ORILLIA

Corporate Services Department
Finance Division

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OWNER AGREEMENT FOR TENANT
Water and Sanitary Sewer Billing

I/We _____ am/are the

registered owner(s) of _____, herein known

as "the property". Effective _____, the property is being rented to

_____, herein known as "the tenant(s)".

Tenant(s) Contact Information: _____

I/We request the City of Orillia bill the tenant(s) directly at the property for all water and sanitary sewer charges and other related charges attributed to the property, including penalty for overdue accounts.

I/We understand unpaid water and sanitary sewer bills become the responsibility of the property owner. The City will continue to send bills to current tenants of record and will attempt collection from the tenant; however, if unsuccessful, outstanding charges will be added to the property tax roll.

All rates and charges shall be a lien on my/our interest in the property pursuant to the Municipal Act, 2001, S.O. c.25, s.398 (2).

The City's collection efforts against the tenant do not begin until two successive billings have gone unpaid. Owner(s) may call the City regarding the status of an account anytime during regular business hours.

I/We agree to inform the City of all Tenant(s), Occupant(s), and/or Ownership changes, in a timely manner.

This agreement is non-transferable and must be renewed for any and all Ownership and/or Tenancy changes.

I/We acknowledge and agree that there will be a $19.00 Final Water Meter Reading fee to finalize the current account and a New Account Activation fee of $19.00 to set up the new account.

I/We acknowledge and agree to the City's right to revoke this agreement for any reason and revert the account to the registered owner(s) for payment of all services and any outstanding balance.

I/We appoint the tenant(s) as representative(s) for the purpose of granting the City access to the property in relation to the City's provision of water and sanitary services and related activities, at or to the property, even if these activities result in charges on the property.

Owner(s) Signature	Date	Owner(s) Telephone Number

Owner(s) Printed Name

Office Use- Water Account Number: