

This guide has been provided to assist in summarizing the typical requirements to obtain authorization for an Alternative Solution within the City of Orillia. Additional information may be required as needed depending on the application type and individual circumstances.

### What is an Alternative Solution?

Article 1.2.1.1. Part 1, Division A of the Ontario Building Code states that compliance with Division B shall be achieved by complying with the applicable acceptable solutions in Division B, or by using alternative solutions that will achieve the level of performance required by the applicable acceptable solutions in respect of the objectives and functional statements attributed to the applicable acceptable solutions in Supplementary Standard SA-1.

### Disclaimer

Acceptance of an Alternative Solution is Permit and site specific and is not considered to establish a precedent for acceptance of similar Alternative Solutions on other projects. Application of Alternative Solution concepts to another site will require a separate review at that time.

## Required Application Forms

- [Alternative Solution Application Form](#)
- [Consultant's General Review & Commitment Form](#)

## Required Reports and Information

- An Alternative Solution Report complete with all supporting documentation
- Any additional reference documentation and reports:
  - Alternative solution reports must be prepared, signed, and dated by a qualified designer, engineer or architect licensed to practice in Ontario, and who is experienced in the preparation of *alternative solutions*.
  - The report shall include a high-level Building Code analysis of the project to provide context for the *alternative solutions*. Alternative solutions reports shall limit detailed Code review and analysis to only those aspects of Code compliance that have a direct bearing on the alternative solutions being proposed. A single submission may contain multiple alternative solutions; however, each alternative solution must be documented separately.

## Building Permit Fees

Payment of Building Permit fees is required when you submit your Building Permit Application.

### [Building Permit Fees](#)

Building Permit Fees may be paid by cash, cheque, debit, or credit card. *Credit card payments are accepted online only. A 2.4% convenience fee applies to credit card payments.*

## Submit your Permit Application

There are two ways you can submit your Building Permit Application:

**Online:** [Public Portal](#)

**Email:** [building@orillia.ca](mailto:building@orillia.ca)



## Next Steps

To learn more about what happens after you submit your Building Permit Application, [click here](#).