CITY OF ORILLIA

2024 Budget



ORILLIA

2024 Budget
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COMMUNITY PROFILE



9,285 families

Median household income
$71,000

40% population growth expected by 2051

Median age of
46.8 years

Two post-secondary institutes

49% of the population has post-secondary education

Approximately
150,000 additional seasonal residents

One hour from the GTA

Orillia statistics from Statistics Canada (2021)

Where We Live

Orillia is a growing community that maintains its small-town character while offering big-city amenities to residents and visitors.

Our beautiful city is a four-season playground located on the picturesque shores of Lake Simcoe and Lake Couchiching. More than 33,000 people call Orillia home, with the average age just under 46. The City values its small-town charm and heritage while embracing a future that is dynamic, progressive and innovative.

The quality of life in the "Sunshine City" is second-to-none. Whether enjoying our vibrant downtown full of charming shops, restaurants and cafés, or our beautiful waterfront parks and extensive trail system, Orillia offers something for everyone.

The city offers a variety of shopping and dining experiences from both independently-owned small businesses and nationally-recognized retailers and restaurants.

Residents have access to an award-winning hospital and modern public library. The new Orillia Recreation Centre and West Orillia Sports Complex provide opportunities for Orillia's athletes to train and compete and gives all citizens access to exciting and diverse recreation and fitness opportunities.

Orillia is surrounded by water that acts as a rippling blue magnet to attract visitors from far and wide and is a city full of culture, arts and recreation opportunities. We are home to the Mariposa Folk Festival, celebrated folk legend Gordon Lightfoot, the iconic Orillia Opera House, the Stephen Leacock National Historic Site and an ever-expanding line-up of festivals and events.

The City is carefully planning growth to provide and preserve a welcoming and inclusive environment for



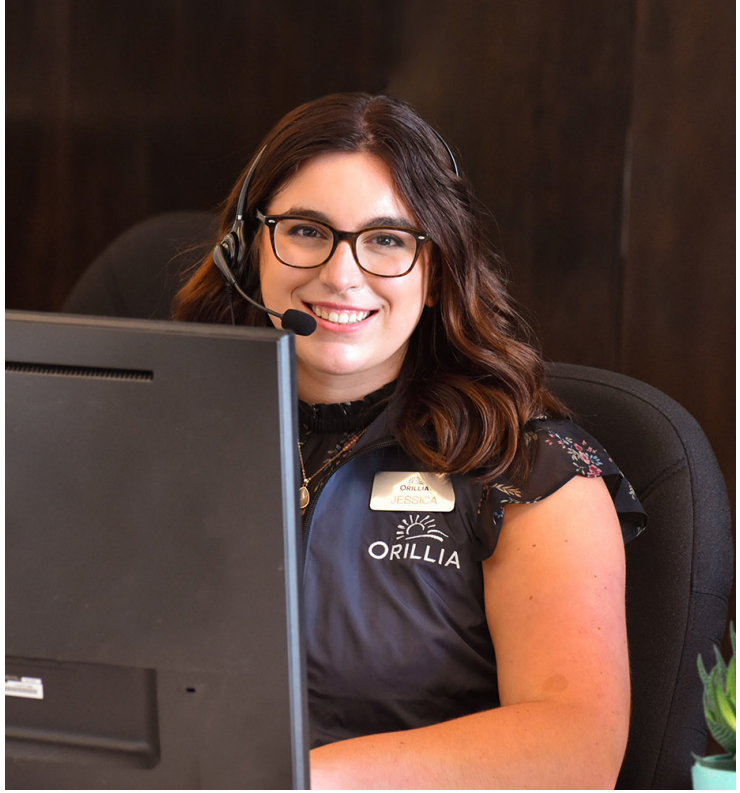
residents, businesses and visitors. Businesses invest and grow in our community because of its convenient location; the lifestyle the area affords; a skilled workforce; and competitive business operating costs.

The City of Orillia continues to rank as one of the top places to live and invest across Canada thanks in part to a number of recent high-profile investments, including Hydro One's investment of over $200 million to build three major facilities in Orillia. Orillia is also home to the Ontario Provincial Police General and Regional Headquarters, Lakehead University and Georgian College.

Community First

The City of Orillia is committed to working with our residents to ensure we live, work, and play in a welcoming and inclusive community. Council's priorities reflect the realities of the current economic and social climate and include:

1. Helping the community with things that matter such as physician recruitment, housing, investing in improving roads infrastructure and services, protecting the City's natural beauty and implementing the Climate Change Action Plan.
2. Strengthening community participation/engagement through equity, diversity, inclusion and truth and reconciliation.
3. Looking at ways to help our most vulnerable, such as those facing homelessness, mental health and the opioid crisis.
4. Business retention and expansion and arts and culture.









For more information on Council priorities and actions supporting these priorities, please visit **orillia.ca/councilpriorities.**

WELCOME





Message from Mayor Don McIsaac

On behalf of Orillia Council, I would like to thank our Strategic Leadership Team, Operational Leadership Team, Finance Team and other City staff for their collective efforts to present a fiscally responsible budget that focuses on the needs of our community and the continued growth of our beautiful city.

Municipal taxes provide significant value to residents as the budget supports various services that impact residents' daily lives, including 24/7 emergency services (police, fire, paramedics), long-term care and social housing, transit, waste collection, safe water, snow plowing, recreation and culture opportunities, parks, trails and beaches, library services, and a host of others.

Council has approved a financially sound budget for 2024 that maintains or enhances quality municipal services to our community while focusing on the following priorities:

- Helping the community with things that matter such as physician recruitment, housing, investing in improving roads infrastructure and services, protecting the City's natural beauty and implementing the Climate Change Action Plan.
- Looking at ways to help our most vulnerable, such as those facing homelessness, mental health and the opioid crisis.
- Strengthening community participation/engagement through equity, diversity, inclusion and truth and reconciliation.
- Business retention and expansion and arts and culture.

We would like to thank the community for a year of progress, collaboration and community growth. Your voices, needs and aspirations continue to guide our decisions.

The 2024 Budget solidifies Council's dedication to enhancing the quality of life and wellbeing of all Orillia residents and supporting growth while planning for the future in a sustainable and responsible manner.



Don McIsaac
Mayor



Message from our CAO

On behalf of the Strategic Leadership Team, I am pleased to present the 2024 Budget, a responsible financial plan that reflects the priorities of Council and the diverse needs of our community. This year's budget is a testament to our commitment to delivering essential services while maintaining fiscal prudence and exploring opportunities for continuous improvement.

First and foremost, I would like to thank Council for their support and commitment to setting clear priorities over the past year. Their insights have been instrumental in shaping this budget and ensuring it aligns with our shared vision for the future.

I would also like to express my gratitude to our dedicated team, including our Strategic Leadership Team, Operational Leadership Team, and all staff who participated in preparing this budget.

It's important to recognize that the budget is not a one-and-done process; rather, it's an ongoing journey. We continually seek out ways to optimize our operations, find efficiencies, and create budgets that are not only effective, but also forward-looking.

We invite and welcome members of the public to actively participate in the budget process. Your views, insights, and perspectives are invaluable in ensuring that our budget truly serves the community's needs. Join us in meetings, review agendas, and connect with Council as we collectively shape our community's future through responsible budgeting.

As we move ahead with the implementation of the 2024 Budget directives, we look forward to collaborating with our community to bring to fruition the visions and goals set by Council and residents and providing excellent municipal services that enhance the quality of life for all Orillians.



Gayle Jackson
Chief Administrative Officer



City of Orillia
Organizational Structure



Don McIsaac
Mayor

Council



David Campbell
Ward 1
Councillor



Whitney Smith
Ward 1
Councillor



Ralph Cipolla
Ward 2
Councillor



Luke Leatherdale
Ward 2
Councillor



Jeff Czetwerzuk
Ward 3
Councillor



Jay Fallis
Ward 3
Councillor



Janet-Lynne Durnford
Ward 4
Councillor



Tim Lauer
Ward 4
Councillor



Gayle Jackson
Chief Administrative Officer

Strategic Leadership Team



Ian Sugden
General Manager, Development Services and Engineering



Amanpreet Singh Sidhu
General Manager, Corporate Services



Roger Young
General Manager, Environment and Infrastructure Services

BUDGET OVERVIEW & FINANCIAL HEALTH





Welcome to the City's Budget

We are very proud to present the 2024 Budget. The process of building the budget requires significant effort and coordination across the organization and involves balancing service requirements, growth, and strategic priorities with community value.

This year is no exception, as the City faces several pressures like inflation, borrowing costs, legislative changes, external service partner financial pressure, economic uncertainty, and beyond. Despite these challenges, Orillia remains resilient and pivoted towards opportunity, ingenuity, and carefully managed spending to create a responsible budget.

A key aspect to the process is a commitment to financial planning, which helped to assess performance, prioritize investments, and align capacity with service delivery.

Overall, the budget recommends a levy increase of 1.71%, which is a solid achievement given the economic environment. This increase supports the City's ability to maintain "core" services, manage growth and support key community initiatives.

The budget also includes a $68.6 million investment in 118 capital projects, which is significantly greater than previous years and necessary to meet community needs and keep assets in a state of good repair. Some examples of key projects include:

- Brian Orser Arena reconstruction
- Downtown streetscaping
- Laclie and Borland Street reconstruction
- Bus replacements
- Annual road and sidewalk program.

In addition, the City continues to build a healthy tax base, growing reserves, solid investments and debt portfolios, flexible liquidity, and a team of prudent guardians dedicated to overseeing the City's finances.

The City's budget is a blueprint on how funds are generated and allocated to best serve the community. It also serves as an internal and external communication tool to generate awareness of the programs and projects planned for the year. We hope you find this year's budget document informative.



John Henry
Director of Finance, CFO and Treasurer

What is a Municipal Budget?

A budget is a financial plan. It can be defined as an estimate of costs, revenues, and resources over a specified period that reflects forecasts of future financial conditions based upon a set of assumptions. A budget is a tool for management and serves the following purposes:

1. Plan of action for achieving program objectives and the financial commitments to meet those objectives.
2. Statement of priorities.
3. Standard for measuring performance.
4. Reflects funding policies.
5. Device for coping with foreseeable adverse situations.
6. A communication tool to ensure financial awareness of City service, program and project resource commitments.







Key Legislative Frameworks Governing the Municipal Budget Process

Municipal Act:

There are several provisions in the *Municipal Act* and regulations related to budgeting in Ontario. The *Act* requires an annual budget and allows for "multi-year" budgets:

- Section 289/290 of the *Act* sets out certain budget provisions for upper- and lower-tier municipalities.
- Section 291 of the *Act* permits municipalities to prepare and adopt a budget covering a period of two-to-five years. If the first year of a multi-year budget immediately follows a year in which a regular election is held, the budget may only be adopted in the first year to which the budget applies.
- Section XII provides direction related to fees and charges.
- Section 293 of the *Act* sets out regulations for reserves and reserve funds.
- Part XIII of the *Act* sets criteria for debt and investments.

Ontario Regulation:

Ontario Regulation 284/09, Budget Matters Expenses, states that the municipal budget may exclude some "non–cash" expenses such as:

- Amortization
- Post–employment benefits
- Solid waste landfill closure and post–closure liabilities

Safe Drinking Water Act (SDWA):

Ontario Regulation 453/07 sets out financial plan requirements for water systems.

Asset Management Planning for Municipal Infrastructure:

Ontario Regulation 588/17 sets out timing, details, and policies for long-term asset management planning, including climate change adaption.

Classification of Budget

Municipal Budget

Operating Budget



Funding ongoing day-to-day operations consumed within the year.

- Maintenance activities
- Service contracts
- Utilities
- Materials and supplies
- Salaries/wages
- Licensing, and more

Capital Budget



Funding for infrastructure and assets or other items that have a lasting benefit beyond a year.

- Roads/sidewalks
- Parks
- Facility upkeep
- Asset management
- Water/wastewater plants and pipes
- Vehicles and equipment
- Technology assets
- Other projects

The Budget Challenge

Expenses – **Non-Tax Revenues** = **The Property Tax Levy**

Non-Tax Revenues (Operations)

- User fees
- Licences and permits
- Fines and penalties
- Grants/operating transfer payments

Non-Tax Revenues (Capital)

- Development charges
- Reserves
- Debt
- Gas tax
- Conditional grants

- Rationalize expenses related to service offerings and the needs of the community
- Maximize and balance the use of non-tax revenues, while still maintaining a financially solvent organization
- Achieve a property tax levy that funds the balance of the organization's expenses while keeping property taxes at a level that ensures growth, prosperity, and community investment

Budget Framework

Initiatives
Moving towards the City's vision and enabling strategic corporate and operational priorities.

Managing Growth
Balancing the timing and costs of growth with revenue streams and available funds.

Maintaining Service Levels
Maintaining service to the community under constant inflation and legislative pressures.



Budget Process in Orillia

The annual budget process involves four key stages:

Stage 1: Budget Direction

Establish timeline → Review key pressures → 10-year plan and guidelines → Council direction

Stage 2: Corporate Budget Preparation and Review

Division level → Financial analysis and consolidation → Operational and Strategic Leadership Teams

Budget preparation takes into consideration the current economic climate, Council direction and priorities, service levels, efficiencies, long-term requirements and external pressures.

Stage 3: Council Budget Deliberations

Budget overview → Boards and committees → Operating sessions → Capital sessions

Stage 4: Budget Ratification

Final budget adopted by Council → Budget direction implemented

2024 OPERATING BUDGET



Net Levy Requirement

Levy Breakdown	2023	2024
2022 Property Tax Levy & By-law	66,532,816	
Add: 2023 Assessment Growth	1,456,782	
Add: 2023 Levy Adjustment 2.79%	1,895,460	
2023 Property Tax Levy & By-law	69,885,058	69,885,058
Add: Provincial Heads & Beds	230,750	218,550
Add: Provincial Education Payment in Lieu	174,290	181,993
2023 Total City Levy	**70,290,098**	**70,285,601**
		4,497
Add: 2024 Estimated Assessement Growth		1,000,000
Add: 2024 Additional Net Levy Requirement		1,224,855
2024 Total City Levy		**72,514,953**

Levy Increase	2024
2024 Funding Requirement	2,224,855
Add: Change in Provincial Heads & Beds	12,200
Add: Change in Provincial Education Payment in Lieu	(7,703)
Less: 2024 Estimated Assessement Growth	(1,000,000)
Levy Required Increase	1,229,352
Levy Required Rate Increase	**1.73%**
2023 Property Tax Levy & By-law	69,885,058
Add: 2024 Estimated Assessement Growth	1,000,000
Total Base Levy	70,885,058
1% of Total Total Base Levy	**708,851**

ORILLIA

Operating Budget Summary
by Department and Division

Department and Division	Budget				Change Breakdown					
	2023	2024	Change $	Change %	Corp Adj	Main Srvs	Growth	Initiative	Other	Total
Mayor & Council	583,790	577,031	(6,759)	(1.16%)	-	-	-	-	(6,759)	(6,759)
Agencies & Committees	379,475	377,475	(2,000)	(0.53%)	-	35,000	25,000	(62,000)	-	(2,000)
Honorariums	21,800	21,000	(800)	(3.67%)	-	-	-	-	(800)	(800)
Council, Agencies, Committees Total	**985,065**	**975,506**	**(9,559)**	**(0.97%)**	**-**	**35,000**	**25,000**	**(62,000)**	**(7,559)**	**(9,559)**
CAO & Communications	949,818	978,492	28,674	3.02%	-	-	-	-	28,674	28,674
Fire Services	7,997,572	8,269,926	272,354	3.41%	-	184,769	-	(150,000)	237,585	272,354
Office of the CAO Total	**8,947,390**	**9,248,418**	**301,028**	**3.36%**	**-**	**184,769**	**-**	**(150,000)**	**266,259**	**301,028**
Business Development, Tourism & IT										
Business Development	742,949	604,342	(138,607)	(18.66%)	-	17,080	-	-	(155,687)	(138,607)
Tourism Development	32,582	-	(32,582)	(100.00%)	-	-	-	(32,582)	-	(32,582)
Tourism Municipal Accommodation Tax	-	-	-	-	-	-	-	-	-	-
Farmer's Market	(924)	-	924	(100.00%)	-	-	-	-	924	924
Leacock Museum	350,143	232,413	(117,730)	(33.62%)	-	(107,078)	-	(17,636)	6,984	(117,730)
Opera House	617,156	591,274	(25,882)	(4.19%)	-	-	(44,914)	-	19,032	(25,882)
Information Technology	1,320,286	1,448,724	128,438	9.73%	-	36,300	7,500	80,000	4,638	128,438
Business Development, Tourism & IT Subtotal	**3,062,192**	**2,876,754**	**(185,438)**	**(6.06%)**	**-**	**(53,698)**	**(37,414)**	**29,782**	**(124,108)**	**(185,438)**
Legal Services & Real Estate	(136,342)	(14,962)	121,380	(89.03%)	-	81,858	46,676	-	(7,154)	121,380
Recreation & Culture										
Recreation Administration	1,167,817	1,153,150	(14,667)	(1.26%)	-	4,844	20,000	-	(39,511)	(14,667)
Recreation Business Services	(2,102,544)	(2,169,855)	(67,311)	3.20%	-	(104,718)	-	-	37,407	(67,311)
Cultural Services	179,120	132,268	(46,852)	(26.16%)	-	-	-	-	(46,852)	(46,852)
Youth Services	455,939	464,202	8,263	1.81%	-	1,500	-	-	6,763	8,263
Fitness Centre	(280,753)	(472,020)	(191,267)	68.13%	(80,000)	(16,200)	(130,000)	-	34,933	(191,267)
Recreation Programs	459,599	552,720	93,121	20.26%	80,000	-	(6,500)	-	19,621	93,121
Aquatics	601,613	638,200	36,587	6.08%	-	4,819	-	-	31,768	36,587
Recreation & Culture Subtotal	**480,791**	**298,664**	**(182,127)**	**(37.88%)**	**-**	**(109,755)**	**(116,500)**	**-**	**44,128**	**(182,127)**
Clerks	794,574	803,203	8,629	1.09%	-	10,121	-	-	(1,492)	8,629
Financial Services	1,789,031	1,957,196	168,165	9.40%	-	(55,000)	132,337	-	90,828	168,165
Human Resources	789,309	928,588	139,279	17.65%	-	-	-	123,907	15,372	139,279
Corporate Services Total	**6,779,555**	**6,849,443**	**69,888**	**1.03%**	**-**	**(126,474)**	**25,099**	**153,689**	**17,575**	**69,888**

Operating Budget Summary
by Department and Division

Department and Division	Budget				Change Breakdown					
	2023	2024	Change $	Change %	Corp Adj	Main Srvs	Growth	Initiative	Other	Total
Planning & Park Planning										
Planning Administration	257,864	275,165	17,301	6.71%	10,000	-	-	-	7,301	17,301
Planning	683,674	546,816	(136,858)	(20.02%)	-	-	(105,027)	-	(31,831)	(136,858)
Park Planning	202,363	213,745	11,382	5.62%	5,000	-	-	-	6,382	11,382
Planning & Park Planning Subtotal	**1,143,901**	**1,035,726**	**(108,175)**	**(9.46%)**	**15,000**	**-**	**(105,027)**	**-**	**(18,148)**	**(108,175)**
Engineering	484,769	594,541	109,772	22.64%	(86,462)	-	49,385	(6,250)	153,099	109,772
Building Standards	(190,175)	(195,639)	(5,464)	2.87%	7,500	(64,000)	-	10,000	41,036	(5,464)
By-Law	267,824	282,554	14,730	5.50%	7,500	(54,000)	48,433	(1,474)	14,271	14,730
Transit	2,061,151	2,177,182	116,031	5.63%	(25,000)	121,090	-	-	19,941	116,031
Development Engineering Services Total	**3,767,470**	**3,894,364**	**126,894**	**3.37%**	**(81,462)**	**3,090**	**(7,209)**	**2,276**	**210,199**	**126,894**
Operations										
Roads	3,013,852	3,239,949	226,097	7.50%	30,000	35,493	60,379	50,000	50,226	226,097
Parks	1,809,258	1,894,765	85,507	4.73%	15,000	19,307	-	1,000	50,200	85,507
Fleet	525,141	544,219	19,078	3.63%	5,750	20,324	-	-	(6,996)	19,078
Operations Subtotal	**5,348,251**	**5,678,933**	**330,682**	**6.18%**	**50,750**	**75,124**	**60,379**	**51,000**	**93,430**	**330,682**
Facilities, Climate Change	7,499,248	7,939,185	439,937	5.87%	10,500	291,400	3,500	12,000	122,537	439,937
Solid Waste	2,131,929	1,819,271	(312,658)	(14.67%)	-	(358,188)	-	-	45,530	(312,658)
Enviro Infrastructure Services Total	**14,979,428**	**15,437,390**	**457,962**	**3.06%**	**61,250**	**8,336**	**63,879**	**63,000**	**261,498**	**457,962**
Contracted Services & Boards										
Police Board	(259,153)	(254,423)	4,730	(1.83%)	-	-	-	-	4,730	4,730
Police Services	8,727,807	9,255,327	527,519	6.04%	-	531,303	-	-	(3,784)	527,519
Crossing Guard	126,674	129,089	2,415	1.91%	-	-	-	-	2,415	2,415
Simcoe County Services	7,561,043	8,382,964	821,921	10.87%	-	821,921	-	-	-	821,921
Simcoe Muskoka District Health Unit	489,420	513,891	24,471	5.00%	-	24,471	-	-	-	24,471
Contracted Services & Boards Total	**16,645,791**	**18,026,847**	**1,381,056**	**8.30%**	**-**	**1,377,695**	**-**	**-**	**3,361**	**1,381,056**
Corporate Transactions										
Library Funding	2,627,995	2,685,261	57,266	2.18%	-	57,266	-	-	-	57,266
Contributions to Reserves	19,098,450	19,221,217	122,767	0.64%	122,767	-	-	-	-	122,767
Investment Income - OPG	(1,314,750)	(1,314,750)	-	-	-	-	-	-	-	-
Investment Income - General	(1,287,946)	(1,787,946)	(500,000)	38.82%	-	-	-	(500,000)	-	(500,000)
Corporate Adjustments	(356,854)	40,693	397,547	(111.40%)	(350,000)	380,000	-	350,000	17,547	397,547
Corporate Transaction Total	**18,766,895**	**18,844,475**	**77,580**	**0.41%**	**(227,233)**	**437,266**	**-**	**(150,000)**	**17,547**	**77,580**

Operating Budget Summary
by Department and Division

Department and Division	Budget				Change Breakdown					
	2023	2024	Change $	Change %	Corp Adj	Main Srvs	Growth	Initiative	Other	Total
Sub Total Grand Total	**70,871,594**	**73,276,443**	**2,404,849**	**3.39%**	**(247,445)**	**1,919,682**	**106,769**	**(143,035)**	**768,879**	**2,404,849**
Tax Related (Supp, Penalties, WO, MPAC)	(581,496)	(761,496)	(180,000)	30.95%	-	-	(180,000)	-	-	(180,000)
Total Levy Requirement	**70,290,098**	**72,514,947**	**2,224,849**	**3.17%**	**(247,445)**	**1,919,682**	**(73,232)**	**(143,035)**	**768,879**	**2,224,849**
Change: Heads/Beds & Educational Pmnt in Lieu	405,040	400,543	4,497							
2024 Estimated Assessment Growth		1,000,000	(1,000,000)							
Estimated Levy Requirement and Increase			**1,229,346**	**1.73%**						

** - Areas are being switched as part of the re-alignment

Operating Budget Summary
by Revenues and Expenses

Object Category	Budget				Changes					
	2023	2024	Change $	Change %	Corp Adj	Main Srvs	Growth	Initiative	Other	Total
Revenues / Funding Source	**21,490,333**	**24,806,781**	**3,316,448**	**15.43%**	**477,775**	**1,557,119**	**663,094**	**794,786**	**(176,327)**	**3,316,448**
Taxation	1,590,000	1,770,000	180,000	11.32%	-	-	180,000	-	-	180,000
User Fees and Serv Chgs	11,216,909	11,821,434	604,525	5.39%	-	213,287	338,594	111,586	(58,942)	604,525
Investment Income	2,602,696	3,102,696	500,000	19.21%	-	-	-	500,000	-	500,000
Grants and Donations	1,195,429	2,428,543	1,233,114	103.15%	-	1,235,940	-	-	(2,827)	1,233,114
Other Revenues	1,043,048	1,166,767	123,719	11.86%	-	(12,183)	80,500	50,000	5,402	123,719
Licenses and Permits	1,077,937	1,302,977	225,040	20.88%	-	50,000	-	170,000	5,040	225,040
Reserve Funding	2,764,314	3,214,364	450,050	16.28%	477,775	70,075	64,000	(36,800)	(125,000)	450,050
Expenses / Expenditure	**91,780,431**	**97,306,846**	**5,526,415**	**6.02%**	**230,330**	**3,476,801**	**574,981**	**651,751**	**592,552**	**5,526,415**
Labour Costs	31,124,633	33,004,485	1,879,852	6.04%	73,000	439,909	358,400	217,608	790,935	1,879,852
Contracted Services	28,376,359	31,511,038	3,134,679	11.05%	3,000	2,946,739	227,153	196,466	(238,679)	3,134,679
Utilities, Tax and Insurance	3,727,132	3,820,043	92,911	2.49%	-	73,410	1,208	4,400	13,893	92,911
Material and Supplies	2,405,294	2,604,549	199,255	8.28%	37,250	35,537	18,984	85,689	21,795	199,255
Administration	1,368,198	1,359,950	(8,248)	0.60%	-	27,500	5,560	(28,812)	(12,497)	(8,248)
Redistribution	202,038	(74,384)	(276,422)	136.82%	(141,462)	(138,560)	-	-	3,600	(276,422)
Write Offs	590,000	590,000	-	-	-	-	-	-	-	-
Financing	820,669	1,285,520	464,851	56.64%	477,775	-	-	-	(12,924)	464,851
Rentals and Leases	118,060	120,383	2,323	1.97%	-	-	-	-	2,323	2,323
Transaction Charges	108,875	142,434	33,559	30.82%	8,000	-	20,000	(1,000)	6,559	33,559
Grants Contributions	3,657,495	3,647,136	(10,359)	0.28%	-	92,266	25,000	(127,625)	-	(10,359)
Reserve Contributions	19,281,678	19,295,693	14,015	0.07%	(227,233)	-	(81,324)	305,025	17,547	14,015
Net Operating Budget	**70,290,098**	**72,500,065**	**2,209,967**	**3.14%**	**(247,445)**	**1,919,682**	**(88,114)**	**(143,035)**	**768,879**	**2,209,967**
Change: Heads/Beds & Educational Pmnt in Lieu	405,040	400,543	4,497							
2024 Estimated Assessment Growth			(1,000,000)							
Estimated Levy Requirement and Increase			**1,214,464**	**1.71%**						

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Operating Budget
Levy Supported Budget Change Summary

No.	Department & Division Change Request	Pg No.	Change Req No.	Split Requests	Changes Corp Adj.	Main Srvs.	Growth	Initiative	Other	Levy Impact $	%	Cuml. %
	City-Wide & Corporate											
1	Change in Heads/Beds & Educational Pmnt in Lieu						4,497			4,497	0.01%	0.01%
2	Property tax - anticipated assessment growth						(1,000,000)			(1,000,000)	(1.41%)	(1.40%)
3	Tax related - increase to supplementary taxation						(180,000)			(180,000)	(0.25%)	(1.66%)
4	Labour costs - reflect salary progressions, employment agreements, economic adjustments, and changes in benefit costs								551,882	551,882	0.78%	(0.88%)
5	New staff annualization - gapping dollars from 2023 new approved position								237,774	237,774	0.34%	(0.54%)
6	Operating impacts from 2024 Capital	36	CORP1.15	A (6, W2)	66,250					66,250	0.09%	(0.45%)
7	Pre-approved - prior year approved budget including user fees and charges, operating commitments and impacts form 2023 capital								(329,928)	(329,928)	(0.47%)	(0.92%)
8	One-time items - removal of 2023 approved revenues and expenses								(248,297)	(248,297)	(0.35%)	(1.27%)
9	Investment income - $500,000 anticipated increase from favourable market conditions partially offset with $250,000 increase to Tax Rate Stabilization Reserve	242	CORP1.2					(250,000)		(250,000)	(0.35%)	(1.62%)
10	Library funding contribution	244	CORP1.6			57,266				57,266	0.08%	(1.54%)
11	Corporate insurance claims - costs associated with annual insurance related claims	245	CORP1.16			80,000				80,000	0.11%	(1.43%)
12	Stormwater tax subsidy phase out (Supplementary report DSE-23-53)	246	CORP1.17					(202,233)		(202,233)	(0.29%)	(1.71%)
13	Market review per report CS-23-36 dated September 19, 2023	247	CORP1.19			300,000				300,000	0.42%	(1.29%)
14	Asset replacement reserve contribution adjustment	249	CORP1.20			150,000				150,000	0.21%	(1.08%)
15	Reduction in CIP reserve with elimination of Tier 3 program (Supplementary Report CS-23-45)	80	EDC1.6	B (15, 32)					(175,000)	(175,000)	(0.25%)	(1.32%)

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Levy Supported Budget Change Summary

No.	Department & Division Change Request	Pg No.	Change Req No.	Split Requests	Changes Corp Adj.	Main Srvs.	Growth	Initiative	Other	Levy Impact $	%	Cuml. %
16	Increase to Affordable Housing Reserve contribution	250	CORP1.22					100,000		100,000	0.14%	(1.18%)
17	Increase to Affordable Housing Reserve contribution	251	CORP1.23					-		-	-	(1.18%)
18	Council Request - Affordable Housing Reserve contributionfunded from Capital Tax Levy Reserve	252	CTL1.4					-		-	-	(1.18%)
19	Adjustment to reflect Dougal Canal levies collected and transferred to reserves								17,547	17,547	0.02%	(1.16%)
	Mayor & Council											
20	Other general adjustments								(900)	(900)	(0.00%)	(1.16%)
	Agencies & Committees											
21	Orillia Museum of Arts and History - increase in exhibits, collections and community involvement	49	COM1.2			30,000				30,000	0.04%	(1.12%)
22	Information Orillia increase to service rise in clients served through in-person and telephone inquiries	51	COM1.3			5,000				5,000	0.01%	(1.11%)
23	Physician Recruitment - increase to recruit more doctors	48	COM1.1				25,000			25,000	0.04%	(1.07%)
24	Council Request - Warming Shelter increase	52	CTL1.1					-		-	-	(1.07%)
25	Committee funding offset by the MAT reserve	81	EDC1.7	C (25,34, 35)				(32,000)		(32,000)	(0.05%)	(1.12%)
	CAO & Communications											
26	Other general adjustments								880	880	0.00%	(1.12%)
	Fire Services											
27	Increase to dispatch fees revenue	57	FIRE1.1			(26,928)				(26,928)	(0.04%)	(1.16%)
28	Removal of Gravenhurst Dispatch	58	FIRE1.2			39,197				39,197	0.06%	(1.10%)
28	Overtime increase and additional bunker gear and radios needed	61	FIRE2.1			172,500				172,500	0.24%	(0.86%)
29	New motor vehicle fees revenue	59	FIRE1.3					(90,000)		(90,000)	(0.13%)	(0.98%)
30	New fire structures fee revenues	60	FIRE1.4					(60,000)		(60,000)	(0.08%)	(1.07%)
31	Other general adjustments								32,712	32,712	0.05%	(1.02%)
	Business Development											

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Levy Supported Budget Change Summary

No.	Department & Division Change Request	Pg No.	Change Req No.	Split Requests	Changes Corp Adj.	Main Srvs.	Growth	Initiative	Other	Levy Impact $	%	Cuml. %
32	Reduction in CIP with elimination of Tier 3 program (Supplementary Report CS-23-45)	80	EDC1.6	B (15, 32)				-		-	-	(1.02%)
33	Leacock Operational Efficiencies	86	EDC2.1	D (33, 37, 136)		17,080				17,080	0.02%	(1.00%)
	Tourism Development											
34	Merging of tourism development and increase in MAT based on projected revenue increases, total net impact zero (Supplementary Report CS-23-43)	81	EDC1.7	C (25,34, 35)				(32,582)		(32,582)	(0.05%)	(1.04%)
	Tourism Municipal Tax Accommodation (MAT)											
35	Merging of tourism development and increase in MAT based on projected revenue increases, total net impact zero (Supplementary Report CS-23-43)	81	EDC1.7	C (25,34, 35)				-		-	-	(1.04%)
	Farmer's Market											
36	Other general adjustments								(339)	(339)	(0.00%)	(1.04%)
	Leacock Museum											
37	Leacock Operational Efficiencies	86	EDC2.1	D (33, 37, 136)		(107,078)				(107,078)	(0.15%)	(1.20%)
38	Decrease due to closure of Leacock rental program	74	EDC1.1					(17,636)		(17,636)	(0.02%)	(1.22%)
39	Other general adjustments								3,788	3,788	0.01%	(1.22%)
	Opera House											
40	Rental rate increase	76	EDC1.2					(44,914)		(44,914)	(0.06%)	(1.28%)
41	Other general adjustments								5,515	5,515	0.01%	(1.27%)
	Information Technology											
42	Support increase for Great Plains (10%)	77	EDC1.3			7,200				7,200	0.01%	(1.26%)
43	Operational impact from capital project 09027	78	EDC1.4			19,100				19,100	0.03%	(1.23%)
44	Operational impact from capital project 08140, total net impact zero, redistributed to other services areas	79	EDC1.5	E (44, 78, 89, 93, W3, WW2)		-				-	-	(1.23%)
45	Microsoft and Adobe licenses for existing staff for enhanced capabilities	83	EDC1.8				7,500			7,500	0.01%	(1.22%)

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Levy Supported Budget Change Summary

No.	Department & Division Change Request	Pg No.	Change Req No.	Split Requests	Changes Corp Adj.	Main Srvs.	Growth	Initiative	Other	Levy Impact $	%	Cuml. %
46	Fund outsourcing for 24/7 IT support	84	EDC1.9					80,000		80,000	0.11%	(1.11%)
47	Other general adjustments								(681)	(681)	(0.00%)	(1.11%)
	Legal Services & Real Estate											
48	New property taxes for two lots	91	LGL1.2			11,486				11,486	0.02%	(1.10%)
49	City Centre tenant vacancy	95	LGL1.5			70,372				70,372	0.10%	(1.00%)
50	Removal of contributions to land reserve	90	LGL1.1				(81,324)			(81,324)	(0.11%)	(1.11%)
51	Increase to anticipated legal revenue	92	LGL1.3				(5,000)			(5,000)	(0.01%)	(1.12%)
52	Phase in of legal fees requirement	93	LGL1.4				133,000			133,000	0.19%	(0.93%)
53	Reduction due to lessee not resigning								52,875	52,875	0.07%	(0.86%)
	Recreation Administration											
54	New Aquatic Supervisor position	108	REC2.1	F (54, 69)		4,844				4,844	0.01%	(0.85%)
55	Active net fee increases	107	REC1.2				20,000			20,000	0.03%	(0.82%)
56	Other general adjustments								3,259	3,259	0.00%	(0.82%)
	Recreation Business Services											
57	Financial fee assistance program increase	106	REC1.1			5,500				5,500	0.01%	(0.81%)
58	Other contracted service increases, staff scheduling software, memberships, etc								3,000	3,000	0.00%	(0.80%)
	Cultural Services											
59	Other general adjustments								1,550	1,550	0.00%	(0.80%)
	Youth Services											
60	Natural Gas Charge Increase - projected commodity increases in natural gas as well as applicable carbon tax	194	FCC1.03	H (60, 117, 121, 135)		1,500				1,500	0.00%	(0.80%)
61	Youth Service Community Safety Grant, total net impact zero	110	REC2.2			-				-	-	(0.80%)
62	Council Request - Youth Services increase funded from Capital Tax Levy Reserve	115	CTL1.3					-		-	-	(0.80%)
63	Other general adjustments								1,819	1,819	0.00%	(0.80%)
	Fitness Center											
64	Increase in memberships	111	REC2.3			(16,200)				(16,200)	(0.02%)	(0.82%)
65	Increase in fun pass revenue over programs	113	REC3.1	G (65, 66)			(80,000)			(80,000)	(0.11%)	(0.93%)
	Recreation Programs											
66	Increase in fun pass revenue over programs	113	REC3.1	G (65, 66)	80,000					80,000	0.11%	(0.82%)
67	Increased user fees for day camps	112	REC2.4				(6,500)			(6,500)	(0.01%)	(0.83%)

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Levy Supported Budget Change Summary

No.	Department & Division Change Request	Pg No.	Change Req No.	Split Requests	Changes Corp Adj.	Main Srvs.	Growth	Initiative	Other	Levy Impact $	%	Cuml. %
68	Other general adjustments								(2,250)	(2,250)	(0.00%)	(0.83%)
	Aquatics											
69	New Aquatic Supervisor position	108	REC2.1	F (54, 69)		4,819				4,819	0.01%	(0.83%)
70	Other general adjustments								3,287	3,287	0.00%	(0.82%)
	Clerks											
71	Summer student to help out with Clerks	118	CLK2.1			10,121				10,121	0.01%	(0.81%)
72	Other general adjustments								(4,982)	(4,982)	(0.01%)	(0.81%)
	Financial Services											
73	Increase in revenue services fees, associated with fee increase	122	FIN1.1			(55,000)				(55,000)	(0.08%)	(0.89%)
74	New Senior Financial Analyst position, to assist with increased demands from divisions	124	FIN2.1				132,337			132,337	0.19%	(0.70%)
75	Other general adjustments								(4,331)	(4,331)	(0.01%)	(0.71%)
	Human Resources											
76	Other general adjustments								519	519	0.00%	(0.71%)
77	Corporate Training Specialist	130	HR2.1					123,907		123,907	0.17%	(0.53%)
	Planning & Park Planning											
78	PPLS Module - Planning allocation	79	EDC1.5	E (44, 78, 89, 93, W3, WW2)	10,000					10,000	0.01%	(0.52%)
79	Planning Revenue Changes - 5% increase from CPI	137	PLA1.1				(105,027)			(105,027)	(0.15%)	(0.67%)
80	Other general adjustments								(4,603)	(4,603)	(0.01%)	(0.68%)
	Engineering											
81	Traffic Calming Reallocation - transfer to correct departments	146	CORP1.4	I (81, 103)	25,000					25,000	0.04%	(0.64%)
82	Redistribution of engineering salaries to capital projects	147	CORP1.18		(111,362)					(111,362)	(0.16%)	(0.80%)
83	Traffic Technician Level 5 - need for traffic technician through realignment of departments with recovery of costs from capital projects	143	ENG2.1				103,528			103,528	0.15%	(0.65%)
84	Summer Student	145	ENG2.2				5,857			5,857	0.01%	(0.64%)

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Levy Supported Budget Change Summary

No.	Department & Division Change Request	Pg No.	Change Req No.	Split Requests	Changes Corp Adj.	Main Srvs.	Growth	Initiative	Other	Levy Impact $	%	Cuml. %
85	Increased Lot Grading Review Fees - increase to $350 per application	142	ENG1.2					(6,250)		(6,250)	(0.01%)	(0.65%)
86	New Development Review Fees - aligning with staff time required to review packages	141	ENG1.1					(60,000)		(60,000)	(0.08%)	(0.74%)
87	Council Request - Traffic Calming increase funded from Capital Tax Levy Reserve	148	CTL1.2					-		-	-	(0.74%)
88	Other general adjustments								(336)	(336)	(0.00%)	(0.74%)
89	Operating impacts from 2024 Capital	36	CORP1.15			-				-	-	(0.74%)
	Building Standards											
90	PPLS Module Building Standard allocation	79	EDC1.5	E (44, 78, 89, 93, W3, WW2)	7,500					7,500	0.01%	(0.73%)
91	Building Permit Revenue Increase - based on anticipated build projects in 2024	151	BLD1.1			(50,000)				(50,000)	(0.07%)	(0.80%)
92	Custom Monthly Reports - time savings vs. current process of compiling reports	152	BLD1.2				10,000			10,000	0.01%	(0.78%)
93	Other general adjustments								(1,000)	(1,000)	(0.00%)	(0.78%)
	By-Law											
94	PPLS Module By-Law allocation	79	EDC1.5	E (44, 78, 89, 93, W3, WW2)	7,500					7,500	0.01%	(0.77%)
95	Increase Inspection Fees - $100 increase from $100 per inspection fee	156	BLW1.1			(10,000)				(10,000)	(0.01%)	(0.79%)
96	Increased Expired Meter Parking Fines - Increasing to $20/$25 fine fee	157	BLW1.2			(25,000)				(25,000)	(0.04%)	(0.82%)
97	Increase Admin Fee for Remedial Action - Increasing administrative fee from 15% to 50%	158	BLW1.3			(9,000)				(9,000)	(0.01%)	(0.84%)
98	Fee By-Law - Problematic Properties - Establish a fee for properties who continuously require police attendance	159	BLW1.4			(10,000)				(10,000)	(0.01%)	(0.85%)
99	Increase Hours of 1 Animal Control Officer - to increase to actual activity	164	BLW2.4				48,439			48,439	0.07%	(0.78%)
100	New Manager of By-Law Enforcement	160	BLW2.1					(19,415)		(19,415)	(0.03%)	(0.81%)

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No.	Department & Division Change Request	Pg No.	Change Req No.	Split Requests	Changes Corp Adj.	Main Srvs.	Growth	Initiative	Other	Levy Impact $	%	Cuml. %
101	New Seasonal Enforcement Officer	162	BLW2.2					17,941		17,941	0.03%	(0.78%)
102	Other general adjustments								576	576	0.00%	(0.78%)
	Transit											
103	Traffic Calming Reallocation - Placeholder transferred to correct departments	146	CORP1.4	I (81, 103)	(25,000)					(25,000)	(0.04%)	(0.82%)
104	Transit budget transfer to new account, total net impact zero	173	CORP1.21		-					-	-	(0.82%)
105	Senior, Teen, Free Days (Supplementary Report DSE-23-40)	170	TRA1.3			38,000				38,000	0.05%	(0.76%)
106	Reduction in Transit Cash Fare - based on actuals	168	TRA1.1			160,000				160,000	0.23%	(0.54%)
107	Reduction in Fees General - OWLS Transit Fare	171	TRA1.4			11,000				11,000	0.02%	(0.52%)
108	Reduction in Winter Maintenance Costs	172	TRA1.5			(5,000)				(5,000)	(0.01%)	(0.53%)
109	Relocation of transit shelter, total net impact zero funded with Transit Assets Management Reserve	148	TRA1.2					-		-	-	(0.53%)
110	Other Revenue								8,870	8,870	0.01%	(0.52%)
111	Other Contracted Services								12,750	12,750	0.02%	(0.50%)
112	Other general adjustments								2,765	2,765	0.00%	(0.50%)
	Roads											
113	Centennial Drive Phase 3 long term debt, total net impact zero funded with reserve funds	-	CORP1.11		-					-	-	(0.50%)
114	Laclie Street long term debt, total net impact zero funded with reserve funds	-	CORP1.12	J (114, W1, WW1, SW1)	-					-	-	(0.50%)
115	Training Budget Increase - request for additional training budget to support operational education	179	RDS1.1			20,600				20,600	0.03%	(0.47%)
116	Road Works - Contract Increase - inflationary increase of 4% expected	182	RDS1.3			10,184				10,184	0.01%	(0.45%)
117	Natural Gas Charge Increase - projected commodity increases in natural gas as well as applicable carbon tax	194	FCC1.03	H (60, 117, 121, 135)		4,709				4,709	0.01%	(0.45%)

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Levy Supported Budget Change Summary

No.	Department & Division Change Request	Pg No.	Change Req No.	Split Requests	Changes Corp Adj.	Main Srvs.	Growth	Initiative	Other	Levy Impact $	%	Cuml. %
118	EIS Technologist - new position required to optimize delivery of capital/state of good repair projects, operating contract and day-to-day operations in EIS	4	FCC2.2	K (118, 137, W16, WW10)			60,379			60,379	0.09%	(0.36%)
119	Encampment Cleanup - trained contractors will be obtained to perform cleanup of waste materials left in the encampment areas	181	RDS1.2					50,000		50,000	0.07%	(0.29%)
120	Other general adjustments								13,759	13,759	0.02%	(0.27%)
	Parks											
121	Natural Gas Charge Increase - projected commodity increases in natural gas as well as applicable carbon tax	194	FCC1.03	H (60, 117, 121, 135)		19,307				19,307	0.03%	(0.24%)
122	Backless Bench (MC-23-22)	184	FCC1.12					1,000		1,000	0.00%	(0.24%)
123	Other general adjustments								14,676	14,676	0.02%	(0.22%)
	Fleet											
124	Fuel Increase - projected fuel cost increases	188	FLT1.2			13,531				13,531	0.02%	(0.20%)
125	Fleet - Repair Parts Increase - account for 2% inflation for repair parts	187	FLT1.1			6,793				6,793	0.01%	(0.19%)
126	Other general adjustments								8,968	8,968	0.01%	(0.18%)
	Facilities, Climate Change											
127	Mail Delivery - Service Optimization - result of terminating external mail delivery contract	192	FCC1.01			(25,000)				(25,000)	(0.04%)	(0.22%)
128	Hydro Charges Decrease - hydro pricing anticipated by 5% decrease	193	FCC1.02			(77,625)				(77,625)	(0.11%)	(0.32%)
129	Library Cleaning Contract Increase - cleaning services are contracted and will see increase of approximately 10%	196	FCC1.04			6,000				6,000	0.01%	(0.32%)
130	Library Recovery - increase in library's portion of building maintenance and building operation costs based on 2024 projections	197	FCC1.05			12,183				12,183	0.02%	(0.30%)

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No.	Department & Division Change Request	Pg No.	Change Req No.	Split Requests	Changes Corp Adj.	Main Srvs.	Growth	Initiative	Other	Levy Impact $	%	Cuml. %
131	Orillia Recretaion Centre - Contracts Increase - inflationary increase for contracted services and work.	198	FCC1.06			13,000				13,000	0.02%	(0.28%)
132	Washroom Accessible Features - Couchiching Park - parts are in need of repair to maintain levels of service for patrons	199	FCC1.07			13,000				13,000	0.02%	(0.26%)
133	CPU Environmental Monitoring - to be in line with legislated requirements of the CPU for the ORC, a on- and off- site environmental monitoring program is required	200	FCC1.08			300,000				300,000	0.42%	0.16%
134	LED Streetlight Upgrade - Hydro Savings - as result of upgrade project, operating budget savings are projected	201	FCC1.09			(32,000)				(32,000)	(0.05%)	0.12%
135	Rotary Place - Water & Sewer Decrease - reduction in water and sewer charges based on water consumption	203	FCC1.11			(20,000)				(20,000)	(0.03%)	0.09%
136	Natural Gas Charge Increase - projected commodity increases in natural gas as well as applicable carbon tax	194	FCC1.03	H (60, 117, 121, 135)		71,842				71,842	0.10%	0.19%
137	Leacock Museum Operational Efficiencies - transferring cost of property maintenance to FCCO	86	EDC2.1	D (33, 37, 136)		30,000				30,000	0.04%	0.23%
138	EIS Technologist - New position required to optimize delivery of capital/state of good repair projects, operating contract and day-to-day operations in EIS	4	FCC2.2	K (118, 137, W16, WW10)			3,500			3,500	0.00%	0.24%
139	Curling House Enhancements - purchase of 12 fabric curling houses plus one time hiring of a vendor to train city staff	202	FCC1.10					12,000		12,000	0.02%	0.25%
140	Materials - incremental costs between 1k and 3k over several work units								12,110	12,110	0.02%	0.27%
141	Contract Services - incremental costs between 1k and 3k over several work units								24,216	24,216	0.03%	0.30%

ORILLIA

Operating Budget
Levy Supported Budget Change Summary

No.	Department & Division Change Request	Pg No.	Change Req No.	Split Requests	Changes Corp Adj.	Main Srvs.	Growth	Initiative	Other	Levy Impact $	%	Cuml. %
142	Financing - Reduction to debt interest cost (Streetlight capital project)								(12,924)	(12,924)	(0.02%)	0.29%
143	Other general adjustments								11,076	11,076	0.02%	0.30%
	Solid Waste											
144	Solid Waste Fee Changes - expected revenue discussed in Solid Waste Mgmt. Fees Report	209	WST1.01			(50,000)				(50,000)	(0.07%)	0.23%
145	Waste Diversion Site Facility Contracts - cost increase for propane to heat the site buildings	211	WST1.03			5,150				5,150	0.01%	0.24%
146	Waste Diversion Site Dozer Rental - increase brush chipping costs and calcium application on site internal roads for dust control	213	WST1.05			14,400				14,400	0.02%	0.26%
147	Garbage Collection Contract Adj - annual price adjustment for CPI	215	WST1.06			21,541				21,541	0.03%	0.29%
148	HHW Removal Contract - increase costs for HHW depot removal	216	WST1.07			25,900				25,900	0.04%	0.33%
149	SSO/Yard Waste Collection Contract Adj - annual price adjustment for CPI	217	WST1.08			27,812				27,812	0.04%	0.36%
150	Final Blue Box Stewardship Ontario Payment - final payment from Stewardship Ontario for residential blue box collection program	218	WST1.09			(142,415)				(142,415)	(0.20%)	0.16%
151	CMO Blue Box Collection Payment - additional blue box revenue expected from Circular Materials Ontario for taking over blue box collection	219	WST1.10			(789,787)				(789,787)	(1.11%)	(0.95%)
152	Recycling Collection Contract Adj - annual price adjustment for CPI	220	WST1.11			57,299				57,299	0.08%	(0.87%)
153	Blue Box RF Transport & ICI Collection - higher costs to send blue box material to receiving facility in Barrie for processing and marketing	221	WST1.12			420,314				420,314	0.59%	(0.28%)

ORILLIA

Operating Budget
Levy Supported Budget Change Summary

No.	Department & Division Change Request	Pg No.	Change Req No.	Split Requests	Changes Corp Adj.	Main Srvs.	Growth	Initiative	Other	Levy Impact $	%	Cuml. %
154	ICI Recycling Cart Setout Limit Reduction - reducing allowable setout limit for Industrial, Commercial and Institutional from 8 to 2 per week	222	WST1.13			(71,402)				(71,402)	(0.10%)	(0.38%)
155	Waste Composition Study - two-week residential waste composition study to determine impacts of implementing clear bag program	210	WST1.02			20,000				20,000	0.03%	(0.35%)
156	New City Works Waste Diversion - management of waste materials from City capital projects	224	WST1.14			50,000				50,000	0.07%	(0.28%)
157	Waste Diversion Site Fuel - to reflect actual recent costs plus 10% inflation increase	212	WST1.04			25,800				25,800	0.04%	(0.24%)
158	Other general adjustments								24,452	24,452	0.03%	(0.21%)
	Contracted Services & Boards											
159	Police Board annualization adjustments								(206)	(206)	(0.00%)	(0.21%)
160	Police Service annual increase and other miscellaneous annualization adjustments, including labour and donations revenue	229	CORP1.3			531,303			(3,413)	527,890	0.74%	0.54%
161	Crossing Guards - misc. annualization								2,415	2,415	0.00%	0.54%
162	Ontario Works	234	CORP1.7	L		35,792				35,792	0.05%	0.59%
163	Social Housing	234	CORP1.7	L		315,055				315,055	0.44%	1.04%
164	Children's Services	234	CORP1.7	L		(4,331)				(4,331)	(0.01%)	1.03%
165	Long Term Care	234	CORP1.7	L		40,931				40,931	0.06%	1.09%
166	Paramedic Services	234	CORP1.7	L		434,474				434,474	0.61%	1.70%
167	Health Unit	238	CORP1.5	L		24,471				24,471	0.03%	1.73%
										1,229,352		**1.73%**

Contributions to Reserve and Reserve Funds

Reserve	2023	2024	Change $	Change %
Sustainability Reserves				
Tax Rate Stabilization Reserve	966,500	1,216,500	250,000	25.87%
*Tax Rate Stabilization Reserve (Tax Settlement)	379,206	379,206	-	-
Corporate Reserve Funds				
Election Reserve Fund	37,900	37,900	-	-
Employment Reserve Fund	175,000	175,000	-	-
IT & Innovation Reserve Fund	203,964	203,964	-	-
Development Related Reserve Funds				
CIL Recreation Land/CBC Obligatory Reserve Fund	640,000	640,000	-	-
CIP Reserve Fund	200,000	-	(200,000)	(100.00%)
Reserve - Development Charge Incentive	600,000	600,000	-	-
Asset Management Reserve Funds				
General Asset Management	10,893,647	11,043,647	150,000	1.38%
Fleet & Equipment Asset Management	1,478,000	1,478,000	-	-
Landfill Site Asset Management	467,000	467,000	-	-
Opera House Asset Management	77,000	77,000	-	-
Transit Asset Management	278,000	278,000	-	-
Stormwater Asset Management	502,233	300,000	(202,233)	(40.27%)
Special Interest Reserve Funds				
Affordable Housing	200,000	425,000	225,000	112.50%
Total	**17,098,450**	**17,321,217**	**222,767**	**1.30%**
Capital Levy	2,000,000	1,900,000	(100,000)	(5.00%)
Reserve and Reserve Fund Contribution	**19,098,450**	**19,221,217**	**122,767**	**0.64%**

*2022 Assessment growth adjustment fully offset by a reserve transfer to tax rate stabilization for the 2022 appeal per CS-22-24

Operating Impacts from Capital

Project No. &	& Name	2024	2025	2026	2027	2028
Levy Supported						
ENG24001	Audible Pedestrian Signal Project	1,000	1,000	1,000	1,000	1,000
ENG24003	Outlet 103-4 & 15 - Pipe Retrofit - Design & Construction		3,000		3,000	
ENG24004	Laclie St. & Phase 2 from Cedar St. to Parkhurst Cres.	20,000	20,000	20,000	20,000	20,000
ENG24007	PXO Coldwater Road	500	500	500	500	500
ENG24009	Downtown Streetscape Project	-	-	-	-	-
ENG24030	NEW Active Transportation Program	3,000	3,000	3,000	3,000	3,000
FCCO24001	Rotary Place Maintenance & Equipment Rehabilitation	3,000	3,000	3,000	3,000	3,000
FCCO24030	Climate Change Action - Orillia Public Library Retrofits	3,000	3,000	3,000	3,000	3,000
FL&P24001	Fleet Additions	15,750	15,750	15,750	15,750	15,750
PKD 24002	Trail System Management	5,000	5,000	5,000	5,000	5,000
PKD 24006	Playground Apparatus Replacement	10,000	10,000	10,000	10,000	10,000
PKD 24008	NEW CR Hillcrest Park Community Garden	2,500	2,500	2,500	2,500	2,500
PKD 24009	NEW CR York Street Park Community Garden	2,500	2,500	2,500	2,500	2,500
Levy Supported Subtotal		**66,250**	**69,250**	**66,250**	**69,250**	**66,250**
Rate Supported						
ENG24016	Harvie Hill Standpipe Construction	13,500	13,500	13,500	13,500	13,500
Rate Supported Subtotal		**13,500**	**13,500**	**13,500**	**13,500**	**13,500**
Total Operating Impacts from Capital		**79,750**	**82,750**	**79,750**	**82,750**	**79,750**

2023 One-Time Item Removals

Department	Division	Object Category	One-Time Value
Levy Supported			**248,297**
CAO	Fire	Contracted Services	14,400
Corporate Services	Legal and Real Estate	Reserve Funding	(134,000)
		Contracted Services	197,000
	Recreation	Contracted Services	2,000
	Information Technology	Utilities, Tax, Insurance	500
	Finance	Reserve Funding	(8,350)
		Contracted Services	8,350
		Materials and Supplies	1,745
DSE	Planning	Materials and Supplies	2,220
		Administration	1,610
	Engineering	Materials and Supplies	1,450
EIS	Facilities, Climate Change (PES)	Contracted Services	85,930
	Operations (SPO)	Contracted Services	7,500
		Materials and Supplies	26,820
	Solid Waste	Contracted Services	40,750
Corporate Transactions		Contribution to Reserves	175,000
		Contribution to Reserves	(175,000)
Contracted Services		Labour Costs	372
Rate Supported			**74,675**
DSE	Parking	Contracted Services	28,200
		Contribution to Reserves	(28,200)
EIS	Water Services	Administration	10,475
		Materials and Supplies	5,500
		Contracted Services	41,200
	Wastewater	Contracted Services	13,500
		Materials and Supplies	4,000
Other			**5,000**
Library		Reserve Funding	(33,500)
		Contracted Services	5,000
		Materials and Supplies	33,500
Total			**327,972**

Levy Supported Change Request Summary by Division

Department/Division Request Type	Change Request Ref No. & Name	Pg No.	Changes Corp Adj	Main Srvs	Growth	Initiative
Operating Changes Over $5,000						
CAO						
Fire Services						
	FIRE1.1 - Increase to Dispatch Revenue	57		(26,928)		
	FIRE1.2 - Gravenhurst Contract Reduction	58		39,197		
	FIRE1.3 - Motor Vehicle Fees	59				(90,000)
	FIRE1.4 - Structural Fire Fees	60				(60,000)
Agencies & Committees						
	EDC1.7 - Municipal Accommodation Tax	81				(32,000)
	COM1.1 - Physician Recruitment Increase	48			25,000	
	COM1.2 - Museum of Art and History Increase	49		30,000		
	COM1.3 - Info Orillia funding Increase	51		5,000		
	CTL1.1 - Warming Shelter Increase per Council Request	52				-
Corporate Services						
Business Development						
	EDC1.1 - Leacock Museum External Rentals & Programming	74				(17,636)
	EDC1.2 - Orillia Opera House Rental Increase	76				(44,914)
	EDC1.6 - Community Improvement Plan Program Adjustment	80				-
	EDC1.7 - Municipal Accommodation Tax	81				(32,582)
Information Technology						
	EDC1.3 - Great Plains (FIS & HRIS) Annual Support	77		7,200		
	EDC1.4 - Citizen Portal - Orillia Now (Operating)	78		19,100		
	EDC1.5 - Property/Permits/Licensing/Work Order System	79		-		
	EDC1.8 - New Adobe & Microsoft Licenses	83			7,500	
	EDC1.9 - IT Security Monitoring/Detection/Resolution	84				80,000
Legal & Real Estate						
	LGL1.1 - Removal of (91054 - Cont To Land Rsvf)	90			(81,324)	
	LGL1.2 - Taxes Adjustment	91		11,486		
	LGL1.3 - Recapture of costs for legal services	92			(5,000)	
	LGL1.4 - Reduce Tax Stab Rsv transfer for Legal Fees	93			133,000	
	LGL1.5 - City Centre Tenant Vacancy	95		70,373		
Recreation & Culture						
	FCC1.03 - Natural Gas Charges Increase	194		1,500		
	REC1.1 - Financial Assistance Program	106		5,500		
	REC1.2 - Active Net Fee Increase	107			20,000	
	CTL1.3 - Increase Youth Centre Funding per Council Request	115				-

Levy Supported Change Request Summary by Division

Department/Division Request Type	Change Request Ref No. & Name	Pg No.	Changes Corp Adj	Main Srvs	Growth	Initiative
Financial Services						
	FIN1.1 - Revenue Services - New Fees	122		(55,000)		
Development Services & Engineering						
Engineering						
	TRA1.1 - Reduction in Transit Cash Fare	168		160,000		
	TRA1.3 - Senior, Teen, Free Days	170		38,000		
	TRA1.5 - Reduction in Winter Maintenance Costs	172		(5,000)		
	ENG1.1 - New Development Review Fees	141			(60,000)	
	TRA1.4 - Reduction in Fees General - OWLS Transit Fare	171		11,000		
	ENG1.2 - Increased Lot Grading Review Fees	142				(6,250)
	CTL1.2 - Increase to Traffic Calming per Council Request	148				-
Legislative Services						
	BLD1.1 - Building Permit Revenue Increase	151		(50,000)		
	BLD1.2 - Custom Monthly Reports - Building Division	152				10,000
	BLW1.1 - Increase Inspection Fees	156		(10,000)		
	BLW1.2 - Increase expired meter parking fines	157		(25,000)		
	BLW1.3 - Increase admin. fee for remedial action	158		(9,000)		
	BLW1.4 - Fee By-law - Problematic Properties	159		(10,000)		
	EDC1.5 - Property/Permits/Licensing/Work Order System	79		15,000		
Planning						
	EDC1.5 - Property/Permits/Licensing/Work Order System	79		10,000		
	PLA1.1 - Planning Revenue Changes	137			(105,027)	
Envrionmental & Infrastructure Services						
Facilities, Climate Change						
	FCC1.01 - Mail Delivery - Service Optimization	192		(25,000)		
	FCC1.02 - Hydro Charges Decrease	193		(77,625)		
	FCC1.03 - Natural Gas Charges Increase	194		71,842		
	FCC1.04 - Library Cleaning Contract Increase	196		6,000		
	FCC1.05 - Library Recovery	197		12,183		
	FCC1.06 - ORC - Contracts Increase	198		13,000		
	FCC1.07 - Washroom Accessible Features - Couchiching Pk	199		13,000		
	FCC1.08 - CPU Environmental Monitoring	200		300,000		
	FCC1.09 - LED Streetlight Upgrade - Hydro Savings	201		(32,000)		
	FCC1.10 - Barnfield Point Ice Surface Enhancements	202				12,000
	FCC1.11 - Rotary Place - Water & Sewer Decrease	203		(20,000)		

Levy Supported Change Request Summary by Division

Department/Division Request Type	Change Request Ref No. & Name	Pg No.	Changes Corp Adj	Main Srvs	Growth	Initiative
Operations						
	FCC1.03 - Natural Gas Charges Increase	194		24,016		
	RDS1.1 - Operations - Training Budget Increase	179		20,600		
	RDS1.2 - Encampment Cleanup	181				50,000
	RDS1.3 - Road Works - Contract Increase	182		10,184		
	FCC1.12 - Orillia Waterfront Backless Bench	184				1,000
	FLT1.1 - Fleet - Repair Parts Increase	187		6,793		
	FLT1.2 - Fuel - Increase	188		13,531		
Solid Waste						
	WST1.01 - Solid Waste Fee Changes	209		(50,000)		
	WST1.02 - Waste Composition Study	210		20,000		
	WST1.03 - Waste Diversion Site Facility Contracts	211		5,150		
	WST1.04 - Waste Diversion Site Fuel	212		25,800		
	WST1.05 - Waste Diversion Site Dozer Rental	213		14,400		
	WST1.06 - Garbage Collection Contract Annual Price Adjustment	215		21,541		
	WST1.07 - HHW Removal Contract	216		25,900		
	WST1.08 - SSO/Yard Waste Collection Contract Price Adjustment	217		27,812		
	WST1.09 - Final Blue Box Stewardship Ontario Payment	218		(142,415)		
	WST1.10 - CMO Blue Box Collection Payments	219		(789,787)		
	WST1.11 - Recycling Collection Contract Annual Price Ad	220		57,299		
	WST1.12 - Blue Box RF Transport & ICI Collection	221		420,314		
	WST1.13 - ICI Recycling Cart Setout Limit Reduction	222		(71,402)		
	WST1.14 - NEW Construction Waste Processing	224		50,000		
Corporate Transactions						
	CORP1.1 - Supplemental Taxation Adjustment	-			(180,000)	
	CORP1.2 - Investment Income Adjustment	242				(250,000)
	EDC1.6 - Community Improvement Plan Program Adjustment	80				(175,000)
	CORP1.6 - Library Grant Adjustment	244		57,266		
	CORP1.16 - Corporate Insurance Claims	245		80,000		
	CORP1.22 - Increase to Affordable Housing Reserve	250				100,000
	CORP1.23 - Increase to Affordable Housing Reserve	251				-
	CTL1.4 - Increase to Affordable Housing Reserve	252				-
Contracted Services & Boards						
	CORP1.3 - OPP Annual Billing Adjustment	229		531,303		
	CORP1.5 - Simcoe Muskoka District Health Unit Adjustment	238		24,471		
	CORP1.7 - Simcoe County Services Adjustments	234		879,221		
Operating Changes Over $5,000 Total			**-**	**1,755,825**	**(245,851)**	**(455,382)**

Levy Supported Change Request Summary by Division

Department/Division Request Type	Change Request Ref No. & Name	Pg No.	Changes Corp Adj	Main Srvs	Growth	Initiative
Staffing Requests						
CAO						
Fire Services						
	FIRE2.1 - Suppression Overtime	61		172,500		
Corporate Services						
Business Development						
	EDC2.1 - Leacock Museum Operational Efficiencies	86		(89,998)		
Recreation & Culture						
	REC2.1 - Aquatic Supervisor	108		9,663		
	REC2.2 - Youth Services Safer Community Grant	110		-		
	REC2.3 - Fitness Centre Operations	111		(16,200)		
	REC2.4 - Day Camps	112		(6,500)		
Clerks						
	CLK2.1 - Council Service Division Summer Student	118		10,121		
Financial Services						
	FIN2.1 - Sr. Financial Planning Analyst (SFA)	124			132,337	
Human Resources						
	HR2.1 - Corporate Training Specialist - 3 Yr Contract	130				123,907
Development Services & Engineering						
Engineering						
	ENG2.2 - Summer students (12 wks to 16 wks)	145			5,857	
	ENG2.1 - Traffic Technician LeveL 5 (1 Yr Contract)	143			103,528	
	CORP1.15 - Operating Impacts from Capital (Project Manager)					
Legislative Services						
	BLW2.1 - Manager of By-law Enforcement	160				(19,415)
	BLW2.2 - Seasonal Enforcement Officer	162				17,941
	BLW2.4 - Increase Hours of One Animal Control Officer	164			48,433	
Envrionmental & Infrastructure Services						
Facilities, Climate Change						
	FCC2.2 - EIS Technologist	4			3,500	
	EDC2.1 - Leacock Museum Operational Efficiencies	86		30,000		
Operations						
	FCC2.2 - EIS Technologist	204			60,379	
Corporate Transactions						
	CORP1.19 - Market Review - Exempt Employee Group	247		300,000		
Staffing Request Total			-	**409,586**	**354,034**	**122,433**

Levy Supported Change Request Summary by Division

Department/Division Request Type	Change Request Ref No. & Name	Pg No.	Changes Corp Adj	Main Srvs	Growth	Initiative
Pre-Approvals						
Corporate Services						
Agencies & Commitees						
	PREA1.14 - Mariposa MAT Funding	-		-		
Information Technology						
	PREA1.06 - Operational impact - Backup Hardware	-		10,000		
Recreation & Culture						
	PREA1.12 - Fee Increase	-		(110,218)		
	PREA1.13 - Fee Increase - Memberships	-			(130,000)	
Development Services & Engineering						
Engineering						
	PREA1.01 - Increase for Lakehead Passes	-		(23,460)		
	PREA1.02 - Rate increase for transit monthly passes	-		(73,150)		
	PREA1.03 - Increase to TOK Contract	-		22,000		
	PREA1.04 - Increase to TOK OWLS Contract	-		12,000		
	PREA1.05 - Rate increase for transit bulk fare packages	-		(20,300)		
Legislative Services						
	PREA1.07 - Fees related to Building Code Act Orders	-		(6,500)		
	PREA1.08 - Septic system inspection fees	-		(7,500)		
Envrionmental & Infrastructure Services						
Solid Waste						
	PREA1.09 - Solid Waste Fee Changes	-		(32,800)		
	PREA1.10 - Garbage Tag Fee Increase	-		60,000		
Pre-Approvals Total			**-**	**(169,928)**	**(130,000)**	**-**

Levy Supported Change Request Summary by Division

Department/Division Request Type	Change Request Ref No. & Name	Pg No.	Changes Corp Adj	Main Srvs	Growth	Initiative
Corporate Transfers & Adjustments						
Corporate Services						
Recreation & Culture						
	REC3.1 - Rec Budget Transfers	113	-			
Financial Services						
	CORP1.14 - Finance Internal Redistributions	126	-			
Development Services & Engineering						
Engineering						
	CORP1.18 - Redistribution to Capital Projects	147	(111,462)			
	CORP1.4 - Traffic Calming Allocation	146	-			
	CORP1.21 - Transit Budget Transfer to New Account	173	-			
	CORP1.15 - Operating Impacts from 2024 Capital	36	-			
Planning						
	CORP1.15 - Operating Impacts from 2024 Capital	36	5,000			
Envrionmental & Infrastructure Services						
Facilities, Climate Change						
	CORP1.15 - Operating Impacts from 2024 Capital	36	10,500			
Operations						
	CORP1.11 - Centennial Drive Phase 3 Long Term Debt	-	-			
Solid Waste						
	CORP1.12 - Laclie St. Long Term Debt	-	-			
	CORP1.15 - Operating Impacts from 2024 Capital	36	50,750			
Corporate Transactions						
	CORP1.17 - Stormwater Tax Subsidy Phase-Out	246	(202,233)			
	CORP1.20 - Asset Replacement Resv Contribution Adjustment	249	150,000			
Corporate Transfers & Adjustments Total			**(97,445)**	**-**	**-**	**-**
Net Levy Change			**(97,445)**	**1,995,483**	**(21,817)**	**(332,949)**

*Change request impacts multiple divisions, resides within home division

Operating Budget Summary
Department: Council
Division: Mayor & Council

Object Category	Budget				Changes						Notes
	2023	2024	Change $	Change %	Corp Adj	Main Srvs	Growth	Initiative	Other	Total	
Expenses / Expenditure	**583,790**	**577,031**	**(6,759)**	**(1.16%)**	**-**	**-**	**-**	**-**	**(6,759)**	**(6,759)**	
Administration	25,000	25,000	-	-					-	-	
Contracted Services	6,306	6,306	-	-					-	-	
Labour Costs	528,079	522,220	(5,859)	(1.11%)					(5,859)	(5,859)	1
Material and Supplies	7,550	6,650	(900)	(11.92%)					(900)	(900)	2
Utilities, Tax and Insurance	16,855	16,855	-	-					-	-	
Net Operating Budget	**583,790**	**577,031**	**(6,759)**	**(1.16%)**	**-**	**-**	**-**	**-**	**(6,759)**	**(6,759)**	

(1) Reduction to Council Administration, Assistant to Mayor & Council
(2) Reduction to better align with historical

Operating Budget Summary
Department: Council
Division: Agencies & Committees

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**-**	**90,500**	**90,500**	**0%**	**-**	**-**	**-**	**90,500**	**-**	**90,500**	
Reserve Funding	-	90,500	90,500	0%				90,500	-	90,500	1
Expenses / Expenditure	**401,275**	**488,975**	**87,700**	**21.86%**	**-**	**35,000**	**25,000**	**28,500**	**(800)**	**87,700**	
Administration	5,275	5,275	-	-					-	-	
Contracted Services	3,450	3,450	-	-					-	-	
Grants Contributions	370,000	458,500	88,500	23.92%		35,000	25,000	28,500	-	88,500	2
Labour Costs	21,800	21,000	(800)	(3.67%)					(800)	(800)	
Material and Supplies	550	550	-	-					-	-	
Utilities, Tax and Insurance	200	200	-	-					-	-	
Net Operating Budget	**401,275**	**398,475**	**(2,800)**	**(0.70%)**	**-**	**35,000**	**25,000**	**(62,000)**	**(800)**	**(2,800)**	
Recovery	**0.00%**	**18.51%**									

Revenues

(1) PREA1.14 Agreement with Mariposa Folk Festival to fund using MAT	33,500
CTL1.1 Council's increased funding to Warming Shelter	25,000
EDC1.7 Committee funding offset by the MAT Reserve	32,000
Revenue Total	90,500

Grant Contribution Changes

(2) COM1.1 Physician Recruitment increase	25,000
COM1.3 Information Orillia Increase	5,000
COM1.2 OMA increase	30,000
CTL1.1 Council's increased funding to Warming Shelter	25,000
PREA1.14 Adjustment of the MFF MAT funding	3,500
Other general adjustments	(800)
Grant Contributions Total	87,700
Total	(2,800)

Operating Budget Summary
Department: Council
Division: Agencies & Committees

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Accessibility Advisory	1,750	1,750	-	-						-	
Child Advocacy Centre	20,000	20,000	-	-						-	
Commemorative Awards	1,600	1,600	-	-						-	
Community Contributions	31,500	31,500	-	-				-		-	1
Orillia & District Arts Council				-						-	
Heritage Committee	4,230	4,230	-	-						-	
Information Orillia	45,000	50,000	5,000	11.11%		5,000				5,000	2
Mariposa Folk Festival	30,000	-	(30,000)	(100.00%)				(30,000)		(30,000)	3
Orillia Museum of Arts & Histor	150,000	180,000	30,000	20.00%		30,000				30,000	4
Physician Recruitment	50,000	75,000	25,000	50.00%			25,000			25,000	5
Sustainable Orillia	11,500	11,500	-	-						-	
WMAC	1,895	1,895	-	-						-	
Grants Committee	32,000	-	(32,000)	(100.00%)				(32,000)	-	(32,000)	6
Net Operating Budget	**379,475**	**377,475**	**(2,000)**	**(0.53%)**	**-**	**35,000**	**25,000**	**- 62,000**	**-**	**(2,000)**	
Commissions Honorariums	**21,800**	**21,000**	**(800)**	**(3.67%)**					**(800)**	**(800)**	
Total	**401,275**	**398,475**	**(2,800)**	**(0.70%)**	**-**	**35,000**	**25,000**	**(62,000)**	**(800)**	**(2,800)**	

Grant Contribution Changes

(1) CTL1.1 Council's increased funding to Warming Shelter	-
(2) EDC1.15 Information Orillia increase	5,000
(3) PREA1.14 Adjustment of the MFF MAT funding	(30,000)
(4) EDC1.14 OMA increase	30,000
(5) EDC1.13 Physician Recruitment increase	25,000
(6) EDC1.7 Committee funding offset by the MAT Reserve	(32,000)
Other general adjustments	(800)
Grant Contributions Total	(2,800)

Change Request Overview - Agencies & Committees

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
*EDC1.7	Municipal Accommodation Tax*	81	(32,000)
COM1.1	Physician Recruitment Increase	48	25,000
COM1.2	Museum of Art and History Increase	49	30,000
COM1.3	Info Orillia funding Increase	51	5,000
CTL1.1	Council Increase Funding to Warming Shelter	52	-
Net Levy Impact			**28,000**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

COM1.1 - Physician Recruitment Increase

Consolidated Work Unit	10-15-070 - AGENCIES/COMTE - GRANTS CMTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

Primary care in Canada is in a crisis and it affects the rest of the health system. Without having adequate primary care, it puts a significant demand on the emergency services in our local hospital creating additional health care issues.

Justification

Fourteen percent of Orillia Soldiers' Memorial Hospital Emergency Department visits from Orillia residents had indicated they had no family physician. Additionally, 32% of visits had indicated their family physician was not associated with Couchiching Family Health Team and may be from outside our region.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - AGENCIES/COMTE - GRANTS CMTE - PHYS RECRUIT - 72800 - Grant	25,000	25,000	25,000	25,000	25,000
Total Expenses	25,000	25,000	25,000	25,000	25,000
Net Total	**(25,000)**	**(25,000)**	**(25,000)**	**(25,000)**	**(25,000)**

Change Request Detail

COM1.2 - Museum of Art and History Increase

Consolidated Work Unit	10-15-070 - AGENCIES/COMTE - GRANTS CMTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		

Description

1. Exhibitions – photo and video-document each exhibition (for YouTube)
2. Collections management – utilize cloud-based collections management database and enhance records
3. Programming – develop new programming, offer in-person and virtual education programs,
4. Membership– focus on retention, streamlined renewal process
5. New community partnerships – Simcoe County Historical Association
6. Enhancing volunteer program/roles - increase volunteer base and enhance recognition program
7. administer the Art in Public Places Committee on behalf of the City

Justification

Highlight of proposed exhibitions and programes:
Robyn Rennie - 1st solo exhibition at the museum (local artist)
museum collection-based exhibition (title TBD)
28th annual Women's Day Art Show – annual group exhibition
Summer in Orillia
exhibition designed and installed by students from Georgian College Museum and Gallery Studies program
Annual juried art exhibition:Tradition Transformed
Jose Salas (former art teacher from Park Street CI) and student work exhibition

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - AGENCIES/COMTE - GRANTS CMTE - ORILLIA MUSEUM - 72800 - Grant	30,000	30,000	30,000	30,000	30,000
Total Expenses	30,000	30,000	30,000	30,000	30,000
Net Total	**(30,000)**	**(30,000)**	**(30,000)**	**(30,000)**	**(30,000)**

Change Request Detail

COM1.3 - Info Orillia funding Increase

Consolidated Work Unit	10-15-070 - AGENCIES/COMTE - GRANTS CMTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		

Description

Continue to increase the number of clients served through in-person and telephone services.
Expand our services to include settlement support for newcomers and international students who choose Orillia as their home. Re-structuring income tax clinic to keep up with increasing demand by applying for funding for one paid staff to support the clinic and training more volunteers to work in the clinic.
Set target of 1500 tax returns.

Justification

Provide increased financial literacy trainings so individuals better understand the importance of filing taxes and interpreting their tax returns.
Continue to provide free tax clinics to shelter residents in Orillia.
If feasible, expand tax services to seniors residences.
Publish a Health Services brochure for Orillia to complement our new database.
Enter into discussions to determine whether or not to re-brand Information Orillia so the agency name better reflects the work we do.
Support local educational institutions through social service and business program placements.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - AGENCIES/COMTE - GRANTS CMTE - INFO ORILLIA - 72800 - Grant	5,000	5,000	5,000	5,000	5,000
Total Expenses	5,000	5,000	5,000	5,000	5,000
Net Total	**(5,000)**	**(5,000)**	**(5,000)**	**(5,000)**	**(5,000)**

Change Request Detail

CTL1.1 - Warming Shelter Increase per Council Request

Consolidated Work Unit	10-15-070 - AGENCIES/COMTE - GRANTS CMTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	2. Looking After Our Most Vulnerable		

Description Council was given the opportunity to use $400k for discretionary capital projects. They have chosen to utilize a portion of this for the Warming Centre in the amount of $25k.

Justification Council's priorities are to look out for the most vulnerable and the Warming Centre fits this need.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - AGENCIES/COMTE - GRANTS CMTE - ONE-TIME GRANTS - 58810 - Trf Fr Caplvy Rsv	25,000	-	-	-	-
Total Revenues	25,000	-	-	-	-
Expenses					
OP - AGENCIES/COMTE - GRANTS CMTE - ONE-TIME GRANTS - 72800 - Grant	25,000	-	-	-	-
Total Expenses	25,000	-	-	-	-
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Budget Summary
Department: Chief Administrative Office
Division: CAO & Communications

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Expenses / Expenditure	**949,818**	**978,492**	**28,674**	**3.02%**	**-**	**-**	**-**	**-**	**28,674**	**28,674**	
Administration	225,818	223,868	(1,950)	(0.86%)					(1,950)	(1,950)	
Labour Costs	715,414	743,208	27,794	3.88%					27,794	27,794	1
Material and Supplies	4,300	7,330	3,030	70.47%					3,030	3,030	
Utilities, Tax and Insurance	4,286	4,086	(200)	(4.67%)					(200)	(200)	
Net Operating Budget	**949,818**	**978,492**	**28,674**	**3.02%**	**-**	**-**	**-**	**-**	**28,674**	**28,674**	

Labour Expenses

(1) Communications labour adjustment	14,409
Salary progressions, COLA and transitions	13,385
Labour Subtotal	27,794
Other general adjustments	880
Total	28,674

Operating Budget Summary
Department: Chief Administrative Office
Division: Fire Services

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**337,412**	**475,143**	**137,731**	**40.82%**	**-**	**(12,269)**	**-**	**150,000**	**-**	**137,731**	
Grants and Donations	-	-	-	-					-	-	
User Fees and Serv Chgs	337,412	475,143	137,731	40.82%		(12,269)		150,000	-	137,731	1
Expenses / Expenditure	**8,334,984**	**8,745,069**	**410,085**	**4.92%**	**-**	**172,500**	**-**	**-**	**237,585**	**410,085**	
Administration	26,420	26,920	500	1.89%					500	500	
Contracted Services	237,538	251,374	13,836	5.82%		12,500			1,336	13,836	2
Labour Costs	7,782,822	8,162,095	379,273	4.87%		160,000			219,273	379,273	3
Material and Supplies	159,479	170,652	11,173	7.01%					11,173	11,173	
Rentals and Leases	200	200	-	-					-	-	
Reserve Contributions	-	-	-	-					-	-	
Utilities, Tax and Insurance	128,525	133,828	5,303	4.13%					5,303	5,303	
Net Operating Budget	**7,997,572**	**8,269,926**	**272,354**	**3.41%**	**-**	**184,769**	**-**	**(150,000)**	**237,585**	**272,354**	
Recovery	**4.0%**	**5.4%**									

Revenues

(1) FIRE1.1 Increase to Fee Dispatch Revenue	26,928
FIRE1.2 Removal of Gravenhurst Dispatch Contract	(39,197)
FIRE1.3 New Motor Vehicle Fees	90,000
FIRE1.4 New Structural Fire Fees	60,000
Revenue Subtotal	137,731

Labour Expenses

(3) FIRE2.1 Overtime	160,000
2023 full year complement impact - Admin Assistant	14,902
Salary progressions, COLA and transitions	204,371
Labour Subtotal	379,273

Non-Labour Expenses	
Administration	500
(2) FIRE2.1 Overtime Increase (Bunkgear and Radios)	12,500
Removal of 2023 one-time budget item - Contracted Services	(14,400)
Contracted Services	15,736
Material and Supplies (equipment, clothing, fuel)	11,173
Utilities, Tax And Insurance	5,303
Non-Labour Subtotal	30,812
Expense Subtotal	410,085
Total	272,354

ORILLIA

Change Request Overview - Fire Services

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
FIRE1.1	Increase to Dispatch Revenue	57	(26,928)
FIRE1.2	Gravenhurst Contract Reduction	58	39,197
FIRE1.3	Motor Vehicle Fees	59	(90,000)
FIRE1.4	Structural Fire Fees	60	(60,000)
Operating Changes Over $5,000 Total			**(137,731)**
Staffing Requests			
FIRE2.1	Suppression Overtime	61	172,500
Staffing Requests Total			**172,500**
Net Levy Impact			**34,769**

Change Request Detail

FIRE1.1 - Increase to Dispatch Revenue

Consolidated Work Unit	40-42-002 - FIRE - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	Increase due to per capita increase and population increase as per 2021 census.		
Justification			
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - FIRE - ADM - DISPATCH - 53520 - Fees Dispatch	26,928	26,928	26,928	26,928	26,928
Total Revenues	26,928	26,928	26,928	26,928	26,928
Net Total	**26,928**	**26,928**	**26,928**	**26,928**	**26,928**

Change Request Detail

FIRE1.2 - Gravenhurst Contract Reduction

Consolidated Work Unit	40-42-002 - FIRE - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	Gravenhurst contract for dispatch services will no longer be provided as of February 2024 due to Gravenhurst council decision. Full year impact will begin in 2025 ($42k).		
Justification			
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - FIRE - ADM - DISPATCH - 53520 - Fees Dispatch	(39,197)	(42,760)	(42,760)	(42,760)	(42,760)
Total Revenues	(39,197)	(42,760)	(42,760)	(42,760)	(42,760)
Net Total	**(39,197)**	**(42,760)**	**(42,760)**	**(42,760)**	**(42,760)**

Change Request Detail

FIRE1.3 - Motor Vehicle Fees

Consolidated Work Unit	40-42-002 - FIRE - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Currently, if the Orillia Fire Department attends a motor vehicle accident/collision on a street or road assumed by the City, non-residents of the City will be charged a fee to recover costs. This is paid through the non-residents insurer. Change request is to amend this to allow for Orillia Fire Department to charge residents as well to recover costs through insurer. Total annual value of fees not currently collected from Orillia residents is approximately $120,000. Proposed $90,000 change to revenue is assuming 75% success rate for collecting this fee from residents (through insurer).

Justification

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - FIRE - ADM - GENERAL - 52000 - Fees Gen	90,000	90,000	90,000	90,000	90,000
Total Revenues	90,000	90,000	90,000	90,000	90,000
Net Total	**90,000**	**90,000**	**90,000**	**90,000**	**90,000**

Change Request Detail

FIRE1.4 - Structural Fire Fees

Consolidated Work Unit	40-42-002 - FIRE - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Orillia Fire Department responds to approximately fourteen confirmed structure fires per year. The Department response to these fires average about two hours in length and has a typical volunteer response of about seven-firefighters in addition to the career firefighter response. Most homeowners and commercial insurance policies provide payment for cost of a fire department services at a structure fire. Therefore, change request is to instate a fee to recover costs from the owner for the response to a structure fire where the owner has insurance coverage.

Justification

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - FIRE - ADM - GENERAL - 52000 - Fees Gen	60,000	60,000	60,000	60,000	60,000
Total Revenues	60,000	60,000	60,000	60,000	60,000
Net Total	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**

Change Request Detail

FIRE2.1 - Suppression Overtime

Consolidated Work Unit	20-22-351 - CAO - FIRE - SUPPRESSION	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		
Description	The recommended request to increase the suppression overtime by $160, 000 more accurately reflects the current expenditure.		
Justification	The increase is required to maintain fire suppression at full service and keep both fire stations open.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - FIRE - Suppression - FIREFIGHTING - 63000 - Overtime	160,000	160,000	160,000	160,000	160,000
OP - FIRE - Suppression - FIREFIGHTING - 71020 - Contracts Radio	6,000	-	-	-	-
OP - FIRE - Suppression - FIREFIGHTING - 71060 - Contract Bunkgear	6,500	6,500	6,500	6,500	6,500
Total Expenses	172,500	166,500	166,500	166,500	166,500
Net Total	**(172,500)**	**(166,500)**	**(166,500)**	**(166,500)**	**(166,500)**

Summary for Business Development

Business Development & Tourism

Operating Budget Summary
Department: Corporate Services
Division: Business Development, Tourism & IT

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**1,655,561**	**1,539,837**	**(115,724)**	**(6.99%)**	**-**	**-**	**54,067**	**(169,664)**	**(127)**	**(115,724)**	
Grants and Donations	27,250	25,500	(1,750)	(6.42%)	-	-	-	-	(1,750)	(1,750)	
Other Revenues	618,759	671,462	52,703	8.52%	-	-	-	50,000	2,703	52,703	1
Reserve Funding	375,000	200,000	(175,000)	(46.67%)	-	-	-	(175,000)	-	(175,000)	2
Taxation	-	-	-	-	-	-	-	-	-	-	
User Fees and Serv Chgs	634,552	642,876	8,324	1.31%	-	-	54,067	(44,664)	(1,079)	8,324	3
Expenses / Expenditure	**4,717,753**	**4,416,592**	**(301,161)**	**(6.38%)**	**-**	**(53,698)**	**16,653**	**(139,882)**	**(124,235)**	**(301,161)**	
Administration	219,184	183,593	(35,591)	(16.24%)	-	-	-	(31,112)	(4,479)	(35,591)	4
Contracted Services	776,826	961,745	184,919	23.80%	55,000	36,300	16,653	74,466	2,500	184,919	5
Grants Contributions	618,750	462,625	(156,125)	(25.23%)	-	-	-	(156,125)	-	(156,125)	6
Labour Costs	2,536,624	2,281,434	(255,190)	(10.06%)	-	(89,998)	-	(33,300)	(131,892)	(255,190)	7
Material and Supplies	194,170	247,749	53,579	27.59%	-	-	-	52,164	1,415	53,579	8
Redistribution	15,000	(40,000)	(55,000)	(366.67%)	(55,000)	-	-	-	-	(55,000)	9
Rentals and Leases	58,200	58,200	-	-	-	-	-	-	-	-	
Reserve Contributions	101,904	56,929	(44,975)	(44.13%)	-	-	-	(44,975)	-	(44,975)	10
Transaction Charges	5,000	4,300	(700)	(14.00%)	-	-	-	(1,000)	300	(700)	11
Utilities, Tax and Insurance	192,095	200,016	7,921	4.12%	-	-	-	-	7,921	7,921	
Net Operating Budget	**3,062,192**	**2,876,754**	**(185,438)**	**(6.06%)**	**-**	**(53,698)**	**(37,414)**	**29,782**	**(124,108)**	**(185,438)**	
Recovery	**35.09%**	**34.86%**		-							

Revenues

(1) EDC1.7 Annualization of gross MAT revenue plus STR	50,000
(2) EDC1.6 Reduction in CIP reserve with elimination of Tier 3 program	(175,000)
(3) EDC 1.1 Decrease in revenue due to no longer providing rentals	(44,664)
EDC1.2 Rental rate increase	54,067
Other general adjustments	(127)
Revenue Subtotal	(115,724)

Labour Expenses

(7) EDC2.1 Operational Efficiencies	(107,078)
EDC1.1 Decrease due to no longer running external events	(33,300)
EDC2.1 Leacock Museum Operational Efficiencies	17,080
Removal of full time budgetted position	(155,687)

Salary progressions, COLA and transitions	23,795
Labour Subtotal	(255,190)
Non-Labour Expenses	
(4) EDC1.7 Merging of tourism development into MAT budget	(32,582)
EDC1.7 Adjustment to offset elimination of development expenses	8,970
EDC1.1 Reduction due to historical trends	(7,500)
Other general adjustments	(4,479)
Administration Subtotal	(35,591)
(5) EDC1.1 Decrease due to no longer running external events	(18,000)
EDC1.7 Collection fees raised to 4.5%	12,466
EDC1.2 Expenses related to increase in rental dates	9,153
EDC1.5 Operating impact from approved capital project 08140	55,000
PREA1.06 Operational impact of the backup/recovery capital project.	10,000
EDC1.3 Support increase for Great Plains (10%).	7,200
EDC1.4 Operating impact from approved capital project 09027.	19,100
EDC1.8 Microsoft & Adobe licenses for existing staff for enhanced capabilities.	7,500
EDC1.9 Fund outsourcing of 24-7 IT Support	80,000
Other general adjustments	2,501
Contracts Subtotal	184,919
(6) EDC1.6 Elimination of Tier 3 program	(175,000)
EDC1.7 Increase in MAT based on projected revenue increases	50,875
Grant Contributions Subtotal	(124,125)
(8) EDC1.7 MAT/Grant Program supplies net of Dev. transfer $16K	54,664
EDC1.1 Decrease due to no longer running external events	(2,500)
Other general adjustments	1,416
Materials and Supplies Subtotal	53,579
(9) EDC1.5 Operating impact from approved capital project 08140	(55,000)
Redistribution Subtotal	(55,000)
(10) EDC1.7 Reduction in reserve contributions by 20%	(44,975)
Reserve Contributions Subtotal	(44,975)
(11) EDC1.1 Decrease due to no longer running external events	(1,000)
Other general adjustments	300
Other general adjustments	7,921
Subtotal Other Expenses	7,221
Expense Subtotal	(269,163)
Total	(153,438)

Operating Budget Summary
Department: Corporate Services
Division: Business Development

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**375,000**	**200,000**	**(175,000)**	**(46.67%)**	**-**	**-**	**-**	**(175,000)**	**-**	**(175,000)**	
Grants and Donations	-	-	-	0%					-	-	
Other Revenues	-	-	-	0%					-	-	
Reserve Funding	375,000	200,000	(175,000)	-47%				(175,000)	-	- 175,000	1
Expenses / Expenditure	**1,117,949**	**804,342**	**(313,607)**	**(28.05%)**	**-**	**17,080**	**-**	**(175,000)**	**(155,687)**	**(313,607)**	
Administration	62,243	62,243	-	-					-	-	
Grants Contributions	375,000	200,000	(175,000)	(46.67%)				(175,000)	-	(175,000)	2
Labour Costs	669,994	531,387	(138,607)	(20.69%)		17,080			(155,687)	(138,607)	3
Material and Supplies	4,810	4,810	-	-					-	-	
Reserve Contributions	-	-	-	-					-	-	
Utilities, Tax and Insurance	5,902	5,902	-	-					-	-	
Net Operating Budget	**742,949**	**604,342**	**(138,607)**	**(18.66%)**	**-**	**17,080**	**-**	**-**	**(155,687)**	**(138,607)**	
Recovery	**33.54%**	**24.87%**									

Revenues

(1) EDC1.6 Reduction in CIP reserve with elimination of Tier 3 program	(175,000)
Revenue Subtotal	(175,000)

Labour Expense

(3) Removal of fully budgeted position that was never backfilled	(155,687)
Labour Sutotal	(155,687)

Non-Labour Expense

(2) EDC1.6 Elimination of Tier 3 program	(175,000)
(3) EDC2.1 Leacock Museum Operational Efficiencies	17,080
Administration Subtotal	(313,607)
Total	(138,607)

Operating Budget Summary
Department: Corporate Services
Division: Tourism Development

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Expenses / Expenditure	**32,582**	**-**	**(32,582)**	**(100.00%)**	**-**	**-**	**-**	**(32,582)**	**-**	**(32,582)**	
Administration	32,582	-	(32,582)	(100.00%)				(32,582)	-	(32,582)	1
Net Operating Budget	**32,582**	**-**	**(32,582)**	**(100.00%)**	**-**	**-**	**-**	**(32,582)**	**-**	**(32,582)**	

(1) EDC1.7 Merging of tourism development into MAT budget

Operating Budget Summary
Department: Corporate Services
Division: Tourism Municipal Tax Accommodation (MAT)

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**500,000**	**550,000**	**50,000**	**10.00%**	**-**	**-**	**-**	**50,000**	**-**	**50,000**	
Other Revenues	500,000	550,000	50,000	10.00%				50,000	-	50,000	1
Reserve Funding	-	-	-	-					-	-	
Expenses / Expenditure	**500,000**	**550,000**	**50,000**	**10.00%**	**-**	**-**	**-**	**50,000**	**-**	**50,000**	
Administration	51,030	60,000	8,970	17.58%				8,970	-	8,970	2
Contracted Services	12,720	25,186	12,466	98.00%				12,466	-	12,466	3
Grants Contributions	243,750	262,625	18,875	7.74%				18,875	-	18,875	4
Material and Supplies	95,000	149,664	54,664	57.54%				54,664	-	54,664	5
Reserve Contributions	97,500	52,525	(44,975)	(46.13%)				(44,975)	-	(44,975)	6
Net Operating Budget	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	
Recovery	**100.00%**	**100.00%**									

Revenues

(1) EDC1.7 Annualization of gross MAT revenue for historical growth	50,000
Revenue Subtotal	50,000

Expenses

(2) EDC1.7 Adjustment to offset elimination of development expenses	8,970
(3) EDC1.7 Collection fees raised to 4.5%	12,466
(4) EDC1.7 Increase in MAT based on projected revenue increases	18,875
(5) EDC1.7 MAT/Grant Program supplies net of Dev. transfer $16K	54,664
(6) EDC1.7 Reduction in reserve contributions by 20%	(44,975)
Expense Subtotal	50,000

Total	-

Operating Budget Summary
Department: Corporate Services
Division: Farmer's Market

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**35,930**	**36,376**	**446**	**1.24%**	**-**	**-**	**-**	**-**	**446**	**446**	
Other Revenues	1,000	1,000	-	-					-	-	
Reserve Funding	-	-	-	-					-	-	
User Fees and Serv Chgs	34,930	35,376	446	1.28%					446	446	
Expenses / Expenditure	**35,006**	**36,376**	**1,370**	**3.91%**	**-**	**-**	**-**	**-**	**1,370**	**1,370**	
Administration	4,743	4,550	(193)	(4.07%)					(193)	(193)	
Contracted Services	-	-	-	-					-	-	
Labour Costs	24,634	25,897	1,263	5.13%					1,263	1,263	
Material and Supplies	2,150	2,450	300	13.95%					300	300	
Reserve Contributions	-	-	-	-					-	-	
Transaction Charges	-	-	-	-					-	-	
Utilities, Tax and Insurance	3,479	3,479	-	-					-	-	
Net Operating Budget	**(924)**	**-**	**924**	**(100.00%)**	**-**	**-**	**-**	**-**	**924**	**924**	
Recovery	**102.64%**	**100.00%**									

Operating Budget Summary
Department: Corporate Services
Division: Leacock Museum

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**116,691**	**69,199**	**(47,492)**	**(40.70%)**	**-**	**-**	**-**	**(44,664)**	**(2,828)**	**(47,492)**	
Grants and Donations	13,250	11,500	(1,750)	(13.21%)					(1,750)	(1,750)	
Other Revenues	26,177	28,199	2,022	7.72%					2,022	2,022	
Taxation	-	-	-	-					-	-	
User Fees and Serv Chgs	77,264	29,500	(47,764)	(61.82%)				(44,664)	(3,100)	(47,764)	1
Expenses / Expenditure	**466,834**	**301,612**	**(165,222)**	**(35.39%)**	**-**	**(107,078)**	**-**	**(62,300)**	**4,156**	**(165,222)**	
Administration	31,086	23,300	(7,786)	(25.05%)				(7,500)	(286)	(7,786)	2
Contracted Services	49,640	31,640	(18,000)	(36.26%)				(18,000)	-	(18,000)	3
Labour Costs	313,776	176,594	(137,182)	(43.72%)		(107,078)		(33,300)	3,196	(137,182)	4
Material and Supplies	23,685	18,200	(5,485)	(23.16%)				(2,500)	(2,985)	(5,485)	5
Reserve Contributions	-	-	-	-					-	-	
Transaction Charges	2,300	1,300	(1,000)	(43.48%)				(1,000)	-	(1,000)	6
Utilities, Tax and Insurance	46,347	50,578	4,231	9.13%					4,231	4,231	
Net Operating Budget	**350,143**	**232,413**	**(117,730)**	**(33.62%)**	**-**	**(107,078)**	**-**	**(17,636)**	**6,984**	**(117,730)**	
Recovery	**25.00%**	**22.94%**									

Revenues

(1) EDC 1.1 Decrease in revenue due to no longer providing rentals	(44,664)
Other general adjustments	(2,828)
Revenue Subtotal	(47,492)

Labour Expense

(4) EDC2.1 Operational Efficiencies	(107,078)
EDC1.1 Decrease due to no longer running external events	(33,300)
Salary progressions, COLA and transitions	3,196
Labour Subtotal	(137,182)

Non-Labour

(2) EDC1.1 Reduction due to historical trends	(7,500)
(3) EDC1.1 Decrease due to no longer running external events	(18,000)
(5) EDC1.1 Decrease due to no longer running external events	(2,500)
(6) EDC1.1 Decrease due to no longer running external events	(1,000)
Non-Labour Subtotal	(29,000)

Other general adjustments	960
Expense Subtotal	(165,222)
Total	(117,730)

Operating Budget Summary
Department: Corporate Services
Division: Opera House

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**536,358**	**592,000**	**55,642**	**10.37%**	**-**	**-**	**54,067**	**-**	**1,575**	**55,642**	
Grants and Donations	14,000	14,000	-	-					-	-	
Other Revenues	-	-	-	-					-	-	
Reserve Funding	-	-	-	-					-	-	
Taxation	-	-	-	-					-	-	
User Fees and Serv Chgs	522,358	578,000	55,642	10.65%			54,067		1,575	55,642	1
Expenses / Expenditure	**1,153,514**	**1,183,274**	**29,760**	**2.58%**	**-**	**-**	**9,153**	**-**	**20,607**	**29,760**	
Administration	32,000	28,000	(4,000)	(12.50%)					(4,000)	(4,000)	
Contracted Services	235,847	247,500	11,653	4.94%			9,153		2,500	11,653	2
Labour Costs	679,341	692,858	13,517	1.99%					13,517	13,517	3
Material and Supplies	63,900	68,000	4,100	6.42%					4,100	4,100	
Redistribution	15,000	15,000	-	-					-	-	
Reserve Contributions	4,404	4,404	-	-					-	-	
Transaction Charges	2,700	3,000	300	11.11%					300	300	
Utilities, Tax and Insurance	120,322	124,512	4,190	3.48%					4,190	4,190	
Net Operating Budget	**617,156**	**591,274**	**(25,882)**	**(4.19%)**	**-**	**-**	**(44,914)**	**-**	**19,032**	**(25,882)**	
Recovery	**46.50%**	**50.03%**									

Revenues

(1) EDC1.2 Rental rate increase	54,067
Revenue Subtotal	54,067

Expenses

(3) Salary progressions, COLA and transitions	13,517
(2) EDC1.2 Expenses related to increase in rental dates	9,153
Other general adjustments	5,515
Expense Subtotal	28,185
Total	(25,882)

Operating Budget Summary
Department: Corporate Services
Division: Information Technology

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**91,582**	**92,263**	**681**	**0.74%**	**-**	**-**	**-**	**-**	**681**	**681**	
Grants and Donations	-	-	-	-					-	-	
Other Revenues	91,582	92,263	681	0.74%					681	681	1
Reserve Funding	-	-	-	-					-	-	
Expenses / Expenditure	**1,411,868**	**1,540,987**	**129,119**	**9.15%**	**-**	**36,300**	**7,500**	**80,000**	**5,319**	**129,119**	
Administration	5,500	5,500	-	-					-	-	
Contracted Services	478,619	657,419	178,800	37.36%	55,000	36,300	7,500	80,000	-	178,800	2
Labour Costs	848,879	854,698	5,819	0.69%					5,819	5,819	3
Material and Supplies	4,625	4,625	-	-					-	-	
Redistribution	-	(55,000)	(55,000)	-	(55,000)				-	(55,000)	
Rentals and Leases	58,200	58,200	-	-					-	-	
Reserve Contributions	-	-	-	-					-	-	
Utilities, Tax and Insurance	16,045	15,545	(500)	(3.12%)					(500)	(500)	
Net Operating Budget	**1,320,286**	**1,448,724**	**128,438**	**9.73%**	**-**	**36,300**	**7,500**	**80,000**	**4,638**	**128,438**	
Recovery	**6.49%**	**5.99%**									

Revenues

(1) Redistribution for Library Support adjustments	681
Revenue Subtotal	681

Labour Expenses

(3) Salary progressions, COLA and transitions	5,819
Labour Subtotal	5,819

Non-Labour Expenses

(2) Contact adjustments	
PREA1.06 Operational impact of the backup/recovery capital project.	10,000
EDC1.3 Support increase for Great Plains (10%).	7,200
EDC1.4 Operating impact from approved capital project 09027.	19,100
EDC1.5 Operating impact from approved capital project 08140	-
EDC1.8 Microsoft & Adobe licenses for existing staff for enhanced capabilities.	7,500

EDC1.9 Fund outsourcing of 24-7 IT Support	80,000
Removal of 2023 one-time budget amount	(500)
Non-Labour Subtotal	123,300
Expense Subtotal	129,119
Total	128,438

Change Request Overview - Business Development, Culture & IT

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
EDC1.1	Leacock Museum External Rentals & Programming	74	(17,636)
EDC1.2	Orillia Opera House Rental Increase	76	(44,914)
EDC1.3	Great Plains (FIS & HRIS) Annual Support	77	7,200
EDC1.4	Citizen Portal - Orillia Now (operating)	78	19,100
*EDC1.5	Property/Permits/Licensing/Work Order System*	79	-
*EDC1.6	Community Improvement Plan Program	80	-
*EDC1.7	Municipal Accommodation Tax*	81	(32,582)
EDC1.8	New Adobe and Microsoft Licenses	83	7,500
EDC1.9	IT Security Monitoring/ Detection/ Resolution	84	80,000
Operating Changes Over $5,000 Total			**18,668**
Staffing Requests			
*EDC2.1	Leacock Museum Operational Efficiencies*	86	(89,998)
Staffing Requests Total			**(89,998)**
Pre-Approvals			
PREA1.06	Operational Impact of the Backup Capital project	-	10,000
Pre-Approvals Total			**10,000**
Net Levy Impact			**(61,330)**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

EDC1.1 - Leacock Museum External Rentals & Programming

Consolidated Work Unit	24-24-115 - BUS DEV/CULT/TOUR - CULTURE (Realign)	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Optimizing resources at the Leacock Museum to refocus staff attention on tours, exhibits and internal programming as opposed to providing enhanced customer service and support for private external events such as weddings.

Justification

Private events such as weddings take a large amount of staff time and support to execute, while providing very little in terms of net cultural benefit to the municipality. The amount of weddings held annually, does not justify the time and effort that is put into offering this service. Staff will shift how the grounds are rented and utilized moving forward in a manner similar to other parks within the City. Based on the size of the Stephen Leacock Grounds, this site would be treated as a Neighborhood Park. Currently there are no rates associated with park rentals for Neighborhood Parks as they are not meant to be open access to the associated Neighborhood.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Revenues					
OP - BUS DEV/CULT/TOUR - CULTURE - LEACOCK MUSEUM - 56000 - Rentals	(31,616)	(31,616)	(31,616)	(31,616)	(31,616)
OP - BUS DEV/CULT/TOUR - CULTURE - LEACOCK MUSEUM - 55300 - Concession	(9,648)	(9,648)	(9,648)	(9,648)	(9,648)
OP - BUS DEV/CULT/TOUR - CULTURE - LEACOCK MUSEUM - 52500 - Events	(3,400)	(3,400)	(3,400)	(3,400)	(3,400)
Total Revenues	(44,664)	(44,664)	(44,664)	(44,664)	(44,664)
Expenses					
OP - BUS DEV/CULT/TOUR - CULTURE - LEACOCK MUSEUM - 71540 - Pmnt Process Fees	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
OP - BUS DEV/CULT/TOUR - CULTURE - LEACOCK MUSEUM - 77420 - Materials	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
OP - BUS DEV/CULT/TOUR - CULTURE - LEACOCK MUSEUM - 62000 - Casual Wages	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
OP - BUS DEV/CULT/TOUR - CULTURE - LEACOCK MUSEUM - 71000 - Contracts	(18,000)	(18,000)	(18,000)	(18,000)	(18,000)
OP - BUS DEV/CULT/TOUR - CULTURE - LEACOCK MUSEUM - 65000 - Benefits	(3,300)	(3,000)	(3,000)	(3,000)	(3,000)
OP - BUS DEV/CULT/TOUR - CULTURE - LEACOCK MUSEUM - 76100 - Adv Promotion	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
Total Expenses	(62,300)	(62,000)	(62,000)	(62,000)	(62,000)
Net Total	**17,636**	**17,336**	**17,336**	**17,336**	**17,336**

Change Request Detail

EDC1.2 - Orillia Opera House Rental Increase

Consolidated Work Unit	24-24-110 - BUS DEV/CULT/TOUR - TOURISM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	4. Business Development		

Description

Increases associated with user fee schedule pre-approved rate increases, additional event rentals and additional touring residencies for production

Justification

In 2023 Council approved a new user fee schedule. This change requests factors in those pre-approved rate increases as well as factors in revenues and expenses associated with an increase in rentals. The OOH has entered into an agreement with Gravenhurst to present 2 OOH theatre productions during summer 2024.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - BUS DEV/CULT/TOUR - CULTURE - OPERA HOUSE - 52500 - Events	54,067	54,067	54,067	54,067	54,067
Total Revenues	54,067	54,067	54,067	54,067	54,067
Expenses					
OP - BUS DEV/CULT/TOUR - CULTURE - OPERA HOUSE - 71000 - Contracts	9,153	9,153	9,153	9,153	9,153
Total Expenses	9,153	9,153	9,153	9,153	9,153
Net Total	**44,914**	**44,914**	**44,914**	**44,914**	**44,914**

Change Request Detail

EDC1.3 - Great Plains (FIS & HRIS) Annual Support

Consolidated Work Unit	30-34-002 - IT - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	Annual support increase for Great Plains (10%).		
Justification	Increase required to maintain current level of support for Great Plains Software		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - IT - ADM - GENERAL - 71240 - Prof / Consult	7,200	7,200	7,200	7,200	7,200
Total Expenses	7,200	7,200	7,200	7,200	7,200
Net Total	**(7,200)**	**(7,200)**	**(7,200)**	**(7,200)**	**(7,200)**

Change Request Detail

EDC1.4 - Citizen Portal - Orillia Now (operating)

Consolidated Work Unit	30-34-002 - IT - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		
Description	Operating impact from approved capital project 09027. Approved capital project 09027 "Citizen Portal" had an operating impact identified of $50,000. The operating cost for Citizen portal is 19,100. (Saving of 30,900 from Estimate in Capital Project 09027). The new negotiated operating cost was approved when the GHD agreement for the portal was signed.		
Justification	Operational impact of an approved Capital Project.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - IT - ADM - GENERAL - 71240 - Prof / Consult	19,100	19,100	19,100	19,100	19,100
Total Expenses	19,100	19,100	19,100	19,100	19,100
Net Total	**(19,100)**	**(19,100)**	**(19,100)**	**(19,100)**	**(19,100)**

Change Request Detail

EDC1.5 - Property/Permits/Licensing/Work Order System

Consolidated Work Unit	30-34-002 - IT - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	Operating impact from approved capital project 08140		
Justification			
Comments	Costs will be reflected in proper revenue generating business units within DSE/EIS through Finance Interdepartmental Transfer.		

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - IT - ADM - GENERAL - 71240 - Prof / Consult	55,000	56,500	58,500	60,500	62,500
OP - IT - ADM - GENERAL - 90300 - Redist-Mat	(55,000)	(56,500)	(58,500)	(60,500)	(62,500)
OP - PLAN - ADM - GENERAL - 90300 - Redist-Mat	10,000	10,170	10,530	10,890	11,250
OP - ENV SRV - WATER - GENERAL - 90300 - Redist-Mat	15,000	15,538	16,088	16,638	17,188
OP - ENV SRV - WASTE WATER - GENERAL - 90300 - Redist-Mat	15,000	15,538	16,088	16,638	17,188
OP - LEG SRV - BYLAW - GENERAL - 90300 - Redist-Mat	7,500	7,627	7,897	8,167	8,437
OP - LEG SRV - BLDG STND - GENERAL - 90300 - Redist-Mat	7,500	7,627	7,897	8,167	8,437
Total Expenses	55,000	56,500	58,500	60,500	62,500
Net Total	**(55,000)**	**(56,500)**	**(58,500)**	**(60,500)**	**(62,500)**

Change Request Detail

EDC1.6 - Community Improvement Plan Program Adjustment

Consolidated Work Unit	24-24-100 - BUS DEV/CULT/TOUR - BUS DEV	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	4. Business Development		

Description

Adjustments to the annual CIP program to capture staff recommendations outlined within the supplemental report. Reducing the annual CIP program by $175,000 with the termination of the tier 3 program, and utilizing annual operating budget to fund the CIP program forward.

Justification

With Council's previous direction to no longer proceed with the Tier 3 program, the CIP reserve contribution can be eliminated. Supplemental Report outlines the proposed strategy regarding the DTCIP program moving forward. Staff recommend continuing with an annual contribution of $200,000 to fund the Tier 1 and Tier 2 programs. Council would realize $175,000 in immediate savings with an opportunity to redistribute the existing CIP reserve to other corporate priority accounts.

Comments

Supplemental report provides staff recommendation captured within this change request with an additional option on the future use of the CIP program and its funding mechanisms including the use of the funds available within the CIP reserve.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - BUS DEV/CULT/TOUR - BUS DEV - GENERAL - 58853 - Trf Fr Cip Rsvf	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)
Total Revenues	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)
Expenses					
OP - BUS DEV/CULT/TOUR - BUS DEV - EC DEV PROJ - 72900 - Grants T3	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)
OP - CORP TRX - GEN - RSRV CONT - 91053 - Cont To Cip Rsvf	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)
Total Expenses	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)
Net Total	**175,000**	**175,000**	**175,000**	**175,000**	**175,000**

Change Request Detail

EDC1.7 - Municipal Accommodation Tax

Consolidated Work Unit	24-24-105 - BUS DEV/CULT/TOUR - TOUR MAT	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	CS-23-26
Council Strategic Priority	4. Business Development		

Description

Annual adjustment to the MAT related revenue based upon growth targets. This change request also includes the changes to the MAT reserve as a result of amendments to Policy 4.1.10.1 in addition to merging the grants budget and tourism development budget into the MAT program to realize additional savings to the tax levy. Other adjustments include the Council pre-approved increase to OLC for the collection of the MAT from 2.5% to 4.5% of gross revenue.

Justification

Per Council direction within Report CS-23-26, Annual contributions to the MAT Reserve will be reduced from 40% to 20%. Further, the MAT will fund all tourism development and grant committee expenses which are currently subsidized by the municipal tax levy. The supplemental report outlines the benefits of the changes and provides an overview of the forecasted expenditures for the MAT program in 2024

Comments

Staff is directed to provide an annual report regarding the use of the MAT annually through the budget process. This change request supports the recommended option within that report.

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Revenues					
OP - BUS DEV/CULT/TOUR - TOUR MAT - GENERAL - 59420 - Mun Accom Tax	50,000	50,000	50,000	50,000	50,000
OP - AGENCIES/COMTE - GRANTS CMTE - COMM GRANTS - 58918 - Trf Fr Mat Rsvf	32,000	32,000	32,000	32,000	32,000
Total Revenues	82,000	82,000	82,000	82,000	82,000
Expenses					
OP - BUS DEV/CULT/TOUR - TOUR MAT - GENERAL - 71000 - Contracts	12,466	12,466	12,466	12,466	12,466
OP - BUS DEV/CULT/TOUR - TOUR MAT - GENERAL - 72800 - Grant	18,875	18,875	18,875	18,875	18,875
OP - BUS DEV/CULT/TOUR - TOUR MAT - GENERAL - 76100 - Adv Promotion	8,970	8,970	8,970	8,970	8,970
OP - BUS DEV/CULT/TOUR - TOUR MAT - GENERAL - 91118 - Cont To Mat Rsvf	(44,975)	(44,975)	(44,975)	(44,975)	(44,975)
OP - BUS DEV/CULT/TOUR - TOUR MAT - VISITOR INFO - 77420 - Materials	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
OP - BUS DEV/CULT/TOUR - TOUR MAT - EVENT/TOURISM - 77420 - Materials	59,664	59,664	59,664	59,664	59,664
OP - BUS DEV/CULT/TOUR - TOURISM - DEVELOPMENT - 76100 - Adv Promotion	(32,582)	(32,582)	(32,582)	(32,582)	(32,582)
Total Expenses	17,418	17,418	17,418	17,418	17,418
Net Total	**64,582**	**64,582**	**64,582**	**64,582**	**64,582**

Change Request Detail

EDC1.8 - New Adobe & Microsoft Licenses

Consolidated Work Unit	30-34-002 - IT - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	Upgraded Microsoft & new Adobe licenses for existing staff for enhanced capabilities.		
Justification	Budget request provides 9 upgrades from F3 to E3 licenses and 17 new Adobe License		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - IT - ADM - GENERAL - 71240 - Prof / Consult	7,500	7,500	-	-	-
Total Expenses	7,500	7,500	-	-	-
Net Total	**(7,500)**	**(7,500)**	**-**	**-**	**-**

Change Request Detail

EDC1.9 - IT Security Monitoring/Detection/Resolution

Consolidated Work Unit	30-34-002 - IT - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	5. Corporate Priority		

Description

Fund annual operating costs related to the outsourcing of 24-7 IT Security Monitoring, Detection & Resolution Services to a professional Managed Services Provider. (MSP)

There has been an increase in Cyber security incidents. It is difficult for small IT organizations, like the City of Orillia (City), to provide 24-7 IT Security services. Threats are evolving and require significant investment in technology tools and advanced training. The MSP has the technology tools, IT Security experts and the advanced training to provide an increased level of IT Security on a 24-7 basis.

Justification

The City is expanding online services and is more reliant on digital infrastructure.

Data breaches or cyber security incidents are expensive and may have significant negative impact on operations. Proactively monitoring and resolving potential security issues reduce the risk of a cyber security incident.

The criterion for renewing Cyber insurance is becoming more stringent as the incidents increase in number and severity. Insurance companies are looking for the implementation of advanced technologies such as a Security Information and Event Management (SIEM) tool and advanced certifications which the MSP will provide.

Outsourced security service providers have a dedicated team of experts and invest significant amounts in training and equipment in this specific area of IT infrastructure.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - IT - ADM - GENERAL - 71240 - Prof / Consult	80,000	84,000	88,200	92,610	97,241
Total Expenses	80,000	84,000	88,200	92,610	97,241
Net Total	**(80,000)**	**(84,000)**	**(88,200)**	**(92,610)**	**(97,241)**

Change Request Detail

EDC2.1 - Leacock Museum Operational Efficiencies

Consolidated Work Unit	24-24-115 - BUS DEV/CULT/TOUR - CULTURE (Realign)	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Staff are optimizing the resources available to the museum by re-allocating the following services to various areas within the corporation.

The Leacock museum will continue to be responsible for executing tours, developing exhibits and enhancing the visitor experience at the site. Recreation and Youth services will upload the grounds into their neighbour park system. Facility and ground management will be fully operated and managed by the Facilities, Climate Change and Operations Divisions. Partnership programming will continue to be managed through the business development, tourism and modernization division.

Justification

Budgetary impact of 2023 corporate reorganization.
- Position moving from Leacock Museum to Economic Development
- Additional funding being directed to Facilities

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - BUS DEV/CULT/TOUR - CULTURE - LEACOCK MUSEUM - 61000 - Sal Wages	(82,643)	(82,643)	(82,643)	(82,643)	(82,643)
OP - BUS DEV/CULT/TOUR - CULTURE - LEACOCK MUSEUM - 64020 - Sick Payout	(1,271)	(1,271)	(1,271)	(1,271)	(1,271)
OP - BUS DEV/CULT/TOUR - CULTURE - LEACOCK MUSEUM - 65000 - Benefits	(23,164)	(23,164)	(23,164)	(23,164)	(23,164)
OP - BUS DEV/CULT/TOUR - BUS DEV - GENERAL - 61000 - Sal Wages	12,772	12,772	12,772	12,772	12,772
OP - BUS DEV/CULT/TOUR - BUS DEV - GENERAL - 65000 - Benefits	3,037	3,037	3,037	3,037	3,037
OP - BUS DEV/CULT/TOUR - BUS DEV - GENERAL - 64020 - Sick Payout	1,271	1,271	1,271	1,271	1,271
OP - PROP/ENV SUST - CORP FAC - CITY CTRE - 61000 - Sal Wages	25,000	25,000	25,000	25,000	25,000
OP - PROP/ENV SUST - CORP FAC - CITY CTRE - 65000 - Benefits	5,000	5,000	5,000	5,000	5,000
Total Expenses	(59,998)	(59,998)	(59,998)	(59,998)	(59,998)
Net Total	**59,998**	**59,998**	**59,998**	**59,998**	**59,998**

Operating Budget Summary
Department: Corporate Services
Division: Legal Services & Real Estate

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**948,311**	**760,063**	**(188,248)**	**(19.85%)**	**-**	**(70,372)**	**69,000**	**-**	**(186,876)**	**(188,248)**	
Other Revenues	-	-	-	-					-	-	
Reserve Funding	134,000	64,000	(70,000)	(52.24%)			64,000		(134,000)	(70,000)	1
User Fees and Serv Chgs	814,311	696,063	(118,248)	(14.52%)		(70,372)	5,000		(52,876)	(118,248)	2
Expenses / Expenditure	**811,969**	**745,101**	**(66,868)**	**(8.24%)**	**-**	**11,486**	**115,676**	**-**	**(194,030)**	**(66,868)**	
Administration	12,250	12,250	-	-					-	-	
Contracted Services	260,600	260,600	-	-			197,000		(197,000)	-	3
Labour Costs	452,575	455,545	2,970	0.66%					2,970	2,970	
Material and Supplies	1,700	1,700	-	-					-	-	
Reserve Contributions	81,324	-	(81,324)	(100.00%)			(81,324)		-	(81,324)	4
Utilities, Tax and Insurance	3,520	15,006	11,486	326.31%		11,486			-	11,486	5
Net Operating Budget	**(136,342)**	**(14,962)**	**121,380**	**(89.03%)**	**-**	**81,858**	**46,676**	**-**	**(7,154)**	**121,380**	
Recovery	**116.8%**	**102.0%**									

Revenues

(1) LGL1.1 Operating contriution from tax stabilization reserve	64,000
Removal of one time revenue from sale of Metro lot	(134,000)
(2) LGL1.3 Increase for in house legal work	5,000
LGL1.5 Tudhope Park revenue reduction	(41,396)
LGL1.5 Revenue reduction	(28,976)
Reduction due to lessee not re-signing agreements	(52,875)
Revenue Subtotal	(188,248)

Expenses

(3) LGL1.4 Legal Fees Adjustment	197,000
Reduction in 2023 one time budget item	(197,000)
(4) LGL1.1 Removal of contribution to land reserve	(81,324)
(5) LGL1.2 Property tax for two lots	11,486
Other general adjustments	2,971
Expense Subtotal	(66,868)
Total	121,380

Change Request Overview - Legal & Real Estate

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
LGL1.1	Removal of (91054 - Cont to Land Reserve)	90	(81,324)
LGL1.2	Taxes Adjustment	91	11,486
LGL1.3	Recapture of Costs for Legal Services	92	(5,000)
LGL1.4	Reduce Tax Stab RSV Transfer for Legal Fees	93	133,000
LGL1.5	City Centre Tenant Vacancy	95	70,373
Net Levy Impact			**128,535**

Change Request Detail

LGL1.1 - Removal of (91054 - Cont To Land Rsvf)

Consolidated Work Unit	30-30-135 - LEGAL & REAL EST - REAL EST	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	4. Business Development		

Description Remove 91054 - Cont To Land Rsvf from Consolidated Work Unit

Justification This line reflected the credit to the land reserve from the sale of 70 Front St N., Orillia (Metro Building). The transfer is no longer required as a result of the sale of the property.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - LEGAL & REAL EST - REAL EST - GENERAL - 91054 - Cont To Land Rsvf	(81,324)	(81,324)	(81,324)	(81,324)	(81,324)
Total Expenses	(81,324)	(81,324)	(81,324)	(81,324)	(81,324)
Net Total	**81,324**	**81,324**	**81,324**	**81,324**	**81,324**

Change Request Detail

LGL1.2 - Taxes Adjustment

Consolidated Work Unit	30-30-135 - LEGAL & REAL EST - REAL EST	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Property taxes for two City owned properties that fall under Real Estate and Legal Budget
- 15 Industrial St --> Hydro One
- 6 Queen St --> Vacant Land

Justification

15 Industrial St
Final 2023 $4,307.00
2024 - $8,614.0
Plus 2.5% = $8,829.35

6 Queen St
Final 2023 $1,296.00
2024 - $2592.00
Plus 2.5% - $2,656.80

Total = $11,486.15

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - LEGAL & REAL EST - REAL EST - GENERAL - 72610 - Property Taxes	11,486	12,060	12,663	13,297	13,961
Total Expenses	11,486	12,060	12,663	13,297	13,961
Net Total	**(11,486)**	**(12,060)**	**(12,663)**	**(13,297)**	**(13,961)**

Change Request Detail

LGL1.3 - Recapture of costs for legal services

Consolidated Work Unit	30-30-135 - LEGAL & REAL EST - REAL EST	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	5. Corporate Priority		

Description

An increase to the real estate and legal application fee account in the amount of $5,000 to anticipate an increase of fees from legal work done in-house.

Justification

Starting in 2023, Real Estate and Legal has taken on the capacity of doing work that had traditionally been performed by external counsel, including the closing of real property transactions. Legal fees that would traditionally be borne by the applicant and paid to external counsel will now be directed in-house.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - LEGAL & REAL EST - REAL EST - GENERAL - 54080 - Appl Property	5,000	5,000	5,000	5,000	5,000
Total Revenues	5,000	5,000	5,000	5,000	5,000
Net Total	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**

Change Request Detail

LGL1.4 - Reduce Tax Stab Rsv transfer for Legal Fees

Consolidated Work Unit	30-30-130 - LEGAL & REAL EST - LEGAL	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Increase revenue from 1-30-30-130-00000 - 58801 (Trf Fr Tax Stab Rsv) from $0 to $64,000.

Justification

Starting in 2023, Corporate Services budgeted for $257,000 for 1-30-30-130-00000 - 71220 (Legal Fees). Traditionally, 71220 (Legal Fees) would budget for $60,000 that was discretionary to the City Solicitor for future or unknown matters. In 2023, this amount was increased by $197,000 to account for known matters and as the City tried to move away from opening Capital Projects for each and every litigation matter.

Because an increase of $197,000 to 71220 (Legal Fees) would represent a considerable increase in the budget, in 2023 Corporate Services split this into two one-time components: (i) a $63,000 increase in operating, amounting to an operating increase of approximately 0.1%, and; (ii) a transfer from the reserve fund of $134,000.

For 2024, Corporate services will add $70,000 increase in operating, again amounting to a further operating increase of approximately 0.1%, and; (ii) a transfer from the reserve fund $64,000, which is a corresponding reduction

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Revenues					
OP - LEGAL & REAL EST - LEGAL - GENERAL - 58801 - Trf Fr Tax Stab Rsv	64,000	-	-	-	-
Total Revenues	64,000	-	-	-	-
Expenses					
OP - LEGAL & REAL EST - LEGAL - GENERAL - 71220 - Legal Fees	197,000	197,000	197,000	197,000	197,000
Total Expenses	197,000	197,000	197,000	197,000	197,000
Net Total	**(133,000)**	**(197,000)**	**(197,000)**	**(197,000)**	**(197,000)**

Change Request Detail

LGL1.5 - City Centre Tenant Vacancy

Consolidated Work Unit	30-30-135 - LEGAL & REAL EST - REAL EST	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description County of Simcoe has given notice of their intent to terminate their lease agreement, per their lease agreement. The termination date for the tenancy is February 29th. The lease term for another tenant, Agilec, expires on July 19th 2024 and no agreement to extend the lease has been made at this time.

Justification

Comments City staff have started to actively market these vacant spaces to prospective tenants.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - LEGAL & REAL EST - REAL EST - TUDHOPE - 56000 - Rentals	(41,396)	-	-	-	-
OP - LEGAL & REAL EST - REAL EST - TUDHOPE - 56000 - Rentals	(28,976)	-	-	-	-
Total Revenues	(70,373)	-	-	-	-
Net Total	**(70,373)**	**-**	**-**	**-**	**-**

Summary for Recreation

Recreation & Culture

Operating Budget Summary
Department: Corporate Services
Division: Recreation & Culture

Object Category	Budget 2023	Budget 2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**4,159,850**	**4,923,056**	**763,206**	**18.35%**	**-**	**540,956**	**195,000**	**25,000**	**-**	**760,956**	
Grants and Donations	152,550	456,288	303,738	199.11%	-	303,738	-	-	-	303,738	1
Other Revenues	10,735	10,735	-	-	-	-	-	-	-	-	
Reserve Funding	-	25,000	25,000	-	-	-	-	25,000	-	25,000	3
User Fees and Serv Chgs	3,996,565	4,431,033	434,468	10.87%	-	237,218	195,000	-	-	432,218	4
Expenses / Expenditure	**4,640,641**	**5,221,720**	**581,079**	**12.52%**	**-**	**431,201**	**78,500**	**25,000**	**44,194**	**578,895**	
Administration	132,957	135,107	2,150	1.62%	-	1,900	-	-	250	2,150	5
Contracted Services	344,563	546,621	202,058	58.64%	(70,000)	232,971	8,500	25,000	5,587	202,058	6
Grants Contributions	40,750	40,750	-	-	-	-	-	-	-	-	
Labour Costs	3,761,553	4,103,442	341,889	9.09%	70,000	191,226	45,200	-	35,463	341,889	2
Material and Supplies	200,951	208,695	7,744	3.85%	-	2,944	4,800	-	-	7,744	7
Redistribution	-	-	-	-	-	-	-	-	-	-	
Rentals and Leases	56,727	58,911	-	-	-	-	-	-	-	-	
Reserve Contributions	-	-	-	-	-	-	-	-	-	-	
Transaction Charges	81,475	104,734	23,259	28.55%	-	-	20,000	-	3,259	23,259	8
Utilities, Tax and Insurance	21,665	23,460	1,795	8.29%	-	2,160	-	-	(365)	1,795	9
Net Operating Budget	**480,791**	**298,664**	**(182,127)**	**(37.88%)**	**-**	**(109,755)**	**(116,500)**	**-**	**44,194**	**(182,061)**	
Recovery	**104.09%**	**111.10%**									

Revenues

(1) REC2.2 Youth Services Safer Community Grant	303,738
(3) CTL1.3 Council addition to youth centre	25,000
(4) PREA1.12 Rental increase per approved 3 year council schedule	110,218
REC2.3 Increase in membership Revenue	40,000
REC2.1 Increase in fees and registration for aquatics programs	87,000
PREA1.13 Fee increased approved by council	80,000
REC2.4 Registration increase for day camps	65,000
PREA1.13 Membership increase due to increased demand	50,000
Revenue Subtotal	760,956

Labour Expenses	
(2)REC2.2 Youth Services Safer Community Grant	76,267
REC3.1 Replacing of contracted hires with staff	70,000
REC2.1 New Aquatic Supervisor	91,159
REC2.3 Increased staffing needed for increased membership sales	23,800
REC2.4 Increase in salary from increased participation in day camps	45,200
Salary progressions, COLA and transitions	35,463
Labour Subtotal	341,889
Non Labour	
(5) REC2.1 Increase to admin costs	1,900
Other general adjustments	250
(6) REC3.1 Replacing of contracted hires with staff	(70,000)
REC1.1 Financial Assistance Program	5,500
REC2.4 Increased day camp registration	8,500
REC2.2 Youth Services Safer Community Grant	227,471
CTL1.3 Council addition to youth centre	25,000
Other general adjustments	5,587
(7) REC2.3 New Employee materials and supplies	2,944
REC2.4 Increased day camp registration	4,800
(8) REC1.2 Active net fee increase	20,000
Other general adjustments	3,259
(9) REC2.1 Phones for new hires	660
FCC1.03 Increase in natural gas charges	1,500
Other general adjustments	(365)
Non-Labour Subtotal	237,006
Expense Subtotal	578,895
Total	(182,061)

Operating Budget Summary
Department: Corporate Services
Division: Recreation Administration

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	
User Fees and Serv Chgs	-	-	-	-					-	-	
Expenses / Expenditure	**1,167,817**	**1,153,150**	**(14,667)**	**(1.26%)**	**-**	**4,844**	**20,000**	**-**	**(39,511)**	**(14,667)**	
Administration	30,517	32,417	1,900	6.23%		1,900			-	1,900	1
Labour Costs	1,015,619	972,849	(42,770)	(4.21%)					(42,770)	(42,770)	2
Material and Supplies	30,800	33,744	2,944	9.56%		2,944			-	2,944	3
Reserve Contributions	-	-	-	-					-	-	
Transaction Charges	81,475	104,734	23,259	28.55%			20,000		3,259	23,259	4
Utilities, Tax and Insurance	9,406	9,406	-	-					-	-	
Net Operating Budget	**1,167,817**	**1,153,150**	**(14,667)**	**(1.26%)**	**-**	**4,844**	**20,000**	**-**	**(39,511)**	**(14,667)**	

Expenses

(1) REC2.1 Increase to administrative costs	1,900
(2) Budgetary impact of 2023 corporate reorganization	(42,770)
(3) REC2.1 Increase due to new Aquatic supervisor	2,944
(4) REC1.2 Payment Processing fees adj.	20,000
Other general adjustments	3,259
Expense Subtotal	(14,667)

Operating Budget Summary
Department: Corporate Services
Division: Recreation Business Services

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**1,879,279**	**1,989,497**	**110,218**	**5.86%**	**-**	**110,218**	**-**	**-**	**-**	**110,218**	
Other Revenues	7,435	7,435	-	-					-	-	
User Fees and Serv Chgs	1,871,844	1,982,062	110,218	5.89%		110,218			-	110,218	1
Expenses / Expenditure	**(223,265)**	**(180,358)**	**42,907**	**(19.22%)**	**-**	**5,500**	**-**	**-**	**37,407**	**42,907**	
Contracted Services	49,350	55,850	6,500	13.17%		5,500			1,000	6,500	2
Labour Costs	259,175	295,582	36,407	14.05%					36,407	36,407	3
Material and Supplies	20,000	20,000	-	-					-	-	
Redistribution	(551,790)	(551,790)	-	-					-	-	
Net Operating Budget	**(2,102,544)**	**(2,169,855)**	**(67,311)**	**3.20%**	**-**	**(104,718)**	**-**	**-**	**37,407**	**(67,311)**	
Recovery	**(841.73%)**	**(1103.08%)**									

Revenues

(1) PREA1.12 advertising revenue increase	110,218
Revenue Subtotal	110,218

Labour Expenses

(3) Casual Wage Schedule (CWS) Increase	27,458
Labour adjustment	5,080
Salary progressions, COLA and transitions	3,869
Labour Subtotal	36,407

Non-Labour Expenses

(2) REC1.1 Financial fee assistance program	5,500
Removal of 2023 one time budget item	(2,000)
Other general adjustments	3,000
Non-Labour Subtotal	6,500
Expense Subtotal	42,907
Total	(67,311)

Operating Budget Summary
Department: Corporate Services
Division: Cultural Services

Object Category	Budget 2023	Budget 2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**8,800**	**8,800**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	
Grants and Donations	8,800	8,800	-	-					-	-	
Expenses / Expenditure	**187,920**	**141,068**	**(46,852)**	**(24.93%)**	**-**	**-**	**-**	**-**	**(46,852)**	**(46,852)**	
Administration	23,493	23,743	250	1.06%					250	250	
Contracted Services	12,500	13,800	1,300	10.40%					1,300	1,300	
Labour Costs	148,406	100,004	(48,402)	(32.61%)					(48,402)	(48,402)	1
Material and Supplies	2,700	2,700	-	-					-	-	
Reserve Contributions	-	-	-	-					-	-	
Utilities, Tax and Insurance	821	821	-	-					-	-	
Net Operating Budget	**179,120**	**132,268**	**(46,852)**	**(26.16%)**	**-**	**-**	**-**	**-**	**(46,852)**	**(46,852)**	
Recovery	4.68%	6.24%									

(1) Position was re-evaluated and adjusted accordingly	(48,402)
Other general adjustments	1,550
Total	(46,852)

Operating Budget Summary
Department: Corporate Services
Division: Youth Services

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**64,050**	**392,788**	**328,738**	**513.25%**	**-**	**303,738**	**-**	**25,000**	**-**	**328,738**	
Grants and Donations	60,750	364,488	303,738	499.98%		303,738			-	303,738	1
Other Revenues	3,300	3,300	-	-					-	-	
Reserve Funding	-	25,000	25,000	-				25,000	-	25,000	2
Expenses / Expenditure	**519,989**	**856,990**	**337,001**	**64.81%**	**-**	**305,238**	**-**	**25,000**	**6,763**	**337,001**	
Administration	4,800	4,800	-	-					-	-	3
Contracted Services	-	252,471	252,471	-		227,471		25,000	-	252,471	4
Grants Contributions	40,750	40,750	-	-					-	-	5
Labour Costs	406,024	487,235	81,211	20.00%		76,267			4,944	81,211	
Material and Supplies	4,500	4,500	-	-					-	-	
Rentals and Leases	56,727	58,911	2,184	3.85%					2,184	2,184	
Reserve Contributions	-	-	-	-					-	-	
Utilities, Tax and Insurance	7,188	8,323	1,135	15.79%		1,500			(365)	1,135	6
Net Operating Budget	**455,939**	**464,202**	**8,263**	**1.81%**	**-**	**1,500**	**-**	**-**	**6,763**	**8,263**	
Recovery	12.32%	45.83%									

Revenues

(1) REC 2.2 Youth Services Safer Community Grant	303,738
(2) CTL1.3 Council addition to youth centre	25,000
Revenue Subtotal	328,738

Expenses

(3) REC2.2 Remaining portion of Youth Services Grant to be expensed	227,471
(4) CTL1.3 Council addition to youth centre	25,000
(5) REC2.2 Employee paid out directly from Youth Service Grant	76,267
Other salary adjustments	4,944
(6) FCC1.03 Increase in natural gas charges	1,500
Other general adjustments	1,819
Expenses Subtotal	337,001
Total	8,263

Operating Budget Summary
Department: Corporate Services
Division: Fitness Center

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**704,200**	**954,200**	**250,000**	**35.50%**	**80,000**	**40,000**	**130,000**	**-**	**-**	**250,000**	
User Fees and Serv Chgs	704,200	954,200	250,000	35.50%	80,000	40,000	130,000		-	250,000	1
Expenses / Expenditure	**423,447**	**482,180**	**58,733**	**13.87%**	**-**	**23,800**	**-**	**-**	**34,933**	**58,733**	
Contracted Services	19,000	19,000	-	-					-	-	
Labour Costs	381,447	440,180	58,733	15.40%		23,800			34,933	58,733	2
Material and Supplies	23,000	23,000	-	-					-	-	
Net Operating Budget	**(280,753)**	**(472,020)**	**(191,267)**	**68.13%**	**(80,000)**	**(16,200)**	**(130,000)**	**-**	**34,933**	**(191,267)**	
Recovery	**166.30%**	**197.89%**									

Revenues

(1) REC2.3 Membership increase	40,000
PREA1.13 Increase in fee revenue	50,000
PREA1.13 Increase in fee revenue	80,000
REC3.1 Revenue anticipated from Fun Passes instead of programming	80,000
Revenue Subtotal	250,000

Expenses

(2) REC2.3 Increase in staffing to support fitness centre membership increase	23,800
Other general adjustments	34,933
Expense Subtotal	58,733
Total	(191,267)

Operating Budget Summary
Department: Corporate Services
Division: Recreation Programs

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Serve	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**936,721**	**923,971**	**(12,750)**	**(1.36%)**	**(80,000)**	**-**	**65,000**	**-**	**2,250**	**(12,750)**	
Grants and Donations	83,000	83,000	-	-					-	-	
User Fees and Serv Chgs	853,721	840,971	(12,750)	(1.49%)	(80,000)		65,000		2,250	(12,750)	1
Expenses / Expenditure	**1,396,320**	**1,476,691**	**80,371**	**5.76%**	**-**	**-**	**58,500**	**-**	**21,871**	**80,371**	
Administration	74,147	74,147	-	-					-	-	
Contracted Services	200,813	139,313	(61,500)	(30.63%)	(70,000)		8,500		-	(61,500)	2
Labour Costs	490,074	627,145	137,071	27.97%	70,000		45,200		21,871	137,071	3
Material and Supplies	76,796	81,596	4,800	6.25%			4,800		-	4,800	4
Redistribution	551,790	551,790	-	-					-	-	
Rentals and Leases	-	-	-	-					-	-	
Utilities, Tax and Insurance	2,700	2,700	-	-					-	-	
Net Operating Budget	**459,599**	**552,720**	**93,121**	**20.26%**	**80,000**	**-**	**(6,500)**	**-**	**19,621**	**93,121**	
Recovery	**67.08%**	**62.57%**									

Revenues

(1) REC3.1 Revenue transfer to fitness center	(80,000)
REC2.4 Registration Increase	65,000
Other general adjustments	2,250
Revenue Subtotal	(12,750)

Expenses

(2) REC3.1 Budget transfers, replacing external contractors with staff	(70,000)
REC2.4 Increase due to increased demand for Day Camps	8,500
(3) REC3.1 Budget transfers, replacing external contractors with staff	70,000
REC2.4 Increase due to increased demand for Day Camps	45,200
Salary progressions, COLA and transitions	21,871
(4) REC2.4 Increased day camp registration	4,800
Expense Subtotal	80,371
Total	93,121

Operating Budget Summary
Department: Corporate Services
Division: Aquatics

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**566,800**	**653,800**	**87,000**	**15.35%**	**-**	**87,000**	**-**	**-**	**-**	**87,000**	
User Fees and Serv Chgs	566,800	653,800	87,000	15.35%		87,000			-	87,000	1
Expenses / Expenditure	**1,168,413**	**1,292,000**	**123,587**	**10.58%**	**-**	**91,819**	**-**	**-**	**31,768**	**123,587**	
Contracted Services	62,900	66,187	3,287	5.23%					3,287	3,287	
Labour Costs	1,060,808	1,180,448	119,640	11.28%		91,159			28,481	119,640	2
Material and Supplies	43,155	43,155	-	-					-	-	
Utilities, Tax and Insurance	1,550	2,210	660	42.58%		660			-	660	3
Net Operating Budget	**601,613**	**638,200**	**36,587**	**6.08%**	**-**	**4,819**	**-**	**-**	**31,768**	**36,587**	
Recovery	**48.51%**	**50.60%**									

Revenues

(1) REC2.1 Increase in fees and registration	87,000
Revenue Subtotal	87,000

Expenses

(2) REC2.1 Increase of $91k in labour costs related to Aquatic supervisor	91,159
Other labour adjustments	28,481
(3) REC2.1 Increase of $91k in labour costs related to Aquatic supervisor	660
Other general adjustments	3,287
Expense Subtotal	123,587
Total	36,587

Change Request Overview - Recreation & Culture

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
REC1.1	Financial Assistance Program	106	5,500
REC1.2	Active Net Fee Increase	107	20,000
*FCC1.03	Natural Gas Charges Increase*	195	1,500
CTL1.3	Council addition to Youth Centre	115	-
Operating Changes Over $5,000 Total			**27,000**
Staffing Requests			
REC2.1	Aquatic Supervisor	108	9,663
REC2.2	Youth Services Safer Community Grant	110	-
REC2.3	Fitness Centre Operations	111	(16,200)
REC2.4	Day Camps	112	(6,500)
Staffing Requests Total			**(13,037)**
Pre-Approvals			
PREA1.12	Fee Increase	-	(110,218)
PREA1.13	Fee Increase - Memberships	-	(130,000)
Pre-Approvals Total			**(240,218)**
Corporate Transfers			
REC3.1	Rec Budget Transfer	113	-
Corporate Transfers Total			**-**
Net Levy Impact			**(226,255)**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

REC1.1 - Financial Assistance Program

Consolidated Work Unit	30-32-200 - REC - BUS SRV	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

In May 9, 2023, Council approved the Recreation Financial Assistance Program which will begin on January 1, 2024 based on the associated funding being approved through the 2024 Budget Deliberations. Please see attached report for more information.

Justification

Recreation Financial Assistance Program, which will provide subsidized access rates for a Fun Pass membership to qualified low-income families and individuals in the City of Orillia. The proposed Recreation Financial Assistance Program would begin as a two-year pilot program, where the City would provide subsidized access rates for 100 residents of Orillia per year and provide up to $5,000 of subsidized access for social service agencies to purchase All-Access Day Passes for their clients. The additional $500 in funding requested for year-one of the pilot program is to assist with the marketing and promotion of the Recreation Financial Assistance Program.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - REC - BUS SRV - CUSTOMER SRV - 71000 - Contracts	5,500	-	-	-	-
Total Expenses	5,500	-	-	-	-
Net Total	**(5,500)**	**-**	**-**	**-**	**-**

Change Request Detail

REC1.2 - Active Net Fee Increase

Consolidated Work Unit	30-32-002 - REC - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

Payment Processing fees include all administrative charges for utilizing the Active Net Registration System for memberships, facility rentals, registered programs etc.. This increase is representative of the increased volume of usage at the ORC as well as a 6% increase (8,000) due to active cost of living increases for 2024.

Justification

Due to the fact that the Recreation Division registration and rentals were significantly affected by the pandemic with either no usage within facilities of limited usage due to restrictions, this budget did not receive any increases over the past 3 years. In addition in 2023 membership volume has increased significantly which would have an indirect affect on the volume of usage within active net resulting in an overall increase in fees. The Active Net fees are based upon a transactional fee of 5.5% for any and all transactions put into the Active Net System.

Comments

Staff are currently working with Active net in order to identify contract efficiencies, which may have a positive impact later this year, once negotiations are complete.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - REC - ADM - GENERAL - 71540 - Pmnt Process Fees	20,000	70,000	70,000	70,000	70,000
Total Expenses	20,000	70,000	70,000	70,000	70,000
Net Total	**(20,000)**	**(70,000)**	**(70,000)**	**(70,000)**	**(70,000)**

Change Request Detail

REC2.1 - Aquatic Supervisor

Consolidated Work Unit	30-32-225 - REC - AQUATIC	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

Aquatic Supervisor is an new position carrying the crucial responsibility of managing aquatic safety and operations across both the Orillia Recreation Centre and supervised waterfront locations. The Aquatic Centre has undergone substantial growth, particularly in swim lessons, advanced courses, and facility usage. Aquatic Supervisor role is essential to maintain this expansion to ensure standards and health regulations are being adhered.

Salaries, Wages, Benefits = $96,663
Revenue increase = $87,000
Variance = $7,598 annually (one-time charge of $2,065)

Justification

The demand for aquatics at the ORC and supervised waterfront locations has displayed remarkable growth. An increase of 28% is estimated in for 2024. Without implementing the Aquatic Supervisor role, these service levels cannot be sustained. Presently, our solitary full-time supervisor works over 55 hours weekly to uphold services in both the Aquatics and Fitness Center resulting in a half full time staff dedicated to Aquatics and a half full time staff dedicated to Fitness. Majority of municipal aquatic centers have a minimum of two dedicated full-time aquatic professionals. This role includes some weekend presence to handle issues in all recreation facilities.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Revenues					
OP - REC - AQUATIC - DROP-IN - 52000 - Fees Gen	30,000	30,900	31,827	32,782	33,765
OP - REC - AQUATIC - LESSONS - 52340 - Registrations	57,000	58,710	60,471	62,285	64,154
Total Revenues	87,000	89,610	92,298	95,067	97,919
Expenses					
OP - REC - AQUATIC - GENERAL - 61000 - Sal Wages	70,642	74,174	77,883	81,777	85,866
OP - REC - AQUATIC - GENERAL - 65000 - Benefits	20,517	21,133	21,766	22,419	23,092
OP - REC - AQUATIC - GENERAL - 72580 - Telephone	660	660	660	660	660
OP - REC - ADM - GENERAL - 76320 - Mileage	600	612	624	637	649
OP - REC - ADM - GENERAL - 77000 - Office Supplies	879	897	915	933	951
OP - REC - ADM - GENERAL - 76220 - Conf Seminar	1,300	1,326	1,353	1,380	1,407
OP - REC - ADM - GENERAL - 77000 - Office Supplies	2,065	-	-	-	-
Total Expenses	96,663	98,801	103,201	107,806	112,626
Net Total	**(9,663)**	**(9,191)**	**(10,902)**	**(12,738)**	**(14,707)**

Change Request Detail

REC2.2 - Youth Services Safer Community Grant

Consolidated Work Unit	30-32-205 - REC - YOUTH CTRE	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description Public Safety Canada Building Safer Communities Fund. This is a government grant to help empower young people and provide programming for youth through the Youth Services department.

Justification The grant covers off salaries of individuals working specifically on the program in addition to programming for youth, conference costs, rent/utilities, professional consultant costs, travel, office equipment and supplies, etc.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - REC - YOUTH CTRE - GENERAL - 58600 - Grant Nongov	303,738	-	-	-	-
Total Revenues	303,738	-	-	-	-
Expenses					
OP - REC - YOUTH CTRE - GENERAL - 71240 - Prof / Consult	227,471	-	-	-	-
OP - REC - YOUTH CTRE - GENERAL - 61000 - Sal Wages	61,717	-	-	-	-
OP - REC - YOUTH CTRE - GENERAL - 65000 - Benefits	14,550	-	-	-	-
Total Expenses	303,738	-	-	-	-
Net Total	**-**	**-**	**-**	**-**	**-**

Change Request Detail

REC2.3 - Fitness Centre Operations

Consolidated Work Unit	30-32-210 - REC - FITNESS CTRE	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		

Description

2023 has seen an increase in revenue due to membership sales and utilization requiring a $23,800 increase in staffing to maintain services such as drop-in programs, personal training and Fitness Centre supervision.

Justification

Membership sales have increased and therefore additional increases in expenses and revenues are required.
-Salaries and Wages, Benefits are increasing $23,800 to sustain programming and service levels.
-Revenue increase of $40,000
Variance of $16,200.00.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - REC - FITNESS CTRE - GENERAL - 52720 - Memberships	40,000	40,000	40,000	40,000	40,000
Total Revenues	40,000	40,000	40,000	40,000	40,000
Expenses					
OP - REC - FITNESS CTRE - GENERAL - 61000 - Sal Wages	20,000	20,000	20,000	20,000	20,000
OP - REC - FITNESS CTRE - GENERAL - 65000 - Benefits	3,800	3,800	3,800	3,800	3,800
Total Expenses	23,800	23,800	23,800	23,800	23,800
Net Total	**16,200**	**16,200**	**16,200**	**16,200**	**16,200**

Change Request Detail

REC2.4 - Day Camps

Consolidated Work Unit	30-32-220 - REC - PROGRAMS	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		

Description

Revenue and expense increases in the day camp programming area due to increased participation.

Justification

Day Camp participation has increased and therefore additional increases in expenses and revenues are required. Expense in Salaries and Wages, Benefits, Materials and Contracts are increasing in the total amount of $58,500.00 and revenue increases in the total amount of $65,000.00. Variance of -$6,500.00.
Revenue increase: $8,159.16 is due to registration fee increases and $56,840.84 is due to increased volume of registrations.
2023 budget was based on 1400 registrants, the 2024 budget is based on 1900 registrants.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - REC - PROGRAMS - DAY CAMPS - 52340 - Registrations	65,000	60,000	60,000	60,000	60,000
Total Revenues	65,000	60,000	60,000	60,000	60,000
Expenses					
OP - REC - PROGRAMS - DAY CAMPS - 71000 - Contracts	8,500	8,500	8,500	8,500	8,500
OP - REC - PROGRAMS - DAY CAMPS - 61000 - Sal Wages	40,000	40,000	40,000	40,000	40,000
OP - REC - PROGRAMS - DAY CAMPS - 65000 - Benefits	5,200	5,200	5,200	5,200	5,200
OP - REC - PROGRAMS - DAY CAMPS - 77420 - Materials	4,800	3,740	3,740	3,740	3,740
Total Expenses	58,500	57,440	57,440	57,440	57,440
Net Total	**6,500**	**2,560**	**2,560**	**2,560**	**2,560**

Change Request Detail

REC3.1 - Rec Budget Transfers

Consolidated Work Unit	30-32-220 - REC - PROGRAMS	**Budget Year**	2024
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		

Description

In past, the Recreation, Youth, and Culture Division has contracted instructors to provide programming for the NSP area. In recent years, the Division has begun onboarding these individuals as staff, so expenses are now being recognized in salaries and wages rather than contracts as they previously were.

Community members are finding more value in FUN Passes than registered programming due to greater flexibility and access to more areas of the facility.

Justification

1. We will be decreasing the OF CS REC PROG NSP CONTRACTS account by $70,000 and increasing the OF CS REC PROG NSP SAL WAGES account by $70,000.

2. We will be decreasing the OF CS REC PROG NSP REGISTRATIONS account by $80,000 and increasing the OF CS REC FIT CTRE GEN MEMBERSHIPS by $80,000.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Revenues					
OP - REC - PROGRAMS - NSP (Neighborhood Sport Prog.) - 52340 - Registrations	(80,000)	(80,000)	(80,000)	(80,000)	(80,000)
OP - REC - FITNESS CTRE - GENERAL - 52720 - Memberships	80,000	80,000	80,000	80,000	80,000
Total Revenues	-	-	-	-	-
Expenses					
OP - REC - PROGRAMS - NSP (Neighborhood Sport Prog.) - 71000 - Contracts	(70,000)	(70,000)	(70,000)	(70,000)	(70,000)
OP - REC - PROGRAMS - NSP (Neighborhood Sport Prog.) - 61000 - Sal Wages	70,000	70,000	70,000	70,000	70,000
Total Expenses	-	-	-	-	-
Net Total	**-**	**-**	**-**	**-**	**-**

Change Request Detail

CTL1.3 - Increase Youth Centre Funding Per Council Req

Consolidated Work Unit	30-32-205 - REC - YOUTH CTRE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	2. Looking After Our Most Vulnerable		
Description	Council was given the opportunity to use $400k for discretionary capital projects. They have chosen to utilize a portion of this for the Youth Centre in the amount of $25k.		
Justification	Council's priorities are to look out for the most vulnerable and the Youth Centre fits this need.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - REC - YOUTH CTRE - GENERAL - 58810 - Trf Fr Caplvy Rsv	25,000	-	-	-	-
Total Revenues	25,000	-	-	-	-
Expenses					
OP - REC - YOUTH CTRE - GENERAL - 71000 - Contracts	25,000	-	-	-	-
Total Expenses	25,000	-	-	-	-
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Budget Summary
Department: Corporate Services
Division: Clerks

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**88,816**	**96,139**	**7,323**	**8.25%**	**-**	**-**	**-**	**-**	**7,323**	**7,323**	
Licenses and Permits	82,261	87,301	5,040	6.13%					5,040	5,040	
Other Revenues	428	477	49	11.45%					49	49	
Reserve Funding	1,750	1,750	-	-					-	-	
User Fees and Serv Chgs	4,377	6,611	2,234	51.04%					2,234	2,234	
Expenses / Expenditure	**883,390**	**899,342**	**15,952**	**1.81%**	**-**	**10,121**	**-**	**-**	**5,831**	**15,952**	
Administration	14,700	15,194	494	3.36%					494	494	
Contracted Services	39,745	41,054	1,309	3.29%					1,309	1,309	
Labour Costs	816,412	830,022	13,610	1.67%		10,121			3,490	13,610	1
Material and Supplies	10,600	11,100	500	4.72%					500	500	
Rentals and Leases	1,933	1,972	39	2.02%					39	39	
Reserve Contributions	-	-	-	-					-	-	
Transaction Charges	-	-	-	-					-	-	
Utilities, Tax and Insurance	-	-	-	-					-	-	
Net Operating Budget	**794,574**	**803,203**	**8,629**	**1.09%**	**-**	**10,121**	**-**	**-**	**(1,492)**	**8,629**	
Recovery	**10.1%**	**10.7%**									

(1) CLK2.1 Increase for addition of summer student to assist department	10,121
Other general adjustments	(1,492)
Total	8,629

Change Request Overview - Clerks

Ref No.	Change Request Name	Pg No.	2024 Budget
Staffing Requests			
CLK2.1	Council Service Division Summer Student	118	10,121
Net Levy Impact			**10,121**

Change Request Detail

CLK2.1 - Council Service Division Summer Student

Consolidated Work Unit	30-36-002 - CLERKS - ADM	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

A summer student for Records and Information Management is being requested to assist the Assistant Clerk/Committee Coordinator/Records Manager (R. Cadeau) and Administrative Support - Records Coordinator (R. Elliott) to undertake a series of tasks related to physical (paper) records and information management, digitization and indexing updates. There is a volume of records in the Opera House basement to be reviewed, assessed for archival content and moved to the offsite records storage for ultimate disposition (stored/digitized as archival or destroyed).

Justification

Additionally, there is a need to assess records that have been stored in the Lakeland Room and Clerk's main file bank in order to catch up with processing of physical records and information management which was impacted by COVID staffing priorities, along with the expedited focus on implementing SharePoint and building new business processes for records and information management. If the division is successful in securing Provincial funding for a summer student, the grant would cover a portion of the student's wage.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - CLERKS - ADM - GENERAL - 62000 - Casual Wages	8,434	-	-	-	-
OP - CLERKS - ADM - GENERAL - 65000 - Benefits	1,687	-	-	-	-
Total Expenses	10,121	-	-	-	-
Net Total	**(10,121)**	**-**	**-**	**-**	**-**

Operating Budget Summary
Department: Corporate Services
Division: Financial Services

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**82,920**	**127,500**	**44,580**	**53.76%**	**-**	**55,000**	**-**	**-**	**(10,420)**	**44,580**	
Grants and Donations	1,470	-	(1,470)	(100.00%)					(1,470)	(1,470)	1
Reserve Funding	8,350	-	(8,350)	(100.00%)					(8,350)	(8,350)	2
User Fees and Serv Chgs	73,100	127,500	54,400	74.42%		55,000			(600)	54,400	3
Expenses / Expenditure	**1,871,951**	**2,084,696**	**212,745**	**11.36%**	**-**	**-**	**132,337**	**-**	**80,408**	**212,745**	
Administration	123,109	110,664	(12,445)	(10.11%)			3,030		(15,475)	(12,445)	
Contracted Services	47,186	52,150	4,964	10.52%			5,000		(36)	4,964	
Labour Costs	1,669,333	1,885,919	216,586	12.97%			119,682		96,904	216,586	4
Material and Supplies	20,023	23,563	3,540	17.68%			4,625		(1,085)	3,540	
Rentals and Leases	1,000	1,100	100	10.00%					100	100	
Reserve Contributions	-	-	-	-					-	-	
Transaction Charges	11,300	11,300	-	-					-	-	
Utilities, Tax and Insurance	-	-	-	-					-	-	
Net Operating Budget	**1,789,031**	**1,957,196**	**168,165**	**9.40%**	**-**	**(55,000)**	**132,337**	**-**	**90,828**	**168,165**	

Revenues

(1) Grant funding for summer student removed	(1,470)
(2) Removal of reserve funding for post retirement actuarial study	(8,350)
(3) FIN1.1 Increase in Revenue Services fees related to new fees	55,000
Other general adjustment	(600)
Revenue Subtotal	44,580

Labour Expenses

(4) FIN2.1 New SFPA position	119,682
2023 full year complement impact - Purchasing Specialist	35,000
Salary progressions, COLA and transitions	61,904
Labour Subtotal	216,586

Non-Labour Expenses	
FIN2.1 SFPA Non-labour costs	12,655
Removal of actuarial study	(8,350)
Removal of 2023 one time budget item	(1,745)
Other general adjustments	(6,401)
Non-Labour Subtotal	(3,841)
Expense Subtotal	212,745
Total	168,165

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Change Request Overview - Finance

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
FIN1.1	Revenue Services - New Fees	122	(55,000)
Operating Changes Over $5,000 Total			**(55,000)**
Staffing Requests			
FIN2.1	Sr. Financial Planning Analyst (SFA)	124	132,337
Staffing Requests Total			**132,337**
Corporate Transfers			
CORP1.14	Finance Internal Transfer	126	-
Corporate Transfers Total			**-**
Net Levy Impact			**77,337**

Change Request Detail

FIN1.1 - Revenue Services - New Fees

Consolidated Work Unit	30-38-285 - FIN - REV SRV	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Opportunities for new and/or increased revenue initiatives resulting from benchmarking surrounding municipalities. As a result the follow three new fees are being recommended:

- Mortgage Administration Fee
- Transfer of Charges to Property Taxation
- Bill Reprint Charges

Justification

Mortgage Admin. Fees relates to processing taxes through banks which takes effort to monitor, track and bill. A comparison illustrates a range of $12 to $25/bill. Based on costing $7.50/bill or $15/acct is recommended= $30K for 2000 accts/yr.

Transfers to taxation occur when accounts are delinquent to improve collectability. A comparison illustrates a range of $10 to $40. Based on costing a $20 fee is recommended = $15K for 750 accts/yr.

Bill reprints. A municipal comparison illustrates a range of $10 to $25. Based on costing a $10 fee is recommended = $10K for 1000 accts/yr.

Comments

The fees proposed fall on the lower end of the municipal comparison. This approach achieves cost recovery. assigning responsibility to those generating effort required, while being sensitive to the amount being charged.

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Revenues					
OP - FIN - REV SRV - GENERAL - 55900 - Admin Fee	30,000	30,000	30,000	30,000	30,000
OP - FIN - REV SRV - GENERAL - 55900 - Admin Fee	15,000	15,000	15,000	15,000	15,000
OP - FIN - REV SRV - GENERAL - 55900 - Admin Fee	10,000	10,000	10,000	10,000	10,000
Total Revenues	55,000	55,000	55,000	55,000	55,000
Net Total	**55,000**	**55,000**	**55,000**	**55,000**	**55,000**

Change Request Detail

FIN2.1 - Sr. Financial Planning Analyst (SFA)

Consolidated Work Unit	30-38-280 - FIN - FPA/TREAS	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

The Senior Financial Planning Analysts (SFA) support the City with financial activities, compliance, and decision support. This request is required to manage foundational service levels, resource corporate initiatives and provide greater divisional/City financial support.

Justification

Managing foundational responsibilities is challenging, resulting heavy overtime, delays in deliverables and an inability turnaround items in a timely manner i.e., Statements, grant reporting, report comments etc. This is due to financial growth. Over the past 8 years the operating budget grew from $63M to $91M, the capital program doubled and requiring more analysis. As a result workload is high, especially at peak times. Should a vacancy occur the gap is significant impacting service delivery, division support, corporate knowledge, etc.

The City is also transforming, layering on new initiatives and programs i.e. climate change, affordable housing, realignment etc. Plus there have been legislative changes such as Bill 23, asset retirement obligations, etc. Plus, there is a need to evolve financial processes i.e., multi-year budgeting, enhanced variance reporting, contingency analysis, user fee consolidation, audit software and enhancing budget reporting.

Division support is another core element and support is limited due to the above. With resourcing more support would be available to assist with report comments, costing, analysis, initiative support, etc.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - FIN - FPA/TREAS - GENERAL - 61000 - Sal Wages	94,258	96,143	98,066	100,027	102,028
OP - FIN - FPA/TREAS - GENERAL - 65000 - Benefits	25,424	26,187	26,972	27,781	28,615
OP - FIN - FPA/TREAS - GENERAL - 77820 - It Equipment	1,625	-	-	-	-
OP - FIN - FPA/TREAS - GENERAL - 77000 - Office Supplies	500	500	500	500	500
OP - FIN - FPA/TREAS - GENERAL - 76220 - Conf Seminar	1,000	1,000	1,000	1,000	1,000
OP - FIN - FPA/TREAS - GENERAL - 76420 - Membership Sub	1,000	1,030	1,061	1,093	1,126
OP - FIN - FPA/TREAS - GENERAL - 71400 - Other Srv	5,000	-	-	-	-
OP - FIN - FPA/TREAS - GENERAL - 77540 - Furn Equip	2,500	-	-	-	-
OP - FIN - FPA/TREAS - GENERAL - 76150 - Licence And Reg	1,030	1,061	1,093	1,126	1,159
Total Expenses	132,337	125,921	128,692	131,527	134,428
Net Total	**(132,337)**	**(125,921)**	**(128,692)**	**(131,527)**	**(134,428)**

Change Request Detail

CORP1.14 - Finance Internal Redistributions

Consolidated Work Unit	30-38-002 - FIN - ADM	**Budget Year**	2024
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	These adjustments are to correct budgets between branches and align balances between accounts. A single change request is utilized for these changes for tracking purposes.		
Justification	These adjustments will not result in a division budget increase or reduction, but rather alignment between business activities and budgets associated.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - FIN - REV SRV - GENERAL - 55150 - Rebates	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
OP - FIN - PURCH RISK DEV SRV - GENERAL - 55150 - Rebates	25,000	25,000	25,000	25,000	25,000
OP - FIN - ADM - GENERAL - 54560 - Penalty Charges	(7,500)	(7,650)	(7,803)	(7,959)	(8,118)
OP - FIN - REV SRV - GENERAL - 54560 - Penalty Charges	2,500	2,550	2,601	2,653	2,706
OP - FIN - REV SRV - GENERAL - 54560 - Penalty Charges	5,000	5,100	5,202	5,306	5,412
OP - FIN - ADM - GENERAL - 55220 - Fees Letter Cert	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
OP - FIN - REV SRV - GENERAL - 55220 - Fees Letter Cert	40,000	40,000	40,000	40,000	40,000
Total Revenues	-	-	-	-	-
Expenses					
OP - FIN - PURCH RISK DEV SRV - GENERAL - 76220 - Conf Seminar	1,500	1,500	1,500	1,500	1,500
OP - FIN - PURCH RISK DEV SRV - GENERAL - 77000 - Office Supplies	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
OP - FIN - FPA/TREAS - GENERAL - 76150 - Licence And Reg	(9,500)	(9,500)	(9,500)	(9,500)	(9,500)

Change Request Detail

OP - FIN - FPA/TREAS - GENERAL - 71000 - Contracts	9,500	9,500	9,500	9,500	9,500
OP - FIN - ADM - GENERAL - 71800 - Cash Overshort	(100)	(100)	(100)	(100)	(100)
OP - FIN - REV SRV - GENERAL - 71800 - Cash Overshort	100	100	100	100	100
OP - FIN - ADM - GENERAL - 76500 - Postage	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
OP - FIN - REV SRV - GENERAL - 76500 - Postage	30,000	30,000	30,000	30,000	30,000
OP - FIN - PURCH RISK DEV SRV - GENERAL - 77000 - Office Supplies	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
OP - FIN - REV SRV - GENERAL - 77000 - Office Supplies	2,000	2,000	2,000	2,000	2,000
OP - FIN - FPA/TREAS - GENERAL - 76150 - Licence And Reg	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
OP - FIN - REV SRV - GENERAL - 76150 - Licence And Reg	5,000	5,000	5,000	5,000	5,000
OP - FIN - ADM - GENERAL - 76150 - Licence And Reg	5,000	5,000	5,000	5,000	5,000
Total Expenses	-	-	-	-	-
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Budget Summary
Department: Corporate Services
Division: Human Resources

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	
Reserve Funding	-	-	-	-					-	-	
Expenses / Expenditure	**789,309**	**928,588**	**139,279**	**17.65%**	**-**	**-**	**-**	**123,907**	**15,372**	**139,279**	
Administration	100,470	101,712	1,242	1.24%				1,000	242	1,242	
Contracted Services	16,446	16,723	277	1.68%					277	277	
Labour Costs	660,243	794,778	134,535	20.38%				119,682	14,853	134,535	1
Material and Supplies	8,150	10,275	2,125	26.07%				2,125	-	2,125	
Rentals and Leases	-	-	-	-					-	-	
Reserve Contributions	-	-	-	-					-	-	
Transaction Charges	2,600	2,600	-	-					-	-	
Utilities, Tax and Insurance	1,400	2,500	1,100	78.57%				1,100	-	1,100	
Net Operating Budget	**789,309**	**928,588**	**139,279**	**17.65%**	**-**	**-**	**-**	**123,907**	**15,372**	**139,279**	

(1) HR2.1 Corporate Training Specialist	123,907
Salary progressions, COLA and transitions	14,853
Other general adjustments	519
Total	139,279

Change Request Overview - Human Resources

Ref No.	Change Request Name	Pg No.	2024 Budget
Staffing Requests			
HR2.1	Corporate Training Specialist	130	123,907
Net Levy Impact			**123,907**

Change Request Detail

HR2.1 - Corporate Training Specialist - 3 Yr Contract

Consolidated Work Unit	20-20-002 - CAO - ADM	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

A Corporate Training Specialist (CTS) will work with all City Departments to ensure compliance with legislated training requirements, . This is a three year contract position.

Justification

The CTS will works with departments to developing and assist in the implementation of training programs, manuals, lessons, Operational Guidelines, Standard Operating Procedures and syllabus for employees. Examples include:
1. The CTS will work with the Fire Chief to provide assistance for recruit training, officer development, emergency care and automated external defibrillation, vehicle driver/operator training etc.; researching and evaluating fire department policies, procedures, techniques and equipment.
2. The CTS will work will the GM of EIS to organize, monitor, coordinate etc. training such as chainsaw, backhoe, general equipment training.
The CTS will source out best practices and systems to ensure that corporate training records are up to date.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - HR - GEN - GENERAL - 61000 - Sal Wages	94,258	94,258	94,258	-	-
OP - HR - GEN - GENERAL - 65000 - Benefits	25,424	25,424	25,424	-	-
OP - HR - GEN - GENERAL - 77420 - Materials	1,625	1,625	1,625	-	-
OP - HR - GEN - GENERAL - 77000 - Office Supplies	500	500	500	-	-
OP - HR - GEN - GENERAL - 76220 - Conf Seminar	1,000	1,000	1,000	-	-
OP - HR - GEN - GENERAL - 72580 - Telephone	1,100	600	600	-	-
Total Expenses	123,907	123,407	123,407	-	-
Net Total	**(123,907)**	**(123,407)**	**(123,407)**	**-**	**-**

Summary for Planning

Administrative, Planning, Park Planning

Operating Budget Summary
Department: Development Services & Engineering
Division: Planning & Park Planning

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**318,838**	**423,865**	**105,027**	**32.94%**	**-**	**-**	**105,027**	**-**	**-**	**105,027**	
Other Revenues	500	81,000	80,500	16100.00%			80,500		-	80,500	1
User Fees and Serv Chgs	318,338	342,865	24,527	7.70%			24,527		-	24,527	1
Expenses / Expenditure	**1,462,739**	**1,459,591**	**1,605**	**0.11%**	**15,000**	**-**	**-**	**-**	**(18,148)**	**(3,148)**	
Administration	27,743	26,283	(1,460)	(5.26%)					(1,460)	(1,460)	
Contracted Services	30,000	30,000	-	-					-	-	
Labour Costs	1,362,510	1,352,795	(9,715)	(0.71%)					(9,715)	(9,715)	2
Material and Supplies	37,015	39,795	2,780	7.51%	5,000				(2,220)	2,780	
Redistribution	-	10,000	10,000	-	10,000				-	10,000	
Reserve Contributions	-	-	-	-					-	-	
Utilities, Tax and Insurance	5,471	718	(4,753)	(86.88%)					(4,753)	(4,753)	
Net Operating Budget	**1,143,901**	**1,035,726**	**(108,175)**	**(9.46%)**	**15,000**	**-**	**(105,027)**	**-**	**(18,148)**	**(108,175)**	
Recovery	**22%**	**29%**									

Revenues

(1) PLA1.1 Increase in planning revenue	105,027
Revenue Subtotal	105,027

Labour Expenses

(2) 2023 full year complement impact - Houseing Coordinator	25,317
2023 full year complement impact - GIS Specialist	13,078
Salary progressions, COLA and transitions	(48,109)
Labour Subtotal	(9,715)

Non-Labour Expenses

Operating Impacts from Capital (PKD 24008 and PKD 24009)	5,000
EDC1.5 PPLS Module Planning Allocation	10,000
Other general adjustments	(4,603)
Removal of 2023 one time budget items	(3,830)
Non-Labour Subtotal	6,567
Expense Subtotal	(3,148)
Total	(108,175)

Operating Budget Summary
Department: Development Services & Engineering
Division: Planning Administration

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Expenses / Expenditure	**257,864**	**275,165**	**17,301**	**6.71%**	**10,000**	**-**	**-**	**-**	**7,301**	**17,301**	
Labour Costs	257,864	265,165	7,301	2.83%					7,301	7,301	1
Redistribution	-	10,000	10,000	-	10,000				-	10,000	2
Net Operating Budget	**257,864**	**275,165**	**17,301**	**6.71%**	**10,000**	**-**	**-**	**-**	**7,301**	**17,301**	

(1) Salary progressions, COLA and transitions	7,301
(2) EDC1.5 PPLS Module Planning Allocation	10,000
Total	17,301

Operating Budget Summary
Department: Development Services & Engineering
Division: Planning

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**318,838**	**423,865**	**105,027**	**32.94%**	**-**	**-**	**105,027**	**-**	**-**	**105,027**	
Other Revenues	500	81,000	80,500	16100.00%			80,500		-	80,500	1
User Fees and Serv Chgs	318,338	342,865	24,527	7.70%			24,527		-	24,527	1
Expenses / Expenditure	**1,002,512**	**970,681**	**(31,831)**	**(3.18%)**	**-**	**-**	**-**	**-**	**(31,831)**	**(31,831)**	
Administration	22,172	20,712	(1,460)	(6.58%)					(1,460)	(1,460)	
Labour Costs	948,462	925,064	(23,398)	(2.47%)					(23,398)	(23,398)	2
Material and Supplies	26,765	24,545	(2,220)	(8.29%)					(2,220)	(2,220)	
Reserve Contributions	-	-	-	-					-	-	
Utilities, Tax and Insurance	5,113	360	(4,753)	(92.96%)					(4,753)	(4,753)	
Net Operating Budget	**683,674**	**546,816**	**(136,858)**	**(20.02%)**	**-**	**-**	**(105,027)**	**-**	**(31,831)**	**(136,858)**	
Recovery	**31.8%**	**43.7%**									

Revenues

(1) PLA1.1 Increase in planning revenue	105,027
Revenue Subtotal	105,027

Expenses

(2) Salary progressions, COLA and transitions	(23,398)
Other general adjustments	(8,433)
Expense Subtotal	(31,831)
Total	(136,858)

Operating Budget Summary
Department: Development Services & Engineering
Division: Park Planning

Object Category	Budget				Changes						Notes
	2023	2024	Change $	Change %	Corp Adj	Main Srvs	Growth	Initiative	Other	Total	
Expenses / Expenditure	**202,363**	**213,745**	**11,382**	**5.62%**	**5,000**	**-**	**-**	**-**	**6,382**	**11,382**	
Administration	5,571	5,571	-	-					-	-	
Contracted Services	30,000	30,000	-	-					-	-	
Labour Costs	156,184	162,566	6,382	4.09%					6,382	6,382	1
Material and Supplies	10,250	15,250	5,000	48.78%	5,000				-	5,000	2
Reserve Contributions	-	-	-	-					-	-	
Utilities, Tax and Insurance	358	358	-	-					-	-	
Net Operating Budget	**202,363**	**213,745**	**11,382**	**5.62%**	**5,000**	**-**	**-**	**-**	**6,382**	**11,382**	

(1) Salary progressions, COLA and transitions	6,382
(2) CORP1.15 Operating Impacts from Capital (PKD 24008 & PKD24009)	5,000
Total	11,382

Change Request Overview - Planning

Ref No.	Change Request Name	Pg No.	2024 Budget
Staffing Requests			
PLA1.1	Planning Revenue Changes	137	(105,027)
Net Levy Impact			**(105,027)**

Change Request Detail

PLA1.1 - Planning Revenue Changes

Consolidated Work Unit	50-52-400 - PLAN - PLAN	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	Increase in Planning Revenue by a total of more than $5,000 when aggregated across all categories.		
Justification	Increased revenues resulting from 5% CPI plus staff are proposing some increased and new fees.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - PLAN - PLAN - GENERAL - 54220 - Appl Op Zoning	10,830	10,830	10,830	10,830	10,830
OP - PLAN - PLAN - GENERAL - 54240 - Appl Site Plan	8,725	8,725	8,725	8,725	8,725
OP - PLAN - PLAN - GENERAL - 55220 - Fees Letter Cert	13,112	13,112	13,112	13,112	13,112
OP - PLAN - PLAN - GENERAL - 54200 - Appl Sub/Condo	(17,690)	(17,690)	(17,690)	(17,690)	(17,690)
OP - PLAN - PLAN - GENERAL - 59400 - Misc Rev	80,500	80,500	80,500	80,500	80,500
OP - PLAN - PLAN - GENERAL - 52000 - Fees Gen	9,550	9,550	9,550	9,550	9,550
Total Revenues	105,027	105,027	105,027	105,027	105,027
Net Total	**105,027**	**105,027**	**105,027**	**105,027**	**105,027**

Operating Budget Summary
Department: Development Services & Engineering
Division: Engineering

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**90,850**	**172,100**	**81,250**	**89.43%**	**-**	**-**	**60,000**	**21,250**	**-**	**81,250**	
Grants and Donations	-	-	-	-					-	-	
Licenses and Permits	10,100	10,100	-	-					-	-	
Other Revenues	50	50	-	-					-	-	
Reserve Funding	-	15,000	15,000	-				15,000	-	15,000	1
User Fees and Serv Chgs	80,700	146,950	66,250	82.09%			60,000	6,250	-	66,250	3
Expenses / Expenditure	**575,619**	**766,641**	**191,022**	**33.19%**	**(86,462)**	**-**	**109,385**	**15,000**	**153,099**	**191,022**	
Administration	29,038	29,103	65	0.22%			2,030		(1,965)	65	4
Contracted Services	-	40,000	40,000	-	25,000			15,000	-	40,000	5
Labour Costs	1,599,993	1,998,568	398,575	24.91%		138,560	105,230		154,785	398,575	2
Material and Supplies	43,176	45,351	2,175	5.04%			2,125		50	2,175	6
Redistribution	(1,102,262)	(1,352,184)	(249,922)	22.67%	(111,462)	(138,560)			100	(249,922)	7
Reserve Contributions	-	-	-	-					-	-	
Utilities, Tax and Insurance	5,674	5,803	129	2.27%					129	129	8
Net Operating Budget	**484,769**	**594,541**	**109,772**	**22.64%**	**(86,462)**	**-**	**49,385**	**(6,250)**	**153,099**	**109,772**	
Recovery	**112.58%**	**117.11%**									

Revenues

(1) CTL1.2 Council's increase to the traffic calming	15,000
(3) ENG2.1 Lot grading fee review adjustment	6,250
ENG1.1 New development application fees	60,000
Revenue Subtotal	81,250

Labour Expenses

(2) ENG2.1 Traffic Technician (1 Yr Contract)	99,373
ENG2.2 Eng Summer Student term increase to 16 weeks to match industry	5,857
2023 reorganization retenion of staff allocated to Transit/Parking	89,000
2023 full year complement impact Project Manager	35,316
Operating Impacts from Capital Project ENG24009	138,560
Salary progressions, COLA and transitions	30,469
Labour Subtotal	398,575

Non-Labour Expenses

(4) ENG2.1 New Traffic Technician non-labour costs	2,030
Other general adjustments	(1,965)

(5) CORP1.4 Redistribution of traffic calming amount to ENG	25,000
CTL1.2 Council's increase to the traffic calming	15,000
(6) ENG2.1 New Traffic Technician non-labour costs	2,125
Removal of 2023 one time budget items	(1,450)
Other general adjustments	1,500
(7) Redistribution increase to reflect staff allocation to capital projects	(111,362)
Operating Impacts from Capital Project ENG24009	(138,560)
(8) Other general adjustments	129
Non-Labour Subtotal	(207,553)
Expense Subtotal	191,022
Total	109,772

Change Request Overview - Engineering

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
ENG1.1	New Development Review Fees	141	(60,000)
ENG1.2	Increased Lot Grading Review Fees	142	(6,250)
CTL1.2	Traffic Calming Increase per Council Request	148	-
Operating Changes Over $5,000 Total			**(66,250)**
Staffing Requests			
ENG2.1	Traffic Technician LeveL 5 (1 Yr Contract)	143	103,528
ENG2.2	Summer students (12 wks to 16 wks)	145	5,857
Staffing Requests Total			**109,385**
Corporate Transfers			
*CORP1.4	Traffic Calming Allocation*	146	25,000
CORP1.18	Redistribution to Capital Projects	147	(111,462)
*CORP1.15	Operating Impacts from Capital Projects	36	-
Corporate Transfers Total			**(86,462)**
Net Levy Impact			**(43,327)**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

ENG1.1 - New Development Review Fees

Consolidated Work Unit	50-54-002 - ENG - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	5. Corporate Priority		

Description

Introduction of a fee charged to developers for each iteration of development applications review. There is a cost in staff time to review and comment on development applications. This cost in staff time to review occurs at the initial application as well as each subsequent revised application. This fee is to recoup the cost of staff to carry out these reviews.

Justification

Developers come in with a body of information when they want to develop. Plans, reports, surveys, etc.. It takes time and effort for staff to review and comment, then send back to developer. Developers with their team then attempt to address all comments and resubmit. It's an iterative process. It takes more iterations the more a developer struggles to address comments.

More onerous requirements, particularly with regards to storm water management, contaminated soil management and groundwater management, has been introduced. These have increased the complexity of the review that need to be done by the city's engineering staff.

Comments

This would require an adjustment to the appropriate fees by-law.
This should be coordinated with similar Planning fees proposed.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - ENG - ADM - GENERAL - 53120 - Fees Dev	60,000	60,000	60,000	60,000	60,000
Total Revenues	60,000	60,000	60,000	60,000	60,000
Net Total	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**

Change Request Detail

ENG1.2 - Increased Lot Grading Review Fees

Consolidated Work Unit	50-54-002 - ENG - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Lot grading fees are collected as part of the building permit process. This is a request to change the lot grading fees to $350 per application to be in line with actual time staff is putting into this.

Justification

When a building permit application is received, engineering staff will review materials submitted, go to review the existing conditions at the site, and issue comments to have the applicant revise and resubmit their material. Then, once re-submitted, staff will again review and ,if possible, finally accept the lot grading plans.

Once built, staff is again involved in verifying the completed installation meets expectations and authorizing the return of the deposit money.

This increase is to bring the fees for this service in line with the staff commitment to carry out this service.

Comments

This would require an adjustment to the appropriate fees by-law.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - ENG - ADM - GENERAL - 53240 - Fees Lot Grade	6,250	6,250	6,250	6,250	6,250
Total Revenues	6,250	6,250	6,250	6,250	6,250
Net Total	**6,250**	**6,250**	**6,250**	**6,250**	**6,250**

Change Request Detail

ENG2.1 - Traffic Technician LeveL 5 (1 Yr Contract)

Consolidated Work Unit	50-54-002 - ENG - ADM	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Add a Traffic Technician (one-year contract)

Justification

The engineering division has been receiving a growing number of ratepayer initiated requests for matters such as traffic calming evaluations, intersection improvements, and on-street parking change requests. Additionally, the need to gather more current traffic volume, speed and turning movement data is required to properly manage the traffic impacts on the City's road networks and intersections. The increasing number and scale of capital projects related to road infrastructure improvements requires more focus on capital project management. This proposed position would address a number of outstanding Council Enquiries and help with managing the increasing demand by ratepayers during the term of this contract.

Comments

Zero impact to operating costs. Role will add cost but impact will be carried through cost recovery from capital projects.
1. Resignation of a 8.5 in the Manager of Capital Projects – Major role replaced by a 7.2 in the Development Coordinator role.
2. Change Engineer-Transportation to be 75% Capital 25% Admin and Director to be 60% Capital 40% Admin. This is made possible by a Traffic Technician taking care of the 'legwork' preparing responses to traffic issues, complaints, studies and reports.

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - ENG - ADM - GENERAL - 61000 - Sal Wages	82,488	-	-	-	-
OP - ENG - ADM - GENERAL - 65000 - Benefits	16,885	-	-	-	-
OP - ENG - ADM - GENERAL - 77820 - It Equipment	1,625	-	-	-	-
OP - ENG - ADM - GENERAL - 77000 - Office Supplies	500	-	-	-	-
OP - ENG - ADM - GENERAL - 76150 - Licence And Reg	1,030	-	-	-	-
OP - ENG - ADM - GENERAL - 76220 - Conf Seminar	1,000	-	-	-	-
Total Expenses	103,528	-	-	-	-
Net Total	**(103,528)**	**-**	**-**	**-**	**-**

Change Request Detail

ENG2.2 - Summer students (12 wks to 16 wks)

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

This is to increase the length of employment for summer students from 12 weeks to 16 weeks

Justification

The industry standard length of summer employment for engineering summer students would be 16 weeks. In 2023 the length of employment was 12 weeks.

16 weeks is important for two reasons:
1. to able to attract quality candidates
2. to advance as many projects as possible

Comments

Summer students have traditionally been very helpful for traffic data collection, but there are other areas that they can be used for also. There is much data to be collected to support our stormwater model creation. We have many smaller capital projects in traffic, stormwater and in construction where the students can be of help.

The additional cost can be applied to the capital projects that they work on.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENG - ADM - GENERAL - 62000 - Casual Wages	4,685	4,685	4,685	4,685	4,685
OP - ENG - ADM - GENERAL - 65000 - Benefits	1,172	1,172	1,172	1,172	1,172
Total Expenses	5,857	5,857	5,857	5,857	5,857
Net Total	**(5,857)**	**(5,857)**	**(5,857)**	**(5,857)**	**(5,857)**

Change Request Detail

CORP1.4 - Traffic Calming Allocation

Consolidated Work Unit	50-54-430 - ENG - TRANSIT SRV	**Budget Year**	2024
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	5. Corporate Priority		

Description To move this amount that was placed here during the 2022 budget process as a place holder for Traffic Calming. This was made upon request by councilor Ainsworth and was not included in the normal budget process. So this was only here as a place holder. Moving this to the correct GL account for the future.

Justification

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENG - TRANSIT SRV - OPERATIONS GENERAL - 71300 - Mtce Serv	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
OP - ENG - ADM - GENERAL - 71400 - Other Srv	25,000	25,000	25,000	25,000	25,000
Total Expenses	-	-	-	-	-
Net Total	**-**	**-**	**-**	**-**	**-**

Change Request Detail

CORP1.18 - Redistribution to Capital Projects

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	To redistribute Engineering salaries that are being utilized in capital projects.		
Justification	Individuals were identified that were heavily involved in capital projects and their time needed to be redistributed to these accounts accordingly.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENG - CAP ADM - GENERAL - 90000 - Redist-Labour	(111,462)	(111,462)	(111,462)	(111,462)	(111,462)
Total Expenses	(111,462)	(111,462)	(111,462)	(111,462)	(111,462)
Net Total	**111,462**	**111,462**	**111,462**	**111,462**	**111,462**

Change Request Detail

CTL1.2 - Increase to Traffic Calming per Council Req

Consolidated Work Unit	50-54-002 - ENG - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		
Description	Council was given the opportunity to use $400k for discretionary capital projects. They have chosen to utilize a portion of this for the Traffic Calming in the amount of $15k.		
Justification	Council's priorities are to help the community with things that matter and the Traffic Calming fits this need.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - ENG - ADM - GENERAL - 58810 - Trf Fr Caplvy Rsv	15,000	-	-	-	-
Total Revenues	15,000	-	-	-	-
Expenses					
OP - ENG - ADM - GENERAL - 71400 - Other Srv	15,000	-	-	-	-
Total Expenses	15,000	-	-	-	-
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Budget Summary
Department: Legislative Services
Division: Building Standards

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**866,183**	**930,183**	**64,000**	**7.39%**	**-**	**64,000**	**-**	**-**	**-**	**64,000**	
Licenses and Permits	864,683	914,683	50,000	5.78%		50,000			-	50,000	1
Reserve Funding	-	-	-	-					-	-	
User Fees and Serv Chgs	1,500	15,500	14,000	933.33%		14,000			-	14,000	2
Expenses / Expenditure	**676,008**	**734,544**	**58,536**	**8.66%**	**7,500**	**-**	**-**	**10,000**	**41,036**	**58,536**	
Administration	18,822	18,822	-	-					-	-	
Labour Costs	633,905	675,941	42,036	6.63%					42,036	42,036	3
Material and Supplies	14,090	23,090	9,000	63.88%				10,000	(1,000)	9,000	4
Redistribution	-	7,500	7,500	-	7,500				-	7,500	5
Reserve Contributions	-	-	-	-					-	-	
Utilities, Tax and Insurance	9,191	9,191	-	-					-	-	
Net Operating Budget	**(190,175)**	**(195,639)**	**(5,464)**	**2.87%**	**7,500**	**(64,000)**	**-**	**10,000**	**41,036**	**(5,464)**	
Recovery	128%	127%									

Revenues

(1) BLD1.1 Building permit revenue increases	50,000
(2) PREA1.07 Increase inbuilding code act orders	6,500
PREA1.08 Increase in Septic inspection fees	7,500
Revenue Subtotal	64,000

Labour Expenses

(3) Salary progressions, COLA and transitions	42,036

Non-Labour Expenses

(4) BLD1.2 Custom Monthly reports - building division	10,000
(5) EDC1.5 PPLS Module Building Standard Allocation	7,500
Other general adjustment	(1,000)
Non-Labour Subtotal	16,500
Expense Subtotal	58,536
Total	(5,464)

Change Request Overview - Building Standards

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
BLD1.1	Building Permit Revenue Increase	151	(50,000)
BLD1.2	Custom Monthly Reports - Building Division	152	10,000
*EDC1.5	Property/Permits/Licensing/Work Order System	79	7,500
Operating Changes Over $5,000 Total			**(32,500)**
Pre-Approvals			
PREA1.07	Fees related to Building Code Act Orders	-	(6,500)
PREA1.08	Septic system inspection fees	-	(7,500)
Pre-Approvals Total			**(14,000)**
Net Levy Impact			**(46,500)**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

BLD1.1 - Building Permit Revenue Increase

Consolidated Work Unit	50-56-450 - LEG SRV - BLDG STND	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	Increase in building permit revenue.		
Justification	Based on anticipated building projects in 2024.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - LEG SRV - BLDG STND - GENERAL - 57220 - Permits Bldgplum	50,000	50,000	50,000	50,000	50,000
Total Revenues	50,000	50,000	50,000	50,000	50,000
Net Total	**50,000**	**50,000**	**50,000**	**50,000**	**50,000**

Change Request Detail

BLD1.2 - Custom Monthly Reports - Building Division

Consolidated Work Unit	50-56-450 - LEG SRV - BLDG STND	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Citywide is the City's Planning, Permitting, and Licensing System. The purpose of this change request is for the system to instantly generate custom reports that are currently provided each month to various City staff and agencies including Statistics Canada, MPAC, Ministry of Labour, and the Canada Mortgage and Housing Corporation.

Justification

Creation of the custom reports would save on average, three hours of staff time each month that is currently spent compiling the reports. These three hours would be more productively spent processing building permits and conducting inspections associated with such permits. The cost for the custom reports would be funded by building permit fees. Building permit fees are collected by municipalities to cover the costs associated with the administration and enforcement of the Building Code Act.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - LEG SRV - BLDG STND - GENERAL - 77420 - Materials	10,000	-	-	-	-
Total Expenses	10,000	-	-	-	-
Net Total	**(10,000)**	**-**	**-**	**-**	**-**

Operating Budget Summary
Department: Legislative Services
Division: By-Law

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**568,493**	**792,493**	**224,000**	**39.40%**	**-**	**54,000**	**-**	**170,000**	**-**	**224,000**	
Grants and Donations	-	-	-	-					-	-	
Licenses and Permits	60,143	230,143	170,000	282.66%				170,000	-	170,000	1
Other Revenues	-	-	-	-					-	-	
Reserve Funding	-	-	-	-					-	-	
User Fees and Serv Chgs	508,350	562,350	54,000	10.62%		54,000			-	54,000	2
Expenses / Expenditure	**836,317**	**1,075,047**	**238,730**	**28.55%**	**7,500**	**-**	**48,433**	**168,526**	**14,271**	**238,730**	
Administration	22,089	22,789	700	3.17%				600	100	700	4
Contracted Services	79,500	104,900	25,400	31.95%				23,000	2,400	25,400	5
Labour Costs	696,429	889,783	193,354	27.76%			48,433	131,226	13,695	193,354	3
Material and Supplies	16,850	28,250	11,400	67.66%				10,400	1,000	11,400	6
Redistribution	10,025	17,525	7,500	74.81%	7,500				-	7,500	7
Transaction Charges	3,500	3,500	-	-					-	-	
Utilities, Tax and Insurance	7,924	8,300	376	4.75%				3,300	(2,924)	376	8
Net Operating Budget	**267,824**	**282,554**	**14,730**	**5.50%**	**7,500**	**(54,000)**	**48,433**	**(1,474)**	**14,271**	**14,730**	
Recovery	68%	74%									

Revenues

(1) BLW2.1 STRA License	170,000
(2) BLW1.1 Increase in inspection fees	10,000
BLW1.2 Increase in expired meter parking fines	25,000
BLW1.3 Increase in admin fees for remedial action	9,000
BLW1.4 Increase By-Law fee's for problematic properties	10,000
Revenue Subtotal	224,000

Labour Expenses

(3) BLW2.1 New Manager of By-law position	119,685
BLW2.4 Increase hours for animal control officer	48,433
BLW2.2 Increase in seasonal Enforcement Officer hours	11,541
General Manager Reallocation	273,000
2023 full year complement impact - Seasonal Enforcement Officer	2,733
Salary progressions, COLA and transitions	(262,038)
Labour Subtotal	193,354

Non-Labour Expenses	
(4) BLW2.1 New Manager of By-law	600
Other general adjustments	100
(5) BLW1.2 New Manager of By-law	23,000
Other general adjustments	2,400
(6) BLW1.2 New Manager of By-law	10,400
Other general adjustments	1,000
(7) EDC1.5 PPLS Module By-Law Allocation	7,500
(8) BLW1.2 New Manager of By-law	3,300
Other general adjustments	(2,924)
Non-Labour Subtotal	45,376
Expense Subtotal	238,730
Total	14,730

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Change Request Overview - By-Law

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
BLW1.1	Increase Inspection Fees	156	(10,000)
BLW1.2	Increase expired meter parking fines	157	(25,000)
BLW1.3	Increase admin. fee for remedial action	158	(9,000)
BLW1.4	Fee By-law - Problematic Properties	159	(10,000)
*EDC1.5	Property/Permits/Licensing/Work Order System*	79	7,500
Operating Changes Over $5,000 Total			**(46,500)**
Staffing Requests			
BLW2.1	Manager of By-law Enforcement	160	(19,415)
BLW2.2	Seasonal Enforcement Officer	162	17,941
BLW2.4	Increase Hours of One Animal Control Officer	164	48,433
Staffing Requests Total			**46,959**
Net Levy Impact			**459**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

BLW1.1 - Increase Inspection Fees

Consolidated Work Unit	50-56-455 - LEG SRV - BYLAW	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	Not applicable.
Council Strategic Priority	6. Operational Priority		

Description

Inspection fees are charged to property owners that fail to comply with the regulatory chapters listed in Chapter 490 of the City's Municipal Code such as Clean and Clear, Property Standards, etc. The current inspection fee for all chapters is $100. Staff recommends the inspection fee be increased to $200.

Justification

Inspection fees are primarily intended to provide a cost recovery for the staff time and vehicle costs to investigate complaints. Increasing the inspection fee to $200 will more accurately reflect staff's actual costs to conduct by-law enforcement-related inspections. Additionally, inspection fees can encourage compliance.

Based on benchmarking, municipalities ranged from charging no inspection fee to up to $200 per inspection.

Comments

Chapter 490 will require an amendment to implement the fee increase.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - LEG SRV - BYLAW - GENERAL - 53020 - Fees Insp Report	10,000	10,000	10,000	10,000	10,000
Total Revenues	10,000	10,000	10,000	10,000	10,000
Net Total	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**

Change Request Detail

BLW1.2 - Increase expired meter parking fines

Consolidated Work Unit	50-56-455 - LEG SRV - BYLAW	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	Not applicable.
Council Strategic Priority	6. Operational Priority		

Description

The current fines for parking at an expired meter are $15 early payment (if paid within 7 days) and $20 set fine. Staff recommends increasing the fine amounts to $20 early payment and $25 set fine.

Justification

Based on benchmarking, municipalities' fines for parking at an expired meter range from $15.00 early payment/$20.00 set fine up to $30.00 early payment and $40.00 set fine. Notably, Midland's fines are $25.00/$35.00 and Barrie's are $20.00/$30.00. Increasing the expired meter fine in Orillia to $20/$25 would be in the median range, and may encourage greater compliance (payment at the meter). It is also worth noting that the expired meter fine amounts have not increased since 2012. This fine is avoidable by paying the parking meter.

Comments

-The following is a copy of a recommendation adopted by the Parking Advisory Committee at its meeting held on September 20, 2023:
THAT the memo dated August 29, 2023 from the Director Legislative, Building, Parking & Transit Services regarding an Increase to Expired Meter Parking Fines to $25 for the set fine, with the early payment option at $20, is supported by the Parking Advisory Committee without comment or concern.

-Staff would need to apply to the Regional Senior Justice to increase the parking fine amounts.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - LEG SRV - BYLAW - GENERAL - 54520 - Parking Fines	25,000	25,000	25,000	25,000	25,000
Total Revenues	25,000	25,000	25,000	25,000	25,000
Net Total	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**

Change Request Detail

BLW1.3 - Increase admin. fee for remedial action

Consolidated Work Unit	50-56-455 - LEG SRV - BYLAW	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	Not applicable.
Council Strategic Priority	6. Operational Priority		

Description

Currently, if the City's Municipal By-law Enforcement Officers hire a contractor to bring a property into compliance with a regulatory by-law such as Property Standards, Clean and Clear, etc. a 15% administrative fee is applied. Staff recommends increasing the administrative fee to 50%.

Justification

Increasing the administrative fee to 50% will more accurately capture staff's actual costs to have remedial action arranged and completed. Additionally, increasing the fee may encourage compliance with applicable property owners going forward. These fees could also assist with offsetting some costs for proactive enforcement of the Clean and Clear By-law.

Based on benchmarking, municipalities ranged from charging no administrative fee to up to 50%

Comments

This fee increase would need to be reflected in a Fee By-law.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - LEG SRV - BYLAW - GENERAL - 53020 - Fees Insp Report	9,000	9,000	9,000	9,000	9,000
Total Revenues	9,000	9,000	9,000	9,000	9,000
Net Total	**9,000**	**9,000**	**9,000**	**9,000**	**9,000**

Change Request Detail

BLW1.4 - Fee By-law - Problematic Properties

Consolidated Work Unit	50-56-455 - LEG SRV - BYLAW	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	Not applicable
Council Strategic Priority	6. Operational Priority		

Description

There are some properties in the City that police regularly attend to enforce criminal activity including executing search warrants. Staff is recommending a Fee By-law be implemented which would enable the City to invoice the owner of the applicable properties for such calls for service.

Justification

Staff is recommending such a by-law be implemented for the following reasons:
1. Hold property owners accountable for their respective property, and potentially reduce the negative impact occupants of the property are having on the neighbourhood over time; and
2. Recover the costs associated with such calls for service.

Staff would recommend that property owners be invoiced $500.00 for a call for service related to criminal activity after the second time the police attend the property in a calendar year, and for each subsequent time the OPP attend that year. If the owner didn't pay the invoice, the City would collect in the same manner as property taxes.

Comments

A by-law would need to be drafted/passed. I have met with the OPP regarding this proposal, they asked for time to review the concept. The Orillia OPP Detachment is supportive of a Fee By-law being implemented.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - LEG SRV - BYLAW - GENERAL - 53020 - Fees Insp Report	10,000	10,000	10,000	10,000	10,000
Total Revenues	10,000	10,000	10,000	10,000	10,000
Net Total	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**

Change Request Detail

BLW2.1 - Manager of By-law Enforcement

Consolidated Work Unit	50-56-455 - LEG SRV - BYLAW	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	DSE-23-18
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

Hiring of a Manager of By-law Enforcement that will oversee the enforcement of by-laws including the Zoning and Property Standards By-laws, and administer/enforce the by-law regulating short-term rental accommodations (STRAs) that will take effect on January 1, 2024.

Justification

If Council does not support this manager position, there will be no resources available to administer/enforce the new STRA regulations. Staff believes that 1.3 staff will be required to administer and enforce the by-law (one full-time staff, and one Seasonal Enforcement Officer that would work from Spring to Fall. The staffing costs are intended to be fully offset by the licensing fees that are collected from STRA operators .

Such by-laws in other municipalities have invoked a substantial number of complaints from residents in proximity to the STRAs, and are labour intensive. Other municipalities hired 1.5 to 3 municipal staff (full time equivalent hours) to administer/enforce their regulations.

Staff time associated with enforcement includes regularly pulling data from the STRA monitoring software to determine the STRAs that are operating/following up with non-licensed operators, investigating complaints, creating occurrence reports, issuing orders, issuing notices related to demerit points and keeping track of points issued, laying charges, and attending court and Licensing Appeal Tribunal hearings.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Revenues					
OP - LEG SRV - BYLAW - GENERAL - 57030 - Licenses	170,000	173,400	176,868	180,405	184,013
Total Revenues	170,000	173,400	176,868	180,405	184,013
Expenses					
OP - LEG SRV - BYLAW - GENERAL - 71220 - Legal Fees	10,000	-	-	-	-
OP - LEG SRV - BYLAW - GENERAL - 72580 - Telephone	1,700	1,700	1,700	1,700	1,700
OP - LEG SRV - BYLAW - GENERAL - 77420 - Materials	3,300	-	-	-	-
OP - LEG SRV - BYLAW - GENERAL - 76220 - Conf Seminar	300	306	312	318	325
OP - LEG SRV - BYLAW - GENERAL - 77700 - Uniform Clothing	2,600	1,200	1,200	1,200	1,200
OP - LEG SRV - BYLAW - GENERAL - 71000 - Contracts	13,000	13,260	13,525	13,796	14,072
OP - LEG SRV - BYLAW - GENERAL - 61000 - Sal Wages	94,258	96,143	98,066	100,027	102,028
OP - LEG SRV - BYLAW - GENERAL - 65000 - Benefits	25,427	25,936	26,454	26,983	27,523
Total Expenses	150,585	138,545	141,258	144,025	146,847
Net Total	**19,415**	**34,855**	**35,610**	**36,381**	**37,166**

Change Request Detail

BLW2.2 - Seasonal Enforcement Officer

Consolidated Work Unit	50-56-455 - LEG SRV - BYLAW	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	DSE-23-18 and MC-23-14
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

Hiring of a Seasonal Enforcement Officer that will assist with enforcement of the comprehensive by-law licensing/regulating short-term rental accommodations (STRAs) that will take effect on January 1, 2024, and conduct other enforcement related duties as time permits.

Justification

Staff believes that 1.3 staff will be required to administer and enforce the by-law (one full-time staff, and one Seasonal Enforcement Officer that would work from Spring to Fall. The staffing costs are intended to be fully offset by the licensing fees that are collected from STRA operators . Such by-laws in other municipalities have invoked a substantial number of complaints from residents in proximity to the STRAs, and are labour intensive. Other municipalities hired 1.5 to 3 municipal staff (full time equivalent hours) to administer/enforce their regulations.

As time permits, the Seasonal Enforcement Officer could assist with other initiatives such as dealing with waste left at roadsides, littering, smoking/vaping on City property, homeless encampments, etc. Additionally, this position could assist with proactive enforcement of the Clean and Clear By-law should Council amend Corporate Policy 1.10.4.2 to enable proactive enforcement as discussed in report MC-23-14.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - LEG SRV - BYLAW - GENERAL - 61000 - Sal Wages	9,698	9,698	9,698	9,698	9,698
OP - LEG SRV - BYLAW - GENERAL - 65000 - Benefits	1,843	1,843	1,843	1,843	1,843
OP - LEG SRV - BYLAW - GENERAL - 77420 - Materials	3,300	-	-	-	-
OP - LEG SRV - BYLAW - GENERAL - 72580 - Telephone	1,600	1,600	1,600	1,600	1,600
OP - LEG SRV - BYLAW - GENERAL - 76220 - Conf Seminar	300	306	312	318	325
OP - LEG SRV - BYLAW - GENERAL - 77700 - Uniform Clothing	1,200	1,200	1,200	1,200	1,200
Total Expenses	17,941	14,647	14,653	14,659	14,666
Net Total	**(17,941)**	**(14,647)**	**(14,653)**	**(14,659)**	**(14,666)**

Change Request Detail

BLW2.4 - Increase Hours of One Animal Control Officer

Consolidated Work Unit	50-56-455 - LEG SRV - BYLAW	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Manage Growth	**Council Report Ref.**	MC-23-14
Council Strategic Priority	6. Operational Priority		

Description

Increase the hours of one part-time Animal Control Officer from 20 hours per week to 35 hours per week in order to improve the level of by-law enforcement service provided in the City. In terms of existing staff complement, the City currently has four full-time Municipal By-law Enforcement Officers, as well as two part-time Animal Control Officers both of which primarily deal with animal control and are scheduled to work 20 hours per week.

Justification

The By-law Officers handle over three times the by-law occurrences now compared to ten years ago, and no additional full-time staff have been hired (now deal with over 1,000 annually). The greater the number of occurrences, the greater the number of inspections, and administrative work required (i.e. reports, photos, hiring contractors, follow up phone calls). Staff is regularly subject to complaints about how long concerns take to be resolved, or regarding a lack of presence in the parks, school zones, etc. Approving this request would help improve the level of service as the extra enforcement hours would be devoted to handling by-law matters more promptly and/or proactively. Increasing the hours also improves the likelihood of attracting and retaining qualified staff. Additionally, this position could assist with proactive enforcement of the Clean and Clear By-law should Council amend Corporate Policy 1.10.4.2 to enable proactive enforcement as discussed in report MC-23-14.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - LEG SRV - BYLAW - GENERAL - 61000 - Sal Wages	30,347	30,347	30,347	30,347	30,347
OP - LEG SRV - BYLAW - GENERAL - 65000 - Benefits	18,086	18,086	18,086	18,086	18,086
Total Expenses	48,433	48,433	48,433	48,433	48,433
Net Total	**(48,433)**	**(48,433)**	**(48,433)**	**(48,433)**	**(48,433)**

Operating Budget Summary
Department: Legislative Services
Division: Transit

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**1,711,087**	**1,622,827**	**(88,260)**	**(5.16%)**	**-**	**(87,090)**	**-**	**7,700**	**(8,870)**	**(88,260)**	
Grants and Donations	-	-	-	-					-	-	
Reserve Funding	543,980	551,680	7,700	1.42%				7,700	-	7,700	1
User Fees and Serv Chgs	1,167,107	1,071,147	(95,960)	(8.22%)		(87,090)			(8,870)	(95,960)	2
Expenses / Expenditure	**3,772,238**	**3,800,009**	**27,771**	**0.74%**	**(25,000)**	**34,000**	**-**	**7,700**	**11,071**	**27,771**	
Administration	28,350	35,115	6,765	23.86%		5,000		700	1,065	6,765	4
Contracted Services	3,551,301	3,567,051	15,750	0.44%	(33,000)	29,000		7,000	12,750	15,750	5
Labour Costs	108,582	104,138	(4,444)	(4.09%)					(4,444)	(4,444)	3
Material and Supplies	10,500	9,200	(1,300)	(12.38%)					(1,300)	(1,300)	
Redistribution	72,005	72,005	-	-					-	-	
Reserve Contributions	-	-	-	-					-	-	
Transaction Charges	-	11,000	11,000	-	8,000				3,000	11,000	6
Utilities, Tax and Insurance	1,500	1,500	-	-					-	-	
Net Operating Budget	**2,061,151**	**2,177,182**	**116,031**	**5.63%**	**(25,000)**	**121,090**	**-**	**-**	**19,941**	**116,031**	

Revenues

(1) TRA1.2 Relocation of Transit Shelter	7,700
(2) PREA1.01 Preapproved Lakehead Pass Adj.	23,460
PREA1.02 Monthly pass increase	73,150
TRA1.3 Seniors and Teens free days	(33,000)
TRA1.1 Reduction in transit fare revenue	(160,000)
TRA1.4 Owls Transit Reduction/True up	(11,000)
PREA1.05 Rate increase for transit bulk fare packages	20,300
Other general adjustments	(8,870)
Revenue Subtotal	(88,260)

Labour Expenses

(3) Portion of ENG salaries no longer present	(4,444)
Labour Subtotal	

Non-Labour Expenses

(4) TRA1.3 Seniors and Teens free days	5,000
TRAN1.2 Transit shelter relocation	700
Other general adjustments	1,065
Adminstration Subtotal	6,765

(5) CORP1.4 Traffic Calming Transfer to ENG	(25,000)
CORP1.21 Acct Transfer for pmt processing	(8,000)
PREA1.03 3% Transit provider contract adjustment	22,000
TRAN1.2 Transit shelter relocation	7,000
PREA1.04 Incr to preapproved TOK OWLS contract 3%	12,000
TRA1.5 Reduction in winter maintainance costs	(5,000)
Other general adjustments	12,750
Contract Subtotal	15,750
Other general adjustments	(1,300)
Material and Supplies Subtotal	(1,300)
(6) CORP1.21 Account transfer for payment processing	8,000
Other general adjustments	3,000
Transaction Charges Subtotal	11,000
Expense Subtotal	27,771
Total	116,031

ORILLIA

Change Request Overview - Transit

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
TRA1.1	Reduction in Transit Cash Fare	168	160,000
TRA1.2	Relocation of Transit Shelter	142	-
TRA1.3	Senior, Teen, Free Days	170	38,000
TRA1.4	Reduction in Fees General - OWLS Transit Fare	171	11,000
TRA1.5	Reduction in Winter Maintenance Costs	172	(5,000)
Operating Changes Over $5,000 Total			**204,000**
Pre-Approvals			
PREA1.01	Increase for Lakehead Passes	-	(23,460)
PREA1.02	Rate increase for transit monthly passes	-	(73,150)
PREA1.03	Increase to TOK Contract	-	22,000
PREA1.04	Increase to TOK OWLS Contract	-	12,000
PREA1.05	Rate increase for transit bulk fare packages	-	(20,300)
Pre-Approvals Total			**(82,910)**
Corporate Transfers			
*CORP1.4	Traffic Calming Allocation*	146	(25,000)
CORP1.21	Transit Budget Transfer to New Account	173	-
Corporate Transfers Total			**(25,000)**
Net Levy Impact			**96,090**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

TRA1.1 - Reduction in Transit Cash Fare

Consolidated Work Unit	50-54-430 - ENG - TRANSIT SRV	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	An increasing percentage of the City's Transit riders are using the connect smart pay transit fare card. As a result, fewer riders are paying fares in cash.		
Justification	Single ride purchases decreased in both 2022 and 2023 yielding decreases in cash fare revenue.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - ENG - TRANSIT SRV - OPERATIONS GENERAL - 52000 - Fees Gen	(160,000)	(160,000)	(160,000)	(160,000)	(160,000)
Total Revenues	(160,000)	(160,000)	(160,000)	(160,000)	(160,000)
Net Total	**(160,000)**	**(160,000)**	**(160,000)**	**(160,000)**	**(160,000)**

Change Request Detail

TRA1.2 - Relocation of Transit Shelter

Consolidated Work Unit	50-54-430 - ENG - TRANSIT SRV	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		
Description	Relocate the transit shelter and concrete pad that is currently at the intersection at Monarch Drive and West Ridge Boulevard.		
Justification	The transit shelter and pad are located on the the northwest corner of the intersection, approximately 15 metres north. A constituent has concerns with the proximity of the transit stop to their home. Their request is to move the stop an additional 40 metres north. This would put the new transit stop location in front of the West Ridge Park. New maps and promotional material will also be required to notify riders.		
Comments	Resident has concerns with language and smoking that occurs right outside of their window.		

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - ENG - TRANSIT SRV - OPERATIONS GENERAL - 58885 - Trf Fr Trn Asst Rsvf	7,700	-	-	-	-
Total Revenues	7,700	-	-	-	-
Expenses					
OP - ENG - TRANSIT SRV - OPERATIONS GENERAL - 76100 - Adv Promotion	700	-	-	-	-
OP - ENG - TRANSIT SRV - OPERATIONS GENERAL - 71300 - Mtce Serv	7,000	-	-	-	-
Total Expenses	7,700	-	-	-	-
Net Total	**-**	**-**	**-**	**-**	**-**

Change Request Detail

TRA1.3 - Senior, Teen, Free Days

Consolidated Work Unit	50-54-430 - ENG - TRANSIT SRV	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	TAC-23-01
Council Strategic Priority	3. Strengthening Community Participation/Engagement		
Description	Pending Council approval -Teen Free Pass, Senior Discount, and Free Transit Days.		
Justification	Recommendation #1: Free Teen Pass 13-19 yrs *teenagers are able to ride Orillia transit at no cost *one year pilot program *free pass will increase ridership and introduce teenagers to the the transit system Recommendation #2: Senior Far discount to $2.00 flat rate *Discount will promote new riders Recommendation #3: Free Transit Days *Introduce new riders to transit and encourage additional ridership		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - ENG - TRANSIT SRV - GENERAL - 52000 - Fees Gen	(33,000)	-	-	-	-
Total Revenues	(33,000)	-	-	-	-
Expenses					
OP - ENG - TRANSIT SRV - OPERATIONS GENERAL - 76100 - Adv Promotion	5,000	-	-	-	-
Total Expenses	5,000	-	-	-	-
Net Total	**(38,000)**	**-**	**-**	**-**	**-**

Change Request Detail

TRA1.4 - Reduction in Fees General - OWLS Transit Fare

Consolidated Work Unit	50-54-430 - ENG - TRANSIT SRV	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description Reduction in revenue for OWLS transit service.

Justification A detailed review of actual revenues received from OWLS riders has identified the need to correct the anticipated revenue for 2024 to more accurately reflect ridership revenues generated from the OWLS ridership.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - ENG - TRANSIT SRV - OPERATIONS SPECIAL - 52000 - Fees Gen	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)
Total Revenues	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)
Net Total	**(11,000)**	**(11,000)**	**(11,000)**	**(11,000)**	**(11,000)**

Change Request Detail

TRA1.5 - Reduction in Winter Maintenance Costs

Consolidated Work Unit	50-54-430 - ENG - TRANSIT SRV	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	A decrease in cost for winter maintenance of the transit shelters and pads" and replacing same with "As a result of a successful negotiation, a decrease in snow removal costs at the City's transit shelters and pads will reduce the City's costs to remove snow at the transit shelters and pads without reducing the level of service.		
Justification	Cost reduction in accordance with the winter maintenance contract.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENG - TRANSIT SRV - OPERATIONS GENERAL - 71040 - Contracts Snow	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Total Expenses	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Net Total	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**

Change Request Detail

CORP1.21 - Transit Budget Transfer to New Account

Consolidated Work Unit	50-54-430 - ENG - TRANSIT SRV	**Budget Year**	2024
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Transit was given a new GL for Pmnt Process Fees, 1-50-54-430-00380-71540. In previous years, charges were taken from 1-50-54-430-00380-71380, DSE ENG TRANS OPS GEN MTCE SERV VEHCL.

Justification

As a result of the new GL, we would like to have $8,000 transferred from 71380 and transferred into 71540 to cover those fees.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENG - TRANSIT SRV - OPERATIONS GENERAL - 71540 - Pmnt Process Fees	8,000	8,000	8,000	8,000	8,000
OP - ENG - TRANSIT SRV - OPERATIONS GENERAL - 71380 - Mtce Serv Vehcl	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
Total Expenses	-	-	-	-	-
Net Total	**-**	**-**	**-**	**-**	**-**

Summary for Operations

Road, Parks, Fleet

Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Operations

	Budget				Changes						Notes
Object Category	2023	2024	Change $	Change %	Corp Adj	Main Srvs	Growth	Initiative	Other	Total	
Revenues / Funding Source	**2,970,620**	**3,448,395**	**477,775**	**16.08%**	**477,775**	**-**	**-**	**-**	**-**	**477,775**	
Grants and Donations	15,250	15,250	-	-					-	-	
Licenses and Permits	60,750	60,750	-	-					-	-	
Other Revenues	55,750	55,750	-	-					-	-	
Reserve Funding	412,273	890,048	477,775	115.89%	477,775				-	477,775	1
User Fees and Serv Chgs	2,426,597	2,426,597	-	-					-	-	
Expenses / Expenditure	**8,318,871**	**9,127,329**	**808,458**	**9.72%**	**528,525**	**75,124**	**60,379**	**51,000**	**93,430**	**808,458**	
Administration	63,181	85,877	22,696	35.92%		20,600	500		1,596	22,696	2
Contracted Services	882,064	969,160	87,096	9.87%	17,000	10,184		50,000	9,912	87,096	3
Financing	412,274	890,049	477,775	115.89%	477,775				-	477,775	1
Labour Costs	3,575,386	3,723,470	148,084	4.14%	3,000		54,737		90,348	148,084	4
Material and Supplies	1,209,439	1,243,538	34,099	2.82%	30,750	6,793	3,934	1,000	(8,378)	34,099	5
Redistribution	1,795,919	1,795,919	-	-					-	-	
Reserve Contributions	-	-	-	-					-	-	
Transaction Charges	-	-	-	-					-	-	
Utilities, Tax and Insurance	380,608	419,316	38,708	10.17%		37,547	1,208		(47)	38,708	6
Net Operating Budget	**5,348,251**	**5,678,933**	**330,682**	**6.18%**	**50,750**	**75,124**	**60,379**	**51,000**	**93,430**	**330,683**	

Revenues

(1) Corp1.11 LTD funding transfer for Centennial Drive Phase 3 (Roads Portion)	136,925
Corp1.12 LTD funding transfer for Laclie St.(Roads Portion)	340,851
Revenue Subtotal	477,775

Labour Expenses

(4) FCC2.2 EIS Technologist	54,737
Operating Impacts from Capital (PKD 24002 and PKD 24006)	3,000
Salary progressions, COLA and transitions	90,348
Subtotal	148,084

Non-Labour Expenses

(2) RDS1.1 Training budget increase	20,600
FCC2.2 EIS Technologist	500
Other general adjustments	1,596
Administration Subtotal	22,696

(3) RDS1.3 Road Works Contract Increase	10,184
RDS1.2 Encampment cleanup	50,000
Operating Impacts from Capital (ENG24004, FL&P24001, PKD 24002, PKD 24006)	17,000
Removal of 2023 one-time budget item	(7,500)
Other general adjustments	17,412
Contract Subtotal	87,096
(1) LTD Service payments Laclie St.	340,851
LTD Service payments Centennial Drive Phase 3	136,925
Debt Subtotal	477,775
(5) FCC2.2 EIS Technologist	3,934
FCC1.12 Backless Bench	1,000
Operating Impacts from Capital (ENG24004, FL&P24001, PKD 24002, PKD 24006)	30,750
Removal of 2023 one-time budget item	(26,820)
Other general adjustments	25,235
Materials and Supplies Subtotal	34,099
(6) FCC1.03 Natural gas charges increase ($24 SPO allocation)	24,016
FLT1.2 Fuel increase	13,531
FCC2.2 EIS Technologist	1,208
Other general adjustments	(47)
Utilities, Tax And Insurance Subtotal	38,708
Expense Subtotal	808,458
Total	330,683

Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Roads

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**478,023**	**955,798**	**477,775**	**99.95%**	**477,775**	**-**	**-**	**-**	**-**	**477,775**	
Licenses and Permits	60,750	60,750	-	-					-	-	
Other Revenues	5,000	5,000	-	-					-	-	
Reserve Funding	412,273	890,048	477,775	115.89%	477,775				-	477,775	1
User Fees and Serv Chgs	-	-	-	-							
Expenses / Expenditure	**3,491,875**	**4,195,747**	**703,872**	**20.16%**	**507,775**	**35,493**	**60,379**	**50,000**	**50,226**	**703,873**	
Administration	19,704	40,804	21,100	107.08%		20,600	500		-	21,100	2
Contracted Services	584,918	663,221	78,303	13.39%	17,000	10,184		50,000	1,119	78,303	3
Financing	412,274	890,049	477,775	115.89%	477,775				-	477,775	1
Labour Costs	2,062,840	2,161,543	98,703	4.78%			54,737		43,967	98,703	4
Material and Supplies	345,136	364,173	19,037	5.52%	13,000		3,934		2,103	19,037	5
Redistribution	-	-	-	-					-	-	
Reserve Contributions	-	-	-	-					-	-	
Transaction Charges	-	-	-	-					-	-	
Utilities, Tax and Insurance	67,003	75,958	8,955	13.36%		4,709	1,208		3,038	8,955	6
Net Operating Budget	**3,013,852**	**3,239,949**	**226,097**	**7.50%**	**30,000**	**35,493**	**60,379**	**50,000**	**50,226**	**226,098**	
Recovery	**13.7%**	**22.8%**									

Revenues

(1) Corp1.11 LTD funding transfer for Centennial Drive Ph3	136,925
Corp1.12 LTD funding transfer for Laclie Street	340,851
Revenue Subtotal	477,775

Labour Expenses

(4) FCC2.2 EIS Technologist	54,737
Salary progressions, COLA and transitions	43,967
Labour Subtotal	98,703

Non-Labour Expenses

(2) RDS1.1 Training budget increase	20,600
FCC2.2 EIS Technologist	500
Administration Subtotal	21,100
(3) RDS1.3 Road Works Contract Increase	10,184
RDS1.2 Encampment cleanup	50,000

Operating Impacts from Capital (ENG24004)	17,000
Removal of 2023 one-time budget amount	(7,500)
Other general adjustments	8,619
Contract Subtotal	78,303
(1) LTD Service payments Laclie St.	340,851
LTD Service payments Centennial Drive ph3	136,925
Debt Subtotal	477,775
(5) FCC2.2 EIS Technologist	3,934
Operating Impacts from Capital (ENG24004 and FL&P24001)	13,000
Other general adjustments	2,103
Materials & Supplies Subtotal	19,037
(6) FCC1.03 Natural gas charges increase	4,709
FCC2.2 EIS Technologist	1,208
Other general adjustments	3,038
Utilities, Tax, Insurance Subtotal	8,955
Expense Subtotal	703,873
Total	226,098

Change Request Overview - Roads

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
RDS1.1	Operations - Training Budget Increase	179	20,600
RDS1.2	Encampment Cleanup	181	50,000
RDS1.3	Road Works - Contract Increase	182	10,184
*FCC1.03	Natural Gas Charges Increase**	194	4,709
Operating Changes Over $5,000 Total			**85,493**
Staffing Requests			
*FCC2.2	EIS Technologist*	204	60,379
Staffing Requests Total			**60,379**
Corporate Transfers			
*CORP1.15	Operating Impacts from Capital*	36	30,000
CORPorate Transfers Total			**30,000**
Net Levy Impact			**175,872**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

RDS1.1 - Operations - Training Budget Increase

Consolidated Work Unit	60-64-600 - SOURCE PROT/OPS - RDS	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

This request is for additional training budget to support operational education and excellence at the City. Training has been sub-divided between the different types required within this area. It should be noted this request is to supplement the existing training budget for the area specifically allocated for roads operations staff. There are currently two management positions and 21 unionized positions for which this additional budget would be applied.
1. Provincially recognized road maintenance courses – approximately $8,000 annually.
2. Certificate courses (i.e., Certified Roads Supervisors) – approximately $3,000 annually.

Refer to justification for remaining description.

Justification

3. Specialized equipment training (i.e., technical, hands-on training for operation of the Grader, Backhoe, Hydro Vac, etc.) – additional $8,000 annually.
4. Health and Safety/Administration type training (i.e., Traffic Control) – additional $1,600 annually.

Training aids staff in understanding requirements and liabilities associated with their role, best practices within the industry and upcoming changes to operating procedures and legislation. This in turn benefits the level of service delivered within the community.

Health and safety and technical training are of paramount importance within the Operations Business Area. An emphasis on planned training programs and compliance is under development within the business area, and dedicated consistent funding is required to ensure the level of training required can be delivered. An assessment of training needs has been completed and the additional funding requested is to support frontline and management staff training requirements, specifically dedicated to roads operations. .

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - SOURCE PROT/OPS - RDS - GENERAL - 76220 - Conf Seminar	20,600	20,600	20,600	20,600	20,600
Total Expenses	20,600	20,600	20,600	20,600	20,600
Net Total	**(20,600)**	**(20,600)**	**(20,600)**	**(20,600)**	**(20,600)**

Change Request Detail

RDS1.2 - Encampment Cleanup

Consolidated Work Unit	60-64-600 - SOURCE PROT/OPS - RDS	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

The budget request is to aid in the new contracted service for encampment cleanup. Trained contractors will be obtained to perform cleanup of waste materials left in the encampment areas.

Note: Staff will report to Council through CIP should additional funds be required

Justification

Since 2022 an increase in homeless encampments has been observed throughout the City. Many of these encampments leave garbage and belongings in the area they occupied. Sharps and biological hazards are associated with the waste materials left behind. Contracted services with proper training and equipment are required in many of the cleanup efforts.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - SOURCE PROT/OPS - RDS - BOULEVARD WORK - 71000 - Contracts	50,000	50,000	50,000	50,000	50,000
Total Expenses	50,000	50,000	50,000	50,000	50,000
Net Total	**(50,000)**	**(50,000)**	**(50,000)**	**(50,000)**	**(50,000)**

Change Request Detail

RDS1.3 - Road Works - Contract Increase

Consolidated Work Unit	60-64-600 - SOURCE PROT/OPS - RDS	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		
Description	Inflationary increase of 4% applied to the road works contract budget.		
Justification	This budget is where the annual line painting contract for the City is allocated, the 4% inflationary increase is expected for this contracted work.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - SOURCE PROT/OPS - RDS - ROAD WORKS - 71000 - Contracts	10,184	10,184	10,184	10,184	10,184
Total Expenses	10,184	10,184	10,184	10,184	10,184
Net Total	**(10,184)**	**(10,184)**	**(10,184)**	**(10,184)**	**(10,184)**

Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Parks

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**16,000**	**16,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	
Grants and Donations	15,250	15,250	-	-					-	-	
Other Revenues	750	750	-	-					-	-	
Expenses / Expenditure	**1,825,258**	**1,910,765**	**85,507**	**4.68%**	**15,000**	**19,307**	**-**	**1,000**	**50,200**	**85,507**	
Administration	1,200	1,200	-	-					-	-	
Contracted Services	183,960	189,358	5,398	2.93%					5,398	5,398	
Labour Costs	1,247,126	1,285,650	38,524	3.09%	3,000				35,524	38,524	1
Material and Supplies	163,147	179,405	16,258	9.97%	12,000			1,000	3,258	16,258	2
Redistribution	-	-	-	-					-	-	
Reserve Contributions	-	-	-	-					-	-	
Utilities, Tax and Insurance	229,825	255,152	25,327	11.02%		19,307			6,020	25,327	3
Net Operating Budget	**1,809,258**	**1,894,765**	**85,507**	**4.73%**	**15,000**	**19,307**	**-**	**1,000**	**50,200**	**85,507**	

Labour Expenses

(1) Operating Impacts from Capital (PKD 24002 and PKD 24006)	3,000
Salary progressions, COLA and transitions	35,524
Labour Subtotal	38,524

Non-Labour Expenses

Other general adjustments	5,398
Contract Subtotal	5,398
(2) Operating Impacts from Capital (PKD 24002 and PKD 24006)	12,000
FCC1.12 Backless Bench	1,000
Other general adjustments	3,258
Materials & Supplies Subtotal	16,258
(3) FCC1.03 Natural gas charges increase	19,307
Other general adjustments	6,020
Utilities, Tax, Insurance Subtotal	25,327
Total	85,507

Change Request Detail

FCC1.12 - Orillia Waterfront Backless Bench

Consolidated Work Unit	60-64-605 - SOURCE PROT/OPS - PARKS	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		
Description	This floating dock has become quite popular, with nowhere to sit. The choice to have a backless bench is so that those taking a break can view either side. Fishing is a popular pastime on this dock, and the option to sit would benefit people.		
Justification	Council should support the recommended motion by Councilor Leatherdale because having a bench to sit on the floating dock will improve the quality of life of people who frequent this dock.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - SOURCE PROT/OPS - PARKS - COUCHICHING PRK - 77420 - Materials	1,000	-	-	-	-
Total Expenses	1,000	-	-	-	-
Net Total	**(1,000)**	**-**	**-**	**-**	**-**

Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Fleet

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**2,476,597**	**2,476,597**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	
Other Revenues	50,000	50,000	-	-					-	-	
User Fees and Serv Chgs	2,426,597	2,426,597	-	-					-	-	
Expenses / Expenditure	**3,001,738**	**3,020,816**	**19,078**	**0.64%**	**5,750**	**20,324**	**-**	**-**	**(6,996)**	**19,078**	
Administration	42,277	43,873	1,596	3.77%					1,596	1,596	
Contracted Services	113,186	116,582	3,396	3.00%					3,396	3,396	
Labour Costs	265,420	276,277	10,857	4.09%					10,857	10,857	1
Material and Supplies	701,156	699,960	(1,197)	(0.17%)	5,750	6,793			(13,740)	(1,197)	2
Redistribution	1,795,919	1,795,919	-	-					-	-	
Reserve Contributions	-	-	-	-					-	-	
Transaction Charges	-	-	-	-					-	-	
Utilities, Tax and Insurance	83,780	88,207	4,427	5.28%		13,531			(9,104)	4,427	3
Net Operating Budget	**525,141**	**544,219**	**19,078**	**3.63%**	**5,750**	**20,324**	**-**	**-**	**(6,996)**	**19,078**	

Labour Expenses

(1) Salary progressions, COLA and transitions	10,857
Labour Subtotal	10,857

Non-Labour Expenses

(2) Operating Impacts from Capital Project FL&P24001	5,750
FLT1.1 Fleet - Repair Parts Increase	6,793
(3) FLT1.2 Fuel increase	13,531
Removal of 2023 one-time budget item (new crane)	(26,820)
Other general adjustments	8,967
Non-Labour Subtotal	8,221
Total	19,078

Change Request Overview - Fleet

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
FLT1.1	Fleet - Repair Parts Increase	187	6,793
FLT1.2	Fuel - Increase	188	13,531
Operating Changes Over $5,000 Total			**20,324**
Corporate Transfers			
*CORP1.15	Operating Impacts from Capital*	36	5,750
Corporate Transfers Total			**5,750**
Net Levy Impact			**26,074**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

FLT1.1 - Fleet - Repair Parts Increase

Consolidated Work Unit	60-64-600 - SOURCE PROT/OPS - RDS	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	To account for 2% increase for the fleet repair parts budget (2% of $340k).		
Justification	Inflation increase necessary to maintain fleet repair level of service.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - SOURCE PROT/OPS - FLT - GENERAL - 77200 - Parts - Repair	6,793	6,793	6,793	6,793	6,793
Total Expenses	6,793	6,793	6,793	6,793	6,793
Net Total	**(6,793)**	**(6,793)**	**(6,793)**	**(6,793)**	**(6,793)**

Change Request Detail

FLT1.2 - Fuel - Increase

Consolidated Work Unit	60-64-650 - SOURCE PROT/OPS - FLT	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description
The proposed increase is to reflect the federal government's projected fuel costs for 2024.

Justification
Per the Government of Canada's projected Fuel Charge Rates, an increase in the cost of fuel is projected for 2024. It is anticipated that on average costs associated with gasoline are anticipated to increase approximately five cents per litre. The proposed budget increase reflects this increase based on the quantity of fuel used by the Operations Business Area.

Comments
A link to the projected pricing has been included below:
https://www.canada.ca/en/department-finance/news/2021/12/fuel-charge-rates-for-listed-provinces-and-territories-for-2023-to-2030.html

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - SOURCE PROT/OPS - FLT - GENERAL - 77140 - Fuel - Gasoline	13,531	13,531	13,531	13,531	13,531
Total Expenses	13,531	13,531	13,531	13,531	13,531
Net Total	**(13,531)**	**(13,531)**	**(13,531)**	**(13,531)**	**(13,531)**

Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Facilities, Climate Change

Object Category	Budget				Changes						Notes
	2023	2024	Change $	Change %	Corp Adj	Main Srvs	Growth	Initiative	Other	Total	
Revenues / Funding Source	**274,760**	**262,577**	**(12,183)**	**(4.43%)**	**-**	**(12,183)**	**-**	**-**	**-**	**(12,183)**	
Other Revenues	274,760	262,577	(12,183)	(4.43%)		(12,183)			-	(12,183)	1
Reserve Funding	-	-	-	-					-	-	
Expenses / Expenditure	**7,774,008**	**8,201,762**	**427,754**	**5.50%**	**10,500**	**279,217**	**3,500**	**12,000**	**122,537**	**427,754**	
Administration	49,874	55,574	5,700	11.43%					5,700	5,700	
Contracted Services	1,297,940	1,554,226	256,286	19.75%	9,000	307,000		2,000	(61,714)	256,286	2
Financing	408,395	395,471	(12,924)	(3.16%)					(12,924)	(12,924)	1
Labour Costs	3,076,232	3,280,221	203,989	6.63%		30,000			173,989	203,989	3
Material and Supplies	320,908	348,018	27,110	8.45%	1,500		3,500	10,000	12,110	27,110	4
Redistribution	171,860	172,860	1,000	0.58%					1,000	1,000	
Reserve Contributions	-	-	-	-					-	-	
Utilities, Tax and Insurance	2,448,799	2,395,393	(53,406)	(2.18%)		(57,783)			4,377	(53,406)	5
Net Operating Budget	**7,499,248**	**7,939,185**	**439,937**	**5.87%**	**10,500**	**291,400**	**3,500**	**12,000**	**122,537**	**439,937**	

Revenues

(1) FCC1.05 Recovery from library for cost of building maintenance and operation costs	12,183

Labour Expenses

(3) EDC2.1 Leacock Museum Operational Efficiencies	30,000
2023 full year complement impact - Superintendant Building Mntce	34,262
2023 full year complement impact - Climate Change Coordinator	26,561
Salary progressions, COLA and transitions	113,166
Labour Subtotal	203,989

Non-Labour Expenses

(2) FCC1.01 Termination of external mail delivery service	(25,000)
FCC1.04 Library cleaning contract increase	6,000
FCC1.06 ORC Facility maintenance contract increase	13,000
FCC1.07 Couchiching Park Washroom repairs	13,000
FCC1.08 ORC Environmental Monitoring Program for CPU	300,000
FCC1.10 Curling house enhancements	2,000
Operating Impacts from Capital (FCCO24001, FCCO24030 and ENG24030)	9,000
Other misc. (Incremental increases in contracts and inflationary increases)	24,216

2023 One-Time removal (OCC door replace $10k & signal mntce at Coldwater/ Westmount $7!	(85,930)
Contracts Subtotal	256,286
(1) Streetlight debt interest reduction	(12,924)
(4) FCC1.10 Curling house enhancements	10,000
FCC2.2 EIS Technologist	3,500
Operating Impacts from Capital (ENG24001 and ENG24007)	1,500
Other general adjustments	12,110
Materials Subtotal	27,110
(5) FCC1.02 Reduction in hydro costs	(77,625)
FCC1.03 Increase in natural gas ($73K PES allocation)	71,842
FCC1.09 LED streetlight upgrade hydro savings	(32,000)
FCC1.11 Rotary Place water & sewer decrease	(20,000)
Other general adjustments	4,377
Utilities, Tax, Insurance Subtotal	(53,406)
Other general adjustments	6,700
Expenses Subtotal	427,754
Total	439,937

Change Request Overview - Facilities, Climate Change

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
FCC1.01	Mail Delivery - Service Optimization	192	(25,000)
FCC1.02	Hydro Charges Decrease	193	(77,625)
*FCC1.03	Natural Gas Charges Increase*	194	71,842
FCC1.04	Library Cleaning Contract Increase	196	6,000
FCC1.05	Library Recovery	197	12,183
FCC1.06	ORC - Contracts Increase	198	13,000
FCC1.07	Washroom Accessible Features - Couchiching Pk	199	13,000
FCC1.08	CPU Environmental Monitoring	200	300,000
FCC1.09	LED Streetlight Upgrade - Hydro Savings	201	(32,000)
FCC1.10	Barnfield Point Ice Surface Enhancements	202	12,000
FCC1.11	Rotary Place - Water & Sewer Decrease	203	(20,000)
Operating Changes Over $5,000 Total			**273,400**
Staffing Requests			
*FCC2.2	EIS Technologist	204	3,500
*EDC2.1	Leacock Museum Operational Efficiencies*	86	30,000
Staffing Requests Total			**33,500**
Corporate Transfers			
*CORP1.15	Operating Impacts from Capital*	36	10,500
Corporate Transfers Total			**10,500**
Net Levy Impact			**317,400**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

FCC1.01 - Mail Delivery - Service Optimization

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

The Corporate Services and EIS Department reviewed opportunities to streamline and optimize the mail delivery and bank deposit contract. Savings presented through this change request are as a result of terminating an external mail delivery contract, reducing the service level based on current needs and completing reduced service level with internal staff resources.

Justification

Previously, outgoing City mail (including legal lawyer exchanger and registered mail) is directed to the Orillia City Centre where it is sorted and then picked up by a contractor for delivery out to post office, lawyer's officers, etc. This same contract also completed transportation of bank deposit requirements. Due to escalating prices to continue with the previous mail delivery and banking deposit contract, alternate options and service levels were reviewed. With a transition to digital and virtual formats, the overall volume to manage for mail delivery has also decreased in recent years. The City is able to manage the mail delivery aspect of the contract internally through the Corporate Services Department, with a reduced contract to be continued for the banking deposit aspects.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - PROP/ENV SUST - CORP FAC - CITY CTRE - 71320 - Mtce Serv Fac	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Total Expenses	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Net Total	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**

Change Request Detail

FCC1.02 - Hydro Charges Decrease

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	To account for projected hydro utility price inflation.		
Justification	Hydro pricing is anticipated to decrease by 5%. Facility hydro utility accounts have been reviewed, and where a reduction is supported it has been incorporated as part of this Change Request.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - PROP/ENV SUST - CORP FAC - CITY CTRE - 72560 - Hydro	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
OP - PROP/ENV SUST - CORP FAC - LIBRARY - 72560 - Hydro	(6,393)	(6,393)	(6,393)	(6,393)	(6,393)
OP - PROP/ENV SUST - CORP FAC - VARIOUS CITY PROP - 72560 - Hydro	(405)	(405)	(405)	(405)	(405)
OP - PROP/ENV SUST - REC - ORILLIA REC CTRE - 72560 - Hydro	(32,395)	(32,395)	(32,395)	(32,395)	(32,395)
OP - PROP/ENV SUST - REC - ROT PLACE - 72560 - Hydro	(21,615)	(21,615)	(21,615)	(21,615)	(21,615)
OP - PROP/ENV SUST - REC - BPRC - 72560 - Hydro	(3,736)	(3,736)	(3,736)	(3,736)	(3,736)
OP - PROP/ENV SUST - REC - BOA - 72560 - Hydro	(3,468)	(3,468)	(3,468)	(3,468)	(3,468)
OP - PROP/ENV SUST - REC - DR SEYM CONS - 72560 - Hydro	(771)	(771)	(771)	(771)	(771)
OP - PROP/ENV SUST - REC - WATERFRONT CTRE - 72560 - Hydro	(1,342)	(1,342)	(1,342)	(1,342)	(1,342)
Total Expenses	(77,625)	(77,625)	(77,625)	(77,625)	(77,625)
Net Total	**77,625**	**77,625**	**77,625**	**77,625**	**77,625**

Change Request Detail

FCC1.03 - Natural Gas Charges Increase

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

To account for projected commodity increases in natural gas, as well as applicable carbon tax, across City facilities.

Justification

A review of projected federal carbon charge rates and natural gas commodity rates was completed. Based on that data and review, an overall increase of 25% is projected for natural gas accounts in 2024. Individual accounts were reviewed and increases applied where necessary across the City's corporate facilities. Accounts requiring an adjustment to align with historical spending were also completed as part of this submission.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - PROP/ENV SUST - CORP FAC - CITY CTRE - 72520 - Natural Gas	6,100	6,100	6,100	6,100	6,100
OP - PROP/ENV SUST - CORP FAC - LIBRARY - 72520 - Natural Gas	7,744	7,744	7,744	7,744	7,744
OP - PROP/ENV SUST - REC - ORILLIA REC CTRE - 72520 - Natural Gas	32,395	32,395	32,395	32,395	32,395
OP - PROP/ENV SUST - REC - ROT PLACE - 72520 - Natural Gas	16,765	16,765	16,765	16,765	16,765
OP - PROP/ENV SUST - REC - BPRC - 72520 - Natural Gas	3,500	3,500	3,500	3,500	3,500
OP - PROP/ENV SUST - REC - BOA - 72520 - Natural Gas	2,000	2,000	2,000	2,000	2,000
OP - PROP/ENV SUST - REC - DR SEYM CONS - 72520 - Natural Gas	2,000	2,000	2,000	2,000	2,000
OP - PROP/ENV SUST - REC - WATERFRONT CTRE - 72520 - Natural Gas	1,338	1,338	1,338	1,338	1,338
OP - SOURCE PROT/OPS - PARKS - GREENHOUSES - 72520 - Natural Gas	19,307	19,307	19,307	19,307	19,307
OP - SOURCE PROT/OPS - RDS - GENERAL - 72520 - Natural Gas	4,709	4,709	4,709	4,709	4,709
OP - REC - YOUTH CTRE - GENERAL - 72520 - Natural Gas	1,500	1,500	1,500	1,500	1,500
Total Expenses	97,358	97,358	97,358	97,358	97,358
Net Total	**(97,358)**	**(97,358)**	**(97,358)**	**(97,358)**	**(97,358)**

Change Request Detail

FCC1.04 - Library Cleaning Contract Increase

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Cleaning services at the Orillia Public Library are a contracted service, performed outside the normal operating hours of the facility. Contracted rates have been held for the previous two-year term, and a contract increase is required for services in 2024.

Justification

Cleaning contract rates are subject to an approximate 10% increase. This is a blended increase, as pricing has been held for the previous two-years. The cleaning services industry has experienced cost increases as a result of minimum wage increases, which are reflected in the contract increase.

Comments

Approximate facility square footage 47,000.
Minimum wage set to increase to $16.55 from $15.50 on October 1, 2023.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - PROP/ENV SUST - CORP FAC - LIBRARY - 71320 - Mtce Serv Fac	6,000	6,000	6,000	6,000	6,000
Total Expenses	6,000	6,000	6,000	6,000	6,000
Net Total	**(6,000)**	**(6,000)**	**(6,000)**	**(6,000)**	**(6,000)**

Change Request Detail

FCC1.05 - Library Recovery

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

The Orillia Public Library is responsible for a designated portion share of the building maintenance and building operation costs, administered and overseen by the City. The recovery amount will increase based on the 2024 operation and maintenance budgets.

Justification

The Orillia Public Library is responsible for 86.4% for building maintenance and operation costs, based on space occupied and utilized by the Library, The specific recovery arrangements and occupancy terms are currently under review between the City and the Library.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - PROP/ENV SUST - CORP FAC - LIBRARY - 59500 - Recovery	(12,183)	(12,183)	(12,183)	(12,183)	(12,183)
Total Revenues	(12,183)	(12,183)	(12,183)	(12,183)	(12,183)
Net Total	**(12,183)**	**(12,183)**	**(12,183)**	**(12,183)**	**(12,183)**

Change Request Detail

FCC1.06 - ORC - Contracts Increase

Consolidated Work Unit	60-60-510 - FCCO - REC	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	Inflationary increase applicable to contracted services and work at the ORC.		
Justification	Based on inflation projections, a 3% increase has been applied to the Orillia Recreation Centre contracts budget to ensure adequate budget in 2024 for various contracted facility maintenance services.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - PROP/ENV SUST - REC - ORILLIA REC CTRE - 71000 - Contracts	13,000	13,000	13,000	13,000	13,000
Total Expenses	13,000	13,000	13,000	13,000	13,000
Net Total	**(13,000)**	**(13,000)**	**(13,000)**	**(13,000)**	**(13,000)**

Change Request Detail

FCC1.07 - Washroom Accessible Features - Couchiching Pk

Consolidated Work Unit	60-60-510 - FCCO - REC	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

The Couchiching Park Washroom Facility includes general use washrooms, as well as two single-use accessible washrooms with barrier-free automatic features to open and lock the doors. Parts are in need of repair to maintain levels of service for patrons requiring these facilities.

Justification

The City must maintain and enhance accessibility of its facilities and assets as part of the Integrated Accessibility Standards Regulation 191/11. Parks washroom facilities are high use locations requiring robust and operational parts to maintain levels of service for visitors.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - PROP/ENV SUST - REC - OTHER REC FAC - 71000 - Contracts	13,000	-	-	-	-
Total Expenses	13,000	-	-	-	-
Net Total	**(13,000)**	**-**	**-**	**-**	**-**

Change Request Detail

FCC1.08 - CPU Environmental Monitoring

Consolidated Work Unit	60-60-510 - FCCO - REC	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

In accordance with the legislated requirements of the Certificate of Property Use (CPU) for the Orillia Recreation Centre, a comprehensive on- and off-site environmental monitoring program is required. This work and accompanying reporting are submitted and reviewed by the Ministry of the Environment, Conservation and Parks (MECP) annually. Monitoring work also includes on-going maintenance and testing for risk management systems and monitoring networks in place (on- and off-site).

Justification

Prior to 2024, the associated costs for the environmental monitoring program required for the ORC were submitted as capital project requests. As these cost allocations are required in perpetuity and associated with the on-going operating requirements of the facility, the approved 2023 capital project request identified these costs would be included as part of the operating budget starting in 2024.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - PROP/ENV SUST - REC - ORILLIA REC CTRE - 71400 - Other Srv	300,000	300,000	300,000	300,000	300,000
Total Expenses	300,000	300,000	300,000	300,000	300,000
Net Total	**(300,000)**	**(300,000)**	**(300,000)**	**(300,000)**	**(300,000)**

Change Request Detail

FCC1.09 - LED Streetlight Upgrade - Hydro Savings

Consolidated Work Unit	60-60-520 - FCCO - ELECTRICAL	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	As a result of the LED Streetlight Upgrade Project, operating budget savings are being reflected as part of the 2024 budget. A reduction in the 2023 operating budget was incorporated, based on further realized savings in 2023 additional savings are being captured.		
Justification	Based on actual energy usage and billing, further operating savings are being realized.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - PROP/ENV SUST - ELECTRICAL - STREET LIGHT - 72560 - Hydro	(32,000)	(32,000)	(32,000)	(32,000)	(32,000)
Total Expenses	(32,000)	(32,000)	(32,000)	(32,000)	(32,000)
Net Total	**32,000**	**32,000**	**32,000**	**32,000**	**32,000**

Change Request Detail

FCC1.10 - Barnfield Point Ice Surface Enhancements

Consolidated Work Unit	60-60-510 - FCCO - REC	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

A curling 'house' is the concentric circle at the end of a curling sheet. This change request would see the purchase of 12 fabric curling houses, which would be installed and re-used year-over-year. Also included in the change request is the one-time hiring of a vendor to train City staff on the proper installation of the fabric curling houses.

Justification

To date, curling houses have been painted onto the ice surface every year. This has taken City staff significant time and painting materials to complete. This change request will significantly reduce staff time and painting materials required to paint the curling houses. Purchase of the fabric houses also presents a future opportunity to add branding and logos to the centre of the houses. Staff resources will be optimized as a result of this initiative.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - PROP/ENV SUST - REC - BPRC - 77420 - Materials	10,000	-	-	-	-
OP - PROP/ENV SUST - REC - BPRC - 71000 - Contracts	2,000	-	-	-	-
Total Expenses	12,000	-	-	-	-
Net Total	**(12,000)**	**-**	**-**	**-**	**-**

Change Request Detail

FCC1.11 - Rotary Place - Water & Sewer Decrease

Consolidated Work Unit	60-60-510 - FCCO - REC	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description Reduction in water and sewer charges for Rotary Place based on reduced water consumption.

Justification Transitioning to an air-based refrigeration system at Rotary Place, from a water-based system, results in less water consumption. A further reduction in the 2025 budget process may be possible once actual consumption in 2024 has been evaluated further.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - PROP/ENV SUST - REC - ROT PLACE - 72540 - Water / Sewer	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Total Expenses	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Net Total	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**

Change Request Detail

FCC2.2 - EIS Technologist

Consolidated Work Unit	60-64-600 - SOURCE PROT/OPS - RDS	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

The EIS Technologist is a new position required to optimize the delivery of minor capital/state of good repair projects, operating contracts and vital day-to-day operating functions across the Environment and Infrastructure Services Department. With continued growth projected, opportunities to evaluate service delivery are crucial to maintain levels of service and plan for service optimization across the City.

Justification

Operations across the Roads, Water and Wastewater Business Areas have evolved in complexity and demand requests with growth experienced in the City. The technologist position is necessary to ensure that service optimization is on track with changes in technology, service level demands and public safety requirements. This position will assist in overseeing contracts and minor capital/state of good repair projects within the Department, based on demand within the various business areas. Assistance as part of larger capital projects, and operating contracts, will further assist in streamlining service delivery and provided a necessary resources to continue to move forward Department priorities.

Comments

Review of technologist level positions across municipal comparators was completed. Pay ranges provided indicate most appropriate placement at Level 5 or Level 6, exempt salary range. Costing has been provided for Level 5, Step 3.

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - SOURCE PROT/OPS - RDS - GENERAL - 61000 - Sal Wages	42,894	42,894	42,894	42,894	42,894
OP - SOURCE PROT/OPS - RDS - GENERAL - 65000 - Benefits	11,843	11,843	11,843	11,843	11,843
OP - ENV SRV - WATER - GENERAL - 61000 - Sal Wages	21,447	21,447	21,447	21,447	21,447
OP - ENV SRV - WATER - GENERAL - 65000 - Benefits	5,922	5,922	5,922	5,922	5,922
OP - ENV SRV - WASTE WATER - GENERAL - 61000 - Sal Wages	21,447	21,447	21,447	21,447	21,447
OP - ENV SRV - WASTE WATER - GENERAL - 65000 - Benefits	5,922	5,922	5,922	5,922	5,922
OP - SOURCE PROT/OPS - RDS - GENERAL - 76220 - Conf Seminar	500	500	500	500	500
OP - ENV SRV - WATER - GENERAL - 76220 - Conf Seminar	250	250	250	250	250
OP - ENV SRV - WASTE WATER - GENERAL - 76220 - Conf Seminar	250	250	250	250	250
OP - PROP/ENV SUST - CORP FAC - CITY CTRE - 77540 - Furn Equip	3,500	3,500	3,500	3,500	3,500
OP - SOURCE PROT/OPS - RDS - GENERAL - 72580 - Telephone	400	400	400	400	400
OP - SOURCE PROT/OPS - RDS - GENERAL - 72580 - Telephone	808	808	808	808	808
OP - SOURCE PROT/OPS - RDS - GENERAL - 77820 - It Equipment	2,005	2,005	2,005	2,005	2,005
OP - SOURCE PROT/OPS - RDS - GENERAL - 77820 - It Equipment	1,929	1,929	1,929	1,929	1,929
Total Expenses	119,115	119,115	119,115	119,115	119,115
Net Total	**(119,115)**	**(119,115)**	**(119,115)**	**(119,115)**	**(119,115)**

Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Solid Waste

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**1,430,531**	**2,390,533**	**960,002**	**67.11%**	**-**	**960,002**	**-**	**-**	**-**	**960,002**	
Grants and Donations	594,031	1,526,233	932,202	156.93%		932,202			-	932,202	1
Other Revenues	17,500	17,500	-	-					-	-	
Reserve Funding	-	5,000	5,000	-		5,000			-	5,000	2
User Fees and Serv Chgs	819,000	841,800	22,800	2.78%		22,800	-	-	-	22,800	3
Expenses / Expenditure	**3,562,460**	**4,209,804**	**647,344**	**18.17%**	**-**	**601,814**	**-**	**-**	**45,530**	**647,344**	
Administration	16,400	19,100	2,700	16.46%					2,700	2,700	
Contracted Services	2,300,175	2,842,839	542,664	23.59%		576,014			(33,350)	542,664	4
Labour Costs	871,129	932,957	61,828	7.10%					61,828	61,828	5
Material and Supplies	122,130	155,330	33,200	27.18%		25,800			7,400	33,200	6
Redistribution	124,358	126,858	2,500	2.01%					2,500	2,500	
Reserve Contributions	-	-	-	-					-	-	
Transaction Charges	5,000	5,000	-	-					-	-	
Utilities, Tax and Insurance	123,268	127,720	4,452	3.61%					4,452	4,452	
Net Operating Budget	**2,131,929**	**1,819,271**	**(312,658)**	**(14.67%)**	**-**	**(358,188)**	**-**	**-**	**45,530**	**(312,658)**	
Recovery	**40.2%**	**56.8%**									

Revenues

(1) WST1.09 Final Blue Box Stewardship Ontario payment	142,415
WST1.10 CMO Blue Box payment	789,787
(2) WST1.02 Waste Composition Study	5,000
(3) WST1.01 Solid Waste Fee Increase	50,000
PREA1.09 Solid Waste Fee Change	32,800
PREA1.10 Garbage Tag Fee Changes	(60,000)
Revenue Subtotal	960,002

Labour Expenses

(5) Salary progressions, COLA and transitions	61,828

Non-Labour Expenses

(4) WST1.03 Site Propane Increase	5,150
WST1.05 Site Dozer Rental	14,400
WST1.06 Garbage Collection CPI Increase	21,541
WST1.07 HHW Contract Increase	25,900
WST1.08 Yard Waste Collection CPI Increase	27,812

WST1.11 Recycling Collection CPI increase	57,299
WST1.12 Blue box Residential incr in transportation costs to Barrie	420,314
WST1.13 Adj Industrial/Commercial recycling cart allowance (6M)	(71,402)
WST1.02 Waste Composition Study	25,000
WST1.14 New Construction Waste Processing	50,000
2023 One-time removals fuel tank $28K, window repl.$28K, brush $10K	(40,750)
Other general adjustments	7,400
Contracts Subtotal	542,664
(6) WST1.4 Site Diesel Fuel	25,800
Other general adjustments	7,400
Materials & Supplies Subtotal	33,200
Other general adjustments	9,652
Expense Subtotal	647,344
Total	(312,658)

ORILLIA

Change Request Overview - Solid Waste

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
WST1.01	Solid Waste Fee Changes	209	(50,000)
WST1.02	Waste Composition Study	210	20,000
WST1.03	Waste Diversion Site Facility Contracts	211	5,150
WST1.04	Waste Diversion Site Fuel	212	25,800
WST1.05	Waste Diversion Site Dozer Rental	213	14,400
WST1.06	Garbage Collection Contract Annual Price Adj	215	21,541
WST1.07	HHW Removal Contract	216	25,900
WST1.08	SSO/Yard Waste Collection Contract Price Adj	217	27,812
WST1.09	Final Blue Box Stewardship Ontario Payment	218	(142,415)
WST1.10	CMO Blue Box Collection Payments	219	(789,787)
WST1.11	Recycling Collection Contract Annual Price Ad	220	57,299
WST1.12	Blue Box RF Transport & ICI Collection	221	420,314
WST1.13	ICI Recycling Cart Setout Limit Reduction	222	(71,402)
WST1.14	NEW Construction Waste Processing	224	50,000
Operating Changes Over $5,000 Total			**(385,388)**
Pre-Approvals			
PREA1.09	Solid Waste Fee Change	-	(32,800)
PREA1.10	Garbage Tag Fee Changes	-	60,000
Pre-Approvals Total			**27,200**
Net Levy Impact			**(358,188)**

Change Request Detail

WST1.01 - Solid Waste Fee Changes

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	This request includes a top-up budget of $50,000 to better reflect the actual tipping fee revenue received at the Waste Diversion Site.		
Justification	The top-up budget ensures the revenue projection reflects actual usage.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - ENV SRV - SOLID WSTE - GENERAL - 52000 - Fees Gen	50,000	50,000	50,000	50,000	50,000
Total Revenues	50,000	50,000	50,000	50,000	50,000
Net Total	**50,000**	**50,000**	**50,000**	**50,000**	**50,000**

Change Request Detail

WST1.02 - Waste Composition Study

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

This project involves conducting a two-week residential waste composition study and analysis to determine the impacts of implementing the clear garbage bag program in 2022. A corresponding waste setout study will also be performed to assess participation in the City's diversion programs.

Justification

Waste composition studies provide important details on the diversion performance for solid waste collection programs, and measure the percentage of recyclable or compostable materials captured for diversion from landfill (or capture rates). Staff are interested in conducting this study to assess the impacts of moving to the clear garbage bag program in 2022. Staff are also interested in assessing the capture rate targets set out in the City's 2021 Waste Minimization Plan. Work will be performed by a student if a good candidate can be found. Otherwise, a consulting firm will be hired.

Comments

If funding permits, the summer student will be used at the Waste Diversion Site for other support functions. Grant funding will be sought to support the temporary position's wages.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - ENV SRV - SOLID WSTE - GENERAL - 58840 - Trf Fr Dcsold Orsvf	5,000	-	-	-	-
Total Revenues	5,000	-	-	-	-
Expenses					
OP - ENV SRV - SOLID WSTE - GENERAL - 71000 - Contracts	25,000	-	-	-	-
Total Expenses	25,000	-	-	-	-
Net Total	**(20,000)**	**-**	**-**	**-**	**-**

Change Request Detail

WST1.03 - Waste Diversion Site Facility Contracts

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	N/A.
Council Strategic Priority	6. Operational Priority		

Description

This request reflects a cost increase for propane used to heat the Waste Diversion Site Administration/ Equipment building where this portion of the budget increase has been increased by 25% or $4,400 to reflect the price of this commodity and to reflect the cost with the carbon tax applied. The remaining portion of this request ($750) reflects the expected contract cost increases for Waste Diversion Site facility maintenance due to inflation.

Justification

In order to maintain building heating and other maintenance contracts for the Waste Diversion Site facilities, a budget increase is needed.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - SOLID WSTE - DISPOSAL LANDFILL OPER - 71320 - Mtce Serv Fac	4,400	4,400	4,400	4,400	4,400
OP - ENV SRV - SOLID WSTE - DISPOSAL LANDFILL OPER - 71320 - Mtce Serv Fac	750	750	750	750	750
Total Expenses	5,150	5,150	5,150	5,150	5,150
Net Total	**(5,150)**	**(5,150)**	**(5,150)**	**(5,150)**	**(5,150)**

Change Request Detail

WST1.04 - Waste Diversion Site Fuel

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	N/A.
Council Strategic Priority	6. Operational Priority		

Description

This request includes $19,500 to bring the Waste Diversion Site fuel budget in line with actual recent costs. The request also includes a 10% inflation increase ($6,300) in line with the increase noted for gasoline as per Treasury.

Justification

Fuel is needed to maintain site compliance at the Waste Diversion Site including turning compost, compacting and covering garbage. Fuel pricing has increased significantly in the past two years, such that an increase in needed to maintain site operations.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - SOLID WSTE - DISPOSAL LANDFILL OPER - 77160 - Fuel - Diesel	19,500	19,500	19,500	19,500	19,500
OP - ENV SRV - SOLID WSTE - DISPOSAL LANDFILL OPER - 77160 - Fuel - Diesel	6,300	6,300	6,300	6,300	6,300
Total Expenses	25,800	25,800	25,800	25,800	25,800
Net Total	**(25,800)**	**(25,800)**	**(25,800)**	**(25,800)**	**(25,800)**

Change Request Detail

WST1.05 - Waste Diversion Site Dozer Rental

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	N/A.
Council Strategic Priority	6. Operational Priority		

Description

This request includes budget for increased brush chipping costs ($1,700), budget for calcium application on Waste Diversion Site internal roads for dust control ($2,000) and budget for renting a dozer ($10,700) for applying landfill cover to side slopes and difficult-to-reach areas. The dozer would be rented for 3 weeks per year (1 week in spring, summer, and fall).

Justification

Brush chipping costs are expected to increase by 6% in 2024.

The Waste Diversion Site has dust issues. In 2023, calcium was applied as a pilot and it was found to work well and suppressed dust throughout the warmer months of 2023 once applied. This request includes funding for one application of calcium.

The dozer rental is necessary to complete cover work on slopes and difficult-to-reach areas/soft/wet areas of landfill where loader cannot access so as to be in compliance with the landfill covering requirements of Regulation 347 and the site's Environmental Compliance Approval. Secondary uses if time permits will be for the clearing and maintenance of the compost pad after compost screening has been undertaken, maintenance of drop off areas, and clearing overgrowth (scrubbing) as it encroaches diversion depot areas.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - ENV SRV - SOLID WSTE - DIVERSION OTHER - 71000 - Contracts	10,700	10,700	10,700	10,700	10,700
OP - ENV SRV - SOLID WSTE - DIVERSION OTHER - 71000 - Contracts	2,000	2,000	2,000	2,000	2,000
OP - ENV SRV - SOLID WSTE - DIVERSION OTHER - 71000 - Contracts	1,700	1,700	1,700	1,700	1,700
Total Expenses	14,400	14,400	14,400	14,400	14,400
Net Total	**(14,400)**	**(14,400)**	**(14,400)**	**(14,400)**	**(14,400)**

Change Request Detail

WST1.06 - Garbage Collection Contract Annual Price Adj

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	ESO-20-04
Council Strategic Priority	6. Operational Priority		

Description

The collection contract includes annual price adjustments for the Consumer Price Index (CPI) and serviced units on July 1st of each year of the contract (i.e., mid-year). There are also monthly adjustments for fuel pricing changes. Council pre-approved a standard 2.75% increase to the collection contract starting in Year 3 (July 2022) as part of Council Committee Report No. ESO-20-04. This increase is over and above the standard annual CPI price adjustments.

Justification

This required increase includes a base adjustment to account for annual contract price adjustments made in July 2023 and the estimated adjustments to occur in July 2024. The July 2024 adjustments include assuming there will be a 3.95% CPI increase for half the year plus the Council pre-approved standard 2.75% increase. This equates to a total increase of 6.7% and an additional 94 new serviced units in 2024 for half the year (or a 3.35% increase and 47 units overall above the base increase). There is no assumed increase in fuel costs for 2024.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - SOLID WSTE - WASTE COLLECTION - 71000 - Contracts	21,541	21,541	21,541	21,541	21,541
Total Expenses	21,541	21,541	21,541	21,541	21,541
Net Total	**(21,541)**	**(21,541)**	**(21,541)**	**(21,541)**	**(21,541)**

Change Request Detail

WST1.07 - HHW Removal Contract

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	Council Committee Report No. EIS-23-03
Council Strategic Priority	6. Operational Priority		

Description

Council Committee Report EIS-23-03 noted that the Household Hazardous Waste (HHW) Depot removal costs increased by 65% in 2023 due to significant issues in the hazardous waste processing market (e.g., fire at a processing facility, consolidation of market, etc.). At its meeting held on April 17, 2023, Council allocated an additional one-time budget of $20,000 for this contract for 2023. This 2024 budget request includes a $22,700 increase to account for the 2023 contract price increase plus an assumed 5% increase for 2024 ($3,200).

Justification

The HHW Depot service is provided to ensure that toxic waste items are not thrown in the regular garbage. A licensed hazardous waste removal and processing firm is hired to remove HHW collected at the Depot.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - SOLID WSTE - DIV HHW - 71000 - Contracts	25,900	25,900	25,900	25,900	25,900
Total Expenses	25,900	25,900	25,900	25,900	25,900
Net Total	**(25,900)**	**(25,900)**	**(25,900)**	**(25,900)**	**(25,900)**

Change Request Detail

WST1.08 - SSO/Yard Waste Collection Contract Price Adj

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	ESO-20-04
Council Strategic Priority	6. Operational Priority		

Description

The collection contract includes annual price adjustments for the Consumer Price Index (CPI) and serviced units on July 1st of each year of the contract (i.e., mid-year). There are also monthly adjustments for fuel pricing changes. Council pre-approved a standard 2.75% increase to the collection contract starting in Year 3 (July 2022) as part of Council Committee Report No. ESO-20-04. This increase is over and above the standard annual CPI price adjustments.

Justification

This required increase includes a base adjustment to account for annual contract price adjustments made in July 2023 and the estimated adjustments to occur in July 2024. The July 2024 adjustments include assuming there will be a 3.95% CPI increase for half the year plus the Council pre-approved standard 2.75% increase. This equates to a total increase of 6.7% and an additional 94 new serviced units in 2024 for half the year (or a 3.35% increase and 47 units overall above the base increase). There is no assumed increase in fuel costs for 2024.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - SOLID WSTE - YARD COLLECTION - 71000 - Contracts	27,812	27,812	27,812	27,812	27,812
Total Expenses	27,812	27,812	27,812	27,812	27,812
Net Total	**(27,812)**	**(27,812)**	**(27,812)**	**(27,812)**	**(27,812)**

Change Request Detail

WST1.09 - Final Blue Box Stewardship Ontario Payment

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	Budget Committee Report No. EIS-BC-24-02
Council Strategic Priority	6. Operational Priority		

Description

This represents the final payment from Stewardship Ontario in March 2024 for the residential blue box collection program that occurred in 2021 as per the previous Blue Box funding model. This funding model has been replaced by the blue box collection payments from Circular Materials Ontario (CMO).

Justification

Before the Blue Box Regulation 391/21 came into effect, Ontario municipalities were paid up to 50% of the net costs of running their residential blue box collection programs through a Blue Box funding model administered by Stewardship Ontario and paid for by industry that generated blue box packaging materials for the Ontario market. When Regulation 391/21 came into effect and municipalities began transitioning to full industry control (and 100% financial support for residential blue box collection), the blue box funding payments through Stewardship Ontario will cease in March 2024, and in Orillia's case, a new payment system will be in place with CMO during the blue box transition period running from January 1, 2024 to December 31, 2025.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - ENV SRV - SOLID WSTE - DIVERSION BLUE BOX - 58600 - Grant Nongov	142,415	-	-	-	-
Total Revenues	142,415	-	-	-	-
Net Total	**142,415**	**-**	**-**	**-**	**-**

Change Request Detail

WST1.10 - CMO Blue Box Collection Payments

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	Budget Committee Rep. No. EIS-BC-24-02 (Option 1)
Council Strategic Priority	6. Operational Priority		

Description

This request shows the additional blue box revenue expected from Circular Materials Ontario (CMO) for taking over 100% responsibility of blue box collection, processing and marketing as discussed in Budget Committee Report No. EIS-BC-24-02. Prior to this, net funding from industry was 50%. With this program, collection from the Industrial, Commercial and Institutional (ICI) sector is not included so the City will be collecting this material separately at added cost. Therefore, the additional funding will be partially offset by the higher cost to collect blue box recycling from the ICI sector.

Justification

Blue Box Regulation 391/21 came into effect in June 2021, and requires industry that generates and puts blue box packaging on the Ontario market to take over financial control of the residential blue box programs in Ontario. This is known as full extended producer responsibility. Municipalities have begun transitioning to full industry control (and 100% financial support for residential blue box collection). Orillia is transitioning in January 2024, and CMO will be making payments to Orillia during the transition period running from January 1, 2024 to December 31, 2025 to cover the costs to collect blue box materials from the residential sector.

Comments

Revenue beyond 2025 is not shown because CMO is expected to take over the residential blue box collection program fully by then meaning the City will not be incurring the residential blue box collection costs nor receiving grant funding to cover that cost.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - ENV SRV - SOLID WSTE - DIVERSION BLUE BOX - 58600 - Grant Nongov	789,787	829,190	-	-	-
Total Revenues	789,787	829,190	-	-	-
Net Total	**789,787**	**829,190**	**-**	**-**	**-**

Change Request Detail

WST1.11 - Recycling Collection Contract Annual Price Ad

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	Council Committee Report No. ESO-20-04
Council Strategic Priority	6. Operational Priority		

Description

The collection contract includes annual price adjustments for the Consumer Price Index (CPI) and serviced units on July 1st of each year of the contract (i.e., mid-year). There are also monthly adjustments for fuel pricing changes. Council pre-approved a standard 2.75% increase to the collection contract starting in Year 3 (July 2022) as part of Council Committee Report No. ESO-20-04. This increase is over and above the standard annual CPI price adjustments.

Justification

This required increase includes a base adjustment to account for annual contract price adjustments made in July 2023 and the estimated adjustments to occur in July 2024. The July 2024 adjustments include assuming there will be a 3.95% CPI increase for half the year plus the Council pre-approved standard 2.75% increase. This equates to a total increase of 6.7% and an additional 94 new serviced units in 2024 for half the year (or a 3.35% increase and 47 units overall above the base increase). There is no assumed increase in fuel costs for 2024.

Comments

In the past, this was a pre-approved change as it is contract-related.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - SOLID WSTE - RECYCLE COLLECTION - 71000 - Contracts	57,299	57,299	57,299	57,299	57,299
Total Expenses	57,299	57,299	57,299	57,299	57,299
Net Total	**(57,299)**	**(57,299)**	**(57,299)**	**(57,299)**	**(57,299)**

Change Request Detail

WST1.12 - Blue Box RF Transport & ICI Collection

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	Budget Committee Report No. EIS-BC-24-02
Council Strategic Priority	6. Operational Priority		

Description

This request accounts for the higher costs to send blue box material directly to a Receiving Facility in Barrie for processing and marketing during the blue box transition period and to collect, process and market Industrial, Commercial and Institutional (ICI) blue box material on its own. This was discussed in Budget Committee Report EIS-BC-24-02.

Justification

The City has signed on with Circular Materials Ontario (CMO) to conduct residential blue box collection during the blue box program transition period, which for Orillia is from January 1, 2024 to December 31, 2025. Blue box material from the ICI sector is not eligible for collection reimbursements and the most cost-effective way to collect it under the new system during the transition is by separating the ICI collection from the residential collection.

Comments

The final "Recycling Collection Contract" costs presented in Option 1 of Budget Committee Report EIS-BC-24-02 came in higher than presented in that report because the collection contractor (Mid Ontario Disposal) determined that transportation costs to the Receiving Facility in Barrie were higher than originally expected and because an additional dedicated collection truck was needed to coordinate a separated ICI blue box collection system from the residential blue box collection system.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - SOLID WSTE - RECYCLE COLLECTION - 71000 - Contracts	420,314	420,314	420,314	420,314	420,314
Total Expenses	420,314	420,314	420,314	420,314	420,314
Net Total	**(420,314)**	**(420,314)**	**(420,314)**	**(420,314)**	**(420,314)**

Change Request Detail

WST1.13 - ICI Recycling Cart Setout Limit Reduction

Consolidated Work Unit	60-66-715 - ENV SRV - SOLID WSTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	N/A.
Council Strategic Priority	6. Operational Priority		

Description

It is proposed to amend City Policy 9.3.2.2 (Collection Procedures) to reduce the recycling rollout cart setout limit for Industrial, Commercial and Institutional (ICI) locations from eight carts per location per week to two carts per location per week effective July 1, 2024. The City currently lends out 360 litre rollout carts to apartments/condos and ICI locations to collect blue box recycling material. The proposed new limit does not impact the number of carts that would be provided to apartments or condos.

Justification

The City's Solid Waste Management By-law Chapter 877 limits businesses to include non-primary business function recycling, such as materials collected from common areas like lunchrooms and meeting rooms. The City's generous cart collection program, however, means that many businesses have an incentive to include primary business function materials in the carts, such as Styrofoam or film packaging from business supplies or large quantities of unused flyers. The carts from ICI locations are also known to contain a fair amount of non-recyclable or waste materials. Those businesses that generate more than two rollout carts worth of blue box material can hire a private service provider to collect their recycling material.

The mid-year implementation allows staff time to notify businesses of the change. Annual savings are expected to be approximately $143,000 per year for collection alone. There would also be savings with not having to stockpile as many carts for replacements.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - ENV SRV - SOLID WSTE - RECYCLE COLLECTION - 71000 - Contracts	(71,402)	(143,000)	(143,000)	(143,000)	(143,000)
Total Expenses	(71,402)	(143,000)	(143,000)	(143,000)	(143,000)
Net Total	**71,402**	**143,000**	**143,000**	**143,000**	**143,000**

Change Request Detail

WST1.14 - NEW Construction Waste Processing

Consolidated Work Unit	60-62-715 - SOLID WASTE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

This project involves managing project waste materials from City capital projects. For 2024, work will include hiring an excavator to consolidate the large amount of concrete received in 2023 from the road and sidewalk reconstruction projects, and for chipping the large amount of wood waste material received from City construction projects, such as timbers from the waterfront project.

Justification

The existing Solid Waste operating budget does not cover the cost to manage large quantities of waste materials coming to the Waste Diversion Site from City capital projects, such as from road/sidewalk reconstruction, parks tree removal and building renovation works. In 2023, large amounts of concrete, tree and wood wastes were received. Concrete cannot be consolidated into a large tall pile with the landfill loader and so an excavator is required. Stockpiling tree and wood waste materials in significant quantities presents a significant fire hazard at the site.

Comments

There may also be unforeseen project waste coming into the Waste Diversion Site in late 2023 and 2024 that will be managed through this capital account if budget is available.

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - SOLID WSTE - GENERAL - 71000 - Contracts	50,000	50,000	50,000	50,000	50,000
Total Expenses	50,000	50,000	50,000	50,000	50,000
Net Total	**(50,000)**	**(50,000)**	**(50,000)**	**(50,000)**	**(50,000)**

ORILLIA

Operating Budget Summary
Department: Non Department
Division: Contracted Services & Boards

Summary for Contracted Services

Police Services, Simcoe County Services, SMDHU

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**1,690,189**	**1,758,308**	**68,119**	**4.03%**	**-**	**65,075**	**-**	**-**	**3,044**	**68,119**	
Grants and Donations	354,878	355,272	394	0.11%					394	394	
Other Revenues	46,350	49,000	2,650	5.72%					2,650	2,650	
Reserve Funding	1,288,961	1,354,036	65,075	5.05%		65,075			-	65,075	1
Taxation	-	-	-	-					-		
User Fees and Serv Chgs	-	-	-	-					-		
Expenses / Expenditure	**18,335,980**	**19,785,155**	**1,449,175**	**7.90%**	**-**	**1,442,770**	**-**	**-**	**6,405**	**1,449,175**	
Administration	7,885	8,072	187	2.37%					187	187	
Contracted Services	18,048,770	19,491,540	1,442,770	7.99%		1,442,770			-	1,442,770	1
Labour Costs	255,612	261,830	6,218	2.43%					6,218	6,218	
Material and Supplies	23,713	23,713	-	-					-		
Reserve Contributions	-	-	-	-					-		
Utilities, Tax and Insurance	-	-	-	-					-		
Grand Total	**16,645,791**	**18,026,847**	**1,381,056**	**8.30%**	**-**	**1,377,695**	**-**	**-**	**3,361**	**1,381,056**	

(1) CORP1.3 OPP annual increase	531,303
CORP1.5 Muskoka District Health Unit Adjustment	24,471
CORP1.7 Simcoe county adjustment	821,921
Other general adjustments	3,361
Total	1,381,056

Operating Budget Summary
Department: Non Department
Division: Police Board

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**404,878**	**405,271**	**393**	**0.10%**	**-**	**-**	**-**	**-**	**393**	**393**	
Grants and Donations	354,878	355,271	393	0.11%					393	393	
Reserve Funding	50,000	50,000	-						-	-	
Taxation	-	-							-	-	
User Fees and Serv Chgs	-	-							-	-	
Expenses / Expenditure	**145,725**	**150,848**	**5,123**	**3.52%**	**-**	**-**	**-**	**-**	**5,123**	**5,123**	
Administration	7,370	7,556	186	2.52%					186	186	
Contracted Services	1,123	1,123	-	-					-	-	
Labour Costs	115,669	120,606	4,937	4.27%					4,937	4,937	
Material and Supplies	21,563	21,563	-	-					-	-	
Reserve Contributions	-	-							-	-	
Utilities, Tax and Insurance	-	-							-	-	
Net Operating Budget	**(259,153)**	**(254,423)**	**4,730**	**(1.83%)**	**-**	**-**	**-**	**-**	**4,730**	**4,730**	
Recovery	**277.84%**	**268.66%**									

Revenues

Donations	393

Labour Expenses

Salary progressions, COLA and transitions	4,937
Other general adjustments	186
Total	**4,730**

Operating Budget Summary
Department: Non Department
Division: Police Services

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**46,350**	**49,000**	**2,650**	**5.72%**	**-**	**-**	**-**	**-**	**2,650**	**2,650**	
Grants and Donations	-	-	-	-					-	-	
Other Revenues	46,350	49,000	2,650	5.72%					2,650	2,650	
Expenses / Expenditure	**8,774,157**	**9,304,327**	**530,169**	**6.04%**	**-**	**531,303**	**-**	**-**	**(1,134)**	**530,169**	
Administration	-	1	-	-					-	-	
Contracted Services	8,758,223	9,289,526	531,303	6.07%		531,303			-	531,303	1
Labour Costs	15,934	14,800	(1,134)	(7.12%)					(1,134)	(1,134)	
Net Operating Budget	**8,727,807**	**9,255,327**	**527,519**	**6.04%**	**-**	**531,303**	**-**	**-**	**(3,784)**	**527,519**	
Recovery	**0.53%**	**0.53%**									

Revenues

Other Revenues	2,650

Labour Expenses

Salary progressions, COLA and transitions	(1,134)

Non-Labour Expenses

(1) CORP1.3 OPP annual increase	531,303
Total	**527,519**

Change Request Overview - Police Services

Ref No.	Change Request Name	Pg No.	2024 Budget
Staffing Requests			
CORP1.3	OPP Annual Billing Adjustment	229	531,303
Net Levy Impact			**531,303**

Change Request Detail

Corp1.3 - OPP Annual Billing Adjustment

Consolidated Work Unit	80-85-120 - CONTRACTED SRV/BOARDS - POLICE	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

2024 Budget Adjustment as per the OPP billing package. The final cost adjustment calculated as a result of the 2022 annual reconciliation has been included as an adjustment to the amount being billed to the municipality for the 2024 calendar year.

Justification

The most current OPPA uniform and civilian collective agreements expired on December 31, 2022. The estimated salary rates incorporated in the 2024 municipal policing annual statements are based on the 2022 rates, set in the last collective agreements, with a 2.01% overall general salary rate increase applied, representing a 1% general salary rate increase for each of calendar years 2023 and 2024.

The reconciliation of both 2023 and 2024 costs will include a reconciliation of salary costs based on rates set in applicable collective agreement settlements. The final reconciliation of the 2024 annual costs will be included in the 2026 Annual Billing Statement.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - CONTRACTED SRV/BOARDS - POLICE - POLICING SRV - 71000 - Contracts	531,303	541,929	552,768	563,823	575,099
Total Expenses	531,303	541,929	552,768	563,823	575,099
Net Total	**(531,303)**	**(541,929)**	**(552,768)**	**(563,823)**	**(575,099)**

Operating Budget Summary
Department: Non Department
Division: Crossing Guards

Object Category	Budget				Changes						Notes
	2023	2024	Change $	Change %	Corp Adj	Main Srvs	Growth	Initiative	Other	Total	
Expenses / Expenditure	**126,674**	**129,089**	**2,415**	**1.91%**	**-**	**-**	**-**	**-**	**2,415**	**2,415**	
Administration	515	515	-	-					-	-	
Labour Costs	124,009	126,424	2,415	1.95%					2,415	2,415	
Material and Supplies	2,150	2,150	-	-					-	-	
Net Operating Budget	**126,674**	**129,089**	**2,415**	**1.91%**	**-**	**-**	**-**	**-**	**2,415**	**2,415**	

Operating Budget Summary
Department: Non Department
Division: Simcoe County Services

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Ontario Works	1,368,208	1,404,000	35,792	2.62%	-	35,792	-	-	-	35,792	1
Social Housing	1,731,067	2,013,190	282,123	16.30%	-	282,123	-	-	-	282,123	1
Childrens Service	601,331	597,000	(4,331)	(0.72%)	-	(4,331)	-	-	-	(4,331)	1
Long Term Care	2,126,348	2,185,575	59,227	2.79%	-	59,227	-	-	-	59,227	1
Paramedic Services	1,734,089	2,183,199	449,110	25.90%	-	449,110	-	-	-	449,110	1
Net Operating Budget	**7,561,043**	**8,382,964**	**821,921**	**10.87%**	**-**	**821,921**	**-**	**-**	**-**	**821,921**	

(1) CORP1.7 Simcoe County Services Adjustment

Operating Budget Summary
Department: Non Department
Division: Simcoe County Services

County Services	2024 Operating	2024 Capital MFC Current	2024 Capital MFC Prior *	2024 Capital MFC Interest	2024 Total Capital MFC	2024 Capital Non-MFC	2024 Total Budget	2023 to 2024 Change
Budget Requirements								
Long Term Care	1,527,000	232,300	360,121	170,807	763,227	107,700	2,397,927	152,505
Paramedic Services	1,834,000	1,700	214,410	39,773	255,883	256,000	2,345,883	420,907
Ontario Works	1,404,000						1,404,000	35,792
Children's Services	399,000						399,000	5,442
Community Services	198,000						198,000	(9,773)
Social Housing	1,102,000						1,102,000	50,437
Simcoe County Housing Corporation	538,000	138,300	690,470	227,420	1,056,190	246,000	1,840,190	231,686
Operating Adjustment								
Total Budget Requirements	**7,002,000**	**372,300**	**1,265,000**	**438,000**	**2,075,300**	**609,700**	**9,687,000**	**886,996**

Reserve Transfers	Levy Related	Development Charges					2024 Total Funding	2023 to 2024 Change
DC - LTC MFC		48,783	126,983	36,587	212,352		212,352	93,278
DC - Paramedic MFC		1,021	128,774	23,888	153,683		153,683	(4,204)
DC - Paramedic Non MFC Vehicles					-	9,000	9,000	(24,000)
DC - Social Housing MFC					-		-	
Tax Rate Stabilization	929,000				-		929,000	
Covid-19 Restart Funding (2022 only)					-		-	
Total Reserve Funding	**929,000**	**49,804**	**255,757**	**60,474**	**366,035**	**9,000**	**1,304,035**	**65,074**

Net Budget and Levy Requirement	**8,382,965**	**821,921**

Change Request Overview - Simcoe County Services

Ref No.	Change Request Name	Pg No.	2024 Budget
Staffing Requests			
CORP1.7	Simcoe County Services Adjustments	234	821,921
Net Levy Impact			**821,921**

Change Request Detail

CORP1.7 - Simcoe County Services Adjustments

Consolidated Work Unit	80-85-125 - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	2. Looking After Our Most Vulnerable		

Description

Adjustment related to Simcoe County Service Payments

Justification

Simcoe County has provided a draft budget submission which is subject to change. As a result staff are using these draft figures, but without details on the changes, broad estimates are required to apply City DC allocations, etc.

The largest operating increase resides within Paramedic Services at $300K, followed by a $103K increase Social Housing, while some savings were experienced within LTC.

MFC Capital increase is based on Simcoe Manor Redevelopment $2.3M, Affordable Housing (Barrie) $871K, Affordable Housing (Orillia) $512K and Springwater South Paramedic Post $17K. These projects are funded over 10 years and the budget increase for the 2024 is $372K.

Prior year payments increased 1.453M to 1.703M, but specific details on this increase were not provided.

Non MFC is estimated to remain stable at the 4 yr average

Comments

Updates will be provided by Simcoe County in the early fall and adjustments will be required.

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Revenues					
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - LT CAR - 58834 - Trf Fr Dcltc Orsvf	93,278	93,278	93,278	93,278	93,278
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - PARAMEDICS - 58833 - Trf Fr Dcparam Orsvf	(28,203)	(28,204)	(28,204)	(28,204)	(28,204)
Total Revenues	65,075	65,074	65,074	65,074	65,074
Expenses					
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - PARAMEDICS - 71000 - Contracts	420,907	406,271	406,271	406,271	406,271
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - CHILD SRV - 71000 - Contracts	(4,331)	(4,331)	(4,331)	(4,331)	(4,331)
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - LT CAR - 71000 - Contracts	152,505	134,209	134,209	134,209	134,209
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - SOCIAL HOUSING - 71000 - Contracts	282,123	315,055	315,055	315,055	315,055
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - ONT SRV - 71000 - Contracts	35,792	35,792	35,792	35,792	35,792
Total Expenses	886,996	886,996	886,996	886,996	886,996
Net Total	**(821,921)**	**(821,922)**	**(821,922)**	**(821,922)**	**(821,922)**

Operating Budget Summary
Department: Non Department
Division: Simcoe Muskoka District Health Unit

	Budget				Changes						Notes
Object Category	2023	2024	Change $	Change %	Corp Adj	Main Srvs	Growth	Initiative	Other	Total	
Expenses / Expenditure	**489,420**	**513,891**	**24,471**	**5.00%**	**-**	**24,471**	**-**	**-**	**-**	**24,471**	
Contracted Services	489,420	513,891	24,471	5.00%		24,471			-	24,471	1
Net Operating Budget	**489,420**	**513,891**	**24,471**	**5.00%**	**-**	**24,471**	**-**	**-**	**-**	**24,471**	

(1) CORP1.5 Muskoka District Health Unit Adjustment

Change Request Overview - Simcoe Muskoka District Health Unit

Ref No.	Change Request Name	Pg No.	2024 Budget
Staffing Requests			
CORP1.5	Simcoe Muskoka District Health Unit Adjustment	238	24,471
Net Levy Impact			**24,471**

Change Request Detail

Corp1.5 - Simcoe Muskoka District Health Unit Adjst.

Consolidated Work Unit	80-85-125 - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	2. Looking After Our Most Vulnerable		

Description Simcoe Muskoka District Health Unit estimate for annual adjustments

Justification Staff have been on contact with the Simcoe Muskoka District Health Unit but advise 2024 budget figures would not be available until January 2024.

As a result, for budgetary purposes staff have estimated 5% which is in the range of other provincial service increases

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - CONTRACTED SRV/BOARDS - HEALTH/SOCIAL SRV - HEALTH UNIT - 71000 - Contracts	24,471	24,960	25,460	25,969	26,488
Total Expenses	24,471	24,960	25,460	25,969	26,488
Net Total	**(24,471)**	**(24,960)**	**(25,460)**	**(25,969)**	**(26,488)**

Operating Budget Summary
Department: Non Department
Division: Corporate Transactions

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**2,705,912**	**3,223,262**	**517,350**	**19.12%**	**-**	**-**	**-**	**500,000**	**17,350**	**517,350**	
Grants and Donations	50,000	50,000	-	-					-	-	
Investment Income	2,602,696	3,102,696	500,000	19.21%				500,000	-	500,000	1
Other Revenues	18,216	18,216	-	-					-	-	
Reserve Funding	-	17,350	17,350	-					17,350	17,350	
User Fees and Serv Chgs	35,000	35,000	-	-					-	-	
Expenses / Expenditure	**21,472,807**	**22,067,737**	**594,930**	**2.77%**	**(227,233)**	**437,266**	**-**	**350,000**	**34,897**	**594,930**	
Administration	219,633	219,633	-	-					-	-	
Contracted Services	35,445	352,795	317,350	895.33%		300,000			17,350	317,350	2
Financing	-	-	-	-					-	-	
Gain/Loss	-	-	-	-					-	-	
Grants Contributions	2,627,995	2,685,261	57,266	2.18%		57,266			-	57,266	3
Material and Supplies	-	-	-	-					-	-	
Other	-	-	-	-					-	-	
Redistribution	(884,867)	(884,867)	-	-					-	-	
Rentals and Leases	-	-	-	-					-	-	
Reserve Contributions	19,098,450	19,238,764	140,314	0.73%	(227,233)			350,000	17,547	140,314	4
Utilities, Tax and Insurance	376,151	456,151	80,000	21.27%		80,000			-	80,000	5
Write Offs	-	-	-	-					-	-	
Net Operating Budget	**18,766,895**	**18,844,475**	**77,580**	**0.41%**	**(227,233)**	**437,266**	**-**	**(150,000)**	**17,547**	**77,580**	

Revenue

(1) Corp1.2 Increased investment income	500,000
Other general adjustments	17,350
Total Revenues	517,350

Expenses

(2) Corp1.19 Market Review	300,000
(3) Corp1.6 Increased library grant funding from City	57,266
(4) Corp 1.2 Increased investment income	250,000
Corp 1.17 Stormwater Tax Subsidy Phase-Out	(202,233)
Corp1.20 - Asset Replacement Reserve Contribution Adjustment	150,000
EDC1.6 - Community Improvement Plan Program Adjustment	(175,000)
Ec Dev and Simcoe services	17,547

Corp1.22 Increase to affordable housing reserve	100,000
Corp1.23 Increase to affordable housing reserve	-
CTL1.4 Increase to affordable housing reserve	-
(5) Corp1.16 Corporate Insurance Claims	80,000
Other general adjustments	17,350
Total Expenses	594,930
Total	77,580

Change Request Overview - Corporate Transactions

Ref No.	Change Request Name	Pg No.	2024 Budget
Staffing Requests			
*EDC1.6	Community Improvement Plan Program Adjustment	80	(175,000)
CORP1.2	Investment Income Adjustment	242	(250,000)
*CORP1.6	Library Grant Adjustment*	244	57,266
CORP1.16	Corporate Insurance Claims	245	80,000
CORP1.17	Stormwater Tax Subsidy Phase-Out	246	(202,233)
CORP1.19	Market Review	247	300,000
CORP1.20	Asset Replacement Reserve Contribution Adj.	249	150,000
CORP1.22	Increase to Affordable Housing Reserve	250	100,000
CORP1.23	Increase to Affordable Housing Reserve	251	-
CTL1.4	Increase to Affordable Housing Reserve	252	-
Net Levy Impact			**60,033**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

Corp1.2 - Investment Income Adjustment

Consolidated Work Unit	80-80-000 - CORP TRX - GEN	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	5. Corporate Priority		

Description

To adjust the City's investment income budget to reflect staff's continued and prudent investment activity.

Justification

Over the past year staff have focused on increasing the city's investment activity to take advantage of higher interest rates. As many investments are placed in 3-36 months terms, a portion of the 2024 Investment income is reasonably predictable. Based on trending analysis staff are proposing an increase of $500K to this budget.

Approximately half of the increase can be used to minimize the 2024 levy impact (0.35%) and the balance allocated to a reserve supporting Council priorities. The allocation to a reserve supports two causes 1) resources Council's priorities 2) acts as a fail safe incase returns are not realized, in that if returns do not materialize the reserve transfer will not occur avoiding a negative position. Until this approach is adopted by Council staff are using the tax rate stabilization reserve for budget illustration purposes. This will be adjusted to the appropriate reserve upon budget approval.

Comments

Investments are subject to external economic performance, which is currently uncertain with some speculation of a retraction in the near future. Although 2024 can be reasonably predicated, the performance of reinvested principal is uncertain. Due to this investment risk, staff are advising to decision makers to be cautious in elevating this budget too aggressively, as an investment down turn in a following year (2025+) could require a levy increase to backfill the funding shortfall.

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Revenues					
OP - CORP TRX - GEN - CORP ADJ - 59060 - Invest Income	500,000	500,000	500,000	500,000	500,000
Total Revenues	500,000	500,000	500,000	500,000	500,000
Expenses					
OP - CORP TRX - GEN - RSRV CONT - 91001 - Cont To Tax Stab Rsv	250,000	250,000	250,000	250,000	250,000
Total Expenses	250,000	250,000	250,000	250,000	250,000
Net Total	**250,000**	**250,000**	**250,000**	**250,000**	**250,000**

Change Request Detail

Corp1.6 - Library Grant Adjustment

Consolidated Work Unit	80-80-000 - CORP TRX - GEN	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description Library grant adjustment to cover budgetary increases

Justification The Library Board presents their budget to the City annual. Any budgetary increase not offset by library fees and changes will create a funding imbalance which is typically funded by the City through the provision of a grant.

This change request illustrated the additional grant funding request and adjusts both the City's grant expense and the Library's grant revenue accounts.

The Library will present their budget details to Council during the budget process for consideration

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
Library - LIBRARY - ADM - GENERAL - 50860 - Requisition	57,266	57,266	57,266	57,266	57,266
Total Revenues	57,266	57,266	57,266	57,266	57,266
Expenses					
OP - CORP TRX - GEN - LIBRARY - 72805 - Brd Cont	57,266	57,266	57,266	57,266	57,266
Total Expenses	57,266	57,266	57,266	57,266	57,266
Net Total	**-**	**-**	**-**	**-**	**-**

Change Request Detail

Corp1.16 - Corporate Insurance Claims

Consolidated Work Unit	80-80-000 - CORP TRX - GEN	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

The budget request is to cover the costs associated with annual insurance related claims.

Historically claims were funded directly from the Insurance and Deductible Reserve Fund. Staff's preferred approach and recommendation is to fund these costs through operating, and retain the reserve for large unexpected claims and year over year fluctuations in costs.

Historically annual claims range between $60K to $115K. The current Insurance and Deductible Reserve Fund balance is $340K, which is adequate to offset unplanned charges and fluctuations.

Justification

This approach allows for better tracking of actual costs as well as better reserve management and sustainability. Staff will continue to monitor the Insurance and Deductible Reserve Fund balance in correlation to the annual insurance related costs to maintain sufficient funds for unplanned charges and fluctuations.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - CORP TRX - GEN - INSURANCE (FLOW THROUGH) - 72630 - Insurance	80,000	80,000	80,000	80,000	80,000
Total Expenses	80,000	80,000	80,000	80,000	80,000
Net Total	**(80,000)**	**(80,000)**	**(80,000)**	**(80,000)**	**(80,000)**

Change Request Detail

Corp1.17 - Stormwater Tax Subsidy Phase-Out

Consolidated Work Unit	80-80-000 - CORP TRX - GEN	**Budget Year**	2024
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	5. Corporate Priority		

Description

To phase out the levy subsidy to the Storm Water Reserve over the next 3 years

Justification

New rates in 2023 were established to align Storm Water Program closer to the goal of being fully rate supported. Through further analysis it was determined additional reserve pressure is planned to support the program requiring a need to revisit the adequacy of the rates. As part of that process, staff are recommending to phase-out the current tax support reserve contribution at a more accelerate pace.

A supplementary report will be tabled during budget committee regarding storm water rates.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - CORP TRX - GEN - RSRV CONT - 91088 - Cont To Strm Asst Rsvf	(202,233)	(302,233)	(402,233)	(502,233)	(502,233)
Total Expenses	(202,233)	(302,233)	(402,233)	(502,233)	(502,233)
Net Total	**202,233**	**302,233**	**402,233**	**502,233**	**502,233**

Change Request Detail

Corp1.19 - Market Review - Exempt Employee Group

Consolidated Work Unit	80-80-000 - CORP TRX - GEN	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	Closed Session Verbal Update
Council Strategic Priority	5. Corporate Priority		

Description

Report CS-23-36 was presented to Council on September 19, 2023, and requested further direction with respect to the overall compensation policy for the exempt employee group. Council, at that time, directed that the recommendations provided by Marianne Love Consulting be presented to the 2024 Budget Committee for a final decision.

In 2019, Council passed a motion to implement the 50% pay percentile on January 1, 2020 for the exempt employee group. A reorganization occurred in 2019 which permitted the funding of the 50% pay percentile through salary savings in 2020.

Justification

Similarly, a reorganization occurred in 2023. The purpose of this reorganization was/is to enhance the resilience quotient and succession planning for the organization, create a strong middle management to assist with collision planning and management, team morale, policy development, and beyond. The ultimate objective being the strengthening of the City organization through the attraction, recruitment, and retention of competent and progressive employee.

Like 2019, the 2023 reorganization has led to salary savings by streamlining the Strategic Leadership Team and the permanent elimination of 2 full-time positions and the reclassification of three full-time positions resulting in further saving by optimizing the positions' accountabilities. Notably, some of the savings were used to off-set by minimal salary increases for a few of the new Director positions. The net savings as a result of the reorganization and optimization of service delivery is approximately $300K, which is currently embedded in the draft base salary budget and indirectly offsets the funding of the compensation review recommendation.

The financial impacts of implementing Option 1 of Report CS-23-36 are embedded within the Budget Report and represented in the tax levy rate provided in the 2024 Budget Book.

Comments

The City continues to struggle with retaining and recruiting staff; the implementation of Option 1, as recommended by Marianne Love Consulting, will assist the City with its 3 key objectives of attracting, recruiting and retaining the right employees for the right positions.

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - CORP TRX - GEN - CORP ADJ - 71400 - Other Srv	300,000	300,000	300,000	300,000	300,000
Total Expenses	300,000	300,000	300,000	300,000	300,000
Net Total	**(300,000)**	**(300,000)**	**(300,000)**	**(300,000)**	**(300,000)**

Change Request Detail

Corp1.20 - Asset Replacement Resv Contribution Adj.

Consolidated Work Unit	80-80-000 - CORP TRX - GEN	**Budget Year**	2024
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	5. Corporate Priority		

Description

Inflationary adjustment to the General Asset Replacement Reserve Contribution.

Justification

The contribution to the General Asset Replacement Reserve has remained static over the last few year's. The following points are also note worthy.
- Recent capital procurements have seen double digit increases in cost estimates
- The City has added new infrastructure over the last several years.
- Division's have advised they anticipate asset management plan updates to illustrate larger financial requirements.

The reserve is currently forecasted to be in a positive position over the next 10 years, but based on the above it is anticipated there will be additional pressure. As a result, it would be prudent for the City to adjust its contribution. As a result an slight increase of $150K is recommended, staff will continue to refine the 10 year plan and update contributions in 2025.

Other asset replacement reserves have other funding mechanisms and therefore those contributions can remain static until those specific reserves updates come forward.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - CORP TRX - GEN - RSRV CONT - 91080 - Cont To Gen Asst Rsv	150,000	150,000	150,000	150,000	150,000
Total Expenses	150,000	150,000	150,000	150,000	150,000
Net Total	**(150,000)**	**(150,000)**	**(150,000)**	**(150,000)**	**(150,000)**

Change Request Detail

CORP1.22 - Increase to Affordable Housing Reserve

Consolidated Work Unit	80-80-000 - CORP TRX - GEN	**Budget Year**	2024
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	MC-23-23
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

Our City Council has made affordable housing a priority and this proposed increase to the annual contribution to the Affordable Housing Reserve would reflect that position. This funding would be made available for affordable housing providers to ensure that more affordable housing units are created within the City of Orillia and at a quicker pace.

Council has approved this increase to the affordable housing reserve in the amount of $100,000.

Justification

Over this past year, Council members have been made aware of various potential affordable housing projects that could be seeking funding from Orillia's Affordable Housing Reserve through the Affordable Housing Incentives Program. There is also a great deal of need for more affordable housing within the City of Orillia. Increasing the amount of funding available will ensure that more affordable housing projects have the resources required to get started.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - CORP TRX - GEN - RSRV CONT - 91110 - Cont To Domb Rsvf	100,000	-	-	-	-
Total Expenses	100,000	-	-	-	-
Net Total	**(100,000)**	**-**	**-**	**-**	**-**

Change Request Detail

CORP1.23 - Increase to Affordable Housing Reserve

Consolidated Work Unit	80-80-000 - CORP TRX - GEN	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	2. Looking After Our Most Vulnerable		
Description	Council's decision to redirect additional funding from the CIP reserve towards the affordable housing reserve. This aligns with councils priorities of helping our most vulnerable.		
Justification			
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - CORP TRX - GEN - RSRV CONT - 91110 - Cont To Domb Rsvf	25,000	-	-	-	-
OP - CORP TRX - GEN - RSRV CONT - 91053 - Cont To Cip Rsvf	(25,000)	-	-	-	-
Total Expenses	-	-	-	-	-
Net Total	**-**	**-**	**-**	**-**	**-**

Change Request Detail

CTL1.4 - Increase to Affordable Housing Reserve

Consolidated Work Unit	80-80-000 - CORP TRX - GEN	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	2. Looking After Our Most Vulnerable		

Description

Our City Council has made affordable housing a priority and this proposed increase to the annual contribution to the Affordable Housing Reserve would reflect that position. This funding would be made available for affordable housing providers to ensure that more affordable housing units are created within the City of Orillia and at a quicker pace.

Council has approved this increase to the affordable housing reserve in the amount of $100,000.

Justification

Over this past year, Council members have been made aware of various potential affordable housing projects that could be seeking funding from Orillia's Affordable Housing Reserve through the Affordable Housing Incentives Program. There is also a great deal of need for more affordable housing within the City of Orillia. Increasing the amount of funding available will ensure that more affordable housing projects have the resources required to get started.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - CORP TRX - GEN - RSRV CONT - 91010 - Cont To Caplvy Rsv	(100,000)	-	-	-	-
OP - CORP TRX - GEN - RSRV CONT - 91110 - Cont To Domb Rsvf	100,000	-	-	-	-
Total Expenses	-	-	-	-	-
Net Total	**-**	**-**	**-**	**-**	**-**

Orillia Public Library Change Request Summary

Department/Division Request Type	Change Request Ref No. & Name	Pg No.	Changes Corp Adj	Main Srvs	Growth	Initiative
Operating Changes Over $5,000						
Library						
	LIB1.1 - Microfiche Reader	257		-		
	LIB1.2 - Replacement Library IT Equip	258		-		
	LIB1.3 - Revenue Increase	259		(17,400)		
	LIB1.4 - Resources - Born to Read/Adult Collections	260		24,022		
	CORP1.6 - Library Grant Adjustment	244		(57,266)		
Library Total			-	**(50,644)**	-	-

*Change request impacts multiple divisions, resides within home division

Operating Budget Summary
Department: Library Board
Division: Orillia Public Library

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**2,902,415**	**3,014,581**	**112,166**	**3.86%**	**-**	**150,166**	**-**	**-**	**(38,000)**	**112,166**	
Grants and Donations	213,970	231,370	17,400	8.13%		17,400			-	17,400	1
Other Revenues	3,450	3,450	-	-					-	-	
Reserve Funding	33,500	75,500	42,000	125.37%		75,500			(33,500)	42,000	2
Taxation	2,627,995	2,685,261	57,266	2.18%		57,266			-	57,266	3
User Fees and Serv Chgs	23,500	19,000	(4,500)	(19.15%)					(4,500)	(4,500)	
Expenses / Expenditure	**2,902,415**	**3,014,581**	**112,166**	**3.86%**	**-**	**99,522**	**-**	**-**	**12,644**	**112,166**	
Administration	53,540	53,371	(169)	(0.32%)					(169)	(169)	
Contracted Services	57,572	62,072	4,500	7.82%					4,500	4,500	
Labour Costs	1,932,479	1,961,477	28,998	1.50%					28,998	28,998	4
Material and Supplies	301,250	375,443	74,193	24.63%		99,522			(25,329)	74,193	5
Redistribution	422,101	424,148	2,047	0.48%					2,047	2,047	
Reserve Contributions	49,396	49,396	-	-					-	-	
Transaction Charges	1,890	1,890	-	-					-	-	
Utilities, Tax and Insurance	84,187	86,784	2,597	3.08%					2,597	2,597	
Net Operating Budget	**-**	**-**	**-**	**-**	**-**	**(50,644)**	**-**	**-**	**50,644**	**-**	
Recovery (excl. City Grant)	**9.45%**	**10.92%**									
Increase in City Grant Funding			**57,266**	**2.18%**							
	(2,627,995)	**(2,685,261)**	**(57,266)**	**(0)**	**-**	**(107,910)**	**-**	**-**	**50,644**	**(57,266)**	

Revenues

(1) LIB1.3 Non Gov Grant Increase	17,400
(2) LIB1.1 Resv Contribition Lib Building Resv (MicroFiche)	12,000
LIB1.4 Resv Contribution Born to Read Resv (Prog. Resources)	18,000
LIB1.2 Resv Contribution IT Resv (Annual Prog.)	45,500
Removal of 2023 one-time items	(33,500)
(3) CORP1.6 Increase in Library Grant from City	57,266
Other general adjustments	(4,500)
Revenue Subtotal	112,166

Labour Expenses

(4) Other labour related adjustments	28,998

Non-Labour Expenses	
(5) LIB1.2 Replacement of IT Equipment	45,500
LIB1.1 Microfiche Reader	12,000
LIB1.4 Resources - Born to Read/Adult Collections	42,022
Removal of 2023 one-time items	(33,500)
Other general adjustments	8,171
Materials & Supplies Subtotal	74,193
Other general adjustments	8,975
Expense Subtotal	112,166
Total	-

Change Request Overview - Orillia Public Library

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
LIB1.1	Microfiche Reader	257	-
LIB1.2	Replacement of Library IT Equipment	258	-
LIB1.3	Revenue Increase	259	(17,400)
LIB1.4	Resources - Born to Read/Adult Collections	260	24,022
*CORP1.6	Library Grant Adjustment*	244	(57,266)
Net Change to Library			**(50,644)**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

LIB1.1 - Microfiche Reader

Consolidated Work Unit	97-97-002 - LIBRARY - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	e	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description Replacement of Microfiche Reader

Justification Equipment not functioning properly and this is an end of life replacement.

This balance is to be funded by the Library Building Reserve Fund.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
Library - LIBRARY - ADM - GENERAL - 58943 - Trf Fr Fr Libbl Rsvf	12,000	-	-	-	-
Total Revenues	12,000	-	-	-	-
Expenses					
Library - LIBRARY - ADM - GENERAL - 77540 - Furn Equip	12,000	-	-	-	-
Total Expenses	12,000	-	-	-	-
Net Total	**-**	**-**	**-**	**-**	**-**

Change Request Detail

LIB1.2 - Replacement Library IT Equip

Consolidated Work Unit	97-97-002 - LIBRARY - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		
Description	Replacement IT equipment.		
Justification	The amount accessed from the IT 10-Year-Capital Plan and represents scheduled replacement for equipment at the end of life. $20.4K Laptops, Docking stations & Monitors $7.8K Desktops & Monitors $2K Network upgrades $9.2K Printer Replacements $6.1K Self-Checkout		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
Library - LIBRARY - ADM - GENERAL - 58815 - Trf Fr It Rsvfd	45,500	45,500	45,500	45,500	45,500
Total Revenues	45,500	45,500	45,500	45,500	45,500
Expenses					
Library - LIBRARY - ADM - GENERAL - 77820 - It Equipment	45,500	45,500	45,500	45,500	45,500
Total Expenses	45,500	45,500	45,500	45,500	45,500
Net Total	**-**	**-**	**-**	**-**	**-**

Change Request Detail

LIB1.3 - Revenue Increase

Consolidated Work Unit	97-97-002 - LIBRARY - ADM	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	Contracts for service to Oro-Medonte and Severn		
Justification	The contracts for service are stabilizing and we expect them to rise annually moving forward. In 2021 this amount was $91,845, we are projecting $145,023.00 for 2024.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
Library - LIBRARY - ADM - GENERAL - 58600 - Grant Nongov	17,400	17,835	18,281	18,738	19,206
Total Revenues	17,400	17,835	18,281	18,738	19,206
Net Total	**17,400**	**17,835**	**18,281**	**18,738**	**19,206**

Change Request Detail

LIB1.4 - Resources - Born to Read/Adult Collections

Consolidated Work Unit	97-97-960 - LIBRARY - COLLECTION	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	3. Strengthening Community Participation/Engagement		
Description	Book and resource purchases as required to support the programs		
Justification	Born to Read Program resources are fully offset by Born to Read Reserve Funding. Adult Collection resources as not funded by reserves and supported through general revenues and City Grant Funding.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
Library - LIBRARY - COLLECTION - BORN TO READ (BTR) - 58945 - Trf Fr Libbtr Rsvf	18,000	-	-	-	-
Total Revenues	18,000	-	-	-	-
Expenses					
Library - LIBRARY - COLLECTION - BORN TO READ (BTR) - 77420 - Materials	18,000	-	-	-	-
Library - LIBRARY - COLLECTION - ADULT - 77420 - Materials	24,022	-	-	-	-
Total Expenses	42,022	-	-	-	-
Net Total	**(24,022)**	**-**	**-**	**-**	**-**

Operating Budget Summary
Department: Downtown Orillia Management Board
Division: Downtown Orillia Management Board

Object Category	Budget				Changes						Notes
	2023	2024	Change $	Change %	Corp Adj	Main Srvs	Growth	Initiative	Other	Total	
Revenues / Funding Source	**405,640**	**408,092**	**2,452**	**0.60%**	**-**	**-**	**-**	**-**	**2,452**	**2,452**	
Grants and Donations	7,500	7,500	-	-					-	-	
Reserve Funding	24,550	24,550	-	-					-	-	
Taxation	297,446	303,234	5,788	1.95%					5,788	5,788	
User Fees and Serv Chgs	76,144	72,808	(3,336)	(4.38%)					(3,336)	(3,336)	
Expenses / Expenditure	**405,640**	**408,092**	**2,452**	**0.60%**	**-**	**-**	**-**	**-**	**2,452**	**2,452**	
Administration	128,553	128,553	-	-					-	-	
Contracted Services	10,504	12,956	2,452	23.34%					2,452	2,452	
Labour Costs	198,794	204,429	5,635	2.83%					5,635	5,635	
Material and Supplies	27,340	27,340	-	-					-	-	
Redistribution	550	550	-	-					-	-	
Rentals and Leases	15,232	12,546	(2,686)	(17.63%)					(2,686)	(2,686)	
Reserve Contributions	4,500	4,500	-	-					-	-	
Transaction Charges	-	-	-	-					-	-	
Utilities, Tax and Insurance	15,167	15,167	-	-					-	-	
Write Offs	5,000	2,051	(2,949)	(58.98%)					(2,949)	(2,949)	
Net Operating Budget	**-**	**0**	**0**	**-**	**-**	**-**	**-**	**-**	**0**	**0**	

Revenues

Increase to City Funding	5,788
Reduction to DOMB program revenue based on actuals	(3,336)
	2,452

Labour Expenses

Other labour related adjustments	5,635

Non-Labour Expenses

Other general adjustments	(3,183)
Total	-



Dougal Canal Management Board

Submitted Request

Dougal Canal Management Board Annual Management Report
September 2023

Executive Summary

The lease agreement between the Dougall Canal Management Board (DCMB) and the City of Orillia (City) requires the DCMB to manage the Dougall Canal (Canal) in accordance with its Long-Term Management Plan (LTMP). This report will outline the DCMB's 2023 initiatives relative to this LTMP. The overriding mandate of the DCMB is to ensure the Canal's health and recreational benefit through environmentally sound practice, education and communication. This report is intended to confirm how the DCMB fulfilled this mandate. This report has been approved by the Board of
Directors of the Corporation and circulated to its' Members.

Annual Management Report

1. Education & Terrestrial Ecosystems

1.1. The DCMB, through its newsletters and at resident meetings, continually promotes awareness and use of low nitrogen and zero phosphorus lawn and garden fertilizers. This season the Board undertook to arrange a group purchase of a zero phosphorus, low nitrogen fertilizer. A total of 87 bags were distributed to residents or roughly 1 bag per resident. Due to the success this program will be repeated in 2024.

1.2. The DCMB advocates that no yard material such as grass clippings, leaves or other yard waste be blown or otherwise allowed to enter the canal. Notwithstanding that mother nature and wind are difficult to control, residents generally respect this protocol.

1.3. The DCMB asks that residents voluntarily remove any debris and floating vegetation that does find its way into the canal. We are pleased to report there are dedicated residents who regularly undertake to do this along their shorewalls.

2. Aquatic Ecosystems

2.1. The Ministry of Environment, Conservation and Parks (MECP) Lake Partner Program continued for 2023 and samples are collected from May-October and sent to the MECP test lab in Dorset.

2.2. The DCMB signed a Memorandum of Understanding (MOU) with Lakehead and began water and aquatic vegetation sampling in late June or early July and September. Lakehead conducts lab analysis and will provide their detailed report by the end of Q4. This data will be compared to previous studies from 2016-2022 to evaluate any changes to the eco-system. Data from the 2022 report shows the canal to be in a healthy state with readings on key environmental metrics all within acceptable provincial standards.

2.3. Plans to again partner with Georgian College were cancelled due to Covid. The hope is to resume this cooperation in 2023.
2.4. The Dale Drive culvert, although undersized, has been inspected and is free of debris that might further restrict flow. The road surface above the culvert continues to develop a "hump", perhaps a sign the structure is aging given its over 50-years old. As an interim solution, the City continues to do some minor repair by filling in the bump with asphalt.
2.5. During the Lakehead sample gathering on June, it was noted that there were significant areas of dense milfoil growth with areas of the north Dougall Canal being especially bad. This coupled with visual and aerial observation helped the Board determine target areas for spot treatment of the two primary invasives, Eurasian milfoil (myriophyllum spicatum) and Curly leaf pondweed (potamogeton crispus). Necessary permits were secured from the Federal Department of Fisheries and Oceans and the Ontario Ministry of Environment, Conservation and Parks and a licensed and approved contractor conducted spot treatment during the first week of July. Lakehead will return in early September to conduct the second round of sample gathering but interim observations reveal a significant reduction of invasive weed growth.
2.6. The return of native vegetation such as eel grass (Vallisneria Americana) continues to expand and the bird and fish activity within the canal is noticeably improved.
2.7. There were pockets of matted surface growth of milfoil manually harvested through cutting and collection. The reestablishing of native eel grass appears to help deter the regrowth of invasive species. This supports that current management activity is proving effective.
2.8. We are pleased to report that residents were able to fully enjoy the canal for swimming, paddle boarding, kayaking and all forms of recreation and numerous messages of "thanks" were received by the Board executive.

3. Peer Group Review & Industry best practices

3.1. Helpful information continues to be available from sources such as the Federation of Ontario Cottage Associations (FOCA) and the Kawartha Lakes Stewardship Association (KLSA).
3.2. The DCMB works collaboratively with City staff to provide comment on the Dougall Canal Overlay zone bylaw, housekeeping amendments, and shorewall repair.

4. Resident Communication & Reporting

4.1. The DCMB regularly communicates with residents. Newsletters and notices are circulated to all residents electronically via e-mail or with print copy delivered to door as required.
4.2. The DCMB regularly invites comment via its email portal. A number of residents have used this to provide comment and thanks to the DCMB.
4.3. The 2022 financial report and 2023 budget have been approved by the Board and circulated to members for approval.
4.4. The DCMB routinely asks its members to comment on the Board's continued efforts. Residents have indicated they are "very satisfied" with the work of the DCMB.

The DCMB continues the important task of managing the Dougall Canal in accordance with the terms of the lease and Long-Term Management Plan for the benefit of the environment and both the City and its residents.

Respectfully submitted
Dougall Canal Management Board Directors

Howard Marr/Chair Alex Barnett/Treasurer
David Rowswell/Secretary Robert Pole/Director
Phil Thompson/Director

DCMB 2023 financial report & 2024 Budget

	Actual 2023	Budget 2024
REVENUES		
Canal Levy @2.75/ft	14638.04	14638.04
HST Recovery (estimate)	1542.31	1,000.00
Interest from City (estimate)	459.52	400.00
City grant for its footage portion @2.75/ft	1509.04	1,509.04
TOTAL REVENUES	**18148.91**	**17,547.08**
EXPENDITURES		
DCMB financial & annual CRA Filing	1250.00	1,250.00
DCMB General Liability nsurance	589.00	600.00
DCMB Directors Insurance	400.74	500.00
Miscellaneous Equip & Board Expenses	923.62	500.00
Weed Management Strategies	10155.07	10,500.00
Science Based studies (Lakehead invoice for 2023 yet to come)	3955.00	4,000.00
Canal Management Contingencies	0.00	0.00
TOTAL EXPENDITURES	**17273.43**	**17,350.00**
SURPLUS (DEFICIT)	**875.48**	**197.08**

Rate Supported Change Request Summary by Division

Department/Division Request Type	Change Request Ref No. & Name	Pg No.	Changes Corp Adj	Main Srvs	Growth	Initiative
Operating Changes Over $5,000						
Development Services & Engineering						
Parking						
	PRK1.1 - Increase to Monthly Parking Permit Revenue	310			(50,000)	
	PRK1.2 - Signage Required for Paid Trailer Parking	312			20,000	
Environmental Services						
Water						
	EDC1.5 - Property/Permits/Licensing/Work Order System	79		15,000		
	WAT1.1 - WFP Water and Sewer Increase	274		40,133		
	WAT1.2 - WFP Chemical Cost Increase	275		28,620		
	WAT1.3 - C&D - Contract Inflation	276		5,275		
	WAT1.4 - C&D Backhoe Training	277		6,000		
	WAT1.5 - Water Bill Postage Increase	278		6,968		
	WAT1.6 - Water Meter Supplies Increase	279		7,877		
	WAT1.7 - WFP Load Bank Testing	280		10,000		
	WWW1.1 - Water and Wastewater Tax Changes	281		17,751		
	WWW1.3 - Water and Wastewater Natural Gas Increase	282		5,445		
	WWW1.4 - WFP and WWTC Hydro Decrease	283		(16,749)		
Wastewater						
	WW1.1 - Added Industrial Waste Surcharge Agr. Revenue	292		(16,000)		
	WW1.2 - Biosolids Contract Increase	293		39,412		
	WW1.3 - Cedar Island PS Operating Costs	294				17,500
	WWW1.1 - Water and Wastewater Tax Changes	281		(15,416)		
	WWW1.3 - Water and Wastewater Natural Gas Increase	282		9,313		
	WWW1.4 - WFP and WWTC Hydro Decrease	283		(30,182)		
	EDC1.5 - Property/Permits/Licensing/Work Order System	79		15,000		
Stormwater						
	STW1.1 - Stormwater - Ditching Scope and Restoration	301				80,000
	STW1.2 - Centennial Drive Phase 2 - Storm Chamber	302		50,000		
	STW1.3 - Inflationary Increase - Stormwater Contracts	303		6,261		
	STW1.4 - Stormwater Rate Increases	304		(559,953)		
Operating Changes Over $5,000 Total			-	(375,245)	(30,000)	97,500
Staffing Request						
Development Services & Engineering						
Parking						
	PRK2.1 - Increase in Parking Maintenance Costs	313		15,000		

Rate Supported Change Request Summary by Division

Department/Division Request Type	Change Request Ref No. & Name	Pg No.	Changes Corp Adj	Main Srvs	Growth	Initiative
Environmental Services						
Water						
	FCC2.2 - EIS Technologist	204			27,619	
	WWW2.1 - Project and Contract Services Coordinator	284				65,676
Wastewater						
	FCC2.2 - EIS Technologist	204			27,619	
	WWW2.1 - Project and Contract Services Coordinator	284				65,676
Staffing Request Total			-	15,000	55,238	131,352
Pre-Approvals						
Environmental Services						
Water						
	PREA1.11 - Water and Wastewater Revenue Changes	-		(579,343)		
Wastewater						
	PREA1.11 - Water and Wastewater Revenue Changes	-		341,258		
Pre-Approvals Total			-	(238,085)	-	-
Corporate Transfers & Adjustments						
Development Services & Engineering						
Parking						
	CORP1.10 - Increase to Reserve Contribution - Parking	314	20,201			
Environmental Services						
Water						
	CORP1.12 - Laclie St. Long Term Debt	-		-		
	CORP1.15 - Operating Impacts from 2024 Capital	36		13,500		
	CORP1.9 - Increase to Reserve Contributions - Water	286		343,398		
Wastewater						
	CORP1.12 - Laclie St. Long Term Debt	-		-		
	CORP1.8 - Reduction to Reserve Contributions - WW	296		(626,691)		
Stormwater						
	CORP1.13 - Increase to Reserve Contributions - SW	305		364,324		
Corporate Transfers & Adjustments Total			20,201	94,531	-	-
Net Rate Supported Change			20,201	(1,102,129)	50,476	457,704

*Change request impacts multiple divisions, resides within home division

Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Water Services

Object Category	Budget 2023	2024	Change $	Change %	Changes Corp Adj	Main Srvs	Growth	Initiative	Other	Total	Notes
Revenues / Funding Source	**8,488,403**	**9,165,131**	**676,728**	**7.97%**	**97,386**	**579,342**	**-**	**-**	**-**	**676,728**	
Licenses and Permits	7,000	7,000	-	-					-	-	
Other Revenues	103,630	103,630	-	-					-	-	
Reserve Funding	17,630	115,016	97,386	552.39%	97,386				-	97,386	1
User Fees and Serv Chgs	8,360,142	8,939,485	579,342	6.93%		579,342			-	579,342	2
Expenses / Expenditure	**8,488,403**	**9,165,131**	**676,728**	**7.97%**	**454,284**	**126,320**	**93,295**	**-**	**2,829**	**676,728**	
Administration	86,358	99,665	13,307	15.41%		12,968	250		89	13,307	3
Contracted Services	478,396	469,235	(9,161)	(1.91%)	9,000	15,275			(33,436)	(9,161)	4
Financing	17,630	115,016	97,386	552.39%	97,386				(0)	97,386	1
Labour Costs	2,592,357	2,723,225	130,868	5.05%			89,961		40,907	130,868	5
Material and Supplies	505,206	547,886	42,680	8.45%	1,000	36,497	1,885		3,298	42,680	6
Redistribution	794,407	809,407	15,000	1.89%		15,000			-	15,000	
Rentals and Leases	-	-	-	-					-	-	
Reserve Contributions	3,076,630	3,420,028	343,398	11.16%	343,398				-	343,398	
Transaction Charges	-	1,000	1,000	-					1,000	1,000	
Utilities, Tax and Insurance	937,419	979,670	42,251	4.51%	3,500	46,580	1,199		(9,029)	42,251	7
Net Operating Budget	**-**	**-**	**-**	**-**	**356,898**	**(453,022)**	**93,295**	**-**	**2,829**	**-**	

Note: User Fees and Service Charges report that approved rate increases until 2027 blended average rate
Note 2: Net difference between revenue and expenses is line item Contributions to Reserve

Revenues

(1) CORP1.12 LTD funding transfer for Laclie St. (Water portion)	97,386
(2) PREA1.11 Revenue Increases	579,342
Revenue Subtotal	676,728

Labour Expenses

(5) WWW2.1 Project and Contract Services Coordinator	62,592
FCC2.2 EIS Technologist	27,369
2023 full year complement impact - GIS Specialist	5,231
2023 full year complement impact - Project Manager	17,658
Salary progressions, COLA and transitions	18,018
Labour Subtotal	130,868

Non-Labour Expenses	
(3) WAT1.4 C&D Backhoe Training	6,000
WAT1.5 Water Bill Postage Increase	6,968
FCC2.2 EIS Technologist	250
2023 One-time removals (Training 5.5k, Membership 5k)	(10,475)
Other general adjustments	10,564
Administration Subtotal	13,307
(4) WAT1.3 C&D Inflation	5,275
WAT1.7 WFP Load Bank Testing	10,000
2023 1X removal (Infared scan 10.5k, repair work 29k, Water MP 1k)	(41,200)
Operating Impacts from Capital (ENG24026)	9,000
Other general adjustments	7,764
Contract Subtotal	(9,161)
(1) LTD funding transfer for Laclie St. (Water Portion only)	97,386
Debt Subtotal	97,386
(6) WAT1.6 Increased Water Meter Supplies	7,877
WAT1.2 WFP Chemical Treatment Costs	28,620
WWW2.1 Project and Contract Services Coordinator	1,885
Removal of 2023 one-time change requests	(5,500)
Operating Impacts from Capital (ENG24026)	1,000
Other general adjustments	8,798
Materials & Supplies Subtotal	42,680
(7) WWW1.1 Property Tax Transfer Increase	17,751
WWW1.3 Natural Gas Increase	5,445
WAT1.1 WFP Water and Sewer Increase	40,133
WWW1.4 WFP and WWTC Hydro Decrease	(16,749)
WWW2.1 Project and Contract Services Coordinator	1,199
Operating Impacts from Capital (ENG24026)	3,500
Other general adjustments	(9,029)
Utilities, Tax, Insurance Subtotal	42,251
Other general adjustments	16,000
Expense Subtotal	333,330
Total	(343,398)
Reserve Contributions Adjustment	343,398
Total	0

Operating Budget Change List Summary
Rate Supported - Water Services

No.	Change Request	Pg No.	Change Req No.	Split Requests	Changes					Reserve Contributions		
					Corp Adj.	Main Srvs.	Growth	Initiative	Other	$	%	Cuml. %
	2023 Reserve Contribution									**(3,076,630)**		
1	Long term debt for Laclie St. - principal and interest costs offset with transfer form reserve funds	-	CORP1.12	J (109, W1, WW1, SW1)	-					-	-	-
2	Operating Impacts for Capital ENG24026	36	CORP1.15	A (6, W2)	13,500					13,500	(0.44%)	(0.44%)
3	PPLS Module - Portion of costs redistributed to Water	79	EDC1.5	E (41, 74, 84, 88, W3, WW2)		15,000				15,000	(0.49%)	(0.93%)
4	Water and Wastewater Revenue Changes - pre-approved rate increases that are transferring to Water division	-	PREA1.11			(579,342)				(579,342)	18.83%	17.90%
5	WFP Chemical Cost Increase - treatment chemical cost increase	275	WAT1.2			28,620				28,620	(0.93%)	16.97%
6	C&D Contract Inflation - expected increase for road and sidewalk restoration contracts	276	WAT1.3			5,275				5,275	(0.17%)	16.80%
7	C&D Backhoe Training - two additional operatiors require training to use backhoe	277	WAT1.4			6,000				6,000	(0.20%)	16.61%
8	Water Bill Postage Increase - increase for number of bills and notices beig mailed out as well as postage rate increases	278	WAT1.5			6,968				6,968	(0.23%)	16.38%
9	Water Meter Supplies Increase - 5% expected	279	WAT1.6			7,877				7,877	(0.26%)	16.12%
10	WFP Load Bank Testing - annual cost to load bank test the WFP generators	280	WAT1.7			10,000				10,000	(0.33%)	15.80%
11	Water and Wastewater Tax Changes - Expected tax increase based on current billings	281	WWW1.1	M (W11, WW6)		17,751				17,751	(0.58%)	15.22%
12	Water and Wastewater Natural Gas Increase - Increase to cover cost at various facilities.	282	WWW1.3	N (W12, WW7)		5,445				5,445	(0.18%)	15.05%
13	WFP Water and Sewer Increase costs	274	WAT1.1			40,133				40,133	(1.30%)	13.74%
14	WFP and WWTC Hydro Decrease - Forecasted hydro costs reduction of 5% in 2024	283	WWW1.4	O (W14, WW8)		(16,749)				(16,749)	0.54%	14.29%

15	Water and Wastewater Project and Contract Services Coodinator - New staff position to support groups with coordination of capital projects	284	WWW2.1	P (W15, WW9)			65,676			65,676	(2.13%)	12.15%
16	EIS Technologist - New position required to optomize delivery of capital/state of good repair projects, operating contract and day-to-day operations in EIS	204	FCC2.2	K (113, 132, W16, WW10)			27,619			27,619	(0.90%)	11.25%
17	Contracted Services - Primary driver is removal of one-time 2023 items								(33,436)	(33,436)	1.09%	12.34%
18	Labour costs - reflect salary progressions, employment agreements, economic adjustments, changes in benefit costs, and annualization of 2023 approved position								40,907	40,907	(1.33%)	11.01%
19	Utilities, Tax and Insurance - Incremental costs in utiltiies, hydro, etc								(9,029)	(9,029)	0.29%	11.30%
20	Other general adjustments								4,387	4,387	(0.14%)	11.16%
	Net Change to Water Reserve Contribution				**13,500**	**(453,022)**	**93,295**	**-**	**2,829**	**(343,398)**		**11.16%**
	2024 Reserve Contribution									**(3,420,028)**		

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Change Request Overview - Water Services

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
WAT1.1	WFP Water and Sewer Increase	274	40,133
WAT1.2	WFP Chemical Cost Increase	275	28,620
WAT1.3	C&D - Contract Inflation	276	5,275
WAT1.4	C&D Backhoe Training	277	6,000
WAT1.5	Water Bill Postage Increase	278	6,968
WAT1.6	Water Meter Supplies Increase	279	7,877
WAT1.7	WFP Load Bank Testing	280	10,000
*EDC1.5	Property/Permits/Licensing/Work Order System*	79	15,000
*WWW1.1	Water and Wastewater Tax Changes*	281	17,751
*WWW1.3	Water and Wastewater Natural Gas Increase*	282	5,445
*WWW1.4	WFP and WWTC Hydro Decrease*	283	(16,749)
Operating Changes Over $5,000 Total			**126,320**
Staffing Requests			
*WWW2.1	Project and Contract Services Coordinator*	284	65,676
*FCC2.2	EIS Technologist*	204	27,619
Staffing Requests Total			**93,295**
Pre-Approvals			
*PREA1.11	Water and Wastewater Revenue Changes*	-	(579,343)
Pre-Approvals Total			**(579,343)**
Corporate Transfers			
CORP1.9	Increase to Reserve Contributions - Water	286	343,398
*CORP1.15	Operating Impacts from Capital*	36	13,500
Corporate Transfers Total			**356,898**

Net Change to Reserve Contribution	**(2,830)**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

WAT1.1 - WFP Water and Sewer Increase

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description The WFP has a significant cost of water and sewer due to the wasting of water from the backwashing of the filters. This water is discharged to the sanitary sewer system and is treated at the WWTC.

Justification Increased production from the WFP has resulted in increased backwashing of the filters. Additionally the rate changes for 2024 of 6% result in an increased cost for this utility.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - WATER - TREATMNT PLANT - 72540 - Water / Sewer	40,133	40,133	40,133	40,133	40,133
Total Expenses	40,133	40,133	40,133	40,133	40,133
Net Total	**(40,133)**	**(40,133)**	**(40,133)**	**(40,133)**	**(40,133)**

Change Request Detail

WAT1.2 - WFP Chemical Cost Increase

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Treatment chemicals are critical for providing safe drinking water. The cost of inflation in the treatment chemicals is anticipated to be 15%.

Justification

Treatment chemicals are necessary for the operation of the WFP and WOW. The treatment chemical industry has seen unprecedented increased through the pandemic. The increases are stabilizing, however, still anticipated to be higher than other industries.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - WATER - TREATMNT PLANT - 77480 - Chemicals	28,620	28,620	28,620	28,620	28,620
Total Expenses	28,620	28,620	28,620	28,620	28,620
Net Total	**(28,620)**	**(28,620)**	**(28,620)**	**(28,620)**	**(28,620)**

Change Request Detail

WAT1.3 - C&D - Contract Inflation

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	Collection and Distribution contracts include road and sidewalk restoration for repairs made for watermain breaks or service leaks.		
Justification	It is expected that the contracts for road and sidewalk restoration (asphalt, concrete, aggregates, top soil, etc.) will increase 3% in 2024.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - WATER - DIST HORIZ PIPES - 71000 - Contracts	5,275	5,275	5,275	5,275	5,275
Total Expenses	5,275	5,275	5,275	5,275	5,275
Net Total	**(5,275)**	**(5,275)**	**(5,275)**	**(5,275)**	**(5,275)**

Change Request Detail

WAT1.4 - C&D Backhoe Training

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

The Collection and Distribution business unit is responsible for the linear water and wastewater infrastructure, which is primarily buried.

Justification

To provide operational resilience, two additional operators require training to use the backhoe. The backhoe is the primary equipment used for excavating and repairing water and sewer lines. Operators must be trained to excavate safely around other underground utilities and in tight spaces when working adjacent to properties.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - WATER - DIST HORIZ PIPES - 76220 - Conf Seminar	6,000	6,000	6,000	6,000	6,000
Total Expenses	6,000	6,000	6,000	6,000	6,000
Net Total	**(6,000)**	**(6,000)**	**(6,000)**	**(6,000)**	**(6,000)**

Change Request Detail

WAT1.5 - Water Bill Postage Increase

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	The City mails bills to water and sewer customers, as well as final notices, invoices, and general information.		
Justification	The account needs to be increased to reflect the increased number of bills and notices being mailed, as well as increases to the postage rates for 2024.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - WATER - BILL/COLLECT - 76500 - Postage	6,968	6,968	6,968	6,968	6,968
Total Expenses	6,968	6,968	6,968	6,968	6,968
Net Total	**(6,968)**	**(6,968)**	**(6,968)**	**(6,968)**	**(6,968)**

Change Request Detail

WAT1.6 - Water Meter Supplies Increase

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

The water meters provide the consumption data for the billing of water and wastewater. It is important that the meters are kept in good repair and accurate.

Justification

It is expected that there will be a 5% increase in costs of water meters and their components in 2024. The large meters require contractors to work on them and asset management projections show that there will be additional support required in 2024.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - WATER - BILL/COLLECT - 77760 - Meters Supplies	7,877	7,877	7,877	7,877	7,877
Total Expenses	7,877	7,877	7,877	7,877	7,877
Net Total	**(7,877)**	**(7,877)**	**(7,877)**	**(7,877)**	**(7,877)**

Change Request Detail

WAT1.7 - WFP Load Bank Testing

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

Emergency backup generators require routine maintenance to ensure that they are in a state of good repair to operate when needed. The WFP generator is more complex than the other City generators as the facility is medium-voltage, which requires specialty equipment and contractors. This request covers the additional costs to load bank test the WFP generator on an annual basis.

Justification

Load bank testing allows a generator to run at 100% of it's design capacity, which is necessary to move all the components of the engine . Under emergency conditions, the loading of the generator will vary and not likely be near 100% capacity. The specialized contractors will connect portable battery banks to act as a draw and test run the generator with that load for a specific duration. Since the WFP is a medium voltage facility (4,160 V on the incoming lines), it requires specialized high voltage contractors to assist with the connection of the battery banks. As well, the battery banks that are required to produce the load for this generator are larger and not common, increasing the cost for the rental batteries. Overall, this request is to cover the costs for the specialized contractors and the rental equipment.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - WATER - TREATMNT PLANT - 71320 - Mtce Serv Fac	10,000	10,000	10,000	10,000	10,000
Total Expenses	10,000	10,000	10,000	10,000	10,000
Net Total	**(10,000)**	**(10,000)**	**(10,000)**	**(10,000)**	**(10,000)**

Change Request Detail

WWW1.1 - Water and Wastewater Tax Changes

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	These accounts cover the property tax for water and wastewater facilities.		
Justification	Recommended changes per expected tax increase and current billings.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - WATER - EFFICIENCY PRG - 72610 - Property Taxes	17,751	17,751	17,751	17,751	17,751
OP - ENV SRV - WASTE WATER - GENERAL - 72610 - Property Taxes	(15,416)	(15,416)	(15,416)	(15,416)	(15,416)
Total Expenses	2,335	2,335	2,335	2,335	2,335
Net Total	**(2,335)**	**(2,335)**	**(2,335)**	**(2,335)**	**(2,335)**

Change Request Detail

WWW1.3 - Water and Wastewater Natural Gas Increase

Consolidated Work Unit	60-66-705 - ENV SRV - WASTE WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description Current budgets need to be increased to cover the cost of natural gas at various water and wastewater facilities.

Justification Natural gas provides support for heating, as well as various process related functions with the water and wastewater facilities. Increased costs for natural gas, as well as the carbon tax, result in a projected 25% increase in costs for 2024.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - WATER - TREATMNT PLANT - 72520 - Natural Gas	5,445	5,445	5,445	5,445	5,445
OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 72520 - Natural Gas	8,250	8,250	8,250	8,250	8,250
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 72520 - Natural Gas	1,063	1,063	1,063	1,063	1,063
Total Expenses	14,758	14,758	14,758	14,758	14,758
Net Total	**(14,758)**	**(14,758)**	**(14,758)**	**(14,758)**	**(14,758)**

Change Request Detail

WWW1.4 - WFP and WWTC Hydro Decrease

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	It is forecasted that hydro costs will decrease 5% in 2024, resulting in savings at the WFP and WWTC.		
Justification	Both the WFP and WWTC utilize a large amount of electricity to maintain their operations. The reduction of the costs in 2024 result in savings greater than $5,000.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - WATER - TREATMNT PLANT - 72560 - Hydro	(16,749)	(16,749)	(16,749)	(16,749)	(16,749)
OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 72560 - Hydro	(22,525)	(22,525)	(22,525)	(22,525)	(22,525)
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 72560 - Hydro	(7,657)	(7,657)	(7,657)	(7,657)	(7,657)
Total Expenses	(46,931)	(46,931)	(46,931)	(46,931)	(46,931)
Net Total	**46,931**	**46,931**	**46,931**	**46,931**	**46,931**

Change Request Detail

WWW2.1 - WWW Project and Contract Services Coordinator

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

This new position is to support the Water and Wastewater groups with coordination of capital projects, as well as contracts required for the operation and maintenance of the systems. The Coordinator will assist with managing the contracts (capital and operating), provide administrative support for the contracts including processing and tracking financial impacts, and ensure all deliverables are received, documented and stored as needed. The Coordinator will complement existing Procurement and Insurance Specialist, as well as other stakeholders.

Justification

Under the Safe Drinking Water Act, 2002, and the Ontario Water Resources Act, R.S.O. 1990, owners and operating authorities have responsibilities to ensure their drinking water and wastewater systems are operated and maintained in accordance with the legislation and keeping the systems in a fit state of repair.

There is a significant amount of drinking water and wastewater infrastructure replacement and rehabilitation projects required to meet the legislative requirements and maintain the assets. The Water Master Plan, the Wastewater Master Plan and the SCADA Master Plan, all have identified projects that require City oversight and planning. Specialized contractors, through operating contracts, are required for managing critical equipment throughout the systems.

The Coordinator will assist the Superintendents with the project and contract management to allow the Superintendents to focus on ensuring operational compliance and managing the day to day operation.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - ENV SRV - WATER - GENERAL - 61000 - Sal Wages	50,477	50,477	50,477	50,477	50,477
OP - ENV SRV - WATER - GENERAL - 65000 - Benefits	12,115	12,115	12,115	12,115	12,115
OP - ENV SRV - WASTE WATER - GENERAL - 61000 - Sal Wages	50,477	50,477	50,477	50,477	50,477
OP - ENV SRV - WASTE WATER - GENERAL - 65000 - Benefits	12,115	12,115	12,115	12,115	12,115
OP - ENV SRV - WATER - TREATMNT PLANT - 72580 - Telephone	1,199	1,039	1,039	1,039	1,039
OP - ENV SRV - WASTE WATER - TREATMNT PLANT - 72580 - Telephone	1,199	1,039	1,039	1,039	1,039
OP - ENV SRV - WATER - GENERAL - 77420 - Materials	1,885	-	-	-	-
Total Expenses	129,466	127,261	127,261	127,261	127,261
Net Total	**(129,466)**	**(127,261)**	**(127,261)**	**(127,261)**	**(127,261)**

Change Request Detail

Corp1.9 - Increase to Reserve Contributions - Water

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	To account for the net decrease in operating budget of $344k within Water unit.		
Justification			
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - WATER - SOURCE PROTECTION - 91086 - Cont To Wtr Asst Rsvf	343,398	-	-	-	-
Total Expenses	343,398	-	-	-	-
Net Total	**(343,398)**	**-**	**-**	**-**	**-**

Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Wastewater Services

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**9,638,091**	**9,415,628**	**(222,463)**	**(2.31%)**	**102,795**	**(325,258)**	**-**	**-**	**-**	**(222,463)**	
Other Revenues	1,590	1,590	-	-					-	-	
Reserve Funding	31,343	134,138	102,795	327.97%	102,795				-	102,795	1
User Fees and Serv Chgs	9,605,158	9,279,900	(325,258)	(3.39%)		(325,258)			-	(325,258)	2
Expenses / Expenditure	**9,638,091**	**9,415,629**	**(222,462)**	**(2.31%)**	**(523,895)**	**18,127**	**91,410**	**17,500**	**174,396**	**(222,463)**	
Administration	22,419	23,472	1,053	4.70%			250		803	1,053	3
Contracted Services	840,705	899,528	58,823	7.00%		39,412		12,000	7,411	58,823	4
Financing	31,342	134,138	102,796	327.98%	102,796				0	102,796	1
Labour Costs	1,369,787	1,617,517	247,730	18.09%			89,961		157,769	247,730	5
Material and Supplies	688,735	693,391	4,656	0.68%				2,500	2,156	4,656	6
Redistribution	159,047	174,047	15,000	9.43%		15,000			-	15,000	7
Reserve Contributions	5,581,356	4,954,665	(626,691)	(11.23%)	(626,691)				-	(626,691)	
Utilities, Tax and Insurance	944,700	918,871	(25,830)	(2.73%)		(36,285)	1,199	3,000	6,257	(25,830)	8
Net Operating Budget	**-**	**-**	**-**	**-**	**(626,690)**	**343,385**	**91,410**	**17,500**	**174,396**	**-**	

Note: User Fees and Service Charges report that approved rate increases until 2027 blended average rate
Note 2: Net difference between revenue and expenses is line item Contributions to Reserve

Revenues

(1) CORP 1.12 LTD funding transfer for Laclie St.	102,795
(2) PREA1.11 Revenue decrease to historical trends	(341,258)
WW1.1 Added Industrial Waste Surcharge	16,000
Revenue Subtotal	(222,463)

Labour Expenses

(5) WWW2.1 Project and Contract Services Coordinator	62,592
FCC2.2 EIS Technologist	27,369
2023 full year complement impact - GIS Specialist	5,231
2023 full year complement impact - Project Manager	17,658
Salary progressions, COLA and transitions	134,880
Labour Subtotal	247,730

Non-Labour Expenses

(3) FCC2.2 EIS Technologist	250
Other general adjustments	803

Administration Subtotal	1,053
(4) WW1.2 Biosolids Contract Increase	39,412
WWW1.2 Cedar Island PS Operating Costs	12,000
2023 one-time removals (lunchroom 8k, laptop 1k, side door 4.5k)	(13,500)
Other general adjustments	20,911
Contract Subtotal	58,823
(1) LTD funding transfer for Laclie St.(WW portion)	102,796
Debt Subtotal	102,796
(6) WWW1.2 Cedar Island PS Operating Costs	2,500
Removal of 2023 one-time budget amount	(4,000)
Other general adjustments	6,156
Material and Supplies Subtotal	4,656
(7) EDC1.5 PPLS Module Allocation	15,000
Redistributions Subtotal	15,000
(8) WWW1.1 Reduction to property taxes based on actuals	(15,416)
WWW1.3 Natural Gas Increase	9,313
WWW1.4 Hydro Decrease for WWTC	(30,182)
WWW2.1 Project and Contract Services Coordinator	1,199
WW1.3 Cedar Island PS Operating Costs	3,000
Other general adjustments	6,257
Utilities, Tax, Insurance Subtotal	(25,830)
Expense Subtotal	404,229
Total	626,691
Reserve Contributions Adjustment	(626,691)
Total	-

Operating Budget Change List Summary
Rate Supported - Wastewater Services

No.	Change Request	Pg No.	Change Req No.	Split Requests	Changes: Corp Adj.	Main Srvs.	Growth	Initiative	Other	Reserve Contributions: $	%	Cuml. %
	2023 Reserve Contribution									**(5,581,356)**		
1	Long term debt for Laclie St. - principal and interest costs offset with transfer form reserve funds	-	CORP1.12	J (109, W1, WW1, SW1)	-					-	-	-
2	PPLS Module - Portion of costs redistributed to Water	79	EDC1.5	E (41, 74, 84, 88, W3, WW2)		15,000				15,000	(0.27%)	(0.27%)
3	Water and Wastewater Revenue Changes - pre-approved rate increases that are transferring to Water division	-	PREA1.11			341,258				341,258	(6.11%)	(6.38%)
4	Added Industrial Waste Surcharge Revenue - Incease in several industrial waste agreements	292	WW1.1			(16,000)				(16,000)	0.29%	(6.10%)
5	Biosolids Contract Increase - Contractor is used to remove biosolids from the WWTC process and land apply. Expect 7% increase in contract.	293	WW1.2			39,412				39,412	(0.71%)	(6.80%)
6	Water and Wastewater Tax Changes - Cost transferred to Water division	281	WWW1.1	M (W11, WW6)		(15,416)				(15,416)	0.28%	(6.53%)
7	Water and Wastewater Natural Gas Increase - Increase to cover cost at various facilities.	282	WWW1.3	N (W12, WW7)		9,313				9,313	(0.17%)	(6.69%)
8	WFP and WWTC Hydro Decrease - Forecasted hydro costs reduction of 5% in 2024	283	WWW1.4	O (W14, WW8)		(30,182)				(30,182)	0.54%	(6.15%)
9	Water and Wastewater Project and Contract Services Coodinator - New staff position to support groups with coordination of capital projects	284	WWW2.1	P (W15, WW9)			63,791			63,791	(1.14%)	(7.30%)
10	EIS Technologist - New position required to optomize delivery of capital/state of good repair projects, operating contract and day-to-day operations in EIS	204	FCC2.2	K (113, 132, W16, WW10)			27,619			27,619	(0.49%)	(7.79%)

11	Cedar Island Pumping Station Operating Costs	294	WW1.3					17,500		17,500	(0.31%)	(8.10%)
12	Contracted Services Increases								7,411	7,411	(0.13%)	(8.24%)
13	Labour costs - reflect salary progressions, employment agreements, economic adjustments, changes in benefit costs, and annualization of 2023 approved position								157,769	157,769	(2.83%)	(11.06%)
14	Utilities, Tax and Insurance Increase								6,257	6,257	(0.11%)	(11.18%)
15	Other general adjustments								2,960	2,960	(0.05%)	(11.23%)
	Net Change to Water Reserve Contribution				**-**	**343,385**	**91,410**	**17,500**	**174,398**	**626,691**		**(11.23%)**
	2024 Reserve Contribution									**(4,954,665)**		

Change Request Overview - Wastewater Services

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
WW1.1	Added Industrial Waste Surcharge Agr. Revenue	292	(16,000)
WW1.2	Biosolids Contract Increase	293	39,412
WW1.3	Cedar Island PS Operating Costs	294	17,500
*EDC1.5	Property/Permits/Licensing/Work Order System*	79	15,000
*WWW1.1	Water and Wastewater Tax Changes*	281	(15,416)
*WWW1.3	Water and Wastewater Natural Gas Increase*	282	9,313
*WWW1.4	WFP and WWTC Hydro Decrease*	283	(30,182)
Operating Changes Over $5,000 Total			**19,627**
Staffing Requests			
*WWW2.1	Project and Contract Services Coordinator*	284	63,791
*FCC2.2	EIS Technologist*	204	27,619
Staffing Requests Total			**91,410**
Pre-Approvals			
*PREA1.11	Water and Wastewater Revenue Changes*	-	341,258
Pre-Approvals Total			**341,258**
Corporate Transfers			
CORP1.8	Increase to Reserve Contributions - WW	296	(626,691)
*CORP1.12	Laclie St. LTD*	-	-
Corporate Transfers Total			**(626,691)**
Net Change to Reserve Contribution			**(174,396)**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

WW1.1 - Added Industrial Waste Surcharge Agr. Revenue

Consolidated Work Unit	60-66-705 - ENV SRV - WASTE WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	N/A
Council Strategic Priority	6. Operational Priority		

Description This request is to include top-up budget to reflect the actual revenue received from several Industrial Waste Surcharge Agreements (IWSA) in recent years.

Justification IWSA revenue has been consistently above $150,000 since 2020. The request brings the annual budgeted revenue to $150,000.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - ENV SRV - WASTE WATER - GENERAL - 55190 - Topup Charge	16,000	16,000	16,000	16,000	16,000
Total Revenues	16,000	16,000	16,000	16,000	16,000
Net Total	**16,000**	**16,000**	**16,000**	**16,000**	**16,000**

Change Request Detail

WW1.2 - Biosolids Contract Increase

Consolidated Work Unit	60-66-705 - ENV SRV - WASTE WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	The City uses a contractor to remove biosolids from the WWTC process and land apply. The contractor is responsible for all equipment, labour, transportation, and approvals needed from the WWTC to the various sites.		
Justification	It is expected that this contract will see a 7% increase in 2024.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENV SRV - WASTE WATER - COLL SLUDGE DISP - 71000 - Contracts	39,412	39,412	39,412	39,412	39,412
Total Expenses	39,412	39,412	39,412	39,412	39,412
Net Total	**(39,412)**	**(39,412)**	**(39,412)**	**(39,412)**	**(39,412)**

Change Request Detail

WW1.3 - Cedar Island PS Operating Costs

Consolidated Work Unit	60-66-705 - ENV SRV - WASTE WATER	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

The Cedar Island PS is being constructed as part of the Centennial Drive improvements. This new sanitary pumping station will be responsible for managing a large catchment area in the northeast section of Orillia along the new trunk main. The station is anticipated to be in operation in 2024.

Justification

The existing sanitary pumping station, Elgin St., will be decommissioned and the Cedar Island PS commissioned as part of the improvements. The existing Elgin St PS consists of an electrical panel, two pumps and a wet well. The new Cedar Island PS will consist of a two-room building, a wet well, a dry well, four pumps, various instrumentation, SCADA access, and a backup generator. The costs for operating the new station will be higher than the operation of the existing station. For a short period, both stations will be in operation.

Comments

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Expenses					
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 71000 - Contracts	5,000	5,000	5,000	5,000	5,000
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 71320 - Mtce Serv Fac	6,000	6,000	6,000	6,000	6,000
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 71400 - Other Srv	1,000	1,000	1,000	1,000	1,000
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 72540 - Water / Sewer	1,000	1,000	1,000	1,000	1,000
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 72560 - Hydro	2,000	2,000	2,000	2,000	2,000
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 77160 - Fuel - Diesel	500	500	500	500	500
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 77200 - Parts - Repair	1,000	1,000	1,000	1,000	1,000
OP - ENV SRV - WASTE WATER - TREAT PUMP STN - 77420 - Materials	1,000	1,000	1,000	1,000	1,000
Total Expenses	17,500	17,500	17,500	17,500	17,500
Net Total	**(17,500)**	**(17,500)**	**(17,500)**	**(17,500)**	**(17,500)**

Change Request Detail

Corp1.8 - Reduction to Reserve Contributions - WW

Consolidated Work Unit	60-66-705 - ENV SRV - WASTE WATER	**Budget Year**	2024
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	To account for the net increase in expenses of $627k within Waste Water unit.		
Justification			
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - PROP/ENV SUST - WASTE WATER - GENERAL - 91087 - Cont To Ww Asst Rsvf	(626,691)	-	-	-	-
Total Expenses	(626,691)	-	-	-	-
Net Total	**626,691**	**-**	**-**	**-**	**-**

Operating Budget Summary
Department: Environmental and Infrastructure Services
Division: Stormwater Services

Object Category	Budget 2023	Budget 2024	Budget Change $	Budget Change %	Changes Corp Adj	Changes Main Srvs	Changes Growth	Changes Initiative	Changes Other	Changes Total	Notes
Revenues / Funding Source	**2,594,811**	**3,322,117**	**727,306**	**28.03%**	**167,353**	**559,953**	**-**	**-**	**-**	**727,306**	
Other Revenues	6,500	6,500	-	-					-	-	
Reserve Funding	348,496	515,849	167,353	48.02%	167,353				-	167,353	1
User Fees and Serv Chgs	2,239,815	2,799,768	559,953	25.00%		559,953			-	559,953	2
Expenses / Expenditure	**2,594,811**	**3,322,117**	**727,305**	**28.03%**	**531,677**	**56,261**	**-**	**80,000**	**59,368**	**727,306**	
Administration	3,500	3,500	-	-					-	-	
Contracted Services	218,201	355,500	137,299	62.92%		56,261		80,000	1,038	137,299	3
Financing	348,496	515,849	167,353	48.02%	167,353				-	167,353	1
Labour Costs	454,364	513,402	59,038	12.99%					59,038	59,038	4
Material and Supplies	12,134	12,363	229	1.88%					229	229	
Redistribution	99,877	99,877	-	-					-	-	
Reserve Contributions	1,436,223	1,800,547	364,324	25.37%	364,324				-	364,324	2
Utilities, Tax and Insurance	22,016	21,080	(936)	(4.25%)					(936)	(936)	
Net Operating Budget	**-**	**-**	**-**	**-**	**364,324**	**(503,692)**	**-**	**80,000**	**59,368**	**-**	

Note: Net difference between revenue and expenses is line item Contributions to Reserve

Revenues

(1) CORP 1.11 LTD funding transfer for Centennial Drive	167,352
(2) STW1.4 Stormwater rate increase	559,953
Revenue Subtotal	727,306

Labour Expenses

(4) Salary progressions, COLA and transitions	56,422
2023 full year complement impact - GIS Specialist	2,616
Labour Subtotal	59,038

Non-Labour Expenses

(3) STW1.2 Operating Cost for Capital Project Port of Orillia Pipe	50,000
STW1.3 Inflationary Increase for Contract	6,261
STW1.1 Improvement of Ditching Program and Restoration	80,000
Other general adjustments	1,038
Contract Subtotal	137,299
(1) LTD funding transfer for Centennial Drive (Storm Portion)	167,352
Debt Subtotal	167,352

Other general adjustments	(707)
Expense Subtotal	362,981
Total Before Netting	(364,324)
Reserve Contributions Adjustment	364,324
Total	-

Operating Budget Change List Summary
Rate Supported - Stormwater Services

No.	Change Request	Pg No.	Change Req No.	Split Requests	Changes: Corp Adj.	Main Srvs.	Growth	Initiative	Other	Reserve Contributions: $	%	Cuml. %
	2023 Reserve Contribution									**(1,436,223)**		
1	Long term debt for Laclie St. - principal and interest costs offset with transfer form reserve funds	-	CORP1.12	J (109, W1, WW1, SW1)	-					-	-	-
2	Port of Orillia Storm Chamber - impact from prior year approved capital project Centennial Drive Ph2.	302	STW1.2			50,000				50,000	(3.48%)	(3.48%)
3	Stormwater contracts - anticipated inflationary increase	303	STW1.3			6,261				6,261	(0.44%)	(3.92%)
4	Stormwater Rate Increase	304	STW1.4			(559,953)				(559,953)	38.99%	35.07%
5	Ditching program - enhancements to scope and restoration	301	STW1.1					80,000		80,000	(5.57%)	(9.49%)
6	Labour costs - reflect salary progressions, employment agreements, economic adjustments, changes in benefit costs, and annualization of 2023 approved position								59,038	59,038	(4.11%)	(13.60%)
7	Other general adjustments								330	330	(3.48%)	(17.08%)
	Net Change to Stormwater Reserve Contribution				**-**	**(503,692)**	**-**	**80,000**	**59,368**	**(364,324)**		**(17.08%)**
	2024 Reserve Contribution									**(1,800,547)**		

Change Request Overview - Stormwater Services

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
STW1.1	Stormwater - Ditching Scope and Restoration	301	80,000
STW1.2	Centennial Drive Phase 2 - Storm Chamber	302	50,000
STW1.3	Inflationary Increase - Stormwater Contracts	303	6,261
STW1.4	Stormwater Rate Increase	304	(559,953)
Operating Changes Over $5,000 Total			**(423,692)**
Corporate Transfers			
CORP1.13	Increase to Reserve Contributions - SW	305	364,324
*CORP1.11	Centennial Drive LTD*	-	-
Corporate Transfers Total			**364,324**
Net Change to Reserve Contribution			**(59,368)**

*Change request impacts multiple divisions, resides within home division

Change Request Detail

STW1.1 - Stormwater - Ditching Scope and Restoration

Consolidated Work Unit	60-64-720 - SOURCE PROT/OPS - STORM WAT	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	New Initiative/Enhanced Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

The proposed increase would allow staff to improve the scope of the ditching program and the means for the restoration after ditch reconstruction has occurred. Restoration technics include hydro seeding, sod, paving, etc.

Justification

Currently the City does not replace all culverts within its ditching program, nor any driveway asphalt. Staff seed ditches by distributing seed after the reconstruction work has been completed.

Culverts are replaced only on conditional assessment, however the life of the culvert versus the cycle of the ditching program does not match and many culverts need to be replaced in-between cycles.

Unfortunately, seed washes away with rainfall from the site and has led to many complaints from residents where weeds and other vegetation have resulted after the reconstruction efforts. To address these concerns it is being proposed that service levels be increased to provide an improved technique of ditch restoration.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - SOURCE PROT/OPS - STORM WAT - COLL SYS - 71000 - Contracts	80,000	80,000	80,000	80,000	80,000
Total Expenses	80,000	80,000	80,000	80,000	80,000
Net Total	**(80,000)**	**(80,000)**	**(80,000)**	**(80,000)**	**(80,000)**

Change Request Detail

STW1.2 - Centennial Drive Phase 2 - Storm Chamber

Consolidated Work Unit	60-64-720 - SOURCE PROT/OPS - STORM WAT	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		

Description

In 2021 Council approved the Centennial Drive project which included upgrades to one of the major storm outfalls at the Port of Orillia. An oversized pipe was installed to capture sediment prior to discharge into Lake Couchiching. The proposed budget item is to capture the operating cost of maintenance of the oversized pipe.

Justification

Failure to maintain the pipe and remove sediment will result in functional failure and discharge of sediment into Lake Couchiching.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - SOURCE PROT/OPS - STORM WAT - COLL SYS - 71000 - Contracts	50,000	50,000	50,000	50,000	50,000
Total Expenses	50,000	50,000	50,000	50,000	50,000
Net Total	**(50,000)**	**(50,000)**	**(50,000)**	**(50,000)**	**(50,000)**

Change Request Detail

STW1.3 - Inflationary Increase - Stormwater Contracts

Consolidated Work Unit	60-64-720 - SOURCE PROT/OPS - STORM WAT	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	It is anticipated that contractors will increase their costs by the inflationary rates. The budget adjustment is being recommended to reflect the anticipated rate of inflation.		
Justification	If rates are not kept up with projected inflationary rates then a level of service reduction is anticipated.		
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - SOURCE PROT/OPS - STORM WAT - COLL SYS - 71000 - Contracts	6,261	6,261	6,261	6,261	6,261
Total Expenses	6,261	6,261	6,261	6,261	6,261
Net Total	**(6,261)**	**(6,261)**	**(6,261)**	**(6,261)**	**(6,261)**

Change Request Detail

STW1.4 - Stormwater Rates Increase

Consolidated Work Unit	60-64-720 - SOURCE PROT/OPS - STORM WAT	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	Increasing stormwater rates as per approved council report DSE-23-53 to support adequate reserve balances.		
Justification			
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Revenues					
OP - SOURCE PROT/OPS - STORM WAT - GENERAL - 51100 - Fees Ci Basic	318,686	318,686	318,686	318,686	318,686
OP - SOURCE PROT/OPS - STORM WAT - GENERAL - 51020 - Fees Res Basic	241,267	241,267	241,267	241,267	241,267
Total Revenues	559,953	559,953	559,953	559,953	559,953
Net Total	**559,953**	**559,953**	**559,953**	**559,953**	**559,953**

Change Request Detail

Corp1.13 - Increase to Reserve Contributions - SW

Consolidated Work Unit	60-64-720 - SOURCE PROT/OPS - STORM WAT	**Budget Year**	2024
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	To account for the net decrease in expenses of $364k within Stormwater unit.		
Justification			
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - SOURCE PROT/OPS - STORM WAT - GENERAL - 91088 - Cont To Strm Asst Rsvf	364,324	-	-	-	-
Total Expenses	364,324	-	-	-	-
Net Total	**(364,324)**	**-**	**-**	**-**	**-**

Operating Budget Summary
Department: Legislative Services
Division: Parking Services

Object Category	Budget				Changes						Notes
	2023	2024	Change $	Change %	Corp Adj	Main Srvs	Growth	Initiative	Other	Total	
Revenues / Funding Source	**919,160**	**969,160**	**50,000**	**5.44%**	**-**	**-**	**50,000**	**-**	**-**	**50,000**	
Licenses and Permits	136,200	186,200	50,000	36.71%			50,000		-	50,000	1
User Fees and Serv Chgs	782,960	782,960	-	-					-	-	2
Expenses / Expenditure	**919,160**	**969,160**	**50,000**	**5.44%**	**20,201**	**15,000**	**20,000**	**-**	**(5,201)**	**50,000**	
Administration	1,025	1,025	-	-					-	-	
Contracted Services	144,889	126,589	(18,300)	(12.63%)					(18,300)	(18,300)	3
Labour Costs	150,741	176,780	26,039	17.27%		15,000			11,039	26,039	4
Material and Supplies	17,050	37,050	20,000	117.30%			20,000		-	20,000	5
Redistribution	314,831	314,831	-	-					-	-	
Rentals and Leases	4,801	4,886	85	1.77%					85	85	
Reserve Contributions	114,831	135,032	20,201	17.59%	20,201				-	20,201	
Transaction Charges	25,425	25,500	75	0.29%					75	75	
Utilities, Tax and Insurance	145,567	147,467	1,900	1.31%					1,900	1,900	
Net Operating Budget	**-**	**-**	**-**	**-**	**20,201**	**15,000**	**(30,000)**	**-**	**(5,201)**	**-**	

Revenues

(1) PRK 1.1 Increase to permit parking fees	50,000
Revenue Subtotal	50,000

Labour Expenses

Salary progressions, COLA and transitions	11,039

Non-Labour Expenses

(3) Increase for summer maintenance, grass cutting, weeding, etc	5,000
Additional required for more spaces in Lot 3	4,900
(4) PRK2.1 Parking lot maintenance	15,000
(5) PRK1.2 Signage boat trailer parking at Centennial launch	20,000
Removal of 2023 one-time budget item (Sunshine Shuttle)	(28,200)
Other general adjustments	2,060
Non Labour Subtotal	18,760

Expense Subtotal	29,799
Total	(20,201)
Reserve Contributions Adjustment	20,201
Total	-

Operating Budget Change List Summary
Rate Supported - Parking Services

No.	Change Request	Pg No.	Change Req No.	Split Requests	Changes					Reserve Contributions		
					Corp Adj.	Main Srvs.	Growth	Initiative	Other	$	%	Cuml. %
	2023 Reserve Contribution									**(114,831)**		
1	Parking Maintenance Costs - Increase cost for internal staff to maintain parking lots and roads.	313	PRK2.1			15,000				15,000	(13.06%)	(13.06%)
2	Monthly Parking Permit Revenue - Increase of $5/month for Lots 1, 3, 6, 7, 14, 15	310	PRK1.1				(50,000)			(50,000)	43.54%	30.48%
3	Signage for Paid Trailer Parking - Directional signage required to be installed for paid boat trailer parking at Centennial Park Boat Launch	312	PRK1.2				20,000			20,000	(17.42%)	13.06%
4	Sunshine Shuttle - Removing funds allocated to shuttle to transport passengers from Lot 6 to waterfront during constuction								(28,200)	(28,200)	24.56%	37.62%
5	Contracted Services - Increase in summer maintenance/grass cutting costs as well as cost for additional spaces in Lot 3								9,900	9,900	(8.62%)	29.00%
6	Other general adjustments								13,099	13,099	(11.41%)	17.59%
	Net Change to Parking Reserve Contribution				**-**	**15,000**	**(30,000)**	**-**	**(5,201)**	**(20,201)**		**17.59%**
	2024 Reserve Contribution									**(135,032)**		

Change Request Overview - Parking Services

Ref No.	Change Request Name	Pg No.	2024 Budget
Operating Changes Over $5,000			
PRK1.1	Increase to Monthly Parking Permit Revenue	310	(50,000)
PRK1.2	Signage Required for Paid Trailer Parking	312	20,000
Operating Changes Over $5,000 Total			**(30,000)**
Staffing Requests			
PRK2.1	Increase in Parking Maintenance Costs	313	15,000
Staffing Requests			**15,000**
Corporate Transfers			**(30,000)**
CORP1.10	Increase to Reserve Contribution - Parking	314	20,201
Corporate Transfers Total			**20,201**
Net Change to Reserve Contribution			**5,201**

Change Request Detail

PRK1.1 - Increase to Monthly Parking Permit Revenue

Consolidated Work Unit	50-54-425 - ENG - PARKING	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Manage Growth	**Council Report Ref.**	DSE-23-17
Council Strategic Priority	6. Operational Priority		

Description

Recommendation of a $5/month increase to monthly parking permits effective January 1, 2024, pending Council approval of an amendment to Chapter 454 - User Fees of the Municipal Code.

Justification

Additional monthly revenue would be received as per the increased rates. Per Report No. DSE-23-17, staff recommend that monthly permit rates increase in 2024 from $55/month in Lots 3, 6, and 14, to $60/month; Lot 11 to remain at $60/month; and Lots 1, 7 and 15 would increase from $70/month to $75/month. Increasing the monthly rates will help manage the parking demand in the downtown core, and the additional revenue can be used to maintain the parking lots, and purchase/develop land for additional parking. It was recommended in the report that by the year 2026, the monthly permit parking rate exceed the monthly transit rate to encourage transit usage.

Comments

Update Municipal Code Chapter 454 User Fees? Report recommended yearly increases until 2026.
2024:
$60 - Lots 3, 6, 11, 14
$75 - Lots 1 and 7
2025:
$65 - Lots 3, 6, 11, 14
$80 - Lots 1 and 7
2026:
$70 - Lots 3, 6, 11, 14
$85 - Lots 1 and 7

Change Request Detail

Operating Budget Impact	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Revenues					
OP - ENG - PARKING - GENERAL - 57200 - Permits	50,000	50,000	50,000	50,000	50,000
Total Revenues	50,000	50,000	50,000	50,000	50,000
Net Total	**50,000**	**50,000**	**50,000**	**50,000**	**50,000**

Change Request Detail

PRK1.2 - Signage Required for Paid Trailer Parking

Consolidated Work Unit	50-54-425 - ENG - PARKING	**Budget Year**	2024
Change Request Type	A. OPERATING CHANGES OVER $5,000	**Overall Priority**	A - Recommended
One-Time Budget	Yes	**Core Service**	No
Budget Theme	Manage Growth	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		

Description

This project will result in the installation of no trailer parking signs along residential roads, and paid boat trailer parking directional signs at Centennial Park Boat Launch.

Justification

in 2023, Council approved the paid boat trailer parking program. The program was implemented in 2023 at the Collin's Drive Boat Launch. It is anticipated that the Centennial Park Boat Launch will be open in 2024 and paid boat trailer parking will be implemented at that time. Signs are required to notify users where trailer parking is permitted, where it is not, and what the fees are to park.

Comments

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENG - PARKING - GENERAL - 77010 - Signage	20,000	-	-	-	-
Total Expenses	20,000	-	-	-	-
Net Total	**(20,000)**	**-**	**-**	**-**	**-**

Change Request Detail

PRK2.1 - Increase in Parking Maintenance Costs

Consolidated Work Unit	50-54-425 - ENG - PARKING	**Budget Year**	2024
Change Request Type	B. STAFFING	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	Yes
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	1. Helping the Community with Things That Matter		
Description	Increase to funds required for internal staff forces to maintain parking lots and roads throughout the year.		
Justification	The request for increase is based on actual parking lot maintenance expenses since 2019.		
Comments	2019: Actual - $22,000 2021: Actual - $22,000 2022: Actual - $28,450 2023: YTD - $14,000, projection, $28,000		

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENG - PARKING - PARKING LOTS (EIS ALLOCATIONS) - 61000 - Sal Wages	15,000	15,000	15,000	15,000	15,000
Total Expenses	15,000	15,000	15,000	15,000	15,000
Net Total	**(15,000)**	**(15,000)**	**(15,000)**	**(15,000)**	**(15,000)**

Change Request Detail

Corp1.10 - Increase to Reserve Contribution - Parking

Consolidated Work Unit	50-54-425 - ENG - PARKING	**Budget Year**	2024
Change Request Type	CORP TRANSFER/ADJ (FINANCE ONLY)	**Overall Priority**	A - Recommended
One-Time Budget	No	**Core Service**	No
Budget Theme	Maintain Service	**Council Report Ref.**	
Council Strategic Priority	6. Operational Priority		
Description	To account for the net decrease in operating budget of $20k within Parking unit.		
Justification			
Comments			

Operating Budget Impact	**2024 Budget**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**
Expenses					
OP - ENG - PARKING - GENERAL - 91084 - Cont To Prkg Asst Rsvf	20,201	-	-	-	-
Total Expenses	20,201	-	-	-	-
Net Total	**(20,201)**	**-**	**-**	**-**	**-**

2024 CAPITAL BUDGET



Capital Projects Summary

Department/Division Project No.	Project Description	Pg No.	Priority	Capital Levy	Reserves	DCs	Grant Resv	Debt	Other	2024 Total
Council, Agencies & Committees										
COU24001	Poverty Reduction Strategy (Council Request)	334	A. Rec	50						50
COU24002	NEW CR Heritage Property Designation	335	A. Rec	42						42
Council, Agencies & Committees Subtotal				**92**	**-**	**-**	**-**	**-**	**-**	**92**
Chief Administrative Office										
Communications										
CAO24001	Corporate Website Refresh	337	A. Rec		50					50
Communications Subtotal				**-**	**50**	**-**	**-**	**-**	**-**	**50**
Fire Services										
FIRE24001	Self-Contained Breathing Apparatus (SCBA)	338	A. Rec		75					75
FIRE24002	Defibrillators	340	A. Rec		17					17
FIRE24003	Thermal Imaging Cameras Replacement	341	A. Rec		12					12
FIRE24004	NEW Radio Repeater	342	A. Rec		20					20
FIRE24005	NEW Portable Radios	343	A. Rec		30					30
Fire Services Subtotal				**-**	**154**	**-**	**-**	**-**	**-**	**154**
Corporate Services										
Business Development, Tourism & IT										
BDT24001	Orillia Opera House Conservation Plan Update	345	A. Rec		40					40
BDT24002	Opera House Technical Theatre Equipment Upgrades	346	A. Rec		75					75
BDT24003	Equity, Diversity and Inclusion Initiatives	347	A. Rec	10						10
IT24001	End User Technology Refresh	348	A. Rec		224					224
IT24002	Network/WAN	349	A. Rec		18					18
IT24003	Boardroom A/V Refresh	350	A. Rec		14					14
Economic Development, Tourism & IT Subtotal				**10**	**371**	**-**	**-**	**-**	**-**	**381**
Financial Services										
FIN24001	Tax/Utility Kiosks	351	A. Rec		30					30
FIN24002	DC Background Study/Program costing & update	352	A. Rec	150						150
Financial Services Subtotal				**150**	**30**	**-**	**-**	**-**	**-**	**180**
Recreation & Culture										
REC24001	Parks, Recreation, Culture and Trails MP Update	354	A. Rec	185						185
Recreation & Culture Subtotal				**185**	**-**	**-**	**-**	**-**	**-**	**185**
Development Services & Engineering										
Engineering Services										
ENG24001	Audible Pedestrian Signal Project	357	A. Rec	50						50
ENG24002	Sanitary Sewer CCTV & Relining Program	359	A. Rec		220					220
ENG24003	Outlet 103-4 & 15 - Pipe Retrofit - Design & Const	360	A. Rec		510	90				600
ENG24004	Laclie St. & Phase 2 from Cedar St. to Parkhurst Cres.	362	A. Rec					9,950		9,950

Capital Projects Summary

Department/Division Project No.	Project Description	Pg No.	Priority	Capital Levy	Reserves	DCs	Grant Resv	Debt	Other	2024 Total
ENG24005	New Transit Shelter Program	364	A. Rec			15			39	54
ENG24006	SWM Infra Inventory & Condition Assessment	366	A. Rec		100					100
ENG24007	PXO Coldwater Road	367	A. Rec	40						40
ENG24008	Road Condition Assessment	369	A. Rec		105	105				210
ENG24009	Downtown Streetscape Reconstruction	371	A. Rec		1,600					1,600
ENG24010	Annual Road Resurfacing Program	373	A. Rec		307		1,738			2,045
ENG24011	Annual Sidewalk Program	375	A. Rec		187		1,059			1,246
ENG24012	NEW Fittons/West Signal Upgrades	377	A. Rec		25					25
ENG24013	Inch Farm SWM Pond Retrofit Design & Const	378	A. Rec		540	60				600
ENG24014	Outlet 1/Mill Crk Storm Pipe Retrofit EA/Design	381	A. Rec		150	25				175
ENG24015	Road Recons - Borland St. (Lawrence - Peter)	384	A. Rec		5,891		2,061			7,952
ENG24016	Harvie Hill Standpipe Construction	387	A. Rec		5,500	5,500				11,000
ENG24017	Lead in Drinking Water Reduction Program	389	A. Rec		110					110
ENG24018	Sewage Pumping Station Upgrades	390	A. Rec		50					50
ENG24019	NEW Design of North St. from Park St. to Laclie St	393	A. Rec		550					550
ENG24020	NEW Minor Drainage Mtnce Design & Const	394	A. Rec		50					50
ENG24021	NEW Auto Passenger Counters	396	A. Rec		15					15
ENG24022	NEW Specialized Trans Equip Replacement - OWLS	397	A. Rec		45				120	165
ENG24023	NEW Landon Street Sewer Design & Const	397	A. Rec		85					85
ENG24024	NEW Traffic Circle Install / Study (James/Forest)	400	A. Rec	25						25
ENG24025	Jarvis St Design and 2025 constuction	401	A. Rec		200					200
ENG24026	NEW Old Barrie Rd(Univ. to 11 Widening Design)	403	A. Rec		275					275
ENG24027	NEW Laclie St - Phase 3/4 - Pre-construction Work	405	A. Rec		1,460					1,460
ENG24028	Pedestrian Signal Countdown Units	407	A. Rec	30						30
ENG24029	School Zone Flasher Replacement	409	A. Rec		40					40
ENG24030	NEW Active Transportation Program	411	A. Rec	15						15
ENG24031	Outlet 3 - Stormwater Pipe Retrofit EA & Design	413	A. Rec		60	15				75
ENG24032	Outlet U1 - Stormwater Pipe Retrofit EA & Design	416	A. Rec		85	15				100
ENG24033	Outlet 43 - Stormwater Pipe Retrofit EA & Design	419	A. Rec		64	11				75
Engineering Services Subtotal				**160**	**18,222**	**5,836**	**4,858**	**9,950**	**159**	**39,186**
Legislative Services										
LEGS24001	NEW Conventional Bus Replacement	421	A. Rec		473				1,278	1,750
Legislative Services Subtotal				**-**	**473**	**-**	**-**	**-**	**1,278**	**1,750**
Planning & Park Development										
PKD24001	Waterfront Maintenance	422	A. Rec		50					50
PKD24002	Trail System Management	423	A. Rec		100	100				200
PKD24003	Lightfoot Trail Resurfacing & Repair	425	A. Rec		150					150

Capital Projects Summary

Department/Division Project No.	Project Description	Pg No.	Priority	Capital Levy	Reserves	DCs	Grant Resv	Debt	Other	2024 Total
PKD24004	NEW Lankinwood Park Trail Surfacing	427	A. Rec		30					30
PKD24005	Trails Wayfinding & Regulatory Signage	428	A. Rec		60					60
PKD24006	Playground Apparatus Replacement	429	A. Rec		457					457
PKD24007	Morningstar Park Design	431	A. Rec		76	19				95
PKD24008	NEW CR Hillcrest Park Community Garden	433	A. Rec	35						35
PKD24009	NEW CR York Street Park Community Garden	435	A. Rec	35						35
PKD24010	Walking Path (Council Request)	437	A. Rec	35						35
PLN24001	NEW Municipal Restructuring	438	A. Rec	150						150
Planning & Park Development Subtotal				**255**	**923**	**119**	**-**	**-**	**-**	**1,297**
Envrionmental & Infrastructure Services										
Facilities, Climate Change										
FCCO24001	Rotary Place Mtce & Equip Rehab/Replacement	440	A. Rec		250					250
FCCO24002	Orillia Rec Centre Mtce and Equip Upgrades	442	A. Rec		230					230
FCCO24003	City Centre - Electrical Upgrades	444	A. Rec		72					72
FCCO24004	BPRC Maintenance and Equipment Upgrades	445	A. Rec		1,100					1,100
FCCO24005	Facilities Unscheduled Asset Rehab Prog	446	A. Rec		100					100
FCCO24006	Water Facilities Unscheduled Asset Rehab Prog	447	A. Rec		75					75
FCCO24007	WW Facilities - Unscheduled Asset Rehab Prog	448	A. Rec		75					75
FCCO24008	Brian Orser Arena Reconstruction	449	A. Rec					12,400		12,400
FCCO24009	Rotary Place Door Enhancements	451	A. Rec		120					120
FCCO24010	City Centre Façade Restoration (2025)	452	A. Rec		20					20
FCCO24011	City Centre - Flooring Replacement	453	A. Rec		20					20
FCCO24012	OOH - Green Room HVAC Unit Replacement	454	A. Rec		180					180
FCCO24013	Rotary Place -Dressing Room Countertop Repl	455	A. Rec		25					25
FCCO24014	Water Filtration Plant - Façade Restoration	456	A. Rec		15					15
FCCO24015	Corporate Facility Condition Assessments	457	A. Rec		75					75
FCCO24016	Fire Station 2 - Mechanical System Replacements	458	A. Rec		100					100
FCCO24017	NEW Mississaga W. & Andrew N. Intersection	459	A. Rec		25					25
FCCO24018	NEW Library Doors Replacement	460	A. Rec		80					80
FCCO24019	NEW 955 Memorial – Facility Demolition	461	A. Rec		30					30
FCCO24020	Rotary Digital Pylon Sign	462	A. Rec	140						140
FCCO24021	McKinnell Square Park - Washroom Refurb	464	A. Rec		320					320
FCCO24022	Climate Change Action - Water Bottle Filling Stns	466	A. Rec	25						25
FCCO24023	LED Upgrade-Parking Lots, Parks & Facilities	467	A. Rec		1,250					1,250
FCCO24024	Climate Change Action Plan - Supporting Studies	468	A. Rec	125						125
FCCO24025	Regan House - Maintenance	470	A. Rec		25					25
FCCO24026	Port of Orillia - Dredging Program	471	A. Rec		1,600					1,600

Capital Projects Summary

Department/Division Project No.	Project Description	Pg No.	Priority	Capital Levy	Reserves	DCs	Grant Resv	Debt	Other	2024 Total
FCCO24027	Climate Action - Fleet Optimization Strategy	472	A. Rec		80					80
FCCO24028	Climate Action - Orillia City Centre Retrofits	473	A. Rec		38					38
FCCO24029	Climate Action - Rotary Place Retrofits	474	A. Rec		130					130
FCCO24030	Climate Action - Library Retrofits	475	A. Rec		250					250
FCCO24031	Climate Action - WWTC Retrofits	477	A. Rec		17					17
FCCO24032	Physical Security Risk Assessments	478	A. Rec		85					85
SWTR24001	Storm Station Pump Rehabilitation	480	A. Rec		45					45
Facilities, Climate Change Subtotal				**290**	**6,432**	**-**	**-**	**12,400**	**-**	**19,122**
Operations - Roads, Parks, Fleet										
FL&P24001	Fleet Additions	482	A. Rec	300		300				600
FL&P24002	Fleet Replacement	484	A. Rec		1,650					1,650
FL&P24003	Park and Athletic Field Fencing Upgrades	486	A. Rec	40						40
FL&P24004	Park Equipment & Rehabilitation	487	A. Rec		165					165
FL&P24005	Collins Drive Boat Launch	488	A. Rec		125					125
FL&P24006	NEW Spot Repairs - Selected Locations	489	A. Rec	230						230
FL&P24007	NEW - Road Allowance Clearing & Cleanup	490	A. Rec	35						35
FL&P24008	NEW BIA Sidewalk Rehabilitation	491	A. Rec		150					150
FL&P24009	NEW Ash Tree Removal	492	A. Rec	100						100
Operations Subtotal				**705**	**2,090**	**300**	**-**	**-**	**-**	**3,095**
Solid Waste										
ES-D24001	Household Hazardous Waste Depot Rehab	494	A. Rec		50	10				60
ES-D24002	Push Wall Bin System Maintenance	495	A. Rec		25					25
ES-D24003	Compost Pad and Swale Maintenance	496	A. Rec		88	7				95
ES-D24004	Unused Bridge Removal	498	A. Rec		100					100
Solid Waste Subtotal				**-**	**263**	**17**	**-**	**-**	**-**	**280**
Environmental Services										
ES-W24001	Water Assets Rehabilitation	500	A. Rec		500					500
ES-W24002	Reservoirs Cleaning & Inspection	502	A. Rec		100					100
ES-W24003	Water Meter Changeout Program	504	A. Rec		35					35
ES-W24004	WFP Coagulation/Flocculation/Filtration Study	505	A. Rec		250					250
ES-W24005	Rosemary Road Reservoirs Mixing Study	506	A. Rec		100					100
ES-W24006	WFP Generator Switchgear Upgrade	508	A. Rec		650					650
ES-WW24001	NEW Wastewater Assets Rehabilitation	509	A. Rec		720	115				835
ES-WW24002	SCADA Master Plan	511	A. Rec		150					150
ES-WW24003	WWTC Office Reorganization	512	A. Rec		40					40
ES-WW24004	NEW Colborne St. East Sewer Main	514	A. Rec		175					175
Environmental Services Subtotal				**-**	**2,720**	**115**	**-**	**-**	**-**	**2,835**

Capital Projects Summary

Department/Division Project No.	Project Description	Pg No.	Priority	Capital Levy	Reserves	DCs	Grant Resv	Debt	Other	2024 Total
Total Capital Project Value				**1,847**	**31,728**	**6,387**	**4,858**	**22,350**	**1,437**	**68,607**
Total Number of Capital Projects										**118**
Non-Project Capital Budget Funding Requests (For Illustration Purposes Only)										
Budget Committee Recommendations to Leverage Capital Tax Levy Funding for Operating Requirements										
CTL1.1	Warming Shelter Increase per Council Request	52	A. Rec	25						25
CTL1.2	Increase to Traffic Calming per Council Req	148	A. Rec	15						15
CTL1.3	Increase to Youth Centre Funding Per Council Req	115	A. Rec	25						25
CTL1.4	Increase to Affordable Housing Reserve	252	A. Rec	100						100
Budget Committee Subtotal				**165**	**-**	**-**	**-**	**-**	**-**	**165**
Prior Year Capital Adjustments										
ENG 4.1	2023 Rds Sdwlk - Prior Cap Proj OCIF Amend		A. Rec		310		(310)			-
ENG 4.2	West Street - Prior Cap Proj Gas Tax Amend		A. Rec		450		(450)			-
Prior Year Capital Subtotal				**-**	**760**	**-**	**(760)**	**-**	**-**	**-**
Total Non-Project Capital Budget Funding Requests				**165**	**760**	**-**	**(760)**	**-**	**-**	**165**

Proposed Debt Schedule

Current Debt	Year	Principal	Term	Rate	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Streetlight LED	2020	2,313,281	6	1.12%	395,471	391,122	290,507							
Centennial Drive Ph 2	2022	10,765,000	20	4.25%	809,742	809,742	809,742	809,742	809,742	809,742	809,742	809,742	809,742	809,742
Centennial Drive Ph 3	2023	2,390,000	10	4.83%	306,966	306,966	306,966	306,966	306,966	306,966	306,966	306,966	306,966	306,966
Road Reconst. Laclie St.	2023	6,800,000	20	5.00%	545,650	545,650	545,650	545,650	545,650	545,650	545,650	545,650	545,650	545,650
Subtotal P&I Service Payment		**22,268,281**			**2,057,828**	**2,053,479**	**1,952,864**	**1,662,357**	**1,662,357**	**1,662,357**	**1,662,357**	**1,662,357**	**1,662,357**	**1,662,357**
Annual Repayment % of Own Source Revenue					**1.99%**	**1.93%**	**1.78%**	**1.47%**	**1.43%**	**1.39%**	**1.35%**	**1.31%**	**1.27%**	**1.23%**

2024 Budget Debt	Year	Principal	Term	Rate	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Road Reconst. Laclie St.	2024	9,950,000	20	5.00%		798,414	798,414	798,414	798,414	798,414	798,414	798,414	798,414	798,414
Brian Orser Arena Reconst.	2024	12,400,000	10	4.83%		1,592,626	1,592,626	1,592,626	1,592,626	1,592,626	1,592,626	1,592,626	1,592,626	1,592,626
Subtotal P&I Service Payment		**22,350,000**			**-**	**2,391,040**	**2,391,040**	**2,391,040**	**2,391,040**	**2,391,040**	**2,391,040**	**2,391,040**	**2,391,040**	**2,391,040**
Annual Repayment % of Own Source Revenue					**0.00%**	**2.24%**	**2.18%**	**2.11%**	**2.05%**	**1.99%**	**1.94%**	**1.88%**	**1.82%**	**1.77%**

Total P+I Service Payment		**44,618,281**			**2,057,828**	**4,444,519**	**4,343,904**	**4,053,397**	**4,053,397**	**4,053,397**	**4,053,397**	**4,053,397**	**4,053,397**	**4,053,397**
Annual Repayment % of Own Source Revenue					**1.99%**	**4.17%**	**3.96%**	**3.58%**	**3.48%**	**3.38%**	**3.28%**	**3.18%**	**3.09%**	**3.00%**

Future Capital Plan Debt	Year	Principal	Term	Rate	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Operations Centre Expansion	2025	6,000,000	20	5.00%			481,456	481,456	481,456	481,456	481,456	481,456	481,456	481,456
Fittons Rd Wt Pump Station	2025	6,600,000	10	4.83%			847,688	847,688	847,688	847,688	847,688	847,688	847,688	847,688
Centennial Drive Phase 3	2025	2,150,000	10	4.83%			276,141	276,141	276,141	276,141	276,141	276,141	276,141	276,141
Ball Diamond Development	2028	3,400,000	10	4.83%						436,688	436,688	436,688	436,688	436,688
Transit Terminal Ph1	2025	8,365,000	20	5.00%			671,229	671,229	671,229	671,229	671,229	671,229	671,229	671,229
Transit Terminal Ph 2	2026	1,400,000	20	5.00%				112,340	112,340	112,340	112,340	112,340	112,340	112,340
Subtotal		9,765,000			-	-	671,229	783,569	783,569	783,569	783,569	783,569	783,569	783,569
Aerial Tower 1	2026	2,200,000	10	4.83%				282,563	282,563	282,563	282,563	282,563	282,563	282,563
Road Reconst. Laclie St.	2025	9,450,000	20	5.00%			758,292	758,292	758,292	758,292	758,292	758,292	758,292	758,292
Road Reconst. Laclie St.	2026	9,650,000	20	5.00%				774,341	774,341	774,341	774,341	774,341	774,341	774,341
Sub-Total		19,100,000			-	-	758,292	1,532,633	1,532,633	1,532,633	1,532,633	1,532,633	1,532,633	1,532,633
Waste Diversion Site Capping	2025	3,502,000	10	4.83%			449,788	449,788	449,788	449,788	449,788	449,788	449,788	449,788
Waste Diversion Site Capping	2031	4,560,000	10	4.83%									585,675	585,675
Subtotal		8,062,000				-	449,788	449,788	449,788	449,788	449,788	449,788	1,035,464	1,035,464
Subtotal P&I Service Payment		**57,277,000**			**-**	**-**	**3,484,595**	**4,653,838**	**4,653,838**	**5,090,526**	**5,090,526**	**5,090,526**	**5,676,201**	**5,676,201**
Annual Repayment % of Own Source Revenue					**0.00%**	**0.00%**	**3.17%**	**4.12%**	**4.00%**	**4.24%**	**4.12%**	**4.00%**	**4.33%**	**4.20%**

Proposed Debt Schedule

Current Debt	Year	Principal	Term	Rate	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Grand Total P&I Service Payment		101,895,281			2,057,828	4,444,519	7,828,499	8,707,235	8,707,235	9,143,923	9,143,923	9,143,923	9,729,598	9,729,598
Annual Repayment % of Own Source Revenue					1.99%	4.17%	7.13%	7.70%	7.48%	7.62%	7.40%	7.18%	7.42%	7.21%
City Policy: Max Annual Repayment % of Own Source Reve					10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%

Notes:
Infrastructure Ontario Rates are as of Sept. 2023.

Debenture Service Payments: Debt funded capital projects are initially funded by debenture proceeds and closed when the project is complete. Debt servicing annual payments typically starting a year after receipt are allocated to the appropriate division operating budget and fully offset by contributions from the appropriate reserve. As a result this is no levy impact. In some cases, a payment can be split across multiple divisions. For example a road project can be allocated to roads, water, waste water and stormwater. This approach assists the City in meeting Ministry reporting requirements and smooths the impact on the reserve overtime.

Capital Projects Summary by Council Priority

Council Priority Type Project No. & Name	2024 Total
Helping The Community	
BDT24003 - Equity, Diversity and Inclusion Initiatives	10
FIRE24004 - NEW Radio Repeater	20
FIRE24005 - NEW Portable Radios	30
FIN24001 - Tax/Utility Kiosks	30
FIN24002 -DC Background Study/Program costing & update	150
REC24001 - Parks, Recretaion, Culture and Trails MP Update	185
ENG24001 - Audible Pedestrian Signal Project	50
ENG24021 - NEW Auto Passenger Counters	15
ENG24012 - NEW Fittons/West Signal Upgrades	25
LEGS24001 - NEW Conventional Bus Replacement	1,750
PKD24001 - Waterfront Maintenance	50
PKD24002 - Trail System Management	200
PKD24003 - Lightfoot Trail Resurfacing & Repair	150
PKD24004 - NEW Lankinwood Park Trail Surfacing	30
PKD24005 - Trails Wayfinding & Regulatory Signage	60
PKD24006 - Playground Apparatus Replacement	457
PKD24007 - Morningstar Park Design	95
PKD24008 - NEW CR Hillcrest Park Community Garden	35
PKD24009 - NEW CR York Street Park Community Garden	35
FCCO24008 - Brian Orser Arena Reconstruction	12,400
FCCO24020 - Rotary Digital Pylon Sign	140
FCCO24021 - McKinnell Square Park - Washroom Refurb	320
FCCO24022 - Climate Change Action - Water Bottle Filling Stns	25
FCCO24023 - LED Upgrade-Parking Lots, Parks & Facilities	1,250
FCCO24024 - Climate Change Action Plan - Supporting Studies	125
FCCO24027 - Climate Action - Fleet Optimization Strategy	80
FCCO24028 - Climate Action - Orillia City Centre Retrofits	38
FCCO24029 - Climate Action - Rotary Place Retrofits	130
FCCO24030 - Climate Action - Library Retrofits	250
FCCO24031 - Climate Action - WWTC Retrofits	17

Capital Projects Summary by Council Priority

Council Priority Type Project No. & Name	2024 Total
FL&P24006 - NEW Spot Repairs - Selected Locations	230
FL&P24007 - NEW - Road Allowance Clearing & Cleanup	35
FL&P24008 - NEW BIA Sidewalk Rehabilitation	150
FL&P24009 - NEW Ash Tree Removal	100
ES-W24004 - WFP Coagulation/Flocculation/Filtration Study	250
Helping the Community Subtotal	**18,916**
Our Most Vulnerable	
COU24001 - Poverty Reduction Strategy (Council Request)	50
ENG24017 - Lead in Drinking Water Reduction Program	110
ENG24022 - NEW Specialized Trans Equip Replacement - OWLS	165
Our Most Vulnerable Subtotal	**325**
Community Engagement	
COU24002 - NEW CR Heritage Property Designation	42
CAO24001 - Corporate Website Refresh	50
PKD24010 - Walking Path (Council Request)	35
ENG24028 - Pedestrian Signal Countdown Units	30
Community Engagement Subtotal	**157**
Corporate Priority	
ENG24009 - Downtown Streetscape Reconstruction	1,600
ENG24030 - NEW Active Transportation Program	15
PLN24001 - NEW Municipal Restructuring	150
FCCO24032 - Physical Security Risk Assessments	85
Corporate Priority Subtotal	**1,850**

Capital Projects Summary by Council Priority

Council Priority Type Project No. & Name	2024 Total
Operational Priority	
BDT24001 - Orillia Opera House Conservation Plan Update	40
BDT24002 - Opera House Technical Theatre Equipment Upgrades	75
FIRE24001 - Self-Contained Breathing Apparatus (SCBA)	75
FIRE24002 - Defibrillators	17
FIRE24003 - Thermal Imaging Cameras Replacement	12
IT24001 - End User Technology Refresh	224
IT24002 - Network/WAN	18
IT24003 - Boardroom A/V Refresh	14
ENG24002 - Sanitary Sewer CCTV & Relining Program	220
ENG24003 - Outlet 103-4 & 15 - Pipe Retrofit - Design & Const	600
ENG24004 - Laclie St. & Phase 2 from Cedar St. to Parkhurst Cres.	9,950
ENG24005 - New Transit Shelter Program	54
ENG24006 - SWM Infra Inventory & Condition Assessment	100
ENG24007 - PXO Coldwater Road	40
ENG24008 - Road Condition Assessment	210
ENG24010 - Annual Road Resurfacing Program	2,045
ENG24011 - Annual Sidewalk Program	1,246
ENG24013 - Inch Farm SWM Pond Retrofit Design & Const	600
ENG24014 - Outlet 1/Mill Crk Storm Pipe Retrofit EA/Design	175
ENG24015 - Road Recons - Borland St. (Lawrence - Peter)	7,952
ENG24016 - Harvie Hill Standpipe Construction	11,000
ENG24018 - Sewage Pumping Station Upgrades	50
ENG24019 - NEW Design of North St. from Park St. to Laclie St	550
ENG24020 - NEW Minor Drainage Mtnce Design & Const	50
ENG24023 - NEW Landon Street Sewer Design & Const	85
ENG24024 - NEW Traffic Circle Install / Study (James/Forest)	25
ENG24025 - Jarvis St Design and 2025 constuction	200
ENG24026 - NEW Old Barrie Rd (Univ. to 11 Widening Design)	275
ENG24027 - NEW Laclie St - Phase 3/4 - Pre-construction Work	1,460
ENG24029 - School Zone Flasher Replacement	40
ENG24031 - Outlet 3 - Stormwater Pipe Retrofit EA & Design	75
ENG24032 - Outlet U1 - Stormwater Pipe Retrofit EA & Design	100
ENG24033 - Outlet 43 - Stormwater Pipe Retrofit EA & Design	75
ES-D24001 - Household Hazardous Waste Depot Rehab	60
ES-D24002 - Push Wall Bin System Maintenance	25
ES-D24003 - Compost Pad and Swale Maintenance	95

Capital Projects Summary by Council Priority

Council Priority Type Project No. & Name	2024 Total
ES-D24004 - Unused Bridge Removal	100
ES-W24001 - Water Assets Rehabilitation	500
ES-W24002 - Reservoirs Cleaning & Inspection	100
ES-W24003 - Water Meter Changeout Program	35
SWTR24001 - Storm Station Pump Rehabilitation	45
ES-W24005 - Rosemary Road Reservoirs Mixing Study	100
ES-W24006 - WFP Generator Switchgear Upgrade	650
ES-WW24001 - NEW Wastewater Assets Rehabilitation	835
ES-WW24002 - SCADA Master Plan	150
ES-WW24003 - WWTC Office Reorganization	40
ES-WW24004 - NEW Colborne St. East Sewer Main	175
FCCO24001 - Rotary Place Mtce & Equip Rehab/Replacement	250
FCCO24002 - Orillia Rec Centre Mtce and Equip Upgrades	230
FCCO24003 - City Centre - Electrical Upgrades	72
FCCO24004 - BPRC Maintenance and Equipment Upgrades	1,100
FCCO24005 - Facilities Unscheduled Asset Rehab Prog	100
FCCO24006 - Water Facilities Unscheduled Asset Rehab Prog	75
FCCO24007 - WW Facilities - Unscheduled Asset Rehab Prog	75
FCCO24009 - Rotary Place Door Enhancements	120
FCCO24010 - City Centre Façade Restoration (2025)	20
FCCO24011 - City Centre - Flooring Replacement	20
FCCO24012 - OOH - Green Room HVAC Unit Replacement	180
FCCO24013 - Rotary Place -Dressing Room Countertop Repl	25
FCCO24014 - Water Filtration Plant - Façade Restoration	15
FCCO24015 - Corporate Facility Condition Assessments	75
FCCO24016 - Fire Station 2 - Mechanical System Replacements	100
FCCO24017 - NEW Mississaga W. & Andrew N. Intersection	25
FCCO24018 - NEW Library Doors Replacement	80
FCCO24019 - NEW 955 Memorial – Facility Demolition	30
FCCO24025 - Regan House - Maintenance	25
FCCO24026 - Port of Orillia - Dredging Program	1,600
FL&P24001 - Fleet Additions	600
FL&P24002 - Fleet Replacement	1,650
FL&P24003 - Park and Athletic Field Fencing Upgrades	40
FL&P24004 - Park Equipment & Rehabilitation	165
FL&P24005 - Collins Drive Boat Launch	125
Operational Priority Subtotal	**47,359**

Capital Projects Summary by Council Priority

Council Priority Type Project No. & Name	2024 Total
Total Capital Projects	**68,607**

Council Priority: Capital Budget Allocation	Total
Helping the Community	18,916
Corporate	1,850
Vulnerable	325
Comm Engag.	157
Business Dev.	-
Operational	47,359
Total	**68,607**

Capital Projects Summary by Budget Theme

Budget Theme Type Project No. & Name	2024 Total
Maintain Service	
BDT24001 - Orillia Opera House Conservation Plan Update	40
BDT24002 - Opera House Technical Theatre Equipment Upgrades	75
CAO24001 - Corporate Website Refresh	50
ENG24002 - Sanitary Sewer CCTV & Relining Program	220
ENG24005 - New Transit Shelter Program	54
ENG24006 - SWM Infra Inventory & Condition Assessment	100
ENG24008 - Road Condition Assessment	210
ENG24009 - Downtown Streetscape Reconstruction	1,600
ENG24010 - Annual Road Resurfacing Program	2,045
ENG24011 - Annual Sidewalk Program	1,246
ENG24013 - Inch Farm SWM Pond Retrofit Design & Const	600
ENG24015 - Road Recons - Borland St. (Lawrence - Peter)	7,952
ENG24018 - Sewage Pumping Station Upgrades	50
ENG24019 - NEW Design of North St. from Park St. to Laclie St	550
ENG24020 - NEW Minor Drainage Mtnce Design & Const	50
ENG24021 - NEW Auto Passenger Counters	15
ENG24022 - NEW Specialized Trans Equip Replacement - OWLS	165
ENG24025 - Jarvis St Design and 2025 constuction	200
ENG24027 - NEW Laclie St - Phase 3/4 - Pre-construction Work	1,460
ENG24029 - School Zone Flasher Replacement	40
ENG24012 - NEW Fittons/West Signal Upgrades	25
ES-D24001 - Household Hazardous Waste Depot Rehab	60
ES-D24002 - Push Wall Bin System Maintenance	25
ES-D24003 - Compost Pad and Swale Maintenance	95
ES-W24001 - Water Assets Rehabilitation	500
ES-W24002 - Reservoirs Cleaning & Inspection	100
ES-W24003 - Water Meter Changeout Program	35
ES-W24005 - Rosemary Road Reservoirs Mixing Study	100
SWTR24001 - Storm Station Pump Rehabilitation	45
ES-WW24001 - NEW Wastewater Assets Rehabilitation	835
ES-WW24002 - SCADA Master Plan	150
ES-WW24003 - WWTC Office Reorganization	40
ES-WW24004 - NEW Colborne St. East Sewer Main	175

Capital Projects Summary by Budget Theme

Budget Theme Type Project No. & Name	2024 Total
FCCO24001 - Rotary Place Mtce & Equip Rehab/Replacement	250
FCCO24002 - Orillia Rec Centre Mtce and Equip Upgrades	230
FCCO24003 - City Centre - Electrical Upgrades	72
FCCO24004 - BPRC Maintenance and Equipment Upgrades	1,100
FCCO24005 - Facilities Unscheduled Asset Rehab Prog	100
FCCO24006 - Water Facilities Unscheduled Asset Rehab Prog	75
FCCO24007 - WW Facilities - Unscheduled Asset Rehab Prog	75
FCCO24008 - Brian Orser Arena Reconstruction	12,400
FCCO24009 - Rotary Place Door Enhancements	120
FCCO24010 - City Centre Façade Restoration (2025)	20
FCCO24011 - City Centre - Flooring Replacement	20
FCCO24012 - OOH - Green Room HVAC Unit Replacement	180
FCCO24013 - Rotary Place -Dressing Room Countertop Repl	25
FCCO24014 - Water Filtration Plant - Façade Restoration	15
FCCO24016 - Fire Station 2 - Mechanical System Replacements	100
FCCO24017 - NEW Mississaga W. & Andrew N. Intersection	25
FCCO24018 - NEW Library Doors Replacement	80
FCCO24019 - NEW 955 Memorial – Facility Demolition	30
FCCO24021 - McKinnell Square Park - Washroom Refurb	320
FCCO24025 - Regan House - Maintenance	25
FCCO24026 - Port of Orillia - Dredging Program	1,600
FIRE24001 - Self-Contained Breathing Apparatus (SCBA)	75
FIRE24002 - Defibrillators	17
FIRE24003 - Thermal Imaging Cameras Replacement	12
FIRE24004 - NEW Radio Repeater	20
FIRE24005 - NEW Portable Radios	30
FL&P24002 - Fleet Replacement	1,650
FL&P24003 - Park and Athletic Field Fencing Upgrades	40
FL&P24004 - Park Equipment & Rehabilitation	165
FL&P24005 - Collins Drive Boat Launch	125
FL&P24006 - NEW Spot Repairs - Selected Locations	230
FL&P24008 - NEW BIA Sidewalk Rehabilitation	150
FL&P24009 - NEW Ash Tree Removal	100
IT24001 - End User Technology Refresh	224

Capital Projects Summary by Budget Theme

Budget Theme Type Project No. & Name	2024 Total
IT24002 - Network/WAN	18
IT24003 - Boardroom A/V Refresh	14
LEGS24001 - NEW Conventional Bus Replacement	1,750
PKD24001 - Waterfront Maintenance	50
PKD24002 - Trail System Management	200
PKD24003 - Lightfoot Trail Resurfacing & Repair	150
PKD24004 - NEW Lankinwood Park Trail Surfacing	30
PKD24005 - Trails Wayfinding & Regulatory Signage	60
PKD24007 - Morningstar Park Design	95
Maintain Service Subtotal	**40,974**
Manage Growth	
ENG24004 - Laclie St. & Phase 2 from Cedar St. to Parkhurst Cres.	9,950
ENG24016 - Harvie Hill Standpipe Construction	11,000
ENG24026 - NEW Old Barrie Rd(Univ. to 11 Widening Design)	275
FIN24002 -DC Background Study/Program costing & update	150
FL&P24001 - Fleet Additions	600
PLN24001 - NEW Municipal Restructuring	150
REC24001 - Parks, Recretaion, Culture and Trails MP Update	185
Manage Growth Subtotal	**22,310**

Capital Projects Summary by Budget Theme

Budget Theme Type Project No. & Name	2024 Total
New Initiatives	
BDT24003 - Equity, Diversity and Inclusion Initiatives	10
COU24002 - NEW CR Heritage Property Designation	42
COU24001 - Poverty Reduction Strategy (Council Request)	50
ENG24001 - Audible Pedestrian Signal Project	50
ENG24003 - Outlet 103-4 & 15 - Pipe Retrofit - Design & Const	600
ENG24007 - PXO Coldwater Road	40
PKD24010 - Walking Path (Council Request)	35
ENG24014 - Outlet 1/Mill Crk Storm Pipe Retrofit EA/Design	175
ENG24017 - Lead in Drinking Water Reduction Program	110
ENG24023 - NEW Landon Street Sewer Design & Const	85
ENG24024 - NEW Traffic Circle Install / Study (James/Forest)	25
ENG24028 - Pedestrian Signal Countdown Units	30
ENG24030 - NEW Active Transportation Program	15
ENG24031 - Outlet 3 - Stormwater Pipe Retrofit EA & Design	75
ENG24032 - Outlet U1 - Stormwater Pipe Retrofit EA & Design	100
ENG24033 - Outlet 43 - Stormwater Pipe Retrofit EA & Design	75
ES-D24004 - Unused Bridge Removal	100
ES-W24004 - WFP Coagulation/Flocculation/Filtration Study	250
ES-W24006 - WFP Generator Switchgear Upgrade	650
FCCO24015 - Corporate Facility Condition Assessments	75
FCCO24020 - Rotary Digital Pylon Sign	140
FCCO24022 - Climate Change Action - Water Bottle Filling Stns	25
FCCO24023 - LED Upgrade-Parking Lots, Parks & Facilities	1,250
FCCO24024 - Climate Change Action Plan - Supporting Studies	125
FCCO24027 - Climate Action - Fleet Optimization Strategy	80
FCCO24028 - Climate Action - Orillia City Centre Retrofits	38
FCCO24029 - Climate Action - Rotary Place Retrofits	130
FCCO24030 - Climate Action - Library Retrofits	250
FCCO24031 - Climate Action - WWTC Retrofits	17
FCCO24032 - Physical Security Risk Assessments	85
FIN24001 - Tax/Utility Kiosks	30
FL&P24007 - NEW - Road Allowance Clearing & Cleanup	35
PKD24006 - Playground Apparatus Replacement	457
PKD24008 - NEW CR Hillcrest Park Community Garden	35
PKD24009 - NEW CR York Street Park Community Garden	35
New Initatives Subtotal	**5,324**

Capital Projects Summary by Budget Theme

Budget Theme Type Project No. & Name	2024 Total
Total Capital Projects	**68,607**

Budget Theme: Capital Budget Allocation	Total
Maintain Service	40,974
Manage Growth	22,310
Initiatives	5,324
Total	**68,607**

Council
Capital Project Summary

Department/Division Project No. & Name	Pg No.	2024 Total
Council, Agencies & Committees		
COU24001 - Poverty Reduction Strategy	334	50
COU24002 - NEW CR Heritage Property Designation	335	42
Council, Agencies & Committees Subtotal		**92**

Capital Project Detail

COU24001 - Poverty Reduction Strategy (Council Request)

Consolidated Work Unit	10-10-000 - COUNCIL - GEN	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	2. Looking After Our Most Vulnerable	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions As per Council recommendation at Nov 14th Budget Committee meeting, request for poverty reduction strategy to take place.

Justification

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	50,000	–	–	–	–
Total Funding Source	**50,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	50,000	–	–	–	–
Total Expenditure	**50,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Capital Project Detail

COU24002 - NEW CR Heritage Property Designation

Consolidated Work Unit	10-15-060 - AGENCIES/COMTE - HERITAGE CMTE	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	3. Strengthening Community Participation/Engagement	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project proposes to retain a Heritage Consultant to undertake research to prepare Heritage Character Statements for 50% of the properties listed on the City's municipal register of undesignated properties of interest. Capital project funds will also be used for legal work associated with the heritage designation process.

Justification

The City's Heritage Register contains 14 undesignated properties of interest. Changes to Bill 23 requires municipalities to either formally designate properties by January 1st, 2025 or remove the properties from the list. Once removed, undesignated properties of interest cannot be put back on the list for 5 years. The MHC is requesting funds to hire a Consultant to study 7 of the City's properties of interest. The MHC will then consult with individual property owners and, further to consent of the owners for designation, staff will commence the designation processes.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	42,000	–	–	–	–
Total Funding Source	**42,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	42,000	–	–	–	–
Total Expenditure	**42,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Chief Administrative Office
Capital Project Summary

Department/Division Project No. & Name	Pg No.	2024 Total
Chief Administrative Office		
Communications		
CAO24001 - Corporate Website Refresh	337	50
Communications Subtotal		**50**
Fire Services		
FIRE24001 - Self-Contained Breathing Apparatus (SCBA)	338	75
FIRE24002 - Defibrillators	340	17
FIRE24003 - Thermal Imaging Cameras Replacement	341	12
FIRE24004 - NEW Radio Repeater	342	20
FIRE24005 - NEW Portable Radios	343	30
Fire Services Subtotal		**154**

Capital Project Detail

CAO24001 - Corporate Website Refresh

Consolidated Work Unit	20-21-002 - COMMUNICATIONS - ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	3. Strengthening Commun	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

For the City of Orillia to remain current with best website practices, new technology and features, it is recommended a refresh take place. The proposed project includes implementation of an updated platform with updated site mapping, recommendations for content and implementation. This would be a cross-departmental project led by IT and Communications. The last website refresh was in 2017.

Justification

The City's website provider has advised that the current website platform is being retired and replaced. This requires orillia.ca, Economic Development, Tourism, and Fun Orillia to be updated. The Customer Service Review identified opportunities for website improvements based on user expectations and updates in technology. Refreshing the websites will provide an enhanced experience, improve accessibility and responsiveness while providing easier content management and a more modern website look and feel.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58815 - Trf Fr It Rsvfd	50,000	–	–	–	–
Total Funding Source	**50,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	50,000	–	–	–	–
Total Expenditure	**50,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FIRE24001 - Self-Contained Breathing Apparatus (SCBA)

Consolidated Work Unit	20-22-002 - CAO - FIRE - ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

26-Scott/3M X3 PRO Air-Pak SCBA 4500 PSI CGA Connection Ez-Flo+ Regulator Quick-Connect
o Regulator UEBSS and Pak-Tracker
o Chest Strap X3 Pro Air-Pak

Justification

Self-contained breathing apparatus (SCBA) are respiratory protective equipment to protect fire fighters from hazardous atmospheres.
The current inventory of SCBA:

- 7 - 2013 edition (frontline)
- 10-2007 edition (frontline)
- 8- 1997 edition that were upgraded to 2007 edition (frontline)
- 1-1997 edition SCBA (frontline)
- 6-1997 edition SCBA's used in training (frontline)

Industry standard suggests that firefighting SCBA should replaced after 15-years.

Comments

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58881 - Trf Fr Fleq Asst Rsvf	75,000	75,000	–	–	–
Total Funding Source	**75,000**	**75,000**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	75,000	75,000	–	–	–
Total Expenditure	**75,000**	**75,000**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

FIRE24002 - Defibrillators

Consolidated Work Unit	20-22-002 - CAO - FIRE - ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

County of Simcoe Paramedic Services is currently conducting testing to determine the type of defibrillator to adopt. Orillia Fire will adopt a similar type of defibrillator to enable the paramedics to be familiar with them.

Justification

The Department currently has three - defibrillators that were purchased in August 2009 with a 5-year service agreement. Staff is proposing to replace two units in 2024 and one in 2025. Coupling our purchase with the County of Simcoe Paramedic Services will likely result in a cost savings.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58881 - Trf Fr Fleq Asst Rsvf	17,000	–	–	–	–
Total Funding Source	**17,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	17,000	–	–	–	–
Total Expenditure	**17,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Capital Project Detail

FIRE24003 - Thermal Imaging Cameras Replacement

Consolidated Work Unit	20-22-002 - CAO - FIRE - ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions 4 - MSA Lunar thermal imaging cameras. These are 25% of the existing model of thermal imaging cameras (TICs).

Justification TICs are used by the fire fighters to see through the smoke at fires, to aid in the search for trapped occupants, to locate fires in concealed spaces, and over-heated devices behind walls and ceilings. Orillia Fire Department has four-thermal imaging cameras (TICs) that have reached their end of life.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58881 - Trf Fr Fleq Asst Rsvf	12,000	12,000	12,000	12,000	–
Total Funding Source	**12,000**	**12,000**	**12,000**	**12,000**	**–**
Expenditure					
71000 - Contracts	12,000	12,000	12,000	12,000	–
Total Expenditure	**12,000**	**12,000**	**12,000**	**12,000**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Capital Project Detail

FIRE24004 - NEW Radio Repeater

Consolidated Work Unit	20-22-002 - CAO - FIRE - ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommeded	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The repeater is used to boost radio signals from a portable radio or truck radio back to our dispatch centre. The older repeater at the Benner Street radio tower utilizes an amplifier to boost the radio signal. This amplifier has recently stopped working and isn't repairable. It is recommended we purchase a new repeater system.

Justification

Fire department uses a repeater system to boost radio transmissions throughout Orillia at our radio tower sites.
The main repeater system at the Benner Street tower site failed in July 2023, and we have a loaner from Point-to-Point Communications.
The repeater must be replaced with a model SLR 8000 for the Benner Street radio tower.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58881 - Trf Fr Fleq Asst Rsvf	19,960	–	–	–	–
Total Funding Source	**19,960**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	19,960	–	–	–	–
Total Expenditure	**19,960**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FIRE24005 - NEW Portable Radios

Consolidated Work Unit	20-22-002 - CAO - FIRE - ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Portable radios are used by all members at emergency scenes. The radios are required to communicate messages between crew members, incident command and dispatch. They are a critical part of the life safety equipment and are also used for accountability purposes on emergency scenes.

Justification

Orillia Fire Department currently has 23-Motorola 6550 portable radios in use. Motorola no longer supports the 6550 portable radios are not repairable if they break down.
These radios are essential tools for our fire fighters at emergency scenes. The radios are the means that by which most communicating is done.
At an emergency scene, each fire fighter is equipped with a radio for their safety. The radios can also transmit an emergency tone if a fire fighter becomes lost or trapped at a fire scene.
The portable radios should be replaced with Motorola R7 over two-years.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58881 - Trf Fr Fleq Asst Rsvf	30,000	30,000	–	–	–
Total Funding Source	**30,000**	**30,000**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	30,000	30,000	–	–	–
Total Expenditure	**30,000**	**30,000**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Corporate Services
Capital Project Summary

Department/Division Project No. & Name	Pg No.	2024 Total
Corporate Services		
Business Development, Tourism & IT		
BDT24001 - Orillia Opera House Conservation Plan Update	345	40
BDT24002 - Opera House Technical Theatre Equipment Upgrades	346	75
BDT24003 - Equity, Diversity and Inclusion Initiatives	347	10
IT24001 - End User Technology Refresh	348	224
IT24002 - Network/WAN	349	18
IT24003 - Boardroom A/V Refresh	350	14
Business Development, Tourism & IT Subtotal		**381**
Financial Services		
FIN24001 - Tax/Utility Kiosks	351	30
FIN24002 - DC Background Study/Program costing & update	352	150
Financial Services Subtotal		**180**
Recreation & Culture		
REC24001 - Parks, Recretaion, Culture and Trails MP Update	354	185
Recreation & Culture Subtotal		**185**

Capital Project Detail

BDT24001 - Orillia Opera House Conservation Plan Update

Consolidated Work Unit	30-24-110 - BUS DEV/TOUR - TOURISM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

To hire an architectural consulting firm specializing in heritage buildings to review outstanding items and cost estimates from the 2013 Conservation Study and fold them into a new strategy to conserve the building over the next 10 years. A historic landmark designated under the Ontario Heritage Act, the building requires regular maintenance to preserve its structural integrity and heritage.

Justification

Conservation Plans help guide the 10 year capital plan for the Heritage building. The current conservation plan is now 10 years old and is in need of revisions to ensure the building's structural integrity and heritage is preserved. Having a conservation plan assists staff in applying for and achieving grants for infrastructure improvements.
Recommendations arising from the plan will be used to inform the 10 year plan moving forward.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58883 - Trf Fr Opra Asst Rsvf	40,000	–	–	–	–
Total Funding Source	**40,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	40,000	–	–	–	–
Total Expenditure	**40,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

BDT24002 - Opera House Technical Theatre Equipment Upgrades

Consolidated Work Unit	30-24-110 - BUS DEV/TOUR - TOURISM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Replacement of the Lightfoot Theatre's twenty year old sound system with updated equipment. Current equipment is now beyond repair as some systems are obsolete and replacement parts are no longer available therefore an upgrade is necessary to maintain operations.

Justification

Current equipment is now beyond repair as some systems are obsolete and replacement parts are no longer available therefore an upgrade is necessary to maintain operations. Staff have had to bypass parts of the system in order to continue to operate as the "racks' are now beyond repair. The improvements will also increase the audio inputs which are a frequent request from clients and bring the theatre to industry standards.

10 year capital plan forecasts $25k per year for technical upgrades. Staff have merged 2023, 2024 and 2025 projects into 2024 to balance the requested cost.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58883 - Trf Fr Opra Asst Rsvf	75,000	–	25,000	25,000	50,000
Total Funding Source	**75,000**	**–**	**25,000**	**25,000**	**50,000**
Expenditure					
71000 - Contracts	75,000	–	25,000	25,000	50,000
Total Expenditure	**75,000**	**–**	**25,000**	**25,000**	**50,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

BDT24003 - Equity, Diversity and Inclusion Initiatives

Consolidated Work Unit	30-24-110 - BUS DEV/TOUR - TOURISM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

TO BE MOVED This budget is to support the City's continued efforts to foster an inclusive and caring environment for all of its citizens. This could include diversity sidewalks or banners, a Sacred Fire Circle, and wayfinding in various languages as examples. Guidance from the EDI Roundtable will help inform these priorities.

Justification

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	10,000	–	10,000	–	10,000
Total Funding Source	**10,000**	**–**	**10,000**	**–**	**10,000**
Expenditure					
71000 - Contracts	10,000	–	10,000	–	10,000
Total Expenditure	**10,000**	**–**	**10,000**	**–**	**10,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Capital Project Detail

IT24001 - End User Technology Refresh

Consolidated Work Unit	30-24-116 - ECO BUS/TOUR - INFO TECH	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	5. Corporate Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The original 10-year Capital Plan would replace 146 laptops in 2024 and seven (7) in 2025. Staff is recommending a one-time adjustment in 2024 to more evenly distribute the replacement plan
to replace 80 Laptops, associated peripherals and warranty in 2024 and delay the purchase of 73 Laptops, peripherals and warranty until 2025.

Justification

The Capital Plan and the City asset management plan include a four (4) year technology refresh cycle for Laptops and associated peripherals.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58815 - Trf Fr It Rsvfd	224,000	183,000	148,000	71,000	224,000
Total Funding Source	**224,000**	**183,000**	**148,000**	**71,000**	**224,000**
Expenditure					
71000 - Contracts	224,000	183,000	148,000	71,000	224,000
Total Expenditure	**224,000**	**183,000**	**148,000**	**71,000**	**224,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

IT24002 - Network/WAN

Consolidated Work Unit	30-24-116 - ECO BUS/TOUR - INFO TECH	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions Network equipment life cycle replacements and upgrades.

Justification Routine network equipment upgrades and replacements to maintain service and compatibility in accordance with 10 year capital plan

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58815 - Trf Fr It Rsvfd	18,000	–	94,000	–	120,000
Total Funding Source	**18,000**	**–**	**94,000**	**–**	**120,000**
Expenditure					
71000 - Contracts	18,000	–	94,000	–	120,000
Total Expenditure	**18,000**	**–**	**94,000**	**–**	**120,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Capital Project Detail

IT24003 - Boardroom A/V Refresh

Consolidated Work Unit	30-24-116 - ECO BUS/TOUR - INFO TECH	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	5. Corporate Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions Replacement of the Audio/Visual Equipment within City boardrooms to enhance the City's videoconferencing capabilities

Justification Current Audio Visual Equipment within City boardrooms have reached the end of their initial lifecycle. Upgrades would be prioritized to enhance the most utilized boardrooms to feature videoconferencing technology

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58815 - Trf Fr It Rsvfd	14,000	–	18,000	–	–
Total Funding Source	**14,000**	**–**	**18,000**	**–**	**–**
Expenditure					
71000 - Contracts	14,000	–	18,000	–	–
Total Expenditure	**14,000**	**–**	**18,000**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Capital Project Detail

FIN24001 - Tax/Utility Kiosks

Consolidated Work Unit	30-38-285 - FIN - REV SRV	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions Customer service enhancement to have Kiosks at City Centre for customers to look up account information, access MPAC assessment comparative information. These systems could be link to other City information to provice easy access to information

Justification

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58815 - Trf Fr It Rsvfd	30,000	–	–	–	–
Total Funding Source	**30,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	30,000	–	–	–	–
Total Expenditure	**30,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
71000 - Contracts	1 - Operating	Mtnce and licensing fees	–	5,000	5,100	5,202	5,306	5,412

Capital Project Detail

FIN24002 - Development Charge Background Study - Program Re-costing & Update

Consolidated Work Unit	30-38-290 - FIN - PURCH RISK DEV SRV	**Budget Year**	2024
Budget Theme	Manage Growth	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Funds to review the Development Charge (DC) Background Study project costs. If the costing exercise justifies the need to update the DC Background Study and associated DC rates additional funds will be required to administer that process.

Justification

Due to the current economic hyper inflation environment capital cost have increased substantially and there are several current examples of projects increasing 15% to 20% or more. Development Charges are the City's primary funding source to build infrastructure supporting growth and new homes/businesses as they come online. As a result, it is critical the costs of the projects supporting the DC rates are current, otherwise DC rates will be low placing and collection will not cover the cost of the capital program. This places stress on non-growth sources and the City's overall available funds

Comments

Step1 of this process: Engineering, Facilities, Parks and other divisions to review their high profile DC projects and if necessary seek external guidance to accurately cost their programs, A place holder of $40K is estimated, but might not be needed. As the DC Study was just recently approved further adjustment may come under scrutiny from the development community and expert support will assist in the City's defense.

Step 2: If required, update the DC Background study. The cost to do so is approximately $50K, but this amount will be dependent the number of categories to be updated.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	150,000	–	–	–	–
Total Funding Source	**150,000**	**–**	**–**	**–**	**–**
Expenditure					
71240 - Prof / Consult	150,000	–	–	–	–
Total Expenditure	**150,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

REC24001 - Parks, Recreation, Culture and Trails Master Plan Update

Consolidated Work Unit	30-32-220 - REC - PROGRAMS	**Budget Year**	2024
Budget Theme	Manage Growth	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The Parks, Recreation, Culture & Trails Masterplan outlines the communities' vision for Parks, Recreation and Culture. This update would entail a review of the current masterplan with an assessment of what was completed, successes/failures and what is still required to move forward for recreation, culture and trails within the City of Orillia.

Justification

The last parks, recreation & culture master planning exercise for the City was undertaken in 2014 by Peter J. Smith & Co. Since that time significant changes have occurred, including significant investments in parks and facilities, corporate reorganizations, boundary review, Official Plan updates, closure of YMCA etc. The Parks and Recreation Master Plan will provide a revised context for current and future recreational needs and investment. The process will include significant public consultation including surveys, public meetings, one-on-one interviews and consultations with stakeholders.

Comments

In addition the Master Plan will include an update to the Trails Master Plan and the Culture Master Plan

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	185,000	–	–	–	–
Total Funding Source	**185,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	185,000	–	–	–	–
Total Expenditure	**185,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Development Services & Engineering
Capital Project Summary

Department/Division Project No. & Name	Pg No.	2024 Total
Development Services & Engineering		
Engineering		
ENG24001 - Audible Pedestrian Signal Project	357	50
ENG24002 - Sanitary Sewer CCTV & Relining Program	359	220
ENG24003 - Outlet 103-4 & 15 - Pipe Retrofit - Design & Const	360	600
ENG24004 - Laclie St. & Phase 2 from Cedar St. to Parkhurst Cres.	362	9,950
ENG24005 - New Transit Shelter Program	364	54
ENG24006 - SWM Infra Inventory & Condition Assessment	366	100
ENG24007 - PXO Coldwater Road	367	40
ENG24008 - Road Condition Assessment	369	210
ENG24009 - Downtown Streetscape Reconstruction	371	1,600
ENG24010 - Annual Road Resurfacing Program	373	2,045
ENG24011 - Annual Sidewalk Program	375	1,246
ENG24012 - NEW Fittons/West Signal Upgrades	377	25
ENG24013 - Inch Farm SWM Pond Retrofit Design & Const	378	600
ENG24014 - Outlet 1/Mill Crk Storm Pipe Retrofit EA/Design	381	175
ENG24015 - Road Recons - Borland St. (Lawrence - Peter)	384	7,952
ENG24016 - Harvie Hill Standpipe Construction	387	11,000
ENG24017 - Lead in Drinking Water Reduction Program	389	110
ENG24018 - Sewage Pumping Station Upgrades	390	50
ENG24019 - NEW Design of North St. from Park St. to Laclie St	393	550
ENG24020 - NEW Minor Drainage Mtnce Design & Const	394	50
ENG24021 - NEW Auto Passenger Counters	396	15
ENG24022 - NEW Specialized Trans Equip Replacement - OWLS	397	165
ENG24023 - NEW Landon Street Sewer Design & Const	397	85
ENG24024 - NEW Traffic Circle Install / Study (James/Forest)	400	25
ENG24025 - Jarvis St Design and 2025 constuction	401	200
ENG24026 - Old Barrie Rd/University Ave to Hwy 11 Widening	403	275
ENG24027 - NEW Laclie St - Phase 3/4 - Pre-construction Work	405	1,460
ENG24028 - Pedestrian Signal Countdown Units	407	30
ENG24029 - School Zone Flasher Replacement	409	40
ENG24030 - NEW Active Transportation Program	411	15
ENG24031 - Outlet 3 - Stormwater Pipe Retrofit EA & Design	413	75
ENG24032 - Outlet U1 - Stormwater Pipe Retrofit EA & Design	416	100
ENG24033 - Outlet 43 - Stormwater Pipe Retrofit EA & Design	419	75
Engineering Subtotal		**39,186**

Development Services & Engineering
Capital Project Summary

Department/Division Project No. & Name	Pg No.	2024 Total
Legislative Services		
LEGS24001 - NEW Conventional Bus Replacement	421	1,750
Legislative Services Subtotal		**1,750**
Planning & Parks		
PKD24001 - Waterfront Maintenance	422	50
PKD24002 - Trail System Management	423	200
PKD24003 - Lightfoot Trail Resurfacing & Repair	425	150
PKD24004 - NEW Lankinwood Park Trail Surfacing	427	30
PKD24005 - Trails Wayfinding & Regulatory Signage	428	60
PKD24006 - Playground Apparatus Replacement	429	457
PKD24007 - Morningstar Park Design	431	95
PKD24008 - NEW CR Hillcrest Park Community Garden	433	35
PKD24009 - NEW CR York Street Park Community Garden	435	35
PKD24010 - Walking Path (Council Request)	437	35
PLN24001 - NEW Municipal Restructuring	438	150
Planning & Parks		**1,297**

Capital Project Detail

ENG24001 - Audible Pedestrian Signal Project

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Equip all traffic signal crossings with Audible Pedestrian Signals (APS) and countdown units
Upgrades to APS at the following locations
2024: West St N at Commerce Rd and Monarch Drive at Montana's
2025: James St W at Memorial Ave and Laclie St at Fittons Rd E
2026 to 2028 in comments

Justification

In 2021 staff completed, APS project to upgrade all units within the BIA. The continuation of the APS project continued to put the safety of pedestrians at the forefront by installing APS at the intersections of Colborne Street West at Dunedin Street and West Street North at Brant Street.
Staff is proposing continuing installing APS buttons with the ped countdown units in high ped traffic areas. There are multiple traffic signals in Orillia that don't currently have the ped push button system. The extension of this project will continue to put the safety of pedestrians at the forefront.

Comments

Needs Operating budget, this is not a legislative requirement but is a "best practice"

2026: Fittons Rd W at Park St and Westmount Dr at Woodside Dr
2027: James St at West St S and Laclie St at North St
2028: Memorial Ave at Progress Dr and Memorial Ave at OPP

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	50,000	50,000	50,000	50,000	50,000
Total Funding Source	**50,000**	**50,000**	**50,000**	**50,000**	**50,000**
Expenditure					
71000 - Contracts	50,000	50,000	50,000	50,000	50,000
Total Expenditure	**50,000**	**50,000**	**50,000**	**50,000**	**50,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
77200 - Parts - Repair	1 - Operating	1-60-60-520-00455 Annual inspection cost of two interesections	–	1,000	1,000	1,000	1,000	1,000

Related Projects

No data found for the selected parameters.

Map

Project Geometry is too large to be display on the report.

Various locations as set out in the description.

Capital Project Detail

ENG24002 - Sanitary Sewer CCTV & Relining Program

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This annual program uses close circuit television (CCTV) to investigate sewer condition and confirm if it is suitable for relining, which allows for rehabilitation of deteriorated sewers where the age and condition of the other corridor assets (roads, watermain) do not support a full reconstruction. Collected information can also be used to inform our future road resurfacing programs.

Justification

CCTV of the sewers allows for determination of the most appropriate repair solution for deteriorated sewers, including relining. There are approximately 13 km of sewers approaching or at end-of-life, and relining of sewers will extend the lifespan of sewers and mitigate the impact of failing poor condition sewers prior to failure. The costs and resourcing to complete a sewer relining project and road resurfacing are significantly lower than a full road reconstruction and replacement of the belowgrade infrastructure, providing economic benefits in appropriate cases.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58887 - Trf Fr Ww Asst Rsvf	220,000	220,000	220,000	220,000	220,000
Total Funding Source	**220,000**	**220,000**	**220,000**	**220,000**	**220,000**
Expenditure					
71000 - Contracts	220,000	220,000	220,000	220,000	220,000
Total Expenditure	**220,000**	**220,000**	**220,000**	**220,000**	**220,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ENG24003 - Outlet 103-4 & 15 - End of Pipe Retrofit - Design & Construction

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions This project would undertake the detailed design and construction of the preferred alternatives identified within the 2023 EAs for Outlets 103-4 (Memorial Avenue and Dunn Avenue) & 15 (Bay Street, 200 m north of North Street). These two (2) locations were identified for end of pipe stormwater quality retrofits within the City's 2016 Comprehensive Stormwater Management Plan.

Justification The proposed end of pipe retrofits would positively contribute to improved stormwater quality discharged from the City to the receiving waterbodies by removing the majority of oils and sediments that are transported in stormwater. The 2016 Comprehensive Stormwater Management Plan recommended that these projects be constructed in 2026 and 2031 respectively; however, a review of the prioritization of the recommended retrofit projects by City staff determined that these two (2) retrofit opportunities are more feasible than the outstanding retrofit opportunities.

Comments Asset type has been identified as Sewer Pipes for lack of a more appropriate description.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58839 - Trf Fr Dcstrm Orsvf	90,000	–	–	–	–
58888 - Trf Fr Strm Asst Rsvf	510,000	–	–	–	–
Total Funding Source	**600,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	600,000	–	–	–	–
Total Expenditure	**600,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

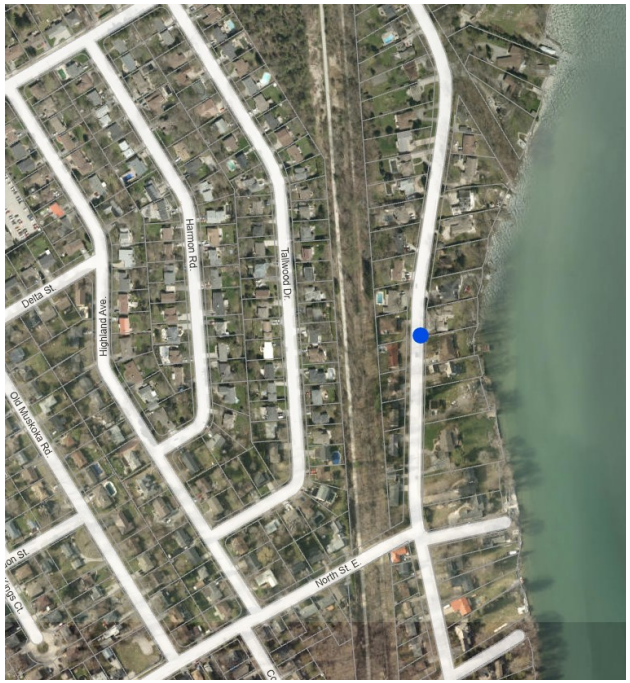
Operating Impact

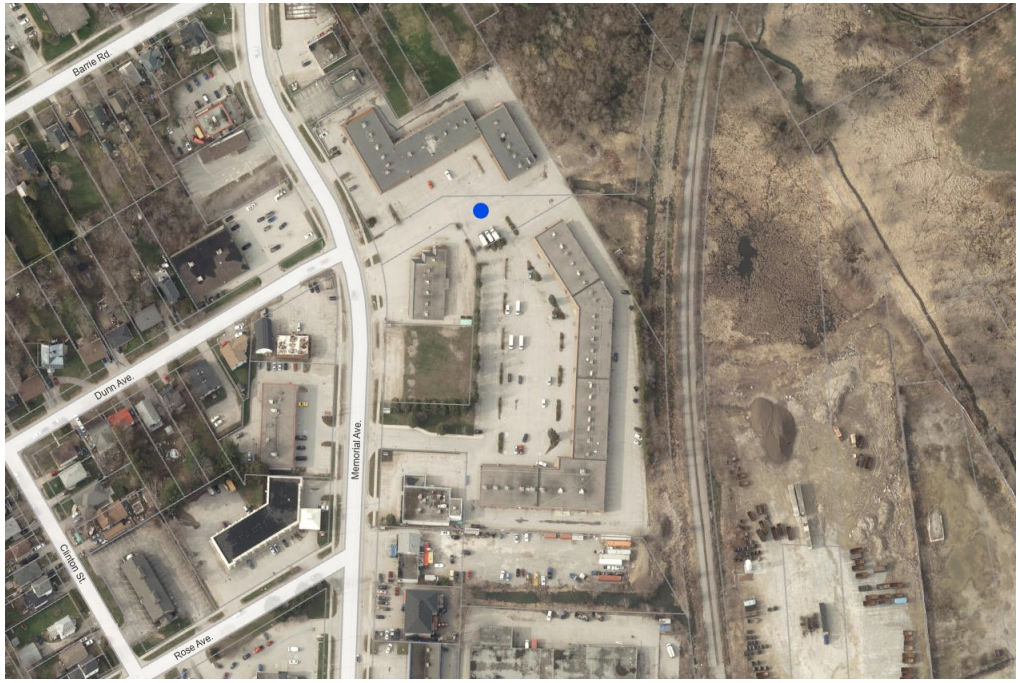
Object	Fund	Description	FTE	2024	2025	2026	2027	2028
71000 - Contracts	1 - Operating	1-60-64-720-00782 Annual inspection and maintenance as required. Maintenance includes vacuum truck removal of sediment and oils. Estimated cleanout cost is $5000/OGS unit every 2-5 years following the initial cleanout after 1 year of operation.	-	-	10,000	-	10,000	-

Related Projects

No data found for the selected parameters.

Map





Capital Project Detail

ENG24004 - Road Reconstruction - Laclie St. Phase 2 from Cedar St.to Parkhurst Cres.

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Manage Growth	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A - Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project involves the reconstruction of Laclie Street from approximately 50m north of Borland Street East to Parkhurst Crescent. It includes:

- Replacement of existing watermains, storm and sanitary sewers
- Replacement/installation of sidewalks on both sides of the street
- Addition of bike lanes from North Street East to Parkhurst Crescent

Justification

An amount of $750,000 was approved in the 2019 Capital Budget for the Municipal Class Environmental Assessment (MCEA) and design for the reconstruction of Laclie Street between Neywash Street and Murray Street. Laclie Street Phase 1 from Neywash Street to approximately 50m north of Borland Street was approved in the 2023 Capital Budget and is currently under construction. Reconstruction of the second phase will address the deteriorated condition of the road and underground services.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
59100 - Debt Proceeds	9,950,000	9,450,000	9,650,000	–	–
Total Funding Source	**9,950,000**	**9,450,000**	**9,650,000**	**–**	**–**
Expenditure					
71000 - Contracts	9,950,000	9,450,000	9,650,000	–	–
Total Expenditure	**9,950,000**	**9,450,000**	**9,650,000**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
71000 - Contracts	1 - Operating	1-60-64-600-00506	-	17,000	17,000	17,000	17,000	17,000
77200 - Parts - Repair	1 - Operating	1-60-64-600-00506	-	3,000	3,000	3,000	3,000	3,000

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ENG24005 - New Transit Shelter Program

Consolidated Work Unit	50-54-430 - ENG - TRANSIT SRV	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

To purchase and install three new bus shelters complete with concrete pads, and solar courtesy lighting, bringing the total number of transit shelters in Orillia to 34.

Justification

The 2017 Operational Review of Orillia Transit Service, identified the need for additional shelters and recommended a program to purchase and install three new shelters annually. The City has received approval for ICIP funding for the purchase and installation of three shelters annually. The funding will cover 73% of the cost. The proposed locations for 2024 are:

1. Memorial Avenue south of Hwy 12 in front of Kelsey's
2. Orillia Solders' Memorial Hospital on Mississaga Street West between O'Brien Street and William Street
3. West Ridge Blvd for northbound route in front of Spencer House.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58200 - Grant Prov	39,000	39,000	39,000	39,000	39,000
58832 - Trf Fr Dctrans Orsvf	15,000	15,000	15,000	15,000	15,000
Total Funding Source	**54,000**	**54,000**	**54,000**	**54,000**	**54,000**
Expenditure					
71000 - Contracts	54,000	54,000	54,000	54,000	54,000
Total Expenditure	**54,000**	**54,000**	**54,000**	**54,000**	**54,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

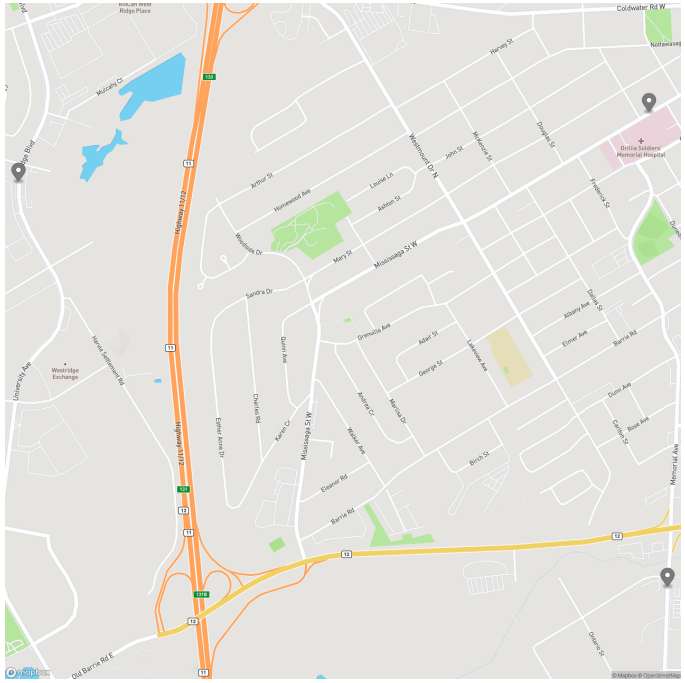
Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map



Capital Project Detail

ENG24006 - SWM Infrastructure Inventory & Condition Assessment

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This is a project to complete an inventory and condition assessments for Stormwater Management (SWM) infrastructure within the City of Orillia. It was anticipated that it will take three years (2022-2024) to complete the initial inventory and, condition assessment. Modelling was initially proposed however, is being undertaken as part of the ongoing Stormwater Master Plan Update.

Justification

The existing stormwater infrastructure inventory is incomplete and the inventory that is available is lacking condition data. This was noted as an area for improvement in the Asset Management Plan and the Stormwater Master Plan. A complete inventory, with an up to date condition assessment, is a critical part of asset management, allowing staff to understand and plan for the renewal of existing stormwater management system. Proactive planned projects are scheduled to minimize disruptions to the public, staff resources, and are pre-planned in the budget.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58888 - Trf Fr Strm Asst Rsvf	100,000	–	–	–	–
Total Funding Source	**100,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	100,000	–	–	–	–
Total Expenditure	**100,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ENG24007 - PXO Coldwater Road

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

A Level 2 Type B pedestrian crossing treatment (PXO) will be installed on Coldwater Road between Emily Street and Cameron Street to assist pedestrians who wish to cross the arterial road.

Justification

Council adopted the following motion in relation to Report No. DSE-22-20 at its meeting November 7, 2022:
"THAT Council defer the implementation of a Level 2 Type B Pedestrian Crossing Treatment to the Budget Committee."

Per Ontario Traffic Manual Book 15 - Pedestrian Crossing Treatments, a PXO is justified at this location as the total vehicular traffic exceeded 750 (was 7,544) and the total pedestrian count was greater than 100 (107).

Comments

Ops budget required - May be accounted for

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	40,000	–	–	–	–
Total Funding Source	**40,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	40,000	–	–	–	–
Total Expenditure	**40,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

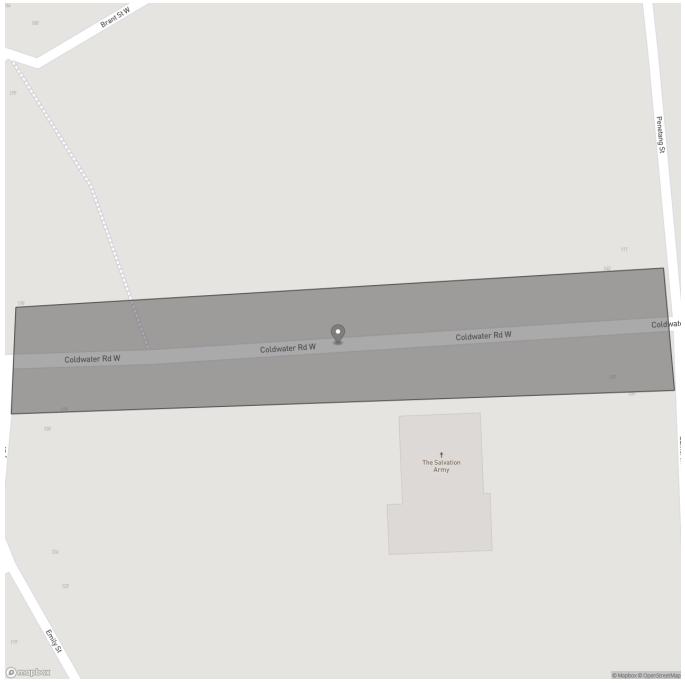
Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
77200 - Parts - Repair	1 - Operating	1-60-60-520-00455	-	500	500	500	500	500

Related Projects

No data found for the selected parameters.

Map



Capital Project Detail

ENG24008 - Road Condition Assessment

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project would utilize a consultant firm to inspect and evaluate the condition of all municipally-owned roads and sidewalks in the City of Orillia, as well as any roads in a MTO/Township/County sharing agreement (i.e. boundary roads). The inspection and evaluation provides a condition index score that is consistent with the American Society for Testing and Materials (ASTM).

Justification

The pavement and sidewalk condition index scores are used to provide information to the Asset Management Plan (AMP) and Multi-Modal Transportation Master Plan (MMTMP). This rating will help select roads and/or sidewalks for resurfacing, reconstruction or replacement. Additionally being able to monitor the deterioration will allow the city to more accurately build unique deterioration curves to predict when roads investment is needed. The last roads assessment was completed in 2022, The AMP per O.Reg 588/17 inspection data must be a maximum of 2 years old. AMP is to be renewed in 2024

Comments

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58836 - Trf Fr Dcrds Orsvf	105,000	–	100,000	–	100,000
58880 - Trf Fr Gen Asst Rsv	105,000	–	100,000	–	100,000
Total Funding Source	**210,000**	**–**	**200,000**	**–**	**200,000**
Expenditure					
71000 - Contracts	210,000	–	200,000	–	200,000
Total Expenditure	**210,000**	**–**	**200,000**	**–**	**200,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ENG24009 - Downtown Streetscape Project - design

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	5. Corporate Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Design only of the downtown streets that were subject to the Downtown Orillia Streetscape Improvement Plan. This includes hiring of a "project specific" project manager that will be a 2 year contract position for the design portion. Once design is complete construction on ENG26008 will commence and a project manager will be retained for an additional 2-3 years while construction is completed. The salary amount will be reflected in the operating budget and redistributed to the capital project.

Justification

The City has identified the Downtown Streetscape Reconstruction project in the 10-year capital forecast, starting with detailed design phase. As the work is extensive, the Detailed Design work will take two years to complete. The construction of this project is subject to Council approving a construction budget brought forward after detailed design is complete.

Comments

Subject to further deliberations with SLT and Council at meeting that is to occur in the new year.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	600,000	51,960	-	-	-
58886 - Trf Fr Wtr Asst Rsvf	500,000	43,300	-	-	-
58887 - Trf Fr Ww Asst Rsvf	500,000	43,300	-	-	-
Total Funding Source	**1,600,000**	**138,560**	**-**	**-**	**-**
Expenditure					
71000 - Contracts	1,461,440	-	-	-	-
90000 - Redist-Labour	138,560	138,560	-	-	-
Total Expenditure	**1,600,000**	**138,560**	**-**	**-**	**-**
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
61000 - Sal Wages	1 - Operating		-	112,022	112,022	112,022	112,022	112,022
65000 - Benefits	1 - Operating		-	26,538	26,538	26,538	26,538	26,538
90000 - Redist-Labour	1 - Operating		-	(138,560)	(138,560)	(138,560)	(138,560)	(138,560)

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ENG24010 - Annual Road Resurfacing Program

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Annual allocation for resurfacing of roads to maintain an average level-of-service for vehicle and pedestrian traffic. Clifford- Driftwood to End; Commerce-Sundial to 1300m E of West St; Ferguson-Hughes to End; Free - Galley to End; George - Marlisa to Westmount; Hughes-Huronia to Sundial; Tecumseth-Peter to West. Survey, design and geotech investigation Line 15 N-Memorial to 150m S of Barrie Rd

Justification

The Annual Road Resurfacing Program is applied to roads that have deteriorated, but do not yet require reconstruction of the sub-surface infrastructure within the roadway, such as sanitary sewer and water distribution piping. A Pavement Condition Index (PCI) is used to rank road resurfacing sections. The condition of a road section is based on performance measures including distress rating; ride rating; rutting rating; crack rating. Candidates for the annual program are selected from roads with poor PCI ratings but moderate to good sub-surface utilities under the roadway.

Comments

This is double the typical volume per council direction February 2023.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58869 - Trf Fr Ocif Orsvf	1,738,080	–	–	–	–
58880 - Trf Fr Gen Asst Rsv	306,720	–	–	–	–
Total Funding Source	**2,044,800**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	2,044,800	–	–	–	–
Total Expenditure	**2,044,800**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Project Geometry is too large to be display on the report.

Various locations as set out in the description.

Capital Project Detail

ENG24011 - Annual Sidewalk Program

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

To replace sidewalk sections based on the Sidewalk Inventory, input from the Accessibility Advisory Committee and ongoing public requests.
COLDWATER STREET - West St to Front St (north side) 440m
COLDWATER STREET - West St to Front St (south side) 360m
DOUGLAS STREET - John St to Mississaga St W (west side) 220m
DOUGLAS STREET - Harvey St to Nottwasaga St (west side) 170m

Justification

MISSISSAGA STREET WEST - Frederick St to Dunlop St (south side)350m
O'BRIEN STREET - Nottawasga St to Mississaga St (east side)275m
TOBOGGAN HILL - Rosemary Rd to End (north side)195m
The proposed program includes the replacement of sidewalks that are undersized, not compliant with the Accessibility for Ontarians with Disabilities Act or have sections that have been identified with a rating of POOR to FAIR following physical inspection. These improvements will elevate existing sections to be in compliance with AODA, support snow removal operations and provide safe passage for pedestrians.

Comments

There have been incidents reported from City residents and verified by staff that the toboggan hill sidewalk section is unsafe and needs replacing, see attached email under document section. This portion will be moved from the 2034 sidewalk program to 2024. The Canice Street from North St to North of Borland St (west side) will be moved to 2034. This will result in a small decrease in 2024's budget and a small increase in the 2034 budget. This is double the typical volume per council direction February 2023.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58866 - Trf Fr Gstax Orsvf	1,059,000	–	–	–	–
58880 - Trf Fr Gen Asst Rsv	187,000	–	–	–	–
Total Funding Source	**1,246,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	1,246,000	–	–	–	–
Total Expenditure	**1,246,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Project Geometry is too large to be display on the report.

Capital Project Detail

ENG24012 - NEW Fittons/West Signal Upgrades

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Upgrades to the intersection to allow for an overlapping left turn phase. This incudes new traffic cabinet with quick disconnects and Uninterruptible Power Supply (UPS) four new traffics heads, line painting. new signs related to left turns and required traffic control.

Justification

City staff and members of Council have received complaints about the delays to make left turns at this intersection due to traffic volume. In addition to typical traffic volumes, the Ministry of Transportation (MTO) will be detouring traffic from the Coldwater Road/Highway 12 bridge over Highway 11 (interchange replacement project planned for 2024 to 2027) through this intersection during periods of ramp closures. Currently the intersection infrastructure cannot be updated with the recommended MTO timing. Without upgrades motorist can expect 6+ minute delays to turn left.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	24,500	–	–	–	–
Total Funding Source	**24,500**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	24,500	–	–	–	–
Total Expenditure	**24,500**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ENG24013 - Inch Farm SWM Pond Retofit Design & Construction

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project would involve retaining a qualified consultant to undertake an assessment and detailed design of the existing Inch Farm stormwater management pond to provide the required stormwater quantity and quality treatment for the contributing drainage area. The design would be followed by the re-construction of the pond by a qualified contractor.

Justification

The existing Inch Farm stormwater management pond was constructed in 1991 to provide stormwater quantity and quality control for 166 ha of developed area conveyed to Silver Creek. Changes to the stormwater quality criteria (MECP 2003) indicate that the facility can only provide treatment for approximately 126 ha. The facility was identified as providing insufficient treatment for the contributing drainage area within the City's 2005 Stormwater Management Master Plan and recommended to be re-constructed to provide the required treatment.

Comments

Misc. Asset Type applied for lack of a more appropriate alternative. Operating costs are for the additional annual testing required by the City's Consolidated Lineal Infrastructure - Environmental Compliance Approval.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58839 - Trf Fr Dcstrm Orsvf	60,000	–	–	–	–
58888 - Trf Fr Strm Asst Rsvf	540,000	–	–	–	–
Total Funding Source	**600,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	600,000	–	–	–	–
Total Expenditure	**600,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

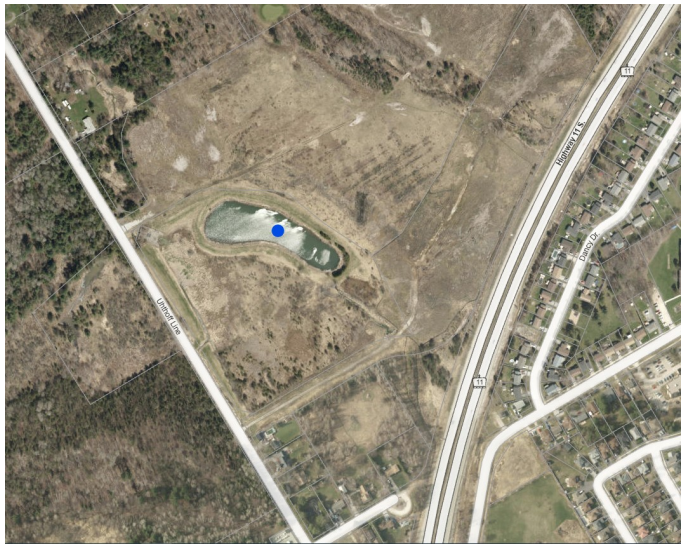
No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail



Capital Project Detail

ENG24014 - Outlet 1 & Mill Creek Basin 8 - Stormwater End of Pipe Retrofit EA & Design

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The 2016 SWM MP preliminarily recommended stormwater quality treatment end-of-pipe retrofits for two storm sewer outfalls; one (1) outfall is upstream of the Driveway Drive culvert discharging to Lake Couchiching and one (1) outfall is at the south end of Walker Avenue with a combined drainage area of 73 ha. This EA would recommend a preferred alternative and undertake the preliminary design.

Justification

The proposed stormwater quality retrofits would positively contribute to improved stormwater quality in the receiving waterbodies by removing the majority of oils and sediments that are transported in stormwater. The 2016 Comprehensive Stormwater Management Plan recommended that these projects be constructed in 2029 and 2025 respectively; however, City Staff reprioritized these projects due to feasibility and benefit provided. A Schedule B Municipal Class EA is required to be undertaken to select a preferred end of pipe mitigation alternative prior to detailed design and construction.

Comments

Asset type has been identified as Sewer Pipes for lack of a more appropriate description.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58839 - Trf Fr Dcstrm Orsvf	25,000	434,500	-	-	-
58880 - Trf Fr Gen Asst Rsv	-	899,070	-	-	-
58888 - Trf Fr Strm Asst Rsvf	150,000	1,866,000	-	-	-
Total Funding Source	**175,000**	**3,199,570**	**-**	**-**	**-**
Expenditure					
71000 - Contracts	175,000	3,199,570	-	-	-
Total Expenditure	**175,000**	**3,199,570**	**-**	**-**	**-**
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Impact

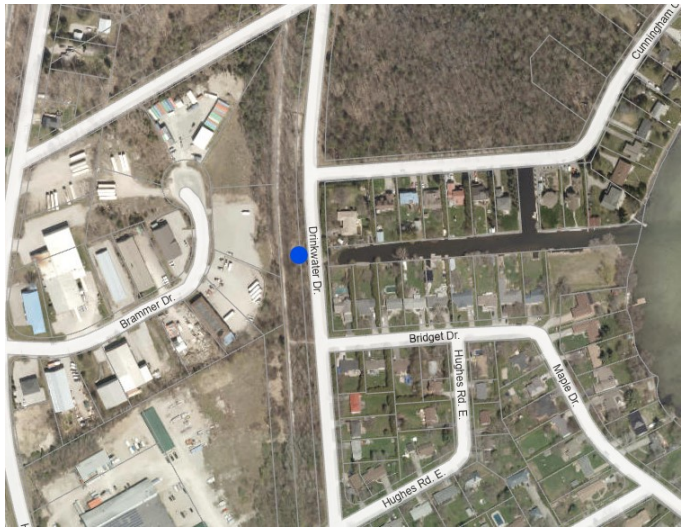
No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail





Capital Project Detail

ENG24015 - Road Reconstruction - Borland St. from Lawrence Ave. to Peter St.

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Complete road reconstruction project including the replacement of road, surface, storm, water and wastewater systems. Includes contract administration, moving utilities, inspection, testing, surveying and staff support. The detailed design for this project is being completed in 2023 as part of a prior Capital Budget approval.

Justification

Reconstruction of Borland St W and E from Lawrence Ave to Peter Street is a priority based an analysis of the probability of failure and the consequence of failure of the combined road, storm, water, and wastewater systems. These systems are assessed annually and the combined rating of road reconstruction projects are weighed against each other. Reconstruction of Borland St from Lawrence Ave to Peter Street ranked at the top and is an appropriate section of road reconstruction to complete in our ongoing infrastructure renewal program.

Comments

This project is to be discussed at an upcoming Council/SLT/OLT meeting later this fall.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58869 - Trf Fr Ocif Orsvf	2,060,800	–	–	–	–
58880 - Trf Fr Gen Asst Rsv	1,800,900	–	–	–	–
58886 - Trf Fr Wtr Asst Rsvf	2,045,850	–	–	–	–
58887 - Trf Fr Ww Asst Rsvf	2,044,700	–	–	–	–
Total Funding Source	**7,952,250**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	7,952,250	–	–	–	–
Total Expenditure	**7,952,250**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail



Capital Project Detail

ENG24016 - Harvie Hill Standpipe Construction

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Manage Growth	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The Water Master Plan (WMP 2022) recommends the construction of a water standpipe to replace the existing gunite standpipe at the site. The proposed standpipe would be approximately double the useable volume of the existing standpipe to support future growth in Orillia. The existing Harvie Hill Reservoir would remain for emergency service. The design for the new standpipe is occurring in 2023.

Justification

The existing Harvie Hill reservoir was constructed in the 1960s. The reservoir required significant rehabilitation around 2010 and had to be reduced in operating height due to structural issues. The existing coating on the tank is failing due to structural issues with the tank. The WMP 2022 identified that the existing reservoir does not have sufficient useable storage to support future growth in the City. The new standpipe is proposed to operate at the original hydraulic grade line, and would improve pressures and available fire flow throughout low pressure areas of Pressure Zone 2.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58837 - Trf Fr Dcwtr Orsvf	5,500,000	–	–	–	–
58886 - Trf Fr Wtr Asst Rsvf	5,500,000	–	–	–	–
Total Funding Source	**11,000,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	11,000,000	–	–	–	–
Total Expenditure	**11,000,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

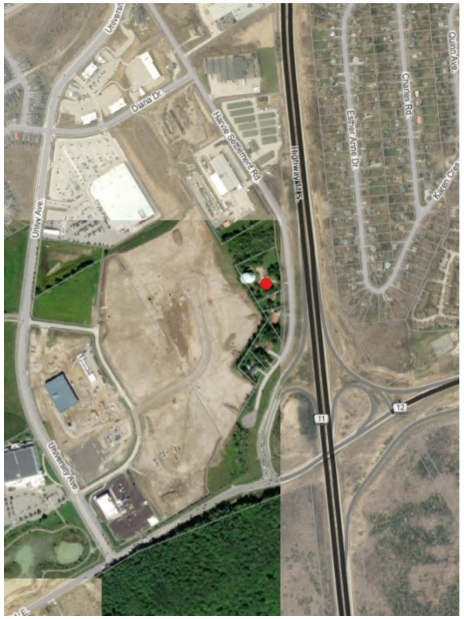
Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
71000 - Contracts	1 - Operating	1-60-66-700-00720	-	5,000	5,000	5,000	5,000	5,000
71320 - Mtce Serv Fac	1 - Operating	1-60-66-700-00715	-	4,000	4,000	4,000	4,000	4,000
72560 - Hydro	1 - Operating	1-60-66-700-00720	-	3,500	3,500	3,500	3,500	3,500
77420 - Materials	1 - Operating	1-60-66-700-00720	-	1,000	1,000	1,000	1,000	1,000

Related Projects

No data found for the selected parameters.

Map



Capital Project Detail

ENG24017 - Lead in Drinking Water Reduction Program

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	2. Looking After Our Most Vulnerable	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions A proposed joint project between EIS and DSE to develop an in-house strategy for water service lateral assessment and replacement.

Justification An area of improvement for the City is the replacement of aging water later services . This project is intended as a proactive approach to assess and replace water service laterals where conditions warrant replacement. It is an expected emerging priority that there will be Provincial Legislation imposing requirements to address contaminants of concern and replace some aging laterals.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58886 - Trf Fr Wtr Asst Rsvf	110,000	110,000	100,000	–	–
Total Funding Source	**110,000**	**110,000**	**100,000**	**–**	**–**
Expenditure					
71000 - Contracts	110,000	110,000	100,000	–	–
Total Expenditure	**110,000**	**110,000**	**100,000**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ENG24018 - Sewage Pumping Station Upgrades

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project is intended to retain qualified consultants to evaluate solutions for multiple sewage pumping stations to allow the City to adequately budget and plan rehabilitation, upgrade, or replacement projects as necessary. For economy it is proposed to evaluate multiple stations as budget allows in the following priority:
Forest Ave. S.
Collins Dr.
Ridge Road
Couchiching Park
Tudhope Park

Justification

The City operates and maintains 20 sewage pumping stations of various ages. In order to adequately scope the needed repairs or upgrades for future projects, this study is intended to retain a multi-disciplinary engineering consultant to evaluate and assess multiple sewage pumping stations, allowing staff to plan for appropriate capital works to maintain the level of service provided by the stations. The evaluation study is planned for 2024 to allow for detailed design project or projects to occur in 2025.

Comments

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58887 - Trf Fr Ww Asst Rsvf	50,000	150,000	2,050,000	150,000	2,050,000
Total Funding Source	**50,000**	**150,000**	**2,050,000**	**150,000**	**2,050,000**
Expenditure					
71000 - Contracts	50,000	150,000	2,050,000	150,000	2,050,000
Total Expenditure	**50,000**	**150,000**	**2,050,000**	**150,000**	**2,050,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

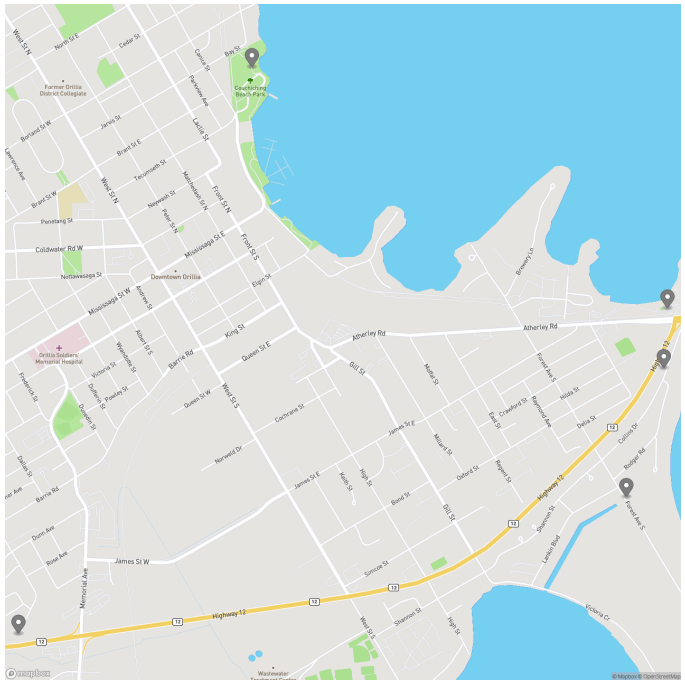
No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail



Capital Project Detail

ENG24019 - Detailed Design of North St from Park St. to Laclie St.

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A - Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The project will carry out the required Municipal Class Environmental Assessment and complete the detailed design for the proposed reconstruction of North Street between Park St and Laclie St. Included in the work will be geotechnical and hydrogeological studies to support the design. Includes the design of appropriate replacement of road, surface, storm, water and wastewater systems.

Justification

Reconstruction of North Street from Park Street to Laclie Street is a priority based an analysis of the probability of failure and the consequence of failure of the combined road, storm, water, and wastewater systems. These systems are assessed annually and the combined rating of road reconstruction projects are weighed against each other. Reconstruction of North Street from Park Street to Laclie Street ranked at the top and is an appropriate section of road reconstruction to design in our ongoing infrastructure renewal program.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	550,000	–	–	–	–
Total Funding Source	**550,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	550,000	–	–	–	–
Total Expenditure	**550,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ENG24020 - Minor Drainage Maintenance Design & Construction

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions This project involves retaining a consultant to provide a detailed design to address the surface ponding at Broadview Avenue. The detailed design will be advanced for construction. The design and construction costs are included in the budget of this project.

Justification The City has received complaints regarding the drainage issues and are unable to mitigate the drainage issues. The ponding water on the road surface has led to safety concerns and could be addressed with minor alterations to existing drainage system.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58888 - Trf Fr Strm Asst Rsvf	50,000	–	–	–	–
Total Funding Source	**50,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	50,000	–	–	–	–
Total Expenditure	**50,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map



Capital Project Detail

ENG24021 - NEW Automatic Passenger Counters

Consolidated Work Unit	50-54-430 - ENG - TRANSIT SRV	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions To install Automatic Passenger Counters (APCs) in four of the 11 buses that the City currently owns.

Justification Six of the eleven buses in the City's fleet do not have APCs. Two new buses will arrive in July 2024 with APCs installed, replacing two of the buses that do not have APCs. The purchase of four APCs, will result in all buses having an APC. Public transit ridership counts are an important part of the data required to access Dedicated Public Transit Fund (DPTF) grant funds. Funding from the DPTF provides approximately one-half of the City's total revenue for the operation of Orillia Transit.

Comments Dedicated Public Transit Fund (DPTF) distributes 2-cents of existing gas tax revenues each year to every municipality with a public transit system. The funds are allocated based on a formula that is comprised of 70% ridership and 30% population. Without APCs, it is difficult for staff to accurately determine the City's ridership each year.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58885 - Trf Fr Trn Asst Rsvf	15,000	–	–	–	–
Total Funding Source	**15,000**	**–**	**–**	**–**	**–**
Expenditure					
71380 - Mtce Serv Vehcl	15,000	–	–	–	–
Total Expenditure	**15,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ENG24022 - NEW Specialized Transit Equipment Replacement - OWLS

Consolidated Work Unit	50-54-430 - ENG - TRANSIT SRV	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	2. Looking After Our Most Vulnerable	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions Replace the specialized transit vehicle that is used to operate the Orillia Wheelchair Limousine Service (OWLS).

Justification Specialized transit service is a demand responsive alternative for those that are not able to use the conventional bus service. The current OWLS van was purchased in 2018 and has been experiencing operational issues. The current OWLS vehicle is five years old and the best practice (industry standard) life-cycle is six years of service. The City has received approval for ICIP funding for the purchase of the new specialized bus. The funding will cover 73% of the cost. New vehicle orders for this type of vehicle typically take up to one year for delivery.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58200 - Grant Prov	120,450	–	–	–	–
58885 - Trf Fr Trn Asst Rsvf	44,550	–	–	–	–
Total Funding Source	**165,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	165,000	–	–	–	–
Total Expenditure	**165,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ENG24023 - NEW Landon Street Sanitary Sewer Design & Construction

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions This project is for the design and construction of a sanitary sewer on Landon Street between King's Court and St. Jean Street.

Justification The property at 141 Landon Street operates on a septic system. If that septic system fails, it cannot be replaced as the property is too small to accommodate a septic system that is built to today's standards. The sewer will allow the septic system to be abandoned. It would also provide servicing for a potential new lot that may be severable from 140 Landon Street.

Comments Costs could be recovered from the two benefitting property owners through a Local Improvement Charge. One of the benefitting properties is currently vacant, but by providing sanitary sewer services to its property line, the City will create the opportunity for more infill housing.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58887 - Trf Fr Ww Asst Rsvf	85,000	–	–	–	–
Total Funding Source	**85,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	85,000	–	–	–	–
Total Expenditure	**85,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map



Capital Project Detail

ENG24024 - NEW Traffic Circle Install / Study at James St. and Forest Ave S

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions This project is to implement a small traffic circle/button at the intersection of James Street and Forest Ave. This will also include a traffic study for effectiveness

Justification Staff's evaluation of the Ontario Traffic Manual (OTM) and this intersection's collision history determined that a signalized intersection would be warranted as a result of the high number of collisions. However the close proximity of this intersection in relation to another signalized intersection (Atherley Road/Forest Avenue) precludes the installation of a signalized intersection at this location. The proposed small traffic circle/button is intended to reduce the angular collisions from the 4-way stop and improve traffic flow, while providing some traffic calming.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	25,000	–	–	–	–
Total Funding Source	**25,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	25,000	–	–	–	–
Total Expenditure	**25,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ENG24025 - Jarvis Street Design and 2025 Reconstruction

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project is for the engagement of a design consultant to create a construction staging plan. The design consultant would work with the Engineering Division as well as Operations to design an appropriate interim conditions plan.

Construct funding is included to begin in 2025.

Justification

The Jarvis Street reconstruction project involves the removal and replacement of the City's most critical high pressure watermains. This is a very high risk operation, with significant risk of failure and immediate impacts to the City's drinking water distribution system.

A clear, executable plan for the interim conditions during construction that mitigates risk or impact to the City's drinking water supply is required.

The reconstruction of Jarvis Street is a priority project primarily due to the age and the consequence of failure of these critical watermains.

Comments

To be able to proceed with this project it is necessary to determine an explicit staging plan that will enable the execution of this project without impacting the city’s water supply. This is above and beyond the design of the new pipes, but rather is a design of the interim stages that will need to be in effect to be able to execute the construction. The pressures in these pipes are far greater than typical water mains as they are the large pipes conveying water immediately from the water plant. As such, the interim stage piping needs to be designed with these pressures accounted for.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	200,000	2,171,000	-	-	-
58886 - Trf Fr Wtr Asst Rsvf	-	2,704,000	-	-	-
58887 - Trf Fr Ww Asst Rsvf	-	2,704,000	-	-	-
58888 - Trf Fr Strm Asst Rsvf	-	947,000	-	-	-
Total Funding Source	**200,000**	**8,526,000**	**-**	**-**	**-**
Expenditure					
71000 - Contracts	200,000	8,526,000	-	-	-
Total Expenditure	**200,000**	**8,526,000**	**-**	**-**	**-**
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ENG24026 - Old Barrie Rd/University Ave to Hwy 11 Widening Design

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Manage Growth	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project involves engaging consultants to carry out the required Municipal Class Environmental Assessment (MCEA), complete appropriate geotechnical and hydrogeological sampling and complete the detailed design for the widening of Old Barrie Road. This will include the widening to 4 lanes of Old Barrie Road from University Ave to Hwy 11. A double left turn lane @ University will be included.

Justification

The MTO is reconstructing the bridge at Old Barrie Road and Highway 11. Designing this expansion now will allow for the City of Orillia to be able to enter a cost sharing agreement with the MTO and to time the construction of this this project. Having the design ready will minimize costs and delays for the residents.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	275,000	–	–	–	–
Total Funding Source	**275,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	275,000	–	–	–	–
Total Expenditure	**275,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map



Capital Project Detail

ENG24027 - NEW Laclie St - Phase 3/4 - Pre-construction Work

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Laclie Street Phases 3 & 4 are scheduled for construction in 2025 and 2026 respectively. Pre-construction works include:

- Relocation of hydro poles and other utilities
- Completion of geotechnical and hydro geotechnical reports reports
- legal surveys
- Payments for land value will be from a separate account

Also included is staff time and consultant costs associated with the above works.

Justification

Hydro pole relocations will require the full 18 months between the consideration/approval of this budget item and the start of construction on Phase 3. The geotechnical reports are required under provincial legislation and will provide better defined estimates of the quantity of contaminated soil, if any, that has to be removed from the project areas. Those refined estimates will reduce uncertainties during the budget preparation stage and the tendering stages for the projects. Land surveys are required to ensure there is adequate boulevard width for snow storage, sidewalks, etc..

Comments

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	500,000	–	–	–	–
58886 - Trf Fr Wtr Asst Rsvf	230,000	–	–	–	–
58888 - Trf Fr Strm Asst Rsvf	730,000	–	–	–	–
Total Funding Source	**1,460,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	1,460,000	–	–	–	–
Total Expenditure	**1,460,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ENG24028 - Pedestrian Signal Countdown Units

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	3. Strengthening Community Participation/Engagement	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Installation of Pedestrian Signal Countdown Units:
Coldwater Rd at West St S, Coldwater St at Peter St N, Mississauga St W at Andrew St, Mississauga St at West St, Mississauga St E at Peter St, Colborne St W at Andrew St S, Colborne St at West St S, and Colborne St E at Peter St S.
2024: Atherley Rd at Gill St; Coldwater Rd at Collegiate Dr; University Ave at Diana Dr; West St N at Brant St

Justification

The proposed installation of updated Pedestrian Countdown Units will facilitate safer pedestrian and driver movements at signalized intersections, and will ensure compliance with the Accessibility for Ontarians with Disabilities Act (AODA).

Comments

Existing, older style units assign the majority of the crossing time to the “walking man” and minimal time to the “flashing hand”. The new recommendation is to give minimal time to the permitted walk signal and the majority of time to the warning flashing hand. This has created a lot of confusion for residents and they think they do not have enough time to cross the road when they are in the middle of the crosswalk and the flashing hand begins, this is not the case. Staff recommend adding countdown ped heads to high pedestrian traffic areas to reassure pedestrians of their safety. This is not a legislative requirement but is a "best practice".

2025: Monarch Rd at West Ridge Blvd; Bass Lake Sdrd E at West Ridge Blvd; West St N at Fittons Rd; Barrie Rd at Memorial Rd

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	30,000	30,000	30,000	–	–
Total Funding Source	**30,000**	**30,000**	**30,000**	**–**	**–**
Expenditure					
71000 - Contracts	30,000	30,000	30,000	–	–
Total Expenditure	**30,000**	**30,000**	**30,000**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ENG24029 - School Zone Flasher Replacement

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

To replace School Zone Flashers which have reached the end of their useable lifespan. Inspection will occur during the year to identify the flashers that will be required to be replaced.
Locations and Bylaw year
Laclie Street: 2018
Fittons Road E: 2018
Fittons Road W: 2018
West Street: 2018
Westmount Drive: 2017
Park Street: North 2018
Brant Street: 2018
Coldwater Road: 2023

Justification

This is to replace signal infrastructure that has passed its useable life. Using infrastructure past its expected usable age can create liability due to non operation. Once identified replacements will happen with the allocated funds. Due to the the age of the flashers repairs are sometimes not able to be completed and require replacement

Capital Project Detail

Comments

List of School Zone locations.
Laclie Street: 60m North of Fittons Road to Hillside Drive
Fittons Road E: West St to 50m East of Jamieson Dr
Fittons Road W: West Street to 10m East of Leach St
West Street: 50m South of Fittons Rd to 30m North of Champlain St
Westmount Drive: Barrie Road to George St
Park Street: North Street to 90m North of South St
Brant Street: West Street to 30m West of Lawrence Ave
Coldwater Road: Emilty St to Albert Street

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	40,000	–	–	–	–
Total Funding Source	**40,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	40,000	–	–	–	–
Total Expenditure	**40,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ENG24030 - NEW Active Transportation Program

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	5. Corporate Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project is to implement Active Transportation recommendations within the City's Multi Modal Transportation Master Plan.

Projects that can be completed
Painted Bike Lane on Park Street- Fittons Road on the north to Coldwater Road on the South
Signed Route Alexander Road/Skyline Drive / Commerce Rd to Fourth St in the east to Fittons Road in the West, Collegiate Dr Park to Coldwater

Justification

The City of Orillia is continuing to work towards increasing opportunities for multi-modal transportation and active lifestyles. This project is planned to be a recurring project to allow City staff to implement Active Transportation (AT) initiatives, with a preference to initiatives that were identified through the Multi Modal Transportation Master Plan. By enhancing the City's AT infrastructure, City residents can more easily choose active lifestyles, reduce their dependency on vehicular travel, and reduce the overall carbon footprint.

Comments

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	15,000	–	–	–	–
Total Funding Source	**15,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	15,000	–	–	–	–
Total Expenditure	**15,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
71000 - Contracts	1 - Operating	1-60-60-520-00455 All accounted for under 71000 Contracts however may be further breakdown between salaries and benefits.	–	3,000	3,000	3,000	3,000	3,000

Related Projects

No data found for the selected parameters.

Map

Project Geometry is too large to be display on the report.

Capital Project Detail

ENG24031 - Outlet 3 - Stormwater End of Pipe Retrofit EA & Design

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The 2016 Stormwater Management Master Plan preliminarily recommended stormwater quality treatment end-of-pipe retrofit for outlet 3 at Maple Lane, opposite Francis Road, discharging to Lake Couchiching, with a drainage area of 4.4 ha. This EA would recommend a preferred alternative and undertake the prelininary design.

Justification

The proposed stormwater quality retrofit would contribute improved stormwater quality to Lake Couchiching by removing oils and sediments that are transported in stormwater. The 2016 Comprehensive Stormwater Management Plan recommended that this project be constructed during 2030; however, City Staff reprioritized these projects due to feasibility and benefit provided. A Schedule B Municipal Class EA is required to be undertaken to select a preferred end of pipe mitigation alternative prior to detailed design and construction. Council directed the EA for this project to be accelerated.

Comments

Asset type has been identified as Sewer Pipes for lack of a more appropriate description.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58839 - Trf Fr Dcstrm Orsvf	15,000	-	106,000	-	-
58880 - Trf Fr Gen Asst Rsv	34,500	-	257,000	-	-
58888 - Trf Fr Strm Asst Rsvf	25,000	-	92,000	-	-
Total Funding Source	**74,500**	**-**	**455,000**	**-**	**-**
Expenditure					
71000 - Contracts	74,500	-	455,000	-	-
Total Expenditure	**74,500**	**-**	**455,000**	**-**	**-**
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail



Capital Project Detail

ENG24032 - Outlet U1 - Stormwater End of Pipe Retrofit EA & Design

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The 2016 SWM MP preliminarily recommended a stormwater quality treatment end-of-pipe retrofit for outlet U1 at Kitchener Park, discharging to Lake Simcoe, with a drainage area of 23.4 ha. This EA would recommend a preferred alternative and undertake the preliminary design.

Justification

The proposed stormwater quality retrofit would contribute improved stormwater quality to Lake Simcoe by removing oils and sediment that are transported in stormwater. The 2016 Comprehensive Stormwater Management Plan recommended that this project be constructed during 2024; however, City Staff reprioritized these projects due to feasibility and benefit provided. A Schedule B Municipal Class EA is required to be undertaken to select a preferred end of pipe mitigation alternative prior to detailed design and construction. Council directed the EA for this project to be accelerated.

Comments

Asset type has been identified as Sewer Pipes for lack of a more appropriate description.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58839 - Trf Fr Dcstrm Orsvf	15,000	-	-	-	134,000
58880 - Trf Fr Gen Asst Rsv	79,000	-	-	-	703,000
58888 - Trf Fr Strm Asst Rsvf	6,000	-	-	-	53,000
Total Funding Source	**100,000**	**-**	**-**	**-**	**890,000**
Expenditure					
71000 - Contracts	100,000	-	-	-	890,000
Total Expenditure	**100,000**	**-**	**-**	**-**	**890,000**
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Impact

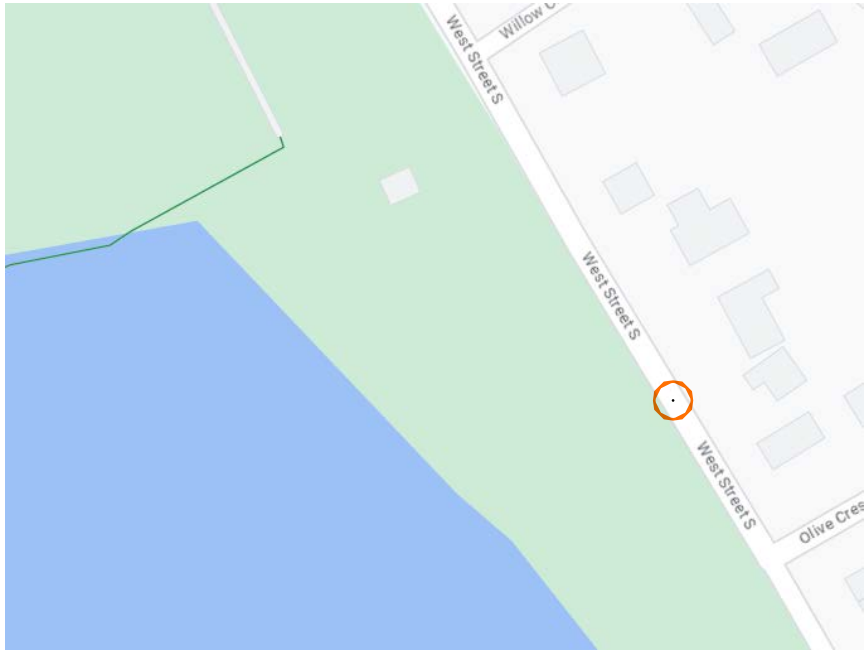
No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail



Capital Project Detail

ENG24033 - Outlet 43 - Stormwater End of Pipe Retrofit EA & Design

Consolidated Work Unit	50-54-410 - ENG - CAP ADM	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions The 2016 SWM MP preliminarily recommended a stormwater quality treatment end-of-pipe retrofit for outlet 43 between Brewery Lane and Leacock Lane, discharging to Lake Couchiching, with a drainage area of 8.7 ha. This EA would recommend a preferred alternative and undertake the preliminary design.

Justification The proposed stormwater quality retrofit would contribute improved stormwater quality to Lake Couchiching by removing oils and sediment that are transported in stormwater. The 2016 Comprehensive Stormwater Management Plan recommended that this project be constructed during 2028; however, City Staff reprioritized these projects due to feasibility and benefit provided. A Schedule B Municipal Class EA is required to be undertaken to select a preferred end of pipe mitigation alternative prior to detailed design and construction. Council directed the EA for this project to be accelerated.

Comments Asset type has been identified as Sewer Pipes for lack of a more appropriate description.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58839 - Trf Fr Dcstrm Orsvf	11,250	–	–	–	75,000
58888 - Trf Fr Strm Asst Rsvf	63,750	–	–	–	–
Total Funding Source	**75,000**	**–**	**–**	**–**	**75,000**
Expenditure					
71000 - Contracts	75,000	–	–	–	75,000
Total Expenditure	**75,000**	**–**	**–**	**–**	**75,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

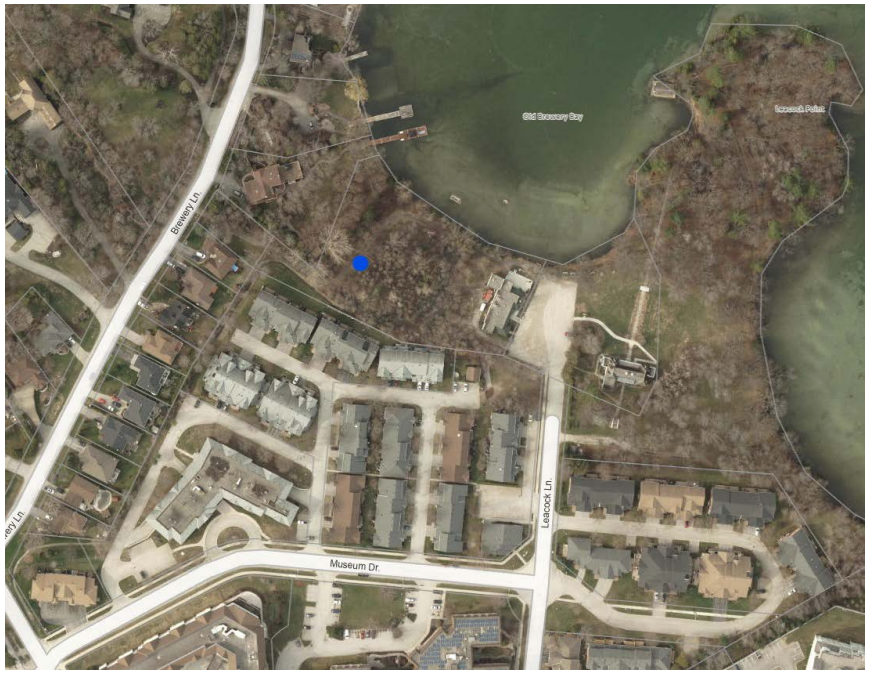
Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map



Capital Project Detail

LEGS24001 - NEW Conventional Bus Replacement

Consolidated Work Unit	50-54-430 - ENG - TRANSIT SRV	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

As part of a prudent fleet replacement program, this project will replace two of the 11 existing 12 metre conventional transit buses that were purchased in 2009.

Justification

The two 2009 conventional buses are in need of replacement as they are currently fourteen years old. The typical life-span of a conventional bus is 12 years. City staff completed a benchmarking exercise, and based on six municipalities, the average bus replacement cycle was 10 years. If this capital request is approved, the 2009 buses will be approximately 16 years old at time of replacement as buses take approximately 18 months to receive from time of order. The City has received approval for ICIP funding for the purchase of new conventional buses. The funding will cover 73% of the cost.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58200 - Grant Prov	1,277,500	–	–	–	–
58885 - Trf Fr Trn Asst Rsvf	472,500	–	–	–	–
Total Funding Source	**1,750,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	1,750,000	–	–	–	–
Total Expenditure	**1,750,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

PKD24001 - Waterfront Maintenance

Consolidated Work Unit	50-52-405 - PLAN - PARK DEV	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

As the City grows increased demands are put on the City's parks system, significant maintenance undertakings are required to be completed on an ongoing basis as park infrastructure ages (trees, gardens, seating, paving, benches, boardwalks, bollards, plaza spaces, trails) and requires refurbishment.

Justification

Regular investment in parks is required to ensure their quality and safety and their important contribution to the City's waterfront identity. In 2024, due to several proposed and previously approved projects in the Veteran's Memorial Park vicinity, synergies can be achieved to result in significantly cleaned up and refurbished parkland along this area of the City's public waterfront.

Comments

Leveraging recently completed 2023/24 City projects in the vicinity of Veteran's Memorial Park (Legion Fairmile Monument, and large wooden planter removal and park space clean up) this project proposes aesthetic and functional upgrades to parkland that will include, replacing beaten down areas with new turf, renovating and cleaning up older landscape planting beds with a simplified native plant palette, and removing dead or deceased trees.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	50,000	–	50,000	–	50,000
Total Funding Source	**50,000**	**–**	**50,000**	**–**	**50,000**
Expenditure					
71000 - Contracts	50,000	–	50,000	–	50,000
Total Expenditure	**50,000**	**–**	**50,000**	**–**	**50,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

PKD24002 - Trail System Management

Consolidated Work Unit	50-52-405 - PLAN - PARK DEV	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

As the City grows increased demands are put on the City's trail system, this reoccurring trail system project is targeted at maintaining and improving the City's existing trail system to help support the growing number of users who choose active transportation.

Justification

This project identifies priority trail improvements projects that are required to maintain and expand the City's trail system in keeping with the City's Trails Master Plan. The 2024 project will assist with the integration of the recently completed Centennial Drive project, most specifically at the base of Coldwater Street where a new view has been opened up from the street towards the waterfront park and Lake Couchiching. The newly opened view provides an opportunity for a highly visible City of Orillia waterfront park gateway.

Comments

Leveraging City projects being completed in 2023/24, this project proposes to address the waterfront park entrance point at the intersection of Centennial Drive and Coldwater Street. Aesthetic and functional upgrades are required to the trail alignment in this area to route the City's waterfront trail safely between the Port of Orillia and the adjacent parking area. The location is a natural hub in the City's overall trail system and an important location for trail users and cyclists. A resting area next to the trail will support amenities such as bicycle lock ups, seating, and parks identification and wayfinding signage.

The first phase of this undertaking would be the design of the above noted improvements. Design iterations for this effort would be completed by the Manager of Parks Planning and Development through consultation with staff from Engineering, Parks Operations, and Recreation before being presented to the Recreational Advisory Committee and the Art in Public Places Committee for additional comment. Design would be completed through early 2024 so that the project can be prepared for tender and construction in late 2024. The timing of construction would be scheduled to occur outside the main parks and trail use season in order to avoid impacting the use of the park and/or the marina in 2024.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58830 - Trf Fr Dcps Orsvf	100,000	–	100,000	–	100,000
58880 - Trf Fr Gen Asst Rsv	100,000	–	100,000	–	100,000
Total Funding Source	**200,000**	**–**	**200,000**	**–**	**200,000**
Expenditure					
71000 - Contracts	200,000	–	200,000	–	200,000
Total Expenditure	**200,000**	**–**	**200,000**	**–**	**200,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
61000 - Sal Wages	1 - Operating	1-60-64-605-00554	–	1,000	1,000	1,000	1,000	1,000
77420 - Materials	1 - Operating	1-60-64-605-00554 Minor impacts related to general maintenance and upkeep, trash/recycling removal, gardening, vandalism, snow clearing.	–	4,000	4,000	4,000	4,000	4,000

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

PKD24003 - Lightfoot Trail Resurfacing & Repair

Consolidated Work Unit	50-52-405 - PLAN - PARK DEV	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This continued investment in the City's trails system is aimed at maintaining the quality and safety of local trails. Resurfacing the main paved trails in the City will be completed over several years, beginning with the waterfront, systematically from one end to the other, thereby maintaining the consistency of the trail surface for users.

Justification

Resurfacing the City's asphalt trails is required to keep the system in a safe operating condition and to manage the City’s exposure to risk. 2024 focus is on the Veteran's Memorial Park, which requires investment and refurbishment.

In 2024, due to several proposed and previously approved projects in this vicinity, synergies can be achieved to result in significantly cleaned up and refurbished parkland along this area of the City's public waterfront.

Comments

Leveraging recently completed 2023/24 City projects in the vicinity of Veteran's Memorial Park (Legion Fairmile Monument, and large wooden planter removal and park space clean up) this project will accomplish resurfacing of the asphalt multi-use trail in Veteran's Memorial Park. This combined with other park improvements projects and the construction of the Esplanade being completed will result in a significant upgrade to this area of the City's waterfront. Funds not used for this trail section will be used for resurfacing to continue northwards along the paved trail towards the Orillia / Severn municipal boundary.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	150,000	150,000	150,000	150,000	-
Total Funding Source	**150,000**	**150,000**	**150,000**	**150,000**	**-**
Expenditure					
71000 - Contracts	150,000	150,000	150,000	150,000	-
Total Expenditure	**150,000**	**150,000**	**150,000**	**150,000**	**-**
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

PKD24004 - NEW Lankinwood Park Trail Surfacing

Consolidated Work Unit	50-52-405 - PLAN - PARK DEV	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions This project would result in a change to the existing gravel trail located in Lankinwood Park connecting Lankin Blvd to Shannon Street to an asphalt surface. To improve safety at this location a drop curb will be added at Lankin Blvd and caution signage where the trail merges with the road at Lankin Blvd will alert pedestrians that there is no sidewalk.

Justification This trail is plowed by the City in the winter to provide a convenient pedestrian route for residents. The gravel trail is very difficult to clear and keep in good working order without being asphalt surfaced. This project has been added to the capital project list for 2024 at the request of the Parks Operations (EIS) area.

Comments Generally all trail routes that are maintained in the winter are asphalt surfaced, this trail has not yet been surfaced.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	30,000	–	–	–	–
Total Funding Source	**30,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	30,000	–	–	–	–
Total Expenditure	**30,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

PKD24005 - Trails Wayfinding & Regulatory Signage

Consolidated Work Unit	50-52-405 - PLAN - PARK DEV	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

As the City grows increased demands are put on the City's trail system, this project is targeted at implementing a City wide Trails Wayfinding and Regulatory Signage system. This is a phased undertaking with funding requested on a reoccurring basis to continue efforts the implementation of upgrades and replacement of trails wayfinding and regulatory signage.

Justification

Trails wayfinding supports a connected trail system and helps ensure that residents and visitors can safely navigate trails to get to their preferred destination. This project also helps to support the growing number of residents and visitors who prefer active transportation (cycling and walking) to move around the community.

Comments

It has been identified that this phased undertaking would not be negatively affected if funding were not approved for 2024, there remains a balance in this account and phased work that needs to be completed. If not approved in 2024 the ask would be more critical to approve for 2025.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	60,000	60,000	-	60,000	-
Total Funding Source	**60,000**	**60,000**	**-**	**60,000**	**-**
Expenditure					
71000 - Contracts	60,000	60,000	-	60,000	-
Total Expenditure	**60,000**	**60,000**	**-**	**60,000**	**-**
Net Total	**-**	**-**	**-**	**-**	**-**

Capital Project Detail

PKD24006 - Playground Apparatus Replacement

Consolidated Work Unit	50-52-405 - PLAN - PARK DEV	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project is aimed at the replacement of playground structures within the park system that have reached the end of their life expectancy and offer little or reduced play value. The location and priority for playground structure replacement is based on the lifespan of the structure and on-going certified playground inspections.

Justification

Playground replacements are required as playground equipment naturally ages, eventually becoming non-functional or a liability concern. Playgrounds that are refurbished are required to be upgraded to meet accessibility requirements and therefore these projects include; accessible play equipment, sidewalk connections, seating, shade, and AODA certified safety surfacing.

Comments

Planned playground replacements in 2024 are: Dancy Drive Park, Franklin Carmichael Park, *Frontier Park and *Mariposa Drive Park (*slated for removal only in 2024, the need for replacing the existing play equipment vs. an alternative park improvement (i.e. shelter, seating, planting) will be considered through a community consultation process).

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	457,000	–	420,000	–	420,000
Total Funding Source	**457,000**	**–**	**420,000**	**–**	**420,000**
Expenditure					
71000 - Contracts	457,000	–	420,000	–	420,000
Total Expenditure	**457,000**	**–**	**420,000**	**–**	**420,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
61000 - Sal Wages	1 - Operating	1-60-64-605-00562 Small impact to operating budget related to ongoing mandatory playground safety inspections, trash/recycling pick up and additional safety surfacing as necessary.	-	2,000	2,000	2,000	2,000	2,000
77420 - Materials	1 - Operating	1-60-64-605-00562 Small impact to operating budget related to ongoing mandatory playground safety inspections, trash/recycling pick up and additional safety surfacing as necessary.	-	8,000	8,000	8,000	8,000	8,000

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

PKD24007 - Morningstar Park Boundary and Topographical Survey

Consolidated Work Unit	50-52-405 - PLAN - PARK DEV	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

A property boundary survey and topographical survey will confirm the size of the property, the property limits and setbacks of all existing facilities, and the geography of the site to inform a future detailed design of the park.

Justification

Morningstar Park has not had any significant upgrades in several years, and each of the recreational amenities in the park is either at, or is near the end of their life cycle. The proposed survey work will coincide with the Ministry of Transportation's detailed design work for the Highway 12/Old Barrie Road interchange. A detailed design for the park would be considered as a future capital project following the completion of the proposed Parks, Recreation and Culture Master Plan update.

Comments

Community consultation will be held to meet with the neighbourhood and discuss the future of the park including a reorganized parking area, trails, a shade structure, play equipment and the future of the existing court area. Pickleball will be considered for the court area, along with a pedestrian trail looping through the lawn and wooded areas and linking the park with Esther Ann Drive, Karen Crescent and Village Green. Portions of the park frontage are owned by the MTO and the construction of a future Hwy interchange will have impacts on these lands, accurate parcel mapping will be required. Consultation with MTO as well as a building and land use permit from MTO will be required.

Design and community consultation could be completed in house and the overall project budget could be reduced from $95,000 to $45,000, which would be used for misc project expenses including storm water design, survey, and electrical engineering for lighting.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58830 - Trf Fr Dcps Orsvf	19,000	210,000	-	-	-
58880 - Trf Fr Gen Asst Rsv	76,000	840,000	-	-	-
Total Funding Source	**95,000**	**1,050,000**	**-**	**-**	**-**
Expenditure					
71000 - Contracts	95,000	1,050,000	-	-	-
Total Expenditure	**95,000**	**1,050,000**	**-**	**-**	**-**
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

PKD24008 - NEW CR Hillcrest Park Community Garden

Consolidated Work Unit	50-52-405 - PLAN - PARK DEV	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The City is presently conducting a public outreach survey (to conclude early Sept) to determine the level of community support for a shared community garden area in Hillcrest Park. Based on the level of community support this project will be presented for construction in 2024. City staff conducted community outreach to understand resident support for community gardens, surveys were sent to residences within 500m of the park. Surveys indicate that 86% of the respondents are supportive at Hillcrest Park. Link to survey results summary: Document.docx

Justification

At its meeting on May 1, 2023, City of Orillia Council directed staff to conduct community outreach through the 2023 growing season to determine the demand for new community gardens at Hillcrest Park and York Street Park.

Comments

The City is looking to determine the level of community support for a shared garden area that would include six to eight raised gardens beds (allotment plots) that are each 12'x4'. The garden area would be surrounded by a low fence to separate this activity from other use areas in the park and to keep the garden contained. Water would be supplied to the garden to help gardeners to maintain plants. There would be bark mulch pathways between the allotment plots to keep the weeds down and there would be a small storage shed for the gardeners to keep the area tidy.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	35,000	–	–	–	–
Total Funding Source	**35,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	35,000	–	–	–	–
Total Expenditure	**35,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
77420 - Materials	1 - Operating	1-50-52-405-00000 Signage plus yearly gardening supplies such as topsoil, compost, and mulch.	–	2,500	2,500	2,500	2,500	2,500

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

PKD24009 - NEW CR York Street Park Community Garden

Consolidated Work Unit	50-52-405 - PLAN - PARK DEV	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The City is presently conducting a public outreach survey (to conclude early Sept) to determine the level of community support for a shared community garden area in York Street Park. Based on the level of community support this project will be presented for construction in 2024. City staff conducted community outreach to understand resident support for community gardens, surveys were sent to residences within 500m of the park. Surveys indicate that 84% of the respondents are supportive at York Street Park. Link to survey results summary: Document.docx

Justification

At its meeting on May 1, 2023, City of Orillia Council directed staff to conduct community outreach through the 2023 growing season to determine the demand for new community gardens at Hillcrest Park and York Street Park.

Comments

The City is looking to determine the level of community support for a shared garden area that would include six to eight raised gardens beds (allotment plots) that are each 12'x4'. The garden area would be surrounded by a low fence to separate this activity from other use areas in the park and to keep the garden contained. Water would be supplied to the garden to help gardeners to maintain plants. There would be bark mulch pathways between the allotment plots to keep the weeds down and there would be a small storage shed for the gardeners to keep the area tidy.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	35,000	–	–	–	–
Total Funding Source	**35,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	35,000	–	–	–	–
Total Expenditure	**35,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
77420 - Materials	1 - Operating	1-50-52-405-00000 Signage plus yearly gardening supplies such as topsoil, compost, and mulch.	–	2,500	2,500	2,500	2,500	2,500

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

PKD24010 - Walking Path (Council Request)

Consolidated Work Unit	50-52-405 - PLAN - PARK DEV	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions An existing asphalt pathway connecting Brant Street W to Coldwater Road W at Emily Street will be paved and restored to a good condition. Due to existing steep slopes this walking path does not meet current AODA accessibility standards and will not in the future.

Justification The existing pathway surface is in very poor condition and requires asphalt resurfacing and rehabilitation to make safe and usable.

Comments This is an existing pathway where the slope exceeds the maximum slope for an accessible route. Because the site is narrow and the walking path is between two fixed elevations that cannot be altered (the grade of the sidewalk on Coldwater Road and the grade of Brant Street) AODA accessibility requirements cannot be met. The resurfaced pathway will not be an identified as an accessible pathway. O. Reg. 413/12 allows for exceptions to meeting accessibility requirements where It is not practicable to comply with the requirements due to existing physical conditions or site constraints.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	35,000	–	–	–	–
Total Funding Source	**35,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	35,000	–	–	–	–
Total Expenditure	**35,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

PLN24001 - NEW Municipal Restructuring

Consolidated Work Unit	50-52-400 - PLAN - PLAN	**Budget Year**	2024
Budget Theme	Manage Growth	**Year Identified**	2024
Council Strategic Priority	5. Corporate Priority	**Multi-Year Commitment**	True
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

In 2024, Council will be asked to make a decision on the size of the future expansion lands to accommodate growth over the next 30 years for both employment and population. Once the size of the future boundary expansion has been decided upon, then the City must begin the municipal restructuring process to to negotiate an agreement with the affected Townships and County.

Justification

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	150,000	150,000	150,000	-	-
Total Funding Source	**150,000**	**150,000**	**150,000**	**-**	**-**
Expenditure					
71000 - Contracts	150,000	150,000	150,000	-	-
Total Expenditure	**150,000**	**150,000**	**150,000**	**-**	**-**
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Impact

No data found for the selected parameters.

Facilities, Climate Change
Capital Project Summary

Department/Division Project No. & Name	Pg No.	2024 Total
Envrionmental & Infrastructure Services		
Facilities, Climate Change		
FCCO24001 - Rotary Place Mtce & Equip Rehab/Replacement	440	250
FCCO24002 - Orillia Rec Centre Mtce and Equip Upgrades	442	230
FCCO24003 - City Centre - Electrical Infrastructure Upgrades	444	72
FCCO24004 - BPRC Maintenance and Equipment Upgrades	445	1,100
FCCO24005 - Facilities Unscheduled Asset Rehab Prog	446	100
FCCO24006 - Water Facilities Unscheduled Asset Rehab Prog	447	75
FCCO24007 - WW Facilities - Unscheduled Asset Rehab Prog	448	75
FCCO24008 - Brian Orser Arena Reconstruction	449	12,400
FCCO24009 - Rotary Place Door Enhancements	451	120
FCCO24010 - City Centre Façade Restoration	452	20
FCCO24011 - City Centre - Flooring Replacement	453	20
FCCO24012 - OOH - Green Room HVAC Unit Replacement	454	180
FCCO24013 - Rotary Place -Dressing Room Countertop Repl	455	25
FCCO24014 - Water Filtration Plant - Façade Restoration	456	15
FCCO24015 - Corporate Facility Condition Assessments	457	75
FCCO24016 - Fire Station 2 - Mechanical System Replacements	458	100
FCCO24017 - NEW Mississaga W. & Andrew N. Intersection	459	25
FCCO24018 - NEW Library Doors Replacement	460	80
FCCO24019 - NEW 955 Memorial – Facility Demolition	461	30
FCCO24020 - Rotary Digital Pylon Sign	462	140
FCCO24021 - McKinnell Square Park - Washroom Refurb	464	320
FCCO24022 - Climate Change Action - Water Bottle Filling Stns	466	25
FCCO24023 - LED Upgrade-Parking Lots, Parks & Facilities	467	1,250
FCCO24024 - Climate Change Action Plan - Supporting Studies	468	125
FCCO24025 - Regan House - Maintenance	470	25
FCCO24026 - Port of Orillia - Dredging Program	471	1,600
FCCO24027 - Climate Action - Fleet Optimization Strategy	472	80
FCCO24028 - Climate Action - Orillia City Centre Retrofits	473	38
FCCO24029 - Climate Action - Rotary Place Retrofits	474	130
FCCO24030 - Climate Action - Library Retrofits	475	250
FCCO24031 - Climate Action - WWTC Retrofits	477	17
FCCO24032 - Physical Security Risk Assessments	478	85
SWTR24001 - Storm Station Pump Rehabilitation	480	45
Facilities, Climate Change Subtotal		**19,122**

Capital Project Detail

FCCO24001 - Rotary Place Maintenance & Equipment Rehabilitation/Replacement

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Rotary Place was constructed in 2010 and ongoing rehabilitation and replacement of assets is necessary to ensure the facility's service levels are maintained. 2024 will focus on:
-Replacement of boiler, pumps and related components
-Mechanical consulting to prepare for future HVAC replacement
-Building envelop consulting and façade rehabilitation
-Replacement of aging BAS sensors / components

Justification

As part of O. Reg. 588/17, a plan for asset management within facilities is required. Ensuring funding is available to address identified equipment and asset rehabilitation and replacement needs is necessary to ensure Rotary Place and the West Orillia Sports Complex - now almost 15 years old - operate at the service and safety levels expected.

Comments

Operating impacts identified for G/L - 1-60-60-510-00434-71000 (BAS work).

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	250,000	250,000	150,000	129,000	160,000
Total Funding Source	**250,000**	**250,000**	**150,000**	**129,000**	**160,000**
Expenditure					
71000 - Contracts	250,000	250,000	150,000	129,000	160,000
Total Expenditure	**250,000**	**250,000**	**150,000**	**129,000**	**160,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
71000 - Contracts	1 - Operating	1-60-60-510-00434 Allocation for BAS sensor replacements and/or servicing.	-	3,000	3,000	3,000	3,000	3,000

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

FCCO24002 - Orillia Recreation Centre Maintenance and Equipment Upgrades

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Ongoing rehabilitation and replacement of assets is necessary to ensure the Orillia Recreation Centre's service levels are maintained.
2024 will focus on:
-Rehabilitation of heat exchanger and aquatics pumps
-Moveable floor rehabilitation and lighting enhancements
-Facility floor protections and gymnasium floor rehabilitation
-Rehabilitation of doors and systems
-Cooling tower system review

Justification

As part of O. Reg. 588/17, a plan for asset management within facilities is required. Ensuring funding is available to address identified equipment and asset rehabilitation and replacement needs is necessary to ensure the Orillia Recreation Centre operates at the service and safety levels expected.

Comments

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	230,000	200,000	200,000	200,000	200,000
Total Funding Source	**230,000**	**200,000**	**200,000**	**200,000**	**200,000**
Expenditure					
71000 - Contracts	230,000	200,000	200,000	200,000	200,000
Total Expenditure	**230,000**	**200,000**	**200,000**	**200,000**	**200,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

FCCO24003 - Orillia City Centre - Electrical Infrastructure Upgrades

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	True
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This request is to upgrade electrical panels servicing the Orillia City Centre building. Replacement of electrical panels and transformers within the building was first funded in 2023, this project is to complete a further allocation of panel upgrades.

Justification

In 2009, the main electrical services were upgraded with a new transformer and new switchgear. The electrical panels are still in service from the 1992 renovation. Some of these devices are older than 1992 and have been in service for over 30 years.

Continued operation with the existing units increases the chance of failure, resulting in a need for reactive and unplanned replacement of electrical equipment, potential loss of heat, infrastructure damages and tenant disruptions.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	72,000	55,000	–	–	–
Total Funding Source	**72,000**	**55,000**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	72,000	55,000	–	–	–
Total Expenditure	**72,000**	**55,000**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24004 - BPRC Maintenance and Equipment Upgrades

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Nearing 25 years old, BPRC requires ongoing maintenance and equipment replacement to ensure the facility is maintained to standards required for a public, high volume facility.
Funding for 2024 is to supplement 2023 funding to complete a refrigeration system replacement. An air-sourced refrigeration system is proposed including new chiller, air-cooler, pumps, and related facility modifications.

Justification

The existing water-sourced refrigeration system has reached the end of its useful life and the current chiller has been identified by the authority having jurisdiction (TSSA) guidelines as reaching end of life. Ongoing operation presents risks of catastrophic failure that could impact the curling ice users. Elimination of water-sourced cooling equipment removes ammonia from the system as a hazardous substance. Removal of a water-cooling, open air system also eliminates risks associated with airborne bacteria.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	1,100,000	–	–	–	–
Total Funding Source	**1,100,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	1,100,000	–	–	–	–
Total Expenditure	**1,100,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24005 - City Facilities - Unscheduled Asset Rehab & Replacement Program

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A - Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project is required to complete unscheduled emergency rehabilitation or replacement of facility and site assets (i.e., corporate facilities, recreation facilities, waste diversion site, etc.) that were not contemplated as part of the operating or capital budget processes. A summary report will be provided to Council to detail expenditures incurred against this project.

Justification

As facilities and sites age, unscheduled failures occur that require immediate attention through either repairs or replacements. The City's budgeting process does not provide contingencies for unscheduled asset failures. To ensure continuity of operations, emergency measures must be taken to rectify the failure. Municipal Code Chapter 261 - Procurement, authorizes the department head to acquire required deliverables in an expedited manner. This project will provide funding for 2024 emergency repairs/replacements.

Comments

For repairs and/or replacement.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	100,000	100,000	100,000	100,000	100,000
Total Funding Source	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**
Expenditure					
71000 - Contracts	100,000	100,000	100,000	100,000	100,000
Total Expenditure	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24006 - Water Facilities - Unscheduled Asset Rehab & Replacement Program

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project is required to complete unscheduled emergency rehabilitation or replacement of water facility and site assets that were not contemplated as part of the operating or capital budget processes. A summary report will be provided to Council to detail expenditures incurred against this project.

Justification

As facilities and sites age, unscheduled failures occur that require immediate attention through either repairs or replacements. The City's budgeting process does not provide contingencies for unscheduled asset failures. To ensure continuity of operations, emergency measures must be taken to rectify the failure. Municipal Code Chapter 261 - Procurement, authorizes the department head to acquire required deliverables in an expedited manner. This project will provide funding for 2024 emergency repairs/replacements.

Comments

For repairs and/or replacement.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58887 - Trf Fr Ww Asst Rsvf	75,000	75,000	75,000	75,000	75,000
Total Funding Source	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**
Expenditure					
71000 - Contracts	75,000	75,000	75,000	75,000	75,000
Total Expenditure	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24007 - Waste Water Facilities - Unscheduled Asset Rehab & Replacement Program

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project is required to complete unscheduled emergency rehabilitation or replacement of waste water facility and site assets that were not contemplated as part of the operating or capital budget processes. A summary report will be provided to Council to detail expenditures incurred against this project.

Justification

As facilities and sites age, unscheduled failures occur that require immediate attention through either repairs or replacements. The City's budgeting process does not provide contingencies for unscheduled asset failures. To ensure continuity of operations, emergency measures must be taken to rectify the failure. Municipal Code Chapter 261 - Procurement, authorizes the department head to acquire required deliverables in an expedited manner. This project will provide funding for 2024 emergency repairs/replacements.

Comments

For repairs and/or replacements.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58887 - Trf Fr Ww Asst Rsvf	75,000	75,000	75,000	75,000	75,000
Total Funding Source	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**
Expenditure					
71000 - Contracts	75,000	75,000	75,000	75,000	75,000
Total Expenditure	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24008 - Brian Orser Arena Reconstruction

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Constructed in 1973, Brian Orser Arena is now 50 years old. Based on the age and condition of the facility, staff brought forward report EIS-23-09 to seek council decision as to how to continue to operate the facility. Included in 2024 budget:-project management and contract administration fees.-reconstruction of common areas, parking lot, ice surface, HVAC and refrigeration systems

Justification

At 50 years old, Brian Orser Arena building system assets are reaching the end of useful life. Further operations without investment poses operating risks. Based on the age and condition of Brian Orser Arena, a decision is required to move forward with continuing to operate a third ice/floor surface safely and effectively in the City.

Should an investment in the reconstruction project not be pursued, in accordance with Option 2 of Report No. EIS-23-09, a demolition project will be referred to the 2025 budget deliberations and ice/floor use be discontinued as of spring 2025.

Comments

No update on status of grant application at this time - up to $6,000,000 in potential grant funding. Updates will be provided once received.
Working group to report back to Council November 20, 2023 - outcome re: feasibility of Phase 2 of the ORC.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
59100 - Debt Proceeds	12,400,000	–	–	–	–
Total Funding Source	**12,400,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	11,200,000	–	–	–	–
71240 - Prof / Consult	1,200,000	–	–	–	–
Total Expenditure	**12,400,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

FCCO24009 - Rotary Place Door Enhancements

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project will enhance the durability, security and accessibility of west-facing entrance doors and Orillia Room doors at Rotary Place. Currently the exterior push doors do not have accessibility functions, and are susceptible to vandalism/break-ins. An additional accessible door on the Orillia Room will enhance the experience for community groups, most notably Seniors at Play.

Justification

The existing exterior doors cannot be utilized for accessibility purposes and are susceptible to break-ins, making the facility vulnerable. The new door system will enhance the facility experience for users and enhance the facility's security. As a main path for tennis and athletic field users, the accessibility and security of these doors will be enhanced and weather protection measures will be implemented.
An additional accessible door on the Orillia Room is a service enhancement to a well-utilized room for community groups, Seniors at Play and camps.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	120,000	–	–	–	–
Total Funding Source	**120,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	120,000	–	–	–	–
Total Expenditure	**120,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24010 - City Centre Façade Restoration

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	True
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project is to continue façade restoration at the Orillia's City Centre building. 2024 funding is to complete design and tender document preparation, with funding allocated in 2025 to address the north exterior building face restoration work.

Justification

The City Centre is a designated Heritage Building. Brick restoration is part of the 10-year Capital Plan and a 15 year Phased Asset Life Cycle Replacement Program that began in 2011. The brick exterior is over 100 years old and repairs and restoration are necessary to address damaged bricks, cracked and leaking concrete window sills, and deteriorated motor joints as as result of exposure to the elements. To date 15,000 sq.ft. of the total 25,000 sq.ft. brick façade have been restored.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	20,000	825,000	–	–	–
Total Funding Source	**20,000**	**825,000**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	20,000	825,000	–	–	–
Total Expenditure	**20,000**	**825,000**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24011 - City Centre - Flooring Replacement

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions Carpet/flooring areas of Orillia's City Centre have been in service since 1992. The City of Orillia took possession in 1996 and carpet/flooring replacements have been ongoing as required.

Justification Existing flooring at the Orillia City Centre is reaching 20+ years since last replaced. The existing flooring is increasingly difficult to clean and is not aesthetically pleasing. New flooring types are easier to clean and highly durable to withstand outdoor footwear. This project will extend the life expectancy of the flooring for another 20+ years.

Comments Areas of considerations for flooring upgrades in 2024 include the hallway outside of the Service Canada tenanted space, and leading to the Council Chamber and/or offices on the 3rd floor which still have the old carpet tiles.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	20,000	20,000	20,000	20,000	20,000
Total Funding Source	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**
Expenditure					
71000 - Contracts	20,000	20,000	20,000	20,000	20,000
Total Expenditure	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24012 - OOH - Green Room HVAC Unit Replacement

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions The Green Room ventilation and air conditioning system has reached the end of its life expectancy and is due for replacement. This project is to complete design and tender document preparation. Funding has been allocated in 2025 to replace the equipment.

Justification The current ventilation and air conditioning system has been in service for over 20 years. Continued operation with the existing system increases the chance of failure, resulting in a need for reactive and unplanned replacement of equipment, potential loss of heat, infrastructure damages and service disruptions.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58883 - Trf Fr Opra Asst Rsvf	180,000	–	–	–	–
Total Funding Source	**180,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	155,000	–	–	–	–
71240 - Prof / Consult	25,000	–	–	–	–
Total Expenditure	**180,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24013 - Rotary Place -Dressing Room Countertop Replacements

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	True
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions This project is to complete replacements and upgrades of dressing room countertops at Rotary Place. The current counter tops are showing significant degeneration as a result of water sitting on the laminate finish. Mould is starting to form in corners and the underside of the countertops.

Justification The existing dressing room countertops are laminate and have shown significant degeneration. This project will replace the existing laminate countertops with stainless steel and sinks in a one piece design. Additional funding to complete the remainder of the replacements and upgrades has been allocated for funding in 2025.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	25,000	25,000	–	–	–
Total Funding Source	**25,000**	**25,000**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	25,000	25,000	–	–	–
Total Expenditure	**25,000**	**25,000**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24014 - Water Filtration Plant - Façade Restoration

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	True
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions The original Water Filtration Plant was constructed in 1914. Façade restoration work is required to restore and repair the building, and further extend the life span of the building envelope. Design work in 2024 is to develop specifications and tender documents, 2025 funding is to complete the restoration of a portion of the building.

Justification The Water Filtration Plant is a designated Heritage Building and is over 100 years old. Repairs are required due to damaged bricks, deteriorated mortar joints and to prevent potential water infiltration and further damage.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58886 - Trf Fr Wtr Asst Rsvf	15,000	360,000	–	–	–
Total Funding Source	**15,000**	**360,000**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	–	360,000	–	–	–
71240 - Prof / Consult	15,000	–	–	–	–
Total Expenditure	**15,000**	**360,000**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24015 - Corporate Facility Condition Assessments

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This program is to complete detailed condition assessments to support work order system software integration and the City's asset management plan. An allocation of this budget will also pursue record digitization and further integration with the CityWide Asset Management and Work Order Management systems.

Justification

Condition assessments and records digitization will support the City's compliance with O.Reg. 588/17 for asset management planning and further data enrichment of the PSD CityWide platform. Condition assessments will consider the information provided in the GHG facility audits which is an important action towards supporting the Corporate GHG emission reduction targets outlined in the City's Climate Change Action Plan. Condition assessments and records digitization align to evaluate corporate assets and equipment life, and strategically inform operating budgets and long-term capital projects.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	75,000	75,000	–	–	–
Total Funding Source	**75,000**	**75,000**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	75,000	75,000	–	–	–
Total Expenditure	**75,000**	**75,000**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24016 - Fire Station 2 - Mechanical System Replacements

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions This request is to replace assets within the facility that have reached their end of life. Funding in 2024 is to replace one boiler and decommission the in-floor radiant heating system and replace with infrared heaters within the apparatus bay.

Justification Continued operation with the existing system increases the chance of failure, resulting in a need for reactive and unplanned replacement of HVAC equipment, potential loss of heat, infrastructure damages and emergency service disruptions. Repairs are no longer adequate to address the condition, as a result the replacement of the boiler system and decommissioning of the in-floor radiant heating system, and replacement with infrared heaters, is recommended.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	100,000	–	–	40,000	–
Total Funding Source	**100,000**	**–**	**–**	**40,000**	**–**
Expenditure					
71000 - Contracts	100,000	–	–	40,000	–
Total Expenditure	**100,000**	**–**	**–**	**40,000**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24017 - NEW Mississaga St. W. and Andrew St. N. Intersection - Void Remediation

Consolidated Work Unit	60-60-520 - FCCO - ELECTRICAL	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

An underground void identified in 2023 has caused the traffic cabinet and associated power supply along the exterior wall of the Library (Andrew Street North) to shift. The intent of this project is to temporarily relocate the traffic cabinet, remove the existing concrete slab and interlock, fill the void, and restore the electrical infrastructure.

Justification

An emergency repair was conducted in the spring of 2023 to address a void adjacent to the traffic cabinet along Andrew Street North. An engineering consultant prepared a report that identified a continuation of the void underneath the traffic cabinet and power supply. The traffic cabinet controls the Mississaga Street and Andrew Street traffic lights. The engineering report recommends addressing the area surrounding the traffic cabinet and power supply as soon as possible to address the deficiency and prevent compromising the traffic infrastructure.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	25,000	–	–	–	–
Total Funding Source	**25,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	25,000	–	–	–	–
Total Expenditure	**25,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24018 - NEW Library Doors Replacement

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project is to complete the replacement of two exterior automatic sliding doors and two interior doors at the Orillia Public Library east entrance towards the Market. The cost includes the necessary replacement of the glass side panels and transom (Glass top panel) as part of the overall door replacement project.

Justification

The current doors has been in service for the past 12 years since the Library was constructed in 2011. The City has completed various repairs to the doors over the past several years, consistent with the significant use and demand of the facility. Continued operation with the existing doors increases the chance of failure, resulting in a need for reactive and unplanned replacement.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	80,000	–	–	–	–
Total Funding Source	**80,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	80,000	–	–	–	–
Total Expenditure	**80,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24019 - NEW 955 Memorial – Facility Demolition

Consolidated Work Unit	60-60-510 - FCCO - REC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The facility (~1,000 square feet) is administrative space and washrooms for the current tenant (Ball Hockey) under a lease agreement. The facility is currently underutilized with deficiencies requiring attention. Capital investments are required by a future tenant to maintain the facility; however, should these investments not be available, staff are recommending the demolition of the facility.

Justification

A 2023 consultant report noted the facility to be in an overall fair condition, with immediate concerns with the front deck, soffit/fascia and doors. Repairs exceed $100,000 to address immediate facility repairs, short-term repairs and long-term repairs.

Should these investments not be feasible for a future tenant to provide, staff propose the City demolishes the existing structure and only maintains the essential utilities still required on the property (i.e., electricity for lighting).

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	30,000	–	–	–	–
Total Funding Source	**30,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	30,000	–	–	–	–
Total Expenditure	**30,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24020 - Rotary Digital Pylon Sign

Consolidated Work Unit	30-32-200 - REC - BUS SRV	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Pylon signage or digital display allows the City to deliver just the right message at the right time to the right audience – easily and digitally. Staff are recommending the replacement of entry signage at The West Orillia Sports Complex/Rotary Place. The proposed sign would replace the existing sign, which has not only reached its end of life but has outdated information such as the city logo.

Justification

The pylon sign to be installed through this project will offer a cost effective, high quality advertising and communication medium and will be used to identify Rotary Place, West Orillia Sports Complex, as well as various city run events and important public information. This sign will not only identify one of the City's premier sports facilities but will also provide an effective and impactful communication mode in the west end of the City. Video board advertising has become a key communication tool for city marketing campaigns because they are highly visible and informative to the public.

Comments

The proposed sign would be similar in design and operation to the digital pylon signs located at the entrance to the Orillia Recreation Centre and J.B. Tudhope Memorial Park.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	140,000	–	–	–	–
Total Funding Source	**140,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	140,000	–	–	–	–
Total Expenditure	**140,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

FCCO24021 - McKinnell Square Park - Washroom Building Refurbishment

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The public washroom facility in McKinnell Square Park was built in 1986 is now over 35 years old.
Schematic designs are underway with a 2023 capital design project. The 2024 project will focus on replacement of roofing and features, plumbing/lighting fixtures, heating and a new universal washroom.
A 2026 project is planned to focus on facade refurbishment and additional facility finishes.

Justification

At over 35 years old, the washroom facility has a number of features reaching the end of lifespan and require refurbishment. The poor condition of the roof is allowing water and animals to penetrate the roof and damage features. There are no barrier-free, universal washrooms.
The 2024 project will ensure the building is being maintained to the level required to support public use and provide barrier-free access.
A park design for McKinnell Square Park is forecasted to occur in 2025. In 2026, a project is proposed to enhance the facade and finishes in line with design outcomes.

Comments

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58852 - Trf Fr Cilcbc Orsvfd	320,000	–	280,000	–	–
Total Funding Source	**320,000**	**–**	**280,000**	**–**	**–**
Expenditure					
71000 - Contracts	320,000	–	280,000	–	–
Total Expenditure	**320,000**	**–**	**280,000**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

FCCO24022 - Climate Change Action - Water Bottle Filling Stations

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project is to complete installation of water bottle filling stations/fountains at the West Orillia Sports Complex as well as Tudhope Park. The units are stainless steel and will replace existing fountains at some facilities which are more subject to sanitary and vandalism concerns.

Justification

Installation of water bottle filling stations will provide staff and the public safe access to drinking water at public facilities in an effort to mitigate sanitization concerns and meet accessibility needs with existing water fountains. In addition, these units will reduce the amount of waste in the form of plastic water bottles by offering a service to staff and the public which encourages the use of refillable bottles. These efforts will help meet the objectives of the Climate Change Action Plan and provide a positive step towards "Orillia's Climate Future".

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	25,000	–	–	–	–
Total Funding Source	**25,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	25,000	–	–	–	–
Total Expenditure	**25,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24023 - LED Lighting Upgrade-Parking Lots, Parks & Facilities

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The purpose of this project is to expand the City's 2020 Streetlight LED upgrade to capture City-owned exterior parking lots, parks and exterior facilities lighting. There are approx. 1,200 lights that could realize the benefits of improved lighting, reduced energy, maintenance costs and GHG reductions. 2024 work will focus on design and specifications for the upgrade.

Justification

In line with the objectives outlined in the City's Climate Change Action Plan, there is a need to upgrade the lighting in various City-owned exterior parking lots, parks and facilities to reduce operational and maintenance costs while reducing the City's corporate GHG emissions. This initiative would help the City reach its corporate net-zero emissions target by 2040, while also improving the health and safety of upgraded sites with an enhanced lighting system.

Comments

Funding allocated in 2025 is for construction.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	880,000	–	–	–	–
58884 - Trf Fr Prkg Asst Rsvf	370,000	–	–	–	–
Total Funding Source	**1,250,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	1,200,000	–	–	–	–
71240 - Prof / Consult	50,000	–	–	–	–
Total Expenditure	**1,250,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24024 - Climate Change Action Plan - Supporting Studies & Update

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

To support the implementation of the City's Climate Change Action Plan, supporting studies (community efficiency financing design) and external expertise will be required to assist with assessing progress and re-framing priority actions in light of changing legislation, funding opportunities, etc.
An update of corporate and community emissions inventories is included as part of the project.

Justification

To ensure Orillia is on pace to reach the goals set out in its Climate Change Action Plan, and identify opportunities for improvement, consistent monitoring of progress is advantageous. Updating emission inventories 5-years post initial baseline year is recommended as an industry best practice. Further, to continue to progress with action surrounding community retrofits, a portion of the funding has been allocated towards a program design study for a community energy efficiency financing program.

Comments

Climate change is an ever-evolving field, expert review of the plan will help ensure that the City considers all relevant information to ensure the plan continues to provide the most beneficial, and cost effective pathway forward.

A potential grant opportunity will be pursued for the program design study (CEF), if successful, it will be applied towards the project funding. If unsuccessful, the scope of the study will be accommodated within the identified project funds

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	125,000	–	–	–	–
Total Funding Source	**125,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	125,000	–	–	–	–
Total Expenditure	**125,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

FCCO24025 - Regan House - Maintenance

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	True
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Regan House is an 1832 historic home and Orillia's oldest pioneer home, rebuilt on the Scout Valley site in 2009. A small washroom was built on the property to allow for the use of the home for rentals. With historic value and aging infrastructure, on-going capital maintenance in required. This project is to complete an in-depth assessment and specifications to support future works.

Justification

As a historic pioneer home, facility assets are susceptible to degrade over time. The assessment and future repairs will ensure this historic asset is maintained to expectations. Funding for rehabilitation work has been allocated in 2025.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	25,000	75,000	–	–	–
Total Funding Source	**25,000**	**75,000**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	25,000	75,000	–	–	–
Total Expenditure	**25,000**	**75,000**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24026 - Port of Orillia - Dredging Program

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project is to complete dredging requirements to support operation of the Port of Orillia. Dredging is required to ensure sufficient clearances to accommodate boaters within the Port. The dredging program includes necessary consulting and permit fees, in addition to contractor costs.

Justification

To ensure safe and acceptable conditions at the Port of Orillia, dredging is required to maintain an acceptable water depth. Sufficient water depth within the Port is required to accommodate boaters safely. Sedimentation occurs naturally, and can be accelerated due to outfall activity, and ultimately results in build up of the lake bed reducing the amount of water depth. Based on a consultant's study completed in 2023, it is recommended that dredging occur at the Port to maintain acceptable water depth.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	1,600,000	–	–	–	–
Total Funding Source	**1,600,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	1,600,000	–	–	–	–
Total Expenditure	**1,600,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24027 - Climate Change Action - Fleet Optimization & Net-Zero Strategy

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project is to retain a consultant to develop a municipal Fleet Optimization and Net-Zero Transition Strategy. This strategy will support the City in reducing municipal fleet GHG emissions, in line with targets established in the City's Climate Change Action Plan.

Justification

Developing a fleet optimization strategy capable of reaching net-zero emissions is a complex task. With a constant flow of emerging technologies and tactics for improving energy efficiency, the city requires expert support to evaluate available options and develop a strategy that meets the City's specific requirements. The successful consultant will review the City's current fleet, conduct complex research, and present a complete strategy tailored to our local context, to ensure the City is considering all viable pathways and maximizing cost efficiencies and GHG emissions reductions.

Comments

Initial funding for the strategy has been assigned for 2024, with a future allocation to consider heavy-duty fleet options in more detail.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58881 - Trf Fr Fleq Asst Rsvf	80,000	–	–	–	50,000
Total Funding Source	**80,000**	**–**	**–**	**–**	**50,000**
Expenditure					
71000 - Contracts	80,000	–	–	–	50,000
Total Expenditure	**80,000**	**–**	**–**	**–**	**50,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24028 - Climate Change Action - Orillia City Centre Retrofits

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions To implement the corporate GHG reduction target in the City's Climate Change Action Plan, this project pursues retrofits and solar opportunities at Orillia City Centre in line with the opportunities identified in the GHG Facility Audit completed in 2022.

Justification Funding for 2024 is to implement demand control ventilation for roof top units to ensure that ventilation air volumes are matched to occupancy, as well as pursuing electric tank heaters. This will reduce GHG emissions associated with the public facility. Buildings make up a large percentage of corporate greenhouse gas emissions, and action needs to be taken to meet the City's climate target of net-zero corporate emissions by 2040.

Comments Originally allocated at $28,000 on capital forecast, updated estimate of $38,000 based on scoping and inflation.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	38,000	–	–	275,000	–
Total Funding Source	**38,000**	**–**	**–**	**275,000**	**–**
Expenditure					
71000 - Contracts	38,000	–	–	275,000	–
Total Expenditure	**38,000**	**–**	**–**	**275,000**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24029 - Climate Change Action - Rotary Place Retrofits

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

To implement the corporate GHG reduction target in the City's Climate Change Action Plan, this project pursues retrofits and solar opportunities at Rotary Place in line with the opportunities identified in the GHG Facility Audit completed in 2022. Funding identified for 2024 is to install low-flow water fixtures throughout the facility.

Justification

In line with the objectives outlined in the City's Climate Change Action Plan, there is a need to upgrade the existing water fixtures at Rotary Place to more efficient low-flow technology to reduce operational costs and GHG emissions associated with this City facility. Buildings make up a large percentage of corporate greenhouse gas emissions, and action is required to meet the Corporate net-zero emissions by 2040 target.

Comments

Originally $297,000 allocated for 2024, altered program scoping. Reduced 2024 allocation to $130,000 and moved remainder of 2024 funding to 2025 allocation (previously $110,000 - now $277,000 after changes) to recognize capital project load at Rotary Place next year.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	130,000	277,000	–	–	–
Total Funding Source	**130,000**	**277,000**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	130,000	277,000	–	–	–
Total Expenditure	**130,000**	**277,000**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24030 - Climate Change Action - Orillia Public Library Retrofits

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

In order to implement the corporate GHG reduction target in the City's Climate Change Action Plan, this project pursues retrofits and solar opportunities at the Orillia Public Library in line with the opportunities identified in the GHG Facility Audit completed in 2022. Funding for 2024 is to complete an LED lighting and lighting control system upgrade project.

Justification

In line with the objectives outlined in the City's Climate Change Action Plan, there is a need to upgrade the lighting in the Orillia Public Library from T8/CFL lightbulbs to LED lightbulbs to reduce operational costs and to reduce the GHG emissions associated with the facility. Buildings make up a large percentage of corporate greenhouse gas emissions, and action needs to be taken to meet the City's net-zero corporate emissions target by 2040. There are over 600 T8 lightbulbs and almost 300 CFL lightbulbs that need to be upgraded to LED lightbulbs.

Comments

Based on the upgrade, approximately $12,000 in operating energy savings (annually) is anticipated as a result. These operating savings will be included as part of the 2025 budget process following the project's completion.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	250,000	105,000	–	–	–
Total Funding Source	**250,000**	**105,000**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	250,000	105,000	–	–	–
Total Expenditure	**250,000**	**105,000**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
71320 - Mtce Serv Fac	1 - Operating	1-60-60-500-00410	-	3,000	3,000	3,000	3,000	3,000

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

FCCO24031 - Climate Change Action - WWTC Retrofits

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

To implement the corporate GHG reduction target in the City's Climate Change Action Plan, this project pursues retrofits and solar opportunities at the Wastewater Treatment Centre in line with the opportunities identified in the GHG Facility Audit completed in 2022. Funding for 2024 is to complete installation of low flow fixtures throughout the facility.

Justification

In line with the objectives outlined in the City's Climate Change Action Plan, there is a need to upgrade the existing water faucets and fixtures at the Wastewater Treatment Centre to more efficient ultra low-flow technology to reduce operational costs and to reduce the GHG emissions associated with the facility. Buildings make up a large percentage of corporate greenhouse gas emissions, and action needs to be taken to meet the City's net-zero corporate emissions target by 2040.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58887 - Trf Fr Ww Asst Rsvf	17,000	1,210,000	80,000	–	–
Total Funding Source	**17,000**	**1,210,000**	**80,000**	**–**	**–**
Expenditure					
71000 - Contracts	17,000	1,210,000	80,000	–	–
Total Expenditure	**17,000**	**1,210,000**	**80,000**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FCCO24032 - Physical Security Risk Assessments - Recommendations

Consolidated Work Unit	60-60-500 - FCCO - CORP FAC	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	5. Corporate Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The Physical Security Risk Assessment conducted City-wide in 2022/23 produced recommendations related to the implementation of varying security measures across corporately owned assets. A focus in 2024 includes professional support to produce governance and policy recommendations. Remaining funds will be used to prioritize the implementation of actions identified within the assessment reports (i.e., access control, security systems, crime preventive through environmental design, etc.)

Justification

A physical security risk assessment of City of Orillia properties occurred in 2022/2023. The risk assessment identified and recommended measures to address physical security deficiencies of corporate assets. Establishing governance and policy recommendations will form the foundation to standardize the implementation of enhanced corporate-wide security measures.

Comments

Physical Security Risk Assessments received by Council and referred to the 2024 budget process, through Report No. EIS-23-04.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	75,000	30,000	20,000	-	-
58886 - Trf Fr Wtr Asst Rsvf	-	10,000	-	-	-
58887 - Trf Fr Ww Asst Rsvf	10,000	-	10,000	-	-
Total Funding Source	**85,000**	**40,000**	**30,000**	**-**	**-**
Expenditure					
71000 - Contracts	85,000	40,000	30,000	-	-
Total Expenditure	**85,000**	**40,000**	**30,000**	**-**	**-**
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

SWTR24001 - Storm Station Pump Rehabilitation

Consolidated Work Unit	60-60-700 - FCCO - WATER	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions The storm station pumps and motors require maintenance and/or replacement based on their age, usage and condition. This project will see a refurbishment or replacement of one pump per year.

Justification The storm station, located on James St., handles a large amount of storm water, passing it to Ben's Ditch. This station has four pumps that require refurbishment to provide continued service.

Comments The costs include the removal, assessment, and cost to either refurbish or replace the pump, depending on the recommendations once removed from service. This project is the first over the next four years to address each of the pumps.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58888 - Trf Fr Strm Asst Rsvf	45,000	45,000	45,000	45,000	-
Total Funding Source	**45,000**	**45,000**	**45,000**	**45,000**	**-**
Expenditure					
71000 - Contracts	45,000	45,000	45,000	45,000	-
Total Expenditure	**45,000**	**45,000**	**45,000**	**45,000**	**-**
Net Total	**-**	**-**	**-**	**-**	**-**

Operations
Capital Project Summary

Department/Division Project No. & Name	Pg No.	2024 Total
Operations - Roads, Parks, Fleet		
FL&P24001 - Fleet Additions	482	600
FL&P24002 - Fleet Replacement	484	1,650
FL&P24003 - Park and Athletic Field Fencing Upgrades	486	40
FL&P24004 - Park Equipment & Rehabilitation	487	165
FL&P24005 - Collins Drive Boat Launch	488	125
FL&P24006 - NEW Spot Repairs - Selected Locations	489	230
FL&P24007 - NEW - Road Allowance Clearing & Cleanup	490	35
FL&P24008 - NEW BIA Sidewalk Rehabilitation	491	150
FL&P24009 - NEW Ash Tree Removal	492	100
Operations Subtotal		**3,095**

Capital Project Detail

FL&P24001 - Fleet Additions

Consolidated Work Unit	60-64-650 - SOURCE PROT/OPS - FLT	**Budget Year**	2024
Budget Theme	Manage Growth	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The proposed budget item is to obtain a pothole repair vehicle that allows staff to conveys hot asphalt and cold mix for pothole repairs while inside the vehicle. The vehicle is also equipped with a compaction tool which compacts and smooths the patches to the roads grade.

Justification

Currently pothole patching requires up to 4 staff members to complete. The process is timely and effectiveness varies based on the compaction, traffic volumes, and resources available to complete the tasks. The proposed vehicle would reduce the number of staff required to patch potholes, provide ability for transporting and maintaining hot asphalt in a reliable manner and provide increase quantity and quality of patches.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	300,000	85,000	58,000	53,000	75,000
58831 - Trf Fr Dcenvir Orsvf	300,000	85,000	82,000	158,000	225,000
Total Funding Source	**600,000**	**170,000**	**140,000**	**211,000**	**300,000**
Expenditure					
71000 - Contracts	600,000	170,000	140,000	211,000	300,000
Total Expenditure	**600,000**	**170,000**	**140,000**	**211,000**	**300,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

Operating Impact

Object	Fund	Description	FTE	2024	2025	2026	2027	2028
76150 - Licence And Reg	1 - Operating	1-60-64-650-00000 for radio licensing	-	750	750	750	750	750
77200 - Parts - Repair	1 - Operating	1-60-64-600-00506 to reflect material increase from changing to hot mix from cold mix	-	10,000	10,000	10,000	10,000	10,000
77200 - Parts - Repair	1 - Operating	1-60-64-650-00000 for maintenance of asset	-	5,000	5,000	5,000	5,000	5,000

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

FL&P24002 - Fleet Replacement

Consolidated Work Unit	60-64-650 - SOURCE PROT/OPS - FLT	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This request is for the Supply and Delivery of fleet replacements according to the fleet management program and policy. Fleet are replaced with new vehicles/equipment at the end of their lifespan. Revenue from the disposal of vehicles is returned into the fleet reserve.

Justification

The Environment and Infrastructure Services Department in accordance with Policy 2.8.1.1 - Fleet Management, have assessed the physical condition of fleet equipment and have determined that these units pose the biggest risk to jeopardizing departmental operations and/or staff safety if not replaced.

All proposed replacements have met or exceeded the qualification for replacement under the fleet management policy. Any surplus within this budget will assist in closing the gap around inflation challenges with previous year allocations.

Capital Project Detail

Comments

The below list is a description of the existing vehicles with estimated cost of new replacement vehicle (didn't have enough room under Description):

5114 - 2009 Plow/Dump Truck
5130 - 2007 Commercial Van
5378 - 2012 Sidewalk Machine
5451 - 2010 Backhoe
5851 - 2011 One Ton Dump Truck
5853 - 2012 One Ton Dump Truck
5636 - 2009 Valve Cranking Machine
Vehicle Attachments (Loader Plow, Flail Mower, etc.)

NOTE: Staff will work within the total approved capital budget for the purchase of the fleet vehicles listed above.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58881 - Trf Fr Fleq Asst Rsvf	1,650,000	1,654,000	1,200,000	1,200,000	1,200,000
Total Funding Source	**1,650,000**	**1,654,000**	**1,200,000**	**1,200,000**	**1,200,000**
Expenditure					
71000 - Contracts	1,650,000	1,654,000	1,200,000	1,200,000	1,200,000
Total Expenditure	**1,650,000**	**1,654,000**	**1,200,000**	**1,200,000**	**1,200,000**
Net Total	**-**	**-**	**-**	**-**	**-**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Capital Project Detail

FL&P24003 - Park and Athletic Field Fencing Upgrades

Consolidated Work Unit	60-64-650 - SOURCE PROT/OPS - FLT	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project anticipates installing new and/or replacing worn-out, broken fence lines in the park system as well as fencing around athletic fields.

Justification

Over time fencing rusts, is subject to wear and tare and vandalism. Around parks fencing is critical to maintain boundaries, safety and recreational activities. This project looks to replace worn fencing, improve areas and upgrade areas where needed.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	40,000	–	–	–	–
Total Funding Source	**40,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	40,000	–	–	–	–
Total Expenditure	**40,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Capital Project Detail

FL&P24004 - Park Equipment & Rehabilitation

Consolidated Work Unit	60-64-650 - SOURCE PROT/OPS - FLT	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This request captures replacements and/or repairs and new installations of certain capital items (i.e., underground irrigation lines, bollards, p-gates, lighting, small building repairs (pump house), curbing repairs, shrubs & planting beds, etc.).

Funding for 2024 includes the replacement of the Udell diamond scoreboard and repairs to Moose Beach playground equipment.

Justification

The existing scoreboard at Udell Diamond has been noted by user groups to be outdated and inoperable at times.

Staff have reviewed the playground equipment at Moose Beach and identified the need to replace the cushion padding and eliminate a pinch point through repair to address public safety.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	165,000	–	–	–	150,000
Total Funding Source	**165,000**	**–**	**–**	**–**	**150,000**
Expenditure					
71000 - Contracts	165,000	–	–	–	150,000
Total Expenditure	**165,000**	**–**	**–**	**–**	**150,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FL&P24005 - Collins Drive Boat Launch

Consolidated Work Unit	60-64-650 - SOURCE PROT/OPS - FLT	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions This project compliments previously approved funding for the west-side ramp of the launch and would allow for the replacement of the existing launch ramps, and the replacement/rehabiltaton of the dock at Collins Dr.

Justification As part of the 2022 Budget deliberations, Council approved budget to rehabilitate the west-side ramp of the launch on Collins Dr. Due to new legislation introduced the project has been unable to be completed. The existing launch ramps are in need of replacement and the dock is aging with repairs being completed annually. Funding proposed through the 2024 Budget deliberations would provide adequate funding to proceed with the full scope of work.

Comments The following recommendation adopted by Council at it's meeting held on October 4, 2021 was as follows; THAT as recommended in Report EIS-21-12 dated September 14, 2021 from the Environment and Infrastructure Services Department, staff be directed to prepare a 2022 Capital Budget request for the replacement of the west-side ramp of the Collins Drive boat launch.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	125,000	–	–	–	–
Total Funding Source	**125,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	125,000	–	–	–	–
Total Expenditure	**125,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FL&P24006 - NEW Spot Repairs - Selected Locations

Consolidated Work Unit	60-64-600 - SOURCE PROT/OPS - RDS	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions The proposed budget is to repair the road condition at selected priority locations throughout the City.

Justification Targeted locations within the City's road network may require attention prior to planned road reconstruction. This project will seek to address these emerging locations within the approved budget.

Comments Shoulders on Old Barrie Rd, we of University Ave.
Areas with extensive wheel track rutting, cracking, early failure sections generally less then 100 square meters
Driveway aprons

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	230,000	–	–	–	–
Total Funding Source	**230,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	230,000	–	–	–	–
Total Expenditure	**230,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Capital Project Detail

FL&P24007 - NEW - Road Allowance Clearing & Cleanup

Consolidated Work Unit	60-64-600 - SOURCE PROT/OPS - RDS	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The proposed budget is to support requested clearing and cleanup of unassumed road allowances such as the Matchedash St. Road Allowance that runs from King St. to Poughkeepsie St. Budget will aid in removal of overgrowth vegetation in these areas.

Justification

There is significant work to remove trees and vegetation in the unassumed road allowances to keep them open. Request from the OPP and neighbouring properties have been received to provide a clear line of sight in these areas. To provide open sightlines, vegetation and trees will need to be cleaned and cleared.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	35,000	–	–	–	–
Total Funding Source	**35,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	35,000	–	–	–	–
Total Expenditure	**35,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

FL&P24008 - NEW BIA Sidewalk Rehabilitation

Consolidated Work Unit	60-64-600 - SOURCE PROT/OPS - RDS	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions The proposed budget would remove existing pavers within the downtown core and replace them with new pavers.

Justification Currently the existing pavers are over 40 years old and failing, causing tripping hazards and compliance issues under the Minimum Maintenance Standards. This budget seeks to reduce the probability of trip and falls in the downtown associated with the worn pavers.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	150,000	–	–	–	–
Total Funding Source	**150,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	150,000	–	–	–	–
Total Expenditure	**150,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Capital Project Detail

FL&P24009 - NEW Ash Tree Removal

Consolidated Work Unit	60-64-600 - SOURCE PROT/OPS - RDS	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This request is to provide funding for the cutting, removal and stumping of dead and diseased ash trees throughout the City, using a contracted services. Restoration will also be provided in the areas affected, with City resources assigned as required.

Justification

The emerald ash borer has significantly affected the ash trees throughout the City of Orillia. On City property, it is the City's responsibility to remove any hazardous trees and the longer you leave a dead ash tree, the more it will become a danger. The dead ash trees are brittle and unstable making it impossible to climb and cut down branch by branch. If not removed, the dead branches can easily break off, the entire top of the tree could snap, or the tree may simply topple over, causing potential damage or injury.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58810 - Trf Fr Caplvy Rsv	100,000	–	–	–	–
Total Funding Source	**100,000**	**–**	**–**	**–**	**–**
Expenditure					
61000 - Sal Wages	50,000	–	–	–	–
71000 - Contracts	50,000	–	–	–	–
Total Expenditure	**100,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Solid Waste
Capital Project Summary

Department/Division Project No. & Name	Pg No.	2024 Total
Solid Waste		
ES-D24001 - Household Hazardous Waste Depot Rehab	494	60
ES-D24002 - Push Wall Bin System Maintenance	495	25
ES-D24003 - Compost Pad and Swale Maintenance	496	95
ES-D24004 - Unused Bridge Removal	498	100
Solid Waste Subtotal		**280**

Capital Project Detail

ES-D24001 - Waste Diversion Site Household Hazardous Waste Depot Rehab

Consolidated Work Unit	60-62-715 - SOLID WASTE	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	True
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project involves the preparation of a tender-ready design of a recommended new Household Hazardous Waste (HHW) Depot facility at the Waste Diversion Site. A consultant was hired in 2022 to review the existing HHW Depot and provided a conceptual design to replace the facility to comply with current building code and safety standards and to allow for adequate storage space.

Justification

The existing HHW Depot is nearing the end of its life and would require significant upgrades. It also has limited storage capacity. A new building will be designed to the latest building code standards and will have storage capacity available that will account for Orillia's future growth over the next 15 years. This phase of the project (2024) involves preparation of tender-ready designs of the facility and seeking Ministry of the Environment, Conservation and Parks approval. The final phase (2025) involves construction of the new facility.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58840 - Trf Fr Dcsold Orsvf	10,000	117,000	–	–	–
58880 - Trf Fr Gen Asst Rsv	50,000	235,000	–	–	–
Total Funding Source	**60,000**	**352,000**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	60,000	352,000	–	–	–
Total Expenditure	**60,000**	**352,000**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ES-D24002 - Push Wall Bin System Maintenance

Consolidated Work Unit	60-62-715 - SOLID WASTE	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project involves conducting repairs and maintenance work on the Waste Diversion Site's push wall bin system used for collecting garbage and demolition wood. The wall endures a fair amount of usage leading to ongoing maintenance requirements, such as replacing blocks and steel walls, and maintaining the pad surface.

Justification

The push wall bin system and drop off area need to be maintained to minimize the risk of the wall failing. Without the required maintenance, sections of the drop off area must be shut down and blocked off leading to more congestion and delays for customers dropping off materials there. This can then impact the safety of customers and staff.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	25,000	–	–	–	30,000
Total Funding Source	**25,000**	**–**	**–**	**–**	**30,000**
Expenditure					
71000 - Contracts	25,000	–	–	–	30,000
Total Expenditure	**25,000**	**–**	**–**	**–**	**30,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ES-D24003 - Waste Diversion Site - Compost Pad and Swale Maintenance

Consolidated Work Unit	60-62-715 - SOLID WASTE	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project involves hiring a contractor to dredge and remove sediment that has built up on the compost pad's swale base that is used to store stormwater. It is also meant to undertake necessary maintenance and repairs to the composting pad, which have developed weak spots needing the installation of new geotextile and aggregates to maintain a firm pad base.

Justification

The composting pad and swale were constructed in 2013 and have received no major maintenance since that time. Over the years, sediment has built up in the swale and approximately 30% of the pad is unavailable for use given the development of soft spots. With the success of the clear garbage bag program, significant quantities of food waste organics are now being received for processing at the Waste Diversion Site and stockpiled material needs to be screened to allow for access to the affected areas of composting pad for maintenance activities.

Comments

An additional $25,000 was added to this request to account for an extra months worth of compost screening (instead of bringing this forward in the operating budget).

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58840 - Trf Fr Dcsold Orsvf	6,800	–	–	–	–
58880 - Trf Fr Gen Asst Rsv	88,200	–	–	–	–
Total Funding Source	**95,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	95,000	–	–	–	–
Total Expenditure	**95,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ES-D24004 - Waste Diversion Site Unused Bridge Removal

Consolidated Work Unit	60-62-715 - SOLID WASTE	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This project involves hiring a firm to obtain the necessary permits and conducting the physical construction works to remove the old unused bridge that crosses Ben's Ditch at the entrance to the Waste Diversion Site. The bridge has been unused since 1994 and has fallen into significant disrepair.

Justification

The unused bridge represents a liability to the City as it has fallen into significant disrepair. No trespassing signs have been posted on both sides of the bridge, but people are still seen from time to time to be bird-watching or fishing off the bridge. Removing the bridge will eliminate the risk of injury.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58880 - Trf Fr Gen Asst Rsv	100,000	–	–	–	–
Total Funding Source	**100,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	100,000	–	–	–	–
Total Expenditure	**100,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Environmental Services
Capital Project Summary

Department/Division Project No. & Name	Pg No.	2024 Total
Environmental Services		
ES-W24001 - Water Assets Rehabilitation	500	500
ES-W24002 - Reservoirs Cleaning & Inspection	502	100
ES-W24003 - Water Meter Changeout Program	504	35
ES-W24004 - WFP Coagulation/Flocculation/Filtration Study	505	250
ES-W24005 - Rosemary Road Reservoirs Mixing Study	506	100
ES-W24006 - WFP Generator Switchgear Upgrade	508	650
ES-WW24001 - NEW Wastewater Assets Rehabilitation	509	835
ES-WW24002 - SCADA Master Plan	511	150
ES-WW24003 - WWTC Office Reorganization	512	40
ES-WW24004 - NEW Colborne St. East Sewer Main	514	175
Environmental Services Subtotal		**2,835**

Capital Project Detail

ES-W24001 - Water Assets Rehabilitation

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This work includes various major water equipment, infrastructure and control system repairs and replacements that are ongoing as part of the City's Asset Management Plan and improvements to the system as part of the Drinking Water Quality Management System (DWQMS). Work in 2024 includes repair, refurbishment, or replacement of existing assets, or the addition of new assets to improve the system.

Justification

As part of the Drinking Water Quality Management System and Financial Plan, the Water System Master Plan, and future Regulation 588/17 - Asset Management Planning, an annual allotment is recommended for drinking water-related infrastructure to ensure compliance with regulatory requirements. This infrastructure includes replacement for end of life, upgrading obsolete assets, making improvements to operational efficiency and/or effectiveness, or refurbishing assets to maintain a good state of repair.

Comments

In 2024, the expected work includes deficiencies at Rosemary Road or Harvie Hill from robotic operating vehicle inspections; automating the inlet valve for Rosemary Road to allow for remote operation; addition of a redundant sump pump at the WFP; repairs or replacement of various pipes, valves, and actuators; improvements to security for the SCADA system; improving bandwidth and communication for SCADA; and the installation of a new automated gate at WOW.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58886 - Trf Fr Wtr Asst Rsvf	500,000	800,000	800,000	800,000	800,000
Total Funding Source	**500,000**	**800,000**	**800,000**	**800,000**	**800,000**
Expenditure					
71000 - Contracts	500,000	800,000	800,000	800,000	800,000
Total Expenditure	**500,000**	**800,000**	**800,000**	**800,000**	**800,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ES-W24002 - Reservoirs Cleaning & Inspection

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

Harvie Hill Reservoir and Rosemary Road Reservoirs are cleaned and inspected every 5 years as a Best Management Practice. Rosemary Road Reservoirs Cleaning and Structural Inspection were completed in 2017. In the year following the inspection is an allotment for repairs and maintenance associated with recommendations from the inspection.

Justification

The focus will be to provide continued operation of Rosemary Road and Harvie Hill Reservoirs, including a visual inspection of structural, mechanical, and general worker health and safety components. The reservoirs will be inspected using remote operated vehicles (ROV) while remaining online and operational. Once the inspections are completed, a report of recommended repairs will be provided.

Comments

There is a current design project for Harvie Hill Reservoir underway. The project will be completed in three phases, the first phase being the addition of a new standpipe and where the current standpipe will be maintained for redundancy, if needed. The second phase will decommission the existing standpipe and build a new standpipe in its place. The third and final phase will be for an additional standpipe on the site (at full City buildout). The existing reservoir at Harvie Hill will need to be maintained for several more years.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58886 - Trf Fr Wtr Asst Rsvf	100,000	–	–	–	60,000
Total Funding Source	**100,000**	**–**	**–**	**–**	**60,000**
Expenditure					
71000 - Contracts	100,000	–	–	–	60,000
Total Expenditure	**100,000**	**–**	**–**	**–**	**60,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ES-W24003 - Water Meter Changeout Program

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions The water meters installed in each property allow for the billing of water and sewer based on consumption. Water meters installed in Orillia will reach their end of life in the coming years after 20 years of use and will require replacement. The replacements are planned over a 10-year timeframe.

Justification Maintaining accuracy and function of the property water meters is vital to ensuring that the appropriate billing of consumption can take place. The City's water meter inventory is a mix of positive displacement and magnetic flow meters, including residential and commercial metering. All types of meters have reached their end of life at 20 years.

Comments While many assets can potentially be utilized beyond their useful life if the asset is in a fit state of repair, it is not recommended with water meters due to the impact on the revenue for both water and wastewater.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58886 - Trf Fr Wtr Asst Rsvf	35,000	105,000	90,000	630,000	490,000
Total Funding Source	**35,000**	**105,000**	**90,000**	**630,000**	**490,000**
Expenditure					
71000 - Contracts	35,000	105,000	90,000	630,000	490,000
Total Expenditure	**35,000**	**105,000**	**90,000**	**630,000**	**490,000**
Net Total	**-**	**-**	**-**	**-**	**-**

Capital Project Detail

ES-W24004 - WFP Coagulation, Flocculation and Filtration Optimization Study

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	1. Helping the Community with Things That Matter	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

A study is to be completed to develop filter optimization including the coagulation and flocculation processes, while also inspecting the filters to confirm their performance. This recommendation stems from the Water Master Plan Update in 2022.

Justification

The WFP produces the majority of the City's drinking water from Lake Couchiching, which requires filtration. As growth and development within the City continue, the filters are becoming more critical. The study will review how to optimize the process, including reviewing the current state of the components and their operational performance, and make recommendations to improve the operation. This review will consider how to optimize water treatment chemical usage, the types of chemicals, and backwashing of the filters.

Comments

The top four expenses for the WFP are: labour, wastewater (backwashing of filters), hydro, and chemicals. This study will help to inform decision making at the operational level to manage expenses while improving overall operations of the filter process.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58886 - Trf Fr Wtr Asst Rsvf	250,000	–	–	–	–
Total Funding Source	**250,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	250,000	–	–	–	–
Total Expenditure	**250,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ES-W24005 - Rosemary Road Reservoirs Mixing Study

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This study would be competed to trace and assess the mixing in Rosemary Road Reservoir with the aim of maintaining good drinking water quality. This study was recommended as part of the 2022 Water Master Plan Upgrade.

Justification

Several reviews have concluded that the Rosemary Road Reservoirs provide adequate storage for Zone 1 currently and in the future. There have been challenges with maintaining chlorine residuals within and from the reservoir and to ensure compliance with the Safe Drinking Water Act, generally in the warmer summer months. This study will consider any stratification of the drinking water due to temperature changes, fill and draw cycles, and provide recommendations to improve the consistency of the drinking water within the tanks. Any upgrades will be brought forward as a new project in 2025.

Comments

The operational issues were first discovered in 2021, although changes to the fill/draw levels within the tank seemed to temporarily address the issues. In 2022, the residuals appeared stable and no additional changes were needed. In 2023, however, the residuals were lower than any previously discovered. Additional changes to the fill/draw levels have helped to correct it, but this study has been moved from 2025 to 2024 to improve the situation sooner and to ensure that the Safe Drinking Water Act limits for minimum chlorine residuals within the distribution system are maintained (<0.05 mg/L).

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58886 - Trf Fr Wtr Asst Rsvf	100,000	–	–	–	–
Total Funding Source	**100,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	100,000	–	–	–	–
Total Expenditure	**100,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ES-W24006 - WFP Generator Switchgear Upgrade

Consolidated Work Unit	60-66-700 - ENV SRV - WATER	**Budget Year**	2024
Budget Theme	New Initiative/Enhanced Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions This generator switchgear at the WFP is currently operated by SCADA and not by an independent control system, which is industry best practice. As the WFP is a medium-voltage facility, a typical transfer switch is not available. The design work is being completed in 2023 by Tatham Engineering and this project will be for the construction.

Justification The backup generator at the WFP provides emergency power to the drinking water treatment system in the event of a power outage. The current switchgear, which allows the switching between utility power and generator power, is controlled solely through SCADA and not an independent transfer switch. This method of control is not best practice within the industry and could cause unnecessary challenges with the continued operation of the backup system. This new system will be monitored by SCADA, however, the control of the switchgear will be done by an independent control panel.

Comments Pricing provided at 60% design. A 15% contingency is included within this price.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58886 - Trf Fr Wtr Asst Rsvf	650,000	–	–	–	–
Total Funding Source	**650,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	650,000	–	–	–	–
Total Expenditure	**650,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ES-WW24001 - Wastewater Assets Rehabilitation

Consolidated Work Unit	60-66-705 - ENV SRV - WASTE WATER	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This work includes various major wastewater equipment, infrastructure and control system repairs and replacements that are ongoing as part of the City's Asset Management Plan. Work in 2024 includes repair, refurbishment, or replacement of existing assets, or the addition of new assets to improve the system.

Justification

As part of the Wastewater Quality Management System Financial Plan, the Wastewater System Master Plan, and future Regulation 588/17 - Asset Management Planning, an annual allotment is recommended for the wastewater-related infrastructure to ensure compliance with regulatory requirements. This infrastructure includes replacement for end of life, upgrading obsolete assets, making improvements to operational efficiency and/or effectiveness, or refurbishing assets to maintain a good state of repair.

Comments

In 2024, the expected work includes replacing various valves and instruments at WWTC, PS, and the lagoon; a survey for the lagoon in anticipation of the cleaning/dredging project in 2025; replacement VFD for PS; replacement/rebuilding PS pumps; upgrades to the effluent reuse water system; improvements to security for the SCADA system; improving bandwidth and communications for SCADA; consulting support; replacement of the existing lawn tractor (end of life) and emerging priorities as they arise.

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58838 - Trf Fr Dcww Orsvf	115,000	115,000	115,000	115,000	115,000
58887 - Trf Fr Ww Asst Rsvf	720,000	685,000	685,000	685,000	685,000
Total Funding Source	**835,000**	**800,000**	**800,000**	**800,000**	**800,000**
Expenditure					
71000 - Contracts	835,000	800,000	800,000	800,000	800,000
Total Expenditure	**835,000**	**800,000**	**800,000**	**800,000**	**800,000**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ES-WW24002 - SCADA Master Plan

Consolidated Work Unit	60-66-705 - ENV SRV - WASTE WATER	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

The Master Plan Update is a guide for Environment and Infrastructure Services Department's budgeting and planning for future SCADA System additions and enhancements. The City's SCADA (Supervisory Control and Data Acquisition) system automates both the water and wastewater treatment facilities and stations. Master Plan Updates are recommended every five years and this is the next planned update.

Justification

It includes a network of hardware and software, communicating on both an internal network of various types, as well as external broadband radio network. The hardware includes programmable logic controllers (PLCs), operator interface terminals (OITs), servers, workstations, remote access tablets, field instrumentation and electrical equipment. The network and all of its components require planning to provide continued operation, avoiding obsolescence, and providing for future expansions and technological development.

Comments

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58886 - Trf Fr Wtr Asst Rsvf	75,000	–	–	–	–
58887 - Trf Fr Ww Asst Rsvf	75,000	–	–	–	–
Total Funding Source	**150,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	150,000	–	–	–	–
Total Expenditure	**150,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Capital Project Detail

ES-WW24003 - WWTC Office Reorganization

Consolidated Work Unit	60-60-705 - FCCO - WASTE WATER	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions

This request is to renovate existing space at the WWTC to allow for additional workspaces for staff. Currently there is a large room with one workstation that is generally not utilized as the servers occupy this space. The other is a storage space that was originally office space. This area needs some updating to return it to a functioning office workstation.

Justification

With additional staff requests, as well as with the reorganization in May 2023, additional workstations are needed at the WWTC. The request includes moving the servers, currently in a large, unutilized space, and closing the servers in. The servers are for City networking and for SCADA operation at the WWTC. The space will need walls, a door, climate control for the server area, and various minor works including electrical, HVAC, and/or painting. Existing furniture can be re-used for this area at this time.

In the storage area, this was originally constructed as an office space, but was repurposed over the years as storage. The area will need a new window, flooring, painting, electrical, cabling, and air conditioning. As well, new office furniture will be required for this workspace.

Comments

Capital Project Detail

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58887 - Trf Fr Ww Asst Rsvf	40,000	–	–	–	–
Total Funding Source	**40,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	40,000	–	–	–	–
Total Expenditure	**40,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**

Operating Impact

No data found for the selected parameters.

Related Projects

No data found for the selected parameters.

Map

Capital Project Detail

ES-WW24004 - NEW Colborne St. East Sewer Main

Consolidated Work Unit	60-66-705 - ENV SRV - WASTE WATER	**Budget Year**	2024
Budget Theme	Maintain Service	**Year Identified**	2024
Council Strategic Priority	6. Operational Priority	**Multi-Year Commitment**	False
Overall Priority	A. Recommended	**Project Rank Value**	
Start Date		**Completion Date**	
Manager		**Regions**	

Descriptions As part of the overall plan for the revitalization of the waterfront, the existing sanitary sewer trunk main is to be decommissioned with the new trunk main located going into the new Cedar Island Pumping Station.

Justification There are two existing homes at the end of Colborne Street East that need to be connected to the new trunk main. These two properties are currently utilizing the existing trunk main and need to be relocated to decommission it. Elevation of the properties and the sanitary sewer mains on Colborne Street East require additional sewer main to be connected into the new trunk main.

Comments This project was slated to be completed with the connection of Colborne Street East. The City does not currently own enough land to allow for a road allowance to proceed with the full project, however owns a 6 m trail, adequate for a utility corridor. The proposed sewer main will be within the 6 m trail and also allow for further property connection in the future.

Project Forecast

	2024	2025	2026	2027	2028
Funding Source					
58887 - Trf Fr Ww Asst Rsvf	175,000	–	–	–	–
Total Funding Source	**175,000**	**–**	**–**	**–**	**–**
Expenditure					
71000 - Contracts	175,000	–	–	–	–
Total Expenditure	**175,000**	**–**	**–**	**–**	**–**
Net Total	**–**	**–**	**–**	**–**	**–**