

Appendix A
Supplementary Information

A1. WASTE DIVERSION SITE LANDFILLING OPERATIONS

Waste Diversion Site (WDS) activities include landfilling, windrow composting, operation of the Household Hazardous Waste (HHW) Depot and operation of various depots for other divertible materials. The City continued to have trained employees direct and monitor the disposal of all materials entering the site. This section describes WDS landfilling operations.

A2. WASTE DIVERSION SITE COMPLIANCE

The Ministry of the Environment, Conservation and Parks (MECP) issued a new Environmental Compliance Approval (ECA) on December 23, 2022. In conjunction with this ECA, an updated Consolidated Design, Operations and Maintenance Plan was prepared and approved by the MECP in November of 2022.

In 2025, the operation of the WDS followed the Consolidated Design, Operation and Maintenance Plan and the WDS operated in compliance with all terms and conditions of the ECA – No. 5204-B4RRK2 dated December 23, 2022. Appendix B discusses the City's compliance with each condition of this ECA.

A.2.1 Ministry Inspections

There were no Ministry inspections in 2025.

A.2.2 Site Complaints

There were no complaints received in 2025.

Site complaints from the previous four years are summarized below:

- 2024: Two odour complaints.
- 2023: Two odour complaints.
- 2022: No complaints.
- 2021: One odour complaint.

A.2.3 Cell Completion

Filling of Cell 5 started in June of 2017. In 2020, filling started at the north end of Cell 8 in conjunction with the filling of Cell 5 as per the filling plan. In 2025, landfilling continued in the northern portion of Cell 8. The southern half of Cell 8 is currently used for stockpiling of fill and incoming concrete, so landfilling activities are isolated to the northern portion of the cell. The southwest portion of Cell 8 was cleared of brush and various fill stockpiles in 2025 in preparation for future landfilling operations.

In 2023, HDR was hired to assess the future of landfilling and waste disposal options for the City, as well as to assess long-term waste generation rates and diversion depot operations. The assessment also examined a 10-year period for landfilling progression as required by Condition 26 of the WDS's ECA.

A.2.4 Clean Fill

Clean fill is accepted on an as needed basis and comes primarily from the Roads Unit and the Collection/Distribution Unit of the Environment and Infrastructure Services Department. It includes clay fill, topsoil, general cover fill, and road building fill. Road building fill is used for on-site roads and is particularly important during cell development for building ramps and can be transferred and reused in other areas as the cells progress. It is also used for fire access roads on-site.

With the implementation of the new Excess Soils Regulation 406/19, Waste Management staff are working with Roads and Collection/Distribution staff to divert excess clean fill away from the WDS.

A.2.5 Spill Clean-up Material

Spill clean-up material includes contaminated material that is classified as solid non-hazardous waste under Regulation 347 and is accepted from spill clean-ups and construction operations in the City. Hydrocarbon and sewer impacted soil may require further processing and air drying before use as cover. If appropriate, spill clean-up material is stockpiled and used for cover. Most of this material is used as cover fill unless it requires immediate disposal. A record of all spill clean-up material accepted at the WDS in 2025 can be found in Appendix E. No spill clean-up material was received in 2025.

A.2.6 Estimated Remaining Landfill Capacity

A full site landfill volume survey was completed at the WDS in July of 2023. Approximately 729,243 m³ of fill (waste plus cover soil) was landfilled at the site between September 1985 and July of 2023. The volume of waste placed prior to 1985 is unknown but is considered minor compared to the overall fill volume capacity at the landfill at final contours. The remaining fill capacity as of 2023 was approximately 459,226 m³. The current fill rate is approximately 11,035 m³ per year as per the 2023 landfill volume survey. In 2025, the remaining landfill life is estimated to be 40 years (i.e., using the 2024 calculated remaining fill capacity and current fill rate (448,191 m³ – 11,035 m³)/11,035 m³/yr). Major variables that are unknown (e.g., U.S. border closing to Canadian waste shipments, increased waste diversion, increased/decreased future service area, etc.) make precise calculations of landfill life inappropriate.

A.2.7 Final Landfill Capping & Landfill Gas Collection System

In October 2018, the MECP approved the City's plan to cap Cells 1 to 4 with an engineering cap containing a passive landfill gas venting system. The intermediate cover in the non-capped areas does not have a landfill gas collection system in place.

In 2021, Golder Associates was hired to oversee the construction of the final cap on Cells 1 to 4. QMLP (QM) was awarded the construction contract to install the cap and perimeter access road stormwater controls. The construction of the engineered cap took place between June and December of 2021. Perimeter road work continued into 2022, where Substantial Performance was completed on February 15, 2022.

In 2025, design work commenced for placing a final cap on the north ends of Cells 6 and 7.

A.2.8 Environmental & Operational Issues

The WDS's composting site has a stormwater swale that works effectively at stopping stormwater runoff from reaching the surrounding landfill buffer. The swale water can back up onto the pad removing the available space for composting operations. In 2021, the City received a new ECA No. 7213-BYBS8L to allow staff to remove up to 25,000 m³ per year and 750 m³ per day of stormwater from this swale for treatment through the City's Wastewater Treatment Centre. In 2025, the City pumped 14,310 m³ of excess impacted water from the compost pad swale to the sanitary sewer for treatment through the Wastewater Treatment Centre.

A.2.9 Administration

A.2.9.1 Staff

In 2025, Waste Management staff included:

- Director of Environmental Services,
- Manager of Waste Management and Environmental Compliance,
- Five full-time WDS Operators including a lead hand; and,
- Three part-time Site Attendants.

The Director provided general oversight and strategic advice on waste management operations. The Manager was responsible for overseeing all aspects of the Waste Management Business Unit including administering the City's waste collection contract, managing the water monitoring at the landfill, liaising with the Waste Management Advisory Committee and the MECF, enforcing Solid Waste By-laws, public relations, research, program development, etc.

A.2.9.2 Waste Diversion Site Buildings & Equipment

Buildings on site include a Scalehouse (with a weighscale), an adjoined Equipment Storage Garage and Administration Building, a caged building housing the HHW Depot, a modified sea container for housing a Reuse Depot, a steel-clad storage building, a push wall bin system drop-off pad, and several small storage sheds. In February 2025, the steel-clad storage building collapsed from the weight of snow that had accumulated over the winter. A smaller replacement building was built in early in 2026 in the same location as the previous storage building, however, is 2/3rds the size of the original building given less storage is needed for recycling bins.

Mobile equipment at the WDS includes a large rubber-tired loader, a small rubber-tired loader, a landfill compactor, and a roll-off truck and a pickup truck.

A.3 CURBSIDE COLLECTION

A.3.1 Solid Waste Collection Contract

In 2020, Mid Ontario Disposal was awarded the contract to collect garbage, recyclables, and green bin/yard waste from July 2020 to June 2028. Mid Ontario uses divided co-collection vehicles to collect garbage and green bin/yard waste in separate compartments on the same truck. The recycling collection and processing portion of this contract was transitioned into the new industry framework as of January 1, 2024, as per the Blue Box Regulation 391/21 and as administered by Circular Materials.

A.3.2 Collection Complaints

Collection complaints provide an indication of the performance of the City's promotion and education program related to waste reduction as well as the performance of the contractor. In 2025, there were 171 logged complaints. These include complaints related to garbage, recycling, and green bin programs. Issues reported by residents such as misplaced bins, program complaints, and contractor complaints (i.e., collection crew conduct), etc. are logged. Missed collections that were addressed within 24 hours are not logged, but locations that reported repeated missed collections are included.

Nearly 82% of complaints received were related to missed collections. Other common complaints were related to contractor complaints such as thrown or strewn bins and complaints about receiving a refusal sticker. Based on these results, promotion in 2026 will focus on general set out requirements including set out times and proper sorting.

A.4 WASTE DIVERSION SITE DEPOTS

This section includes supplementary details on the WDS diversion depots.

A.4.1 Asphalt

Asphalt received at the site is stockpiled and is used for onsite road development. In 2025, 433 tonnes of asphalt was received at the WDS. The majority of this, 420 tonnes, came from City projects.

A.4.2 Brush/Brush Chips

Brush and tree wood includes brush, logs, Christmas trees, and tree stumps. Suitable tree and limb wood is separated for sale as firewood. The remaining brush is chipped and mixed with incoming compost feedstock. The chipped brush acts as a carbon source and a bulking agent, which assists the composting process.

Approximately 757 tonnes of brush/tree wood was accepted at the WDS in 2025 with nearly 380 tonnes coming from City business units, such as Parks and Roads.

Of the total received, seven tonnes were Christmas trees and over four tonnes were sold as firewood.

As discussed in Section 2.0, a significant quantity of storm brush was managed at the WDS in 2025 because of the March 2025 ice storm. This material was segregated and consolidated on site temporarily. A storm brush removal contract was awarded to Mianco Group late in the spring of 2025. The contractor chipped and hauled the material off site for processing over several months. Nearly 4,910 tonnes of storm brush were managed.

A.4.3 Concrete

In 2025, 372 tonnes of concrete was received at the WDS. More than half of the material received, approximately 225 tonnes, was from City projects. Large amounts of concrete are received when the City undertakes demolition or road reconstruction projects. Concrete is stockpiled on site, and when quantities warrant it, the material is crushed, the rebar is removed, and the material is used for on-site or off-site projects.

A.4.4 Electronics

The City's electronics depot, which is operated out of the Household Hazardous Waste Depot building, allows residents of Orillia and the Townships of Ramara, Severn, and Oro-Medonte to drop off waste electronics such as computers, televisions, printers and used mobile devices/tablets at no charge. These materials are picked up free of charge by haulers registered with Electronic Products Recycling Association (EPRA) and are sent for responsible recycling. In 2025, 42 tonnes of electronics were collected and sent for processing.

A.4.5 Gypsum Drywall

In 2025, 46 tonnes of gypsum drywall were received at the site. Late in 2025, nearly all the remaining drywall stockpile was removed with approximately 177 tonnes of clean drywall sent to New West Gypsum and another 211 tonnes of degraded drywall being sent to TRY Recycling. In total, 388 tonnes of gypsum drywall were sent for recycling in 2025. It should be noted that this material was wet when it was hauled off site for processing and that this is reflected in the weight of material reported.

A.4.6 Mattresses & Box Springs

Mattresses and box springs are difficult to compact and take up a large volume of space in a landfill. Mattresses and box springs are set aside and placed into a transport trailer. Once full, loads are shipped to Recyc-Mattresses in Toronto where the metal, wood and foam/fabric are separated and recycled. The company reports 98% of the mattress/box spring components processed at their facilities are recycled.

Approximately 24 tonnes of mattresses (13 transport loads) were sent for recycling in 2025. On average, 90% of the mattresses received at the WDS are recycled while the remainder are too soiled for diversion and must be landfilled.

A.4.7 Wood chips (lumber)

Lumber and other wood consists of painted wood, treated wood, furniture, and construction and demolition wood. These types of wood typically contain contaminants that make them unsuitable for addition to the compost. There were approximately 400 tonnes of lumber and other wood received at the WDS in 2025. This material is chipped and utilized on site as a substitute for granular fill (roadbeds and cover fill). When possible, suitable lumber, furniture and other wood is set aside for sale or reuse. In 2025, just over one tonne of lumber was sold.

A.4.8 Plastic Pails and Broken Recycling Containers

The re-use depot accepts 10 and 20 litre plastic pails free of charge for others to reuse. Some large plastic pails can be re-used by others after they have been emptied, however, the demand for used pails is limited.

A.4.9 Refrigeration Equipment

Appliances containing CFC's (Chlorofluorocarbons) including refrigerators, freezers, dehumidifiers, and air conditioners are accepted at the WDS. Once the units are decommissioned and tagged indicating the CFC's have been removed, the items are placed with other metal items and are sold as scrap metal.

207 units, approximately 25 tonnes, of refrigeration units were dropped off in 2025, this tonnage is included in the scrap metal total reported in Table 2 of the 2025 Solid Waste Management Operations Annual Report.

A.4.10 Scrap Metal

In 2025, about 120 tonnes of scrap metal was sold to All Ontario Recycling for recycling.

A.4.11 Shingles

Approximately 28 tonnes of shingles were received in 2025. The shingles stockpile was cleared; nearly 110 tonnes were shipped to Try Recycling for recycling.

A.4.12 Tires

About 53 tonnes of tires were received and shipped for recycling from the site in 2025. The tires were picked up and taken for recycling by registered tire haulers Retire Your Tire and A-1 Blasting Mats.

A.5 RECYCLING PROGRAM

A.5.1 Blue Box Transition

In January 2024, the City began the transition to the new province-wide blue box program. Under the new program all blue box recyclable collected in a designated catchment area are required to go to a designated transfer and processing facility. The

City's curbside and depot collected recycling was transferred and bulked at a facility in Barrie. The material was then sent for processing to a facility in Toronto. Under the new system the City does not receive detailed composition information and as such is only reporting collected tonnes.

A.5.2 Recycling Capture Rate Target

In the 2021 Waste Minimization Plan, recycling capture rate targets are set for each year of the plan. The capture rate is calculated as a percentage by dividing the weight of recycling box materials collected/marketed by the quantity of recycling box materials available for collection both in the recycling box and garbage. The rate is calculated based on completing waste composition audits.

As stated above, under the new Provincial program the City does not receive does not receive detailed composition information and, as a result, cannot calculate the capture rate for 2025. For the purposes of reporting, it is assumed the 2025 capture rate is similar to what was reported in 2024 (89%) and that the program and acceptable items remained largely unchanged.

A.6 GREEN BIN/YARD WASTE PROGRAM

A.6.1 Composting Process

Compost operations, including incoming tonnages, outbound screened compost tonnages, compost pile records and lab analysis are reported to the MECP in the Compost Annual Report.

The weight of outgoing finished compost is lower than the incoming feedstock reported in the *2025 Compost Annual Report* because during the composting process, the weight of the organic material decreases with the loss of water as the microorganisms break the feedstock down into compost. Furthermore, some screened overs are separated during processing and are used as landfill cover (overs include materials, such as large branches/sticks that did not break down during the composting process and residual garbage/non-organic materials, such as plastic film).

A.6.2 Backyard Composting

Although the City operates a curbside green bin collection program, it is not meant to discourage residents from backyard composting. Backyard composting continues to be strongly encouraged and remains the preferred and most efficient method of dealing with compostable organics. Nine backyard composters were sold in 2025.

A.7 PROMOTION & EDUCATION

A.7.1 Apartment and IC&I Promotional Material

Many area apartments and businesses utilize the City's 360 litre recycling cart program and green bin program. Promotional/educational material is made available to

superintendents, property managers, and tenants of apartment buildings as well as businesses in Orillia including:

1. Apartment Recycling & Green Bin Handbook for Superintendents and Property Managers – this handbook outlines the City’s recycling and green bin collection program at apartments and outlines the responsibilities of superintendents and property managers.
2. Recycling Cart/Green Bin Collection Program Flyer for Tenants and Businesses – this flyer summarizes what to include in the City’s recycling cart and green bin program.
3. Posters – one poster is available for the recycling cart program, and one poster is available for the green bin program. The posters contain the same information as the flyer and are meant to be placed in common areas of the apartment building such as laundry rooms, lounges, garbage storage rooms or near garbage chutes. They can also be used at businesses for staff.

A copy of items 1 and 2 above are included in Appendix D. Updates to these items and corresponding sections of the website are planned for 2026.

A.7.2 Radio Ads

There were no radio ads or promotions in 2025.

A.7.3 Curbside Collection Refusal Sticker

A refusal sticker is applied to any material not suitable for curbside collection. The sticker has a list of reasons why the garbage, recycling or green bin/yard waste material could be left behind. This is a tool the contractor’s crews can use to educate residents. Nearly 5,000 stickers are applied to improperly set out garbage, recycling, and green bin/yard waste per year.

Appendix B
Compliance with Environmental Compliance Approval

APPENDIX B
2025 SOLID WASTE MANAGEMENT OPERATIONS ANNUAL REPORT

Condition Number(s) and ECA Heading		Description of Condition(s)	In Compliance	
			Yes	No
STANDARD CONDITIONS				
1.0 - 10.0	Standard Conditions	Conditions 1.0 to 10.0 are standard conditions the Ministry places in ECAs and outline the legal rights and requirements of the City. They discuss compliance, responsibility for adverse effects (i.e., adverse impact on the environment), furnishing information to the Ministry when required, interpretation of the conditions, notification of this ECA to any interested party (Certificate of Requirement), transfer of ownership and inspections by the Ministry.	n/a	
WASTE MINIMIZATION				
11.0	Waste Advisory Committee and Waste Minimization Plan	This condition requires the maintenance and funding of a waste advisory committee and the preparation and implementation of a five-year waste minimization plan, which is to be updated every five years. The City maintains and funds a public advisory committee known as the Waste Management Advisory Committee (WMAC). The City and WMAC develop the five-year waste minimization plan based on public feedback and evaluating alternative approaches to solid waste management.	Y	
CONSTRUCTION, INSTALLATION AND PLANNING				
12.0	Major Works	This condition requires the City to receive MECP approval for the design of major works, such as a stormwater management system, a gas management system or an engineered landfill cap, prior to construction.	Y	
GENERAL OPERATIONS				
13.0	Operations Manual	This condition requires the maintenance and regular updating of a Design, Maintenance and Operations (DOM) Plan that is to be kept at the Waste Diversion Site. Updates to the DOM Plan require an ECA amendment. A new updated Consolidated DOM Plan was submitted to the MECP in 2021 and was approved in November of 2022.	Y	
14.0	Hours of Operation	This condition sets out the allowable hours of operation for the Waste Diversion Site for when waste can be accepted and when equipment can be operated.	Y	
15.0	Site Access	This condition requires that the only access to the Waste Diversion Site is off of Kitchener Street.	Y	
16.0	Site Security	This condition requires that the Waste Diversion Site be locked and secured when it is closed.	Y	
17.0	Roads and Traffic	This condition requires that the access road and on-site roads be properly maintained.	Y	
19.0	Litter Control	This condition requires the City to restrict the off-site escape of litter. Site staff conducts daily litter inspections and remove any loose litter found.	Y	
20.0	Vermin, Scavenging, Dust, Odour, Noise, etc.	restricts scavenging on site and requires the City to implement dust control measures. Waste is covered daily to restrict vector issues. Water and other dust suppressants are applied to site roads to keep dust under control when needed. Site scavenging is prohibited. Site staff set aside usable household items in a controlled manner – that would otherwise be buried in the landfill – for inclusion in the site's Reuse Depot.	Y	
21.0	Signage	This condition discusses signage requirements.	Y	
22.0	Burning of Wastes	This condition prohibits the burning of waste at the Waste Diversion Site.	Y	
23.0	Handling of Wastes	This condition requires the City to manage wastes received at the Waste Diversion Site in accordance with the Environmental Protection Act and Regulation 347.	Y	
LANDFILL				
24.0	Capacity	This condition stipulates that the City is not able to accept and deposit waste beyond the approved capacity of 1.3 million cubic meters.	Y	
25.0	Service Area and Waste Type	This condition requires that only approved solid non-hazardous wastes from within the limits of the City of Orillia be landfilled at this site. It also lays out the requirements for receiving contaminated soil. All site customers visiting the Waste Diversion Site must confirm the source of waste. If it is not sourced from Orillia, customers are directed to a nearby private waste transfer facility. Contaminated soil is received in accordance with the City's approved plan for receiving this material as found in the DOM Plan.	Y	
26.0	Landfill Staging	This condition lays out the landfill cell filling progression.	Y	
27.0	Landfill Operations	This condition outlines the approved landfilling and composting operations area of the site, and restricts usage of the buffer area that would reduce the effectiveness of its natural attenuation capability.	Y	
28.0	Asbestos Waste	This condition outlines the proper handling of asbestos waste. Only properly bagged or sealed asbestos is accepted for disposal at the Waste Diversion Site following Section 17 of Regulation 347.	Y	
29.0	Cover Material	This condition outlines landfill cover requirements (i.e., daily, intermediate and final cover). Any contaminated soil received for usage is closely monitored to ensure it is considered solid non-hazardous fill as per Schedule 4 of Regulation 347.	Y	
30.0	Landfill Gas	This condition requires on-site structures to have methane detection and alarm equipment installed and maintained. On-site enclosed buildings have methane detecting and alarm equipment installed and maintained. A landfill gas study was completed in 2020 and concluded that landfill gas is not migrating off site, particularly given the site is surrounded on three sides by surface water and on the other side with a low-lying wetland that restricts gas migration. Like a similar study completed in 2006, it is not deemed economical to capture	Y	

APPENDIX B
2025 SOLID WASTE MANAGEMENT OPERATIONS ANNUAL REPORT

Condition Number(s) and ECA Heading		Description of Condition(s)	In Compliance	
			Yes	No
31.0	Surface Water Management	This condition discusses the proper management of surface water runoff. Staff actively manages surface water runoff to ensure clean surface water runoff does not come in contact with the active waste filling operation or the composting operation.	Y	
32.0	Buffer	This condition requires a minimum 30 metre buffer between the perimeter of the approved fill area and the property line.	Y	
33.0	Landfill Gas Collection System	This condition lays out the approved design for the landfill gas collection system for the final cover for Cells 1 to 4, and the need for a follow-up construction report once constructed. This condition also notes the need for MECP approval for landfill gas collection system designs for Cells 5 to 12. Once constructed, the City will be required to conduct an annual inspection of the landfill gas collection system to assess any design deficiencies.	Y	
34.0	Service Area and Waste Type	This condition only allows the drop off of solid non-hazardous waste generated from within the City of Orillia and lays out what cannot be accepted for drop off in the public drop-off area. Also see Condition 25.0.	Y	
35.0	Capacity	This condition outlines the maximum storage capacity for the public drop off area.	Y	
36.0	Storage and Operations	This condition discusses the storage bin requirements for waste received at the public drop off area. Waste is cleared from the drop-off pad frequently and placed in 40 cubic yard steel storage bins for transfer to the landfilling area. Any waste not landfilled is placed in the storage bin(s) with a steel cover placed on top until it is removed the next working day.	Y	
HOUSEHOLD HAZARDOUS WASTE (HHW) DEPOT				
37.0	Service Area and Waste Type	This condition lists the approved hazardous wastes that can be accepted at the Household Hazardous Waste (HHW) Depot, and defines the service area as the City and the Townships of Ramara, Severn and Oro-Medonte. The City promotes these requirements to the public through its solid waste collection guide and website.	Y	
38.0	Capacity	This condition outlines the maximum storage capacities of the HHW Depot and the storage building.	Y	
39.0	Site Access	This condition restricts public access to the HHW Depot at all times.	Y	
40.0	HHW Depot Operations	This condition outlines the requirements for the receipt, acceptance, storage and inspection of hazardous wastes received at the HHW Depot.	Y	
41.0	Health and Safety	This condition requires that adequate firefighting equipment be available in the HHW Depot. It also requires that local fire and police departments be informed of the operation of the HHW Depot, and that an annual inspection of the HHW Depot be conducted by a qualified fire/explosion prevention officer. Annual inspections of the HHW Depot are conducted by the City's Fire Department.	Y	
REUSE DEPOT				
42.0	Service Area and Waste Type	This condition outlines what waste materials can be set in the City's Reuse Depot for public reuse.	Y	
43.0	Capacity	This condition outlines the maximum storage capacity of the Reuse Depot and the need for staff to inspect items placed in this depot.	Y	
44.0	Site Access	This condition restricts public access to the Reuse Depot during non-operating hours and to post warning signs that the area contains hazardous materials.	Y	
COMPOSTING				
45.0	Service Area and Waste Type	This condition lists the approved materials that can be accepted in the composting operation and defines the generation source area as the City and the Townships of Ramara, Severn and Oro-Medonte. The City promotes these requirements to the public through its solid waste collection guide and website.	Y	
46.0	Capacity	This condition outlines the maximum capacity for the composting operation. The composting site operates within the maximum capacity outlined in this condition.	Y	
47.0	Compost Operations	This condition outlines the requirements for receiving and processing compost feedstock at the composting site.	Y	
48.0	Finished Compost Quality Monitoring	This condition outlines the requirements for testing the quality of finished compost.	Y	
49.0	Stormwater Management	This condition outlines the requirements for managing stormwater runoff from the composting pad. Impacted water can be recirculated onto the actively composting piles with any excess accumulation being treated via the sanitary sewer to the City's Wastewater Treatment	Y	
TRAINING				
50.0	Training	This condition outlines training requirements for Waste Diversion Site staff and requires annual refresher training of all site operations and emergency response procedures.	Y	
INSPECTIONS AND RECORD KEEPING				
51.0	Daily Inspections and Log Book	This condition outlines the requirements and documentation of the daily inspections of the Waste Diversion Site. Waste Diversion Site staff conduct daily documented inspections of the Waste Diversion Site.	Y	
52.0	Monthly Inspections and Log Book	This condition outlines the requirements and documentation of the monthly inspections of the Waste Diversion Site. Waste Diversion Site staff conduct monthly documented inspections of the Waste Diversion Site.	Y	
53.0	Record Keeping	This condition outlines the record retention requirements for daily operations, compost related activities, emergency situations, site complaints, waste refusals and employee training records.	Y	
54.0	Record Retention	This condition stipulates that all records required by this ECA are to be retained at the site for a minimum of two years. ECA back-up documents are required as long as the ECA is valid and employee training records are required as long as the employee is working at the	Y	

APPENDIX B
2025 SOLID WASTE MANAGEMENT OPERATIONS ANNUAL REPORT

Condition Number(s) and ECA Heading		Description of Condition(s)	In Compliance	
			Yes	No
MONITORING, TRIGGER MECHANISM, AND CONTINGENCY PLANS				
55.0	Environmental Monitoring Program	This condition requires the City to maintain an environmental monitoring program and stipulates how changes to this program are to be approved by the Ministry. The City maintains a vigorous water monitoring program conducted three times per year.	Y	
56.0	Groundwater Monitors	This condition requires the maintenance of groundwater monitoring wells as well as the proper decommissioning of any unused wells. The City maintains an ongoing well rehabilitation program by replacing wells as needed.	Y	
57.0	Compliance Criteria	This condition requires the City ensure compliance with the Ministry's Provincial Water Quality Objectives (PWQOs) at monitoring points along the property line that have the potential of be impacted by leachate from the site. The annual monitoring report includes an assessment of how the site's water quality compares to the PWQOs.	Y	
58.0	Trigger Mechanism and Contingency Plans	This condition outlines the City's trigger mechanism program. The City maintains four wells along the Lake Simcoe shoreline that assess groundwater quality in the sand aquifer connected to the lake. Should there be an exceedance of a trigger parameter (i.e., zinc, toluene, or ammonia) from the set trigger levels (i.e., 25 ug/L, 10 ug/L or 7 mg/L, respectively), confirmation sampling is undertaken. If an exceedance is observed, an investigation would be undertaken on the need to implement remedial or contingency measures.	Y	
COMPLAINTS PROCEDURE AND EMERGENCY SITUATIONS				
59.0	Complaints Procedure	This condition outlines the complaints procedure for the operation of the Waste Diversion Site.	Y	
60.0	Emergency Situations	This condition requires the maintenance of an Emergency Response Manual (including an HHW Depot spill plan) in consultation with local emergency response agencies. The City developed an Emergency Response Manual with a spill plan in February 2019 in consultation with the local Fire Department and the local OPP Detachment.	Y	
REPORTING				
61.0	Annual Reporting	This condition requires the development of an annual report outlining operational and environmental monitoring work conducted at the Waste Diversion Site in the reporting year by April 30th of the following year. A separate annual report is to be prepared on the composting facility by the same deadline. The City has three annual reports prepared including a composting site annual report, a Solid Waste Management Operations Annual Report focusing on site operations (i.e., this report) and an annual monitoring report focusing on the environmental monitoring program.	Y	
SITE CLOSURE				
62.0	HHW Depot	This condition requires the submission of a Closure Plan to the Ministry at least six months prior to the closure of the HHW Depot. At the present time, the City has no plans to close the HHW Depot.		n/a
63.0	Composting Facility	This condition requires the submission of a Closure Plan to the Ministry at least six months prior to the closure of the composting site. At the present time, the City has no plans to close the composting site.		n/a
64.0	Landfill	This condition requires the submission of a detailed Closure Plan to the Ministry at least two years prior to the closure of the landfill site or when 90% of the site's capacity is reached, whichever comes first. At the present time, the City has no plans to close the landfill site and is well below the 90% capacity threshold.		n/a
65.0	Post-Closure	This condition requires the ongoing care and inspection of the Waste Diversion Site once the landfill is closed. At the present time, the City has no plans to close the landfill site.		n/a

Appendix C
Status of 2021 Waste Minimization Plan Recommendations

APPENDIX C
2025 SOLID WASTE MANAGEMENT OPERATIONS ANNUAL REPORT

RECOMMENDATION		SUMMARY	STATUS
1. Promote waste reduction programs including, but not limited to:			
a)	The City's new clear bag program.	Promotion of the clear garbage bag program continues.	Completed and ongoing
b)	Lending Libraries, such as the Orillia Tool Library.	All City of Orillia webpages were scheduled to undergo updates in 2025. The project was delayed until winter/spring 2026. One of the main goals for the Waste Management Services webpage is to revamp the Reduce & Reuse information.	In progress
c)	Tips for reducing and reusing items.		
d)	Compostable packaging including fast food packaging.	This item was addressed in 2022. A detailed list of items that are accepted in the green bin program was posted on the City's website dedicated to the green bin program. The list includes compostable packaging items like compostable fast-food containers.	Completed
e)	Methods to minimize odour and insect issues with the green bin program.	Information for reducing odours, maggots and fruit flies is available on the website in the Green Bin FAQs section of the website.	Completed
f)	Cleaning recyclables.	The City's 'What Goes Where' Application was set up in 2023 and directs residents to clean their recyclables.	Completed
g)	Be more specific about what items are acceptable in the green bin and recycling box programs (i.e., items not commonly thought of going in these programs). As part of this promote what is considered garbage.	This item was addressed in 2022 as part of the clear garbage bag program promotional campaign. In 2023, the City launched the 'What Goes Where' waste search engine/application that allows users to enter waste material types and determine how they are managed in Orillia. The search tool is available on the City website or can be downloaded on mobile devices.	Completed
h)	Cosmetics disposal.	The City's 'What Goes Where' app was set up in 2023 and directs residents to bring cosmetics to the Household Hazardous Waste Depot.	Completed
i)	Promote differences between the City's and County of Simcoe's diversion programs.	A video was created in 2021 on the new clear garbage bag program.	Completed
j)	Preparing promotional videos showing the process from pick-up to where it ends up.	A video was created in 2021 on the new clear garbage bag program.	Completed
k)	News story on how the City has expanded diversion programs (and reduced garbage tags) over the years and congratulate the public on this.	A number of news stories have run in local media outlets in 2022 about the new clear garbage bag program and the City's diversion programs, and the public has been congratulated on its strong participation. A news story in April 2025 focused on the success of the clear bag program with the waste composition study undertaken in the fall of 2024 including the reduced setout of garbage measured.	Completed
l)	Plastic bags recycling.	The City's 'What Goes Where' app was set up in 2023 and provides a detailed list of what different plastic film packaging products are and are not accepted in the recycling program.	Completed
m)	Also consider:		
i.	Creating a social media account for posting waste reduction tips, which could include a weekly or monthly reminder.	The City's website is the primary method of communicating waste information and reduction tips. It was determined creating, maintaining and monitoring secondary social media accounts for waste information was not feasible. Waste reduction tips are posted on the City's existing social media accounts and in the City's weekly bulletin. The City uses the Recycle Coach app to send regular collection reminders. In addition, in 2024 a new 'Did You Know' section was added to the website. The Did You Know messages are changed regularly and highlight Waste Diversion Site programs, curbside seasonal programs, and general set out information.	Completed
ii.	Preparing a fridge magnet.	This item was scheduled to be addressed in 2023, but with the upcoming changes to the blue box program, it will be deferred until after the transition is in place in 2026.	Not implemented due to 2026 Blue Box Recycling Program changes
2. Monitor and report on the effectiveness in meeting the targets of this plan on an annual basis. This should be reported on in the City's Solid Waste Management Annual Report, and should include a review of the upcoming year's activities.		The Solid Waste Management Operations Annual Report provides an update on how the targets of the 2021 Waste Minimization Plan are being met.	Completed and ongoing
3. Ensure City facilities are leading by example when it comes to waste diversion and waste minimization. Develop a staff training program and incentive programs to further reduce waste and increase participation.		Recycling and organics diversion programs have been expanded at City facilities. The Orillia Recreation Centre developed diversion for their events/functions which includes organics collection. A 'How to Recycle at Work' handout was developed that is now included as part of the new employee training package. The handout is also available to staff online. The City has also developed a Green Team to look at green initiatives and incentive programs. Battery collection boxes were set up at five main City facilities including the City Centre, Rotary Place, Orillia Recreation Centre, Fire Station 1 and the Municipal Operations Centre.	Completed
4. Consider an incentive program to encourage waste diversion including but not limited to:			
a)	Providing free compost.	In 2024 and 2025 free compost vouchers were given away at the Public Works week event. A large scale free compost giveaway was completed in August 2025 due to a surplus of screened compost.	Completed
b)	Incentives for reusable diapers and feminine hygiene products (e.g., Diva Cup).	This item will be explored in a future year.	Carry forward for consideration in the 2026 WMP

APPENDIX C
2025 SOLID WASTE MANAGEMENT OPERATIONS ANNUAL REPORT

RECOMMENDATION		SUMMARY	STATUS
c)	Special stickers or recycling boxes for residents demonstrating great diversion participation.	Due to the upcoming changes to the blue box program this item will not be explored further.	Completed and not implemented due to 2026 Blue Box Recycling Program changes
d)	City incentives for residents demonstrating great diversion participation, such as Opera House Shows and bus passes.	Initial discussions were held with the WMAC at their October 2024 meeting. Members requested staff to bring the topic back for additional discussion at a later date.	Carry forward for consideration in the 2026 WMP
5. Explore new programs for:			
a)	Pet waste.	The 2024 curbside waste audit showed that pet waste continues to represent a large proportion of the remaining garbage stream. The City's composting process, a low-tech open air windrow composting system, is not permitted to accept pet waste nor could the current compost pad, consistently operating at near capacity, handle the additional volume of material if pet waste was added to the curbside program. This means that an out-of-area compost processing service contract and changes to the green bin and yard waste portion of the collection contract will need to be explored prior to the next collection contract.	Carry forward for consideration in the 2026 WMP
b)	Disposable diapers.	There are limited options to divert these materials. Alternative disposal methods are not feasible for the City given the relatively small quantities and proximity to specialized processing facilities. When diapers are processed, the majority of the material, the portion that is not organic, is managed as garbage and disposed. The City provides free diaper disposal in that diapers placed in clear bags do not require a garbage tag and can be dropped off free of charge at the Waste Diversion Site. Instead, an incentive program for reusable diapers is a recommendation that will be explored further.	Carry forward for consideration in the 2026 WMP
c)	Textiles.	A multi-year contract was awarded to Recycling Rewards and the first curbside collection for clothing and textiles occurred in the spring of 2024. Donation bins are also now available at the Waste Diversion Site year-round.	Completed
d)	Non-accepted plastics in the recycling box (Recycling Code #3 and plastics with no code).	For Items 5d) and 5e): With the transition of the City's blue box program to industry control (blue box producers) in 2024, a common group of blue box materials will be collected in the blue box across the province including plastic packaging with recycling code #3 and plastic cup lids. Plastics with no code will be collected if it is packaging provided with a product, but there are exclusions for products made from flexible plastic that are ordinarily used for the containment, protection, or handling of food.	Completed
e)	Plastic cup lids.		
f)	Window glass and porcelain/ceramics.	There are limited markets available for these materials. Window glass requires significant pre-processing before it is suitable for market and achieving the required standards (low residual content) is difficult. Porcelain naturally contains trace amounts of radioactive elements and emits low-levels of radiation. In concentrated loads it can set off radiation detectors at receiving facilities and has proven difficult for other municipalities to divert successfully and/or consistently. Given the relatively low tonnages of these materials received at the Waste Diversion Site annually it was determined these programs were not viable at this time.	Completed and not implemented
g)	Private paper documents (paper shredding and recycling).	This item will not be pursued. ICI locations already shred paper as needed and residents wishing to shred their documents can do so on their own. The clear garbage bag program ensures that recyclable paper is recycled and placed in the recycling stream. While some may place in privacy bags, this is not considered a major diversion issue.	Completed and not implemented
h)	Sofas.	Developing a reuse program for these items is not viable at this time. Used upholstered furniture is generally not accepted at most major reuse stores due the risk of bed bugs and other potential health and hygiene concerns. A bulky item collection pilot program has been approved for 2027. Sofas and other upholstered furniture would be acceptable items as part of this collection program, but at the time this report was prepared would be managed as garbage.	Carry forward for consideration in the 2026 WMP
i)	Baby/child car seats.	This item will not be pursued further at this time. Reuse is not possible due to the potential liability of used car seats, and given the City cannot guarantee car seats would meet current safety standards, have been maintained, or have not been involved in accidents. This item will be explored further when a bulky rigid plastics program is set up.	Completed and not implemented
6. Consider new areas to sell green bins, kitchen containers and recycling boxes in more City locations.		It was determined in 2023 that the storage of recycling and green bins and/or maintaining inventory at other centralized City facilities, like the City Centre, is not feasible due to storage and sanitary concerns. Many residents requesting new bins also want to return broken used bins. This is a concern for non-Waste Diversion Site locations given the bins tend to be soiled and unsanitary. In 2026, the responsibility for providing recycling boxes will fall on blue box packaging producers (as administered by Circular Materials).	Completed and not implemented

APPENDIX C
2025 SOLID WASTE MANAGEMENT OPERATIONS ANNUAL REPORT

RECOMMENDATION	SUMMARY	STATUS
7. Assess user pay curbside collection programs for:		
a) Large item collection.	Benchmarking for a large item call-in collection programs was undertaken in 2024. A pilot bulky collection program has been approved by Council and will be undertaken in 2027. Large electronics (i.e. televisions) would be included in the large item collection as acceptable items.	Completed and pilot to be undertaken in 2027
b) Household hazardous waste collection.	Household Hazardous Waste materials <u>will not</u> be included in a pilot study due to health and safety concerns (i.e., comingling of non-compatible materials) and the anticipated licensing requirements to transport hazardous waste.	
c) Waste electronics collection.		
8. Consider the size and type of recycling box used in the recycling box program. As part of this, consider boxes with lids.	This item will not be considered. With the transition of the blue box program in Orillia to industry control in 2024, the packaging producers' service provider will decide the type of collection containers used for the curbside collection program.	Completed and not implemented due to 2026 Blue Box Recycling Program changes
9. Consider a full user pay program for garbage.	As part of the development of the 2023 budget process, staff recommended a move to a full user pay (Pay As You Throw) program. Council adopted a phased-in approach whereby residents would receive a reduced allotment of 10 garbage tags in 2023 and no tags as of 2024. Council later reconsidered this approval in April 2023 and decided to stick with the status quo of providing 20 garbage tags per year.	Completed and carry forward for consideration in the 2026 WMP
10. Consider placing pet waste collection bins at City parks and trails.	As part of the development of the 2023 budget process, a report was provided by staff indicating the process and costs associated with setting up pet waste collection bins and City parks and trails. According to a waste composition study completed in 2009, pet waste makes up approximately 5.2% (by weight) of the garbage collected in the City's Parks system. This represents approximately 6 tonnes of material per year. The estimated costs for installing 32 bins (replacing 32 existing bins) was estimated to be \$50,000 and the cost for having the pet waste collected from the bins through a specialized pet waste collection service was estimated to be \$45,000 to \$60,000 per year depending on the number of pick-ups needed. This option was not recommended by staff given the high expense and limited diversion. This option can be reconsidered in the future should the City implement a composting program for pet waste and include this material in the City's green bin collection program.	Completed and not implemented
11. Assess improvements for public area recycling at City parks (e.g., improved signage).	This item will not be considered further at this time because the blue box recycling program is going to be managed directly by Circular Materials as of 2026. If needed, it can be re-examined once the blue box transition is fully in place as of 2026.	Completed and not implemented due to 2026 Blue Box Recycling Program changes
12. Examine the Ontario Building Code for new apartments to see how new buildings can be constructed to encourage recycling and composting. As part of this, assess language that landlords could include in their lease agreements to enforce recycling (e.g., surcharge).	In 2024, the former Continuous Improvement Fund (CIF), which was set up to encourage efficiency in the blue box program, released a report entitled: "Medium to High Density Building Code Improvements" and was prepared by Dillon Consulting. The report provides a comprehensive review of potential improvements to the Ontario Building Code (OBC) and Planning Act. It includes a detailed review of the complexity of collecting waste, recycling and compostable materials at multi-unit residential locations and the intricacies of managing waste at these locations through the OBC, Planning Act, and Environmental Protection Act. Upon staff's recommendation, Council endorsed the recommendations set out in this report and noted that it should be considered for future adoption by the Ontario Ministry of Municipal Affairs and Housing (which oversees the OBC). Stemming from this work, the City's Planning staff now request a waste management plan from developers of multi-unit residential buildings so the waste diversion programs at these locations are well thought out in advance.	Completed
13. Examine improvements to Waste Diversion Site depots including access, signage and depot bases (e.g., gravel and/or recycled asphalt).	In 2023, the City retained consulting services to prepare a Waste Disposal Assessment. As part of the Scope of Work the consultant was required to provide recommendations on site layout, traffic flow, signage improvements, etc. This report was finalized in 2024 and included a recommendation to relocate drop off depots off of the approved landfill footprint (garbage pushwall, diversion depots and composting operations are currently located in cells 9-12. Bunker design and relocation will be completed in the coming years as a capital project. Maintenance to the existing pushwall (garbage and wood drop off stalls) was completed in 2024. Improvements to diversion depots which will include new signage, barriers, etc. that were to be completed in 2025 were delayed due to the impact of the ice storm and brush management at the site throughout the year; the improvements are now scheduled for the spring of 2026.	Completed and in progress

APPENDIX C
2025 SOLID WASTE MANAGEMENT OPERATIONS ANNUAL REPORT

RECOMMENDATION	SUMMARY	STATUS
<p>14. Consider longer Saturday Waste Diversion Site hours.</p>	<p>In April of 2025, the Waste Diversion Site was opened for longer Saturday hours on two Saturdays to assist with the historic ice storm brush and tree wood cleanup. Staff found usage during the expanded hours was very limited as most loads were received by the 1:00 p.m. existing closing time on Saturdays; however, there was limited advertising and the change was short term (two weeks) and may not be indicative of long term public uptake.</p> <p>In addition, starting in January 2025 Council approved the closure of the Waste Diversion Site on Mondays as a cost-savings measure. This recommendation for longer Saturday hours may be re-considered for the provision of consistent Tuesday to Saturday hours.</p>	<p>Carry forward for consideration in the 2026 WMP</p>
<p>15. Consider expanding the Reuse Depot at the Waste Diversion Site.</p>	<p>This item will be assessed once construction has been completed on the new Household Hazardous Waste Depot in 2026.</p>	<p>Carry forward for consideration in the 2026 WMP</p>

Appendix D
Solid Waste Management Promotional/Educational Material



Household Hazardous Waste Depot

The Household Hazardous Waste Depot is located at the Waste Diversion Site and is open to residents of Orillia and the Townships of Oro-Medonte, Ramara, and Severn. Household hazardous waste can be brought to the depot free of charge. Businesses are excluded. There is a limit of one 20-litre (5-gallon) pail, or equivalent, of any material type per day. Containers must be sealed. If you have business generated hazardous waste or larger quantities you can visit productcare.org or call2recycle.ca (batteries) for other drop-off locations.

Household Hazardous Waste Material

- Aerosol spray cans
- Antifreeze
- Batteries (all types)
- Cosmetics
- Disinfectants
- Fertilizer
- Fire extinguishers
- Flea powder
- Floor wax
- Fluorescent tubes/UV bulbs (limit 50 per visit)
- Motor oil and filters
- Oil containers
- Old gasoline
- Oven cleaner
- Paints and stains
- Pesticides
- Propane and helium tanks
- Solvents
- Swimming pool chemicals
- Used cooking oil



Did You Know? Empty spray and paint cans can go in your recycling.



Curbside Battery Collection: Runs Nov. 3-7, 2025 following the daylight savings time changes. Please place your bagged batteries on the ground in front of your green bin. Watch for more information at orillia.ca.

Electronic Recycling Program

Drop off any of the following electronic items for recycling free of charge.

- Vacuum cleaners
- Microwaves
- Computers and monitors
- Video game consoles
- Televisions
- VCRs and DVD players
- Printers, scanners and modems
- Cameras (all types)
- Photocopiers
- Stereos
- Cell phones
- Anything with a cord (including extension cords, string lights, etc.)



Reuse Depot Materials

Visit the Reuse Depot for gently used household items like:

- Paints and stains
- Car care products
- Home and garden products
- Furniture
- Tools
- Toys
- Books
- Dishes



Printed on
30%
recycled paper
(post-consumer material)

For more information, contact Waste Management Services at 705-325-3522 or enviroservices@orillia.ca. Visit orillia.ca/waste for details.

Note: Information presented in this guide is subject to change.

2025 Waste Collection Guide

Notice - This will be the last year the calendar and collection guide will be mailed. Digital copies of the guide/calendar will be available online at orillia.ca/waste and hard copies will be available at the Orillia City Centre and the Waste Diversion Site.

Download the Recycle Coach app for customized collection notifications and reminders and use the "What Goes Where" tool to take the guesswork out of sorting waste.



Garbage, recycling and green bin/yard waste must be at the curb by 7 a.m. to ensure collection. Weight limit for each can, bag, bin or bundle is 20 kg (44 lbs). The City of Orillia follows every-other-week garbage collection. Garbage is to be placed in clear bags and requires a garbage tag. Recycling and green bin/yard waste are collected weekly. After a statutory holiday collection is usually delayed by one day. Visit orillia.ca/waste for more information.

Green Bin and Yard Waste Program

Green Bin Requirements: Line your green bin with newspaper, use a paper bag or a certified compostable bag with the certified compostable logo.

Yard Waste Requirements: Place yard waste into a paper or compostable bag or a labelled yard waste container. Please place thorny/prickly trimmings into paper bags. Loose leaves raked into ditches or onto boulevards will not be collected. No plastic bags.



Green Bin

Food Waste (Table Scraps)

- Fruits and vegetables
- Corn cobs and husks
- Eggs and egg shells
- Breads, grains and cereals
- Nuts and shells
- Coffee filters and grounds
- Tea bags
- Salads and dressings
- Rice and pasta (cooked/uncooked)
- Dairy, cooked meat and bones

Other

- Soiled paper towels
- House plants
- Dryer lint
- Tissues and paper napkins



Yard Waste

Bags or cans of leaves and other yard waste do not require a garbage tag. Bags of grass clippings require a garbage tag.

Yard Waste Includes:

- Leaves
- Trimmings
- Branches
- Pumpkins

Yard Waste Excludes:

- Sod
- Soil
- Dirt
- Winter sand

Branch diameter must be under 2.5 cm. Bundles should be no larger than 1 m long x 50 cm wide/tall. Christmas trees (natural) will be collected the first three full weeks after Christmas. Please remove all lights, decorations and tinsel.

Do Not Include

- Pet waste (includes cat litter)
- Diapers
- Hygiene products
- Cleaning wipes
- Plastics of any kind (no hard plastic, plastic wrappers, bags, etc.)
- Biodegradable products (only certified compostable are accepted)



Recycling Program

Recycling Requirements: Sort paper and containers into two separate recycling bins. To reduce blowing litter, stack your recycling box with containers on top of your box for paper.

Containers

- Milk and juice cartons
- Drinking boxes (empty)
- Food and beverage cans
- Clean foil and trays
- Empty and dry paint cans that are less than 4 litres
- Empty aerosol cans
- Frozen juice cans
- Plastic containers with caps on (Codes 1-7)
- Plastic tubs and lids
- Yogurt containers
- Empty plastic (clamshell) food trays
- Glass bottles and jars



Paper

- Newspapers
- Phone books and catalogues
- Magazines and junk mail
- Wrapping paper
- Office paper
- Envelopes (with or without windows)
- Cereal boxes (flattened)
- Paper egg cartons
- Paper towel and toilet paper rolls
- Empty paper cups (no lids)
- Empty cigarette packages
- White styrofoam packages and trays (**must be in a bag**)
- Plastic shopping/milk/bread bags (**must be clean and empty and stuffed in a bag that is tied**)



Cardboard Set Out

When setting out large amounts of cardboard:

- Flatten, bundle and tie.
- Place beside the recycling box.
- Limit of four bundles.
- Garbage tags are required for excess bundles.
- Small pieces of cardboard may go in the recycling box for paper.
- **Maximum size** is 120 cm x 75 cm x 25 cm (48" x 30" x 10").

Do Not Include

- Flowerpots
- Furnace filters
- Bubble/stretch wrap
- Meat/cheese wrappers
- Cereal box liners
- Ceramics
- Window glass and drinking glasses
- Foam packaging peanuts
- Chip bags, candy wrappers or pasta bags
- Books (soft or hard cover)



Did You Know? As of January 1, 2026, all municipalities in Ontario will transition to a new recycling system where producers will be responsible for recovering and recycling the materials they produce. Under the new legislation the City will no longer be responsible for the collection of recycling materials. Watch for updates later in 2025.

Important: There are no changes to acceptable materials, collection frequency or set-out requirements in 2025.

Garbage Tag Program

All garbage placed at curbside requires a City of Orillia garbage tag. Additional tags can be purchased in sets of five for \$15.00 (\$3.00 each) from the Orillia City Centre, the Waste Diversion Site, online through OrilliaNow and at select retail stores.

Set Out Requirements

- Garbage must be placed in a clear bag. Up to two small privacy (opaque) bags can be placed in the clear garbage bag.
- Weight limit for can, bag or bundle is 20 kg (44 lbs).
- Maximum garbage can size is 133 litres.
- Maximum garbage bag size is 95 cm x 80 cm (38 in x 32 in).
- **Garbage containing more than 10% recycling box and green bin/yard waste materials will not be collected.**
- Wrap sharp objects, such as broken glass, or place in a rigid container.
- No needles or syringes.
- Place **diapers** in small clear bags (no garbage tags required).

How to Tag Garbage

- **For a bag:** attach it over the twist tie/knot to form a flag.
- **For a bundle:** attach the tag to the string so it is easily visible.
- **For a can (bag not required):** place tag on top item inside the can (not on the lid).



Note:

The weight limit applies to each container and its contents - the total cannot exceed 20kg (44lbs). Each garbage can is equivalent to a single bag of garbage by weight.

Missed Your Collection Day? Clear garbage bags tagged with an Orillia garbage tag can be dropped off at the Waste Diversion Site free of charge.

	ORILLIA GARBAGE TAG	L 1013961
	ORILLIA GARBAGE TAG	L 1013962
	ORILLIA GARBAGE TAG	L 1013963

WASTE DIVERSION SITE (100 Kitchener St.)

Please visit orillia.ca/waste for days and hours of operation.

Free Diversion Depots (Limits May Apply)

- Tires (on or off rims)
- Scrap metal
- Large plastic pails (up to 20 litres)
- Recycling box materials
- Green bin/yard waste/grass clippings

Items for Sale

1. Compost, brush chips and firewood/lumber
2. Backyard composter
3. Green bin
4. Kitchen catcher (compost)
5. Recycling bin
6. Rain barrel (must produce water bill)

Note: Items 2-6 are for Orillia residents only. Visit orillia.ca for complete pricing.

Other Diversion Depots (Charges Apply)

- Brush and tree wood
- Refrigeration equipment
- Demolition wood
- Drywall
- Shingles
- Asphalt
- Concrete
- Mattresses and box springs
- Recycling box materials (commercial)
- Green bin/yard waste/grass clippings (commercial)

There is a minimum charge on all chargeable loads. Visit orillia.ca/waste for the latest fee amounts.

Please note: Opaque garbage bags will be charged at the regular garbage tipping rate.

For more information, contact Waste Management Services at 705-325-3522 or enviroservices@orillia.ca. Visit orillia.ca/waste for details.

Note: Information presented in this guide is subject to change.

2025 Waste Collection Calendar



January 2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Tip: Christmas trees (natural) are collected the first three full weeks following Christmas. Please remove all decorations.		1 Holiday No collection Landfill closed	2	3	4
5	6 	7	8	9	10	11
→ Collection delayed by one day →						
12	13 	14	15	16	17	18
Christmas tree collection						
19	20 	21	22	23	24	25
Christmas tree collection						
26	27 	28	29	30	31	



February 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Tip: The collection reminder icons indicate which curbside programs are collected each week. To determine your collection day please download the Recycle Coach app or visit orillia.ca/waste .					1
2	3 	4	5	6	7	8
9	10 	11	12	13	14	15
16	17 Holiday No collection Landfill closed	18 	19	20	21	22
→ Collection delayed by one day →						
23	24 	25	26	27	28	

March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	Tip: Please ensure the liners/bags or single use food storage/dinnerware you purchase have at least one of the following symbols. This ensures that the material will break down in our composting program.					1	
2	3 	4	5	6	7	8	
9	10 	11	12	13	14	15	
16	17 	18	19	20	21	22	
23	24 	25	26	27	28	29	
30	31 	Did you know? Pet waste (including cat litter) must go in your regular garbage, not your green bin.					

April 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 	8	9	10	11	12
13	14 	15	16	17	18 Holiday No collection Landfill closed →	19
20	21 Holiday No collection Landfill closed	22 	23 → Collection delayed by one day →	24	25	26
27	28 	29	30	Reminder: Please have your waste out by 7 a.m. on your collection day. Collection times can vary for a variety of reasons. Crews can arrive at any time during regular pick-up day between 7 a.m. and 6 p.m.		

May 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 	6	7	8	9	10
11	12 	13	14	15	16	17 Treasure Hunt
18	19 Holiday No collection Landfill closed →	20 	21 → Collection delayed by one day →	22	23	24
25	26 	27	28	29	30	31

June 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
1	2 	3	4	5	6	7	
8	9 	10	11	12	13	14	
15	16 	17	18	19	20	21 Treasure Hunt	
22	23 	24	25	26	27	28	
29	30 	Reminder: Watch for your garbage tag letter this month! All garbage bags placed at the curb require a City of Orillia garbage tag.					



 = Garbage  = Green Bin/Yard Waste  = Recycle Box

July 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Did you know? Paper plates, hair, parchment/wax paper, tissues, and dryer lint can go in your green bin.		1 Holiday No collection Landfill closed	2	3	4	5
		→ Collection delayed by one day →				
6	7 	8	9	10	11	12
13	14 	15	16	17	18	19 Treasure Hunt
20	21 	22	23	24	25	26
27	28 	29	30	31		

August 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Did you know? The City offers many diversion programs for items that can't go to the curb. These help minimize landfill waste and many are free or have reduced fees compared to garbage.					1	2
3	4 Holiday No collection Landfill closed	5 	6	7	8	9
		→ Collection delayed by one day →				
10	11 	12	13	14	15	16 Treasure Hunt
17	18 	19	20	21	22	23
24	25 	26	27	28	29	30
31						

September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Holiday No collection Landfill closed	2 	3	4	5	6
		→ Collection delayed by one day →				
7	8 	9	10	11	12	13
14	15 	16	17	18	19	20 Treasure Hunt
21	22 	23	24	25	26	27
28	29 	30 Holiday No collection Landfill closed	Reminder: Leaves should be placed in a paper or compostable bag or labelled yard waste container. Branches under 2.5 cm in diameter can be set out in bundles that should be no longer than 1 m long x 50 cm wide/tall.			



 = Garbage
  = Green Bin/Yard Waste
  = Recycle Box

October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 Reminder: Pumpkins can go in your green bin for collection (or set on top if they are too large).			1	2	3	4
5	6 	7	8	9	10	11
12	13 Holiday No collection Landfill closed	14 	15	16	17	18 Treasure Hunt
19	20 	21	22	23	24	25
26	27 	28	29	30	31	

November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 	4	5	6	7	8
9	10 	11 Holiday No collection Landfill closed	12	13	14	15
16	17 	18	19	20	21	22
23	24 	25	26	27	28	29
30						

December 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 	2	3	4	5	6
7	8 	9	10	11	12	13
14	15 	16	17	18	19	20
21	22 	23	24 Landfill closes at 3 p.m.	25 Holiday No collection Landfill closed	26 Landfill closed	27
28	29 	30	31 Landfill closes at 3 p.m.	Reminder: During winter, please cut a notch halfway up the snowbank facing the road. Place your waste material on the notch to assist collection crews and help prevent damage to your containers during snow removal.		

 = Garbage  = Green Bin/Yard Waste  = Recycle Box



City of Orillia
50 Andrew St. S., Suite 300, Orillia, ON L3V 7T5

Garbage Tag Program

Date:

Municipal
Address:

Roll Number:

This package contains _____ set(s) of 20 garbage tags for the municipal address shown above. These tags are your allotment to cover the period from July 1, 2025 to June 30, 2026.

Each bag, can, or bundle of garbage must have a full garbage tag attached for collection (weight limit of 20 kg or 44 lbs). Additional tags may be purchased in lots of 5 for \$15.00 (\$3.00 each), see below for a list of retailers. The pink/purple tags that have been allotted to you from previous years are still valid. Only pink/purple tags are valid as part of the current program. Please note the following:

Every Other Week Garbage Collection Program

- Garbage is collected every other week.
- Garbage must be placed in a clear bag, loose in a rigid container or lined with a clear garbage bag within a rigid container (up to two small, privacy bags are allowed).
- Diapers in clear bags do not require garbage tags (cannot contain other waste).

Weekly Diversion Collection Programs

- Recycling Box and Green Bin/Yard Waste materials are collected weekly.
- Only paper and certified compostable bags or labelled, rigid set out containers are accepted for green bin and leaf and yard waste collection.
- Garbage tags are not required for green bin organics or yard waste (leaves and brush).
- Garbage tags are required for grass clippings.

For Apartment/Business Owners

A set of garbage tags is enclosed for each unit located at the municipal address noted at the top right corner of this notice. These tags should be distributed to each apartment/business tenant by the owner. Please forward an equal share of tags to each tenant. To avoid difficulties with tenant turnover, it is recommended that tags be distributed in equal installments throughout the year. Please advise tenants that once they use up their allotment of tags, they will be required to buy additional tags.

Please Note: It is the responsibility of the property owner/manager to issue the correct number of garbage tags to each tenant. Any mis-issued tags will not be replaced by the City.

Garbage Tag Sale Locations

Additional garbage tags may be purchased at the City Centre (50 Andrew St. S.), the Waste Diversion Site (100 Kitchener St.), online through the orillia.ca/now portal and at the following retailers:

- **Metro Food Stores** (70 Front St. N.)
- **Oscar's Variety** (33 Mississaga St. E.)
- **Pharma Plus Drugmart** (58 Mississaga St. E.)
- **Memorial Pharmasave** (1-200 Memorial Ave.)
- **Zehrs Markets** (285 Coldwater Rd.)
- **Home Hardware** (5 King St.)

Download the Recycle Coach App

Wondering when your next garbage collection day is or how to properly dispose of an item? We've got an app for that!

The Recycle Coach app allows residents to search from thousands of waste items using the "What Goes Where" search tool – it takes the guesswork out of sorting waste. Residents can also easily access their collection schedule and set up reminder notifications for their collection day. Notifications are also sent out if there are service impacts due to weather or other major disruptions.

Residents can download the Recycle Coach app on the App Store or Google Play Store, or can visit the City's website at orillia.ca/waste to use the online tool.



Did You Know?

Plastic bags (such as plastic grocery bags, recycling green bags, or bags identified as biodegradable or oxo-biodegradable) are not accepted in the City's Green Bin program. Plastic bags/film and biodegradable products do not break down in the City's composting operation. **Please ensure you use certified compostable bags. Look for these logos.**



COMPOSTABLE
Biodegradable Products Institute | US COMPOSTING COUNCIL



Pet Waste does not go in the green bin. Orillia processes its green bin and leaf and yard waste material in a low-tech, open-air composting area located at the Waste Diversion Site. The site is not approved to accept pet waste in the green bin program; this material can negatively impact both operations and the final product.



The Waste Diversion Site offers many diversion programs for items that are not managed through your curbside programs. Many are free or have reduced fees compared to garbage. Scrap metal, tires, electronics, household hazardous waste, and clothing and textiles are among the materials that are free to drop off. Visit orillia.ca/waste to see a full list of items and the applicable tipping fees.



Three Ways to Safely Recycle Your Household Batteries


- 1 Curbside collection runs Nov. 3-7, 2025, following daylight savings time changes. Please place your bagged batteries on the ground in front of your green bin.
- 2 Batteries can be brought to the Household Hazardous Waste Depot (100 Kitchener St.) year-round.
- 3 **New!** Battery collection receptacles are now located at several City operated facilities including the City Centre, Orillia Recreation Centre, and Rotary Place.

The Waste Diversion Site (Landfill) Has New Hours

Tuesday to Friday: 8:30 to 4:30 p.m. **Saturday:** 8:30 a.m. to 1:00 p.m.

orillia.ca/waste enviroservices@orillia.ca 705-325-3522



Transit 



Free Transit Day:
March 12
orillia.ca/transit

Notices 

Reminder to Taxpayers

The first instalment of the 2025 Interim Tax Bill is due and payable by March 15, 2025. Ratepayers are reminded that penalty is added to all past due instalments or part thereof as follows:

- 1.25 per cent added on the first working day following the due date, and
- 1.25 per cent per month thereafter beginning April 1, 2025.

Failure to receive the tax bill does not relieve the property owner from payment of taxes or liability for penalty for late payment. Payments for both tax and water bills are accepted at most financial institutions. To take advantage of our pre-authorized tax plan, please visit orillia.ca or call 705-329-7239 for more information.

Community 



Community and Special Events Grants
Application Deadline:
March 15

New for 2025: Sport tourism organizations are now eligible for funding!

Open to eligible non-profit organizations and events. Apply online: orillia.ca/grants.

Spring Forward: March 9, 2025

- Change Your Clocks, Change Your Batteries
- Test or replace smoke and CO alarm batteries.



Reminder to Owners of Tenant-Occupied Properties

Under provincial legislation, unpaid water and sanitary sewer bills become the responsibility of the property owner.

When a tenant vacates a property, the water and sewer account will be put in the name of the property owner. The property owner will then receive all water bills and notices unless we have a completed Owner Agreement for Tenant form from the property owner to put the bills into the new tenant's name.

The City will attempt collection from the tenant addressed on the bill. However, if unsuccessful, these charges will be added to the property's tax roll.

The City's collection efforts do not begin until two successive billings have gone unpaid. Property owners may call the Financial Services Division at 705-329-7239 in regards to the status of an account at any time during regular business hours.

The 2024 Annual and Summary Report for the Drinking Water System has been completed.

It is now available for viewing at orillia.ca/waterquality or at no charge at the first-floor service desk at Orillia City Centre (50 Andrew St. S.).

Notice

City of Orillia Notice of Public Meeting Re: Municipally Initiated Plan Amendment and Zoning By-Law Amendment

TAKE NOTICE that the Council of the Corporation of the City of Orillia will hold a Public Meeting on **Monday, March 24, 2025 at 12:30 p.m.**, or as soon thereafter as the matter can be dealt with, in the Council Chamber, Orillia City Centre, 50 Andrew St. S., to consider the municipally initiated Official Plan and Zoning By-law Amendments set out below.

PLEASE NOTE that this meeting may be attended either **in person** at the Council Chamber, Orillia City Centre, 50 Andrew St. S., Orillia or **electronically** as set out later in this Notice.

Description of the Land:

All Housekeeping Amendments apply to all land within the City of Orillia, and as such no key map has been provided.

Purpose and Effect:

The purpose and effect of the proposed municipally initiated amendments to the City's Official Plan is to permit four dwelling units per residential lot throughout the city, to permit residential uses in the "Community Commercial" designation, and to include a Waste Management Plan to the list of potentially required studies for a complete application.

The proposed municipally initiated amendments to the City's Zoning By-law propose to make changes to the text and mapping to implement the accompanying Official Plan Amendment and to further improve and clarify the City's Comprehensive Zoning By-law 2014-44, as amended.

PLEASE NOTE: IF YOU INTEND TO PARTICIPATE IN ELECTRONICALLY IN THE HYBRID PUBLIC MEETING you are required to register with the Council Services Division (councilservices@orillia.ca, 705-325-1311) by no later than noon on Friday, March 21, 2025. Upon registration, the necessary information required to join the meeting will be provided to you. Please note that access to a computer with an internet connection or phone connection is required to participate in the electronic meeting. Written submissions prior to the meeting date are required from those parties intending to participate in the electronic meeting, in order that your comments are on record in the event of any technical difficulties. Please contact Jill Lewis, Senior Planner, prior to the meeting date with any questions. Written submissions from any party may be forwarded by email to jlewis@orillia.ca or dropped off at Orillia City Centre, 50 Andrew St. S., Orillia, marked to the attention of Jill Lewis, Senior Planner.

Information Available:

Additional information and material relating to the proposal is available on the City's webpage at orillia.ca/currentdevelopment. For more information about this matter, including information about your appeal rights and for additional information and material relating to the proposal, you may phone the general Planning line at 705-325-2622 or email Jill Lewis at jlewis@orillia.ca.

Dated: Feb. 26, 2025

Important Dates

Upcoming Meetings

Monday, March 24: Public Meeting of Council re Planning Matters, Special Council re Tax Appeals and Regular Council

Meetings will be held in-person in the Council Chamber and may also be held electronically in accordance with Section 238 of the *Municipal Act*, 2001. Meeting start times will be noted on the agendas when published. A portion of these meetings may be held in Closed Session. Members of the public who wish to attend Council Chamber during the open session portions of these meetings are welcome. Regularly scheduled City Council meetings may be streamed live on the City of Orillia's YouTube channel. Full agenda packages and streaming links are available at orillia.civicweb.net. For further information, contact us at 705-325-1311 or councilservices@orillia.ca.

Job Opportunities

Summer Clerical Student

Environment and Infrastructure Services Department
Closing: March 7, 2025

Park Maintenance (Contract)

Environment and Infrastructure Services Department
Closing: March 14, 2025

Executive Assistant to the CAO/Communications Coordinator

Chief Administrative Office
Closing: March 19, 2025

Community Liaison Assistant (Contract)

Corporate Services Department
Closing: March 28, 2025

For all positions available, including duties and qualifications, visit orillia.ca/employment.

Check Your Structures

Heavy snow can weigh down your roof.

With the recent mild weather and heavy snowfall, it's important to check the structures on your property for excessive snow accumulation. Snow load can put significant strain on roofs, carports, sheds, and other outbuildings, increasing the risk of damage or collapse.

- Keep an eye on snow buildup, especially on flat or low-pitch roofs.
- Safely remove excess snow where possible.
- For larger or complex structures, consider professional assistance.



Community

Don't miss
what's
happening

orilliaoperahouse.ca
705-326-8011



Waste Collection 

2025-2026 Garbage Tag Mail Outs

Please note that the City of Orillia will mail the next set of garbage tags for each household at the beginning of June 2025. These tags are your allotment to cover the period from July 1, 2025, to June 30, 2026.

Additional garbage tags can be purchased at Orillia City Centre (50 Andrew St. S.), the Waste Diversion Site (100 Kitchener St.), through the OrilliaNow portal at orillia.ca/now, and at the following retail stores:

- **Zehr's Markets** (285 Coldwater Rd.)
- **Metro** (70 Front St. N.)
- **Memorial Pharmasave0** (1 – 200 Memorial Ave.)
- **Orillia Home Hardware** (5 King St.)
- **Oscar's Variety** (33 Mississauga St. E. #1)
- **Pharma Plus Drugmart** (58 Mississauga St. E.)

Tags should be placed on the uppermost garbage bag within a container or wrapped around a standalone bag to form a flag.

All garbage must have a full garbage tag used for collection and be in a clear bag or appropriate rigid container. No tags are needed for green bin/yard waste (excluding grass clippings), recycling materials, or diapers in clear bags. There is a weight limit of 20 kg (44 lbs) per bag or container.

Questions? Call 705-325-3522 or email enviroservices@orillia.ca. Learn more about waste collection in Orillia at orillia.ca/waste.



Community 

Flood Prevention: Tips and Tricks

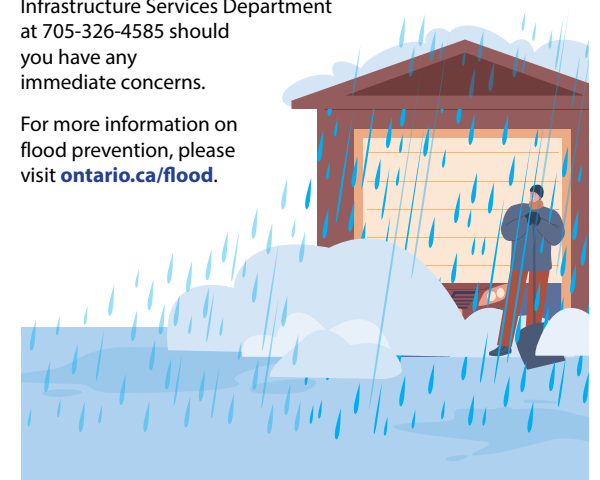
With warmer temperatures and rain in the forecast, melting snow and rainfall could increase water ponding and the risk of flooding. Here's how we can all help to reduce the impact:

What You Can Do:

- ✓ Clear snow and ice from storm drains near your property to help water drain properly
- ✓ Ensure the land around your home slopes away from the foundation to prevent pooling
- ✓ Apply weatherproof sealant around basement windows and doors to prevent seepage
- ✓ Install or check your sump pump to ensure it's working properly
- ✓ Clean gutters and eavestroughs regularly to prevent overflow and basement flooding
- ✓ Raise valuables and appliances in flood-prone areas
- ✓ Move chemicals and pesticides to higher ground for safety
- ✓ Check with your insurance provider to ensure you have adequate flood coverage
- ✓ Always have an emergency kit ready with essentials like water, flashlights, and important documents
- ✓ If your home or business is threatened by flood water, turn off electricity.

In anticipation of the mild weather and rain, City staff are working to remove accumulated snow over the City's drainage system to reduce the probability of ponding and flooding conditions. Please call the Environment and Infrastructure Services Department at 705-326-4585 should you have any immediate concerns.

For more information on flood prevention, please visit ontario.ca/flood.



Community 

K. Valerie Connor Poetry Competition Now Open

The Leacock Museum is inviting submissions for the tenth anniversary of the K. Valerie Connor Poetry Competition. In memory of former volunteer Valerie Connor, the contest is open to amateur poets of all ages who currently reside in Ontario.

Entrants are invited to submit up to three poems in their applicable age-based category: Adult (18+), Intermediate (13 to 17), and Elementary (12 and under). An entry fee of \$10 per poem is required for the Adult category, and \$5 per poem for the Intermediate category. Submissions to the Elementary category are free. A total of \$2,350 in cash prizes will be awarded this year, with a top prize of \$1,000. This competition is made possible due to the generous support of the Connor family.

Poems must be original and unpublished and can be about any topic or theme. Entries must be between two and 250 words and submitted by May 28, 2025. Visit orillia.ca/poetrycontest to complete the submission form and to see full rules and regulations.



Community 

Final Treasure Hunt of 2025: Oct. 18 to 19

The Treasure Hunt Program runs on the third weekend of the month from May to October to encourage the recycling or re-use of large household items.

Leave unwanted but still useful household items at the curb after 5 p.m. on the Friday of the event weekend and remember to remove all uncollected items by Sunday at 11 p.m.

Note: Residents who fail to remove uncollected “treasures” from the curb will be subject to fines pursuant to Chapter 877 of the City of Orillia Municipal Code – Solid Waste Management. The Oct. 18 and 19 Treasure Hunt is the final event of 2025.

Take items placed at the curb only. Do not take any items from the lawn. All treasures are claimed in an “as is” condition. For more information, visit orillia.ca/treasurehunt. Happy treasure hunting!



Notice 

Final 2026 Budget Public Meeting: Oct. 20, 2025

Come share your thoughts and have your say in shaping the City's budget!

The final 2026 Budget Public Meeting is on Monday, Oct. 20, 2025, at 1 p.m. in the Council Chamber of Orillia City Centre (50 Andrew St. S.). For more details, visit orillia.ca/budget or email budget@orillia.ca.



Recreation 



Visit the Orillia Farmers' Market every Saturday from 9 a.m. to 1 p.m.

Starting Saturday Oct. 18, the Farmers' Market will move inside to the Orillia Public Library.

visit orillia.ca/ofm for more details.

Paint BY THE LAKE

Try an outdoor painting experience at the Leacock Museum!

Learn basic colour theory and techniques for composing a landscape.

Space is limited for these workshops. In case of inclement weather, workshops will be moved indoors.

When: Oct. 19 and 26, 2025 from 1 to 2 p.m.

Fee: \$20 + HST **Location:** Leacock Museum

Online Services 



View and submit procurement bids 24/7 with Bids & Tenders at orillia.ca/tenders.

It's more than a job.
It's an experience.

Daytime Lifeguards/Instructor positions are available.

- Enjoy flexible hours
- Work with a supportive, fun team
- Help keep your community safe

Apply by Oct. 17 at 4 p.m. at orillia.ca/employment.



Call to Artists 

Calls to Artists for Orillia Recreation Centre Public Art

The City of Orillia, in partnership with community organizers, is launching two new public art displays at the Orillia Recreation Centre (255 West St. S.).

The first call to artists, presented in collaboration with Disability Support Worker Eliza Pinney, is open to all artists who are part of the all-abilities community. The exhibition invites artists to submit new or existing original works of art in any visual medium. The second call, presented in collaboration with the Orillia Native Women's Group, invites Indigenous artists to take part in an exhibition titled Expressions of Identity. Artists are encouraged to reflect on what identity means to them through an Indigenous lens, exploring themes such as culture, family, teachings, lived experience, language, and connections to the land.

Submission deadline is Oct. 31, 2025 at noon. Participation is free. The works will be on display from Dec. 2025 through June 2026. Preference may be given to those who work or reside in the City of Orillia, Chippewas of Rama First Nation, or the Townships of Oro-Medonte, Severn, or Ramara. Artists can find full details and apply online at orillia.ca/publicart.

Parking 

Park. Pay. Be on Your Way.®

Say hello to convenient parking with the Passport Parking app!

No more digging for coins. This is how parking should be.

Pay, extend, and manage your parking session with just a few taps. It's easy! Just park where you see Passport Parking app signs and decals, pay for your parking session from your phone, and be on your way.

No coins, no problem:

Pay quickly and securely with your phone. Forget refilling the meter in the rain or braving the cold.

Stress-free parking:

Get alerts when your parking session is about to end. Stop worrying about how much time is left on the meter.

No need to rush:

Add time to your parking session directly from your phone.

Please note that the City of Orillia uses the Passport Parking app, not the Passport Parking Canada app. Download the Passport Parking app from the Apple App Store or Google Play store.

Important Dates 

Upcoming Meetings

Monday, October 20, 2025: Special Council re Amendments to the Mayor's Proposed 2026 Capital Budget, Public Meeting of Council re Community Engagement for 2026 Budget Preparation, and Regular Council

Monday, October 27, 2025: Budget Committee re Mayor's Proposed 2026 Operating Budget

- Meetings are held in-person in the Council Chamber and may also be held electronically.
- Meeting start times are noted on published agendas.
- Meetings may include a Closed Session.
- The public is welcome to attend any Open Session.
- Regularly scheduled City Council meetings may be streamed live on the City's YouTube channel at youtube.com/user/thecityforillia.
- Full agenda packages and streaming links are available at orillia.civicweb.net.
- Questions? Contact us at 705-325-1311 or councilservices@orillia.ca.

Job Opportunities

Daytime Lifeguard/Instructor

Environment and Infrastructure Services Department
Closing: Oct. 17, 2025

Health and Safety Officer

Corporate Services Department
Closing: Oct. 17, 2025

Supervisor, Recreation Facility Operations

Environment and Infrastructure Services Department
Closing: Oct. 21, 2025

Trades 2 Operator

Environment and Infrastructure Services Department
Closing: Oct. 22, 2025

Environmental Officer - Lab

Environment and Infrastructure Services Department
Closing: Oct. 28, 2025

IT Systems Support Analyst (Contract)

Corporate Services Department
Closing: Oct. 28, 2025

For all positions available, including duties and qualifications, visit orillia.ca/employment.

Waste Collection 

Rake, Bundle, and Bag: Fall Yard Waste Collection Tips

As we enjoy the fall season, it's time to get your yard ready for winter!

Did you know? The City collects leaves and yard waste every week!

Do:

- Place yard waste in a paper or certified compostable bag, or a clearly labeled yard waste container
- Set it out at the curb on your regular collection day

Don't:

- Rake leaves into ditches, roads, or drains
- Put yard waste in plastic bags (we won't collect them)

Remember:

- Each bag or container should weigh no more than 20 kg (44 lb)
- Bundle small branches neatly (less than 2.5cm thick), and
- No longer than 1 m and no wider than 50cm
- For grass clippings, make sure to attach a garbage tag





Transit

Your Ride, Your Say

Have your say on Orillia Transit

The City of Orillia, with support from Georgian College students, is launching the Orillia Transit Study: Your Ride, Your Say survey to gather public feedback on Orillia Transit services.

The survey, conducted by Georgian College Research Analyst students, on behalf of the City of Orillia, will collect feedback on key transit topics, including:

- Service frequency and routes
- Interest in on-demand transit options
- Barriers to transit use and areas for improvement
- Potential enhancements to bus schedules and accessibility

The survey is available online at orillia.ca/transit, and paper copies can be picked up at Orillia City Centre (50 Andrew St. S.) and the Orillia Public Library (36 Mississaga St. W.) until March 28, 2025.

To encourage participation, respondents will have the option to enter for a chance to win a free one-month transit pass, Downtown Orillia Dollars, or a pass to the Orillia Recreation Centre upon completing the survey. Survey responses will remain anonymous, and results will be reported back to the City of Orillia and the Transportation and Parking Working Group to help guide future transit improvements.

For more information and to take the survey, visit orillia.ca/transit.




Recreation

Spring Made Fun

Registration is now open for the spring recreation session.

Visit orillia.ca/programs to view the Spring Made Fun guide and check out all the great programs being offered this spring.




Community

Spot a pothole? Let us know.

With the temperatures rapidly changing from well below freezing to mild, potholes can occur. Potholes are created by standing water and thaw/freeze conditions and generally occur until the frost is out of the ground. Although staff are out proactively looking for areas of concern, we encourage you to help us out by reporting any potholes.

To report a location, please email enviroservices@orillia.ca or, during regular business hours, please contact staff in our Municipal Operations Centre at 705-326-4585. We thank residents for their assistance in this matter.



Community

Inaugural Food Strategy Open House Takes Place April 2

The City of Orillia's Food Access and Sustainability Working Group invites residents to an open house to learn about the local food system and share ideas on how to make it stronger.

Residents are encouraged to share their thoughts on how to strengthen Orillia's food system. By taking part in this discussion, residents can help shape a more resilient and sustainable local food system. A stronger food system can:

- Improve access to fresh, healthy food close to home.
- Support local businesses, helping protect the community from food supply disruptions caused by natural disasters, tariffs, and even events like the COVID-19 pandemic.
- Enhance the health and well-being of everyone in the city.

📅 April 2, 2025 | 5 to 7:30 p.m.

📍 Orillia City Centre (50 Andrew St. S., Orillia)

5 p.m. - Tudhope-McIntyre Boardroom

Meet local food organizations and explore displays. Light fare will be provided – bring a reusable water bottle!

5:30 p.m. - Council Chamber

Presentation and open discussion about how we can increase our local food options, support local businesses and protect the environment. The Orillia Food Access and Sustainability Working Group's mandate is to bring diverse voices together to advise Council on food-related policies and facilitate projects that promote food sovereignty and a healthy, equitable, and sustainable local food system.

For more information visit orillia.ca.



Notice 

90-Day Notification Period for Automated Speed Enforcement Cameras Begins

The City of Orillia is moving forward with the next phase of its Automated Speed Enforcement (ASE) program.

Installation of "Coming Soon" signs is now complete at the three designated locations: Fittons Road West, Park Street, and Westmount Drive South.

ASE cameras will be installed in Community Safety Zones. The program aims to improve compliance with posted speed limits and protect vulnerable road users, particularly in school zones and other high-traffic areas.

The 90-day notification period is a required step before ASE cameras begin operation and issuing tickets. Over the coming months, the City will finalize agreements with the Ministry of the Attorney General, Ministry of Transportation, and Hydro One while completing additional infrastructure work and system testing to ensure a smooth launch.

The City anticipates full implementation of ASE cameras later this spring or early summer. To ensure residents are well-informed, the City will also be launching an educational campaign in the coming weeks to provide details on how ASE cameras work, what drivers can expect, and how the program contributes to road safety.

For more information and updates on Orillia's Automated Speed Enforcement program, visit orillia.ca/trafficsafety.



Important Dates

Upcoming Meetings

Monday, March 24: Public Meeting of Council re Planning Matters, Special Council re Tax Appeals and Regular Council

Monday, April 7: Regular Council

Meetings will be held in-person in the Council Chamber and may also be held electronically in accordance with Section 238 of the *Municipal Act*, 2001. Meeting start times will be noted on the agendas when published. A portion of these meetings may be held in Closed Session. Members of the public who wish to attend Council Chamber during the open session portions of these meetings are welcome. Regularly scheduled City Council meetings may be streamed live on the City of Orillia's YouTube channel. Full agenda packages and streaming links are available at orillia.civicweb.net. For further information, contact us at 705-325-1311 or councilservices@orillia.ca.

Job Opportunities

Labourer

Environment and Infrastructure Services Department
Closing: March 21, 2025

Grant Writer and Project Coordinator, Fuel Innovation (Contract)

Corporate Services Department
Closing: March 24, 2025

Records Processing Assistant (Contract)

Corporate Services Department
Closing: March 26, 2025

Camp Counsellor

Corporate Services Department
Closing: March 28, 2025

Community Liaison Assistant (Contract)

Corporate Services Department
Closing: March 28, 2025

Community Garden Coordinator (Contract)

Development Services and Engineering Department
Closing: March 31, 2025

Aquatic Lifesaving Positions

Corporate Services Department
Closing: July 31, 2025

For all positions available, including duties and qualifications, visit orillia.ca/employment.

Events 

100 Years of THE GREAT GATSBY

To celebrate the 100th Anniversary since *The Great Gatsby* was published, the Leacock Museum is opening a new exhibit exploring the novel we all know and love today! On display, guests will find a letter hand-written to Stephen Leacock from F. Scott Fitzgerald himself, along with other fascinating treasures that tell the tale and history of *Gatsby*.

Exhibit included with a self-guided tour of the museum. Opening March 29, 2025.

Visit leacockmuseum.ca for details.



Notice

City of Orillia Notice of Public Meeting Re: Municipally Initiated Plan Amendment and Zoning By-Law Amendment

TAKE NOTICE that the Council of the Corporation of the City of Orillia will hold a Public Meeting on **Monday, March 24, 2025 at 12:30 p.m.**, or as soon thereafter as the matter can be dealt with, in the Council Chamber, Orillia City Centre, 50 Andrew St. S., to consider the municipally initiated Official Plan and Zoning By-law Amendments set out below.

PLEASE NOTE that this meeting may be attended either **in person** at the Council Chamber, Orillia City Centre, 50 Andrew St. S., Orillia or **electronically** as set out later in this Notice.

Description of the Land:

All Housekeeping Amendments apply to all land within the City of Orillia, and as such no key map has been provided.

Purpose and Effect:

The purpose and effect of the proposed municipally initiated amendments to the City's Official Plan is to permit four dwelling units per residential lot throughout the city, to permit residential uses in the "Community Commercial" designation, and to include a Waste Management Plan to the list of potentially required studies for a complete application.

The proposed municipally initiated amendments to the City's Zoning By-law propose to make changes to the text and mapping to implement the accompanying Official Plan Amendment and to further improve and clarify the City's Comprehensive Zoning By-law 2014-44, as amended.

PLEASE NOTE: IF YOU INTEND TO PARTICIPATE IN ELECTRONICALLY IN THE HYBRID PUBLIC MEETING you are required to register with the Council Services Division (councilservices@orillia.ca, 705-325-1311) by no later than noon on Friday, March 21, 2025. Upon registration, the necessary information required to join the meeting will be provided to you. Please note that access to a computer with an internet connection or phone connection is required to participate in the electronic meeting. Written submissions prior to the meeting date are required from those parties intending to participate in the electronic meeting, in order that your comments are on record in the event of any technical difficulties. Please contact Jill Lewis, Senior Planner, prior to the meeting date with any questions. Written submissions from any party may be forwarded by email to jlewis@orillia.ca or dropped off at Orillia City Centre, 50 Andrew St. S., Orillia, marked to the attention of Jill Lewis, Senior Planner.

Information Available:

Additional information and material relating to the proposal is available on the City's webpage at orillia.ca/currentdevelopment. For more information about this matter, including information about your appeal rights and for additional information and material relating to the proposal, you may phone the general Planning line at 705-325-2622 or email Jill Lewis at jlewis@orillia.ca.

Dated: Feb. 26, 2025

Community

**FURTHER
FASTER**

empowerHER

Fuel Innovation, the City of Orillia's Innovation Collective, in partnership with Georgian College's Henry Bernick Entrepreneurship Centre (HBEC), is excited to announce the launch of Further Faster: Empower HER Orillia and Lake Country, an accelerator program designed to support women entrepreneurs.

Further Faster: Empower HER is a transformative 10-week program designed to support women and women-led businesses. This program aims to accelerate growth, foster innovation, and empower participants to start and expand their ventures effectively. Set to begin on April 24, 2025, this in-person program will run every Thursday until June 26 from 11 a.m. to 1 p.m. at Creative Nomad Studios in Orillia.

Further Faster: Empower HER is tailored for current or aspiring women entrepreneurs in Orillia and Lake Country who have been in business for three years or less. Through this program participants will gain access to business resources worth \$10,000, engage in hands-on learning experiences, gain insights from industry experts and peers, and build the skills necessary to start or grow their businesses in the region. The program will be delivered by HBEC facilitators and feature a structured curriculum divided into three core modules: people, plan, and pitch. Topics covered will include understanding customers, market positioning, design thinking, intellectual property and commercialization, preparing and delivering an effective business pitch, and more.

The registration fee for the 10-week program is \$175 + HST. Interested participants can learn more and apply online at orillia.ca/innovation until April 18, 2025.

For more information, visit orillia.ca/innovation or contact Prerna Sharma, Manager, Fuel Innovation, at psharma@orillia.ca.




bids
&tenders

View and Submit procurement bids 24/7 with Bids & Tenders at orillia.ca/tenders.

Harvie Settlement Road Partial Closure Extended until April 14, 2025

The City of Orillia has extended the seasonal closure of a portion of Harvie Settlement Road between University Avenue and the drive lane at 695 Harvie Settlement Rd. until April 14, 2025, due to road conditions.

Originally scheduled to reopen on March 15, 2025, the area will remain closed as staff continue to address significant ice buildup, reduce snowbanks, fill potholes created due to the extreme conditions, and freeze-thaw that has occurred over the winter months.

Residents and businesses on Harvie Settlement Road will continue to have full access via Diana Drive during this extended closure period.

For updates on winter road conditions and operations, visit orillia.ca/wintercontrol.

Legend

● ● ● ● ● = seasonal road closure

— = alternate access to Harvie Settlement Road businesses and residences



= businesses/residences



Notice ⓘ

Waste Collection

Pet Waste Goes in the Garbage!

Cat litter and other pet waste can be placed loose inside your clear garbage bag or in one of the two allowable privacy bags. Dog waste bags can be placed directly in your clear bag and are not considered privacy bags.

Orillia processes its green bin and leaf and yard waste material in a low-tech, open-air composting area located at the Waste Diversion Site. The City's composting operations are not approved to accept pet waste.

Visit orillia.ca/waste for more information.



Household Hazardous Waste Depot

The City's Household Hazardous Waste Depot is located at the Waste Diversion Site and is open to residents of Orillia and the Townships of Oro-Medonte, Ramara and Severn.

There is a limit of one 20 litre pail, or equivalent, of any material type per day. All containers must be sealed. Household Hazardous Waste can be brought to the depot free of charge. Your participation helps to keep hazardous materials out of the landfill.

Please note that township residents are not permitted to use other diversion depots or bring garbage to the City of Orillia Waste Diversion Site.



Did you know that Orillia Council meetings
can be viewed live on the City's
YouTube Channel?

Missed a meeting? You can watch archived
meetings online too.

YouTube

@TheCityofOrillia



City Council

Waste Collection

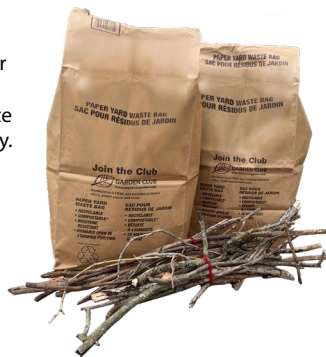
Rake, Bundle, and Bag: Fall Yard Waste Collection Tips

As we head into the fall season, it's time to get your yard ready!

Did you know? The City collects leaves and yard waste every week. Place your yard waste in a paper or certified compostable bag, or use a clearly labeled yard waste container, and set it out at the curb on your regular collection day. Each bag or container should weigh no more than 20 kg (44 lb). Yard waste will not be collected in plastic bags. For small branches (less than 2.5 cm thick), bundle them up neatly. Each bundle should be no longer than 1 m and no wider than 50 cm.

A friendly reminder: please don't rake leaves into ditches, roads, or drains. And if you're setting out grass clippings, make sure to attach a garbage tag.

For more fall waste tips and other garbage and recycling information, visit orillia.ca/waste.



Two Treasure Hunt Weekends Left in 2025!

The 2025 Treasure Hunt Program is winding down with two final event weekends – one in September and the last in October.

This program encourages the recycling or re-use of large household items. Leave unwanted but still useful household items at the curb after 5 p.m. on the Friday of the event weekend and remember to remove all uncollected items by Sunday at 11 p.m.

2025 Treasure Hunt weekends:

- Sept. 20 to 21, 2025
- Oct. 18 to 19, 2025

Don't forget to remove your unwanted items as it may result in a fine – let's work together to keep our streets clean and welcoming for everyone! For more information on waste diversion, visit orillia.ca/waste.



Events

CULTURE DAYS

free
and open
to all

Storytelling Slam Night

An unforgettable evening of voice, performance, and visual expression where our community comes together to share personal stories that celebrate our lived experiences.

Oct. 2, 2025 • 6 to 8:30 p.m. • Creative Nomad Studios

Come listen, create, or speak, and be inspired as we celebrate culture in our community. Learn more at orillia.ca/CultureDays.



Recreation

Fall Made Fun

Register now for fall recreation programs.

View the guide at orillia.ca/programs.



The Aquatic Centre at the Orillia Recreation Centre Reopens Sept. 13!

We appreciate your patience during the annual maintenance that ensures the long-term functionality of the pools and equipment. For details, visit orillia.ca/ORC.



Notice

2026 Budget Public Meetings Continue in September and October

Attend at Orillia City Centre Council Chamber (50 Andrew St. S.):

- Monday, Sept. 22, 2025 at 1 p.m.
- Monday, Oct. 20, 2025 at 1 p.m.

Budget deliberations with Council and staff start in September. For the full schedule and more details, visit orillia.ca/budget or email budget@orillia.ca.



Opportunities 

Calls to Artists for Orillia Recreation Centre Public Art

The City of Orillia, in partnership with community organizers, is launching two new public art displays at the Orillia Recreation Centre (255 West St. S.).

The first call to artists, presented in collaboration with Disability Support Worker Eliza Pinney, is open to all artists who are part of the all-abilities community. The exhibition, which does not ask artists to follow a specific theme, invites artists supported through organizations such as Karis and Empower Simcoe, as well as privately supported artists, to submit new or existing original works of art in any visual medium. The second call, presented in collaboration with the Orillia Native Women's Group, invites Indigenous artists to take part in an exhibition titled Expressions of Identity. Artists are encouraged to reflect on what identity means to them through an Indigenous lens, exploring themes such as culture, family, teachings, lived experience, language, and connections to the land.

Both calls are now open, with a submission deadline of Oct. 31, 2025 at noon. Participation is free. The works will be on display from December 2025 through June 2026. Preference may be given to those who work or reside in the City of Orillia, Chippewas of Rama First Nation, or the Townships of Oro-Medonte, Severn, or Ramara. Artists can find full details and apply online at orillia.ca/PublicArt.

Community Grant Deadline: Sept. 15, 2025

The deadline for the next intake of the City's General Grants program and the annual intake of the Partnership Program for Cultural Festivals and Events is Sept. 15, 2025.

General Grants Program

The General Grants Program supports the not-for-profit sector in its efforts to contribute to the enrichment of community life in Orillia. Applicants must demonstrate that they are a registered charity or non-profit organization and that they are involved directly with volunteers and their efforts.

Partnership Program for Cultural Festivals and Events

The City invests in community events and festivals on an annual basis. The program provides tiered funding to not-for-profit organizations that present culturally and historically significant programming and activities within the city.

Eligibility criteria and application forms for both grant programs are available at orillia.ca/grants.

Community 


Orillia Farmers' Market
Since 1842

Year-round at the Orillia Public Library
on Saturdays from 9 a.m. to 1 p.m!
For details call 705-238-7955 or
visit orillia.ca/ofm.

THANK YOU FOR 183 YEARS OF THE
Orillia Farmers' Market

Don't Miss What's Happening

The Orillia Opera House brings big name artists, unforgettable shows, and historic charm to Orillia.

We're excited to welcome you back on Sept. 16 following our maintenance closure!

orilliaoperahouse.ca
705-326-8011

Important Dates 

Upcoming Meetings

Monday, September 22, 2025: Special Meeting of Council re Tax Appeals, Public Meeting of Council re Community Engagement for 2026 Budget Preparation and Regular Council
Monday, October 6, 2025: Regular Council

- Meetings are held in-person in the Council Chamber and may also be held electronically.
- Meeting start times are noted on published agendas.
- Meetings may include a Closed Session.
- The public is welcome to attend any Open Session.
- Regularly scheduled City Council meetings may be streamed live on the City's YouTube channel at youtube.com/user/thecityoforillia.
- Full agenda packages and streaming links are available at orillia.civicweb.net.
- Questions? Contact us at 705-325-1311 or councilservices@orillia.ca.

Job Opportunities

Park/Facility Operator (4 Month Contract)

Environment and Infrastructure Services Department
Closing: Sept. 11, 2025

Capital Project Specialist

Environment and Infrastructure Services Department
Closing: Sept. 12, 2025

IT Student- Technology Initiatives

Corporate Services Department
Closing: Sept. 12, 2025

Facilities Coordinator

Environment and Infrastructure Services Department
Closing: Sept. 17, 2025

Accounting Clerk

Corporate Services Department
Closing: Sept. 18, 2025

Communications Coordinator

Corporate Services Department
Closing: Sept. 22, 2025

Director of Financial Services/CFO/City Treasurer

Corporate Services Department
Closing: Sept. 26, 2025

Crossing Guard (Contract)

Corporate Services Department
Closing: Oct. 10, 2025

For all positions available, including duties and qualifications, visit orillia.ca/employment.

Holiday Schedule 2025 Family Day

Holiday Schedule



City of Orillia administrative offices will be closed on Monday, Feb. 17, 2025, for Family Day. This includes:

- **Orillia City Centre:** 50 Andrew St. S.
- **Municipal Operations Centre:** 20 James St. W.
- **Wastewater Treatment Centre:** 40 Kitchener St.
- **Waste Diversion Site:** 100 Kitchener St. (open Tuesdays to Saturdays)
- **Water Filtration Plant:** 200 Bay St.

Hours of operation for other City facilities/services include:

- **Orillia Transit/OWLS:** No service on Monday, Feb. 17.
- **Orillia Recreation Centre (255 West St. S.):** Open 7 a.m. to 3 p.m.
- **Rotary Place (100 University Ave.):** Open regular hours. Drop-in skating times may vary.
- **Barnfield Point Recreation Centre (500 Atherley Rd.):** Open regular hours.
- **Leacock Museum (50 Museum Dr.):** The Leacock Museum is closed for the winter season with the exception of special programs and events. Call 705-325-2196 or visit leacockmuseum.ca for information about current opportunities.
- **Orillia Opera House (20 Mississauga St. W.):** The Box Office is open Saturdays from 10 a.m. to 3 p.m. and three hours prior to ticketed events. Tickets are available 24/7 at orilliaoperahouse.ca.
- **Orillia Public Library (36 Mississauga St. W.):** Closed on Sunday, Feb. 16 and Monday, Feb. 17.
- **Orillia Farmers' Market (36 Mississauga St. W.):** The Market will be running as regularly scheduled. Visit orillia.ca/ofm for details.
- **Orillia Youth Centre (9 Front St. S.):** Closed on Monday, Feb. 17.

Holiday Waste Collection Schedule

Due to the Family Day Holiday, there will be no garbage, recycling, green bin or yard waste collection on Monday, Feb. 17. Collection will be delayed by one day. Items must be at the curb by 7 a.m. to ensure collection. The regular collection schedule will resume on Monday, Feb. 24, 2025.

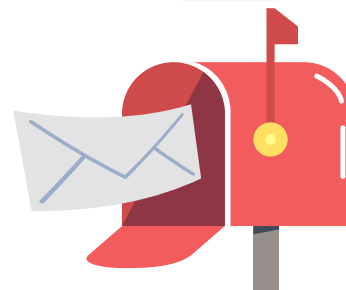
Please note that the County of Simcoe holiday waste collection schedule does not affect City of Orillia residents. For more information call 705-325-3522 or visit orillia.ca.

Notice to Taxpayers

2025 Interim Tax Bills for the City of Orillia have been mailed.

Installment dates are **March 15, 2025, and May 15, 2025**. If you have not received your bill, please contact the Finance Division at 705-329-7239. Failure to receive the tax bill does not relieve the property owner from payment of taxes or liability for penalty for late payment.

Payments can be made at most financial institutions. To take advantage of our Pre-Authorized Tax Payment Plan, please visit orillia.ca.



Notice

Community

Linda Pearce Named Orillia's 2024 Citizen of the Year

Linda Pearce is Orillia's 2024 Citizen of the Year, as named at a special presentation during the Council meeting on Feb. 10, 2025.

Pearce was described by her nominators as selfless, caring, and an incredible role model for others. Nominators also pointed to Pearce's continued dedication, providing gift baskets for Easter, Valentine's Day, Mother's Day, Christmas, and throughout the year. Her generosity has been shared with those in the community through numerous organizations, including The Sharing Place, Couchiching Jubilee House, and many more.

The 2024 Citizen of the Year panel included former winners Derick Lehmann, Cam Davidson, Marci Csumrik, and Fred Larsen, as well as OrilliaMatters editor Dave Dawson, Pure Country 106 Morning Host Carey Moran, and Orillia Chamber of Commerce Executive Director Allan Lafontaine. Nominations for the 2024 Citizen of the Year Award were accepted between Dec. 14, 2024, and Jan. 20, 2025, with nominators encouraged to provide letters of support highlighting the nominees' accomplishments from the past year.

Parking

Scam Alert: Fake Parking Ticket Text Messages

We've received reports of fraudulent text messages claiming to be from "Ontario Parking" about outstanding infractions. Please be aware that the City of Orillia does NOT send text messages about parking tickets.

- ✗ Do not reply to these messages.
- ✗ Do not click on any links in these messages.
- ✗ Do not provide personal or payment information.

The City of Orillia notifies residents of parking violations through physical ticket on vehicles followed by mailed notices. If you have a question about the status of a parking ticket, please contact 705-325-2299 or parking@orillia.ca.

If you receive a suspicious message, report the message as junk or forward the message to 7726 (SPAM on most keyboards) and delete the text. This will alert your cellular provider to open an investigation on the contents of the message.



Council Endorses Plans for Future Boundary Expansion and Official Plan

City Council

Orillia Council took significant steps toward shaping Orillia's future growth and development during a special meeting of Council on Feb. 4, 2025.

Decisions included setting a minimum average density target for strategic growth areas and advancing policy directions for the City's new Official Plan.

Boundary Expansion

What Was Approved: As part of its boundary expansion planning process, Council approved the establishment of a minimum average density target of 47 units per net hectare. At the same time, Council also decided to seek 195 gross developable hectares through the municipal restructuring process to expand Orillia's municipal boundary to accommodate growth to the year 2051 and beyond.

The approved density target means that Orillia will grow more efficiently within its current boundaries, reducing the footprint of new development while maintaining a small-town feel. This also reduces the amount of land originally identified within the surrounding municipalities of Severn and Oro-Medonte as potential areas for a future boundary expansion.

The process to finalize the boundary expansion involves ongoing collaboration with neighbouring townships, Simcoe County, and Indigenous communities.

Next Steps: The City's consultants will now begin Phase 3 of the Technical Land Evaluation, identifying the most suitable areas for the boundary expansion. The findings will be presented to the public for feedback before final approval.

Official Plan Review

What Was Approved: Council endorsed in principle the 31 policy directions outlined in the Stage 2 Policy Directions Report for the Official Plan review and update. These policies will shape Orillia's growth, covering housing, transportation, climate resilience, and more.

Next Steps: The first draft of the Official Plan, incorporating the endorsed policy directions, will be presented to Council later this year, with adoption targeted for 2026.

How to Stay Involved

Residents and other interested parties will have opportunities to share their input as the City continues with this process. A public open house will be held to review draft maps for the boundary expansion, and additional updates will be shared on the City's website and through public communications.

Learn more and sign up to receive updates by email as both projects progress at orillia.ca/officialplan.



Important Dates

Upcoming Meetings

Monday, March 3: Regular Council

Monday, March 24: Public Meeting of Council re Planning Matters, Special Council re Tax Appeals and Regular Council

Meetings will be held in-person in the Council Chamber and may also be held electronically in accordance with Section 238 of the *Municipal Act*, 2001. Meeting start times will be noted on the agendas when published.

A portion of these meetings may be held in Closed Session. Members of the public who wish to attend Council Chamber during the open session portions of these meetings are welcome. Regularly scheduled City Council meetings may be streamed live on the City of Orillia's YouTube channel. Full agenda packages and streaming links are available at orillia.civicweb.net.

For further information, contact us at 705-325-1311 or councilservices@orillia.ca.

Job Opportunities

Finance Summer Student

Corporate Services Department
Closing: Feb. 14, 2025

GIS Technician (Summer Students)

Development Services and Engineering Department
Closing: Feb. 14, 2025

Project Manager

Development Services and Engineering Department
Closing: Feb. 14, 2025

Supervisor of Financial Accounting and Audit

Corporate Services Department
Closing: Feb. 17, 2025

Collection/Distribution System Operator

Environment and Infrastructure Services Department
Closing: Feb. 21, 2025

Seasonal Enforcement Officer II

Development Services and Engineering Department
Closing: Feb. 21, 2025

Sport Coordinator

Corporate Services Department
Closing: Feb. 28, 2025

Park Maintenance (Contract)

Environment and Infrastructure Services Department
Closing: March 14, 2025

For all positions available, including duties and qualifications, visit orillia.ca/employment.

Events

'Orillia Landscapes' Art Exhibit Reception: Feb. 15

The City of Orillia and the Orillia Museum of Art & History (OMAH) invite members of the public to a special reception celebrating the "Orillia Landscapes" art exhibition, hosted in the new Green Room Gallery at the Orillia Opera House (20 Mississauga St. W.).

The event takes place on **Saturday, Feb. 15, 2025, from 10 a.m. to 1 p.m.** and offers something for all ages. Families and children are especially encouraged to attend, with interactive activities designed to engage younger guests in the world of art.

Featuring 23 works of art by 18 artists from Orillia and beyond, the exhibition offers a captivating collection of perspectives. The exhibition is on display at both the Green Room Gallery and the Stack Gallery at the Orillia Recreation Centre (255 West St. S.), with unique pieces at each facility. For more information about the exhibition, visit orilliamuseum.org/APPC.

City of Orillia Weekly Bulletin

Waste Collection

WHAT GOES WHERE

Wondering when your next garbage collection day is or how to properly dispose of pet waste? We've got an app for that!

The Recycle Coach app allows residents to search from thousands of waste items using the "What Goes Where" search tool – it takes the guesswork out of sorting waste. Residents can also easily access their collection schedule and set up reminder notifications for their collection day.

Residents can download the Recycle Coach app on the App Store or Google Play Store, visit the City's website at orillia.ca/waste.



Clear Garbage Bags and Garbage Tag Program

All garbage bags placed at the curb require a City of Orillia garbage tag. Additional tags can be purchased in sets of five for \$15 (\$3 each) from Orillia City Centre (50 Andrew St. S.), the Waste Diversion Site (100 Kitchener St.), online through the OrilliaNow portal at orillia.ca/now, and at select retail stores.

Garbage must be placed in clear bags. Up to two small shopping bag-sized, opaque privacy bags can be placed within the clear bag. Garbage containing more than 10 per cent recycling box and green bin/yard waste materials will not be collected.

For more information, visit orillia.ca/waste.



Winter Control

Track when local roads are plowed with the Orillia Snowplow Tracker

Available online at orillia.ca/plowtracker and on the OrilliaNow portal at orillia.ca/now.



Overnight Parking Restrictions in Effect Until April 15

orillia.ca/parking



Community

February is Black History Month

The City of Orillia proudly joins the Province of Ontario and the Government of Canada in proclaiming February 2025 as Black History Month.

Black History Month is a time to reflect on and celebrate the profound contributions of Black Canadians to our community and country. This month provides an opportunity to honour the individuals who have shaped our society, enriched our culture, and contributed to the ongoing fight for equality and justice. While we celebrate these achievements, we also recognize that there is still much work to be done in the pursuit of equality and inclusion for all.

The City is proud to support Black in Canada, a powerful production presented by Arts Orillia and the Orillia and Area Black Community Association. This special event highlights the stories and experiences of Black Canadians and celebrates their enduring impact on our society. To learn more about the event and purchase tickets, visit artsorillia.ca/seasonandprograms.

To learn more about the history, achievements, and stories of Black Canadians, as well as a list of local events and resources, visit orillia.ca/blackhistory.



Opportunity

Request for Proposals: Refreshment Vehicles

Applications open until Feb. 14 at 2 p.m.

Orillia's waterfront parks are a hub of activity during the summer months and are enjoyed by residents and visitors alike. The City has four spaces available for on-site mobile food services within designated spaces at the City's waterfront parks (three spaces at Centennial Park and one space at J.B. Tudhope Memorial Parks) from mid-May to mid-October. The City will provide water and electricity hookups at each location.

Deadline: Feb. 14, 2025, at 2 p.m.

Visit orillia.ca/tenders for details.



Events

A Leacock Love Story Valentine's Tour

Stephen Leacock's house in Orillia was a labour of love. He built it for his wife, Beatrix. Unfortunately, Beatrix did not live to see it completed. Something did survive though... Discovered during restoration inside Stephen's bedroom closet were Beatrix's final letters.

Guests are invited to see the original letters up close and hear the romantic story in detail. Visit leacockmuseum.ca for tickets!

Offered: Feb. 14 and 15, 2025, at 11 a.m. and 2 p.m.

Valentine's TEA

Celebrate Valentine's Day with a friend or partner at the Leacock Museum's Valentine's themed high tea! Enjoy a three-tiered food selection prepared by Krew Catering with unlimited tea while seated in the living room and dining room of the historic Leacock home. Tickets also include a self-guided tour of the Leacock Museum.

Offered: Feb. 16, 2025, at 11 a.m. and 2 p.m.

Visit leacockmuseum.ca for tickets and more information.

Transit

Free Teen Orillia Transit Pass Renewal

Current cards expire Feb. 28, 2025.

Attention parents and teens with free teen transit passes from the City's 2024 pilot program – it's time to renew your free pass.

All pilot program teen transit passes will expire on Feb. 28, 2025. Council has made the free pass a permanent program as part of the 2025 Budget process and as a result, teens can renew their pass for the long-term. The new expiration date will be based on the cardholder's ID and set to the day before the cardholder's twentieth birthday.

Renewing the teen transit pass is simple and can be done in person at the Orillia City Centre (50 Andrew St. S.) or the Orillia Public Library (36 Mississauga St. W.). Online renewals are not available.

Key Renewal Details:

- ID is required for renewal. This can include a birth certificate, passport, driver's licence, Ontario photo ID card, or health card.
- The renewed pass will be added to the existing cOnnect Pass transit card.
- All cOnnect Passes must be registered online at orillia.usetransit.com. Cards not registered to an account cannot be renewed.

For more information on how to register or renew your cOnnect Pass, visit orillia.ca/transit.

Bright Minds Corporate Innovation Challenge

Registration open until Feb. 28 for Lakehead, Georgian students.

Student innovators from Lakehead University and Georgian College are invited to solve real-world municipal challenges through advanced, technology-driven solutions as part of Fuel Innovation's Bright Minds Corporate Innovation Challenge.

Teams of two to three students will collaborate to develop innovative solutions to address challenges identified by City of Orillia staff. Participants can form teams within their college or university or collaborate across institutions. The challenge will be released on **Feb. 28, 2025, at 5 p.m.** and runs until **March 5, 2025**.

Learn more and register at orillia.ca/innovation.



K. Valerie Connor Poetry Competition Now Open

The Leacock Museum is inviting submissions for the tenth anniversary of the K. Valerie Connor Poetry Competition. In memory of former volunteer Valerie Connor, the contest is open to amateur poets of all ages who currently reside in Ontario.

Entrants are invited to submit up to three poems in their applicable age-based category: Adult (18+), Intermediate (13 to 17), and Elementary (12 and under). An entry fee of \$10 per poem is required for the Adult category, and \$5 per poem for the Intermediate category. Submissions to the Elementary category are free. A total of \$2,350 in cash prizes will be awarded this year, with a top prize of \$1,000. This competition is made possible due to the generous support of the Connor family.

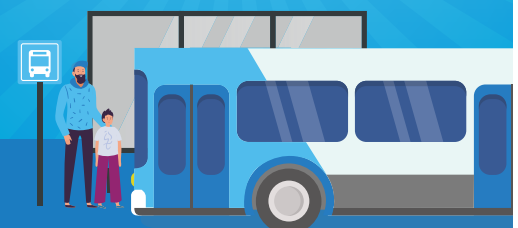
Poems must be original and unpublished and can be about any topic or theme. Entries must be between two and 250 words and submitted by May 28, 2025. Visit orillia.ca/poetrycontest to complete the submission form and to see full rules and regulations.



Free Transit Days:

March 12 • April 22

June 5 • Nov. 26



orillia.ca/transit

Community 

National Public Works Week Open House: Saturday May 24

Celebrate National Public Works Week with an action-packed open house on Saturday, May 24, 2025, from 9 a.m. to 1 p.m. at the Municipal Operations Centre, 20 James St. W.

This event offers residents of all ages a chance to explore City equipment, enjoy interactive displays, and learn directly from staff about the many career opportunities in the public works field, from water and wastewater management to roads, parks and fleet maintenance.

Admission is free, with attendees encouraged to bring a non-perishable food donation to fill a sidewalk plow in support of The Sharing Place Food Centre.

What's happening:

- **Tree giveaway** – Orillia residents can pick up a new tree sapling to help restore the tree canopy. Approximately 200 saplings will be available on a first-come, first-served basis while quantities last. One per household.
- **Free food** – Grab a bite from Harvey's. Cash donations will be accepted for the Sharing Place Food Centre.
- **Paint the Plow/Name the Plow** – Help brighten up the fleet with your artwork.
- **Expanded equipment displays** – Climb aboard and explore even more big trucks and machinery.
- **Games, trivia, and prizes** – Activities for kids and adults alike.

For more information on the National Public Works Week and the Public Works Week Open House event, please visit orillia.ca/publicworkweek.



Notice 

Notice of By-Law Naming a Highway

TAKE NOTICE that the Corporation of the City of Orillia (the "City") proposes to pass a by-law naming a new Arterial Road, as shown on the key map attached hereto, as "Brook Trout Drive".

Any person wishing to comment on the proposed by-law is requested to submit comments in writing by email to kpreston@orillia.ca or dropped off at the Orillia City Centre, 50 Andrew St. S., Suite 300, Orillia, Ont., L3V 7T5, marked to the attention of Kristine Preston, Deputy Clerk by noon on Tuesday, June 3, 2025.

The Council of the Corporation of the City of Orillia will give consideration to all submissions received and will then determine whether or not to pass the proposed by-law at its meeting to be held on Monday, June 9, 2025 at 2 p.m. in the Council Chamber of the Orillia City Centre.

Kristine Preston, Deputy Clerk
The Corporation of the City of Orillia

Notice 

Orillia Now Permits up to Four Units on a Lot

New housing rules help unlock \$4.5 million in federal funding for Orillia

The City of Orillia is making it easier to build more homes by allowing up to four dwelling units on a single lot across the city and allowing for a range of residential uses on certain commercially-zoned lands in West Orillia. This change is part of an effort to qualify for \$4.5 million in federal housing funding from the Canada Mortgage and Housing Corporation (CMHC) through the Housing Accelerator Fund (Round 2).

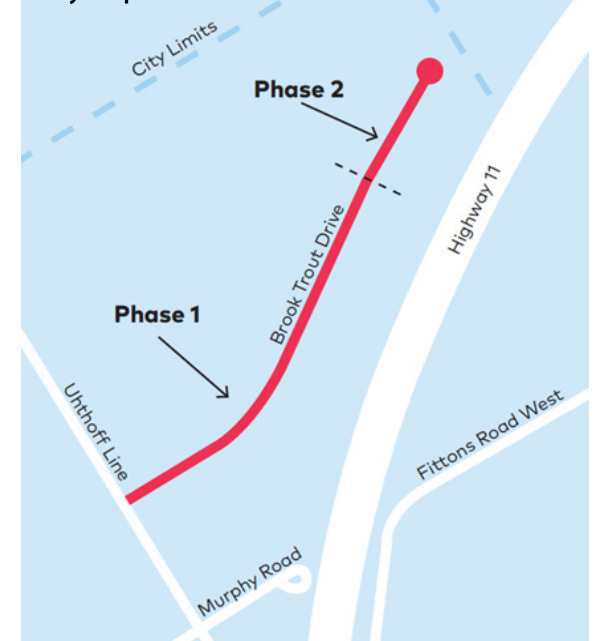
Previously, Orillia allowed a maximum of three units per lot. Now, that number has been increased to four, helping property owners add more housing options in established neighbourhoods. While this change opens the door to more housing, property owners still need to follow building regulations. To assist, the City has released a resource guide, which is available on the City's website at orillia.ca/multiunit. A range of residential uses are also now permitted on commercially-zoned lands where the big box stores are located in West Orillia. This change will provide more opportunities for residential development and infill development on underutilized commercial sites.

So far, Orillia has received \$1.1 million in federal funding from CMHC. To unlock the full \$4.5 million, the City must:

- Implement nine policy changes that support new housing (five are already in place)
- Issue 908 new residential building permits by 2027
- Build at least 100 new affordable housing units

These changes are part of the City's long-term plan to make housing more available and affordable for residents. To learn more about the City's ongoing efforts to support housing development and view the latest updates, visit orillia.ca/housing.

Key Map



Community

City-wide Garage Sale Day Returns: June 7

Residents are encouraged to host or shop garage sales to support affordable housing

Following the success of last year's event, residents and organizations are once again invited to take part in a day of decluttering, community connection, and support for affordable housing.

There is no registration required. Residents and organizations can host their own garage sales on June 7, and those wishing to donate all or a portion of their proceeds to the Affordable Housing Reserve can do so at orillia.ca/garagesale.

For those wanting to host a sale that don't have a lawn or garage, please reach out to orilliaragesale@gmail.com. Residents not holding garage sales are encouraged to take part by attending sales across the city.

New this year, the 'Pop-Up Shop' at St. Paul's Centre (62 Peter St. N.) will be open starting at 7:30 a.m. and will offer garage sale maps and a selection of vendor tables. Complimentary hamburgers will be available from Harvey's Orillia from 11 a.m. to 2 p.m. while supplies last.

The event is once again supported by the City's Waste Management Advisory Committee.

For more information on the city-wide Garage Sale Day, please visit orillia.ca/garagesale or contact Ward 3 Coun. Jay Fallis at orilliaragesale@gmail.com or 705-279-3249.



Supporting Newcomer Entrepreneurs: New Roots, New Routes

New Roots, New Routes, a specialized six-week program, will equip participants who are new to the region with the knowledge, skills, and networks essential for launching and scaling a successful venture in the Canadian context.

Fuel Innovation, City of Orillia's Innovation Collective, in partnership with Georgian College's Henry Bernick Entrepreneurship Centre (HBEC), is excited to announce the launch of this accelerator program designed to support newcomers to Canada in starting or growing their businesses in Orillia and Lake Country.

This in-person program will run on Tuesdays from June 10 to July 29, from 5 to 8 p.m. at the Community Impact Lab, Georgian College, Orillia Campus, with a scheduled two-week pause on July 1 and July 8. Previously offered at the Sandbox Centre, Barrie, the program is expanding for the first time into Orillia and Lake Country.

The program features instruction and mentorship from experienced entrepreneurs and industry experts across Simcoe County. Each session will guide participants through topics such as customer discovery, crafting a compelling value proposition, financial and legal fundamentals, marketing and branding, and personal development—all tailored to support the challenges and opportunities faced by newcomer entrepreneurs. The program will culminate with a final pitch session, where participants will get to present their business concepts and one entrepreneur will be awarded a \$2,000 grand prize to advance their venture. The registration fee for the six-week program is \$175 + HST.

Visit orillia.ca/innovation to apply online by June 5, 2025 and find more information. Questions? Contact Prerna Sharma, Manager, Fuel Innovation, at psharma@orillia.ca. This initiative is funded in part by the County of Simcoe's Entrepreneurship Innovation Fund.



Important Dates

Upcoming Meetings

Monday, May 26: Regular Council

Monday, June 9: Regular Council and Public Meeting of Council re Planning Matters

Monday, June 9: Orillia Power Generation Corporation - Annual Shareholder Meeting

Meetings will be held in-person in the Council Chamber and may also be held electronically in accordance with Section 238 of the *Municipal Act, 2001*. Meeting start times will be noted on the agendas when published. A portion of these meetings may be held in Closed Session. Members of the public who wish to attend Council Chamber during the open session portions of these meetings are welcome. Regularly scheduled City Council meetings may be streamed live on the City of Orillia's YouTube channel. Full agenda packages and streaming links are available at orillia.civicweb.net. For further information, contact us at 705-325-1311 or councilservices@orillia.ca.

Orillia Power Generation Annual General Meeting

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Shareholder of the Orillia Power Generation Corporation will be held in the City of Orillia Council Chamber at 50 Andrew St. S., Orillia, Ontario on the 9th day of June 2025 at 12:30 PM. Dated at Orillia, Ontario, this 9th day of May, 2025

On Behalf of the Board:

Bob Ripley, Chair

Orillia Power Generation Corporation
61 Progress Drive, Orillia, Ont.

Job Opportunities

Administrative Support – Human Resources (Contract)

Corporate Services Department
Closing: May 26, 2025

Manager of Communications

Chief Administrative Office
Closing: May 30, 2025

Aquatic Lifesaving Positions

Corporate Services Department
Closing: July 31, 2025

For all positions available, including duties and qualifications, visit orillia.ca/employment.

Ice Storm Clean Up

Notice ⓘ

As the City of Orillia and residents continue the extensive cleanup efforts following the significant ice storm that occurred at the end of March, work continues

Extended Brush Drop Off

Orillia Council has extended free storm-related brush drop off at the Orillia Waste Diversion Site until May 31, 2025.

Orillia invests \$500k in Tree Recovery/Replanting

Orillia Council is taking action to help restore the city's beloved urban tree canopy with the approval of \$500,000 for tree recovery and replanting following the historic ice storm. The funding was allocated from the City's Tax Rate Stabilization Reserve and will support the removal of damaged and fallen trees, and the planting of new trees in public parks hardest hit by the March 30 ice storm.

Parks Clean Up

In addition to our Parks team, the City has retained multiple contractors to support cleanup from the ice storm. Crews are working park-by-park in the following order: waterfront parks; community parks with sports amenities; neighbourhood parks and parkettes. Unfortunately, the historic ice storm caused widespread and severe tree damage, turning previously safe trees into immediate safety hazards. Our priority is clear: keep parks safe for public use while protecting as many trees as possible.

For updates on the City's storm recovery and replanting efforts, visit orillia.ca/icestorm.

Waste Collection 🗑️

Clothing and Textile Curbside Collection: June 2 to 6

Doing some spring cleaning? The City of Orillia is running its curbside clothing and textile collection week from June 2 to 6, 2025.

To ensure collection, all clothing and textile items must be clean and dry and in clear bags. There is no limit to the number of bags that can be set out, but each bag should not exceed 20 kg.

Bags must be placed at the curb by 7 a.m. on your scheduled clothing and textile collection day.

Clothing and textile collection days differ from regular waste collection days. See a full list of acceptable items at orillia.ca/waste.



Opportunities 🎓

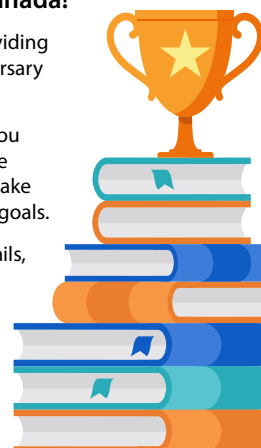
Investing in Future Leaders!

The County of Simcoe is proud to offer 22 bursaries worth \$3,000 each to students from its 16 member municipalities and the City of Orillia. This financial boost is available to full-time and part-time students entering any year of post-secondary education in Canada!

Plus, Georgian College is also providing an additional \$1,500 to up to 5 bursary recipients studying there!

Eligible students, we encourage you to apply today! Submit your online application by July 30, 2025, and take one step closer to achieving your goals.

For eligibility and application details, visit simcoe.ca/studentbursary



Transit 🚌

Free Transit Day: June 5

orillia.ca/transit

Notice ⓘ

Automated Speed Enforcement in Community Safety Zones



Do the limit. Don't get a ticket.

The City has implemented permanent Community Safety Zones along Fittons Road (East and West), Park Street, and Westmount Drive South to enhance road safety, particularly for vulnerable road users like children. These zones are in place 24/7, with a reduced speed limit of 40 km/h and increased fines for traffic violations. Please watch for new signage being installed and adjust your driving accordingly.

Automated Speed Enforcement (ASE) cameras will be installed within the Community Safety Zones and are expected to be operational by mid-June 2025. The ASE program will work alongside these zones to automatically detect and photograph vehicles exceeding the speed limit, helping to deter speeding and improve overall safety in high-risk areas.

Learn more at orillia.ca/trafficsafety.



Apartment Recycling & Green Bin Handbook

For Superintendents & Property
Managers

Questions?

Call: **705-325-3522**

E-mail: **enviroservices@orillia.ca**

Website: **Orillia.ca** (look under *Living in Orillia* tab)

Visit us at the Waste Diversion Site, 100 Kitchener Street, Orillia (free
flyers available)

September 2019
Environmental Services and Operations Department
Solid Waste Management Division

Table of Contents

1.0	INTRODUCTION.....	1
1.1	PURPOSE OF HANDBOOK	1
1.2	RECYCLING & GREEN BIN COLLECTION REQUIRED	1
1.3	COLLECTION SCHEDULE	1
2.0	RECYCLING CART PROGRAM	1
2.1	RECYCLING CARTS.....	2
2.2	RECYCLING CART AGREEMENT	2
2.3	LOCATION OF RECYCLING CARTS & COLLECTION.....	2
2.4	WHAT CAN BE RECYCLED?	2
2.5	RECYCLING CART MAINTENANCE	3
3.0	GREEN BIN COLLECTION PROGRAM	4
3.1	KITCHEN CONTAINERS & GREEN BIN CARTS	4
3.2	LOCATION OF GREEN BIN CARTS & COLLECTION	4
3.3	WHAT CAN BE INCLUDED IN THE GREEN BIN?	5
4.0	HOW TO EDUCATE YOUR TENANTS ABOUT RECYCLING	6
4.1	NEW TENANTS	6
4.2	CONTAMINATION ISSUES.....	6
4.3	SAMPLE LETTER TO NEW TENANTS	7
5.0	GARBAGE BIN SERVICE	7
5.1	GARBAGE BIN RENTAL	7
5.2	GARBAGE BIN SIZE	8
6.0	CONTACT US.....	8

1.0 Introduction

There are approximately 50 apartment and condominium complexes in Orillia that participate in the City garbage bin collection service. In order to qualify for this service, the apartment or condominium (hereafter referred to as apartment) must:

1. Have at least nine units in the building complex;
2. Maintain a recycling program for the tenants; and
3. Maintain a green bin collection program (for food scraps) for the tenants

1.1 Purpose of Handbook

This handbook provides superintendents and property managers with all the information you need to know about all our waste, recycling, and green bin collection programs offered by the City. It is meant to assist you in maintaining effective recycling and green bin programs at your buildings. This booklet describes what can be placed in the recycling carts and in the green bins, how to get recycling carts and green bins, how to address contamination issues, how to promote these programs to your tenants, and the City's garbage in service.

1.2 Recycling & Green Bin Collection Required

Apartments on the City's weekly garbage bin collection service must maintain recycling and green bin collection programs for their tenants (Municipal Code 877.2.21). Recycling at apartments is also a provincial law. While you are free to opt out of the City's collection service and receive private collection, we think the City program is the best deal and want to work with you to provide recycling and green bin programs for everyone. Please note that we will continue to provide recycling and green bin collection service to apartments with private garbage collection.

Save your money! By participating in the City's weekly recycling cart and green bin collection programs, you can cut your disposal costs if you happen to be getting extra private garbage bin pick-ups in addition to the City-provided garbage bin collection service provided every other week.

1.3 Collection Schedule

The collection of City-sponsored garbage bin service occurs on Wednesdays every other week. The collection of recycling carts and green bins occurs weekly on the regular collection day for your area. To see our latest collection schedule and route map, please visit the City's website at Orillia.ca.

2.0 Recycling Cart Program

Recycling at apartments tends to lag behind other locations (houses, townhouses, etc.) due to a number of factors such as tenant turnover, convenience of recycling for tenants, knowledge of the building's recycling program, etc. Residents and property

managers have a responsibility to ensure that materials designated as recyclable under the City’s recycling program are kept separate from garbage and are properly placed out for collection.

Over 15% of garbage currently disposed of from apartments is recyclable material, such as newspaper and plastic bottles. Recycling benefits everyone: We don’t fill our landfill with items that can be recycled and your tenants will use less space in the garbage bin. It is our goal to reduce the quantity of recyclables found in garbage to as close to zero as possible. But we need your help!

2.1 Recycling Carts

The City provides apartments with large 360 Litre (95 gallon) blue roll-out recycling carts for collecting recyclables at no charge. These carts are the property of the City of Orillia and are to be used for collecting recyclables only. If you need more carts or replacements, please call us at 705-325-3522 to arrange a drop off or a pick-up.

2.2 Recycling Cart Agreement

In order to receive recycling carts from the City, you need to sign a cart agreement form with the City. This form is completed by City staff with you and helps us to maintain good records and to contact you if we have any important information to pass along. Please note you will be charged \$80 per cart (HST included) for any lost or stolen recycling carts.

2.3 Location of Recycling Carts & Collection

Generally, carts should be located in an area easily accessible by both your tenants and our collection crew. The area should be well lit, safe, and close to the garbage bin (if applicable) to allow your tenants to easily drop off materials.

The recycling carts must not be obstructed by parked vehicles or ice and snow. If parking becomes an issue, it is suggested that you put up no parking signs in this area. If the carts are blocked when our collection crew arrives, **material will not be collected**. Please ensure this area remains clear.

You may place the carts inside your building or in other areas but you are responsible for ensuring our collection drivers have easy access to the carts on the day of collection. **Carts must be set out for collection no later than 7:00 a.m. on your collection day to ensure collection.**

2.4 What Can Be Recycled?

In Orillia, recyclable materials are divided into two streams: paper and containers. Recyclable items accepted collection program are shown on the next page.

PAPER

- Newspapers
- Phone books & catalogs
- Magazines & junk mail
- Wrapping paper (no foil)
- Office paper
- Envelopes (with windows)
- Paperback books
- Cereal boxes (flatten)
- Paper egg cartons
- Small pieces of cardboard
- Paper towel & toilet rolls
- Empty paper cups
- Empty cigarette packages
- Styrofoam packaging & trays (**place in a bag**)
- Plastic shopping bags, milk bags, bread bags (**clean & empty**); stuff in another bag & tie at top

CONTAINERS

- Milk & juice cartons
- Drinking boxes (empty)
- Food & beverage cans
- Clean foil & trays
- Empty paint cans (<4L)
- Empty aerosol cans
- Frozen juice cans
- All plastic containers with caps on (codes 1, 2, 4, 5, 6, 7)
- Plastic tubs & lids
- Yogurt containers
- Empty plastic (clamshell) food trays
- Glass bottles & jars only



Apartments: Up to 8 bundles of cardboard accepted without a garbage tag
Businesses/Institutions: Up to 4 bundles of cardboard accepted without a garbage tag

Please do not include: Coffee cup lids, flower pots, bubble/stretch wrap, meat/cheese wrapping, cereal box liners, light bulbs, ceramics, window glass, mirrors, drinking glasses, and foam packaging peanuts. Drop motor oil bottles off for free at the Waste Diversion Site at 100 Kitchener Street – residents only.

2.5 Recycling Cart Maintenance

It is your responsibility to keep the recycling carts clean and free of garbage. Contamination issues should be addressed swiftly and on a daily basis. Ensure that the labels showing “PAPER” and “CONTAINERS” remain posted and are legible. If needed, new labels are available free of charge at the Waste Diversion Site.

In some cases, garbage may be illegally dumped in your recycling cart or garbage bin. Bins should be locked if this becomes a problem, but they must be unlocked on your collection day. In Orillia, illegal dumping on private property is handled by the Ontario Provincial Police. Call them at 705-326-3536 if you have an illegal dumping issue.

3.0 Green Bin Collection Program

Almost 34% of garbage currently disposed of from apartments is compostable material like food scraps. The green bin program is set up to capture this material. Collected food scraps from the green bin program are composted at the Waste Diversion Site.

Tenants who wish to participate receive a kitchen container for collecting their food scraps and other organics (see Section 3.1). From our experience, it is best if you only provide kitchen containers to those tenants who will properly use them so that you don't have excessive contamination issues. The tenant can then take their full kitchen container to a central area where the green bins are stored for emptying.

3.1 Kitchen Containers & Green Bins

Additional containers can be purchased at the Waste Diversion Site for \$15 per green bin and \$2 per kitchen container (HST included). Broken kitchen containers and green bins are replaced at no charge at the Waste Diversion Site, however, the broken units must be returned.

3.2 Location of Green Bin & Collection

Green bins should be stored in a central area where tenants have easy access for emptying their kitchen containers. To minimize issues with animals, it is best if the green bins are stored inside the building or in a shed.


On collection day, the green bins should be set out in an easily accessible area of your parking lot or at the curb of the nearest road. The green bins must not be obstructed by parked vehicles or ice and snow. If parking becomes an issue, it is suggested that you put up no parking signs in this area. If the green bins are blocked when our collection crew arrives, **material will not be collected**. Please ensure this area remains clear.

Green bins must be set out for collection no later than 7:00 a.m. on your collection day to ensure collection.

3.3 What Can Be Included in the Green Bin?


Compostable items accepted in the City’s collection program are shown below. We have flyers available at no charge that show this information so you can provide to your tenants.


COMPOSTABLES



Food Scraps

- Fruits & vegetables
- Corn cobs & husks
- Eggs & egg shells
- Bread, buns, & cereals
- Nuts & shells
- Coffee filters & grounds
- Tea bags
- Salads & dressings
- Rice & pasta (cooked/uncooked)
- Cooked meat, fish & bones
- Dairy products






Paper Products

- Soiled paper towels
- Tissues
- Paper food packaging
- Waxed paper

Other

- Plants
- Dryer lint





Use your kitchen container to collect kitchen food scraps



Empty into your building’s green bins

Apartments: Unlimited number of green bins can be set out for collection.
Businesses/Institutions: Up to 10 green bins can be set out without a garbage tag.

In our flyer, we also provide the following tips to reduce odours and fruit flies:

1. Line Your Kitchen Container with:

- a) A few layers of newspaper or place several sheets of newspaper on the counter, scrape your food waste onto this and wrap it into a small package before tossing it in your kitchen container. Newspaper absorbs excess moisture, and reduces odours and fruit flies.
- b) Use a paper bag or a certified compostable bag with this logo:



2. Keep your kitchen container clean, drain excess liquid from food before emptying into your container and/or sprinkle baking soda on your food scraps.

Note: Apartments can set out an unlimited number of green bins for collection.

4.0 How To Educate Your Tenants About Recycling

Promotional material is available from the City free of charge to help you promote our recycling and green bin programs at your building. This includes pamphlets and posters. It is suggested that posters be placed in common areas of your building such as laundry rooms, garbage chute rooms, elevator lobbies or the main lobby.

4.1 New Tenants

In order to help you maintain effective recycling and green bin programs, it is strongly suggested that these programs be enshrined in your tenant lease agreement. This will help ensure that your tenants are aware that you have recycling and green bin programs in place and that they should be using them.

As a minimum, it is recommended you give each new tenant recycling literature with their new lease. A sample letter is provided in this handbook (see Section 4.3). Show the new resident the location of the recycling carts and green bins and review the procedures.

4.2 Contamination Issues

The largest obstacle to an effective recycling cart and green bin program at any apartment building is contamination. It can take just one tenant who may not be aware of these programs to spoil the efforts of other tenants in the building who are properly recycling and using the green bins. It can also result in recycling and/or green bin material being left behind at your building, which no one wants. It is therefore imperative that you or someone you designate check the recycling carts and green bins (preferably daily) to remove any contaminants found. This will stop the problem from getting out of hand and will reduce any confusion from your tenants about what can be included in the carts. Monitoring the carts should only take a few minutes a day and will save time in the long run. If contamination continues to be a problem, re-

issue the promotional material to your tenants. We have an ongoing supply of flyers and posters here at the Waste Diversion Site that are available to you free of charge.

4.3 Sample Letter To New Tenants

Below is a sample letter you may pass on to your new tenants introducing your building's recycling and green bin programs. It is suggested you attach a copy of our Recycling Cart & Green Bin flyer to this letter so the tenants can clearly see what goes where. We can provide you with free copies of this flyer at the Waste Diversion Site.

Dear New Tenant,

The City of Orillia Environmental Services and Operations Department encourages residents to separate recyclables and compostable food scraps from your regular garbage. Place your recycling in the large blue recycling carts and empty your food scraps from your kitchen container into the green bins provided at this building.

Please see the attached flyer showing what can be recycled in the recycling carts and what can be composted in the green bin program. We need your help to ensure that only the noted recyclable and compostable materials are placed in these carts.

If you have any questions about the City's recycling and green bin programs, please call: 705-325-3522, e-mail: enviroservices@orillia.ca, visit Orillia.ca, or visit us at the Waste Diversion Site located at 100 Kitchener Street in Orillia.

Thank you for your participation and cooperation.

**City of Orillia Environmental Services and Operations Department
Solid Waste Management Division**

5.0 Garbage Bin Service

The City provides every other week garbage bin collection service to apartments that have at least nine units. In order to qualify for this service, the building must maintain recycling and green bin collection services as outlined in this handbook.

5.1 Garbage Bin Rental

Buildings on the City's garbage bin collection service rent the garbage bins from the City's collection contractor only – currently Mid Ontario Disposal (call 705-325-5535). There are no City user charges for this service unless you wish to have a larger bin size than what is allowed for your building (see Section 5.2).

The building is also able to purchase its own garbage bin at a size approved by the City. It should be noted that if the City reduces the volume allocation for garbage bins

at any point in the future, either a smaller bin would be required or the landlord would be required to pay for the extra space in the bin if City collection service is maintained.

5.2 Garbage Bin Size

The size of the garbage bin approved for each building depends on the number of dwelling units in the building and the number of City of Orillia garbage tags presently issued to each household. The City will calculate your bin size based on these parameters. If you wish to have a larger garbage bin, the City will invoice you an additional \$52.00 per month per extra 2 cubic yards (no HST). You may also opt to have an extra pick-up undertaken by the collection contractor at your own cost.

6.0 Contact Us

We're here to help! Solid Waste Management Division staff is available to come and speak with you and/or your tenants about your recycling cart and green bin programs Monday to Friday 8:30 a.m. to 4:00 p.m. If you have any questions about these programs, please contact us at:

- Solid Waste Hotline: **705-325-3522**
- E-mail: **enviroservices@orillia.ca**
- Website: **Orillia.ca**
- Visit us at the Waste Diversion Site (landfill), 100 Kitchener Street, Orillia.
- By Mail: 50 Andrew Street, Suite 300, Orillia, ON L3V 7T5

Thank you for your assistance and participation.

Information presented in this handbook is subject to change.

Sorry, we had to leave this material because:

Garbage

- No garbage tag
- Not following clear garbage bag policy
- Non-collection week for garbage and diapers
- Garbage tag affixed incorrectly/did not use full tag
- Oversized garbage container (133 litres maximum)
- Orange garbage tags no longer valid

Recycling

- Mixed recycling (containers and paper cannot be mixed)
- Contains materials not accepted in the recycling program
- Corrugated cardboard not flattened, bundled and tied or oversized (75 cm x 120 cm x 25 cm maximum)
- Oversized styrofoam (75 cm x 120 cm x 25 cm maximum)

Green Bin/Yard Waste

- Garbage or pet waste in green bin/yard waste
- Only newspaper, paper bags or certified compostable bags are acceptable for liners/bags in the green bin
- Improper bag used to contain yard waste (paper or certified compostable bags only)
- Branches not bundled and tied or oversized (1m x 50cm x 50cm maximum; must be under 2.5 cm in diameter)
- Grass clippings must be tagged with an Orillia garbage tag



Other

- Exceeds weight requirements (no heavier than 20 kg or 44 lbs)
- Setout contains items/materials not accepted in collection program

City of Orillia Environmental Services Division

For more information on the Waste Diversion Site:

☎ 705-325-3522 ✉ enviroservices@orillia.ca ➡ orillia.ca



Appendix E
2024 Spill Clean-up/Contaminated Material Summary

2025 Contaminated Material Summaries

Note: No loads of impacted soil were received at the Waste Diversion Site in 2025.

Location	-
Contaminant	-
Property owner	-
Generator of Contaminated material	-
Hauler	-
Total Contaminant	-