increase related to WSIB in Fire - Suppression. Due to magnitude of impact, we are looking to the employment reserve to offset the cost over a phased-in two-year period. We have used the employment reserve historically to offset the WSIB costs at year end - we are now inputting this in the budget process.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

Revenues

OP - FIRE - Suppression - FIREFIGHTING - 58814 - Trf Fr Empl Rsvf

Total Revenues

Net Total

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
	190,000	190,000	-	-	-
	190,000	190,000	-	-	-
	(190,000)	(190,000)	-	-	-



Operating Budget Summary
Department: Corporate Services
Division: Business Development, Tourism & IT (Overview)

Division Overview
 Separate Summaries Provide for key Activities
 Business Development, Tourism and
 Development, Tourism MAT, Farmers Market,
 Leacock & Opera House, Information Technology

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	1,447,574	1,508,543	60,969	4.21%	-	-	32,265	-	20,000	8,704	-	60,969	
Grants and Donations	25,500	25,500	-	-	-	-	-	-	-	-	-	-	
Other Revenues	579,199	587,524	8,325	1.44%	-	-	-	-	-	8,325	-	8,325	
Reserve Funding	200,000	200,000	-	-	-	-	-	-	-	-	-	-	
Taxation	-	-	-	-	-	-	-	-	-	-	-	-	
User Fees and Serv Chgs	642,876	695,519	52,644	8.19%	-	-	32,265	-	20,000	379	-	52,644	1
Expenses / Expenditure	4,324,329	4,402,341	78,012	1.80%	-	(3,431)	11,200	-	38,500	31,743	-	78,012	
Administration	183,593	193,093	9,500	5.17%	-	-	-	-	-	9,500	-	9,500	
Contracted Services	976,745	1,033,845	57,100	5.85%	-	-	11,200	-	19,500	26,400	-	57,100	2
Financing	-	-	-	-	-	-	-	-	-	-	-	-	
Grants Contributions	462,625	462,625	-	-	-	-	-	-	-	-	-	-	
Labour Costs	2,281,434	2,294,515	13,080	0.57%	-	13,080	-	-	-	-	-	13,080	3
Material and Supplies	247,749	261,249	13,500	5.45%	-	-	-	-	19,000	(5,500)	-	13,500	4
Redistribution	(147,263)	(151,449)	(4,186)	2.84%	-	(4,186)	-	-	-	-	-	(4,186)	5
Rentals and Leases	58,200	58,200	-	-	-	-	-	-	-	-	-	-	
Reserve Contributions	56,929	58,272	1,343	2.36%	-	-	-	-	-	1,343	-	1,343	
Transaction Charges	4,300	4,300	-	-	-	-	-	-	-	-	-	-	
Utilities, Tax and Insurance	200,016	187,691	(12,325)	(6.16%)	-	(12,325)	-	-	-	-	-	(12,325)	6
Net Operating Budget	2,876,754	2,893,797	17,043	0.59%	-	(3,431)	(21,065)	-	18,500	23,039	-	17,043	

	Requests	Reallocation	Total
Revenue			
1 BDT1.1 - OOH Concessions - Increase to reflect actuals	20,000		20,000
BDT1.3 - 2025 OOH Rental Rate Increase	32,265		32,265
Other general adjustments	8,704		8,704
	60,969	-	60,969
Expenses			
2 FCC1.12 One-time archaeological assessment	10,000		10,000
BDT1.2 - Vidcruiter recruiting system	11,200		11,200
CORP1.20 - One-time Costs < \$10K Offset by Invest Income - Office Space	9,500		9,500
3 Salary progressions, COLA and transitions	4,830		4,830
4 BDT1.1 - OOH Concessions - Increase to merchandise to reflect actuals	19,000		19,000
5 CORP1.4 Interdepartmental Transfers Base Adjustment		(4,186)	(4,186)
6 CORP4.22 - Insurance Transfer		(12,325)	(12,325)
Other general adjustments	31,743		31,743
	86,273	(16,511)	69,762
Total	25,304	(16,511)	8,793



Operating Budget Summary
Department: Corporate Services
Division: Business Development

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	200,000	200,000	-	-	-	-	-	-	-	-	-	-	-
Grants and Donations	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve Funding	200,000	200,000	-	-	-	-	-	-	-	-	-	-	-
Expenses / Expenditure	804,342	811,454	7,111	0.88%	-	15,361	(8,250)	-	-	-	-	7,111	
Administration	62,243	62,243	-	-	-	-	-	-	-	-	-	-	-
Grants Contributions	200,000	200,000	-	-	-	-	-	-	-	-	-	-	-
Labour Costs	531,387	536,839	5,451	1.03%	-	13,701	(8,250)	-	-	-	-	5,451	1
Material and Supplies	4,810	4,810	-	-	-	-	-	-	-	-	-	-	-
Reserve Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities, Tax and Insurance	5,902	7,562	1,660	28.13%	-	1,660	-	-	-	-	-	1,660	
Net Operating Budget	604,342	611,454	7,111	1.18%	-	15,361	(8,250)	-	-	-	-	7,111	

Expenses		Requests	Reallocation	Total
1	Salary progressions, COLA and transitions	13,701		13,701
	BDT2.1 - Audience Services Coordinator Position	(8,250)		(8,250)
	CORP4.22 - Insurance Transfer		1,660	1,660
		5,451	1,660	7,111



Operating Budget Summary
Department: Corporate Services
Division: Tourism Municipal Tax Accommodation (MAT)

Object Category	Budget				Change Requests								Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change		
Revenues / Funding Source	550,000	550,000	-	-	-	-	-	-	-	-	-	-	-	
Other Revenues	550,000	550,000	-	-	-	-	-	-	-	-	-	-	-	
Expenses / Expenditure	550,000	550,000	-	-	-	-	-	-	-	-	-	-	-	
Administration	60,000	69,500	9,500	15.83%	-	-	-	-	-	9,500	-	9,500	-	1
Contracted Services	25,186	25,186	-	-	-	-	-	-	-	-	-	-	-	
Grants Contributions	262,625	262,625	-	-	-	-	-	-	-	-	-	-	-	
Material and Supplies	149,664	140,164	(9,500)	(6.35%)	-	-	-	-	-	(9,500)	-	(9,500)	-	1
Reserve Contributions	52,525	52,525	-	-	-	-	-	-	-	-	-	-	-	
Net Operating Budget	-	-	-	-	-	-	-	-	-	-	-	-	-	

<u>Expenses</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
1 Moving from Materials to ADV Promotion	(9,500)		(9,500)
Moving from Materials to ADV Promotion	9,500		9,500
	-	-	-



Operating Budget Summary
Department: Corporate Services
Division: Farmers Market

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	36,376	36,754	379	1.04%	-	-	-	-	-	379	-	379	
Other Revenues	1,000	1,000	-	-	-	-	-	-	-	-	-	-	
Reserve Funding	-	-	-	-	-	-	-	-	-	-	-	-	
User Fees and Serv Chgs	35,376	35,754	379	1.07%	-	-	-	-	-	379	-	379	1
Expenses / Expenditure	36,376	36,754	379	1.04%	-	(964)	-	-	-	1,343	-	379	
Administration	4,550	4,550	-	-	-	-	-	-	-	-	-	-	
Contracted Services	-	-	-	-	-	-	-	-	-	-	-	-	
Labour Costs	25,897	26,275	379	1.46%	-	379	-	-	-	-	-	379	2
Material and Supplies	2,450	2,450	-	-	-	-	-	-	-	-	-	-	
Reserve Contributions	-	1,343	1,343	-	-	-	-	-	-	1,343	-	1,343	
Transaction Charges	-	-	-	-	-	-	-	-	-	-	-	-	
Utilities, Tax and Insurance	3,479	2,136	(1,343)	(38.60%)	-	(1,343)	-	-	-	-	-	(1,343)	3
Net Operating Budget	-	-	-	-	-	(964)	-	-	-	964	-	-	

	Revenue	Requests	Reallocation	Total
1 Other general adjustments		379		379
		379	-	379
Expenses				
2 Salary progressions, COLA and transitions		379		379
3 CORP4.22 - Insurance Transfer			(1,343)	(1,343)
Other general adjustments		1,343		1,343
		1,722	(1,343)	379
Total		1,343	(1,343)	-



Operating Budget Summary
Department: Corporate Services
Division: Leacock Museum

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	69,199	77,524	8,325	12.03%	-	-	-	-	-	8,325	-	8,325	
Grants and Donations	11,500	11,500	-	-	-	-	-	-	-	-	-	-	
Other Revenues	28,199	36,524	8,325	100.00%	-	-	-	-	-	8,325	-	8,325	1
Taxation	-	-	-	-	-	-	-	-	-	-	-	-	
User Fees and Serv Chgs	29,500	29,500	-	-	-	-	-	-	-	-	-	-	
Expenses / Expenditure	301,612	322,523	20,911	6.93%	-	(8,089)	-	-	10,000	19,000	-	20,911	
Administration	23,300	23,300	-	-	-	-	-	-	-	-	-	-	
Contracted Services	31,640	56,640	25,000	79.01%	-	-	-	-	10,000	15,000	-	25,000	2
Labour Costs	176,594	176,403	(191)	(0.11%)	-	(191)	-	-	-	-	-	(191)	3
Material and Supplies	18,200	22,200	4,000	21.98%	-	-	-	-	-	4,000	-	4,000	4
Reserve Contributions	-	-	-	-	-	-	-	-	-	-	-	-	
Transaction Charges	1,300	1,300	-	-	-	-	-	-	-	-	-	-	
Utilities, Tax and Insurance	50,578	42,680	(7,898)	(15.62%)	-	(7,898)	-	-	-	-	-	(7,898)	5
Net Operating Budget	232,413	244,999	12,586	5.42%	-	(8,089)	-	-	10,000	10,675	-	12,586	

	Requests	Reallocation	Total
Revenue			
1 Increase in FARE rentals & additional lease space	8,325		8,325
	8,325	-	8,325
Expenses			
2 Additional budget for preventative maintenance managed by EIS	9,000		9,000
Transfer from casual wages - maintainance of gardens - third party		6,000	6,000
FCC1.12 One-time Archaeological Assessment	10,000		10,000
3 Transfer from casual wages - maintainance of gardens - third party		(6,000)	(6,000)
Salary progressions, COLA and transitions	5,809		5,809
4 2025 Exhibit Materials	4,000		4,000
5 CORP4.22 - Insurance Transfer		(7,898)	(7,898)
	28,809	(7,898)	20,911
Total	20,484	(7,898)	12,586



Operating Budget Summary
Department: Corporate Services
Division: Opera House

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	592,000	644,265	52,265	8.83%	-	-	32,265	-	20,000	-	-	52,265	
Grants and Donations	14,000	14,000	-	-						-		-	
Other Revenues	-	-	-	-						-		-	
Reserve Funding	-	-	-	-						-		-	
Taxation	-	-	-	-						-		-	
User Fees and Serv Chgs	578,000	630,265	52,265	9.04%			32,265		20,000	-		52,265	1
Expenses / Expenditure	1,183,274	1,184,841	1,567	0.13%	-	(35,183)	8,250	-	28,500	-	-	1,567	
Administration	28,000	28,000	-	-						-		-	
Contracted Services	262,500	272,000	9,500	3.62%					9,500	-		9,500	2
Financing	-	-	-	-						-		-	
Labour Costs	692,858	670,669	(22,189)	(3.20%)		(30,439)	8,250			-		(22,189)	3
Material and Supplies	68,000	87,000	19,000	27.94%					19,000	-		19,000	4
Redistribution	-	-	-	-						-		-	
Reserve Contributions	4,404	4,404	-	-						-		-	
Transaction Charges	3,000	3,000	-	-						-		-	
Utilities, Tax and Insurance	124,512	119,768	(4,744)	(3.81%)		(4,744)				-		(4,744)	
Net Operating Budget	591,274	540,576	(50,698)	(8.57%)	-	(35,183)	(24,015)	-	8,500	-	-	(50,698)	

	Requests	Reallocation	Total
Revenue			
1 BDT1.3 - 2025 OOH Rental Rate Increase	32,265		32,265
BDT1.1 - OOH Concessions - Increase to reflect actuals	20,000		20,000
	52,265	-	52,265
Expenses			
2 CORP1.20 - One-time Costs < \$10K Offset by Invest Income - Office Space	9,500		9,500
3 Salary progressions, COLA and transitions	(30,439)		(30,439)
BDT2.1 - Audience Services Coordinator Position	8,250		8,250
4 BDT1.1 - OOH Concessions - Increase to reflect actuals	19,000		19,000
CORP4.22 - Insurance Transfer		(4,744)	(4,744)
	6,311	(4,744)	1,567
Total	(45,954)	(4,744)	(50,698)



Operating Budget Summary
Department: Corporate Services
Division: Information Technology

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants and Donations	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses / Expenditure	1,448,724	1,496,769	48,044	3.32%	-	25,444	11,200	-	-	11,400	-	48,044	
Administration	5,500	5,500	-	-	-	-	-	-	-	-	-	-	-
Contracted Services	657,419	680,019	22,600	3.44%	-	-	11,200	-	-	11,400	-	22,600	1
Labour Costs	854,698	884,329	29,630	3.47%	-	29,630	-	-	-	-	-	29,630	2
Material and Supplies	4,625	4,625	-	-	-	-	-	-	-	-	-	-	-
Redistribution	(147,263)	(151,449)	(4,186)	2.84%	-	(4,186)	-	-	-	-	-	(4,186)	3
Rentals and Leases	58,200	58,200	-	-	-	-	-	-	-	-	-	-	-
Reserve Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities, Tax and Insurance	15,545	15,545	-	-	-	-	-	-	-	-	-	-	-
Net Operating Budget	1,448,724	1,496,769	48,044	3.32%	-	25,444	11,200	-	-	11,400	-	48,044	

<u>Expenses</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
1 General contract increases & new Adobe licence (\$4,000)	11,400		11,400
BDT1.2 - Vidcruiter recruiting system	11,200		11,200
2 Salary progressions, COLA and transitions	29,630		29,630
3 CORP1.4 - Interdepartmental Allocations Base Adjustment		(4,186)	(4,186)
	52,230	(4,186)	48,044



Change Request Overview - Business Development, Tourism and IT

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
BDT1.1 - OOH Concessions	(1,000)
BDT1.2 - Vidcruiter Recruiting System	11,200
BDT1.3 - 2025 OOH Rental Rate Increase	(32,265)
FCC1.12 - Leacock Archaeological Assessment	10,000
CORP1.20 - One-time Costs < \$10K Offset by Invest Income	9,500
CORP1.4 - Interdepartmental Allocations Base Adjustment	(4,186)
B. STAFFING	
BDT2.1 - Audience Services Coordinator Position	-
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.22 - Insurance Transfer	(12,325)
Net Levy Impact	(19,076)

Operating Change Request Detail



BDT1.1 - OOH Concessions

Consolidated Work Unit 30-24-110 - BUS DEV/TOUR - TOURISM
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme New Initiative/Enhanced Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description The OOH has streamlined and enhanced its concession capabilities. Change Request is to update the budget to reflect recent actuals, while dedicating annual budget to repairing and replacing materials related to concessions such as overflow stock fridge and proper on-site goods storage

Justification Concessions are an integral part of the OOH operations. Adjustments have not been made in the past year to accurately reflect the cost of goods sold increases which have occurred due to inflation. Change request is to reflect recent purchasing and sales history to accurately depict this business. The Net result would showcase a target of 100% ROI.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - BSDEV, TOUR & IT - TOURISM - OPERA HOUSE - 55300 - Concession	20,000	20,000	20,000	20,000	20,000
Total Revenues	20,000	20,000	20,000	20,000	20,000
Expenses					
OP - BSDEV, TOUR & IT - TOURISM - OPERA HOUSE - 77380 - Merchandise	16,000	16,000	16,000	16,000	16,000
OP - BSDEV, TOUR & IT - TOURISM - OPERA HOUSE - 77420 - Materials	3,000	3,000	3,000	3,000	3,000
Total Expenses	19,000	19,000	19,000	19,000	19,000
Net Total	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)

Operating Change Request Detail



BDT1.2 - Vidcruiter Recruiting System

Consolidated Work Unit 30-24-116 - ECO BUS/TOUR - INFO TECH
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 5. Corporate Priority
Description Fund annual support costs for Vidcruiter, the City's recruiting software.
Justification The vendor of RecruitRight, the former City recruiting platform, retired the system in 2024. Human Resources and IT selected Vidcruiter as the replacement. This system can also be used for automated onboarding of new employees (recruits).

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - IT - ADM - GENERAL - 71240 - Prof / Consult	11,200	12,320	13,552	14,907	16,398
Total Expenses	11,200	12,320	13,552	14,907	16,398
Net Total	11,200	12,320	13,552	14,907	16,398

Operating Change Request Detail



BDT1.3 - 2025 OOH Rental Rate Increase

Consolidated Work Unit 30-24-110 - BUS DEV/TOUR - TOURISM
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description Annual Rental Rate Increase of 7% pre-approved by Council in 2023
Justification Council established a 3-year user fee scheduled for the Orillia Opera House. This Change Request reflects the pre-approved 7% increase on all rental fees.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - BSDEV, TOUR & IT - TOURISM - OPERA HOUSE - 52500 - Events	32,265	32,265	32,265	32,265	32,265
Total Revenues	32,265	32,265	32,265	32,265	32,265
Net Total	(32,265)	(32,265)	(32,265)	(32,265)	(32,265)

Operating Change Request Detail



FCC1.12 - Leacock Archaeological Assessment

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	Yes	Core Service	No
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	An archaeological assessment to support the Conservation Master Plan.		
Justification			

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	10,000	-	-	-	-
Total Revenues	10,000	-	-	-	-
Expenses					
OP - BSDEV, TOUR & IT - TOURISM - LEACOCK MUSEUM - 71000 - Contracts	10,000	-	-	-	-
Total Expenses	10,000	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



BDT2.1 - Audience Services Coordinator Position

Consolidated Work Unit 30-24-110 - BUS DEV/TOUR - TOURISM

Change Request Type B. STAFFING

One-Time Budget No

Budget Theme Maintain Service

Council Strategic Priority 6. Operational Priority

Description Creation of a full-time exempt position at the Orillia Opera House utilizing casual wage budgets, and salary gapping.

Justification Recruitment and reliance on casual staff have become a challenge at the Opera House. Previously the Front of House position was covered by a variety of staff. In 2024 staff converted wages from the Opera House and Visitor Information, along with savings from the Theatre Manager role to create a 1year full time contract. This change request is to convert the contract into a full-time exempt position with zero impact on the tax levy

Budget Year 2025

Overall Priority A - Recommended

Core Service Yes

Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - BSDEV, TOUR & IT - TOURISM - OPERA HOUSE - 62000 - Casual Wages	(40,500)	(50,000)	(50,000)	(50,000)	(50,000)
OP - BSDEV, TOUR & IT - TOURISM - OPERA HOUSE - 61000 - Sal Wages	62,960	62,960	62,960	62,960	62,960
OP - BSDEV, TOUR & IT - TOURISM - OPERA HOUSE - 65000 - Benefits	18,888	18,888	18,888	18,888	18,888
OP - BSDEV, TOUR & IT - BUS DEV - GENERAL - 62000 - Casual Wages	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
OP - BSDEV, TOUR & IT - BUS DEV - GENERAL - 65000 - Benefits	(750)	(750)	(750)	(750)	(750)
OP - BSDEV, TOUR & IT - TOURISM - OPERA HOUSE - 61000 - Sal Wages	(22,349)	(22,349)	(22,349)	(22,349)	(22,349)
OP - BSDEV, TOUR & IT - TOURISM - OPERA HOUSE - 65000 - Benefits	(6,705)	(6,705)	(6,705)	(6,705)	(6,705)
OP - BSDEV, TOUR & IT - TOURISM - OPERA HOUSE - 65000 - Benefits	(4,044)	(4,044)	(4,044)	(4,044)	(4,044)
Total Expenses	-	(9,500)	(9,500)	(9,500)	(9,500)
Net Total	-	(9,500)	(9,500)	(9,500)	(9,500)



Operating Budget Summary
Department: Corporate Services
Division: Legal Services & Real Estate

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	760,063	728,221	(31,842)	(4.19%)	-	(14,000)	(23,483)	-	-	5,641	-	(31,842)	
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-	
Reserve Funding	64,000	-	(64,000)	(100.00%)	-	(64,000)	-	-	-	-	-	(64,000)	1
User Fees and Serv Chgs	696,063	728,221	32,158	4.62%	-	50,000	(23,483)	-	-	5,641	-	32,158	2
Expenses / Expenditure	745,101	812,219	67,118	9.01%	-	69,254	-	-	-	(2,136)	-	67,118	
Administration	12,250	12,600	350	2.86%	-	-	-	-	-	350	-	350	
Contracted Services	260,600	260,600	-	-	-	-	-	-	-	-	-	-	
Labour Costs	455,545	474,799	19,254	4.23%	-	19,254	-	-	-	-	-	19,254	3
Material and Supplies	1,700	1,700	-	-	-	-	-	-	-	-	-	-	
Reserve Contributions	-	-	-	-	-	-	-	-	-	-	-	-	
Utilities, Tax and Insurance	15,006	62,520	47,514	316.63%	-	50,000	-	-	-	(2,486)	-	47,514	4
Net Operating Budget	(14,962)	83,998	98,960	661.41%	-	83,254	23,483	-	-	(7,777)	-	98,960	

Revenue

	Requests	Reallocation	Total
1 Final year of 3-year phase in for legal fees is ending for 2025	(64,000)		(64,000)
2 Decrease in Tudhope rental	(9,423)		(9,423)
Increase in property applications	5,000		5,000
LEG1.1 - Consolidation of Rental Revenue Accounts - reduction in 360 West inco	(23,483)		(23,483)
CORP4.24 - Splitting of Property Expenses from Revenues		50,000	50,000
Other general adjustments	10,064		10,064
	(81,842)	50,000	(31,842)

Expenses

3 Salary progressions, COLA and transitions	19,254		19,254
4 CORP4.24 - Splitting of Property Expenses from Revenues		50,000	50,000
Other general adjustments	(2,136)		(2,136)
	17,118	50,000	67,118

Grand Total

98,961	-	98,960
---------------	----------	---------------



Change Request Overview - Legal Services and Real Estate

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
LEG1.1 - Consolidation of Rental Revenue Accounts	23,483
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.24 - Splitting of Property Expenses from Revenues	-
Net Levy Impact	23,483

Operating Change Request Detail



LEG1.1 - Consolidation of Rental Revenue Accounts

Consolidated Work Unit	30-30-135 - LEGAL & REAL EST - REAL EST	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	5. Corporate Priority		
Description	Consolidating the rental income from leases to increase operational efficiency.		
Justification	Currently there are multiple revenue accounts where income flows to. We are consolidating these to increase operational efficiency and ease of tracking. Only one account would need to be reviewed on a period-by-period basis rather than two. It is not a 1-1 transfer as the rental income is only budgeted for half of the year due to current lease agreement coming to an end (360 West St) and would have been reduced without the transfer.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	(7,037)	(7,037)	(7,037)	(7,037)	(7,037)
OP - LEGAL & REAL EST - REAL EST - GENERAL - 56000 - Rentals	7,037	7,037	7,037	7,037	7,037
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	(36,416)	(36,416)	(36,416)	(36,416)	(36,416)
OP - LEGAL & REAL EST - REAL EST - GENERAL - 56000 - Rentals	36,416	36,416	36,416	36,416	36,416
OP - LEGAL & REAL EST - REAL EST - GENERAL - 56000 - Rentals	2,478	2,478	2,478	2,478	2,478
OP - LEGAL & REAL EST - REAL EST - GENERAL - 56000 - Rentals	12,000	12,000	12,000	12,000	12,000
OP - LEGAL & REAL EST - REAL EST - GENERAL - 56000 - Rentals	9,396	9,396	9,396	9,396	9,396
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	(9,396)	(9,396)	(9,396)	(9,396)	(9,396)
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	(2,478)	(2,478)	(2,478)	(2,478)	(2,478)
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)
OP - LEGAL & REAL EST - REAL EST - GENERAL - 56000 - Rentals	6,468	6,468	6,468	6,468	6,468
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	(6,468)	(6,468)	(6,468)	(6,468)	(6,468)
OP - LEGAL & REAL EST - REAL EST - GENERAL - 56000 - Rentals	81,000	81,000	81,000	81,000	81,000
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	(81,000)	(81,000)	(81,000)	(81,000)	(81,000)
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	(42,000)	(42,000)	(42,000)	(42,000)	(42,000)
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	42,000	42,000	42,000	42,000	42,000
OP - LEGAL & REAL EST - REAL EST - GENERAL - 56000 - Rentals	8,000	8,000	8,000	8,000	8,000
OP - LEGAL & REAL EST - REAL EST - GENERAL - 56000 - Rentals	(23,483)	(23,483)	(23,483)	(23,483)	(23,483)
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	(23,483)	(23,483)	(23,483)	(23,483)	(23,483)
Total Revenues	(23,483)	(23,483)	(23,483)	(23,483)	(23,483)
Expenses					
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 72610 - Property Taxes	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 72610 - Property Taxes	(42,000)	(42,000)	(42,000)	(42,000)	(42,000)
OP - LEGAL & REAL EST - REAL EST - GENERAL - 72610 - Property Taxes	8,000	8,000	8,000	8,000	8,000
OP - LEGAL & REAL EST - REAL EST - GENERAL - 72610 - Property Taxes	42,000	42,000	42,000	42,000	42,000
Total Expenses	-	-	-	-	-
Net Total	23,483	23,483	23,483	23,483	23,483

Operating Change Request Detail



CORP4.24 - Splitting of Property Expenses from Revenues

Consolidated Work Unit 30-30-135 - LEGAL & REAL EST - REAL EST

Change Request Type CORP TRANSFER/ADJ (FINANCE ONLY)

One-Time Budget No

Budget Theme Maintain Service

Council Strategic Priority 5. Corporate Priority

Description Moving rentals from 1-30-30-135-00199 and 1-30-30-135-00000 to increase transparency of revenue and expenses and consolidate accounts.

Justification To make the accounting of rentals and property taxes align better with their respective categories and increase transparency.

Budget Year 2025

Overall Priority A - Recommended

Core Service Yes

Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	8,000	-	-	-	-
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 56000 - Rentals	42,000	-	-	-	-
Total Revenues	50,000	-	-	-	-
Expenses					
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 72610 - Property Taxes	8,000	-	-	-	-
OP - LEGAL & REAL EST - REAL EST - RENTS - GEN - 72610 - Property Taxes	42,000	-	-	-	-
Total Expenses	50,000	-	-	-	-
Net Total	-	-	-	-	-



Operating Budget Summary
Department: Corporate Services
Division: Recreation & Culture (Overview)

Division Overview
 Separate Summaries Provide for key Activities
 Recreation Admin, Business Services, Culture
 Services, Youth Services, Fitness Center,
 Recreation Programs & Aquatics

Object Category	Budget				Change Requests						Notes		
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.		Capital Impacts	Total Change
Revenues / Funding Source	4,923,056	4,955,956	32,900	0.67%	-	(25,000)	(66,456)	-	102,355	22,000	-	32,900	
Grants and Donations	459,588	375,850	(83,738)	(18.22%)	-	-	(88,738)	-	5,000	-	-	(83,738)	1
Other Revenues	7,435	3,718	(3,718)	(50.00%)	-	-	-	-	-	(3,718)	-	(3,718)	
Reserve Funding	25,000	-	(25,000)	(100.00%)	-	(25,000)	-	-	-	-	-	(25,000)	2
User Fees and Serv Chgs	4,431,033	4,576,388	145,355	3.28%	-	-	22,283	-	97,355	25,718	-	145,355	3
Expenses / Expenditure	5,221,720	5,455,254	233,534	4.47%	-	161,090	(70,558)	-	79,636	63,365	-	233,534	
Administration	135,107	131,107	(4,000)	(2.96%)	-	-	-	-	-	(4,000)	-	(4,000)	
Contracted Services	546,621	516,439	(30,182)	(5.52%)	-	(25,000)	(73,906)	-	19,000	49,724	-	(30,182)	4
Grants Contributions	40,750	40,750	-	-	-	-	-	-	-	-	-	-	
Labour Costs	4,103,442	4,331,480	228,037	5.56%	-	170,053	3,348	-	54,636	-	-	228,037	5
Material and Supplies	208,695	227,423	18,728	8.97%	-	-	-	-	6,000	12,728	-	18,728	6
Redistribution	-	-	-	-	-	-	-	-	-	-	-	-	
Rentals and Leases	58,911	54,191	(4,719)	(8.01%)	-	-	-	-	-	(4,719)	-	(4,719)	
Reserve Contributions	-	-	-	-	-	-	-	-	-	-	-	-	
Transaction Charges	104,734	112,589	7,855	7.50%	-	-	-	-	-	7,855	-	7,855	
Utilities, Tax and Insurance	23,460	41,275	17,815	75.94%	-	16,037	-	-	-	1,778	-	17,815	7
Net Operating Budget	298,664	499,298	200,634	67.18%	-	186,090	(4,103)	-	(22,719)	41,365	-	200,634	

Revenue

	Requests	Reallocation	Total
1 Youth Centre Grant Revenue - Variance due to structure of Grant	(53,738)		(53,738)
REC1.5 - Reduction of Grants Revenue Account - to match actual trend	(35,000)		(35,000)
2 Removal of 2024 one time item - Funding from council due to surplus in 2024		(25,000)	(25,000)
3 REC1.3 - BPRC Food Service Contract - coming to an end	(53,718)		(53,718)
REC1.4 - Annual Facility Rental Revenue Increases	76,000		76,000
REC1.6 - Additional Revenues	14,000		14,000
REC2.2(AR) - Drop-in Program Operations	73,855		73,855
REC2.4 - Culture Summer Student - Casual Wages - needed to grow revenues	14,500		14,500
Other Revenue Adjustments	22,000		22,000
	57,900	(25,000)	32,900

Expenses

4	Removal of 2024 one time item - Funding from council due to surplus in 2024		(25,000)	(25,000)
	Youth Centre Grant Revenue - Variance due to structure of Grant	(93,406)		(93,406)
	CORP1.20 - One-time Costs < \$10K Offset by Invest Income - Legion Banners	8,000		8,000
	REC1.1 - Adult Hockey Fees - Annual increase	19,500		19,500
	REC2.4 - Culture Summer Student - Casual Wages - needed to grow revenues	5,000		5,000
	REC2.2 (AR) - Drop-in Program Operations	6,000		6,000
5	REC2.1 (AR) - Fitness Supervisor	1,674		1,674
	REC2.2 (AR) - Drop-in Program Operations	45,136		45,136
	REC2.3 (AR) - Program Supervisor	1,674		1,674
	REC2.4 - Culture Summer Student - Casual Wages - needed to grow revenues	9,500		9,500
	Salary progressions, COLA and transitions	170,053		170,053
6	REC2.2(AR) - Drop-in Program Operations	6,000		6,000
7	CORP4.22 Insurance Allocation		16,037	16,037
	Other general adjustments	63,366		63,366
		242,497	(8,963)	233,534
	Total	184,597	16,037	200,634



Operating Budget Summary
Department: Corporate Services
Division: Recreation Administration

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	-	-	-	-	-	-	-	-	-	-	-	-	-
User Fees and Serv Chgs	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses / Expenditure	1,153,150	1,324,469	171,319	14.86%	-	163,852	1,674	-	-	5,793	-	171,319	
Administration	32,417	31,417	(1,000)	(3.08%)						(1,000)		(1,000)	
Labour Costs	972,849	1,126,804	153,955	15.83%		152,281	1,674			-		153,955	1
Material and Supplies	33,744	31,179	(2,565)	(7.60%)						(2,565)		(2,565)	
Reserve Contributions	-	-	-	-						-		-	
Transaction Charges	104,734	112,589	7,855	7.50%						7,855		7,855	
Utilities, Tax and Insurance	9,406	22,480	13,074	139.00%		11,571				1,503		13,074	2
Net Operating Budget	1,153,150	1,324,469	171,319	14.86%	-	163,852	1,674	-	-	5,793	-	171,319	

Expenses

	Requests	Reallocation	Total
1 Transfer of Aquatic Supervisor into Rec ADM	96,487		96,487
Salary progressions, COLA and transitions	55,794		55,794
2 CORP4.22 Insurance Allocation transfer to reflect actuals		11,571	11,571
REC2.3 (AR) - Program Supervisor	1,674		1,674
Other general adjustments	5,793		5,793
	159,748	11,571	171,319



Operating Budget Summary
Department: Corporate Services
Division: Recreation Business Services

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	1,989,497	2,025,780	36,283	1.82%	-	-	22,283	-	14,000	-	-	36,283	
Other Revenues	7,435	3,718	(3,718)	(50.00%)						(3,718)		(3,718)	
User Fees and Serv Chgs	1,982,062	2,022,062	40,000	2.02%			22,283		14,000	3,718		40,000	1
Expenses / Expenditure	(180,358)	404,257	584,615	(324.14%)	-	9,117	551,790	-	12,208	11,500	-	584,615	
Contracted Services	55,850	67,350	11,500	20.59%						11,500		11,500	
Labour Costs	295,582	316,907	21,325	7.21%		9,117			12,208	-		21,325	2
Material and Supplies	20,000	20,000	-	-						-		-	
Redistribution	(551,790)	-	551,790	(100.00%)			551,790			-		551,790	3
Net Operating Budget	(2,169,855)	(1,621,523)	548,332	(25.27%)	-	9,117	529,508	-	(1,792)	11,500	-	548,332	

Revenue

	Requests	Reallocation	Total
1 REC1.6 - Additional Revenues	14,000		14,000
REC1.4 - Annual Facility Rental Revenue Increases	76,000		76,000
REC1.3 - BPRC Food Service Contract - coming to an end	(53,718)		(53,718)
	36,283	-	36,283

Expenses

2 Salary progressions, COLA and transitions	9,117		9,117
REC2.2 (AR) - Drop-in Program Operations	12,208		12,208
3 REC1.2 - Facility Redistribution Fees		551,790	551,790
Other general adjustments	11,500		11,500
	32,825	551,790	584,615

Total	(3,458)	551,790	548,332
--------------	----------------	----------------	----------------



Operating Budget Summary
Department: Corporate Services
Division: Cultural Services

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	8,800	23,300	14,500	164.77%	-	-	-	-	14,500	-	-	14,500	
Grants and Donations	8,800	13,800	5,000	56.82%					5,000			5,000	1
Reserve Funding	-	-	-	-								-	
User Fees and Serv Chgs	-	9,500	9,500	-					9,500			9,500	1
Expenses / Expenditure	141,068	174,585	33,517	23.76%	-	6,119	-	-	22,500	4,898	-	33,517	
Administration	23,743	22,243	(1,500)	(6.32%)						(1,500)	-	(1,500)	
Contracted Services	13,800	28,905	15,105	109.46%					13,000	2,105		15,105	2
Labour Costs	100,004	115,623	15,619	15.62%		6,119			9,500	-		15,619	3
Material and Supplies	2,700	6,993	4,293	159.00%						4,293		4,293	4
Reserve Contributions	-	-	-	-								-	
Utilities, Tax and Insurance	821	821	-	-						-		-	
Net Operating Budget	132,268	151,285	19,017	14.38%	-	6,119	-	-	8,000	4,898	-	19,017	

<u>Revenue</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
1 REC2.4 - Culture Summer Student - Casual Wages - needed to grow revenues	14,500		14,500
	14,500	-	14,500
<u>Expenses</u>			
2 CORP1.20 - One-time Costs < \$10K Offset by Invest Income - Legion Banners	8,000		8,000
REC2.4 - Culture Summer Student - Casual Wages - needed to grow revenues	5,000		5,000
3 REC2.4 - Culture Summer Student - Casual Wages - needed to grow revenues	9,500		9,500
Salary progressions, COLA and transitions	6,119		6,119
4 IT Equipment and maintenance	4,293		4,293
Other general adjustments	605		605
	33,517	-	33,517
Total	19,017	-	19,017



Operating Budget Summary
Department: Corporate Services
Division: Youth Services

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	392,788	314,050	(78,738)	(20.05%)	-	(25,000)	(53,738)	-	-	-	-	(78,738)	
Grants and Donations	367,788	314,050	(53,738)	(14.61%)	-		(53,738)			-		(53,738)	1
Reserve Funding	25,000	-	(25,000)	(100.00%)		(25,000)				-		(25,000)	2
Expenses / Expenditure	856,990	746,425	(110,565)	(12.90%)	-	(21,914)	(93,406)	-	-	4,755	-	(110,565)	
Administration	4,800	4,800	-	-						-		-	
Contracted Services	252,471	142,365	(110,106)	(43.61%)		(25,000)	(93,406)			8,300		(110,106)	3
Grants Contributions	40,750	40,750	-	-						-		-	
Labour Costs	487,235	485,855	(1,380)	(0.28%)		(1,380)				-		(1,380)	4
Material and Supplies	4,500	6,000	1,500	33.33%						1,500		1,500	
Rentals and Leases	58,911	54,191	(4,719)	(8.01%)						(4,719)		(4,719)	
Reserve Contributions	-	-	-	-						-		-	
Utilities, Tax and Insurance	8,323	12,464	4,141	49.75%		4,466				(325)		4,141	5
Net Operating Budget	464,202	432,375	(31,827)	(6.86%)	-	3,086	(39,668)	-	-	4,755	-	(31,827)	

Revenue

	Requests	Reallocation	Total
1 Youth Centre Grant Revenue - Variance due to structure of Grant	(53,738)		(53,738)
2 Removal of 2024 one time item - Funding from council due to surplus in 2024	(25,000)		(25,000)
	(78,738)	-	(78,738)

Expenses

3 Removal of 2024 one time item - Funding from council due to surplus in 2024	(25,000)		(25,000)
Youth Centre Grant Revenue - Variance due to structure of Grant	(93,406)		(93,406)
4 Salary progressions, COLA transitions, and grant funded employees	(1,380)		(1,380)
5 CORP4.22 - Insurance Transfer - changing to reflect actuals		4,466	4,466
Other general adjustments	4,755		4,755
	(115,031)	4,466	(110,565)
Total	(36,293)	4,466	(31,827)



Operating Budget Summary
Department: Corporate Services
Division: Fitness Center

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	954,200	1,034,555	80,355	8.42%	-	-	-	-	73,855	6,500	-	80,355	
User Fees and Serv Chgs	954,200	1,034,555	80,355	8.42%	-	-	-	-	73,855	6,500	-	80,355	1
Expenses / Expenditure	482,180	548,765	66,585	13.81%	-	9,359	1,674	-	44,928	10,624	-	66,585	
Contracted Services	19,000	30,624	11,624	61.18%	-	-	-	-	6,000	5,624	-	11,624	2
Labour Costs	440,180	484,141	43,961	9.99%	-	9,359	1,674	-	32,928	-	-	43,961	2, 3
Material and Supplies	23,000	34,000	11,000	47.83%	-	-	-	-	6,000	5,000	-	11,000	2
Net Operating Budget	(472,020)	(485,790)	(13,770)	2.92%	-	9,359	1,674	-	(28,927)	4,124	-	(13,770)	

<u>Revenue</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
1 REC2.2(AR) - Drop-in Program Operations	73,855		73,855
Other general adjustments	6,500		6,500
	80,355	-	80,355
Expenses			
2 REC2.2 (AR) - Drop-in Program Operations	44,928		44,928
3 Salary progressions, COLA and transitions	9,359		9,359
REC2.1 (AR) - Fitness Supervisor	1,674		1,674
Other general adjustments	10,624		10,624
	66,585	-	66,585
Total	(13,770)	-	(13,770)



Operating Budget Summary
Department: Corporate Services
Division: Recreation Programs

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	923,971	894,971	(29,000)	(3.14%)	-	-	(35,000)	-	-	6,000	-	(29,000)	
Grants and Donations	83,000	48,000	(35,000)	(42.17%)			(35,000)			-		(35,000)	1
User Fees and Serv Chgs	840,971	846,971	6,000	0.71%						6,000		6,000	2
Expenses / Expenditure	1,476,691	987,649	(489,042)	(33.12%)	-	27,204	(532,290)	-	-	16,044	-	(489,042)	
Administration	74,147	72,647	(1,500)	(2.02%)						(1,500)		(1,500)	
Contracted Services	139,313	176,357	37,044	26.59%			19,500			17,544		37,044	3
Labour Costs	627,145	654,349	27,204	4.34%		27,204				-		27,204	4
Material and Supplies	81,596	81,596	-	-						-		-	
Redistribution	551,790	-	(551,790)	(100.00%)			(551,790)			-		(551,790)	5
Rentals and Leases	-	-	-	-						-		-	
Utilities, Tax and Insurance	2,700	2,700	-	-						-		-	
Net Operating Budget	552,720	92,678	(460,042)	(83.23%)	-	27,204	(497,290)	-	-	10,044	-	(460,042)	

Revenue

	Requests	Reallocation	Total
1 REC1.5 - Reduction of Grants Revenue Account - to match actual trend	(35,000)		(35,000)
2 Other general adjustments	6,000		6,000
	(29,000)	-	(29,000)

Expenses

3 REC1.1 - Adult Hockey Fees - Annual increase	19,500		19,500
4 Salary progressions, COLA and transitions	27,204		27,204
5 REC1.2 - Facility Redistribution Fees		(551,790)	(551,790)
Other general adjustments	16,044		16,044
	62,748	(551,790)	(489,042)

Total	91,748	(551,790)	(460,042)
--------------	--------	-----------	-----------



Operating Budget Summary
Department: Corporate Services
Division: Aquatics

Object Category	Budget				Change Requests					Budget Adj.	Capital Impacts	Total Change	Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative				
Revenues / Funding Source	653,800	663,300	9,500	1.45%	-	-	-	-	-	9,500	-	9,500	
User Fees and Serv Chgs	653,800	663,300	9,500	1.45%						9,500		9,500	
Expenses / Expenditure	1,292,000	1,269,105	(22,895)	(1.77%)	-	(32,646)	-	-	-	9,751	-	(22,895)	
Contracted Services	66,187	70,838	4,651	7.03%						4,651		4,651	
Labour Costs	1,180,448	1,147,802	(32,646)	(2.77%)		(32,646)				-		(32,646)	1
Material and Supplies	43,155	47,655	4,500	10.43%						4,500		4,500	
Utilities, Tax and Insurance	2,210	2,810	600	27.15%						600		600	
Net Operating Budget	638,200	605,805	(32,395)	(5.08%)	-	(32,646)	-	-	-	251	-	(32,395)	-

	Requests	Reallocation	Total
Revenue			
Other general adjustments	9,500		9,500
	9,500	-	9,500
Expenses			
1 Salary progressions, COLA and transitions	63,841		63,841
Aquatic Supervisor transfer to Rec ADM	(96,487)		(96,487)
Other general adjustments	9,751		9,751
	(22,895)	-	(22,895)
Total	(32,395)	-	(32,395)



Change Request Overview - Rec & Culture

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
REC1.1 - Adult Hockey Fees	19,500
REC1.2 - Facility Redistribution Fees	-
REC1.3 - BPRC Food Service Contract	53,718
REC1.4 - Annual Facility Rental Revenue Increases	(76,000)
REC1.5 - Reduction of Grants Account	35,000
REC1.6 - Rec & Culture Budget Reductions	(18,000)
CORP1.20 - One-time Costs < \$10K Offset by Invest Income	8,000
B. STAFFING	
REC2.1 (AR) - Fitness Supervisor	1,674
REC2.2 (AR) - Drop-in Program Operations	(16,719)
REC2.3 (AR) - Program Supervisor	1,674
REC2.4 - Culture Summer Student-Casual Wages	-
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.22 - Insurance Transfer	16,037
Net Levy Impact	24,883

Operating Change Request Detail



REC1.1 - Adult Hockey Fees

Consolidated Work Unit	30-32-220 - REC - PROGRAMS	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		
Description	The City's Adult Hockey League ice rental fees increase annually in accordance with the Council approved facility rental fees. As a result, an annual budget increase is required to account for these fee increases.		
Justification	This request is a housekeeping adjustment for the annual fee increase for 2024 and 2025 budget years. Subsequent requests will be for single year increases. The rental fee increases are accounted for in the Facility Rental revenue budget as well as the Recreation Program registration revenue. However, they were not accounted for in 2024 within the program budget, only within the facility rental budget.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - REC - PROGRAMS - NSP (Neighborhood Sport Prog.) - 71000 - Contracts	19,500	8,000	-	-	-
Total Expenses	19,500	8,000	-	-	-
Net Total	19,500	8,000	-	-	-

Operating Change Request Detail



REC1.2 - Facility Redistribution Fees

Consolidated Work Unit	30-32-200 - REC - BUS SRV	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		

Description In consultation with Treasury, staff are recommending the removal of the Facility Redistribution accounts within Recreation, Youth and Culture Division. The overall financial impact of this request is net zero.

Justification Historically staff within the Recreation, Youth and Culture Division have accounted for internal usage of certain spaces within recreation facilities for the operation of City run aquatic, fitness, and recreation programs. The cost to utilize City recreation facilities for City run programs is accounted for when the registration fee for aquatic, fitness and recreation programs through a break-even analysis. The historic process of accounting for internals was an inefficient process, duplicating work that was already completed and easily reported on through the Recreation, Youth and Culture Division internal budget tracking mechanisms.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - REC - BUS SRV - FAC PERMIT - 90100 - Redist-Facly	551,790	551,790	551,790	551,790	551,790
OP - REC - PROGRAMS - DAY CAMPS - 90100 - Redist-Facly	(551,790)	(551,790)	(551,790)	(551,790)	(551,790)
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



REC1.3 - BPRC Food Service Contract

Consolidated Work Unit 30-32-200 - REC - BUS SRV
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Removal of half year operating revenue and recovery revenue for the contract associated with Bayside Restaurant located at Barnfield Point Recreation Centre. The current contract expires in May 2025.

Justification Unable to generate the revenue associated with the contract for the operation of a restaurant at Barnfield Point Recreation Center at the completion of their current contract. The remaining half year of operating and recovery revenue will be removed as part of the 2026 budget process.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - REC - BUS SRV - CONCESSIONS - 55300 - Concession	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
OP - REC - BUS SRV - CONCESSIONS - 59500 - Recovery	(3,718)	(3,718)	(3,718)	(3,718)	(3,718)
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	53,718	-	-	-	-
Total Revenues	-	(53,718)	(53,718)	(53,718)	(53,718)
Net Total	-	53,718	53,718	53,718	53,718

Operating Change Request Detail



REC1.4 - Annual Facility Rental Revenue Increases

Consolidated Work Unit 30-32-200 - REC - BUS SRV
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description Annual facility rental revenue increases due to Council approved rates.
Justification As part of the Council approved rates associated with Municipal Code 456 Schedule A, annual rates increase. This increase is associated with various facility rental rates throughout indoor and outdoor municipal recreation facilities.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - REC - BUS SRV - FAC PERMIT - 56000 - Rentals	76,000	76,000	76,000	76,000	76,000
Total Revenues	76,000	76,000	76,000	76,000	76,000
Net Total	(76,000)	(76,000)	(76,000)	(76,000)	(76,000)

Operating Change Request Detail



REC1.5 - Reduction of Grants Account

Consolidated Work Unit 30-32-220 - REC - PROGRAMS
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description Reduction of Grants account to match actuals.
Justification A reduction in the grants account is recommended to match actuals. The creation of this budget amount was in relation to the history granting approval for Canada Summer Jobs. In the past few years, the City has received significantly less from Canada Summer Jobs due to increased competition, decreased available funding as well as a change in funding priorities.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - REC - PROGRAMS - DAY CAMPS - 58500 - Grant Fed	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
Total Revenues	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
Net Total	35,000	35,000	35,000	35,000	35,000

Operating Change Request Detail



REC1.6 - Rec & Culture Budget Reductions

Consolidated Work Unit	30-32-002 - REC - ADM	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	5. Corporate Priority		
Description	The proposed reductions in operating expenses are associated with operational efficiencies identified by Staff. The proposed revenue increases are based on anticipated increases in services that will be recommended through the Parks, Recreation, Culture and Trails Master Plan.		
Justification	Operating expense reductions are due to identified operating efficiencies. Revenue increases are anticipated based on additional services and rentals occurring within existing recreation facilities. These were anticipated to be received as recommendations associated with the Parks, Recreation, Culture and Trails Master Plan.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - REC - BUS SRV - FAC PERMIT - 56000 - Rentals	2,000	2,000	2,000	2,000	2,000
OP - REC - BUS SRV - FAC PERMIT - 56000 - Rentals	4,000	4,000	4,000	4,000	4,000
OP - REC - BUS SRV - CONCESSIONS - 56000 - Rentals	8,000	8,000	8,000	8,000	8,000
Total Revenues	14,000	14,000	14,000	14,000	14,000
Expenses					
OP - REC - ADM - GENERAL - 76320 - Mileage	(500)	(500)	(500)	(500)	(500)
OP - REC - ADM - GENERAL - 76300 - Travel / Accom	(500)	(500)	(500)	(500)	(500)
OP - REC - ADM - GENERAL - 77000 - Office Supplies	(500)	(500)	(500)	(500)	(500)
OP - REC - BUS SRV - CUSTOMER SRV - 71000 - Contracts	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
OP - REC - PROGRAMS - NSP (Neighborhood Sport Prog.) - 76100 - Adv Promotion	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
OP - REC - PROGRAMS - NSP (Neighborhood Sport Prog.) - 76320 - Mileage	(500)	(500)	(500)	(500)	(500)
Total Expenses	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)
Net Total	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)

Operating Change Request Detail



REC2.1 (AR) - Fitness Supervisor

Consolidated Work Unit	30-32-210 - REC - FITNESS CTRE	Budget Year	2025
Change Request Type	B. STAFFING	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	1. Helping the Community with Things That Matter		
Description	Request to transition the current casual Fitness Coordinator position to a full-time Fitness Supervisor. This transition is crucial for the effective management of all fitness operations.		

The Orillia Recreation Centre has experienced significant growth in its fitness services, particularly in membership sales, fitness program participation, and personal training sessions. This expansion highlights the need for a dedicated full-time Fitness Supervisor to manage, sustain, and further enhance these services for the community.

Salary: -\$3,145.61
Benefits: \$4,819.39
Total: \$1,673.78

Justification

Since the opening of the Orillia Recreation Centre (ORC) in 2020, the facility has experienced tremendous growth in its fitness services. Membership sales, personal training sessions, and class participation have all seen significant increases:

- 7% increase in memberships from 2023 to 2024.
- 18% increase in Fitness Registered Programming from 2023 to 2024.
- 25% increase in Personal Training from 2023 to 2024.
- 35% increase in FUN Pass membership sales revenue since ORC opening.

The majority of municipal fitness centers have at least one dedicated full-time fitness professional. This role includes some weekend presence to handle issues in all recreation facilities. The transition to a full-time Fitness Supervisor is essential to align with industry standards and manage the expanding services effectively.

For more information, see the attached report.

Operating Budget Impact

Expenses

OP - REC - FITNESS CTRE - GENERAL - 61000 - Sal Wages

OP - REC - FITNESS CTRE - GENERAL - 65000 - Benefits

Total Expenses

Net Total

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
	(3,146)	(3,146)	(3,146)	(3,146)	(3,146)
	4,819	4,819	4,819	4,819	4,819
	1,674	1,674	1,674	1,674	1,674
	1,674	1,674	1,674	1,674	1,674

Operating Change Request Detail



REC2.2 (AR) - Drop-in Program Operations

Consolidated Work Unit 30-32-210 - REC - FITNESS CTRE

Change Request Type B. STAFFING

One-Time Budget Budget No

Theme New Initiative/Enhanced Service

Council Strategic Priority 1. Helping the Community with Things That Matter

Description A net revenue increase is requested to account for increased membership sales and utilization as well as additional revenue due to annual membership rate increases. The increase in sales and utilization will require an offsetting expense of \$57,136 to account for the required increase in staffing, contracts and equipment to increase programming to help ease the capacity issues.

Justification Membership rates, sales and utilization have increased and therefore additional increases in expenses and revenues are required to maintain service levels.

Operating Budget Impact
Expenses \$57,136
Revenue increase of \$73,855
Variance of \$16,719

Budget Year 2025

Overall Priority A - Recommended

Core Service Yes

Council Report Ref.

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - REC - FITNESS CTRE - GENERAL - 52720 - Memberships	73,855	73,855	73,855	73,855	73,855
Total Revenues	73,855	73,855	73,855	73,855	73,855
Expenses	29,400	29,400	29,400	29,400	29,400
OP - REC - FITNESS CTRE - GENERAL - 61000 - Sal Wages	3,528	3,528	3,528	3,528	3,528
OP - REC - FITNESS CTRE - GENERAL - 65000 - Benefits	10,900	10,900	10,900	10,900	10,900
OP - REC - BUS SRV - CUSTOMER SRV - 61000 - Sal Wages	1,308	1,308	1,308	1,308	1,308
OP - REC - BUS SRV - CUSTOMER SRV - 65000 - Benefits	6,000	6,000	6,000	6,000	6,000
OP - REC - FITNESS CTRE - GENERAL - 77420 - Materials	6,000	6,000	6,000	6,000	6,000
OP - REC - FITNESS CTRE - GENERAL - 71000 - Contracts	57,136	57,136	57,136	57,136	57,136
Total Expenses	(16,719)	(16,719)	(16,719)	(16,719)	(16,719)
Net Total					

Operating Change Request Detail



REC2.3 (AR) - Program Supervisor

Consolidated Work Unit 30-32-220 - REC - PROGRAMS
Change Request Type B. STAFFING
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Turning this existing Program Coordinator into a full-time permanent employee is crucial for staff retention and program delivery. This position is essential for managing program and camp safety and operations across all recreation and day camp facilities. Programs and day camps have undergone substantial growth, particularly in day camps, drop-in programs, and large-scale events. This role is vital to maintain this expansion and ensure that safety and health unit standards are being adhered to in all of our programming. Additionally, the consistent presence of a full-time coordinator will help foster a stable and cohesive team, reduce turnover, and create efficiencies by minimizing the disruptions associated with frequent staff changes.

Justification Turning this position full-time is essential given the significant growth and increased responsibilities of this position. This role has grown significantly over the past four years and is now responsible for over 300 programs that operate 7 days a week in all of our recreational facilities. With this oversight comes the responsibility to be available to deal with any issues during scheduled work hours, but also in the evenings and weekends which is not feasible with the current casual staff structure. The number of programs overseen by this role has increased by 20% since 2019. This role has now overseen the camp program and staff team which is a staff compliment of 50 staff which is a growth of 45% since 2019. With these changes, the day camp program has seen an incredible growth of 33% increase in participants. Given the significant liability associated with overseeing day camps, a dedicated full-time coordinator ensures better risk management, adherence to safety protocols, and overall program quality.

Operating Budget Impact

Expenses	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
OP - REC - ADM - GENERAL - 65000 - Benefits	4,819	4,819	4,819	4,819	4,819
OP - REC - ADM - GENERAL - 61000 - Sal Wages	(3,146)	(3,146)	(3,146)	(3,146)	(3,146)
Total Expenses	1,674	1,674	1,674	1,674	1,674
Net Total	1,674	1,674	1,674	1,674	1,674

Operating Change Request Detail



REC2.4 - Culture Summer Student-Casual Wages

Consolidated Work Unit	30-32-230 - REC - CULTURE	Budget Year	2025
Change Request Type	B. STAFFING	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	

Council Strategic Priority 3. Strengthening Community Participation/Engagement

Description A casual wage position is essential for the continuation of Music in the Park Concert Series and expansion of art markets.

Justification The concert series, a community tradition for nearly half a century, significantly contributes to Orillia's cultural vibrancy and community engagement. Previously, the Orillia Opera House staff managed this event, but increased theatre shows have maxed out their capacity to assist. Additionally, in 2025 we are looking to expand the existing art markets to run every weekend starting which will generate additional revenue through vendor fees, enhancing cultural offerings and maximizing revenue opportunities while minimizing operational costs. This expansion requires a casual wage position for logistical coordination and successful implementation. This position will also involve grant writing to secure funding for future cultural programming, reducing reliance on local tax revenues and benefiting the community.

This request is looking to establish a casual wage line with corresponding grant and registrations revenue as a result of the ability to apply for more grants and expand the art markets to Saturday and Sunday. The operating expenses requested are to assist with this expansion.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - REC - CULTURE - CULTURE DEV - 58500 - Grant Fed	5,000	5,000	5,000	5,000	5,000
OP - REC - CULTURE - CULTURE DEV - 52340 - Registrations	9,500	11,000	11,000	11,000	11,000
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	14,500	-	-	-	-
Total Revenues	29,000	16,000	16,000	16,000	16,000
Expenses					
OP - REC - CULTURE - CULTURE DEV - 61000 - Sal Wages	8,000	8,000	8,000	8,000	8,000
OP - REC - CULTURE - CULTURE DEV - 71000 - Contracts	5,000	5,000	5,000	5,000	5,000
OP - REC - CULTURE - CULTURE DEV - 65000 - Benefits	1,500	500	500	500	500
Total Expenses	14,500	13,500	13,500	13,500	13,500
Net Total	(14,500)	(2,500)	(2,500)	(2,500)	(2,500)



Operating Budget Summary
Department: Corporate Services
Division: Council Services

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	96,139	101,259	5,120	5.33%	-	-	-	-	-	5,120	-	5,120	
Licenses and Permits	87,301	91,622	4,321	4.95%						4,321		4,321	
Other Revenues	477	487	10	2.10%						10		10	
Reserve Funding	1,750	1,750	-	-						-		-	
User Fees and Serv Chgs	6,611	7,400	789	11.93%						789		789	
Expenses / Expenditure	899,342	1,045,082	145,740	16.21%	-	126,176	(30,054)	-	40,691	8,927	-	145,740	
Administration	15,194	16,345	1,152	7.58%						1,152		1,152	
Contracted Services	41,054	48,080	7,026	17.11%						7,026		7,026	
Labour Costs	830,022	965,081	135,059	16.27%		126,176	(30,054)		38,937	-		135,059	1
Material and Supplies	11,100	13,642	2,542	22.90%					1,754	788		2,542	
Rentals and Leases	1,972	1,933	(39)	(1.96%)						(39)		(39)	
Reserve Contributions	-	-	-	-						-		-	
Transaction Charges	-	-	-	-						-		-	
Utilities, Tax and Insurance	-	-	-	-						-		-	
Net Operating Budget	803,203	943,823	140,620	17.51%	-	126,176	(30,054)	-	40,691	3,807	-	140,620	

<u>Revenue</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
Other general adjustments	5,120		5,120
	5,120	-	5,120
Expenses			
1 CORP4.7 - Salary Distribution for Council Services - from Police Board		123,584	123,584
CSV2.2 - Part Time Support - No Longer Needed	(30,054)		(30,054)
Salary progressions, COLA and transitions	12,713		12,713
Part-time student - removal of one-time item 2024	(10,121)		(10,121)
CSV2.1 - Records and Information Management Contract	40,691		40,691
Other general adjustments	8,927		8,927
	22,156	123,584	145,740
Total	17,036	123,584	140,620



Change Request Overview - Council Services

CHANGE REQUEST	Sum of 2025 Net Amount
B. STAFFING	
CSV2.1 - Records and Information Management Contract	40,691
CSV2.2 - Part Time Support - No Longer Needed	(30,054)
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.7 - Salary Distribution for Council Services	123,764
Net Levy Impact	134,401

Operating Change Request Detail



CSV2.1 - Records and Information Management Contract

Consolidated Work Unit	30-36-002 - COUNCIL SERVICES - ADM	Budget Year	2025
Change Request Type	B. STAFFING	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	A Records and Information Management contract position and additional contracted services are being requested to undertake a series of tasks related to physical (paper) records and information management by digitization and indexing.		
Justification	An ongoing contract position provides the opportunity for a dedicated, experienced position to develop strategies for consistent, organized, efficient preparation of permanent records for digitizing. The digitization of the prepared content is best contracted with an external specialized service provider with technology and equipment to meet top-quality scanning requirements. (See attached quotes from Octacom, AMS Imaging, and Iron Mountain.) Average is \$275 plus tax for each file box containing between 1500-2200 images - includes shipping 1-way and shredding after verification. 30 boxes in a year would be approximately \$10,000 in addition to the paid contract position. The contract position would then complete the process by moving the digitized records to SharePoint. This would cover additional to disassemble/move shelving owned by the City.		
Comments	First goal is to empty the D0036 Unit at Green Storage (formerly Ace) at an annual current cost of \$6,576 plus applicable HST. We budgeted for a 5% increase for the offsite storage units for 2025. The digitization should continue as a core service to reduce storage of all paper records, which may also include building files and plans. Comments - future year over year goals - benefits all departments/divisions: 1. Green Storage is not ideal for long-term records storage, especially archival content. Trips to the offsite storage cost 10km in mileage for the round trip when staff need to retrieve paper-only records, in addition to the ever-increasing lease amounts. 2. Re-use lockable storage/shelving units for offsite confidential HR storage when space permits in the largest unit until digitization can be undertaken for records (65-year retention). HR uses the smallest unit D0221 (\$3,588 + HST annually) at Green Storage. 3. Archival content – has higher costs for oversize documents and imaging for old, delicate, and unusually bound records.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	40,691	-	-	-	-
OP - COUNCIL SERVICES - ADM - GENERAL - 58801 - Trf Fr Tax Stab Rsv	-	40,691	-	-	-
Total Revenues	40,691	40,691	-	-	-
Expenses					
OP - COUNCIL SERVICES - ADM - GENERAL - 61000 - Sal Wages	32,448	32,448	-	-	-
OP - COUNCIL SERVICES - ADM - GENERAL - 65000 - Benefits	6,489	6,489	-	-	-
OP - COUNCIL SERVICES - ADM - GENERAL - 77420 - Materials	1,754	1,754	-	-	-
Total Expenses	40,691	40,691	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



CSV2.2 - Part Time Support - No Longer Needed

Consolidated Work Unit 30-36-002 - COUNCIL SERVICES - ADM

Change Request Type B. STAFFING

One-Time Budget No

Budget Theme Maintain Service

Council Strategic Priority 6. Operational Priority

Description This is an Administrative Support position that was eliminated in the Council Services Division.

Justification

Budget Year 2025

Overall Priority A - Recommended

Core Service Yes

Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - COUNCIL SERVICES - ADM - GENERAL - 65000 - Benefits	(5,074)	(5,276)	(5,497)	(5,497)	(5,795)
OP - COUNCIL SERVICES - ADM - GENERAL - 61000 - Sal Wages	(24,019)	(24,954)	(25,967)	(25,967)	(27,396)
OP - COUNCIL SERVICES - ADM - GENERAL - 62000 - Casual Wages	(961)	(998)	(1,039)	(1,039)	(1,039)
Total Expenses	(30,054)	(31,228)	(32,503)	(32,503)	(34,229)
Net Total	(30,054)	(31,228)	(32,503)	(32,503)	(34,229)



Operating Budget Summary
Department: Corporate Services
Division: Financial Services

Object Category	Budget				Change Requests						Notes		
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.		Capital Impacts	Total Change
Revenues / Funding Source	127,500	113,500	(14,000)	(10.98%)	-	-	-	-	-	(14,000)	-	(14,000)	
Grants and Donations	-	-	-	-	-	-	-	-	-	-	-	-	
Reserve Funding	-	-	-	-	-	-	-	-	-	-	-	-	
User Fees and Serv Chgs	127,500	113,500	(14,000)	(10.98%)	-	-	-	-	-	(14,000)	-	(14,000)	
Expenses / Expenditure	2,084,702	2,165,992	81,291	3.90%	-	80,334	-	-	-	957	-	81,291	
Administration	110,664	112,281	1,617	1.46%	-	-	-	-	-	1,617	-	1,617	
Contracted Services	52,150	66,338	14,188	27.21%	-	12,445	-	-	-	1,743	-	14,188	1
Labour Costs	1,885,925	1,953,814	67,889	3.60%	-	67,889	-	-	-	(0)	-	67,889	2
Material and Supplies	23,563	19,760	(3,803)	(16.14%)	-	-	-	-	-	(3,803)	-	(3,803)	
Rentals and Leases	1,100	1,200	100	9.09%	-	-	-	-	-	100	-	100	
Reserve Contributions	-	-	-	-	-	-	-	-	-	-	-	-	
Transaction Charges	11,300	12,600	1,300	11.50%	-	-	-	-	-	1,300	-	1,300	
Utilities, Tax and Insurance	-	-	-	-	-	-	-	-	-	-	-	-	
Net Operating Budget	1,957,202	2,052,492	95,291	4.87%	-	80,334	-	-	-	14,957	-	95,291	

Revenue

	Requests	Reallocation	Total
Other general adjustments	(14,000)	-	(14,000)
	(14,000)	-	(14,000)

Expenses

1 CORP4.5 - MTE Fee Transfer - Corp to Finance for Consulting		12,445	12,445
2 Salary progressions, COLA and transitions	67,889		67,889
Other general adjustments	957		957
	68,846	12,445	81,291
Total	82,846	12,445	95,291



Change Request Overview - Financial Services

CHANGE REQUEST	Sum of 2025 Net Amount
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.5 - MTE Fee Transfer	12,445
Net Levy Impact	12,445

Operating Change Request Detail



CORP4.5 - MTE Fee Transfer

Consolidated Work Unit	30-38-285 - FIN - REV SRV	Budget Year	2025
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Moving Expenses associated with tax consulting and MTE study from corporate to Finance.		
Justification	To better align with actuals and for better categorization of expenses.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - CORP TRX - GEN - CORP ADJ - 71240 - Prof / Consult	(12,445)	(12,445)	(12,445)	(12,445)	(12,445)
OP - FIN - REV SRV - GENERAL - 71240 - Prof / Consult	7,000	7,000	7,000	7,000	7,000
OP - FIN - REV SRV - GENERAL - 71240 - Prof / Consult	5,445	5,445	5,445	5,445	5,445
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-



Operating Budget Summary
Department: Corporate Services
Division: Human Resources

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve Funding	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses / Expenditure	928,588	1,093,662	165,074	17.78%	-	151,801	-	-	10,000	3,273	-	165,074	
Administration	101,712	105,485	3,773	3.71%	-	-	-	-	-	3,773	-	3,773	
Contracted Services	16,723	16,723	-	-	-	-	-	-	-	-	-	-	
Labour Costs	794,778	954,429	159,651	20.09%	-	149,651	-	-	10,000	-	-	159,651	1
Material and Supplies	10,275	12,425	2,150	20.92%	-	2,150	-	-	-	-	-	2,150	1
Reserve Contributions	-	-	-	-	-	-	-	-	-	-	-	-	
Transaction Charges	2,600	2,600	-	-	-	-	-	-	-	-	-	-	
Utilities, Tax and Insurance	2,500	2,000	(500)	-	-	-	-	-	-	(500)	-	(500)	
Net Operating Budget	928,588	1,093,662	165,074	17.78%	-	151,801	-	-	10,000	3,273	-	165,074	

Expenses

	Requests	Reallocation	Total
1 CORP4.6 - Crossing Guard Costs Transfer to HR - from Police Services		119,997	119,997
CORP4.6 - Crossing Guard Costs Transfer to HR - from Police Services		2,150	2,150
Salary progressions, COLA and transitions	29,654		29,654
HR2.1 - City-wide customer service initiative	10,000		10,000
Other general adjustments	3,273		3,273
	42,927	122,147	165,074



Change Request Overview - Human Resources

CHANGE REQUEST	Sum of 2025 Net Amount
B. STAFFING	
HR2.1 - City-wide Customer Service Initiative	10,000
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.6 - Crossing Guard Costs Transfer to HR	122,662
Net Levy Impact	132,662

Operating Change Request Detail



HR2.1 - City-wide Customer Service Initiative

Consolidated Work Unit 30-40-002 - H.R. - ADM
Change Request Type B. STAFFING
One-Time Budget No
Budget Theme New Initiative/Enhanced Service
Council Strategic Priority 5. Corporate Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description

A placeholder for any human resources required to implement the Customer Service initiatives.

Justification

The Perry Group is working with Corporate Services to discuss and determine the various needs for a comprehensive one-stop customer service desk on the main floor of the Orillia City Centre. Once all requirements have been identified, the need for additional human resources will be discussed and determined if necessary.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - HR - ADM - GENERAL - 61000 - Sal Wages	10,000	10,000	10,000	10,000	10,000
Total Expenses	10,000	10,000	10,000	10,000	10,000
Net Total	10,000	10,000	10,000	10,000	10,000



Operating Budget Summary
Department: Development Services & Engineering
Division: Planning & Park Planning (Overview)

Division Overview
 Separate Summaries Provide for key Activities
 DSE Admin, Planning & Park Planning

Object Category	Budget				Change Requests							Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	
Revenues / Funding Source	423,865	433,970	10,105	2.38%	-	-	-	3,535	-	6,570	-	10,105
Grants and Donations	-	-	-	-	-	-	-	-	-	-	-	-
Other Revenues	81,000	42,000	(39,000)	(48.15%)	-	-	-	(39,000)	-	-	-	(39,000)
Reserve Funding	-	-	-	-	-	-	-	-	-	-	-	-
User Fees and Serv Chgs	342,865	391,970	49,105	14.32%	-	-	-	42,535	-	6,570	-	49,105
Expenses / Expenditure	1,459,591	1,545,017	85,425	5.85%	-	(93,655)	-	-	179,559	(479)	-	85,425
Administration	26,283	25,824	(459)	(1.75%)	-	-	-	-	-	(459)	-	(459)
Contracted Services	30,000	170	(29,830)	(99.43%)	-	(30,000)	-	-	-	170	-	(29,830)
Labour Costs	1,352,795	1,350,786	(2,010)	(0.15%)	-	(63,655)	-	-	61,645	-	-	(2,010)
Material and Supplies	39,795	39,795	-	-	-	-	-	-	-	-	-	-
Redistribution	10,000	10,170	170	1.70%	-	-	-	-	-	170	-	170
Reserve Contributions	-	117,914	117,914	-	-	-	-	-	117,914	-	-	117,914
Utilities, Tax and Insurance	718	358	(360)	(50.14%)	-	-	-	-	-	(360)	-	(360)
Net Operating Budget	1,035,726	1,111,047	75,320	7.27%	-	(93,655)	-	(3,535)	179,559	(7,049)	-	75,320

Revenue

	Requests	Reallocation	Total
1 PLAN1.2 Decrease in fees generated from Building Permit Review	(39,000)		(39,000)
2 PLAN1.1 Subdivision/condo revenue decrease	(23,700)		(23,700)
PLAN1.3 Increase to Committee of Adjustment Fees	25,500		25,500
PLAN1.4 Increase to Site Plan Fees	40,735		40,735
Other general adjustments	6,570		6,570
	10,105	-	10,105

Expenses

3 CORP4.1 Goose Control Transfer		(30,000)	(30,000)
4 Contract position ending part way through year	(49,480)		(49,480)
Salary progressions, COLA and transitions	(14,175)		(14,175)
PLAN2.1 (CR) - Housing Coordinator 18M Contract Extension	61,645		61,645
5 PLAN2.1 (CR) - Housing Coordinator 18M Contract Extension	117,914		117,914
Other general expenses	(479)		(479)
	115,425	(30,000)	85,425

Total	105,320	(30,000)	75,320
--------------	---------	----------	--------



Operating Budget Summary
Department: Development Services & Engineering
Division: DSE Administration

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Expenses / Expenditure	275,165	244,197	(30,968)	(11.25%)	-	(31,138)	-	-	-	170	-	(30,968)	
Labour Costs	265,165	234,027	(31,138)	(11.74%)		(31,138)				-		(31,138)	1
Redistribution	10,000	10,170	170	1.70%						170		170	
Net Operating Budget	275,165	244,197	(30,968)	(11.25%)	-	(31,138)	-	-	-	170	-	(30,968)	

<u>Expenses</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
1 Salary progressions, COLA and transitions	(31,138)		(31,138)
Other general adjustments	170		170
	(30,968)	-	(30,968)



Operating Budget Summary
Department: Development Services & Engineering
Division: Planning

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	423,865	433,970	10,105	2.38%	-	-	-	3,535	-	6,570	-	10,105	
Grants and Donations	-	-	-	-	-	-	-	-	-	-	-	-	
Other Revenues	81,000	42,000	(39,000)	(48.15%)	-	-	-	(39,000)	-	-	-	(39,000)	1
Reserve Funding	-	-	-	-	-	-	-	-	-	-	-	-	
User Fees and Serv Chgs	342,865	391,970	49,105	14.32%	-	-	-	42,535	-	6,570	-	49,105	2
Expenses / Expenditure	970,681	1,112,684	142,002	14.63%	-	(36,908)	-	-	179,559	(649)	-	142,002	
Administration	20,712	20,253	(459)	(2.22%)	-	-	-	-	-	(459)	-	(459)	
Contracted Services	-	170	170	-	-	-	-	-	-	170	-	170	
Labour Costs	925,064	949,802	24,737	2.67%	-	(36,908)	-	-	61,645	-	-	24,737	3
Material and Supplies	24,545	24,545	-	-	-	-	-	-	-	-	-	-	
Reserve Contributions	-	117,914	117,914	-	-	-	-	-	117,914	-	-	117,914	4
Utilities, Tax and Insurance	360	-	(360)	-	-	-	-	-	-	(360)	-	(360)	
Net Operating Budget	546,816	678,714	131,897	24.12%	-	(36,908)	-	(3,535)	179,559	(7,219)	-	131,897	

<u>Revenue</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
1 PLAN1.2 Decrease in fees generated from Building Permit Review	(39,000)	-	(39,000)
2 PLAN1.1 Subdivision/condo revenue decrease	(23,700)	-	(23,700)
PLAN1.3 Increase to Committee of Adjustment Fees	25,500	-	25,500
PLAN1.4 Increase to Site Plan Fees	40,735	-	40,735
Other general adjustments	6,570	-	6,570
	10,105	-	10,105
<u>Expenses</u>			
3 Salary progressions, COLA and transitions,	12,572	-	12,572
Contract position ending part way through year	(49,480)	-	(49,480)
PLAN2.1 (CR) - Housing Coordinator 18M Contract Extension	61,645	-	61,645
4 PLAN2.1 (CR) - Housing Coordinator 18M Contract Extension	117,914	-	117,914
Other general adjustments	(649)	-	(649)
	142,002	-	142,002
Total	131,897	-	131,897



Operating Budget Summary
Department: Development Services & Engineering
Division: Park Planning

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Expenses / Expenditure	213,745	188,136	(25,609)	(11.98%)	-	(25,609)	-	-	-	-	-	(25,609)	
Administration	5,571	5,571	-	-								-	
Contracted Services	30,000	-	(30,000)	(100.00%)		(30,000)						(30,000)	2
Labour Costs	162,566	166,957	4,391	2.70%		4,391						4,391	1
Material and Supplies	15,250	15,250	-	-								-	
Reserve Contributions	-	-	-	-								-	
Utilities, Tax and Insurance	358	358	-	-								-	
Net Operating Budget	213,745	188,136	(25,609)	(11.98%)	-	(25,609)	-	-	-	-	-	(25,609)	-

Expenses

- 1 Salary progressions, COLA and transitions,
- 2 CORP4.1 Goose Control Transfer

Requests	Reallocation	Total
4,391		4,391
	(30,000)	(30,000)
4,391	(30,000)	(25,609)



Change Request Overview - Planning and Park Development

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
PLAN1.1 - Sub/Condo Revenue Decrease	23,700
PLAN1.2 - Decrease in Gen Misc Revenue	39,000
PLAN1.3 - Increase to Committee of Adjustment Fees	(25,500)
PLAN1.4 - Increase to Site Plan Approval Fees	(40,735)
B. STAFFING	
PLAN2.1 (CR) - Housing Coordinator 18M Contract Extension	179,559
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.1 - Goose Control Transfer	(30,000)
Net Levy Impact	146,024

Operating Change Request Detail



PLAN1.1 - Sub/Condo Revenue Decrease

Consolidated Work Unit	50-52-400 - PLAN - PLAN	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Manage Growth	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Projected decrease in planning revenue in the subdivision/condominium category.		
Justification	Projected decrease is based on the methodology used to predict the number of applications which is a 10-year average with the highest and lowest year removed.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - PLAN - PLAN - GENERAL - 54200 - Appl Sub/Condo	(23,700)	(23,700)	(23,700)	(23,700)	(23,700)
Total Revenues	(23,700)	(23,700)	(23,700)	(23,700)	(23,700)
Net Total	23,700	23,700	23,700	23,700	23,700

Operating Change Request Detail



PLAN1.2 - Decrease in Gen Misc Revenue

Consolidated Work Unit	50-52-400 - PLAN - PLAN	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Manage Growth	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Projected decrease in fees generated from Building Permit Review.		
Justification	Over projected the number of qualifying applications when projected for 2024 budget. The reality is approximately half of the originally anticipated number of applications qualify for this fee as many types of Building Permits do not require Zoning review. As a result, we have projected only 200 applications having this fee applied to them as opposed to 400 in 2024's prediction.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - PLAN - PLAN - GENERAL - 59400 - Misc Rev	(39,000)	(39,000)	(39,000)	(39,000)	(39,000)
Total Revenues	(39,000)	(39,000)	(39,000)	(39,000)	(39,000)
Net Total	39,000	39,000	39,000	39,000	39,000

Operating Change Request Detail



PLAN1.3 - Increase to Committee of Adjustment Fees

Consolidated Work Unit 50-52-400 - PLAN - PLAN
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Manage Growth
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Projecting an increase in Committee of Adjustment fees based on the additional variance fee of \$400, which is proposed to be increased from 2024's rate of \$300.

Justification We anticipate half of the Minor Variance applications will have additional variance requests which will increase the revenue generated through the additional \$400 per variance fee.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - PLAN - PLAN - COMM OF ADJ - 52000 - Fees Gen	25,500	25,500	25,500	25,500	25,500
Total Revenues	25,500	25,500	25,500	25,500	25,500
Net Total	(25,500)	(25,500)	(25,500)	(25,500)	(25,500)

Operating Change Request Detail



PLAN1.4 - Increase to Site Plan Approval Fees

Consolidated Work Unit	50-52-400 - PLAN - PLAN	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Manage Growth	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Projecting an increase in revenues for Site Plan Approval applications in 2025 as a result of proposing fee increases. For small Site Plan Approval applications, fees have increased to \$5,000 from \$3,500. For medium Site Plan Approval applications, fees have increased to \$8,000 from \$5,800. For large Site Plan applications, fees have increased to \$10,000 from \$7,500. This is together with an increase in the resubmission fee from \$1,300 to \$1,500.		
Justification	We are proposing fee increases to the Site Plan Approval application fees to align more closely with the amount of staff time spent on reviewing and processing these applications.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - PLAN - PLAN - GENERAL - 54240 - Appl Site Plan	40,735	40,735	40,735	40,735	40,735
Total Revenues	40,735	40,735	40,735	40,735	40,735
Net Total	(40,735)	(40,735)	(40,735)	(40,735)	(40,735)

Operating Change Request Detail



PLAN2.1 (CR) - Housing Coordinator 18M Contract Extension

Consolidated Work Unit	50-52-400 - PLAN - PLAN	Budget Year	2025
Change Request Type	B. STAFFING	Overall Priority	C - Council Referral
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	AHWG-24-01

Council Strategic Priority 2. Looking After Our Most Vulnerable

Description During the 2023 budget, Council created a new position titled Housing Coordinator on a two-year contract. This change request is to renew the Housing Coordinator contract for 18 months from July 2025 to Dec 2026. The primary role of the position is to promote affordable and attainable housing in the City and to implement the Housing Action Plans.

Justification The Affordable Housing Working Group is of the opinion that the Housing Coordinator position is a tremendous asset to the City. Having a dedicated staff person to advance policy changes to incent affordable and attainable housing in the City will, in turn, help increase the supply of affordable housing in the City.

The Housing Coordinator is an essential position with the Federal and Provincial Government recent focus on increasing the supply of housing. For example, having a Housing Needs Assessment completed in order to receive \$10.5 million in Federal government infrastructure funding is a new requirement and the Housing Coordinator position has been invaluable in navigating the new requirements and taking the lead on having the work completed.

Comments This request is for an 18-month extension ending in 2026. Due to favorable 2025 investment income performance the full amount is budgeted in 2025, \$62K contract + \$118K contribution to the carry-forward reserve. This amount will be fully offset by an increase in investment income. In 2026, the full year contract costs will be fully offset by a transfer back of 2025 funds contributed to reserves.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - PLAN - PLAN - GENERAL - 58816 - Trf Fr Crfwd Rsvf	-	117,914	-	-	-
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	179,559	-	-	-	-
Total Revenues	179,559	117,914	-	-	-
Expenses					
OP - PLAN - PLAN - GENERAL - 61000 - Sal Wages	48,510	92,789	-	-	-
OP - PLAN - PLAN - GENERAL - 65000 - Benefits	13,135	25,125	-	-	-
OP - PLAN - PLAN - GENERAL - 91016 - Cont To Crfwd Rsvf	117,914	-	-	-	-
Total Expenses	179,559	117,914	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



CORP4.1 - Goose Control Transfer

Consolidated Work Unit 60-60-500 - FCCO - CORP FAC
Change Request Type CORP TRANSFER/ADJ (FINANCE ONLY)
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description To adjust Goose Control to facilities to be grouped with other nuisance bird control.
Justification

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref. DSE-24-42

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - PROP/ENV SUST - CORP FAC - CITY CTRE - 71000 - Contracts	30,000	30,000	30,000	30,000	30,000
OP - PLAN - PARK DEV - GENERAL - 71000 - Contracts	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-



Operating Budget Summary
Department: Development Services & Engineering
Division: Engineering

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	172,100	577,100	405,000	235.33%	-	(40,000)	-	(55,000)	-	-	500,000	405,000	
Licenses and Permits	10,100	10,100	-	-						-		-	
Other Revenues	50	50	-	-						-		-	
Reserve Funding	15,000	-	(15,000)	(100.00%)		(15,000)				-		(15,000)	1
User Fees and Serv Chgs	146,950	566,950	420,000	285.81%		(25,000)		(55,000)		-	500,000	420,000	2
Expenses / Expenditure	766,641	704,937	(61,704)	(8.05%)	-	(116,739)	53,200	-	-	1,835	-	(61,704)	
Administration	29,103	29,038	(65)	(0.22%)		(2,030)				1,965		(65)	3
Contracted Services	40,000	25,000	(15,000)	(37.50%)		(15,000)				-		(15,000)	4
Labour Costs	1,998,568	2,125,207	126,639	6.34%		(9,602)	136,241			-		126,639	5
Material and Supplies	45,351	43,226	(2,125)	(4.69%)		(2,125)				-		(2,125)	6
Redistribution	(1,352,184)	(1,533,946)	(181,762)	13.44%		(98,720)	(83,041)			(1)		(181,762)	7
Reserve Contributions	-	-	-	-						-		-	
Transaction Charges	-	-	-	-						-		-	
Utilities, Tax and Insurance	5,803	16,412	10,609	182.82%		10,738				(129)		10,609	8
Net Operating Budget	594,541	127,837	(466,704)	(78.50%)	-	(76,739)	53,200	55,000	-	1,835	(500,000)	(466,704)	

Revenue

	Requests	Reallocation	Total
1 Removal of 2024 one time Traffic Calming Council Request	(15,000)		(15,000)
2 CORP4.20 Transfer of Lot Grading Fees to Building Standards		(25,000)	(25,000)
Operating Impacts from Capital	500,000		500,000
ENG1.1 Reduction in Development Fees	(55,000)		(55,000)
	430,000	(25,000)	405,000

Expenses

3 Traffic Tech 1 Year Contract Removal	(2,030)		(2,030)
4 Removal of 2024 one time Traffic Calming Council Request	(15,000)		(15,000)
5 ENG2.1 Traffic Technician Position	91,353		91,353
ENG2.2 Project Engineer - Part Time	44,888		44,888
Traffic Tech 1 Year Contract Removal	(99,373)		(99,373)
Salary progressions, COLA and transitions,	89,771		89,771
6 Traffic Tech 1 Year Contract Removal	(2,125)		(2,125)
7 ENG2.1 Traffic Technician Position	(44,887)		(44,887)
ENG2.2 Project Engineer - Part Time	(38,154)		(38,154)
CORP1.4 Interdepartmental Transfers Base Adjustment	(99,501)		(99,501)
CORP1.19 Fleet redistributions		781	781
8 CORP4.22 Insurance Transfer		10,738	10,738
Other general adjustments	1,834		1,834
	(73,223)	11,519	(61,704)

Total	(503,223)	36,519	(466,704)
--------------	------------------	---------------	------------------



Change Request Overview - Engineering

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
ENG1.1 - Reduction in Development Fees	55,000
CORP1.19 - Fleet Redistribution	781
CORP1.4 - Interdepartmental Allocations Base Adjustment	(99,501)
B. STAFFING	
ENG2.1 - Traffic Technician Position	46,466
ENG2.2 - Project Engineer - part time contract	6,733
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.20 - Lot Grading Fees Transfer	25,000
CORP4.22 - Insurance Transfer	10,738
Net Levy Impact	45,217

Operating Change Request Detail



ENG1.1 - Reduction in Development Fees

Consolidated Work Unit 50-54-002 - ENG - ADM
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Manage Growth
Council Strategic Priority 6. Operational Priority
Description Due to market conditions the volume of development applications expected is reduced.
Justification

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - ENG - ADM - GENERAL - 53120 - Fees Dev	(55,000)	(55,000)	(55,000)	(55,000)	(55,000)
Total Revenues	(55,000)	(55,000)	(55,000)	(55,000)	(55,000)
Net Total	55,000	55,000	55,000	55,000	55,000

Operating Change Request Detail



ENG2.1 - Traffic Technician Position

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	Budget Year	2025
Change Request Type	B. STAFFING	Overall Priority	A - Recommended
One-Time Budget	Yes	Core Service	No
Budget Theme	Maintain Service	Council Report Ref.	

Council Strategic Priority 6. Operational Priority

Description This request is for another one-year contract for a Traffic Tech position. This was a contract position in 2024, but it is necessary in 2025 also because of the high and growing demand for traffic issues to be addressed.

Justification This position is required to support the Automated Speed Enforcement program.

The engineering division receives many requests for matters such as traffic calming evaluations, intersection improvements, signal timing changes and other traffic assessments.

In the first 6 months of 2024 the Traffic Tech supported the preparation of 16 reports to Council regarding traffic issues, in addition to direct responses, CIP's, and direct to resident responses. For each of these, the Traffic Tech collects field data regarding traffic volume, speed and turning movements, and applies this research relative to the Ontario Traffic Manual and the Transportation Association of Canada guidelines. Once a direction for action has been set, the Traffic Tech manages the practical implementation, project management and follow up (for example installation of Traffic Calming Measures and Pedestrian Crossovers).

Traffic Tech level support is required to keep the Traffic/Asset Management Engineer able to manage the city's traffic systems and address the larger portfolio. The need to have the technician take the 'technician level' workload will only grow in 2025.

Comments

The Traffic/Asset Management Engineer will need support given that, in 2025, in addition to the 2024 workload for this unit, it is planned to:

- carry out a Multi-Modal Transportation Master Plan
- implement an Automated Speed Enforcement program
- implement Digital Speed Feedback signage
- prepare the next comprehensive revision to the Asset Management Plan in accordance with the mandated Ontario regulation 588/17
- coordinate all MTO Coldwater and Old Barrie Road bridge works and the associated impacts to the City in terms of traffic flow and budget.

This position will be reassessed prior to the 2026 budget.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	46,466	-	-	-	-
Total Revenues	46,466	-	-	-	-
Expenses					
OP - ENG - CAP ADM - GENERAL - 61000 - Sal Wages	73,376	-	-	-	-
OP - ENG - CAP ADM - GENERAL - 65000 - Benefits	17,977	-	-	-	-
OP - ENG - CAP ADM - GENERAL - 90000 - Redist-Labour	(44,887)	-	-	-	-
Total Expenses	46,466	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



ENG2.2 - Project Engineer - Part Time Contract

Consolidated Work Unit 50-54-410 - ENG - CAP ADM
Change Request Type B. STAFFING
One-Time Budget Yes
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service No
Council Report Ref.

Description This is to cover the cost of a Project Engineer, part time, for 6 months. Note that the cost is small given that 85% of this position is carried as a 'project cost' within the capital projects being worked on.

Justification This is prudent resource planning to continue to advance the complex projects in the design stage, utility relocation stage, and tendering stage. This is critical for projects such as Jarvis Street reconstruction and Laclie Street reconstruction to be ready for construction on time.

Comments This is prudent planning at a small cost. Note that the cost would be recovered many times over with efficiencies on the actual designs that can be achieved with the scrutiny on the drawings that can be applied with this role.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	6,733	-	-	-	-
Total Revenues	6,733	-	-	-	-
Expenses					
OP - ENG - CAP ADM - GENERAL - 61000 - Sal Wages	36,064	-	-	-	-
OP - ENG - CAP ADM - GENERAL - 65000 - Benefits	8,824	-	-	-	-
OP - ENG - CAP ADM - GENERAL - 90000 - Redist-Labour	(38,155)	-	-	-	-
Total Expenses	6,733	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



CORP4.20 - Lot Grading Fees Transfer

Consolidated Work Unit 50-56-450 - LEG SRV - BLDG STND
Change Request Type CORP TRANSFER/ADJ (FINANCE ONLY)
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Staff in the Building Division review grading within a Plan of Subdivision/Condominium as opposed to the engineering division. The purpose of this change request is for such grading fees to be reflected in the Building Division's operating budget, as opposed to engineering's operating budget.

Justification The lot grading inspection fee is \$350.00 per property pursuant to Chapter 452 of the City's Municipal Code.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - LEG SRV - BLDG STND - GENERAL - 53240 - Fees Lot Grade	25,000	25,000	25,000	25,000	25,000
OP - ENG - ADM - GENERAL - 53240 - Fees Lot Grade	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Total Revenues	-	-	-	-	-
Net Total	-	-	-	-	-



Operating Budget Summary
Department: Legislative Services
Division: Building Standards

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	930,183	1,039,697	109,514	11.77%	18,000	91,514	-	-	-	-	-	109,514	
Licenses and Permits	914,683	999,197	84,514	9.24%	18,000	66,514						84,514	1
Other Revenues	-	-	-	-								-	
User Fees and Serv Chgs	15,500	40,500	25,000	161.29%		25,000						25,000	2
Expenses / Expenditure	734,544	823,550	89,006	12.12%	-	87,729	-	-	-	1,277	-	89,006	
Administration	18,822	20,472	1,650	8.77%						1,650		1,650	
Labour Costs	675,941	707,156	31,215	4.62%		31,215						31,215	3
Material and Supplies	23,090	12,590	(10,500)	(45.47%)		(10,000)				(500)		(10,500)	4
Redistribution	7,500	74,141	66,641	888.55%		66,514				127		66,641	5
Reserve Contributions	-	-	-	-								-	
Transaction Charges	-	-	-	-								-	
Utilities, Tax and Insurance	9,191	9,191	-	-								-	
Net Operating Budget	(195,639)	(216,147)	(20,508)	10.48%	(18,000)	(3,785)	-	-	-	1,277	-	(20,508)	

	Requests	Reallocation	Total
Revenue			
1 BLD3.1 - Building Permit Revenue Increase	18,000		18,000
CORP1.31 - Indirect Allocations Adjustment Building	66,514		66,514
2 CORP4.20 - Lot Grading Fees Transfer From ENG		25,000	25,000
	84,514	25,000	109,514
Expenses			
3 Salary progressions, COLA and transitions,	31,215		31,215
4 Removal of 2024 one-time budget request for custom reports	(10,000)		(10,000)
5 CORP1.31 - Indirect Allocations Adjustment Building	66,641		66,641
Other general adjustments	1,150		1,150
	89,006	-	89,006
Total	4,492	(25,000)	(20,508)



Change Request Overview - Building Standards

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
CORP1.31 - Indirect Allocations Adjustment Building	-
C. PRE-BUDGET APPROVAL	
BLD3.1 - Building Permit Revenue Increase	(18,000)
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.20 - Lot Grading Fees Transfer	(25,000)
Net Levy Impact	(43,000)

Operating Change Request Detail



BLD3.1 - Building Permit Revenue Increase

Consolidated Work Unit 50-56-450 - LEG SRV - BLDG STND

Change Request Type C. PRE-BUDGET APPROVAL

One-Time Budget No

Budget Theme Maintain Service

Council Strategic Priority 6. Operational Priority

Description Increase in building permit revenue as a result of anticipated increase to the Construction Price Index.

Justification 830.7.5 Fees - Adjustments
 Subject to a report submitted by the Chief Building Official in the fourth quarter of the calendar year, the building permit fees imposed pursuant to this Chapter shall be adjusted annually without an amendment to the Chapter, in accordance with the most recent twelve (12) month change in the Statistics Canada Quarterly, "Construction Price Statistic" catalogue 62-007."

Budget Year 2025

Overall Priority A - Recommended

Core Service Yes

Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - LEG SRV - BLDG STND - GENERAL - 57220 - Permits Bldgplum	18,000	18,000	18,000	18,000	18,000
Total Revenues	18,000	18,000	18,000	18,000	18,000
Net Total	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)



Operating Budget Summary
Department: Legislative Services
Division: By-Law

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	792,493	676,893	(115,600)	(14.59%)	-	-	(119,000)	-	-	3,400	-	(115,600)	
Grants and Donations	-	-	-	-						-		-	
Licenses and Permits	230,143	183,543	(46,600)	(20.25%)			(50,000)			3,400		(46,600)	1
Other Revenues	-	-	-	-						-		-	
Reserve Funding	-	-	-	-						-		-	
User Fees and Serv Chgs	562,350	493,350	(69,000)	(12.27%)			(69,000)			-		(69,000)	2
Expenses / Expenditure	1,075,047	1,080,956	5,909	0.55%	-	19,371	(14,641)	-	-	1,179	-	5,909	
Administration	22,789	21,707	(1,082)	(4.75%)			(300)			(782)		(1,082)	3
Contracted Services	104,900	91,900	(13,000)	(12.39%)		(10,000)				(3,000)		(13,000)	4
Labour Costs	889,783	946,455	56,672	6.37%		68,213	(11,541)			-		56,672	5
Material and Supplies	28,250	20,450	(7,800)	(27.61%)		(6,600)	(1,200)			-		(7,800)	6
Redistribution	17,525	(14,756)	(32,281)	(184.20%)		(32,242)				(39)		(32,281)	7
Transaction Charges	3,500	8,500	5,000	142.86%						5,000		5,000	8
Utilities, Tax and Insurance	8,300	6,700	(1,600)	(19.28%)			(1,600)			-		(1,600)	9
Net Operating Budget	282,554	404,063	121,509	30.07%	-	19,371	104,359	-	-	(2,221)	-	121,509	

Revenue

	Requests	Reallocation	Total
1 BYLW2.1 Reduction in Licensing Fee Revenue	(50,000)		(50,000)
2 BYLW1.1 Reduction in Provincial Offense Revenue	(69,000)		(69,000)
Other general adjustments	3,400		3,400
	(115,600)	-	(115,600)

CORP1.4 Interdepartment allocations base adjustment

3 BYLW2.1 Remove Seasonal Enforcement Officer Position	(300)		(300)
4 Reduction in one-time costs from new Manager of By-law & Seasonal Officer	(10,000)		(10,000)
5 Salary progressions, COLA and transitions, BYLW2.1 Remove Seasonal Enforcement Officer Position	68,213		68,213
	(11,541)		(11,541)
6 Reduction in one-time costs from new Manager of By-law & Seasonal Officer BYLW2.1 Remove Seasonal Enforcement Officer Position	(6,600)		(6,600)
	(1,200)		(1,200)
7 CORP1.4 Interdepartmental Allocations Base Adjustment CORP1.19 Fleet redistributions	(22,713)	(9,529)	(22,713)
		(9,529)	(9,529)
8 To align budget with actuals	5,000		5,000
9 BYLW2.1 Remove Seasonal Enforcement Officer Position	(1,600)		(1,600)
Other general adjustments	(3,821)		(3,821)
	15,438	(9,529)	5,909

Total	131,038	(9,529)	121,509
--------------	---------	---------	---------



Change Request Overview - By-Law

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
BYLW1.1 - Reduction in Provincial Offences Revenue	69,000
CORP1.19 - Fleet Redistribution	(9,529)
CORP1.4 - Interdepartmental Allocations Base Adjustment	(22,713)
B. STAFFING	
BYLW2.1 - Reduce License Revenue & Remove SE Officer	35,359
Net Levy Impact	72,117

Operating Change Request Detail



BYLW1.1 - Reduction in Provincial Offences Revenue

Consolidated Work Unit 50-56-455 - LEG SRV - BYLAW
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Revenue associated with Provincial Offences Act revenue has been reduced to \$114,000 to reflect actual revenue received over the past two years.

Justification The amount of Provincial Offences Act fine revenue has been on average approximately \$114,000 annually over the last two years, whereas the budgeted amount is \$183,000. The fine revenue is primarily associated with charges laid by the OPP related to traffic offences. Based on data provided by the court office, the average number of charges laid per year between 2017 to 2019 was 2,878, compared to 2,105 between 2021 and 2023, representing a 27% reduction in average number of charges laid annually. The reduction in provincial offence-related charges laid is believed to be the primary reason for the reduced revenue.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - LEG SRV - BYLAW - GENERAL - 54540 - Prov Offense	(69,000)	(69,000)	(69,000)	(69,000)	(69,000)
Total Revenues	(69,000)	(69,000)	(69,000)	(69,000)	(69,000)
Net Total	69,000	69,000	69,000	69,000	69,000

Operating Change Request Detail



BYLW2.1 - Reduce License Revenue & Remove SE Officer

Consolidated Work Unit 50-56-455 - LEG SRV - BYLAW

Change Request Type B. STAFFING

One-Time Budget No

Budget Theme Maintain Service

Council Strategic Priority 6. Operational Priority

Description

The City's Short-term Rental Accommodation Licensing (STRA) By-law came into effect on January 1, 2024, and the license fees generated have been less than what was originally anticipated and there has been a high level of compliance with the by-law. As a result, the Seasonal Enforcement Officer position has not been required.

Justification

Reduction in license fee revenue. Staff initially anticipated that 85 licenses would be issued annually, and 34 licenses have been issued as of mid-September, 2024. Given that the STRA Program is new, it is difficult to predict how many licenses will be issued for the remainder of the year, or in 2025. The program will be re-evaluated as part of the 2026 budget after having the benefit of collecting enforcement and licensing data over a 1.5-year period. Several property owners have switched to offering long term housing instead of operating a STRA.

Eliminate Seasonal Enforcement Officer position. As part of the 2024 budget, Council approved the hiring of a Seasonal Enforcement Officer that was intended to primarily assist with enforcement of the STRA By-law. There have been limited enforcement-related issues with STRAs within the City and as a result, the position was not filled in 2024 and is not required in 2025.

Budget Year 2025

Overall Priority A - Recommended

Core Service Yes

Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - LEG SRV - BYLAW - GENERAL - 57030 - Licenses	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Total Revenues	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Expenses					
OP - LEG SRV - BYLAW - GENERAL - 62000 - Casual Wages	(9,698)	-	-	-	-
OP - LEG SRV - BYLAW - GENERAL - 65000 - Benefits	(1,843)	-	-	-	-
OP - LEG SRV - BYLAW - GENERAL - 72580 - Telephone	(1,600)	-	-	-	-
OP - LEG SRV - BYLAW - GENERAL - 76220 - Conf Seminar	(300)	-	-	-	-
OP - LEG SRV - BYLAW - GENERAL - 77700 - Uniform Clothing	(1,200)	-	-	-	-
Total Expenses	(14,641)	-	-	-	-
Net Total	35,359	50,000	50,000	50,000	50,000



Operating Budget Summary
Department: Legislative Services
Division: Transit

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	1,622,827	1,646,910	24,083	1.48%	10,400	25,300	15,770	-	(33,000)	5,613	-	24,083	
Grants and Donations	-	-	-	-						-		-	
Reserve Funding	551,680	543,980	(7,700)	(1.40%)		(7,700)				-		(7,700)	1
User Fees and Serv Chgs	1,071,147	1,102,930	31,783	2.97%	10,400	33,000	15,770		(33,000)	5,613		31,783	2
Expenses / Expenditure	3,800,009	3,907,880	107,871	2.84%	-	125,422	(21,581)	-	-	4,030	-	107,871	
Administration	35,115	27,735	(7,380)	(21.02%)		(5,700)				(1,680)		(7,380)	3
Contracted Services	3,567,051	3,544,880	(22,171)	(0.62%)		(7,000)	(21,581)			6,410		(22,171)	4
Labour Costs	104,138	107,779	3,641	3.50%		3,641				-		3,641	5
Material and Supplies	9,200	8,500	(700)	(7.61%)						(700)		(700)	
Redistribution	72,005	206,486	134,481	186.77%		134,481				-		134,481	6
Reserve Contributions	-	-	-	-						-		-	
Transaction Charges	11,000	11,000	-	-						-		-	
Utilities, Tax and Insurance	1,500	1,500	-	-						-		-	
Net Operating Budget	2,177,182	2,260,970	83,788	3.85%	(10,400)	100,122	(37,351)	-	33,000	(1,583)	-	83,788	

Revenues

	Requests	Reallocation	Total
1 Removal of 2024 One Time Budget for Transit Shelter Relocation	(7,700)		(7,700)
2 Reduction in Bulk Discounts Based on Actuals	5,613		5,613
TRA3.1 Preapproved Rate Increase for Transit Monthly Passes	10,400		10,400
TRA1.2 Lakehead Student Transit Passes	15,770		15,770
TRA1.1 Senior Discount, Teen Free Pass and Days	(33,000)		(33,000)
CORP1.4 Interdepartmental Allocations Base Adjustment	33,000		33,000
	24,083	-	24,083

Expenses

3 Removal of 2024 one time budget item	(5,000)		(5,000)
4 TRA1.3 Reduce Costs - Specialized Transit Services	(21,581)		(21,581)
5 Salary progressions, COLA and transitions,	3,641		3,641
6 CORP1.4 Interdepartmental Allocations Base Adjustment	(72,005)		(72,005)
CORP1.32 Indirect Allocations Adjustment to Transit	206,486		206,486
Other general adjustments	(3,670)		(3,670)
	107,871	-	107,871
Total	83,788	-	83,788



Change Request Overview - Transit

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
TRA1.1 - Senior Discount, Free Teen Pass and Days	33,000
TRA1.2 - Lakehead Student Transit Passes	(15,770)
TRA1.3 - Reduce Costs - Specialized Transit Service	(21,581)
CORP1.4 - Interdepartmental Allocations Base Adjustment	(72,005)
CORP1.32 - Indirect Allocations Adjustment to Transit	206,486
C. PRE-BUDGET APPROVAL	
TRA3.1 - Rate Increase for Transit Monthly Passes	(10,400)
Net Levy Impact	119,730

Operating Change Request Detail



TRA1.1 - Senior Discount, Free Teen Pass and Days

Consolidated Work Unit	50-56-430 - LEG SRV - TRANSIT	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	TAC-23-01

Council Strategic Priority 1. Helping the Community with Things That Matter

Description For the 2024 budget, the free teen pass, senior discount, and free transit day initiatives were all reflected as a one-time change. Council's decision, however, was to make the senior discount and free transit days as permanent (core) services, and that the teen pass be ran as a 12-month pilot program. Over 1,200 teen passes have been issued as of end of July 2024. Approving this change request would result in all three initiatives being core services.

Justification Transit Advisory Committee (TAC) Recommendation#1: Free Teen Pass 13-19 yrs
 *teenagers are able to ride Orillia transit at no cost
 *free pass intended to increase ridership and introduce teenagers to the transit system
 TAC Recommendation #2: Senior Fare discount to \$2.00 flat rate
 *Discount intended to promote new riders
 TAC Recommendation #3: Free Transit Days
 *Intended to introduce new riders to transit and encourage additional ridership

Comments Free Transit Days: The City's Transit Operator saw a small uptick in ridership during the three free transit days to date, despite the City's extensive promotion of the program. The Business Development, Tourism and Modernization Division had no success at obtaining corporate sponsorship.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - LEG SERV - TRANSIT SRV - OPERATIONS GENERAL - 52000 - Fees Gen	(33,000)	(33,000)	(33,000)	(33,000)	(33,000)
Total Revenues	(33,000)	(33,000)	(33,000)	(33,000)	(33,000)
Net Total	33,000	33,000	33,000	33,000	33,000

Operating Change Request Detail



TRA1.2 - Lakehead Student Transit Passes

Consolidated Work Unit	50-56-430 - LEG SRV - TRANSIT	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	1. Helping the Community with Things That Matter		
Description	Anticipated Lakehead University Transit Student Pass Agreement increase of 5% annually. Current agreement with Lakehead expires August 31, 2025. Increase occurs in January annually.		
Justification	In previous years, the increase for transit passes per student has been 5% per year. Anticipate the same increase for the next renewal.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - LEG SERV - TRANSIT SRV - GENERAL - 53320 - Fees Stu Pass	15,770	15,770	15,770	15,770	15,770
Total Revenues	15,770	15,770	15,770	15,770	15,770
Net Total	(15,770)	(15,770)	(15,770)	(15,770)	(15,770)

Operating Change Request Detail



TRA1.3 - Reduce Costs - Specialized Transit Service

Consolidated Work Unit	50-56-430 - LEG SRV - TRANSIT	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	1. Helping the Community with Things That Matter		
Description	Reduce costs for this service (OWLS) based on actual costs between 2021 to 2023, and anticipated costs for 2024.		
Justification	Reduction based on historical actuals.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - LEG SERV- TRANSIT SRV - OPERATIONS SPECIAL - 71000 - Contracts	(21,581)	(21,581)	(21,581)	(21,581)	(21,581)
Total Expenses	(21,581)	(21,581)	(21,581)	(21,581)	(21,581)
Net Total	(21,581)	(21,581)	(21,581)	(21,581)	(21,581)

Operating Change Request Detail



TRA3.1 - Rate Increase for Transit Monthly Passes

Consolidated Work Unit 50-56-430 - LEG SRV - TRANSIT

Change Request Type C. PRE-BUDGET APPROVAL

One-Time Budget No

Budget Theme Maintain Service

Council Strategic Priority 1. Helping the Community with Things That Matter

Description Preapproved 2.5% increase to monthly transit passes.

Justification Preapproved 2.5% increase to transit monthly passes in accordance with Chapter 458 of the City's Municipal Code.

Budget Year 2025

Overall Priority A - Recommended

Core Service Yes

Council Report Ref.

Operating Budget Impact

Revenues

OP - LEG SERV - TRANSIT SRV - GENERAL - 53340 - Fees Reg Pass

Total Revenues

Net Total

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
	10,400	10,400	10,400	10,400	10,400
	10,400	10,400	10,400	10,400	10,400
	(10,400)	(10,400)	(10,400)	(10,400)	(10,400)



Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Operations (Overview)

Division Overview
 Separate Summaries Provide for key Activities
 Roads, Parks & Fleet

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	1,021,798	1,345,352	323,553	31.67%	-	(50,000)	-	-	-	1,580	371,974	323,553	
Grants and Donations	15,250	15,250	-	-						-		-	
Licenses and Permits	60,750	62,330	1,580	2.60%						1,580		1,580	1
Other Revenues	55,750	5,750	(50,000)	(89.69%)		(50,000)				-		(50,000)	2
Reserve Funding	890,048	1,262,022	371,974	41.79%						-	371,974	371,974	3
Expenses / Expenditure	6,700,732	7,651,952	951,221	14.20%	-	361,636	201,768	-	(23,705)	19,548	391,974	951,221	
Administration	85,877	102,231	16,355	19.04%			14,127			2,227		16,355	4
Contracted Services	969,160	984,292	15,132	1.56%			(4,490)			2,621	17,000	15,132	5
Financing	890,049	1,262,022	371,973	41.79%						(1)	371,974	371,973	6
Labour Costs	3,723,470	3,898,023	174,553	4.69%		130,553	70,000		(26,000)	-		174,553	7
Material and Supplies	1,243,538	1,343,374	99,837	8.03%			102,130		2,295	(7,588)	3,000	99,837	8
Redistribution	(630,678)	(424,692)	205,986	(32.66%)		205,986				-		205,986	9
Rentals and Leases	-	20,000	20,000	-			20,000			-		20,000	10
Reserve Contributions	-	-	-	-						-		-	
Transaction Charges	-	-	-	-						-		-	
Utilities, Tax and Insurance	419,316	466,702	47,385	11.30%		25,097				22,288		47,385	11
Net Operating Budget	5,678,933	6,306,601	627,668	11.05%	-	411,636	201,768	-	(23,705)	17,968	20,000	627,668	

<u>Revenue</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
1 Permits inflation	1,580		1,580
2 CORP1.17 - Transfer sale of Assets proceeds to Corporate	-	(50,000)	(50,000)
3 Operating Impacts from Capital	371,974		371,974
	373,553	(50,000)	323,553

Expenses

4 FLT1.1 Increase License & Registrations for growing needs	14,127		14,127
5 FCC1.2 - reduced as this amount is captured elsewhere	(34,343)		(34,343)
FCC1.10 - Reduction of Contracted Services to reflect actuals	(20,147)		(20,147)
FCC1.11 - Roads & Sidewalks - Spot Repairs	50,000		50,000
Operating Impacts from Capital	17,000		17,000
6 Operating Impacts from Capital	371,974		371,974
7 Salary progressions, COLA and transitions	130,553		130,553
FCC2.3 Winter Control Contract Staff x2	70,000		70,000
FCC2.2 (CR) - Additional Snow Clearing, Sidewalks	34,000		34,000
FCC2.4 - Bee City - Garden Bed Conversion	(60,000)		(60,000)
8 FLT1.2 - Increase to Repairs & Parts	68,582		68,582
FLT1.3 - Increase Fuel Costs	28,548		28,548
FLT1.4 - Request for shop tools	10,000		10,000
FLT1.6 - Request for Radios	10,000		10,000
CORP1.20 - One-time Costs < \$10K Offset by Invest Income	2,295		2,295
FCC2.4 - Bee City - Garden Bed Conversion	(15,000)		(15,000)
Operating Impacts from Capital	3,000		3,000
9 CORP1.19 - Fleet Redistribution (Multi-divisional change request)		205,986	205,986
10 FLT1.5 - Request for Rental Coverage	20,000		20,000
11 CORP4.22 Insurance Allocation		25,097	25,097
Other general adjustments	19,548		19,548
	720,138	231,083	951,221
Total	346,585	281,083	627,668



Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Roads

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	955,798	1,329,352	373,553	39.08%	-	-	-	-	-	1,580	371,974	373,553	
Licenses and Permits	60,750	62,330	1,580	2.60%						1,580		1,580	1
Other Revenues	5,000	5,000	-	-						-		-	
Reserve Funding	890,048	1,262,022	371,974	41.79%						-	371,974	371,974	2
Expenses / Expenditure	4,195,747	5,558,458	1,362,711	32.48%	-	879,994	65,510	-	36,295	(11,063)	391,974	1,362,711	
Administration	40,804	34,000	(6,804)	(16.67%)						(6,804)		(6,804)	
Contracted Services	663,221	674,991	11,770	1.77%			(4,490)			(741)	17,000	11,770	3
Financing	890,049	1,262,022	371,973	41.79%						(1)	371,974	371,973	4
Labour Costs	2,161,543	2,342,767	181,224	8.38%		77,224	70,000		34,000	-	-	181,224	5
Material and Supplies	364,173	363,215	(958)	(0.26%)					2,295	(6,253)	3,000	(958)	6
Redistribution	-	773,873	773,873	-		773,873				-	-	773,873	7
Reserve Contributions	-	-	-	-						-	-	-	
Transaction Charges	-	-	-	-						-	-	-	
Utilities, Tax and Insurance	75,958	107,590	31,633	41.65%		28,898				2,735		31,633	8
Net Operating Budget	3,239,949	4,229,107	989,158	30.53%	-	879,994	65,510	-	36,295	(12,643)	20,000	989,158	

<u>Revenue</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
1 Permits inflation	1,580		1,580
2 Operating Impacts from Capital	371,974		371,974
	373,553	-	373,553
<u>Expenses</u>			
3 FCC1.2 - Roads Tree works reduced as this amount is captured in roads work	(34,343)		(34,343)
FCC1.10 - Reduction of Contracted Services to reflect actuals	(20,147)		(20,147)
FCC1.11 - Roads & Sidewalks - Spot Repairs	50,000		50,000
Operating Impacts from Capital	17,000		17,000
4 Operating Impacts from Capital	371,974		371,974
5 Salary progressions, COLA and transitions	77,224		77,224
FCC2.3 Winter Control Contract Staff x2	70,000		70,000
FCC2.2 (CR) - Additional Snow Clearing, Sidewalks	34,000		34,000
6 CORP1.20 - One-time Costs < \$10K Offset by Invest Income	2,295		2,295
Operating Impacts from Capital	3,000		3,000
7 CORP1.19 - Fleet Redistribution		773,873	773,873
8 CORP4.22 Insurance Allocation		28,898	28,898
Other general adjustments	(11,063)		(11,063)
	559,941	802,771	1,362,711
Total	186,387	802,771	989,158



Change Request Overview - Roads

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
FCC1.2 - Roads Tree Works - Reduce Operating Budget	(34,343)
FCC1.10 - Roads - BIA Contract Budget Reductions	(20,147)
FCC1.11 - Roads and Sidewalks - Spot Repairs	50,000
CORP1.19 - Fleet Redistribution	773,873
CORP1.20 - One-time Costs < \$10K Offset by Invest Income	2,295
B. STAFFING	
FCC2.2 (CR) - Additional Snow Clearing, Sidewalks	34,000
FCC2.3 - Winter Control Contract Staff x2	70,000
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.9 - FCCO Job cost (RDS - Winter Control)	36,854
CORP4.13 - Road Accounts Merge	-
CORP4.16 - FCCO Job cost (RDS - Various)	18,784
CORP4.22 - Insurance Transfer	28,898
Net Levy Impact	960,214

Operating Change Request Detail



FCC1.2 - Roads Tree Works - Reduce Operating Budget

Consolidated Work Unit	60-60-600 - FCCO - RDS	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Budget for this work is being funded by capital project 07236 (previous EAC tree planting program). This budget can be reduced without impacting levels of service.		
Justification	Funds for this important work have been raised by the previous EAC group. It will be spent towards tree planting for 2025 and 2026 and in 2027, operating budget will again be required.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - RDS - TREE WORKS - 71400 - Other Srv	(34,343)	(34,343)	-	-	-
Total Expenses	(34,343)	(34,343)	-	-	-
Net Total	(34,343)	(34,343)	-	-	-

Operating Change Request Detail



FCC1.10 - Roads - BIA Contract Budget Reductions

Consolidated Work Unit 60-60-600 - FCCO - RDS
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Roads work required in the BIA has been historically funded in the general roads work account and can continue to do so. This is a reduction in budget, not a reduction in service levels.

Justification There are no formalized contracts associated with Roads work in the BIA. In 2023, there were no expenditures. In 2024, a small expenditure towards vehicles has been incurred. \$10,000 is sufficient for this account.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - RDS - GENERAL - 71000 - Contracts	(20,147)	(20,147)	(20,147)	(20,147)	(20,147)
Total Expenses	(20,147)	(20,147)	(20,147)	(20,147)	(20,147)
Net Total	(20,147)	(20,147)	(20,147)	(20,147)	(20,147)

Operating Change Request Detail



FCC1.11 - Roads and Sidewalks - Spot Repairs

Consolidated Work Unit 60-60-600 - FCCO - RDS
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description In prior years, this was funded by capital for road and sidewalk spot replacements and repairs. This work should be performed operationally. As a result, the operating budget should increase by \$50K.

Justification Pro-active maintenance to increase the safety of roads and sidewalks and reduce claims of injury and damages. The number of injury claims continues to increase as infrastructure ages. This remediation work is meant to protect the City against claims.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - RDS - GENERAL - 71000 - Contracts	50,000	50,000	50,000	50,000	50,000
Total Expenses	50,000	50,000	50,000	50,000	50,000
Net Total	50,000	50,000	50,000	50,000	50,000

Operating Change Request Detail



FCC2.2 (CR) - Additional Snow Clearing, Sidewalks

Consolidated Work Unit	60-60-600 - FCCO - RDS	Budget Year	2025
Change Request Type	B. STAFFING	Overall Priority	C - Council Referral
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	EIS-24-10
Council Strategic Priority	6. Operational Priority		
Description	As presented to Council on July 15, 2024, Council considered \$34,000 for a 5th sidewalk snow clearing route for staff wages. Equipment exists.		
Justification	Over the past several years, sidewalk clearing has occurred via four main routes. Although we are meeting minimum maintenance standards, council referred an increase in service level by adding a 5th route.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - RDS - WINTER CONTROL - 61000 - Sal Wages	34,000	34,000	34,000	34,000	34,000
Total Expenses	34,000	34,000	34,000	34,000	34,000
Net Total	34,000	34,000	34,000	34,000	34,000

Operating Change Request Detail



FCC2.3 - Winter Control Contract Staff x2

Consolidated Work Unit 60-60-600 - FCCO - RDS

Change Request Type B. STAFFING

One-Time Budget No

Budget Theme Maintain Service

Council Strategic Priority 6. Operational Priority

Description 2 seasonal contract winter control staff to meet minimum maintenance standards per O. Reg. 239/02 for snow clearing.

Justification 4 trades staff are currently shared by Winter Control (winter) and Collection and Distribution (summer). It is proposed to maintain 2 staff within each team year-round. This creates a shortfall of two winter control staff, and most winter control staff are contract seasonal.

Budget Year 2025

Overall Priority A - Recommended

Core Service Yes

Council Report Ref. EIS-24-10

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - RDS - WINTER CONTROL - 61000 - Sal Wages	70,000	70,000	70,000	70,000	70,000
Total Expenses	70,000	70,000	70,000	70,000	70,000
Net Total	70,000	70,000	70,000	70,000	70,000



Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Parks

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	16,000	16,000	-	-	-	-	-	-	-	-	-	-	-
Grants and Donations	15,250	15,250	-	-	-	-	-	-	-	-	-	-	-
Other Revenues	750	750	-	-	-	-	-	-	-	-	-	-	-
Reserve Funding	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses / Expenditure	1,910,765	2,093,495	182,730	9.56%	-	235,350	-	-	(75,000)	22,380	-	182,730	
Administration	1,200	1,231	31	2.60%	-	-	-	-	-	31	-	31	
Contracted Services	189,358	194,281	4,923	2.60%	-	-	-	-	-	4,923	-	4,923	
Financing	-	-	-	-	-	-	-	-	-	-	-	-	
Labour Costs	1,285,650	1,269,309	(16,341)	(1.27%)	-	43,659	-	-	(60,000)	(0)	-	(16,341)	1
Material and Supplies	179,405	169,069	(10,335)	(5.76%)	-	-	-	-	(15,000)	4,665	-	(10,335)	2
Redistribution	-	178,143	178,143	-	-	178,143	-	-	-	-	-	178,143	3
Utilities, Tax and Insurance	255,152	281,460	26,308	10.31%	-	13,548	-	-	-	12,760	-	26,308	4
Net Operating Budget	1,894,765	2,077,495	182,730	9.64%	-	235,350	-	-	(75,000)	22,380	-	182,730	

Expenses

	Requests	Reallocation	Total
1 Salary progressions, COLA and transitions	43,659		43,659
FCC2.4 - Bee City - Garden Bed Conversion	(60,000)		(60,000)
2 FCC2.4 - Bee City - Garden Bed Conversion	(15,000)		(15,000)
3 CORP1.19 - Fleet Redistribution		178,143	178,143
4 CORP4.22 Insurance Allocation		13,548	13,548
Other general adjustments	22,380		22,380
	(8,961)	191,691	182,730



Change Request Overview - Parks

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
CORP1.19 - Fleet Redistribution	178,143
B. STAFFING	
FCC2.4 - Bee City - Garden Bed Conversion	(75,000)
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.18 - FCCO Job cost (Parks)	45,479
CORP4.22 - Insurance Transfer	13,548
Net Levy Impact	162,170

Operating Change Request Detail



FCC2.4 - Bee City - Garden Bed Conversion

Consolidated Work Unit	60-60-605 - FCCO - PARKS	Budget Year	2025
Change Request Type	B. STAFFING	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		

Description This change request is to convert approximately half of the garden beds across our parks to lower maintenance options. This may include replacing annual plants with low maintenance perennials, plants/shrubs that support Orillia as a Bee City, fusion gardens (low water requirements), or other solutions.

Justification The request is focused on transitioning flower and shrub beds to a more naturalized garden or solutions with reduced maintenance requirements. Doing so will reduce costs associated with maintenance time, materials, travel etc.

Approximately 50% of beds across the city, in areas with lower visibility, will be converted.

Through Budget Committee discussions on various items, this option was selected to assist in minimizing the overall levy impact.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - PARKS - WOSC PARKS - 61000 - Sal Wages	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
OP - FAC CC OPS - PARKS - OUTDOOR ICE RINKS - 61000 - Sal Wages	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
OP - FAC CC OPS - PARKS - KITCHENER PARK - 61000 - Sal Wages	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
OP - FAC CC OPS - PARKS - GREENHOUSES - 61000 - Sal Wages	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
OP - FAC CC OPS - PARKS - WOSC PARKS - 77420 - Materials	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
OP - FAC CC OPS - PARKS - KITCHENER PARK - 77420 - Materials	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
Total Expenses	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Net Total	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)



Operating Budget Summary

Department: Environmental and Infrastructure Services

Division: Fleet

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	50,000	-	(50,000)	(100.00%)	-	(50,000)	-	-	-	-	-	(50,000)	
Other Revenues	50,000	-	(50,000)	(100.00%)	-	(50,000)	-	-	-	-	-	(50,000)	1
Expenses / Expenditure	594,219	-	(594,219)	(100.00%)	-	(753,709)	151,257	-	-	8,232	-	(594,219)	
Administration	43,873	67,000	23,127	52.72%	-	-	14,127	-	-	9,000	-	23,127	2
Contracted Services	116,582	115,020	(1,562)	(1.34%)	-	-	-	-	-	(1,562)	-	(1,562)	
Labour Costs	276,277	285,947	9,670	3.50%	-	9,670	-	-	-	-	-	9,670	3
Material and Supplies	699,960	811,090	111,130	15.88%	-	-	117,130	-	-	(6,000)	-	111,130	4
Redistribution	(630,678)	(1,376,708)	(746,030)	118.29%	-	(746,030)	-	-	-	-	-	(746,030)	5
Rentals and Leases	-	20,000	20,000	-	-	-	20,000	-	-	-	-	20,000	6
Reserve Contributions	-	-	-	-	-	-	-	-	-	-	-	-	
Utilities, Tax and Insurance	88,207	77,651	(10,556)	(11.97%)	-	(17,349)	-	-	-	6,793	-	(10,556)	7
Net Operating Budget	544,219	-	(544,219)	(100.00%)	-	(703,709)	151,257	-	-	8,232	-	(544,219)	

Revenue

	Requests	Reallocation	Total
1 CORP1.17 - Transfer sale of Assets proceeds to Corporate	-	(50,000)	(50,000)
	-	(50,000)	(50,000)

Expenses

2 FLT1.1 Increase Licence & Registrations for growing needs	14,127		14,127
3 Salary progressions, COLA and transitions	9,670		9,670
4 FLT1.2 - Increase to Repairs & Parts	68,582		68,582
FLT1.3 - Increase Fuel Costs	28,548		28,548
FLT1.4 - Request for shop tools	10,000		10,000
FLT1.6 - Request for Radios	10,000		10,000
5 CORP1.19 - Fleet Redistribution		(746,030)	(746,030)
6 FLT1.5 - Request for Rental Coverage	20,000		20,000
7 CORP4.22 Insurance Allocation		(17,349)	(17,349)
Other general adjustments	8,232		8,232
	169,159	(763,379)	(594,219)
Total	169,159	(713,379)	(544,219)



Change Request Overview - Fleet

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
FLT1.1 - Fleet - Licensing & Registrations	14,127
FLT1.2 - Fleet - Repairs / Parts	68,582
FLT1.3 - Fleet - Fuel	28,548
FLT1.4 - Fleet - General Tools	10,000
FLT1.5 - Fleet - Rentals / Leases	20,000
FLT1.6 - Fleet - General Equipment	10,000
CORP1.17 - Sale of Assets Proceeds	50,000
CORP1.19 - Fleet Redistribution	(746,030)
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.10 - FCCO Job cost (Fleet)	9,670
CORP4.22 - Insurance Transfer	(17,349)
Net Levy Impact	(552,451)

Operating Change Request Detail



FLT1.1 - Fleet - Licensing & Registrations

Consolidated Work Unit	60-60-650 - FCCO - FLT	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	2025 Fleet Operating Increase to \$58,000.00		
Justification	Licensing and Registrations have been increased from \$43,872.54 to \$58,000.00 due to: <ul style="list-style-type: none"> - addition of fleet telematics software licensing that is being introduced in Q3 2024 - radio licensing increases - additional units being added to fleet plates - bucket truck boom certifications - hoist certifications - MTO shop licensing requirements with new drive on program & software 		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - FLT - GENERAL - 76150 - Licence And Reg	14,127	14,127	14,127	14,127	14,127
Total Expenses	14,127	14,127	14,127	14,127	14,127
Net Total	14,127	14,127	14,127	14,127	14,127

Operating Change Request Detail



FLT1.2 - Fleet - Repairs / Parts

Consolidated Work Unit	60-60-650 - FCCO - FLT	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	An increase in budget to purchase parts and perform repairs on an aging fleet.		
Justification	2025 Operational Repairs / Parts increase due to the following:		

- 2022 & 2023 were both over budget
- 2023 actual was \$150,000 over budget
- 2024 year end actuals are forecast at \$403,333 and budget is \$351,417
- No current preventative maintenance plans in place, PM plans will help with unexpected large costs but will carry an operational cost.
- Fleet is 88.74% utilized, which leads to higher repair costs. Both expected and unexpected.
- Would like to carry a realistic budget based on historical data from an aged fleet.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - FLT - GENERAL - 77200 - Parts - Repair	68,582	68,582	68,582	68,582	68,582
Total Expenses	68,582	68,582	68,582	68,582	68,582
Net Total	68,582	68,582	68,582	68,582	68,582

Operating Change Request Detail



FLT1.3 - Fleet - Fuel

Consolidated Work Unit	60-60-650 - FCCO - FLT	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	2025 Fuel Operating Cost Increase. Fuel is used for vehicles as well as equipment (mowers, blowers, chainsaws, etc..)		
Justification	<p>Fleet Fuel has been increased due to:</p> <ul style="list-style-type: none"> - 2022 & 2023 years ended over budget - 2024 Tracking for \$375,000, budgeted for \$331,542 - Fuel Costs Increasing - Increase in number of assets will naturally increase fuel costs. - Additional plowing requests & sidewalk routes will naturally increase fuel costs. - Fleet is 88.74% utilized, which leads to less fuel-efficient assets using more fuel. - Would like to carry a realistic budget based on historical data. 		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - FLT - GENERAL - 77140 - Fuel - Gasoline	28,548	28,548	28,548	28,548	28,548
Total Expenses	28,548	28,548	28,548	28,548	28,548
Net Total	28,548	28,548	28,548	28,548	28,548

Operating Change Request Detail



FLT1.4 - Fleet - General Tools

Consolidated Work Unit 60-60-650 - FCCO - FLT
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description Operational Request for 2025
Justification Shop tools as required

 - replacing old shop tools
 - adding new necessary items to maintain service

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - FLT - GENERAL - 77824 - General Tools	10,000	10,000	10,000	10,000	10,000
Total Expenses	10,000	10,000	10,000	10,000	10,000
Net Total	10,000	10,000	10,000	10,000	10,000

Operating Change Request Detail



FLT1.5 - Fleet - Rentals / Leases

Consolidated Work Unit	60-60-650 - FCCO - FLT	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	2025 Operational Request for Rentals Coverage		
Justification	Need for core assets that cannot be repaired quickly or replaced.		
Comments	This is to maintain service levels with necessary equipment when needed.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - FLT - GENERAL - 74000 - Leases Equip	20,000	20,000	20,000	20,000	20,000
Total Expenses	20,000	20,000	20,000	20,000	20,000
Net Total	20,000	20,000	20,000	20,000	20,000

Operating Change Request Detail



FLT1.6 - Fleet - General Equipment

Consolidated Work Unit	60-60-650 - FCCO - FLT	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Operational Request for General Equipment		
Justification	Radios & other misc. equipment. Radios are critical in vehicles to allow immediate team communication while providing service in the community and particularly during response (weather events, other emergencies).		
Comments	Radios have historically been provided without formal budget.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - FLT - GENERAL - 77822 - General Equipment	10,000	10,000	10,000	10,000	10,000
Total Expenses	10,000	10,000	10,000	10,000	10,000
Net Total	10,000	10,000	10,000	10,000	10,000

Operating Change Request Detail



CORP1.19 - Fleet Redistribution

Consolidated Work Unit	60-60-650 - FCCO - FLT	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	5. Corporate Priority		
Description	Budget redistribution between divisions based on a % of fleet usage. Each year, fleet provides vehicles and equipment to support other business functions.		

Justification

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENG - ADM - GENERAL - 90200 - Redist-Equip	781	781	781	781	781
OP - PROP/ENV SUST - REC - GENERAL - 90200 - Redist-Equip	47,710	47,710	47,710	47,710	47,710
OP - PROP/ENV SUST - REC - ORILLIA REC CTRE - 90200 - Redist-Equip	(3,313)	(3,313)	(3,313)	(3,313)	(3,313)
OP - PROP/ENV SUST - REC - ROT PLACE - 90200 - Redist-Equip	(48,627)	(48,627)	(48,627)	(48,627)	(48,627)
OP - PROP/ENV SUST - REC - BPRC - 90200 - Redist-Equip	(3,513)	(3,513)	(3,513)	(3,513)	(3,513)
OP - PROP/ENV SUST - REC - BOA - 90200 - Redist-Equip	(65,151)	(65,151)	(65,151)	(65,151)	(65,151)
OP - PROP/ENV SUST - REC - DR SEYM CONS - 90200 - Redist-Equip	(797)	(797)	(797)	(797)	(797)
OP - PROP/ENV SUST - REC - WATERFRONT CTRE - 90200 - Redist-Equip	(4,396)	(4,396)	(4,396)	(4,396)	(4,396)
OP - PROP/ENV SUST - REC - OTHER REC FAC - 90200 - Redist-Equip	(12,533)	(12,533)	(12,533)	(12,533)	(12,533)
OP - PROP/ENV SUST - ELECTRICAL - STREET LIGHT - 90200 - Redist-Equip	(469)	(469)	(469)	(469)	(469)
OP - PROP/ENV SUST - ELECTRICAL - TRAFF CONTROL - 90200 - Redist-Equip	(1,231)	(1,231)	(1,231)	(1,231)	(1,231)
OP - FAC CC OPS - RDS - GENERAL - 90200 - Redist-Equip	460,073	460,073	460,073	460,073	460,073
OP - FAC CC OPS - RDS - WINTER CONTROL - 90200 - Redist-Equip	313,800	313,800	313,800	313,800	313,800
OP - FAC CC OPS - PARKS - GENERAL - 90200 - Redist-Equip	178,143	178,143	178,143	178,143	178,143
OP - FAC CC OPS - FLT - GENERAL - 90250 - REDIST EQP RECV	(753,690)	(753,690)	(753,690)	(753,690)	(753,690)
OP - FAC CC OPS - FLT - ROADS - 90200 - Redist-Equip	(1,296,878)	(1,296,878)	(1,296,878)	(1,296,878)	(1,296,878)

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
OP - FAC CC OPS - FLT - ROADS - 90250 - REDIST EQP RECVD	1,803,579	1,803,579	1,803,579	1,803,579	1,803,579
OP - FAC CC OPS - FLT - PARKS - 90200 - Redist-Equip	(499,041)	(499,041)	(499,041)	(499,041)	(499,041)
OP - FAC CC OPS - STORM WAT - GENERAL - 90200 - Redist-Equip	(62,701)	(62,701)	(62,701)	(62,701)	(62,701)
OP - LEG SERV - PARKING - GENERAL - 90200 - Redist-Equip	(1,967)	(1,967)	(1,967)	(1,967)	(1,967)
OP - LEG SERV - PARKING - PARKING LOTS (EIS ALLOCATIONS) - 90200 - Redist-Equip	(19,579)	(19,579)	(19,579)	(19,579)	(19,579)
OP - LEG SRV - BYLAW - GENERAL - 90200 - Redist-Equip	(9,529)	(9,529)	(9,529)	(9,529)	(9,529)
OP - WASTE MGMT/ENV CPL - GENERAL - 90200 - Redist-Equip	19,935	19,935	19,935	19,935	19,935
OP - WASTE MGMT/ENV CPL - DISPOSAL LANDFILL OPER - 90200 - Redist-Equip	(6,230)	(6,230)	(6,230)	(6,230)	(6,230)
OP - WASTE MGMT/ENV CPL - SITE ENV MON/STUDIES - 90200 - Redist-Equip	(214)	(214)	(214)	(214)	(214)
OP - WASTE MGMT/ENV CPL - DIVERSION COMPOST - 90200 - Redist-Equip	(15,991)	(15,991)	(15,991)	(15,991)	(15,991)
OP - ENV SRV - WATER - BILL/COLLECT - 90200 - Redist-Equip	(6,772)	(6,772)	(6,772)	(6,772)	(6,772)
OP - ENV SRV - WATER - TREATMNT PLANT - 90200 - Redist-Equip	(7,487)	(7,487)	(7,487)	(7,487)	(7,487)
OP - ENV SRV - WATER - DIST VERT PUMP STN - 90200 - Redist-Equip	(1,848)	(1,848)	(1,848)	(1,848)	(1,848)
OP - ENV SRV - WATER - DIST HORIZ PIPES - 90200 - Redist-Equip	(108,943)	(108,943)	(108,943)	(108,943)	(108,943)
OP - ENV SRV - WATER - SOURCE PROTECTION - 90200 - Redist-Equip	(4,647)	(4,647)	(4,647)	(4,647)	(4,647)
OP - ENV SRV - WASTE WATER - GENERAL - 90200 - Redist-Equip	86,768	86,768	86,768	86,768	86,768
OP - ENV SRV - WASTE WATER - INSP & CONTROL - 90200 - Redist-Equip	(7,449)	(7,449)	(7,449)	(7,449)	(7,449)
OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 90200 - Redist-Equip	(5,740)	(5,740)	(5,740)	(5,740)	(5,740)
OP - ENV SRV - WASTE WATER - DIST HORIZ PIPES - 90200 - Redist-Equip	(48,956)	(48,956)	(48,956)	(48,956)	(48,956)
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 90200 - Redist-Equip	(17,889)	(17,889)	(17,889)	(17,889)	(17,889)
OP - ENV SRV - WATER - GENERAL - 90200 - Redist-Equip	93,972	93,972	93,972	93,972	93,972
Total Expenses	(10,820)	(10,820)	(10,820)	(10,820)	(10,820)
Net Total	(10,820)	(10,820)	(10,820)	(10,820)	(10,820)



Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Facilities, Climate Change

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	4,445	1,534,821	1,530,376	34429.17%	-	-	-	-	-	46	1,530,330	1,530,376	
Other Revenues	2,660	2,660	-	-						-		-	
Reserve Funding	-	1,530,330	1,530,330	-						-	1,530,330	1,530,330	
User Fees and Serv Chgs	1,785	1,831	46	2.60%						46		46	1
Expenses / Expenditure	7,943,630	9,918,217	1,974,586	24.86%	-	213,551	49,746	20,000	78,000	82,959	1,530,330	1,974,586	
Administration	55,574	61,587	6,013	10.82%			4,000			2,013		6,013	2
Contracted Services	1,554,226	1,754,594	200,368	12.89%		45,000	31,389	20,000	78,000	25,979		200,368	3
Financing	395,471	1,921,452	1,525,981	385.86%						(4,349)	1,530,330	1,525,981	4
Labour Costs	3,282,781	3,522,086	239,305	7.29%		239,305				-		239,305	5
Material and Supplies	348,018	345,581	(2,437)	(0.70%)		(11,000)				8,563		(2,437)	6
Redistribution	(87,832)	(212,770)	(124,938)	142.25%		(92,320)	(32,618)			-		(124,938)	7
Reserve Contributions	-	-	-	-						-		-	
Transaction Charges	-	-	-	-						-		-	
Utilities, Tax and Insurance	2,395,393	2,525,687	130,294	5.44%		32,566	46,975			50,753		130,294	8
Net Operating Budget	7,939,185	8,383,395	444,210	5.60%	-	213,551	49,746	20,000	78,000	82,913	-	444,210	

<u>Revenue</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
1 2.6% inflation increase in Rentals	46		46
Operating Impacts from Capital	1,530,330		1,530,330
	1,530,376	-	1,530,376

Expenses

2 WWW1.5 - Compliance 365 (Multi-Divisional CR)	4,000		4,000
3 CORP4.21 ORC - Funds Transfer (transferred from Natural Gas)	-	30,000	30,000
FCC1.8 - City Wide Bird Management (Multi-divisional CR)	70,000		70,000
FCC1.5 - City Centre FAC Contracts Increase (to accommodate facilities operation	20,000		20,000
CORP1.20 - One-time Costs < \$10K Offset by Invest Income	8,000		8,000
FCC1.3 - ORC - Contract Budget Increase	11,389		11,389
FCC1.7 - Traffic Contract Budget Increase (additional intersection transferred to Ci	20,000		20,000
CORP4.1 Goose Control Transfer		30,000	30,000
Removal of 2024 One-time change request	(13,000)		(13,000)
Removal of 2024 One-time change request	(2,000)		(2,000)
4 Operating Impacts from Capital	1,530,330		1,530,330
5 Salary progressions, COLA and transitions	239,305		239,305
6 Removal of 2024 One-time change request	(10,000)		(10,000)
Removal of 2024 One-time change request	(1,000)		(1,000)
7 FCC1.13 - Library Redistribution Allocation Adjustment	(32,618)		(32,618)
CORP1.19 - Fleet Redistribution	-	(92,320)	(92,320)
8 CORP4.22 Insurance Allocation		62,566	62,566
FCC1.4 - Street Lights - Hydro CPI increase	12,609		12,609
FCC1.14 - ORC Hydro CPI Increase	15,885		15,885
FCC1.15 - Rotary Place - Hydro CPI increase	18,482		18,482
CORP4.21 ORC - Funds Transfer (Transfer to Contracts)	-	(30,000)	(30,000)
Other general adjustments	82,959		82,959
	1,974,341	246	1,974,586
Total	443,964	246	444,210



Change Request Overview - Facilities, Climate Change

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
FCC1.3 - ORC - Contract Budget increase	11,389
FCC1.4 - Street Lights - Hydro CPI Increase	12,609
FCC1.5 - City Centre FAC Contracts Increase	20,000
FCC1.7 - Traffic Contract Budget increase	20,000
FCC1.8 - City-wide Bird Management	70,000
FCC1.13 - Library Redistribution Allocation Adjustment	(32,618)
FCC1.14 - ORC Hydro CPI Increase	15,885
FCC1.15 - Rotary Place - Hydro CPI Increase	18,482
WWW1.5 - Compliance 365	4,000
CORP1.19 - Fleet Redistribution	(92,320)
CORP1.20 - One-time Costs < \$10K Offset by Invest Income	8,000
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.1 - Goose Control Transfer	30,000
CORP4.11 - FCCO Job cost (Elec - St Light)	1,827
CORP4.12 - FCCO Job cost (Elec - Traff Control)	5,396
CORP4.17 - FCCO Job cost (REC)	64,133
CORP4.21 - ORC - Funds Transfer	-
CORP4.22 - Insurance Transfer	62,566
Net Levy Impact	219,348

Operating Change Request Detail



FCC1.3 - ORC - Contract Budget increase

Consolidated Work Unit	60-60-510 - FCCO - REC	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	To align with the 2.6% inflationary increase, the ORC has a monetary increase of \$11,389 which requires this change request.		
Justification	Maintain current levels of service.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - PROP/ENV SUST - REC - ORILLIA REC CTRE - 71000 - Contracts	11,389	11,389	11,389	11,389	11,389
Total Expenses	11,389	11,389	11,389	11,389	11,389
Net Total	11,389	11,389	11,389	11,389	11,389

Operating Change Request Detail



FCC1.4 - Street Lights - Hydro CPI Increase

Consolidated Work Unit 60-60-520 - FCCO - ELECTRICAL
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description 4.5% CPI increase
Justification

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

Expenses
 OP - PROP/ENV SUST - ELECTRICAL - STREET LIGHT - 72560 - Hydro
 Total Expenses
Net Total

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
	12,609	12,609	12,609	12,609	12,609
	12,609	12,609	12,609	12,609	12,609
	12,609	12,609	12,609	12,609	12,609

Operating Change Request Detail



FCC1.5 - City Centre FAC Contracts Increase

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	2024 budget is insufficient based on contract cost increases. Recommend increasing by \$20,000 above the 2.6% inflationary increase to accommodate facilities operations need.		
Justification	Maintain current level of service.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - PROP/ENV SUST - CORP FAC - CITY CTRE - 71320 - Mtce Serv Fac	20,000	20,000	20,000	20,000	20,000
Total Expenses	20,000	20,000	20,000	20,000	20,000
Net Total	20,000	20,000	20,000	20,000	20,000

Operating Change Request Detail



FCC1.7 - Traffic Contract Budget increase

Consolidated Work Unit	60-60-520 - FCCO - ELECTRICAL	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Manage Growth	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	\$20,000 increase due to additional intersection transferred to City from the MTO and service and repairs to traffic signal and lights infrastructure.		
Justification	Maintain existing levels of service with an increase of assets.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - PROP/ENV SUST - ELECTRICAL - TRAFF CONTROL - 71000 - Contracts	20,000	20,000	20,000	20,000	20,000
Total Expenses	20,000	20,000	20,000	20,000	20,000
Net Total	20,000	20,000	20,000	20,000	20,000

Operating Change Request Detail



FCC1.8 - City-Wide Bird Management

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	A bird control program to reduce the impact of seagulls and geese at the waterfront, downtown, waste diversion site and other key areas of the city.		
Justification	Bird management occurred annually up to 2019 and ceased. Annually, a small geese prevention program existed at the waterfront only. The library's light roof has become a nesting place for seagulls with a major impact on HVAC equipment and the downtown experience.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - PROP/ENV SUST - CORP FAC - CITY CTRE - 71000 - Contracts	50,000	50,000	50,000	50,000	50,000
OP - PROP/ENV SUST - CORP FAC - LIBRARY - 71320 - Mtce Serv Fac	20,000	20,000	20,000	20,000	20,000
OP - WASTE MGMT/ENV CPL - DISPOSAL LANDFILL OPER - 71320 - Mtce Serv Fac	50,000	50,000	50,000	50,000	50,000
Total Expenses	120,000	120,000	120,000	120,000	120,000
Net Total	120,000	120,000	120,000	120,000	120,000

Operating Change Request Detail



FCC1.13 - Library Redistribution Allocation Adjustment

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Increase relative to the maintenance and utilities expense increases for 2025. The Library's 86.4% facility footprint is directly associated Library's contribution towards the facility operating budget.		

Justification

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - PROP/ENV SUST - CORP FAC - LIBRARY - 90100 - Redist-Facly	(32,618)	(32,618)	(32,618)	(32,618)	(32,618)
Library - LIBRARY - ADM - GENERAL - 90100 - Redist-Facly	32,618	32,618	32,618	32,618	32,618
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



FCC1.14 - ORC Hydro CPI Increase

Consolidated Work Unit 60-60-510 - FCCO - REC
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description 4.5% CPI increase
Justification

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

Expenses
 OP - PROP/ENV SUST - REC - ORILLIA REC CTRE - 72560 - Hydro
 Total Expenses
Net Total

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
	15,885	15,885	15,885	15,885	15,885
	15,885	15,885	15,885	15,885	15,885
	15,885	15,885	15,885	15,885	15,885

Operating Change Request Detail



FCC1.15 - Rotary Place - Hydro CPI Increase

Consolidated Work Unit 60-60-510 - FCCO - REC
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description 4.5% CPI increase
Justification

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

Expenses
 OP - PROP/ENV SUST - REC - ROT PLACE - 72560 - Hydro
 Total Expenses
Net Total

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
	18,482	18,482	18,482	18,482	18,482
	18,482	18,482	18,482	18,482	18,482
	18,482	18,482	18,482	18,482	18,482

Operating Change Request Detail



CORP4.21 - ORC - Funds Transfer

Consolidated Work Unit 60-60-510 - FCCO - REC
Change Request Type CORP TRANSFER/ADJ (FINANCE ONLY)
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Transfer \$30K from underutilized ORC - Natural Gas account, based upon historic expenditure and add \$30K into the contracts account to address budget overage shown in 2023 and anticipated budget overage in 2024.

Justification

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - PROP/ENV SUST - REC - ORILLIA REC CTRE - 72520 - Natural Gas	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
OP - PROP/ENV SUST - REC - ORILLIA REC CTRE - 71000 - Contracts	30,000	30,000	30,000	30,000	30,000
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-



Operating Budget Summary

Department: Environmental and Infrastructure Services

Division: Waste Management and Environmental Compliance

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	2,390,533	2,384,721	(5,812)	(0.24%)	39,403	(147,415)	85,000	-	-	17,200	-	(5,812)	
Grants and Donations	1,526,233	1,424,921	(101,312)	(6.64%)	39,403	(142,415)				1,700		(101,312)	1
Other Revenues	1,500	10,000	8,500	566.67%						8,500		8,500	2
Reserve Funding	5,000	-	(5,000)	(100.00%)		(5,000)				-		(5,000)	3
User Fees and Serv Chgs	857,800	949,800	92,000	10.73%			85,000			7,000		92,000	4
Expenses / Expenditure	4,209,804	4,527,239	317,435	7.54%	42,367	34,304	278,582	-	(66,600)	28,782	-	317,435	
Administration	19,100	21,000	1,900	9.95%		1,100			3,400	(2,600)		1,900	5
Contracted Services	2,842,839	3,180,622	337,783	11.88%	42,367	(25,000)	278,582		25,000	16,834		337,783	6
Financing	-	-	-	-						-		-	
Labour Costs	932,957	916,812	(16,146)	(1.73%)		70,854			(87,000)	(0)		(16,146)	7
Material and Supplies	155,330	155,353	23	0.01%					(8,000)	8,023		23	8
Redistribution	126,858	124,358	(2,500)	(1.97%)		(2,500)				-		(2,500)	9
Reserve Contributions	-	-	-	-						-		-	
Transaction Charges	5,000	5,000	-	-						-		-	
Utilities, Tax and Insurance	127,720	124,095	(3,625)	(2.84%)		(10,150)				6,525		(3,625)	10
Net Operating Budget	1,819,271	2,142,518	323,247	17.77%	2,964	181,719	193,582	-	(66,600)	11,582	-	323,247	

Revenue

	Requests	Reallocation	Total
1 Final Stewardship Ontario Blue Box payment in 2024	(142,415)		(142,415)
CMO Blue Box Funding (WST1.10 approved in 2024)	39,403		39,403
Additional collection incentive revenue from Product Care	1,700		1,700
2 New revenue from the County of Simcoe	8,000		8,000
Higher green bin collection cost recovery from School Board	500		500
3 Removal of 2024 one-time budget item	(5,000)		(5,000)
4 WME1.04 - 2025 Solid Waste Fee Increases	85,000		85,000
Extra Scrap Metal Revenue	7,000		7,000
	(5,812)	-	(5,812)

Expenses

5	WWW1.5 - Compliance 365 (Multi-Divisional CR)	1,100		1,100
	CORP1.20 - One-time Costs < \$10K Offset by Invest Income	1,900		1,900
	WME1.10 (CR) - City-Wide Garage Sale Day	1,500		1,500
6	WME1.06 Drywall & Shingle stockpile removal	51,200		51,200
	WME1.07 Dozer Rental	18,100		18,100
	WME1.08 - Mattress Recycling	11,200		11,200
	WME1.09 - Recycling Collection Contract Correction	198,082		198,082
	WME3.01 - Garbage collection Waste Annual Contract Adj	21,613		21,613
	WME3.02 - Green Bin/ Yard Waste Annual Contract Adj	27,937		27,937
	WME3.03 - Recycling Collection Contract Price Adjustment	64,415		64,415
	Removal of 2024 one-time budget item	(25,000)		(25,000)
	FCC1.8 - City Wide Bird Management (Multi-Divisional CR)	50,000		50,000
	ICI Recycling Cart Setout Limit Reduction (WST1.13 - approved in 2024)	(71,598)		(71,598)
	WME2.1 - Waste Diversion 1 Day Adjustment	(25,000)		(25,000)
7	Salary progressions, COLA and transitions	70,854		70,854
	WME2.1 - Waste Diversion 1 Day Adjustment	(87,000)		(87,000)
8	WME2.1 - Waste Diversion 1 Day Adjustment	(8,000)		(8,000)
9	CORP1.19 - Fleet Redistribution	-	(2,500)	(2,500)
10	CORP4.22 Insurance Allocation		(10,150)	(10,150)
	Other general adjustments	28,782		28,782
		330,085	(12,650)	317,435
	Total	335,897	(12,650)	323,247



Change Request Overview - Waste Management & Environmental Compliance

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
FCC1.8 - City-wide Bird Management	50,000
WME1.04 - 2025 Solid Waste Management Fees	(85,000)
WME1.06 - Drywall and Shingle Stockpile Removal	51,200
WME1.07 - Waste Diversion Site Dozer Rental	18,100
WME1.08 - Mattress Recycling	11,200
WME1.09 - Recycle Collection Contract Budget Correction	198,082
WME1.10 (CR) - City-Wide Garage Sale Day	1,500
WWW1.5 - Compliance 365	1,100
CORP1.19 - Fleet Redistribution	(2,500)
CORP1.20 - One-time Costs < \$10K Offset by Invest Income	1,900
B. STAFFING	
WME2.1 - Waste Diversion 1 Day Adjustment	(120,000)
C. PRE-BUDGET APPROVAL	
WME3.01 - Garbage Collection Contract Annual Adjustment	21,613
WME3.02 - Green Bin/Yard Collection Contract Annual Adj	27,937
WME3.03 - Recycle Collection Contract Annual Price Adj	64,415
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.22 - Insurance Transfer	(10,150)
Net Levy Impact	229,397

Operating Change Request Detail



WME1.04 - 2025 Solid Waste Management Fees

Consolidated Work Unit 60-62-715 - WASTE MGMT/ENV CPL
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description 2025 Solid Waste Management fees.
Justification Please see Council Committee Report EIS-24-17 (forthcoming).

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref. EIS-24-17

Operating Budget Impact

Revenues

OP - WASTE MGMT/ENV CPL - GENERAL - 52000 - Fees Gen

Total Revenues

Net Total

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
	85,000	85,000	85,000	85,000	85,000
	85,000	85,000	85,000	85,000	85,000
	(85,000)	(85,000)	(85,000)	(85,000)	(85,000)

Operating Change Request Detail



WME1.06 - Drywall and Shingle Stockpile Removal

Consolidated Work Unit 60-62-715 - WASTE MGMT/ENV CPL
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget Yes
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service No
Council Report Ref.

Description There is a need to remove large stockpiles of divertible material at the Waste Diversion Site including 12 loads of drywall and 3 loads of shingles.

Justification Stockpiles of drywall and shingles have built up over the years at the Waste Diversion Site. Material exposed to elements for prolonged period of time can soon become too degraded for end markets. For example, drywall can degrade over time and this leaves farm field application as the only viable diversion option, which is more expensive given the market is farther away.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	51,200	-	-	-	-
Total Revenues	51,200	-	-	-	-
Expenses					
OP WASTE MGMT/ENV CPL - DIVERSION OTHER - 71000 - Contracts	51,200	-	-	-	-
Total Expenses	51,200	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



WME1.07 - Waste Diversion Site Dozer Rental

Consolidated Work Unit	60-62-715 - WASTE MGMT/ENV CPL	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Increase bulldozer rental at the Waste Diversion Site from three to six weeks per year to allow staff to maintain proper landfill cover.		
Justification	A bulldozer is rented to ensure landfill slopes and other hard-to-reach areas are properly covered to ensure compliance with landfill cover requirements of the site's Environmental Compliance Approval and Regulation 347. Existing City equipment cannot reach these areas adequately.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP WASTE MGMT/ENV CPL - DIVERSION OTHER - 71000 - Contracts	18,100	18,100	18,100	18,100	18,100
Total Expenses	18,100	18,100	18,100	18,100	18,100
Net Total	18,100	18,100	18,100	18,100	18,100

Operating Change Request Detail



WME1.08 - Mattress Recycling

Consolidated Work Unit 60-62-715 - WASTE MGMT/ENV CPL
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description The Waste Diversion Site needs to send an additional three loads of mattresses for recycling per year where the total annual number of loads sent would be 12.

Justification Drop off of mattresses has been very strong since the beginning of the pandemic and has not levelled off since.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP WASTE MGMT/ENV CPL - DIVERSION OTHER - 71000 - Contracts	11,200	11,200	11,200	11,200	11,200
Total Expenses	11,200	11,200	11,200	11,200	11,200
Net Total	11,200	11,200	11,200	11,200	11,200

Operating Change Request Detail



WME1.09 - Recycle Collection Contract Budget Correction

Consolidated Work Unit 60-62-715 - WASTE MGMT/ENV CPL
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget Yes
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service No
Council Report Ref.

Description As the blue box transition progresses, it was found that the savings for not directly processing blue box material in 2024 were applied against the net costs of the newly transitioned blue box collection system resulting in a need for a budget adjustment. Note that the recycling collection portion of the collection contract ends on December 31, 2025, so the added costs do not go beyond 2025.

Justification A correction is needed in the recycling collection contract budget to cover the full costs of collection.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	198,082	-	-	-	-
Total Revenues	198,082	-	-	-	-
Expenses					
OP - WASTE MGMT/ENV CPL - RECYCLE COLLECTION - 71000 - Contracts	198,082	-	-	-	-
Total Expenses	198,082	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



WME1.10 (CR) - City-Wide Garage Sale Day

Consolidated Work Unit	60-62-715 - WASTE MGMT/ENV CPL	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	C - Council Referral
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	MC-24-14
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description This request is for allocating \$1,500 of the solid waste operating budget to promote a city-wide garage sale day in Orillia in 2025. A Communications Plan will be developed with the City’s Communications Team, and methods of communication may include Orillia Matters digital ads, social media boosting, etc.

Justification

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - WASTE MGMT/ENV CPL - DIVERSION BLUE BOX - 76100 - Adv Promotion	1,500	1,500	1,500	1,500	1,500
Total Expenses	1,500	1,500	1,500	1,500	1,500
Net Total	1,500	1,500	1,500	1,500	1,500

Operating Change Request Detail



WME2.1 - Waste Diversion 1 Day Adjustment

Consolidated Work Unit	60-62-715 - WASTE MGMT/ENV CPL	Budget Year	2025
Change Request Type	B. STAFFING	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	This request involves closing the Waste Diversion Site one day per week on Mondays to reduce staffing and fuel costs. Operations will be optimized on the Monday the site is closed to the public, including catching up on maintenance and compliance needs.		
Justification	This initiative was presented during Budget Committee deliberations to help minimize the tax levy increase.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - WASTE MGMT/ENV CPL - DISPOSAL LANDFILL OPER - 61000 - Sal Wages	(85,000)	(85,000)	(85,000)	(85,000)	(85,000)
OP - WASTE MGMT/ENV CPL - DISPOSAL LANDFILL OPER - 61100 - Nonbillable	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
OP - WASTE MGMT/ENV CPL - DISPOSAL LANDFILL OPER - 77160 - Fuel - Diesel	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
OP - WASTE MGMT/ENV CPL - GENERAL - 71000 - Contracts	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Total Expenses	(120,000)	(120,000)	(120,000)	(120,000)	(120,000)
Net Total	(120,000)	(120,000)	(120,000)	(120,000)	(120,000)

Operating Change Request Detail



WME3.01 - Garbage Collection Contract Annual Adjustment

Consolidated Work Unit 60-62-715 - WASTE MGMT/ENV CPL
Change Request Type C. PRE-BUDGET APPROVAL
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description Pre-approved (ESO-20-04) garbage collection contract annual price adjustment (increase).
Justification Council approved contract.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref. ESO-20-04

Operating Budget Impact

Expenses
 OP - WASTE MGMT/ENV CPL - WASTE COLLECTION - 71000 - Contracts
 Total Expenses
Net Total

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
	21,613	21,613	21,613	21,613	-
	21,613	21,613	21,613	21,613	-
	21,613	21,613	21,613	21,613	-

Operating Change Request Detail



WME3.02 - Green Bin/Yard Collection Contract Annual Adj

Consolidated Work Unit	60-62-715 - WASTE MGMT/ENV CPL	Budget Year	2025
Change Request Type	C. PRE-BUDGET APPROVAL	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	ESO-20-04
Council Strategic Priority	6. Operational Priority		
Description	Pre-approved (ESO-20-04) green bin/yard waste collection contract annual price adjustment (increase).		
Justification	Council approved contract		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - WASTE MGMT/ENV CPL - YARD COLLECTION - 71000 - Contracts	27,937	27,937	27,937	27,937	-
Total Expenses	27,937	27,937	27,937	27,937	-
Net Total	27,937	27,937	27,937	27,937	-

Operating Change Request Detail



WME3.03 - Recycle Collection Contract Annual Price Adj

Consolidated Work Unit 60-62-715 - WASTE MGMT/ENV CPL
Change Request Type C. PRE-BUDGET APPROVAL
One-Time Budget Yes
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description Pre-approved (ESO-20-04) recycling collection contract annual price adjustment (increase). Note that the recycling collection portion of the collection contract ends on December 31, 2025.
Justification Council approved contract.

Budget Year 2025
Overall Priority A - Recommended
Core Service No
Council Report Ref. ESO-20-04

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	64,415	-	-	-	-
Total Revenues	64,415	-	-	-	-
Expenses					
OP - WASTE MGMT/ENV CPL - RECYCLE COLLECTION - 71000 - Contracts	64,415	-	-	-	-
Total Expenses	64,415	-	-	-	-
Net Total	-	-	-	-	-



Operating Budget Summary
Department: Non Department
Division: Corporate Transactions

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	3,223,262	5,488,210	2,264,948	70.27%	-	-	744,907	-	1,369,334	(230)	150,937	2,264,948	
Grants and Donations	50,000	50,000	-	-					-	-		-	
Investment Income	3,102,696	4,472,030	1,369,334	44.13%					1,369,334	-		1,369,334	1
Other Revenues	18,216	67,216	49,000	268.99%			50,000			(1,000)		49,000	2
Reserve Funding	17,350	863,964	846,614	4879.62%			694,907			770	150,937	846,614	3
User Fees and Serv Chgs	35,000	35,000	-	-						-		-	
Expenses / Expenditure	22,067,737	22,601,093	533,356	2.42%	(100,000)	(795,030)	946,796	-	486,265	(4,675)	-	533,356	
Administration	219,633	219,633	-	-								-	
Contracted Services	352,795	35,675	(317,120)	(89.89%)		(312,445)				(4,675)		(317,120)	4
Financing	-	-	-	-						-		-	
Gain/Loss	-	-	-	-						-		-	
Grants Contributions	2,685,261	2,925,301	240,040	8.94%		240,040				-		240,040	5
Material and Supplies	-	-	-	-						-		-	
Redistribution	(884,867)	(1,535,109)	(650,242)	73.48%		(650,242)				-		(650,242)	6
Rentals and Leases	-	-	-	-						-		-	
Reserve Contributions	19,238,764	20,541,825	1,303,061	6.77%	(100,000)		916,796		486,265	-		1,303,061	7
Utilities, Tax and Insurance	456,151	413,768	(42,383)	(9.29%)		(72,383)	30,000			-		(42,383)	8
Net Operating Budget	18,844,475	17,112,883	(1,731,592)	(9.19%)	(100,000)	(795,030)	201,889	-	(883,069)	(4,445)	(150,937)	(1,731,592)	

Revenue

	Requests	Reallocation	Total
1 CORP1.16 Corporate Revenue Adjustment - Investment Income	550,000		550,000
CORP1.30 - Opioid Crisis Community Connection Centre	100,000		100,000
PLAN2.1 - Housing Coordinator 18M Contract Extension	179,559		179,559
One-time Investment Offsets (See One-Time Investment summary)	539,775		539,775
2 CORP1.17 Sale of Assets Proceeds - transfer from Fleet		50,000	50,000
3 CORP4.2 Insurance Claim Adjustment		30,000	30,000
CORP1.3 OPP Annual Billing Statement	664,907		664,907
Transfer Capital Levy residual to Operating	150,937		150,937
Other general adjustments	(230)		(230)
	2,184,948	80,000	2,264,948

<u>Expenses</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
4 CORP4.5 - MTE Fee transferred from Corp to Finance		(12,445)	(12,445)
Removal of 2024 one time change request	(300,000)		(300,000)
5 CORP1.6 Library Operating Adjustment Funding	133,779		133,779
CORP1.8 Interdepartmental Allocations to Library	106,261		106,261
6 Interdepartmental Allocations (See One-Time Interdepartmental summary)	(650,242)		(650,242)
7 CORP1.7 Tax stabilization appeal recovery conclusion	(355,089)		(355,089)
CORP1.1 - Increase contribution to reserve	1,546,885		1,546,885
CORP1.22 - Remove Affordable Housing Resv. Contribution (Temporarily)	(325,000)		(325,000)
CORP1.17 Sale of Assets Proceeds - transfer from Fleet	50,000		50,000
CORP1.16 Corporate Revenue Adjustment	486,265		486,265
2024 Preapproved - Stormwater Subsidy Phaseout YR4/5	(100,000)		(100,000)
8 CORP4.22 Insurance Transfer		(72,383)	(72,383)
CORP4.2 Insurance Claim Adjustment		30,000	30,000
Other general adjustments	(4,675)		(4,675)
	588,184	(54,828)	533,356
Total	(1,596,764)	(134,828)	(1,731,592)



Change Request Overview - Corporate Transactions

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
CORP1.1 - Contribution Increase to Reserves	1,546,885
CORP1.4 - Interdepartmental Allocations Base Adjustment	(1,288)
CORP1.7 - Tax Stabilization Appeal Recovery Conclusion	(355,089)
CORP1.16 - Corporate Revenue Adjustment	(63,735)
CORP1.17 - Sale of Assets Proceeds	-
CORP1.3 - OPP Annual Billing Statement	(664,907)
CORP1.20 - One-time Costs < \$10K Offset by Invest Income	(29,695)
CORP1.24 - Indirect Allocations Adjustment to Parking	(79,397)
CORP1.25 - Indirect Allocations Adjustment to Water	202,730
CORP1.26 - Indirect Allocations Adjustment to Wastewater	(231,841)
CORP1.27 - Indirect Allocations Adjustment to Stormwater	(161,185)
CORP1.31 - Indirect Allocations Adjustment Building	(66,514)
CORP1.32 - Indirect Allocations Adjustment to Transit	(206,486)
FCC1.12 - Leacock Archaeological Assessment	(10,000)
FIR1.3 - Maintenance Service Vehicle	(24,275)
REC1.3 - BPRC Food Service Contract	(53,718)
WME1.06 - Drywall and Shingle Stockpile Removal	(51,200)
WME1.09 - Recycle Collection Contract Budget Correction	(198,082)
CORP1.8 - Interdepartmental Allocations to Library	-
CORP1.6 - Library Operating Adjustment Funding Request	133,779
CORP1.30 (CR) - Opioid Crisis Community Connection Centre 1X	(100,000)
CORP1.22 - Remove Affordable Housing Resv. Contribution	(325,000)
B. STAFFING	
CSV2.1 - Records and Information Management Contract	(40,691)
ENG2.1 - Traffic Technician Position	(46,466)
ENG2.2 - Project Engineer - Part Time Contract	(6,733)
REC2.4 - Culture Summer Student-Casual Wages	(14,500)
PLAN2.1 (CR) - Housing Coordinator 18M Contract Extension	(179,559)
C. PRE-BUDGET APPROVAL	
WME3.03 - Recycle Collection Contract Annual Price Adj	(64,415)
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.2 - Insurance Claim Adjustment	-
CORP4.22 - Insurance Transfer	(72,383)
CORP4.5 - MTE Fee Transfer	(12,445)
Net Levy Impact	(1,176,210)

Operating Change Request Detail



CORP1.1 - Contribution Increase to Reserves

Consolidated Work Unit	80-80-000 - CORP TRX - GEN	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	CS-24-23
Council Strategic Priority	6. Operational Priority		
Description	The 10-year capital plan forecast presented reserves growing to a negative position by 2034, \$210M for Asset Management Reserves, \$255M including Development Charges. Staff are recommending contributions to asset replacement reserves to be increased to address the forecasted funding shortfall.		
	It should be noted, to meet the capital investment funding gap, annual increases of this amount will be required each year until 2034. As a result, the contribution increases will accumulate i.e. \$2M, \$4M, \$6M, \$8M, etc. This fiscal measure will help raise the funding required to support the plan.		
Justification	The reserve shortfall requires a strategy of project reductions and/or funding increases. Staff have reviewed capital projects adjusting them where possible to mitigate reserves shortfall. A strategy to close the remaining gap is to annually increase contributions to reserves to achieve a balanced budget forecast by 2034. The proposed annual increases for contributions to the Water, Wastewater, Storm Water, General Asset Management, Fleet and IT & Innovation Reserves will achieve a \$0 balance in each reserve by 2034.		
Comments	Should Council direct staff to lower adjustments to contributions, the 10-year capital investment should also be reduced through the City's capital prioritization model so that funding and capital investment are balanced.		
	A 25% reduction in funding = \$55M A 50% reduction in funding = \$105M a 75% reduction in funding = \$160M a 100% reduction in funding = \$210M		
	Note - the shortfall in development charge forecasts, \$45M, will be addressed through a DC background study update and revised rates.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - CORP TRX - GEN - RSRV CONT - 91080 - Cont To Gen Asst Rsv	1,238,735	1,238,735	1,238,735	1,238,735	1,238,735
OP - CORP TRX - GEN - RSRV CONT - 91015 - Cont To It Rsvfd	13,150	13,150	13,150	13,150	13,150
OP - CORP TRX - GEN - RSRV CONT - 91081 - Cont To Fleq Asst Rsvf	295,000	295,000	295,000	295,000	295,000
Total Expenses	1,546,885	1,546,885	1,546,885	1,546,885	1,546,885
Net Total	1,546,885	1,546,885	1,546,885	1,546,885	1,546,885

Operating Change Request Detail



CORP1.4 - Interdepartmental Allocations Base Adjustment

Consolidated Work Unit 80-80-000 - CORP TRX - GEN
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 5. Corporate Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description The municipal best practice is to account for service costs at their full value, including overhead costs for support services such as Finance, Legal, Clerks, Information Technology, and Human Resources. This change request is to adjust interdepartmental allocations reflect economic adjustments, changes in positions, and the allocation of workflows.

Justification Allocating overhead costs for support services aligns with best practice methodology, reflecting the true costs of service areas. This approach also supports the City's long-standing philosophy that rate-based services should cover their full costs.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - CORP TRX - GEN - CORP ADJ - 90000 - Redist-Labour	(1,288)	(1,288)	(1,288)	(1,288)	(1,288)
OP - ENG - CAP ADM - GENERAL - 90000 - Redist-Labour	(106,211)	(106,211)	(106,211)	(106,211)	(106,211)
OP - ENG - CAP ADM - GENERAL - 90300 - Redist-Mat	6,710	6,710	6,710	6,710	6,710
OP - LEG SERV - TRANSIT SRV - OPERATIONS GENERAL - 90000 - Redist-Labour	(72,005)	(72,005)	(72,005)	(72,005)	(72,005)
OP - LEG SRV - BYLAW - GENERAL - 90000 - Redist-Labour	(22,713)	(22,713)	(22,713)	(22,713)	(22,713)
OP - IT - ADM - GENERAL - 90000 - Redist-Labour	(2,686)	(2,686)	(2,686)	(2,686)	(2,686)
OP - IT - ADM - GENERAL - 90300 - Redist-Mat	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
OP - LEG SERV - PARKING - GENERAL - 90000 - Redist-Labour	(107,839)	(107,839)	(107,839)	(107,839)	(107,839)
OP - ENV SRV - WATER - GENERAL - 90000 - Redist-Labour	(33,552)	(33,552)	(33,552)	(33,552)	(33,552)
OP - ENV SRV - WATER - GENERAL - 90300 - Redist-Mat	(4,950)	(4,950)	(4,950)	(4,950)	(4,950)
OP - ENV SRV - WATER - BILL/COLLECT - 90000 - Redist-Labour	16,241	16,241	16,241	16,241	16,241
OP - FAC CC OPS - STORM WAT - GENERAL - 90000 - Redist-Labour	3,560	3,560	3,560	3,560	3,560
OP - ENV SRV - WASTE WATER - GENERAL - 90000 - Redist-Labour	33,596	33,596	33,596	33,596	33,596
Library - LIBRARY - ADM - GENERAL - 90000 - Redist-Labour	2,686	2,686	2,686	2,686	2,686
Total Expenses	(289,951)	(289,951)	(289,951)	(289,951)	(289,951)
Net Total	(289,951)	(289,951)	(289,951)	(289,951)	(289,951)

Operating Change Request Detail



CORP1.7 - Tax Stabilization Appeal Recovery Conclusion

Consolidated Work Unit 80-80-000 - CORP TRX - GEN
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 5. Corporate Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description The Zehrs property appealed its property taxes for the years 2010-2021. In 2021, the Assessment Review Board (ARB) reached a settlement, resulting in a tax adjustment of \$1,780,610. Of this amount, \$667,109 represents the educational portion to be reimbursed by the school boards. To mitigate the financial impact on the city, staff recommended in report CS-22-24 that the city's portion of the adjustment, \$1,113,501, be funded through the tax rate stabilization reserve, with a repayment plan spread over three years, concluding in 2024.

Justification Per staff report CS-22-24, repayments of \$379,206 were made in both 2022 and 2023, with the remaining \$355,089 paid in 2024. As a result, no further transfers are required.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - CORP TRX - GEN - RSRV CONT - 91001 - Cont To Tax Stab Rsv	(355,089)	(355,089)	(355,089)	(355,089)	(355,089)
Total Expenses	(355,089)	(355,089)	(355,089)	(355,089)	(355,089)
Net Total	(355,089)	(355,089)	(355,089)	(355,089)	(355,089)

Operating Change Request Detail



CORP1.16 - Corporate Revenue Adjustment

Consolidated Work Unit	80-80-000 - CORP TRX - GEN	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	To adjust City's investment budget and grant revenues based on historical and forecasted projections.		
Justification	Over the past year staff have focused on increasing the city's investment activity to take advantage of higher interest rates. As many investments are placed in 3-36 months terms, a portion of the 2024 Investment income is reasonably predictable. Based on trending analysis staff are proposing an increase of \$500K to this budget. Additionally, the City has been receiving a Transitional Mitigation Grant which is not guaranteed; however, it has been a consistent revenue source since 2016. Approximately half of the increase can be used to minimize the 2025 levy impact and the balance allocated to a reserve. The allocation to a reserve supports two causes 1) resources Council's priorities 2) mitigates fluctuations, in that, if returns do not materialize, the reserve transfer will not occur avoiding a negative position.		
Comments	Investments are subject to external economic performance, which is currently uncertain with some speculation of a retraction in the near future. Although 2025 can be reasonably predicated, the performance of reinvested principal is uncertain. Due to this investment risk, staff are advising decision makers to be cautious in elevating this budget too aggressively, as an investment down turn in a following year (2026+) could require a levy increase to backfill the funding shortfall.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 59060 - Invest Income	550,000	-	-	-	-
Total Revenues	550,000	-	-	-	-
Expenses					
OP - CORP TRX - GEN - RSRV CONT - 91080 - Cont To Gen Asst Rsv	486,265	-	-	-	-
Total Expenses	486,265	-	-	-	-
Net Total	(63,735)	-	-	-	-

Operating Change Request Detail



CORP1.17 - Sale of Assets Proceeds

Consolidated Work Unit 60-60-650 - FCCO - FLT
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 5. Corporate Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Centralization of all sale of assets on GovDeals and similarly to one corporate account. All proceeds from sale of assets will be transferred to appropriate reserves.

Justification

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - FAC CC OPS - FLT - ROADS - 59400 - Misc Rev	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
OP - CORP TRX - GEN - CORP ADJ - 59750 - Sale Of Asset Proceeds	50,000	50,000	50,000	50,000	50,000
Total Revenues	-	-	-	-	-
Expenses					
OP - CORP TRX - GEN - CORP ADJ - 91081 - Cont To Fleq Asst Rsvf	50,000	50,000	50,000	50,000	50,000
Total Expenses	50,000	50,000	50,000	50,000	50,000
Net Total	50,000	50,000	50,000	50,000	50,000

Operating Change Request Detail



CORP1.20 - One-time Costs < \$10K Offset by Invest Income

Consolidated Work Unit 80-80-000 - CORP TRX - GEN
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget Yes
Budget Theme New Initiative/Enhanced Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service No
Council Report Ref.

Description Corporate approach to minimize the levy pressure is to leverage short-term 2025 investment income to offset one-time expenses. It is anticipated for both revenues and expenses to be fully removed in 2026. A summary of 2025 one-time costs is provided in the summary section.

Justification Staff forecast investment income performance to fall in line with the 2025 budget by 2026. However, there will be a temporary windfall in 2025, estimated at an addition \$500K. As a result, the City's position is to leverage these funds towards one-time expenses to prevent future sustainability issues.

As the economy is in transition staff will revisit this on an annual basis.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	9,500	-	-	-	-
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	8,000	-	-	-	-
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	8,000	-	-	-	-
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	2,295	-	-	-	-
OP - CORP TRX - GEN - CORP ADJ - 59070 - Invest Income Gic & Oth	1,900	-	-	-	-
Total Revenues	29,695	-	-	-	-
Expenses					
OP - BSDEV, TOUR & IT - TOURISM - OPERA HOUSE - 71000 - Contracts	9,500	-	-	-	-
OP - REC - CULTURE - CULTURE DEV - 71000 - Contracts	8,000	-	-	-	-
OP - PROP/ENV SUST - CORP FAC - GENERAL - 71000 - Contracts	8,000	-	-	-	-
OP - FAC CC OPS - RDS - GENERAL - 77820 - It Equipment	2,295	-	-	-	-
OP - WASTE MGMT/ENV CPL - GENERAL - 76220 - Conf Seminar	1,900	-	-	-	-
Total Expenses	29,695	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



CORP1.22 - Remove Affordable Housing Resv. Contribution

Consolidated Work Unit 80-80-000 - CORP TRX - GEN
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget Yes
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description As decided during the budget committee, the 2025 contribution to the Affordable Housing Reserve in the amount of \$325,000 has been removed. The contribution will resume in 2026.
Justification This is in an effort to reduce the tax levy to a more affordable level for Orillia residents.

Budget Year 2025
Overall Priority A - Recommended
Core Service No
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - CORP TRX - GEN - RSRV CONT - 91110 - Cont To Afdhs Rsvf	(325,000)	-	-	-	-
Total Expenses	(325,000)	-	-	-	-
Net Total	(325,000)	-	-	-	-

Operating Change Request Detail



CORP1.24 - Indirect Allocations Adjustment to Parking

Consolidated Work Unit 80-80-000 - CORP TRX - GEN
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description

The municipal best practice is to account for service costs at their full value, including overhead costs for support services such as Finance, Legal, Clerks, Information Technology, and Human Resources. After a thorough review of organizational overhead costs, staff have adjusted the allocations to reflect organizational changes and to incorporate other expanding services, such as Financial Planning and Reporting, Purchasing, and Communications.

Justification

Allocating overhead costs for support services aligns with best practice methodology, reflecting the true costs of service areas. This approach also supports the City's long-standing philosophy that rate-based services should cover their full costs.

The allocations to parking are offset with parking revenues.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - LEG SERV - PARKING - GENERAL - 90000 - Redist-Labour	79,397	79,397	79,397	79,397	79,397
OP - CORP TRX - GEN - CORP ADJ - 90000 - Redist-Labour	(79,397)	(79,397)	(79,397)	(79,397)	(79,397)
OP - LEG SERV - PARKING - GENERAL - 91084 - Cont To Prkg Asst Rsvf	(79,397)	(79,397)	(79,397)	(79,397)	(79,397)
Total Expenses	(79,397)	(79,397)	(79,397)	(79,397)	(79,397)
Net Total	(79,397)	(79,397)	(79,397)	(79,397)	(79,397)

Operating Change Request Detail



CORP1.25 - Indirect Allocations Adjustment to Water

Consolidated Work Unit	80-80-000 - CORP TRX - GEN	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		

Description

The municipal best practice is to account for service costs at their full value, including overhead costs for support services such as Finance, Legal, Clerks, Information Technology, and Human Resources. After a thorough review of organizational overhead costs, staff have adjusted the allocations to reflect organizational changes and to incorporate other expanding services, such as Financial Planning and Reporting, Purchasing, and Communications.

Justification

Allocating overhead costs for support services aligns with best practice methodology, reflecting the true costs of service areas. This approach also supports the City's long-standing philosophy that rate-based services should cover their full costs.

The allocations to water are off set with water user fees and charges.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENV SRV - WATER - GENERAL - 90000 - Redist-Labour	(202,730)	(202,730)	(202,730)	(202,730)	(202,730)
OP - CORP TRX - GEN - CORP ADJ - 90000 - Redist-Labour	202,730	202,730	202,730	202,730	202,730
OP - ENV SRV - WATER - GENERAL - 91086 - Cont To Wtr Asst Rsvf	202,730	202,730	202,730	202,730	202,730
Total Expenses	202,730	202,730	202,730	202,730	202,730
Net Total	202,730	202,730	202,730	202,730	202,730

Operating Change Request Detail



CORP1.26 - Indirect Allocations Adjustment to Wastewater

Consolidated Work Unit 80-80-000 - CORP TRX - GEN
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description The municipal best practice is to account for service costs at their full value, including overhead costs for support services such as Finance, Legal, Clerks, Information Technology, and Human Resources. After a thorough review of organizational overhead costs, staff have adjusted the allocations to reflect organizational changes and to incorporate other expanding services, such as Financial Planning and Reporting, Purchasing, and Communications.

Justification Allocating overhead costs for support services aligns with best practice methodology, reflecting the true costs of service areas. This approach also supports the City's long-standing philosophy that rate-based services should cover their full costs.

The allocations to wastewater are offset with wastewater user fees and charges.

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Operating Budget Impact					
Revenues					
OP - ENV SRV - WASTE WATER - GENERAL - 51020 - Fees Res Basic	21,694	21,694	21,694	21,694	21,694
OP - ENV SRV - WASTE WATER - GENERAL - 51040 - Fees Res Cons	130,921	130,921	130,921	130,921	130,921
OP - ENV SRV - WASTE WATER - GENERAL - 51100 - Fees Ci Basic	50,184	50,184	50,184	50,184	50,184
OP - ENV SRV - WASTE WATER - GENERAL - 51120 - Fees Ci Cons	29,042	29,042	29,042	29,042	29,042
Total Revenues	231,841	231,841	231,841	231,841	231,841
Expenses					
OP - CORP TRX - GEN - CORP ADJ - 90000 - Redist-Labour	(231,841)	(231,841)	(231,841)	(231,841)	(231,841)
OP - ENV SRV - WASTE WATER - GENERAL - 90000 - Redist-Labour	231,841	231,841	231,841	231,841	231,841
Total Expenses	-	-	-	-	-
Net Total	(231,841)	(231,841)	(231,841)	(231,841)	(231,841)

Operating Change Request Detail



CORP1.27 - Indirect Allocations Adjustment to Stormwater

Consolidated Work Unit 80-80-000 - CORP TRX - GEN
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description

The municipal best practice is to account for service costs at their full value, including overhead costs for support services such as Finance, Legal, Clerks, Information Technology, and Human Resources. After a thorough review of organizational overhead costs, staff have adjusted the allocations to reflect organizational changes and to incorporate other expanding services, such as Financial Planning and Reporting, Purchasing, and Communications.

Justification

Allocating overhead costs for support services aligns with best practice methodology, reflecting the true costs of service areas. This approach also supports the City's long-standing philosophy that rate-based services should cover their full costs.

The allocations to stormwater are offset with stormwater user fees and charges.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - FAC CC OPS - STORM WAT - GENERAL - 51100 - Fees Ci Basic	85,707	85,707	85,707	85,707	85,707
OP - FAC CC OPS - STORM WAT - GENERAL - 51020 - Fees Res Basic	75,478	75,478	75,478	75,478	75,478
Total Revenues	161,185	161,185	161,185	161,185	161,185
Expenses					
OP - FAC CC OPS - STORM WAT - GENERAL - 90000 - Redist-Labour	161,185	161,185	161,185	161,185	161,185
OP - CORP TRX - GEN - CORP ADJ - 90000 - Redist-Labour	(161,185)	(161,185)	(161,185)	(161,185)	(161,185)
Total Expenses	-	-	-	-	-
Net Total	(161,185)	(161,185)	(161,185)	(161,185)	(161,185)

Operating Change Request Detail



CORP1.31 - Indirect Allocations Adjustment Building

Consolidated Work Unit 50-56-450 - LEG SRV - BLDG STND
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description

The municipal best practice is to account for service costs at their full value, including overhead costs for support services such as Finance, Legal, Clerks, Information Technology, and Human Resources. After a thorough review of organizational overhead costs, staff have adjusted the allocations to reflect organizational changes and to incorporate other expanding services, such as Financial Planning and Reporting, Purchasing, and Communications.

Justification

Allocating overhead costs for support services aligns with best practice methodology, reflecting the true costs of service areas. This approach also supports the City's long-standing philosophy that rate-based services should cover their full costs.

The allocations to building are offset with building revenues. The current building reserve balance, historical revenue trends and forecasted revenues should allow this adjustment without impact, however staff will monitor these balances and make adjustments as required.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - LEG SRV - BLDG STND - GENERAL - 57220 - Permits Bldgplum	66,514	66,514	66,514	66,514	66,514
Total Revenues	66,514	66,514	66,514	66,514	66,514
Expenses					
OP - LEG SRV - BLDG STND - GENERAL - 90000 - Redist-Labour	66,514	66,514	66,514	66,514	66,514
OP - CORP TRX - GEN - CORP ADJ - 90000 - Redist-Labour	(66,514)	(66,514)	(66,514)	(66,514)	(66,514)
Total Expenses	-	-	-	-	-
Net Total	(66,514)	(66,514)	(66,514)	(66,514)	(66,514)

Operating Change Request Detail



CORP1.32 - Indirect Allocations Adjustment to Transit

Consolidated Work Unit 50-56-430 - LEG SRV - TRANSIT
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description

The municipal best practice is to account for service costs at their full value, including overhead costs for support services such as Finance, Legal, Clerks, Information Technology, and Human Resources. After a thorough review of organizational overhead costs, staff have adjusted the allocations to reflect organizational changes and to incorporate other expanding services, such as Financial Planning and Reporting, Purchasing, and Communications.

Justification

Allocating overhead costs for support services aligns with best practice methodology, reflecting the true costs of service areas. This approach also supports the City's long-standing philosophy that rate-based services should cover their full costs.

The increase in allocations to transit is offset by a reduction in corporate, resulting in a neutral levy impact.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - CORP TRX - GEN - CORP ADJ - 90000 - Redist-Labour	(206,486)	(206,486)	(206,486)	(206,486)	(206,486)
OP - LEG SERV - TRANSIT SRV - OPERATIONS GENERAL - 90000 - Redist-Labour	206,486	206,486	206,486	206,486	206,486
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



CORP4.2 - Insurance Claim Adjustment

Consolidated Work Unit 80-80-000 - CORP TRX - GEN
Change Request Type CORP TRANSFER/ADJ (FINANCE ONLY)
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description The budget request is to increase the amount required to address additional insurance claims. The increase is proposed to be funded from the Insurance and Deductible Reserve Fund until phased in the operating budget, or should actuals stabilize in line with previous historical costs.

Justification Historically annual claims ranged between \$60K to \$115K. In the recent year staff have seen an increase in the number and value of claims as well as the settlement of outstanding historical claims; 2024 tracking to be over \$200K. Staff will continue to monitor the insurance claim expenses and adjust based on actuals and/or new information.

The current Insurance and Deductible Reserve Fund balance is \$265K.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - CORP TRX - GEN - INSURANCE (FLOW THROUGH) - 58813 - Trf Fr Insr Rsvf	30,000	30,000	30,000	30,000	30,000
Total Revenues	30,000	30,000	30,000	30,000	30,000
Expenses					
OP - CORP TRX - GEN - INSURANCE (FLOW THROUGH) - 72630 - Insurance	30,000	30,000	30,000	30,000	30,000
Total Expenses	30,000	30,000	30,000	30,000	30,000
Net Total	-	-	-	-	-

Operating Change Request Detail



CORP4.22 - Insurance Transfer

Consolidated Work Unit 80-80-000 - CORP TRX - GEN
Change Request Type CORP TRANSFER/ADJ (FINANCE ONLY)
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 5. Corporate Priority
Description Modifying the allocations for insurance based on trends.
Justification Modifying the allocations for insurance based on trends. Excel file attached.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - COUNCIL - GEN - GENERAL - 72630 - Insurance	(7)	(7)	(7)	(7)	(7)
OP - FIRE - ADM - GENERAL - 72630 - Insurance	984	984	984	984	984
OP - FIRE - ADM - PREVENTION - 72630 - Insurance	(997)	(997)	(997)	(997)	(997)
OP - FIRE - ADM - FIRE HALLS - 72630 - Insurance	3,835	3,835	3,835	3,835	3,835
OP - FIRE - Suppression - FIREFIGHTING - 72630 - Insurance	18,285	18,285	18,285	18,285	18,285
OP - BSDEV, TOUR & IT - BUS DEV - GENERAL - 72630 - Insurance	1,660	1,660	1,660	1,660	1,660
OP - BSDEV, TOUR & IT - TOURISM - FARMERS MRKT - 72630 - Insurance	(1,343)	(1,343)	(1,343)	(1,343)	(1,343)
OP - BSDEV, TOUR & IT - TOURISM - OPERA HOUSE - 72630 - Insurance	(4,744)	(4,744)	(4,744)	(4,744)	(4,744)
OP - BSDEV, TOUR & IT - TOURISM - LEACOCK MUSEUM - 72630 - Insurance	(7,898)	(7,898)	(7,898)	(7,898)	(7,898)
OP - REC - ADM - GENERAL - 72630 - Insurance	11,571	11,571	11,571	11,571	11,571
OP - REC - YOUTH CTRE - GENERAL - 72630 - Insurance	4,466	4,466	4,466	4,466	4,466
OP - ENG - ADM - GENERAL - 72630 - Insurance	10,738	10,738	10,738	10,738	10,738
OP - LEG SERV - PARKING - GENERAL - 72630 - Insurance	(289)	(289)	(289)	(289)	(289)
OP - PROP/ENV SUST - CORP FAC - CITY CTRE - 72630 - Insurance	(6,503)	(6,503)	(6,503)	(6,503)	(6,503)
OP - PROP/ENV SUST - CORP FAC - VARIOUS CITY PROP - 72630 - Insurance	491	491	491	491	491
OP - PROP/ENV SUST - REC - GENERAL - 72630 - Insurance	2,937	2,937	2,937	2,937	2,937
OP - PROP/ENV SUST - REC - ORILLIA REC CTRE - 72630 - Insurance	40,682	40,682	40,682	40,682	40,682

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
OP - PROP/ENV SUST - REC - BPRC - 72630 - Insurance	391	391	391	391	391
OP - PROP/ENV SUST - REC - BOA - 72630 - Insurance	(305)	(305)	(305)	(305)	(305)
OP - PROP/ENV SUST - REC - WATERFRONT CTRE - 72630 - Insurance	2,882	2,882	2,882	2,882	2,882
OP - PROP/ENV SUST - REC - OTHER REC FAC - 72630 - Insurance	(1,334)	(1,334)	(1,334)	(1,334)	(1,334)
OP - FAC CC OPS - RDS - GENERAL - 72630 - Insurance	28,898	28,898	28,898	28,898	28,898
OP - FAC CC OPS - PARKS - COUCHICHING PRK - 72630 - Insurance	1,628	1,628	1,628	1,628	1,628
OP - FAC CC OPS - PARKS - TUDHOPE PARK - 72630 - Insurance	6,201	6,201	6,201	6,201	6,201
OP - FAC CC OPS - PARKS - KITCHENER PARK - 72630 - Insurance	(2,601)	(2,601)	(2,601)	(2,601)	(2,601)
OP - FAC CC OPS - PARKS - WOSC PARKS - 72630 - Insurance	1,980	1,980	1,980	1,980	1,980
OP - FAC CC OPS - PARKS - PARKS / PARKETTES - 72630 - Insurance	5,356	5,356	5,356	5,356	5,356
OP - FAC CC OPS - PARKS - GREENHOUSES - 72630 - Insurance	984	984	984	984	984
OP - FAC CC OPS - FLT - GENERAL - 72630 - Insurance	(17,349)	(17,349)	(17,349)	(17,349)	(17,349)
OP - FAC CC OPS - STORM WAT - PUMP STNS - 72630 - Insurance	719	719	719	719	719
OP - WASTE MGMT/ENV CPL - DISPOSAL LANDFILL OPER - 72630 - Insurance	(10,150)	(10,150)	(10,150)	(10,150)	(10,150)
OP - ENV SRV - WATER - GENERAL - 72630 - Insurance	(18,739)	(18,739)	(18,739)	(18,739)	(18,739)
OP - ENV SRV - WATER - TREATMNT PLANT - 72630 - Insurance	14,839	14,839	14,839	14,839	14,839
OP - ENV SRV - WASTE WATER - GENERAL - 72630 - Insurance	(36,389)	(36,389)	(36,389)	(36,389)	(36,389)
OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 72630 - Insurance	7,280	7,280	7,280	7,280	7,280
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 72630 - Insurance	12,004	12,004	12,004	12,004	12,004
OP - CORP TRX - GEN - CORP ADJ - 72630 - Insurance	7,617	7,617	7,617	7,617	7,617
OP - CORP TRX - GEN - INSURANCE (FLOW THROUGH) - 72630 - Insurance	(80,000)	(80,000)	(80,000)	(80,000)	(80,000)
Library - LIBRARY - ADM - GENERAL - 72630 - Insurance	(5,187)	(5,187)	(5,187)	(5,187)	(5,187)
DOBIA - DOBIA - ADM - GENERAL - 72630 - Insurance	(4,787)	(4,787)	(4,787)	(4,787)	(4,787)
OP - PROP/ENV SUST - REC - DR SEYM CONS - 72630 - Insurance	(1,213)	(1,213)	(1,213)	(1,213)	(1,213)
OP - PROP/ENV SUST - REC - ROT PLACE - 72630 - Insurance	24,537	24,537	24,537	24,537	24,537
OP - ENV SRV - WATER - DIST VERT PUMP STN - 72630 - Insurance	(18,031)	(18,031)	(18,031)	(18,031)	(18,031)
Total Expenses	(6,900)	(6,900)	(6,900)	(6,900)	(6,900)
Net Total	(6,900)	(6,900)	(6,900)	(6,900)	(6,900)



Operating Budget Summary
Department: Library Board
Division: Orillia Public Library

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	3,014,581	3,251,671	237,090	7.86%	-	240,040	(21,500)	16,550	-	2,000	-	237,090	
Grants and Donations	231,370	261,370	30,000	12.97%			30,000			-		30,000	1
Other Revenues	3,450	20,000	16,550	479.71%				16,550		-		16,550	2
Reserve Funding	75,500	24,000	(51,500)	(68.21%)			(51,500)			-		(51,500)	3
Taxation	2,685,261	2,925,301	240,040	8.94%		240,040				-		240,040	4
User Fees and Serv Chgs	19,000	21,000	2,000	10.53%						2,000		2,000	
Expenses / Expenditure	3,014,581	3,251,671	237,090	7.86%	-	199,146	41,669	-	-	(3,725)	-	237,090	
Administration	53,371	56,557	3,186	5.97%			6,000			(2,814)		3,186	5
Contracted Services	62,072	93,957	31,885	51.37%			31,885			-		31,885	6
Labour Costs	1,961,477	2,082,414	120,937	6.17%		98,072	22,865			-		120,937	7
Material and Supplies	375,443	365,560	(9,883)	(2.63%)			(10,183)			300		(9,883)	8
Redistribution	424,148	491,960	67,812	15.99%		106,261	(38,898)			449		67,812	9
Reserve Contributions	49,396	79,396	30,000	60.73%			30,000			-		30,000	10
Transaction Charges	1,890	1,890	-	-						-		-	
Utilities, Tax and Insurance	86,784	79,937	(6,847)	(7.89%)		(5,187)				(1,660)		(6,847)	
Net Operating Budget	-	-	-	-	-	(40,894)	63,169	(16,550)	-	(5,725)	-	-	

<u>Revenue</u>	<u>Requests</u>	<u>Reallocation</u>	<u>Total</u>
1 LIB1.1 Library Donations	30,000		30,000
2 LIB1.2 Misc Revenue	16,550		16,550
3 Removal of 2024 one time item	(12,000)		(12,000)
LIB1.3 Removal of IT Reserve Transfer	(45,500)		(45,500)
LIB1.6 - Furniture and Equipment Replacement	12,000		12,000
Removal of 2024 one time item	(18,000)		(18,000)
LIB1.4 - Resources - Born to Read	12,000		12,000
CORP1.6 Library Grant Adjustment	133,779		133,779
CORP1.8 Interdepartmental Allocations to Library		106,261	
4 Other general adjustments	2,000		2,000
	130,829	106,261	237,090

Expenses

	CORP4.23 Reallocate Redist Facility Surplus	6,000		6,000
5	CORP4.25 Reallocate Pest Inspection Service	12,000		12,000
6	CORP4.3 Reallocate Parking Cost (Library)	14,885		14,885
	Pay Equity Review	5,000		5,000
	LIB2.1 Staffing Adjustment and Relief Hours	22,865		22,865
7	Salary progressions, COLA and transitions,	98,072		98,072
	LIB1.3 Removal of IT Reserve Transfer	(45,500)		(45,500)
8	CORP4.23 Reallocate Redist Facility Surplus	41,317		41,317
	Removal of 2024 one time item	(18,000)		(18,000)
	LIB1.4 - Resources - Born to Read	12,000		12,000
	Removal of 2024 one time item	(12,000)		(12,000)
	LIB1.6 - Furniture and Equipment Replacement	12,000		12,000
	Removal of 2024 one time item	(25,000)		(25,000)
	LIB1.5 - Resources - Adult Collection	25,000		25,000
	CORP4.3 Reallocate Parking Cost (Library)	(14,885)		(14,885)
9	CORP4.25 Reallocate Pest Inspection Service	(12,000)		(12,000)
	CORP4.23 Reallocate Redist-Facility Surplus	(47,317)		(47,317)
	FCC1.13 Library Redistribution Allocation	32,618		32,618
	CORP1.4 Adjustment for IT interdepartmental costs	2,686		2,686
	LIB1.1 Library Donations	30,000		30,000
	CORP1.8 Interdepartmental Allocations to Library		106,261	106,261
10	CORP4.22 Insurance Transfer	(5,187)		(5,187)
	Other general adjustments	(3,725)		(3,725)
		130,829	106,261	237,090

Total		-	-	-
--------------	--	---	---	---



Change Request Overview - Library

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
LIB1.1 - Library Donations	-
LIB1.2 - Misc. Revenue	(16,550)
LIB1.3 - Transfer from IT Reserve	-
LIB1.4 - Resources - Born to Read	-
LIB1.5 - Resources - Adult Collections	24,022
LIB1.6 - Furniture and Equipment Replacement	-
FCC1.13 - Library Redistribution Allocation Adjustment	32,618
CORP1.4 - Interdepartmental Allocations Base Adjustment	2,686
CORP1.6 - Library Operating Adjustment Funding Request	(133,779)
CORP1.8 - Interdepartmental Allocations to Library	-
B. STAFFING	
LIB2.1 - Staffing Adjustments & Relief Hours	22,865
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.3 - Reallocate Parking Cost (Library)	-
CORP4.22 - Insurance Transfer	(5,187)
CORP4.23 - Reallocate Redist-Facility Surplus	-
CORP4.25 - Reallocate Pest Inspection Service	-
Net Levy Impact	(73,325)

Operating Change Request Detail



LIB1.1 - Library Donations

Consolidated Work Unit	97-97-002 - LIBRARY - ADM	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	The OPL strives to offset taxpayer costs and fund additional services through regular fundraising.		
Justification	To better plan for incoming donations and to be transparent, we are estimating our donations to be factored into our anticipated revenue.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
Library - LIBRARY - ADM - GENERAL - 58000 - Donations	30,000	30,000	30,000	30,000	30,000
Total Revenues	30,000	30,000	30,000	30,000	30,000
Expenses					
Library - LIBRARY - ADM - GENERAL - 91140 - Cont To Libgen Rsvf	6,000	6,000	6,000	6,000	6,000
Library - LIBRARY - ADM - GENERAL - 91145 - Cont To Libbtr Rsvf	12,000	12,000	12,000	12,000	12,000
Library - LIBRARY - ADM - GENERAL - 91142 - Cont To Libdon Rsvf	12,000	12,000	12,000	12,000	12,000
Total Expenses	30,000	30,000	30,000	30,000	30,000
Net Total	-	-	-	-	-

Operating Change Request Detail



LIB1.2 - Misc. Revenue

Consolidated Work Unit 97-97-002 - LIBRARY - ADM
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Manage Growth
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description The Library has worked diligently to find ways to increase revenue streams to fund additional services and offset the levy. This budget line receives payments from store sales, proctoring, and the Library's Northland Bus reimbursement.

Justification The additional revenue from the Northland Bus contract has significantly increased this line. This is an ongoing paid partnership.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
Library - LIBRARY - ADM - GENERAL - 59400 - Misc Rev	16,550	16,550	16,550	16,550	16,550
Total Revenues	16,550	16,550	16,550	16,550	16,550
Net Total	(16,550)	(16,550)	(16,550)	(16,550)	(16,550)

Operating Change Request Detail



LIB1.3 - Transfer from IT Reserve

Consolidated Work Unit	97-97-002 - LIBRARY - ADM	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Removal of transfer from the IT reserve to the operating budget.		
Justification	For better budgeting and tracking, replacement of IT equipment has been moved to the capital budget. The transfer from the IT reserve to the operating budget is no longer required, the funds are now bien transferred to and utilized in the capital budget.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
Library - LIBRARY - ADM - GENERAL - 58815 - Trf Fr It Rsvfd	(45,500)	(45,500)	(45,500)	(45,500)	(45,500)
Total Revenues	(45,500)	(45,500)	(45,500)	(45,500)	(45,500)
Expenses					
Library - LIBRARY - ADM - GENERAL - 77820 - It Equipment	(45,500)	(45,500)	(45,500)	(45,500)	(45,500)
Total Expenses	(45,500)	(45,500)	(45,500)	(45,500)	(45,500)
Net Total	-	-	-	-	-

Operating Change Request Detail



LIB1.4 - Resources - Born to Read

Consolidated Work Unit	97-97-960 - LIBRARY - COLLECTION	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		
Description	This is to offset Born to Read purchases.		
Justification	Born to Read is a fully donation and grant funded program. This line offsets costs associated with this program.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
Library - LIBRARY - COLLECTION - BORN TO READ (BTR) - 58945 - Trf Fr Libbtr Rsvf	12,000	12,000	12,000	12,000	12,000
Total Revenues	12,000	12,000	12,000	12,000	12,000
Expenses					
Library - LIBRARY - COLLECTION - BORN TO READ (BTR) - 77420 - Materials	12,000	12,000	12,000	12,000	12,000
Total Expenses	12,000	12,000	12,000	12,000	12,000
Net Total	-	-	-	-	-

Operating Change Request Detail



LIB1.5 - Resources - Adult Collections

Consolidated Work Unit	97-97-960 - LIBRARY - COLLECTION	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		
Description	An increase is required in the collection materials budget to accommodate rising costs.		
Justification	This line should have been marked "core service" in 2024 to help accommodate the ongoing price increases of collection materials, particularly e-resources. Despite this increase in 2024, the library is still finding increased costs challenging to maintain.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
Library - LIBRARY - COLLECTION - ADULT - 77420 - Materials	24,022	-	-	-	-
Total Expenses	24,022	-	-	-	-
Net Total	24,022	-	-	-	-

Operating Change Request Detail



LIB1.6 - Furniture and Equipment Replacement

Consolidated Work Unit 97-97-002 - LIBRARY - ADM
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description The library has accounted for a furniture replacement schedule in our 10 Year Capital Plan.
Justification Most furniture and equipment were purchased for the new library in 2012. These items are beginning to need replacement following regular use.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
Library - LIBRARY - ADM - GENERAL - 58940 - Trf Fr Libgen Rsvf	12,000	12,000	12,000	12,000	12,000
Total Revenues	12,000	12,000	12,000	12,000	12,000
Expenses					
Library - LIBRARY - ADM - GENERAL - 77540 - Furn Equip	12,000	12,000	12,000	12,000	12,000
Total Expenses	12,000	12,000	12,000	12,000	12,000
Net Total	-	-	-	-	-

Operating Change Request Detail



FCC1.13 - Library Redistribution Allocation Adjustment

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Increase relative to the maintenance and utilities expense increases for 2025. The Library's 86.4% facility footprint is directly associated Library's contribution towards the facility operating budget.		

Justification

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - PROP/ENV SUST - CORP FAC - LIBRARY - 90100 - Redist-Facly	(32,618)	(32,618)	(32,618)	(32,618)	(32,618)
Library - LIBRARY - ADM - GENERAL - 90100 - Redist-Facly	32,618	32,618	32,618	32,618	32,618
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



CORP1.6 - Library Operating Adjustment Funding Request

Consolidated Work Unit 80-80-000 - CORP TRX - GEN
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description Library grant adjustment to cover budgetary increases.
Justification The Library Board presents their budget to the City annual. Any budgetary increase not offset by library fees and changes will create a funding imbalance which is typically funded by the City through the provision of a grant.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

This change request illustrates the additional grant funding request and adjusts both the City's grant expense and the Library's grant revenue accounts.

The Library will present their budget details to Council during the budget process for consideration.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
Library - LIBRARY - ADM - GENERAL - 50860 - Requisition	133,779	133,779	133,779	133,779	133,779
Total Revenues	133,779	133,779	133,779	133,779	133,779
Expenses					
OP - CORP TRX - GEN - LIBRARY - 72805 - Brd Cont	133,779	133,779	133,779	133,779	133,779
Total Expenses	133,779	133,779	133,779	133,779	133,779
Net Total	-	-	-	-	-

Operating Change Request Detail



CORP1.8 - Interdepartmental Allocations to Library

Consolidated Work Unit 80-80-000 - CORP TRX - GEN
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description The municipal best practice is to account for service costs at their full value, including overhead costs for support services such as Finance, Legal, Clerks, Information Technology, and Human Resources. This change request is to adjust interdepartmental allocations reflect economic adjustments, changes in positions, and the allocation of workflows.

Justification Allocating overhead costs for support services aligns with best practice methodology, reflecting the true costs of service areas. This approach also supports the City's long-standing philosophy that rate-based services should cover their full costs.

The increase in allocations to the library grant is offset by a reduction in corporate redistributions, resulting in a neutral levy impact.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
Library - LIBRARY - ADM - GENERAL - 50860 - Requisition	106,261	106,261	106,261	106,261	106,261
Total Revenues	106,261	106,261	106,261	106,261	106,261
Expenses					
OP - CORP TRX - GEN - CORP ADJ - 90000 - Redist-Labour	(106,261)	(106,261)	(106,261)	(106,261)	(106,261)
Library - LIBRARY - ADM - GENERAL - 90000 - Redist-Labour	106,261	106,261	106,261	106,261	106,261
OP - CORP TRX - GEN - LIBRARY - 72805 - Brd Cont	106,261	106,261	106,261	106,261	106,261
Total Expenses	106,261	106,261	106,261	106,261	106,261
Net Total	-	-	-	-	-

Operating Change Request Detail



LIB2.1 - Staffing Adjustments & Relief Hours

Consolidated Work Unit	97-97-002 - LIBRARY - ADM	Budget Year	2025
Change Request Type	B. STAFFING	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		
Description	Staffing needs have changed over the last 2 years as a result of recovering from the pandemic. An increase in casual hours is required to accommodate staff illness and vacations. A re-adjustment to Sunday hours is required to accurately reflect how these shifts are staffed.		
Justification	<p>Additional 500 casual hours per year. 2 additional staff on Sundays.</p> <p>Merit and COLA increase.</p> <p>Like many organizations, the Library has found that staffing has been affected by the post-pandemic climate. We are seeing more staff turnover and absenteeism due to illness. Because of this, we have experienced an increased need for relief hours to ensure that library operations and services can continue. Following a Security Audit, a recommendation was made regarding a minimum number of staff who could safely run the Library. This number, in conjunction with the community, as well as additional security needed on a Sunday, require an adjustment to be made to our current Sunday budget.</p> <p>Without the budget to fund additional relief and Sunday hours, there is the possibility of a disruption of service, including cancelling programs, longer wait times, reduced access to assistance, and early/unexpected closures.</p> <p>The Library saw an overage of the staffing budget in 2023 in response to the above.</p>		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
Library - LIBRARY - ADM - GENERAL - 61000 - Sal Wages	19,865	19,865	19,865	19,865	19,865
Library - LIBRARY - ADM - GENERAL - 65000 - Benefits	3,000	3,000	3,000	3,000	3,000
Total Expenses	22,865	22,865	22,865	22,865	22,865
Net Total	22,865	22,865	22,865	22,865	22,865

Operating Change Request Detail



CORP4.3 - Reallocate Parking Cost (Library)

Consolidated Work Unit 97-97-002 - LIBRARY - ADM
Change Request Type CORP TRANSFER/ADJ (FINANCE ONLY)
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description To reallocate staff parking costs from redistribution-facility account 90100 to other services account 71400.
Justification Prior to 2024, parking was budgeted and paid out of line 90100 which is an expense line for facilities related costs. The Library has been asked to move this expense to a better suited line.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
Library - LIBRARY - ADM - GENERAL - 90100 - Redist-Facilty	(14,885)	(14,885)	(14,885)	(14,885)	(14,885)
Library - LIBRARY - ADM - GENERAL - 71400 - Other Srv	14,885	14,885	14,885	14,885	14,885
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



CORP4.23 - Reallocate Redist-Facility Surplus

Consolidated Work Unit	97-97-002 - LIBRARY - ADM	Budget Year	2025
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	The Redist-facility line has seen a surplus in this line over the last two years. This has correlated with the change in how this line is used. It is currently used solely by the City for funds relating to the physical building and its maintenance.		
Justification	While we have seen a surplus in this line, we have had significant overages in other lines as costs have increased. The best use of these funds is to reallocate them into areas where they are most needed: <ul style="list-style-type: none">- a Makerspace budget- moderately increasing the children's programming budget to adjust for rising costs- Professional Development to accommodate for rising costs- Children and Youth collections to accommodate for more accessible collection materials- Adult collection to accommodate for rising digital costs- mileage to accommodate for outreach- furniture and equipment as this line has not been adjusted for some time. The aging and changing library is seeing the need for new furniture and/or replacement furniture.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
Library - LIBRARY - ADM - GENERAL - 90100 - Redist-Facilty	(47,317)	(47,317)	(47,317)	(47,317)	(47,317)
Library - LIBRARY - PROGRAMS - ADULT - 77420 - Materials	5,000	5,000	5,000	5,000	5,000
Library - LIBRARY - ADM - GENERAL - 77540 - Furn Equip	10,000	10,000	10,000	10,000	10,000
Library - LIBRARY - ADM - GENERAL - 76200 - Training Develop	5,000	5,000	5,000	5,000	5,000
Library - LIBRARY - PROGRAMS - YOUTH - 77420 - Materials	2,000	2,000	2,000	2,000	2,000
Library - LIBRARY - COLLECTION - YOUTH - 77420 - Materials	2,000	2,000	2,000	2,000	2,000
Library - LIBRARY - ADM - GENERAL - 76320 - Mileage	1,000	1,000	1,000	1,000	1,000
Library - LIBRARY - COLLECTION - ADULT - 77420 - Materials	7,000	7,000	7,000	7,000	7,000
Library - LIBRARY - ADM - GENERAL - 77820 - It Equipment	5,000	5,000	5,000	5,000	5,000
Library - LIBRARY - ADM - GENERAL - 77000 - Office Supplies	6,317	6,317	6,317	6,317	6,317
Library - LIBRARY - PROGRAMS - ADULT - 77420 - Materials	2,000	2,000	2,000	2,000	2,000
Library - LIBRARY - ADM - GENERAL - 77420 - Materials	2,000	2,000	2,000	2,000	2,000
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



CORP4.25 - Reallocate Pest Inspection Service

Consolidated Work Unit 97-97-002 - LIBRARY - ADM
Change Request Type CORP TRANSFER/ADJ (FINANCE ONLY)
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description To reallocate Pest Inspection service costs from redistribution-facility account 90100 to other services account 71400.

Justification Prior to 2024, this service was budgeted and paid out of line 90100 which is an expense line for facilities related costs. The Library has been asked to move this expense to a better suited line.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
Library - LIBRARY - ADM - GENERAL - 90100 - Redist-Facilty	(12,000)	-	-	-	-
Library - LIBRARY - ADM - GENERAL - 71400 - Other Srv	12,000	-	-	-	-
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-



Dougall Canal Management Board



Dougall Canal Management Board Annual Management Report September 2024

Executive Summary

The lease agreement between the Dougall Canal Management Board (DCMB) and the City of Orillia (City) requires the DCMB to manage the Dougall Canal (Canal) in accordance with its Long-Term Management Plan (LTMP). This report will outline the DCMB's 2024 initiatives relative to this LTMP. The overriding mandate of the DCMB is to ensure the Canal's health and recreational benefit through environmentally sound practice, education and communication. This report is intended to confirm how the DCMB fulfilled this mandate. This report has been approved by the Board of Directors of the Corporation and circulated to its' Members.

Annual Management Report

1. Education & Terrestrial Ecosystems

- 1.1. The DCMB, through its newsletters and at resident meetings, continually promotes awareness and use of low nitrogen and zero phosphorus lawn and garden fertilizers. This season the Board undertook to arrange a group purchase of a zero phosphorus, low nitrogen fertilizer. A total of 91 bags were distributed to residents or roughly 1 bag per resident. Due to the success this program will be repeated in 2025. The Board & residents acknowledge and thank Ron & Karen Vance who coordinated and delivered this program.
- 1.2. The DCMB advocates that no yard material such as grass clippings, leaves or other yard waste be blown or otherwise allowed to enter the canal. Notwithstanding that mother nature and wind are difficult to control, residents generally respect this protocol.
- 1.3. The DCMB asks that residents voluntarily remove any debris and floating vegetation that does find its way into the canal. This is the only sustainable way we can keep the canal "free & clear". The Board wishes to thank those dedicated residents who regularly undertake to do this along their shorewalls and encourages more people to become engaged.

2. Aquatic Ecosystems

- 2.1. The Ministry of Environment, Conservation and Parks (MECP) Lake Partner Program continued for 2024 and samples are collected from May-October and sent to the MECP test lab in Dorset.
- 2.2. The DCMB signed a Memorandum of Understanding (MOU) with Lakehead and began water and aquatic vegetation sampling in early July and September. Lakehead conducts lab analysis and will provide their detailed report by the end of Q4. This data will be compared to previous studies from 2016-2023 to evaluate any changes to the eco-system. Data from the 2023 report shows the canal to be in a healthy

state with readings on key environmental metrics all within acceptable provincial standards.

- 2.3. The Dale Drive culvert, although undersized, has been inspected and is free of debris that might further restrict flow. The road surface above the culvert continues to develop a “hump”, perhaps a sign the structure is aging given its over 50-years old. As an interim solution, the City continues to do some minor repair by filling in the “bump” with asphalt.
- 2.4. During the Lakehead sample gathering in June, it was noted that there were significant areas of invasive curly leaf pondweed in both the north and south canals along with the usual milfoil growth. Between these two species, the canal was relatively weed choked by mid-June. Curly leaf pondweed, by nature, tends to grow aggressively following ice out and matures quickly. By mid to late June Curly leaf it has completed its growth cycle and begins to naturally die back at which point the milfoil typically experiences a growth surge. Based on visual and aerial observation, the Board determined target areas for spot treatment of these two primary invasives, Eurasian milfoil (*Myriophyllum spicatum*) and Curly leaf pondweed (*Potamogeton crispus*). Necessary permits were secured from the Federal Department of Fisheries and Oceans and the Ontario Ministry of Environment, Conservation and Parks and a licensed and approved contractor conducted spot treatment during the first week of July. Lakehead will return in early September to conduct the second round of sample gathering but interim observations reveal a significant reduction of invasive weed growth.
- 2.5. The return of native vegetation such as eel grass (*Vallisneria Americana*) continues to expand and the bird and fish activity within the canal is noticeably improved.
- 2.6. There were pockets of matted surface growth of milfoil manually harvested through cutting and collection. The reestablishing of native eel grass appears to help deter the regrowth of invasive species. This supports that current management activity is proving effective.
- 2.7. We are pleased to report that residents were able to fully enjoy the canal for swimming, paddle boarding, kayaking and all forms of recreation and numerous messages of “thanks” were received by the Board executive.

3. Peer Group Review & Industry best practices

- 3.1. Helpful information continues to be available from member associations such as the Federation of Ontario Cottage Associations (FOCA) and the Kawartha Lakes Stewardship Association (KLSA).
- 3.2. The DCMB works collaboratively with City staff to provide comment on the Dougall Canal Overlay zone bylaw, housekeeping amendments, and shorewall repair.

4. Resident Communication & Reporting

- 4.1. The DCMB regularly communicates with residents. Newsletters and notices are circulated to all residents electronically via e-mail or with print copy delivered to door as required.
- 4.2. The DCMB regularly invites comment via its email portal. A number of residents have used this to provide comment and thanks to the DCMB.
- 4.3. The 2024 financial report and 2025 budget have been approved by the Board and circulated to members for approval.
- 4.4. The DCMB routinely asks its members to comment on the Board’s continued efforts. Residents have indicated they are “very satisfied” with the work of the DCMB.

The DCMB continues the important task of managing the Dougall Canal in accordance with the terms of the lease and Long-Term Management

Plan for the benefit of the environment and both the City and its residents.

Respectfully submitted

Dougall Canal Management Board Directors

Howard Marr/Chair Alex Barnett/Treasurer

David Rowswell/Secretary Rob Adams/Director



Dougall Canal Management Board 2024 Financial Report & 2025 Budget

	Actual 2024	Budget 2025
REVENUES		
Canal Levy @2.75/ft	14638.04	14638.04
HST Recovery (estimate)	1000.00	1300.00
Interest from City (estimate)	400.00	950.00
City grant for its footage portion @2.75/ft	1509.04	1509.04
TOTAL REVENUES	17547.07	18397.07
EXPENDITURES		
DCMB financial & annual CRA Filing	1243.00	1320.00
DCMB General Liability insurance and D&O liability insurance	2034.63	1200.00
DCMB Directors Insurance	incl above	incl above
Miscellaneous Equip & Board Expenses	272.69	300.00
Weed Management Strategies	5954.08	11000.00
Science Based studies (Lakehead invoice for 2023 yet to come)	4096.25	4300.00
Canal Management Contingencies	257.55	0.00
TOTAL EXPENDITURES	13858.20	18120.00
SURPLUS (DEFICIT)	3688.87	277.07



Operating Budget Summary

Department: Downtown Orillia Business Improvement Area

Division: Downtown Orillia Business Improvement Area

Object Category	Budget				Change Requests					Total Change	Notes		
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative			Budget Adj.	Capital Impacts
Revenues / Funding Source	408,092	360,394	(47,698)	(11.69%)	-	-	(47,698)	-	-	-	-	(47,698)	
Grants and Donations	7,500	-	(7,500)	(100.00%)			(7,500)			-		(7,500)	
Reserve Funding	24,550	-	(24,550)	(100.00%)			(24,550)			-		(24,550)	
Taxation	303,234	309,138	5,904	1.95%			5,904			-		5,904	
User Fees and Serv Chgs	72,808	51,256	(21,552)	(29.60%)			(21,552)			-		(21,552)	
Expenses / Expenditure	408,092	360,394	(47,698)	(11.69%)	-	1,615	(49,313)	-	-	-	-	(47,698)	
Administration	128,553	71,700	(56,853)	(44.23%)			(56,853)			-		(56,853)	
Contracted Services	12,956	40,950	27,994	216.07%			27,994			-		27,994	
Labour Costs	204,429	206,044	1,615	0.79%		1,615				-		1,615	
Material and Supplies	27,340	13,000	(14,340)	(52.45%)			(14,340)			-		(14,340)	
Redistribution	550	-	(550)	(100.00%)			(550)			-		(550)	
Rentals and Leases	12,546	14,000	1,454	11.59%			1,454			-		1,454	
Reserve Contributions	4,500	-	(4,500)	(100.00%)			(4,500)			-		(4,500)	
Transaction Charges	-	1,000	1,000	-			1,000			-		1,000	
Utilities, Tax and Insurance	15,167	13,700	(1,467)	(9.67%)			(1,467)			-		(1,467)	
Write Offs	2,051	-	(2,051)	(100.00%)			(2,051)			-		(2,051)	
Net Operating Budget	-	-	-	-	-	1,615	(1,615)	-	-	-	-	-	

Revenue

	Requests	Reallocation	Total
CORP1.9 Removal of Grants for 2025	(7,500)		(7,500)
CORP1.9 Removal of reserve funding for 2025	(24,550)		(24,550)
CORP1.9 Increase to taxation	5,904		5,904
CORP1.9 Various decreases to event revenues	(21,552)		(21,552)
	(47,698)	-	(47,698)

Expenses

CORP1.9 Various decreases to admin expenses related to events	(56,853)		(56,853)
CORP1.9 Increase in Contracts in the Wildlife DOBIA area	13,248		13,248
CORP1.9 Increase in Maintenance Service in Streetscape DOBIA area	12,950		12,950
CORP1.9 Increase in various contracted services	1,796		1,796
Salary progressions, COLA and transitions	1,615		1,615
CORP1.9 Various decreases in Materials expenses related to events	(14,340)		(14,340)
Other general adjustments related to CORP1.9	(6,114)		(6,114)
	(47,698)	-	(47,698)

Total	-	-	-
--------------	----------	----------	----------

Operating Change Request Detail



CORP1.9 - DOBIA Annual Changes

Consolidated Work Unit	98-98-002 - DOBIA - ADM	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		
Description	DOBIA has reduced its overall expense budget from \$408K in 2024 to \$360K in 2025.		
Justification	See attached word document for their submission.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
DOBIA - DOBIA - ADM - GENERAL - 58200 - Grant Prov	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)
DOBIA - DOBIA - ADM - GENERAL - 58600 - Grant Nongov	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)
DOBIA - DOBIA - ADM - GENERAL - 58911 - Trf Fr Domb Rsvf	(24,550)	(24,550)	(24,550)	(24,550)	(24,550)
DOBIA - DOBIA - ADM - GENERAL - 52000 - Fees Gen	11,202	11,202	11,202	11,202	11,202
DOBIA - DOBIA - ADM - SIDEWALK SALE DOBIA - 51300 - Saleserv	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
DOBIA - DOBIA - ADM - CAR SHOW DOBIA - 51300 - Saleserv	(10,904)	(10,904)	(10,904)	(10,904)	(10,904)
DOBIA - DOBIA - ADM - EVENT SPONSORSHIP DOBIA - 52800 - Sponsorships	(17,000)	(17,000)	(17,000)	(17,000)	(17,000)
DOBIA - DOBIA - ADM - BIA MAINT - 50000 - Bia Levy	5,904	904	904	904	904
DOBIA - DOBIA - ADM - BLOCK PARTY DOBIA - 51300 - Saleserv	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
DOBIA - DOBIA - ADM - DOWNTOWN BAGS DOBIA - 51300 - Saleserv	(1,350)	(1,350)	(1,350)	(1,350)	(1,350)
Total Revenues	(47,698)	(52,698)	(52,698)	(52,698)	(52,698)
Expenses					
DOBIA - DOBIA - ADM - GENERAL - 76100 - Adv Promotion	(12,553)	(12,553)	(12,553)	(12,553)	(12,553)
DOBIA - DOBIA - ADM - GENERAL - 76150 - Licence And Reg	(500)	(500)	(500)	(500)	(500)
DOBIA - DOBIA - ADM - GENERAL - 76190 - Staff Recognition	1,000	1,000	1,000	1,000	1,000
DOBIA - DOBIA - ADM - GENERAL - 76220 - Conf Seminar	3,000	3,000	3,000	3,000	3,000
DOBIA - DOBIA - ADM - GENERAL - 76300 - Travel / Accom	100	100	100	100	100

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
DOBIA - DOBIA - ADM - GENERAL - 76320 - Mileage	400	400	400	400	400
DOBIA - DOBIA - ADM - GENERAL - 76500 - Postage	100	100	100	100	100
DOBIA - DOBIA - ADM - GENERAL - 76890 - Misc Exp	(700)	(700)	(700)	(700)	(700)
DOBIA - DOBIA - ADM - GENERAL - 71200 - Audit Fees	(1,404)	(1,404)	(1,404)	(1,404)	(1,404)
DOBIA - DOBIA - ADM - GENERAL - 71220 - Legal Fees	1,200	1,200	1,200	1,200	1,200
DOBIA - DOBIA - ADM - GENERAL - 71360 - Mtce Serv Equip	2,000	2,000	2,000	2,000	2,000
DOBIA - DOBIA - ADM - GENERAL - 71380 - Mtce Serv Vehcl	2,950	2,950	2,950	2,950	2,950
DOBIA - DOBIA - ADM - GENERAL - 77000 - Office Supplies	(7,140)	(7,140)	(7,140)	(7,140)	(7,140)
DOBIA - DOBIA - ADM - GENERAL - 77010 - Signage	3,000	3,000	3,000	3,000	3,000
DOBIA - DOBIA - ADM - GENERAL - 90100 - Redist-Facilty	(550)	(550)	(550)	(550)	(550)
DOBIA - DOBIA - ADM - GENERAL - 74040 - Leases Prop	1,454	1,454	1,454	1,454	1,454
DOBIA - DOBIA - ADM - GENERAL - 91111 - Cont To Domb Rsvf	(4,500)	(4,500)	(4,500)	(4,500)	(4,500)
DOBIA - DOBIA - ADM - GENERAL - 71540 - Pmnt Process Fees	1,000	1,000	1,000	1,000	1,000
DOBIA - DOBIA - ADM - GENERAL - 72560 - Hydro	(1,660)	(1,660)	(1,660)	(1,660)	(1,660)
DOBIA - DOBIA - ADM - GENERAL - 78840 - Write Off Gen	(2,051)	(2,051)	(2,051)	(2,051)	(2,051)
DOBIA - DOBIA - ADM - SIDEWALK SALE DOBIA - 76890 - Misc Exp	(23,000)	(23,000)	(23,000)	(23,000)	(23,000)

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
DOBIA - DOBIA - ADM - FARM TO TABLE DOBIA - 76890 - Misc Exp	3,000	3,000	3,000	3,000	3,000
DOBIA - DOBIA - ADM - CAR SHOW DOBIA - 76890 - Misc Exp	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
DOBIA - DOBIA - ADM - EVENT SPONSORSHIP DOBIA - 76890 - Misc Exp	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
DOBIA - DOBIA - ADM - MARIPOSA DOBIA - 76100 - Adv Promotion	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
DOBIA - DOBIA - ADM - EASTER PROMOTION DOBIA - 76200 - Training Develop	500	500	500	500	500
DOBIA - DOBIA - ADM - CHRISTMAS DOBIA - 77420 - Materials	(3,750)	(3,750)	(3,750)	(3,750)	(3,750)
DOBIA - DOBIA - ADM - SOCIALS DOBIA - 76280 - Meals	11,600	11,600	11,600	11,600	11,600
DOBIA - DOBIA - ADM - STREETScape DOBIA - 71300 - Mtce Serv	10,000	10,000	10,000	10,000	10,000
DOBIA - DOBIA - ADM - STREETScape DOBIA - 77420 - Materials	(6,450)	(6,450)	(6,450)	(6,450)	(6,450)
DOBIA - DOBIA - ADM - WILFLIFE DOBIA - 71000 - Contracts	13,248	13,248	13,248	13,248	13,248
DOBIA - DOBIA - ADM - DOWNTOWN PARKING - 76890 - Misc Exp	(300)	(300)	(300)	(300)	(300)
DOBIA - DOBIA - ADM - SEE YOU ON THE PATIO - 76890 - Misc Exp	(17,000)	(17,000)	(17,000)	(17,000)	(17,000)
DOBIA - DOBIA - ADM - BIA MAINT - 76890 - Misc Exp	500	500	500	500	500
DOBIA - DOBIA - ADM - GENERAL - 72630 - Insurance	5,000	-	-	-	-
Total Expenses	(44,506)	(49,506)	(49,506)	(49,506)	(49,506)
Net Total	3,192	3,192	3,192	3,192	3,192



**Operating Budget Change List Summary
Rate Supported - Water Services**

No.	Change Request	Pg No.	Change Req No.	Split Requests	Changes					Budget Adj.	Capital Impacts	Reserve Contributions							
					Pre-Approvals	Corp Adj.	Main Srvs.	Growth	Initiative			\$	%	Cuml. %					
2024 Reserve Contribution											(3,420,028)								
1	Flow meter installation	266	WWW1.2				80,000					80,000	(2.34%)	(2.34%)					
2	Inflation for WFP utilities (6% water/sewer, 4.5% hydro and natural gas)	268	WWW1.6				40,054					40,054	(1.17%)	(3.51%)					
3	Water/wastewater meter technician (contract)	272	WWW2.2				30,712					30,712	(0.90%)	(4.41%)					
4	Revenue changes	270	CORP1.14				(21,531)					(21,531)	0.63%	(3.78%)					
5	Other general adjustments								37,995			37,995	(1.11%)	(9.12%)					
6	Capital impacts										1,400	1,400	(0.04%)	(3.82%)					
MD	Multi divisional change requests (WWW1.1, WWW1.3, WWW1.4, WWW1.5, WWW1.9, WWW2.1, CORP1.19, CORP4.22, CORP1.25)	30	Multi-Div Summary				(79,917)	(188,080)	(750,305)	28,742		(989,560)	28.93%	19.82%					
7	Salary progressions, COLA and Progressions						143,200					143,200	(4.19%)	(8.01%)					
Net Change to Water Reserve Contribution											-	63,283	(58,845)	(750,305)	28,742	37,995	1,400	(677,730)	19.82%
2025 Reserve Contribution											(4,097,758)								



Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Water Services

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	9,169,778	10,088,212	918,434	10.02%	-	-	78,781	750,305	-	600	88,748	918,434	
Licenses and Permits	7,000	7,000	-	-						-		-	
Other Revenues	103,630	104,230	600	0.58%						600		600	1
Reserve Funding	115,016	261,014	145,998	126.94%			57,250			-	88,748	145,998	2
User Fees and Serv Chgs	8,944,132	9,715,968	771,836	8.63%			21,531	750,305		(0)		771,836	3
Expenses / Expenditure	9,169,778	10,088,212	918,434	10.02%	-	266,013	494,936	-	28,742	38,595	90,148	918,434	
Administration	99,665	101,946	2,281	2.29%			150			2,131		2,281	4
Contracted Services	469,235	591,680	122,445	26.09%			86,750		15,000	19,295	1,400	122,445	5
Financing	115,016	203,764	88,748	77.16%						(0)	88,748	88,748	6
Labour Costs	2,723,225	2,905,722	182,498	6.70%		143,200	30,183		9,115	-		182,498	7
Material and Supplies	547,886	626,979	79,093	14.44%			65,000		1,500	12,593		79,093	8
Redistribution	814,054	553,876	(260,178)	(31.96%)		(57,986)	(202,730)			538		(260,178)	9
Rentals and Leases	-	-	-	-						-		-	
Reserve Contributions	3,420,028	4,097,758	677,730	19.82%		202,730	475,000			(0)		677,730	10
Transaction Charges	1,000	3,000	2,000	200.00%						2,000		2,000	
Utilities, Tax and Insurance	979,670	1,003,486	23,817	2.43%		(21,931)	40,583		3,127	2,038		23,817	11
Net Operating Budget	-	-	-	0.00%	-	266,013	416,155	(750,305)	28,742	37,995	1,400	-	

Revenue

	Requests	Reallocation	Total
1 Non potable standard requests	600		600
2 Operating Impacts from Capital	88,748		88,748
WWW1.9 - Site Security	57,250		57,250
3 CORP1.14 - Adjustment to Reserve Contributions - Water (to address shortfall)	21,531		21,531
WWW1.3 - Revenue Changes for Water and Wastewater	750,305		750,305
	918,434	-	918,434

Expenses

4 WWW1.5 - Compliance 365	150		150
5 Operating Impacts from Capital	1,400		1,400
WWW1.5 - Compliance 365	14,500		14,500
WWW1.1 - Excess soils testing	15,000		15,000
CORP4.14 - Internal/External QMS Audits (Water)	-		-
WWW1.2 - Flow Meter Installation	15,000		15,000
WWW1.9 - Site Security	57,250		57,250
6 Operating Impacts from Capital	88,748		88,748
7 Salary progressions, COLA and transitions	141,656		141,656
WWW2.1 - WWW Co-op Student	9,115		9,115
WWW2.2 - WWW Meter Technician (Contract)	30,183		30,183
CORP4.19 FCCO Job Cost (Stormwater)	1,544		1,544
8 WWW1.4 - Cell Phones for Operators	1,500		1,500
WWW1.2 - Flow Meter Installation	65,000		65,000
9 CORP 1.25 - Indirect Allocations Adjustment to Water	(202,730)		(202,730)
CORP1.4 - Interdepartmental Allocations Base Adjustment	(22,261)		(22,261)
CORP1.19 - Fleet Redistribution		(35,725)	(35,725)
10 CORP1.14 - Adjustment to Reserve Contributions - Water	475,000		475,000
CORP 1.25 - Indirect Allocations Adjustment to Water	202,730		202,730
11 CORP4.22 Insurance Allocation transfer to reflect actuals		(21,931)	(21,931)
WWW1.6 - Inflation for WFP Utilities	40,054		40,054
WWW1.4 - Cell Phones for Operators	3,000		3,000
WWW2.1 - WWW Co-op Student	127		127
WWW2.2 - WWW Meter Technician (Contract)	529		529
Other general adjustments	38,595		38,595
	976,090	(57,656)	918,434
Total	57,656	(57,656)	-



Change Request Overview - Water

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
CORP1.14 - Adjustment to Reserve Contributions - Water	453,469
WWW1.1 - Excess Soils Testing	15,000
WWW1.2 - Flow Meter Installation	80,000
WWW1.3 - Revenue Changes for Water and Wastewater	(750,305)
WWW1.4 - Cell Phones for Operators	4,500
WWW1.5 - Compliance 365	14,650
WWW1.6 - Inflation for WFP Utilities	40,054
CORP1.19 - Fleet Redistribution	(35,725)
CORP1.4 - Interdepartmental Allocations Base Adjustment	(22,261)
CORP1.25 - Indirect Allocations Adjustment to Water	-
WWW1.9 - Site Security	-
B. STAFFING	
WWW2.1 - WWW Co-op Student	9,242
WWW2.2 - WWW Meter Technician (Contract)	30,712
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.14 - Internal/External QMS Audits (Water)	-
CORP4.19 - FCCO Job cost (Stormwater)	1,544
CORP4.22 - Insurance Transfer	(21,931)
Net Levy Impact	(181,051)

Operating Change Request Detail



WWW1.2 - Flow Meter Installation

Consolidated Work Unit 60-66-700 - ENV SRV - WATER
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget Yes
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service No
Council Report Ref.

Description Flow meters are required for compliance purposes to measure the flows within the water treatment system. Several are at end of life and require replacement.

Justification The calibration of the flow meters is a legislative requirement and obsolete flow meters cannot be calibrated. This purchase will allow for the purchase and installation of new flow meters.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENV SRV - WATER - TREATMNT PLANT - 71360 - Mtce Serv Equip	15,000	-	-	-	-
OP - ENV SRV - WATER - TREATMNT PLANT - 77420 - Materials	65,000	-	-	-	-
Total Expenses	80,000	-	-	-	-
Net Total	80,000	-	-	-	-

Operating Change Request Detail



WWW1.4 - Cell Phones for Operators

Consolidated Work Unit 60-66-700 - ENV SRV - WATER
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme New Initiative/Enhanced Service
Council Strategic Priority 5. Corporate Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Currently there is one shared phone for on-call and the SF2. This purchase would provide all treatment operators and labourer with a phone to be able to access the online software necessary for completing duties.

Justification To modernize processes for staff to input data such as work orders, water quality monitoring, the logbook, and training/certification information, the division has been moving to providing software to increase efficiency and continual improvement. These devices will allow staff to access the data from their location without relying on paper records.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENV SRV - WATER - TREATMNT PLANT - 77420 - Materials	1,500	-	-	-	-
OP - ENV SRV - WATER - TREATMNT PLANT - 72580 - Telephone	3,000	3,000	3,000	3,000	3,000
OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 77420 - Materials	1,500	-	-	-	-
OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 72580 - Telephone	3,000	3,000	3,000	3,000	3,000
Total Expenses	9,000	6,000	6,000	6,000	6,000
Net Total	9,000	6,000	6,000	6,000	6,000

Operating Change Request Detail



WWW1.6 - Inflation for WFP Utilities

Consolidated Work Unit 60-66-700 - ENV SRV - WATER
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description Inflation for utilities is greater than \$10,000 projected for the Water Filtration Plant.
Justification It is anticipated that inflation for water and sewer is 6% and hydro is 4.5%.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENV SRV - WATER - TREATMNT PLANT - 72540 - Water / Sewer	26,487	26,487	26,487	26,487	26,487
OP - ENV SRV - WATER - TREATMNT PLANT - 72560 - Hydro	13,567	13,567	13,567	13,567	13,567
Total Expenses	40,054	40,054	40,054	40,054	40,054
Net Total	40,054	40,054	40,054	40,054	40,054

Operating Change Request Detail



WWW1.9 - Site Security

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	EIS-24-26
Council Strategic Priority	1. Helping the Community with Things That Matter		
Description	This project is to implement additional security systems at water and wastewater sites.		
Justification	To protect critical water and wastewater infrastructure from threats and vandalism as increased activity is impacting operations, public health and safety, and employee health and safety.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - ENV SRV - WATER - GENERAL - 58886 - Trf Fr Wtr Asst Rsvf	57,250	-	-	-	-
OP - ENV SRV - WASTE WATER - GENERAL - 58888 - Trf Fr Strm Asst Rsvf	56,000	-	-	-	-
OP - FAC CC OPS - STORM WAT - GENERAL - 58888 - Trf Fr Strm Asst Rsvf	12,700	-	-	-	-
Total Revenues	125,950	-	-	-	-
Expenses					
OP - FAC CC OPS - STORM WAT - PUMP STNS - 71400 - Other Srv	12,700	-	-	-	-
OP - ENV SRV - WATER - DIST VERT PUMP STN - 71000 - Contracts	22,474	-	-	-	-
OP - ENV SRV - WATER - TREATMNT PLANT - 71400 - Other Srv	34,776	-	-	-	-
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 71400 - Other Srv	55,687	-	-	-	-
OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 71400 - Other Srv	313	-	-	-	-
Total Expenses	125,950	-	-	-	-
Net Total	-	-	-	-	-

Operating Change Request Detail



CORP1.14 - Adjustment to Reserve Contributions - Water

Consolidated Work Unit 60-66-700 - ENV SRV - WATER
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 5. Corporate Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Contribution to account for the net variance in Operating budget within the Water unit as well as subsequent annual increases to address forecasted funding shortfall based on the 10-Year Capital Plan model.

Justification

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - ENV SRV - WATER - GENERAL - 51120 - Fees Ci Cons	10,153	-	-	-	-
OP - ENV SRV - WATER - GENERAL - 51040 - Fees Res Cons	11,377	-	-	-	-
Total Revenues	21,531	-	-	-	-
Expenses					
OP - ENV SRV - WATER - GENERAL - 91086 - Cont To Wtr Asst Rsvf	475,000	-	-	-	-
Total Expenses	475,000	-	-	-	-
Net Total	453,469	-	-	-	-

Operating Change Request Detail



WWW2.1 - WWW Co-op Student

Consolidated Work Unit 60-66-700 - ENV SRV - WATER
Change Request Type B. STAFFING
One-Time Budget No
Budget Theme New Initiative/Enhanced Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Georgian College offers the Environmental diploma programs that provide entry level into the water and wastewater sector.

Justification During the summer months, this position would allow for additional coverage during heavy construction and vacation seasons. As well, this will give a placement opportunity for a local student who is looking to stay in the area. The co-op placement can also be an introduction to the City for a potential employee as permanent roles become available.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENV SRV - WATER - TREATMNT PLANT - 61000 - Sal Wages	7,925	7,925	7,925	7,925	7,925
OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 61000 - Sal Wages	7,925	7,925	7,925	7,925	7,925
OP - ENV SRV - WATER - TREATMNT PLANT - 72580 - Telephone	127	127	127	127	127
OP - ENV SRV - WATER - TREATMNT PLANT - 65000 - Benefits	1,190	1,190	1,190	1,190	1,190
OP - ENV SRV - WASTE WATER - GENERAL - 65000 - Benefits	1,190	1,190	1,190	1,190	1,190
Total Expenses	18,357	18,357	18,357	18,357	18,357
Net Total	18,357	18,357	18,357	18,357	18,357

Operating Change Request Detail



WWW2.2 - WWW Meter Technician (Contract)

Consolidated Work Unit 60-66-700 - ENV SRV - WATER
Change Request Type B. STAFFING
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description The Metering and Backflow business unit requires a technician to assist in managing the maintenance of existing meters, handling customer inquiries, and start-up of new meters and accounts.

Justification The current model is to utilize Collection and Distribution staff to complete the meter duties, however, for consistency and optimizing workflow, a dedicated contract staff is requested to manage the field work for this business unit.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENV SRV - WATER - BILL/COLLECT - 61000 - Sal Wages	25,908	-	-	-	-
OP - ENV SRV - WATER - BILL/COLLECT - 65000 - Benefits	4,275	-	-	-	-
OP - ENV SRV - WATER - BILL/COLLECT - 72580 - Telephone	529	-	-	-	-
Total Expenses	30,712	-	-	-	-
Net Total	30,712	-	-	-	-

Operating Change Request Detail



CORP4.14 - Internal/External QMS Audits (Water)

Consolidated Work Unit 60-66-700 - ENV SRV - WATER
Change Request Type CORP TRANSFER/ADJ (FINANCE ONLY)
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 5. Corporate Priority
Description Transfer from 'Other Services' to 'Contracts' account.
Justification

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENV SRV - WATER - TREATMNT PLANT - 71400 - Other Srv	(5,400)	(5,400)	(5,400)	(5,400)	(5,400)
OP - ENV SRV - WATER - SOURCE PROTECTION - 71000 - Contracts	5,400	5,400	5,400	5,400	5,400
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-



**Operating Budget Change List Summary
Rate Supported - Wastewater Services**

No.	Change Request	Pg No.	Change Req No.	Split Requests	Changes					Budget Adj.	Capital Impacts	Reserve Contributions			
					Pre-Approvals	Corp Adj.	Main Svcs.	Growth	Initiative			\$	%	Cuml. %	
2024 Reserve Contribution											(4,954,665)				
1	Inflation for WWTC Hydro	284	WWW1.7				19,260					19,260	(0.39%)	(0.39%)	
2	Industrial waste surcharge agreements revenue	279	WME1.03				15,000					15,000	(0.30%)	(0.69%)	
3	Revenue changes	286	CORP1.13				(310,402)					(310,402)	6.26%	5.57%	
4	WWTC - contract budget increase (to accommodate operations needs)	278	FCC1.6				20,000					20,000	(0.40%)	5.17%	
5	Inflation for Biosolids Hauling	285	WWW1.8				43,355					43,355	(0.88%)	4.29%	
6	Other general adjustments								154,774			154,774	(3.12%)	(2.30%)	
7	Capital impacts									2,200		2,200	(0.04%)	4.25%	
8	Salary progressions, COLA and Progressions						169,616					169,616	(3.42%)	0.83%	
MD	Multi divisional change requests (WWW1.1, WWW1.3, WWW1.4, WWW1.5, WWW1.9, WWW2.1, CORP1.26, CORP1.19, CORP4.22)	30	Multi-Div Summary				(10,371)	45,246	(867,293)	28,615		(803,803)	16.22%	13.93%	
Net Change to Water Reserve Contribution							-	159,245	(167,541)	(867,293)	28,615	154,774	2,200	(690,000)	13.93%
2025 Reserve Contribution											(5,644,665)				



Operating Budget Summary

Department: Environmental and Infrastructure Services

Division: Wastewater

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	9,415,628	10,961,015	1,545,387	16.41%	-	-	583,243	867,293	-	552	94,299	1,545,387	
Other Revenues	1,590	3,565	1,975	124.21%				1,565		410		1,975	1
Reserve Funding	134,138	284,437	150,299	112.05%			56,000			-	94,299	150,299	2
User Fees and Serv Chgs	9,279,900	10,673,013	1,393,113	15.01%			527,243	865,728		142		1,393,113	3
Expenses / Expenditure	9,415,629	10,961,015	1,545,387	16.41%	-	159,245	1,105,702	-	28,615	155,326	96,499	1,545,387	
Administration	23,472	28,622	5,150	21.94%			150			5,000		5,150	4
Contracted Services	899,528	1,142,737	243,209	27.04%		-	130,855		15,000	96,354	1,000	243,209	5
Financing	134,138	228,437	94,299	70.30%						-	94,299	94,299	6
Labour Costs	1,617,517	1,796,248	178,731	11.05%		169,616			9,115	-		178,731	7
Material and Supplies	693,391	732,378	38,987	5.62%					1,500	36,487	1,000	38,987	8
Redistribution	174,047	444,872	270,825	155.60%		6,734	265,437			(1,346)		270,825	9
Reserve Contributions	4,954,665	5,644,665	690,000	13.93%			690,000			(0)		690,000	10
Utilities, Tax and Insurance	918,871	943,057	24,186	2.63%		(17,105)	19,260		3,000	18,831	200	24,186	11
Net Operating Budget	-	-	-	0.00%	-	159,245	522,459	(867,293)	28,615	154,774	2,200	-	

Revenue

	Requests	Reallocation	Total
1 Added Discharge agreement revenue	410		410
WWW1.3 - Revenue Changes for Water and Wastewater	1,565		1,565
2 Operating Impacts from Capital	94,299		94,299
WWW1.9 - Site Security	56,000		56,000
3 WWW1.3 - Revenue Changes for Water and Wastewater	865,728		865,728
WME1.03 - Industrial Waste Surcharge Agreement Revenue	(15,000)		(15,000)
CORP1.13 - Adjustment to Reserve Contributions - WW (to address forecasted funding	310,402		310,402
CORP1.26 - Interdepartmental Allocations to Wastewater	231,841		231,841
2.6% CPI increase to contract	142		142
	1,545,387	-	1,545,387

Expenses

4 WWW1.5 - Compliance 365	150		150
5 Operating Impacts from Capital	1,000		1,000
WWW1.5 - Compliance 365	11,500		11,500
WWW1.1 - Excess soils testing	15,000		15,000
CORP4.15 - Internal/External QMS Audits (WWW)	-		-
FCC1.6 - WWTC - Contract Budget Increase (to accommodate operations need)	20,000		20,000
WWW1.8 - Inflation for Biosolids Hauling	43,355		43,355
WWW1.9 - Site Security	56,000		56,000
6 Operating Impacts from Capital	94,299		94,299
7 Salary progressions, COLA and transitions	169,616		169,616
WWW2.1 - WWW Co-op Student	9,115		9,115
8 Operating Impacts from Capital	1,000		1,000
WWW1.4 - Cell Phones for Operators	1,500		1,500
9 CORP1.26 - Indirect Allocations Adjustment to Wastewater	231,841		231,841
CORP1.4 Interdepartmental Allocations	33,596		33,596
CORP1.19 - Fleet Redistribution		6,734	6,734
10 CORP1.13 - Adjustment to Reserve Contributions - WW	690,000		690,000
11 CORP4.22 Insurance Allocation		(17,105)	(17,105)
WWW1.7 - Inflation for WWTC Hydro	19,260		19,260
WWW1.4 - Cell Phones for Operators	3,000		3,000
Operating Impacts from Capital	200		200
Other general adjustments	155,326		155,326
	1,555,758	(10,371)	1,545,387
Total	10,371	(10,371)	-



Change Request Overview - Wastewater

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
CORP1.13 - Adjustment to Reserve Contributions - WW	379,598
FCC1.6 - WWTC - Contract Budget Increase	20,000
WME1.03 - Industrial Waste Surcharge Agreement Revenue	15,000
WWW1.1 - Excess Soils Testing	15,000
WWW1.3 - Revenue Changes for Water and Wastewater	(867,293)
WWW1.4 - Cell Phones for Operators	4,500
WWW1.5 - Compliance 365	11,650
WWW1.7 - Inflation for WWTC Hydro	19,260
CORP1.19 - Fleet Redistribution	6,734
WWW1.8 - Inflation for Biosolids Hauling	43,355
CORP1.4 - Interdepartmental Allocations Base Adjustment	33,596
CORP1.26 - Indirect Allocations Adjustment to Wastewater	-
WWW1.9 - Site Security	(0)
B. STAFFING	
WWW2.1 - WWW Co-op Student	9,115
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.15 - Internal/External QMS Audits (WWW)	-
CORP4.22 - Insurance Transfer	(17,105)
Net Levy Impact	(326,591)

Operating Change Request Detail



FCC1.6 - WWTC - Contract Budget Increase

Consolidated Work Unit 60-60-500 - FCCO - CORP FAC
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description 2024 budget was reduced despite a budget overage in 2023. Recommend increasing by \$20,000 above the 2.6% inflationary increase to accommodate facilities operations need. 2024 budget is trending to nearly double the approved budget.
Justification Maintain current level of service.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

Expenses
 OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 71320 - Mtce Serv Fac
 Total Expenses
Net Total

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
	20,000	-	-	-	-
	20,000	-	-	-	-
	20,000	-	-	-	-

Operating Change Request Detail



WME1.03 - Industrial Waste Surcharge Agreement Revenue

Consolidated Work Unit 60-66-705 - ENV SRV - WASTEWATER
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description With higher quality effluent being released into the sanitary sewer, Industrial Waste Surcharge Agreement revenue has declined.
Justification The surcharge is based on the level of exceedance of Municipal Code Chapter 1047 (Sewage Discharge) so with higher quality effluent coming from industries with IWSA's, the surcharge amount has decreased.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - ENV SRV - WASTE WATER - INSP & CONTROL - 55190 - Topup Charge	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
Total Revenues	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
Net Total	15,000	15,000	15,000	15,000	15,000

Operating Change Request Detail



WWW1.1 - Excess Soils Testing

Consolidated Work Unit 60-66-705 - ENV SRV - WASTEWATER
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme New Initiative/Enhanced Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Soils removed from excavations and other municipal activities, such as watermain breaks, service repairs, and ditching, will require staging and testing before moving the excess soil to the correct location (landfill or a re-use site).

Justification New legislation comes into effect in 2025 that the City is required to meet regarding the handling of excess soils.
 This change request will provide budget for the soils testing and qualified professional opinions needed to determine the appropriate disposal.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENV SRV - WASTE WATER - DIST HORIZ PIPES - 71000 - Contracts	15,000	15,000	15,000	15,000	15,000
OP - ENV SRV - WATER - DIST HORIZ PIPES - 71000 - Contracts	15,000	15,000	15,000	15,000	15,000
Total Expenses	30,000	30,000	30,000	30,000	30,000
Net Total	30,000	30,000	30,000	30,000	30,000

Operating Change Request Detail



WWW1.3 - Revenue Changes for Water and Wastewater

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Manage Growth	Council Report Ref.	EIS-24-19
Council Strategic Priority	5. Corporate Priority		
Description	Review and forecasting of the water and wastewater revenues for 2025.		
Justification	These changes reflect a 1.5% residential growth, expected consumption, and increases in the rates and fees from Chapter 459.		
Comments	Approximate values are: Water - Growth - \$45,000 - Increased rates - \$675,000 - Increased fees - \$18,000 Wastewater - Growth - \$45,000 - Increased rates - \$745,000 - Increased fees - \$75,000 (majority from change in septage charges)		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - ENV SRV - WATER - GENERAL - 51020 - Fees Res Basic	67,651	67,651	67,651	67,651	67,651
OP - ENV SRV - WATER - GENERAL - 51040 - Fees Res Cons	408,261	408,261	408,261	408,261	408,261
OP - ENV SRV - WATER - GENERAL - 51100 - Fees Ci Basic	156,494	156,494	156,494	156,494	156,494
OP - ENV SRV - WATER - GENERAL - 51120 - Fees Ci Cons	90,561	90,561	90,561	90,561	90,561
OP - ENV SRV - WASTE WATER - GENERAL - 51020 - Fees Res Basic	40,318	40,318	40,318	40,318	40,318
OP - ENV SRV - WASTE WATER - GENERAL - 51040 - Fees Res Cons	344,337	344,337	344,337	344,337	344,337
OP - ENV SRV - WASTE WATER - GENERAL - 51100 - Fees Ci Basic	147,409	147,409	147,409	147,409	147,409
OP - ENV SRV - WASTE WATER - GENERAL - 51120 - Fees Ci Cons	260,319	260,319	260,319	260,319	260,319
OP - ENV SRV - WATER - GENERAL - 51400 - Fees Act/Deact	3,969	3,969	3,969	3,969	3,969
OP - ENV SRV - WATER - GENERAL - 51900 - Bulk Water	10,120	10,120	10,120	10,120	10,120
OP - ENV SRV - WATER - GENERAL - 55100 - Srvc Est	2,641	2,641	2,641	2,641	2,641
OP - ENV SRV - WASTE WATER - GENERAL - 55090 - Srvc Haulage	63,650	63,650	63,650	63,650	63,650
OP - ENV SRV - WASTE WATER - GENERAL - 55520 - Inspection	9,695	9,695	9,695	9,695	9,695
OP - ENV SRV - WASTE WATER - GENERAL - 59400 - Misc Rev	1,565	1,565	1,565	1,565	1,565
OP - ENV SRV - WATER - GENERAL - 54560 - Penalty Charges	10,608	10,608	10,608	10,608	10,608
Total Revenues	1,617,598	1,617,598	1,617,598	1,617,598	1,617,598
Net Total	(1,617,598)	(1,617,598)	(1,617,598)	(1,617,598)	(1,617,598)

Operating Change Request Detail



WWW1.5 - Compliance 365

Consolidated Work Unit 60-66-700 - ENV SRV - WATER
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Compliance 365 is a software solution utilized by various City business units for training and certification management, as well as Drinking Water and Wastewater Quality Data Management. This request pertains to the renewal of the associated ongoing annual fees for the software.

Justification This software serves as a comprehensive turnkey solution for our staff and the training and development team. It facilitates Training and Certification Management, specifically for the intricate and mandatory renewal processes for drinking water operator licenses. Additionally, it manages all compliance-related Water and Wastewater Quality Data for the City, thereby streamlining compliance reporting and ensuring adherence to regulatory standards.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENV SRV - WATER - TREATMNT PLANT - 71400 - Other Srv	11,500	11,500	11,500	11,500	11,500
OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 71400 - Other Srv	11,500	11,500	11,500	11,500	11,500
OP - ENV SRV - WATER - DIST HORIZ PIPES - 71400 - Other Srv	3,000	3,000	3,000	3,000	3,000
OP - WASTE MGMT/ENV CPL - GENERAL - 76220 - Conf Seminar	1,100	1,100	1,100	1,100	1,100
OP - ENV SRV - WATER - SOURCE PROTECTION - 76420 - Membership Sub	150	150	150	150	150
OP - PROP/ENV SUST - ADM - GENERAL - 76220 - Conf Seminar	4,000	4,000	4,000	4,000	4,000
OP - ENV SRV - WASTE WATER - INSP & CONTROL - 76220 - Conf Seminar	150	150	150	150	150
Total Expenses	31,400	31,400	31,400	31,400	31,400
Net Total	31,400	31,400	31,400	31,400	31,400

Operating Change Request Detail



WWW1.7 - Inflation for WWTC Hydro

Consolidated Work Unit 60-66-705 - ENV SRV - WASTEWATER
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority
Description Inflation for WWTC Hydro is over \$10,000.
Justification Required for anticipated inflation.

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 72560 - Hydro	19,260	19,260	19,260	19,260	19,260
Total Expenses	19,260	19,260	19,260	19,260	19,260
Net Total	19,260	19,260	19,260	19,260	19,260

Operating Change Request Detail



WWW1.8 - Inflation for Biosolids Hauling

Consolidated Work Unit 60-66-705 - ENV SRV - WASTEWATER
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description The digested biosolids from the wastewater treatment process are stored and then hauled away to be land applied when the fields are available.

Justification This contract is of high value and typically sees increases of 8 to 15% due to the variability of the product, the field availability, and the operation and maintenance of the specialized equipment to complete this work. It is estimated that this contract will see 10% inflation in 2025.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENV SRV - WASTE WATER - COLL SLUDGE DISP - 71000 - Contracts	43,355	43,355	43,355	43,355	43,355
Total Expenses	43,355	43,355	43,355	43,355	43,355
Net Total	43,355	43,355	43,355	43,355	43,355

Operating Change Request Detail



CORP1.13 - Adjustment to Reserve Contributions - WW

Consolidated Work Unit 60-66-705 - ENV SRV - WASTEWATER
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 5. Corporate Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Contribution to account for the net variance in Operating budget within the Wastewater unit as well as subsequent annual increases to address forecasted funding shortfall based on the 10-Year Capital Plan model.

Justification

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - ENV SRV - WASTE WATER - GENERAL - 51120 - Fees Ci Cons	155,201	155,201	155,201	155,201	155,201
OP - ENV SRV - WASTE WATER - GENERAL - 51040 - Fees Res Cons	155,201	-	-	-	-
Total Revenues	310,402	155,201	155,201	155,201	155,201
Expenses					
OP - ENV SRV - WASTE WATER - GENERAL - 91087 - Cont To Ww Asst Rsvf	690,000	690,000	690,000	690,000	690,000
Total Expenses	690,000	690,000	690,000	690,000	690,000
Net Total	379,598	534,799	534,799	534,799	534,799

Operating Change Request Detail



CORP4.15 - Internal/External QMS Audits (WWW)

Consolidated Work Unit 60-66-705 - ENV SRV - WASTEWATER
Change Request Type CORP TRANSFER/ADJ (FINANCE ONLY)
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 5. Corporate Priority
Description Transfer from 'Other Services' to 'Contracts' account.
Justification

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 71400 - Other Srv	(3,200)	(3,200)	(3,200)	(3,200)	(3,200)
OP - ENV SRV - WASTE WATER - INSP & CONTROL - 71000 - Contracts	3,200	3,200	3,200	3,200	3,200
Total Expenses	-	-	-	-	-
Net Total	-	-	-	-	-



**Operating Budget Change List Summary
Rate Supported - Stormwater Services**

No.	Change Request	Pg No.	Change Req No.	Split Requests	Changes					Reserve Contributions				
					Pre-approvals	Corp Adj.	Main Svcs.	Growth	Initiative	Budget Adj.	Capital Impacts	\$	%	Cuml. %
2024 Reserve Contribution									(1,800,547)					
1	Stormwater Operations budget changes	291	STM1.1				82,000					82,000	(4.55%)	(4.55%)
2	Microbial source water tracking at beaches	292	WME1.02						18,500			18,500	(1.03%)	(5.58%)
3	Adjustment to reserve contribution	293	CORP1.12				(742,322)					(742,322)	41.23%	35.65%
4	FCCO job cost		CORP4.19				(33,779)					(33,779)	1.88%	37.52%
5	Capital Impacts										10,000	10,000	(0.56%)	36.97%
6	Salary progressions, COLA and Progressions						100,789					100,789	(5.60%)	31.37%
7	Other general adjustments									11,794		11,794	(0.66%)	30.71%
MD	Multi divisional change requests (WWW1.9, CORP1.27, CORP1.19, CORP4.22)	30	Multi-Div Summary				(61,982)					(61,982)	3.44%	34.16%
Net Change to Stormwater Reserve Contribution					-	38,807	(694,101)	-	18,500	11,794	10,000	(615,000)		34.16%
2025 Reserve Contribution									(2,415,547)					



Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Stormwater

Object Category	Budget				Change Requests								Notes
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts	Total Change	
Revenues / Funding Source	3,322,117	4,238,324	916,207	27.58%	-	-	916,207	-	-	1	-	916,207	
Other Revenues	6,500	6,500	-	-						-		-	
Reserve Funding	515,849	528,548	12,700	2.46%			12,700			-		12,700	1
User Fees and Serv Chgs	2,799,768	3,703,276	903,508	32.27%			903,507			1		903,508	2
Expenses / Expenditure	3,322,117	4,238,324	916,207	27.58%	-	38,807	837,106	-	18,500	11,794	10,000	916,207	
Administration	3,500	3,500	-	-						-		-	
Contracted Services	355,500	483,815	128,315	36.09%			92,700		18,500	7,115	10,000	128,315	3
Financing	515,849	515,848	(1)	(0.00%)						(1)		(1)	
Labour Costs	513,402	580,412	67,010	13.05%		100,789	(33,779)			-		67,010	4
Material and Supplies	12,363	14,573	2,210	17.88%			2,000			210		2,210	5
Redistribution	99,877	201,921	102,044	102.17%		(62,701)	161,185			3,560		102,044	6
Reserve Contributions	1,800,547	2,415,547	615,000	34.16%			615,000			(0)		615,000	7
Utilities, Tax and Insurance	21,080	22,709	1,629	7.73%		719				910		1,629	8
Net Operating Budget	-	-	-	0.00%	-	38,807	(79,101)	-	18,500	11,793	10,000	-	

	Requests	Reallocation	Total
Revenue			
1 WWW1.9 - Site Security	12,700		12,700
2 CORP1.27 - Interdepartmental Allocations to Stormwater	161,185		161,185
CORP1.12 - Adjustment to Reserve Contributions - SW (to address forecasted	742,322		742,322
	916,207	-	916,207
Expenses			
3 STM1.1 - Stormwater Operating Budget Changes	80,000		80,000
WME1.02 - Microbial Source Water tracking at beaches	18,500		18,500
Operating Impacts from Capital	10,000		10,000
WWW1.9 - Site Security	12,700		12,700
4 Salary progressions, COLA and transitions	100,789		100,789
CORP4.19 - FCCO Job cost (Stormwater)	(33,779)		(33,779)
5 STM1.1 - Stormwater Operating Budget Changes	2,000		2,000
6 CORP1.27 - Indirect Allocations Adjustment to Stormwater	161,185		161,185
CORP1.19 Fleet Redistribution		(62,701)	(62,701)
7 CORP1.12 - Adjustment to Reserve Contributions - SW	615,000		615,000
8 CORP4.22 Insurance Allocation		719	719
Other general adjustments	11,794		11,794
	978,189	(61,982)	916,207
Total	61,982	(61,982)	-



Change Request Overview - Stormwater

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
CORP1.12 - Adjustment to Reserve Contributions - SW	(127,323)
STM1.1 - Stormwater Operating Budget Changes	82,000
WME1.02 - Microbial Source Water Tracking at Beaches	18,500
CORP1.19 - Fleet Redistribution	(62,701)
CORP1.4 - Interdepartmental Allocations Base Adjustment	3,560
CORP1.27 - Indirect Allocations Adjustment to Stormwater	-
WWW1.9 - Site Security	-
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.19 - FCCO Job cost (Stormwater)	(33,779)
CORP4.22 - Insurance Transfer	719
Net Levy Impact	(119,024)

Operating Change Request Detail



STM1.1 - Stormwater Operating Budget Changes

Consolidated Work Unit 60-60-720 - FCCO - STORMWATER
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 6. Operational Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Operationally, the stormwater system was reorganized into various business units to optimize the service level delivery. These requests include transferring funds to the business units to be available for operations, as well as several new requests to maintain the service levels, such as additional clearing of stormwater, flushing of storm sewers, and materials for maintaining ponds.

Justification The reorganization of the funds and the business units allows for better workflow and management by the various technical experts within the City. It also allows for managing the budgets for the various business units by dividing the work. The new asks are to help maintain the expected service levels for stormwater management.

Operating Budget Impact	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses FAC CC OPS - STORM WAT - COLL SYS - 71000 - Contracts	(180,000)	(180,000)	(180,000)	(180,000)	(180,000)
OP - FAC CC OPS - STORM WAT - COLL SYS - 71000 - Contracts	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
OP - FAC CC OPS - STORM WAT - COLL SYS - 71000 - Contracts	50,000	50,000	50,000	50,000	50,000
OP - FAC CC OPS - STORM WAT - ROAD WORKS - 71000 - Contracts	180,000	180,000	180,000	180,000	180,000
OP - FAC CC OPS - STORM WAT - POND MTCE - 71000 - Contracts	35,000	35,000	35,000	35,000	35,000
OP - FAC CC OPS - STORM WAT - ROAD WORKS - 71000 - Contracts	30,000	-	-	-	-
OP - FAC CC OPS - STORM WAT - GENERAL - 77420 - Materials	(1,853)	(1,853)	(1,853)	(1,853)	(1,853)
OP - FAC CC OPS - STORM WAT - ROAD WORKS - 77420 - Materials	1,853	1,853	1,853	1,853	1,853
OP - FAC CC OPS - STORM WAT - POND MTCE - 77420 - Materials	2,000	2,000	2,000	2,000	2,000
Total Expenses	82,000	52,000	52,000	52,000	52,000
Net Total	82,000	52,000	52,000	52,000	52,000

Operating Change Request Detail



WME1.02 - Microbial Source Water Tracking at Beaches

Consolidated Work Unit	60-62-715 - WASTE MGMT/ENV CPL	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	Yes	Core Service	No
Budget Theme	New Initiative/Enhanced Service	Council Report Ref.	EIS-24-18
Council Strategic Priority	5. Corporate Priority		
Description	Conduct a Microbial Source Tracking study at Couchiching and Moose Beaches to understand potential sources of elevated E.coli levels (human waste, bird waste, etc.).		
Justification	Staff was directed to investigate and report back to Council on the feasibility and costs associated with Microbial Source Tracking to determine the specific types and sources of contamination that result in public beach swim advisories. The results of this study will be used to recommend further follow-up actions, such as through targeted stormwater management strategies, in an effort to minimize swim advisories and beach closures.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - FAC CC OPS - STORM WAT - POND MTCE - 71000 - Contracts	18,500	-	-	-	-
Total Expenses	18,500	-	-	-	-
Net Total	18,500	-	-	-	-

Operating Change Request Detail



CORP1.12 - Adjustment to Reserve Contributions - SW

Consolidated Work Unit 60-60-720 - FCCO - STORMWATER
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 5. Corporate Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description Contribution to account for the net variance in Operating budget within the Stormwater unit as well as subsequent annual increases to address forecasted funding shortfall based on the 10-Year Capital Plan model.

Justification

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - FAC CC OPS - STORM WAT - GENERAL - 51100 - Fees Ci Basic	394,718	394,718	394,718	394,718	394,718
OP - FAC CC OPS - STORM WAT - GENERAL - 51020 - Fees Res Basic	347,605	347,605	347,605	347,605	347,605
Total Revenues	742,323	742,323	742,323	742,323	742,323
Expenses					
OP - FAC CC OPS - STORM WAT - GENERAL - 91088 - Cont To Strm Asst Rsvf	615,000	615,000	615,000	615,000	615,000
Total Expenses	615,000	615,000	615,000	615,000	615,000
Net Total	(127,323)	(127,323)	(127,323)	(127,323)	(127,323)



Operating Budget Change List Summary
Rate Supported - Parking Services

No.	Change Request	Pg No.	Change Req No.	Split Requests	Changes						Reserve Contributions				
					Pre-Approvals	Corp Adj.	Main Svcs.	Growth	Initiative	Other	Capital Impacts	\$	%	Cuml. %	
2024 Reserve Contribution											(135,032)				
1	Reduction in contract costs for snow removal in municipal parking lots.	296	PRK1.1				(19,803)					(19,803)	14.67%	14.67%	
2	Decomission of Lot 15	297	PRK1.4				9,860					9,860	(7.30%)	7.36%	
3	Removal of one-time 2024 change for paid boat trailer parking	39					(20,000)					(20,000)	14.81%	22.17%	
4	Salary progressions, COLA and Transitions						5,253					5,253	(3.89%)	18.28%	
5	Other general adjustments									10,424		10,424	(7.72%)	10.56%	
MD	Multi divisional change request (CORP1.4, CORP1.19, CORP1.24, CORP4.22)	30	Multi-Div Summary				(49,988)					(49,988)	37.02%	47.58%	
Net Change to Parking Reserve Contribution							-	(14,747)	(59,931)	-	-	10,424	-	(64,254)	47.58%
2025 Reserve Contribution											(199,286)				



Operating Budget Summary
Department: Legislative Services
Division: Parking Services

Object Category	Budget				Change Requests							Notes	
	2024	2025	Change \$	Change %	Pre-Approvals	Corp Adj.	Maint. Serv.	Growth	Initiative	Budget Adj.	Capital Impacts		Total Change
Revenues / Funding Source	969,160	964,750	(4,410)	(0.46%)	-	-	68,400	-	-	(72,810)	-	(4,410)	
Licenses and Permits	186,200	185,600	(600)	(0.32%)			(600)			-		(600)	1
Other Revenues	-	-	-	-								-	
User Fees and Serv Chgs	782,960	779,151	(3,810)	(0.49%)			69,000			(72,810)	-	(3,810)	2
Expenses / Expenditure	969,160	964,750	(4,410)	(0.46%)	-	49,507	(61,531)	-	-	7,614	-	(4,410)	
Administration	1,025	1,025	-	-						-		-	
Contracted Services	126,589	113,567	(13,022)	(10.29%)			(13,022)			-		(13,022)	3
Labour Costs	176,780	193,782	17,003	9.62%		5,253	11,750			-		17,003	4
Material and Supplies	37,050	27,950	(9,100)	(24.56%)		(20,000)				10,900		(9,100)	5
Redistribution	314,831	264,843	(49,988)	(15.88%)			(49,988)			-		(49,988)	6
Rentals and Leases	4,886	4,885	(1)	(0.02%)						(1)		(1)	
Reserve Contributions	135,032	199,286	64,254	47.58%		64,254				-		64,254	7
Transaction Charges	25,500	23,500	(2,000)	(7.84%)						(2,000)		(2,000)	8
Utilities, Tax and Insurance	147,467	135,911	(11,556)	(7.84%)			(10,271)			(1,285)		(11,556)	9
Net Operating Budget	-	-	-	-	-	49,507	(129,931)	-	-	80,424	-	-	

Revenue

	Requests	Reallocation	Total
1 PRK1.4 Decomission of Lot 15	(600)		(600)
2 Reduction in Rental Revenue	(7,310)		(7,310)
PRK1.4 Decomission of Lot 15	(1,000)		(1,000)
Increase in overnight parking revenue DSE-24-25	4,500		4,500
	(4,410)	-	(4,410)

Expenses

3 PRK1.1 - Snow Removal Cost Reduction - Parking Lots	(19,803)		(19,803)
PRK1.4 Decomission of Lot 15	6,781		6,781
4 PRK1.4 Decomission of Lot 15	11,750		11,750
Salary progressions, COLA and transitions,	5,253		5,253
5 Removal of 2024 One Time Change for Paid Boat Trailer Parking	(20,000)		(20,000)
Purchase of 35 Parking Meters	9,900		9,900
Increase for repair costs	2,000		2,000
Office Supplies Reduced Based on Actual Expenses	(1,000)		(1,000)
6 CORP1.19 Fleet redistributions	(21,546)		(21,546)
CORP1.4 Interdepartmental Allocations Base Adjustment	(107,839)		(107,839)
CORP1.24 Indirect Allocations Adjustment to Parking	79,397		79,397
7 CORP1.24 Indirect Allocations Adjustment to Parking	(79,397)		(79,397)
CORP1.29 Increase to Reserve Contribution - Parking	143,651		143,651
8 Reduction in Bank Service Charges	(2,000)		(2,000)
9 PRK1.4 Decomission of Lot 15	(10,271)		(10,271)
Other general adjustments	(1,284)		(1,284)
	(4,410)	-	(4,410)

Total	-	-	-
--------------	----------	----------	----------



Change Request Overview - Parking

CHANGE REQUEST	Sum of 2025 Net Amount
A. OPERATING CHANGES OVER \$10,000	
PRK1.1 - Snow Removal Cost Reduction - Parking Lots	(19,803)
CORP1.19 - Fleet Redistribution	(21,546)
PRK1.4 - Decommission of Parking Lot 15	9,860
CORP1.29 - Increase to Reserve Contribution - Parking	143,651
CORP1.4 - Interdepartmental Allocations Base Adjustment	(107,839)
CORP1.24 - Indirect Allocations Adjustment to Parking	-
CORP TRANSFER/ADJ (FINANCE ONLY)	
CORP4.22 - Insurance Transfer	(289)
Net Levy Impact	4,034

Operating Change Request Detail



PRK1.1 - Snow Removal Cost Reduction - Parking Lots

Consolidated Work Unit	50-56-425 - LEG SRV - PARKING	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Reduction in contract costs for snow removal in municipal parking lots.		
Justification	Budget reduced to generally reflect actual costs for snow removal over the past three years.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - LEG SERV - PARKING - PARKING LOTS (EIS ALLOCATIONS) - 71040 - Contracts Snow	(19,803)	(19,803)	(19,803)	(19,803)	(19,803)
Total Expenses	(19,803)	(19,803)	(19,803)	(19,803)	(19,803)
Net Total	(19,803)	(19,803)	(19,803)	(19,803)	(19,803)

Operating Change Request Detail



PRK1.4 - Decommission of Parking Lot 15

Consolidated Work Unit	50-56-425 - LEG SRV - PARKING	Budget Year	2025
Change Request Type	A. OPERATING CHANGES OVER \$10,000	Overall Priority	A - Recommended
One-Time Budget	No	Core Service	Yes
Budget Theme	Maintain Service	Council Report Ref.	
Council Strategic Priority	6. Operational Priority		
Description	Closure of Lot 15, located on privately-owned property, at 70 Front Street North due to the costs to operate the lot exceeding the revenue being generated in the lot.		
Justification	Lot 15 was opened on June 3, 2023 to provide a short-term solution for parking in the waterfront area due to the construction occurring along Lightfoot Drive, as well as to supplement parking due to the closure of Temporary Lot 13 at 70 Front Street North. Due to a lack of usage in 2023, the lot was promoted significantly in 2024 as a way to bring greater awareness to the lot. The usage of the lot has been low again in 2024, and the City is anticipating a net loss of approximately \$19,000 to operate the lot this year. The lease expires on May 1, 2026, unless both parties agree to extend the lease for an additional three-year period, and can be terminated upon giving six months notice. Lot 15 is available for parking between April 15 and November 15 and has: <ul style="list-style-type: none">- 49 metered parking spaces;- 50 permit parking spaces; and- Three accessible parking spaces.		

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Revenues					
OP - LEG SERV - PARKING - GENERAL - 52000 - Fees Gen	(1,000)	(2,000)	(2,000)	(2,000)	(2,000)
OP - LEG SERV - PARKING - GENERAL - 57200 - Permits	(600)	(1,200)	(1,200)	(1,200)	(1,200)
Total Revenues	(1,600)	(3,200)	(3,200)	(3,200)	(3,200)
Expenses					
OP - LEG SERV - PARKING - GENERAL - 72610 - Property Taxes	(10,271)	(20,542)	(20,542)	(20,542)	(20,542)
OP - LEG SERV - PARKING - PARKING LOTS (EIS ALLOCATIONS) - 71000 - Contracts	(219)	(437)	(437)	(437)	(437)
OP - LEG SERV - PARKING - PARKING LOTS (EIS ALLOCATIONS) - 61000 - Sal Wages	(750)	(1,500)	(1,500)	(1,500)	(1,500)
OP - LEG SERV - PARKING - PARKING LOTS (EIS ALLOCATIONS) - 61000 - Sal Wages	12,500	-	-	-	-
OP - LEG SERV - PARKING - PARKING LOTS (EIS ALLOCATIONS) - 71000 - Contracts	7,000	-	-	-	-
Total Expenses	8,260	(22,479)	(22,479)	(22,479)	(22,479)
Net Total	9,860	(19,279)	(19,279)	(19,279)	(19,279)

Operating Change Request Detail



CORP1.29 - Increase to Reserve Contribution - Parking

Consolidated Work Unit 50-56-425 - LEG SRV - PARKING
Change Request Type A. OPERATING CHANGES OVER \$10,000
One-Time Budget No
Budget Theme Maintain Service
Council Strategic Priority 5. Corporate Priority

Budget Year 2025
Overall Priority A - Recommended
Core Service Yes
Council Report Ref.

Description To account for the net decrease in operating budget of \$16k within Parking unit.
Justification

Operating Budget Impact

	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget
Expenses					
OP - LEG SERV - PARKING - GENERAL - 91084 - Cont To Prkg Asst Rsvf	213,651	-	-	-	-
Total Expenses	213,651	-	-	-	-
Net Total	213,651	-	-	-	-